

RESOLUTION NO. 2025-30

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
UPDATING THE POSITION CONTROL FOR FISCAL YEAR 2025-26**

WHEREAS, the City Council has adopted the Position Control listing authorized classifications and annual wage ranges for City employees and has the authority to update the Position Control when necessary; and

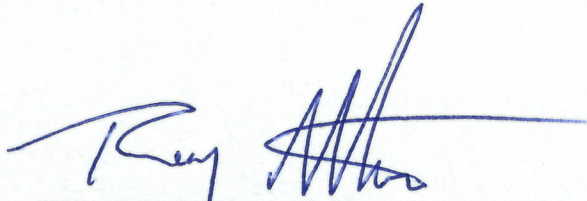
WHEREAS, the City has a vacancy in the Human Resources classification and desires to update the titles and pay ranges in that classification to improve its recruitment and retention efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA AS FOLLOWS:

1. That the Position Control attached is hereby approved.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City on this 7th day of July 2025, by the following polled vote:

AYES: Council Members Dooley, Greenough, Tinkler, Wright, and Mayor Altman
NOES: None
ABSTAIN: None
ABSENT: None



Ray Altman, Mayor

ATTEST:



Robin Altman, City Clerk

City of Crescent City
Position Control
Authorized Positions & Pay Ranges FY 25-26
Effective 07.07.25

