



AGENDA

CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING
HELD
MONDAY, JUNE 14, 2021
AT 5:00 P.M.**

Due to the current public health emergency resulting from COVID-19, the public may access and participate in the public meeting by participating online via Zoom -details to join the meeting will be on both the Crescent City Fire & Rescue Facebook page as well as the Crescent Fire Protection District website (www.cfpd.crescentcity.org). Submit comments via ccfire@crescentcity.org; or submit a written comment by filing it with the Administrative Assistant at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, June 14, 2020. If you require a special accommodation and/or are unable to participate telephonically or virtually, please contact Administrative Assistant, Vanessa Duncan at 464-2421.

Zoom Webinar Link:

<https://us02web.zoom.us/j/81538000739?pwd=b2I0T0Y0NWNCZC96VWF0UVdsMDF6QT09>

Passcode: 701761

To participate via phone, please use the following information:

Call-In Information:

Phone #: (669) 900-6833
Webinar ID: 815 3800 0739
Passcode: 701761

1. ROLL CALL

1.1 CALL TO ORDER

1.2 FLAG SALUTE

2. PUBLIC PARTICIPATION

Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement

on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF MAY 10, 2021

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED MAY 2021

Take Public Comment on Consent Calendar
Consider and adopt Consent Calendar

4. NEW BUSINESS

Take action as necessary and appropriate.

NO NEW BUSINESS AT THIS TIME

5. OLD BUSINESS

Take action as necessary and appropriate.

5.1 AMENDED ELECTION SERVICES AGREEMENT WITH THE COUNTY OF DEL NORTE FOR THE HANDLING, TABULATION, AND STORAGE OF BALLOTS

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board discussion

4. Consider and approve amended Election Services Agreement by motion

5.2 RECEIVE AMENDED BENEFIT ASSESSMENT REPORT, CONSIDER AND ADOPT RESOLUTION NO. 21-002; AND WAIVE FULL READING, READ BY TITLE ONLY AND RE-INTRODUCE ORDINANCE NO. 21-001, AN ORDINANCE OF THE CRESCENT FIRE PROTECTION DISTRICT LEVYING A FIRE SUPPRESSION ASSESSMENT, BEGINNING IN FISCAL YEAR 2021/22

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment

3. Board Discussion

4. Consider and adopt RESOLUTION NO. 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AMENDING ENGINEER'S REPORT

5. Review and waive full reading, read by title only, and re-introduce ORDINANCE NO. 21-001, AN ORDINANCE OF THE CRESCENT FIRE PROTECTION DISTRICT LEVYING A FIRE SUPPRESSION ASSESSMENT, BEGINNING IN FISCAL YEAR 2021/2022

6. PUBLIC HEARING

6.1 CONDUCT A PUBLIC HEARING FOR THE PROPOSED FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES BENEFIT ASSESSMENT OF THE CRESCENT FIRE PROTECTION DISTRICT

RECOMMENDATION

1. Open Public Hearing
2. Receive staff report and presentation
3. Take public comment
4. Request final submittal of all ballots and close public hearing*
5. Continue tabulation of ballots**

* **To be counted, mail-in and in-person assessment ballots MUST be received by the close of the public hearing on June 14, 2021.** For those wishing to drop off their ballot prior to the hearing, please deliver to the Election's Office 981 H Street, Suite 160, Crescent City. In addition, the District Clerk and County Registrar will be on-site during the public hearing to accept in-person ballots. If you lose your ballot, require a replacement ballot, or want to change your vote, call the Crescent Fire Protection District at (707) 464-2421.

** **Tabulation of the returned ballots will be conducted by the Del Norte County Election's Office:**

Ballot Tabulation
June 15th, 10:00AM
Board of Supervisors Chamber
981 H Street, Crescent City

Members of the public are welcome to view ballot tabulation live via zoom at the following link:

Zoom link to watch live: <https://media.co.del-norte.ca.us/>

Note: If, according to the final tabulation, ballots submitted against the assessment exceed the ballots submitted in favor of the assessment, weighted according to the proportional

financial obligation of the affected property, a "majority protest" exists and the Crescent Fire Protection District shall not impose the assessment.

The Board of Directors will formally accept and certify the balloting results at its regularly scheduled meeting on July 12th at 5:00PM. At this meeting, the Board shall hear and determine any and all controversies concerning the regularity of the balloting. The determination of the governing body shall be final. If a majority of weighted ballots returned are in support, the Board will conduct a second reading and adopt Ordinance No. 21-001 on July 12th.

7. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

7.1 RESPONSES OCCURRED BETWEEN: 05/01 – 05/31/2021

7.2 THANK YOU LETTERS

7.3 FY 21/22 DISTRICT BUDGET

8. BOARD COMMENTS

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER.

9. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, JULY 12, 2021 AT 5:00 PM.

POSTED:

06/10/2021

/s/ Vanessa Duncan

Administrative Assistant

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Assistant's office at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]
For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:30 a.m. 12:00 p.m., or online at www.cfpd.crescentcity.org



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
MONDAY, MAY 10, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board
Ray Rook, President of the Crescent City Fire & Rescue Volunteer Firefighters Association

ROLL CALL:

Chairman Nelson called the meeting to order at 5:10 PM. The Pledge of Allegiance was led by Vice Chairman Short.

PUBLIC PARTICIPATION

Ray Rook, President of the Crescent City Fire & Rescue Volunteer Firefighters Association, gave the Board a brief update on the campaigning efforts. The Association has placed an ad in the TriPLICATE, a local radio ad, several Facebook ads, and other social media ads to highlight the benefit assessment. President Rook also mentioned the carwash fundraiser and the upcoming fish fry fundraiser. The Association fully supports the District's proposed benefit assessment and will continue to campaign as needed.

CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF APRIL 12, 2021.
On a motion by Vice Chair Short, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors adopted the regular meeting minutes of April 12, 2021.
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING APRIL 2021.
On a motion by Director Erler, seconded by Vice Chair Short, motion carried unanimously 5/0; the Board of Directors approved the warrant claims for period covering April 2021.

NEW BUSINESS

Take action as necessary and appropriate.

- 4.1** CONSIDER AND ADOPT RESOLUTION 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO PORTAL FOR EMPLOYEES ON OUT OF JURISDICTION ASSIGNMENTS.

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion

Review and Waive full reading, read by title only and ADOPT RESOLUTION NO. 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO PORTAL FOR EMPLOYEES ON OUT OF JURISDICTION ASSIGNMENTS.

Chief Gillespie briefed the Board, stating that employees of the Crescent Fire Protection District, both career and volunteer, have participated in the past in station coverage assignments and on fire assignments in the State Responsibility Areas for CALFIRE. Chief Gillespie noted that it was found that Crescent Fire Protection District did not have a current salary schedule on file with CALOES. He also reported that there is a difference with how hours are assigned between state and federal agencies. The state pays on a "Portal to Portal" basis for personnel and apparatus for assignments lasting longer than 24 hours committed. The federal agencies often pay at a rate of 16-hour days for personnel and apparatus assigned to incidents where commitments are longer than 24 hours. Under the "Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies California Fire Assistance Agreement (CFAA)" there is a provision to pay local government resources on a 24 hour "Portal to Portal" basis, even when assigned to incidents in excess of 24 hours where an agency would not otherwise

pay, so long as the local government agency has a "Portal to Portal" resolution adopted by its governing board and the resolution is filed with CALOES.

On a motion by Director Erler, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors adopted RESOLUTION 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO PORTAL FOR EMPLOYEES ON OUT OF JURISDICTION ASSIGNMENTS.

4.2 REVIEW AND APPROVE AGREEMENT BETWEEN THE CRESCENT FIRE PROTECTION DISTRICT, AND ALISSIA NORTHRUP, COUNTY ELECTIONS OFFICER/REGISTRAR OF VOTERS OF THE COUNTY OF DEL NORTE REGARDING HANDLING, TABULATION, AND STORAGE OF THE CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT MAILED BALLOT PROCEEDING.