		Pay Range - Current		Pay Range - Update		Current Auth FTE	Change	Proposed FTE	Notes
	Bargaining Unit	Min Annual	Max Annual	Min Annual	Max Annual				
Administration									
City Manager	Contract	116,425	148,766	116,425	148,766	1.00		1.00	
City Attorney	Contract	110,604	138,663	110,604	138,663	1.00		1.00	
City Clerk / Administrative Analyst	CCMEA	68,868	83,721	68,868	83,721	1.00		1.00	
Grants and Economic Development									
Grants and Economic Development Manager	CCMEA	75,935	92,300	75,935	92,300				
Grants and Economic Development Coordinator	CCMEA	65,600	79,736	65,600	79,736				
Human Resources									
Human Resources Manager	Unrepresented	59,483	72,320	75,935	92,300	1.00		1.00	Updates: unrepresented Add HR Analyst and update pay range for both
Human Resources Analyst	Unrepresented			59,483	72,320				
IT Management									
Information Systems Administrator	CCMEA	78,593	95,525	78,593	95,525	1.50		1.50	
Information Technology Manager	CCMEA	75,935	92,300	75,935	92,300				
IT / GIS Technician	CCMEA	51,396	62,472	51,396	62,472	1.00		1.00	
Finance									
Director of Finance	Contract	102,437	128,424	102,437	128,424	1.00		1.00	
Finance Analyst									
Finance Analyst 2	CCMEA	65,600	79,736	65,600	79,736	1.00		1.00	
Finance Analyst 1	CCMEA	59,483	72,320	59,483	72,320				
Finance Technician									
Finance Technician - PR/Benefits	CCMEA	53,968	65,600	53,968	65,600	2.00		2.00	
Finance Technician - AP	CCMEA	51,396	62,472	51,396	62,472				
Account Clerk									
Account Clerk 2	CECC	42,291	51,398	42,291	51,398	2.50		2.50	
Account Clerk 1	CECC	38,354	46,617	38,354	46,617				
Office Technician (Part-time)	Unrepresented	38,354	46,617	38,354	46,617	0.48		0.48	
File Clerk (Part-time)	Unrepresented	35,693	43,385	35,693	43,385	-		-	
Fire									
Fire Chief	Contract	126,093	158,080	126,093	158,080	1.00		1.00	
Career Fire Captain ***	CCFA	70,986	86,284	70,986	86,284	3.00		3.00	
Fire Dept Admin Specialist	CECC	48,932	59,488	48,932	59,488	1.00		1.00	
Police									
Chief of Police	Contract	102,437	128,424	102,437	128,424	1.00		1.00	
Lieutenant	CCPOA	96,026	110,809	96,026	110,809	-		-	
Sergeant	CCPOA	76,794	95,289	76,794	95,289	4.00		4.00	
Police Officer / Recruit									
Police Officer	CCPOA	56,676	75,712	56,676	75,712	10.00		10.00	
Police Officer - Limited Term	CCPOA	56,676	75,712	56,676	75,712				
Police Recruit	CCPOA	41,750	41,750	41,750	41,750				
Exec Assistant, Records Specialist									
Executive Assistant to the Chief	CECC	48,932	59,488	48,932	59,488	1.50		1.50	
Records Specialist	CECC	46,617	56,654	46,617	56,654				
Planning, Building & Code Enforcement									
Planning Technician	CCMEA	51,396	62,472	51,396	62,472	-		-	
Building Inspector & Code Enforcement Officer									
Building Inspector & Code Enforcement Officer *	CCMEA	56,656	68,868	56,656	68,868	1.46		1.46	
Building Inspector & Code Enf Officer Extra Help (Retired Annuitant)	Unrepresented	56,656	68,868	56,656	68,868				
Com Dev Spec, Office Tech **									
Community Development Specialist	CECC	42,291	51,398	42,291	51,398	1.00		1.00	
Office Technician	CECC	38,354	46,617	38,354	46,617				
Recreation									
Recreation Director / Events Coordinator	Contract	83,427	101,400	83,427	101,400	1.00		1.00	
Economic Development and Recreation Assistant	Unrepresented	36,875	44,829	36,875	44,829	0.48		0.48	
RV Park Supervisor	CCEA	44,398	53,968	44,398	53,968	1.00		1.00	
Campground Attendant	Unrepresented	33,724	40,993	33,724	40,993	-		-	
Aquatics Supervisor	CCMEA	51,396	62,472	51,396	62,472	1.00		1.00	
Relief Supervisor / Lesson Coordinator	CCEA	44,398	53,968	44,398	53,968	2.00		2.00	
Part-time Lifeguard									
Lifeguard - Designated Head Lifeguard	Unrepresented	34,840	39,520	34,840	39,520	7.10		7.10	
Lifeguard - Part-Time	Unrepresented	33,800	39,520	33,800	39,520				
Aquatic Specialty Program Instructor	Unrepresented	35,880	39,520	35,880	39,520				
Water Safety Aide	Unrepresented	34,320	36,400	34,320	36,400				
Public Works									
Director of Public Works	Contract	102,437	128,424	102,437	128,424	1.00		1.00	
Engineering Project Manager	CCMEA	65,600	79,736	65,600	79,736	2.50		2.50	
Engineering Technician	CCMEA	51,396	62,472	51,396	62,472	-		-	
Public Works Maintenance Manager									
Public Works Maintenance Manager	CCMEA	79,736	96,906	79,736	96,906	1.00		1.00	
Interim Public Works Maintenance Manager (Retired Annuitant)	Unrepresented	79,736	96,906	79,736	96,906				
Public Works Parks / Buildings / Maintenance Worker & Equipment Operator									
Senior Public Works Maintenance Worker	CCEA	53,968	65,600	53,968	65,600	12.96		12.96	
Senior Bldgs & Parks Maintenance Worker	CCEA	44,398	53,968	44,398	53,968				
Maintenance Worker 3	CCEA	44,398	53,968	44,398	53,968				
Maintenance Worker 2	CCEA	40,273	48,940	40,273	48,940				
Maintenance Worker 1	CCEA	38,350	46,622	38,350	46,622				
Maintenance Worker 1 (Seasonal)	Unrepresented	38,350	46,622	38,350	46,622				
Equipment Operator 2	CCEA	48,940	59,483	48,940	59,483				
Equipment Operator 1	CCEA	42,289	51,396	42,289	51,396				
EMOT									
Senior Electrical Mechanical Operations Technician	CCEA	72,320	87,892	72,320	87,892	4.00		4.00	
Electrical Mechanical Operations Technician 2	CCEA	62,472	75,935	62,472	75,935				
Electrical Mechanical Operations Technician 1	CCEA	53,968	65,600	53,968	65,600				
Utility Mechanic	CCEA	44,398	53,968	44,398	53,968				
Laboratory Director	CCMEA	68,868	83,721	68,868	83,721	1.00		1.00	
Laboratory Assistant / Tech									
Laboratory Technician 2	CCEA	56,656	68,868	56,656	68,868	1.00		1.00	
Laboratory Technician 1	CCEA	46,622	56,656	46,622	56,656				
Laboratory Assistant	CCEA	38,350	46,622	38,350	46,622				
Fleet Mechanic									
Senior Mechanic	CCEA	62,472	75,935	62,472	75,935	2.00		2.00	
Mechanic 2	CCEA	48,940	59,483	48,940	59,483				
Mechanic 1	CCEA	40,273	48,940	40,273	48,940				
Office Technician (Part-time)	Unrepresented	38,354	46,617	38,354	46,617	0.48		0.48	
Housing Authority									
Housing Authority Director	Contract	96,322	120,783	96,322	120,783	1.00		1.00	
Housing Authority Inspector	CCEA	44,398	53,968	44,398	53,968	-		-	
Tenant Services Technician	CECC	46,617	56,654	46,617	56,654	2.00		2.00	
Office Technician	CECC	38,354	46,617	38,354	46,617	1.00		1.00	
Totals									
						80.96	-	80.96	

* Split between Building/Code Enforcement and Housing Authority

** Split between Planning and Public Works

*** Annual wages based on 48/96 schedule including scheduled FLSA overtime

Pay ranges do not include special pay, i.e. certifications, longevity, merit, etc.

Min and max annual pay ranges are equivalent to base hourly rate times 2,080 hours per year (except for Fire Captains). Actual hours for positions may be different.