Chief Gillespie informed the Board of the Election Services Agreement that will be between the District and Alissia Northrup, County Elections Officer/Registrar of Voters. The Election Services Agreement encompasses the scope of services for the public hearing, tabulation, results, and reporting for the assessment ballot proceedings.

On a motion by Vice Chair Short, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors approved the AGREEMENT BETWEEN THE CRESCENT FIRE PROTECTION DISTRICT, AND ALISSIA NORTHRUP, COUNTY ELECTIONS OFFICER/REGISTRAR OF VOTERS OF THE COUNTY OF DEL NORTE REGARDING HANDLING, TABULATION, AND STORAGE OF THE CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT MAILED BALLOT PROCEEDING.

OLD BUSINESS

NO OLD BUSINESS AT THIS TIME.

CHIEF'S REPORT

Update on current matters and those in progress. Take action as necessary and appropriate.

6.1 RESPONSES OCCURRED BETWEEN: 03/01 – 04/30/2021

Chief Gillespie noted the number of calls for March, with a total of 151 calls for the District and 51 calls for the City. He also reported the number of calls for April, with a total of 136 calls for the District and 46 calls for the City.

6.2 BENEFIT ASSESSMENT UPDATE.

Chief Gillespie reported that the Crescent City Fire & Rescue Association has been involved with campaigning. He also reported that as of Friday, there have been 7212 ballots submitted so far. The Board is reminded of the upcoming informational meeting on May the 12th and May the 18th.

6.3 OBTAINING LEGAL COUNSEL FOR CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS.

Chief Gillespie stated that the District had legal counsel from Nancy Diamond with our last benefit assessment, but she has numerous other agencies she is working with and may not be readily available. If the Board wishes to have a closed session hearing, the Board will need to have legal counsel available during closed session. Chief Gillespie requested direction from the Board. Chairman Nelson questioned if this is something the District pays for at a yearly cost, or if it would be a case-by-case basis. Director Gregorio would like closed session items such as what if the benefit assessment doesn't pass and what the District wants to do going forward with the Fire Chief's position once Chief Gillespie retires. Chairman Nelson questions if that is something the Board can discuss now or will we need it to be on the next meeting. The Clerk of the Board noted that the Board will have to obtain legal counsel before putting it on the agenda. Chairman Nelson stated that the Board needs to move forward with hiring an attorney.

BOARD COMMENTS

NO BOARD COMMENT AT THIS TIME.

ADJOURNMENT

Director Gregorio made a motion to adjourn the meeting at 5:45 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on June 14, 2021 at 5:00PM.

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District

CFPD CLAIMS LIST MAY FY 20/21

CLAIM ID	CLAIM DATE	VENDOR NAME	CLAIM AMOUNT	ACCOUNT	DESCRIPTION	GRAND TOTAL
345-2570	5/13/21	DN SOLID WASTE MANAGEMEN	\$ 29.87	20140	TRASH FEE - APRIL	\$ 29.87
345-2571	5/13/21	PACIFIC POWER & LIGHT CO.	\$ 30.55	20300	POWER - HUMBOLDT	\$ 30.55
345-2572	5/13/21	PLANWEST PARTNERS, INC.	\$ 11,176.00	20230	CFPD ASSESSMENT #2 JAN - MAR 2	\$ 11,176.00
345-2573	5/13/21	US BANK	\$ 287.53	20140	AMAZON - CHROMEBOOK FOR BOAI	\$ 287.53
345-2573	5/13/21	US BANK	\$ 318.55	20173	GOLDEN STATE - RUB RAIL FOR 511	\$ 318.55
345-2573	5/13/21	US BANK	\$ 144.28	20173	FELD FIRE - GAUGE FOR 5115	\$ 144.28
345-2573	5/13/21	US BANK	\$ 2,281.44	20230	PRO DOCUMENT SOLUTIONS - POS	\$ 2,281.44
345-2574	5/13/21	PRODOCUMENT SOLUTIONS, IN	\$ 15,610.10	20230	BALLOTS, PAMPHLETS, ENVELOPS,	\$ 15,610.10
345-2575	5/13/21	AMERICAN INDUSTRIAL DOOR,	\$ 2,189.91	20180	PROVIDE AND INSTALL NEW BAY DO	\$ 2,189.91
TOTAL						\$ 32,068.23
346-2576	5/20/21	CITY OF CRESCENT CITY	\$ 1,672.43	20173	VEHICLE MAINT. ANNUAL SERVICE	\$ 1,672.43
346-2577	5/20/21	CRESCENT CITY WATER	\$ 22.49	20302	WATER - COOPER	\$ 22.49
346-2577	5/20/21	CRESCENT CITY WATER	\$ 158.51	20302	WATER - WASHINGTON	\$ 158.51
346-2578	5/20/21	CANON FINANCIAL SERVICES	\$ 189.32	20260	LEASE PAYMENT - COPIER	\$ 189.32
TOTAL						\$ 2,042.75
347-2579	5/27/21	CRESCENT CITY WATER	\$ 62.11	20302	WATER - HUMBOLDT	\$ 62.11
347-2580	5/27/21	PACIFIC POWER & LIGHT CO.	\$ 715.55	20300	POWER - WASHINGTON	\$ 715.55
347-2580	5/27/21	PACIFIC POWER & LIGHT CO.	\$ 87.04	20300	POWER - COOPER	\$ 87.04
347-2581	5/27/21	CHARTER COMMUNICATIONS	\$ 198.49	20140	CABLE/INTERNET WASHINGTON	\$ 198.49
347-2582	5/27/21	RECOLOGY DEL NORTE	\$ 62.74	20140	TRASH FEE - MAY	\$ 62.74
TOTAL						\$ 1,125.93

STAFF REPORT – ADOPT AMENDED ELECTION SERVICES AGREEMENT WITH COUNTY FOR ASSESSMENT

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. ADOPT AMENDED ELECTIONS SERVICES AGREEMENT WITH COUNTY OF DEL NORTE

BACKGROUND

At the May 10, 2021 regular meeting of the Crescent Fire Protection District, the Board approved an agreement with the County Elections Officer to secure certain election services related to the handling, tabulation, and storage of ballots, and authorized Board Chair Nelson to execute that agreement.

The Election Services Agreement was then forwarded to the County of Del Norte for approval. The agreement was approved by the Board of Supervisors at their June 8, 2021 meeting. The agreement was amended from the original agreement at the County and signed by Board Chair Howard with the following modifications:

1. Agreement date was updated to match the June 8, 2021 Board of Supervisors meeting and ratification date which fell after the District Board meeting date.
2. The agreement was updated to reflect the agreement between the Crescent Fire Protection District Board (“District”) and the County of Del Norte (“County”) rather than an agreement with the Elections Officer by name and title.
3. Recitals, Section B was amended with the following language:
“The County, through its Elections Officer, is qualified and willing to provide such election services pursuant to the terms and conditions of this Agreement.”
4. The section “Agreement” was amended with an “Indemnification” item added to the agreement which reads:
“Indemnification. To the fullest extent permitted by law, District shall hold harmless, defend at its own expense, and indemnify the County of Del Norte, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney’s fees, arising from all acts or omissions of District or its officers, agents, or employees in rendering services under this contract.”
5. The agreement signature page was amended to reflect the Board Chair of the Board of Supervisors as signor for the County of Del Norte.

Adoption of the amended agreement allows the County Elections Office to conduct the count of ballots on June 15, 2021, as well as store the ballots as required.

The Board of Directors will formally accept and certify the balloting results at its regularly scheduled meeting on July 12th at 5:00PM. At this meeting, the Board shall hear and determine any and all controversies concerning the regularity of the balloting. The determination of the governing body shall be final. If a majority of weighted ballots returned are in support, the Board will conduct a second reading and adopt Ordinance No. 21-001 on July 12th.

FISCAL IMPACT

There is no change to fiscal impact on the District from the updates reflected in the amended agreement.

ATTACHMENTS

1. Election Services Agreement

ELECTION SERVICES AGREEMENT

This Agreement is made and entered into this 8th day of June, 2021, by and between the Crescent Fire Protection District, hereinafter referred to as "District", and the County of Del Norte, hereinafter referred to as "County," relating to the handling, tabulation, and storage of the Crescent Fire Protection District Benefit Assessment Mailed Ballot Proceeding (hereinafter referred to as the "Assessment Ballot Proceeding").

RECITALS

- A. The District has determined it is necessary and desirable to secure certain election services related to the handling, tabulation, and storage of ballots.
- B. The County, through its Elections Officer, is qualified and willing to provide such election services pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained in this Agreement, the parties agree as follows:

AGREEMENT

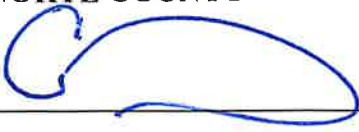
1. Scope of Services. Subject to the terms and conditions of this Agreement, the Elections Officer will perform the services set forth in Exhibit "A".
2. Term of Agreement. This Agreement will remain in effect until June 30, 2021. This agreement may be extended by written mutual agreement.
3. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to its subject matter, and it supersedes and replaces any prior or contemporaneous understandings or agreements, whether written or oral, between the parties with respect to such subject matter.
4. Indemnification. To the fullest extent permitted by law, District shall hold harmless, defend at its own expense, and indemnify the County of Del Norte, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions of District or its officers, agents, or employees in rendering services under this contract.
5. Amendment. This Agreement may be amended only by a written agreement executed by the parties hereto at the time of the modification.
6. Signature. The following signers represent that they are authorized to enter into the Agreement on behalf of the party for whom they sign. The parties agree that signatures on this Agreement transmitted electronically in PDF format have the same force and effect, and are considered the same as, originals.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

CRESCENT FIRE PROTECTION DISTRICT

DEL NORTE COUNTY

BY: _____

BY:  _____

Name: Jim Nelson

Name: Chris Howard

Title: Chairman of the Board
of the Crescent Fire Protection District

Title: Board Chair

255 W Washington Blvd
Crescent City, CA 95531
Phone: 707-464-2421

981 H Street, Suite 200
Crescent City, CA 95531
Phone: 707-464-7216

ATTACHMENTS:

Exhibit A – Scope of Services

EXHIBIT A SCOPE OF SERVICES

Method of Voting

A notice of assessment and ballot were mailed to property owners of the Crescent Fire Protection District on May 30, 2021. The ballot allows property owners to express their support or opposition to the proposed assessment. Property owners who own more than one property will receive separate ballots for each property. Each ballot provides the following parcel information:

- | | |
|--|--|
| <ul style="list-style-type: none">• Owner of Record• Count Code• Parcel Number• | <ul style="list-style-type: none">Units of Benefit• Use Classification• Annual Assessment Cost |
|--|--|

For ballots to be considered valid, the Yes or No box must be checked and the property owner must sign the ballot. The District has made accommodations for replacement ballots, for instance if a ballot is lost or a property owner wants to change their vote. The law requires that each assessment ballot be signed by the record owner of the parcel. In order to maintain anonymity, the Election Office will handle and store all ballots. A postage paid return envelope addressed to the Elections Office (981 H Street, Suite 160, Crescent City, CA 95531) was provided with each mailed ballot.

Public Hearing

By law, at least 45 days must elapse between mailing of the ballots and the public hearing. A public hearing before the Crescent Fire Protection District Board will be held on Monday, June 14 at 5:00 p.m. at the Washington Station. At the public hearing, the District will announce the alternate date/location for tabulating the ballots. Ballot tabulation will commence on June 15 at 10AM at the Board Chambers led by the County Election's Office. Notices regarding tabulation will be posted at the Elections Office, Fire Station, and on the District's website with a link to view a live stream of the tabulation.

Tabulation

Ballots are weighted according to the proportional financial obligation of the affected property (i.e., the total assessment amount of "yes" votes vs. the total assessment amount of "no" votes). Laptops with spreadsheets will be provided for entering ballot data. Ballots will be removed from the envelope and sorted by "yes" votes, "no" votes, and invalid ballots. The tabulation program will allow the count code and units of benefit to be entered on the spreadsheets. After all ballots have been entered, the total annual cost will be calculated.

Results

The assessment will not be imposed if, upon the conclusion of the public hearing, weighted ballots submitted in opposition to the assessment exceed the weighted ballots submitted in favor of the assessment. The ballots are weighted according to the proportional financial obligation of the affected property.

Reporting

The results of the tabulation will be announced following tabulation and certified at the July 12 Crescent Fire Protection District Board Meeting.

5.2 STAFF REPORT – RECEIVE AMENDED BENEFIT ASSESSMENT REPORT, CONSIDER AND ADOPT RESOLUTION NO. 21-002; AND WAIVE FULL READING, READ BY TITLE ONLY AND RE-INTRODUCE ORDINANCE NO. 21-001, AN ORDINANCE OF THE CRESCENT FIRE PROTECTION DISTRICT LEVYING A FIRE SUPPRESSION ASSESSMENT, BEGINNING IN FISCAL YEAR 2021-22

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. Consider and adopt RESOLUTION NO. 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AMENDING ENGINEER’S REPORT
5. Review and waive full reading, read by title only, and re-introduce ORDINANCE NO. 21-001, AN ORDINANCE OF THE CRESCENT FIRE PROTECTION DISTRICT LEVYING A FIRE SUPPRESSION ASSESSMENT, BEGINNING IN FISCAL YEAR 2021-22

BACKGROUND

At the March 8, 2021 meeting, the Crescent Fire Protection District (CFPD) Board of Directors reviewed the Draft Engineer’s Report prepared by Bartle Wells Associates and adopted Resolution No. 21-001, thereby initiating Prop 218 proceedings, declaring intention to levy assessments, approving the engineers report, and providing for notice of hearing, and mailing of assessment ballots. In addition, the Board introduced Ordinance No. 21-001, which references the Engineer’s Report and establishes the assessment levy provisions.

The Engineer’s Report is the basis of the proposed benefit assessment that would fund the cost of providing continued fire protection services and improvements within the District boundaries. The Engineer’s Report, as adopted on March 8th, provided an estimated fiscal year 2021-22 assessment revenue requirement of \$421,648, resulting in a proposed assessment rate of \$74.00 per single-family equivalent benefit unit (EBU) for fiscal year 2021-22. This new assessment would replace the 2006 assessment and would be in addition to the 1987 assessment for a total single-family equivalent benefit unit of \$98.00 annually.

After the meeting, a combined notice and ballot was mailed to each record owner of developed properties located within the District as identified by the names and addresses appearing on the last equalized secured property tax assessment roll of Del Norte County. The notice and ballot included information about the proposed assessment, a summary of the procedures for completing and returning ballots, information about the public hearing, and the total amount of assessment proposed for the owner’s particular parcel.

After ballots were distributed for the required 45-day period, the Fire Chief and District Clerk fielded calls and questions from affected property owners. There were four property owners that

requested EBU adjustments based on the land use classification on their property. Three of the four were incorrectly classified “Commercial / Industrial” when in fact they are “Residential”. In addition, one Residential parcel was reduced from 2 EBU to 1 EBU after confirming a detached shed was not being used as a secondary unit.

Count Code	APN	2022 Customer Class REV	2022 EBU REV	2022 Assessment REV	OLD 2022 Assessment	REVISION
0028	110-032-046	Residential	1.00	\$74.00	\$162.80	-\$88.80
0405	110-174-011	Residential	1.00	\$74.00	\$148.00	-\$74.00
0618	110-240-004	Residential	1.00	\$74.00	\$81.40	-\$7.40
0889	110-313-035	Residential	1.00	\$74.00	\$148.00	-\$74.00
					Total	-\$244.20

Changes to these 4 parcels has a total revenue impact of \$-244.20. Therefore, the estimated fiscal year 2021-22 assessment revenue requirement would change from \$421,648 to \$421,404. This would not affect the proposed assessment rate of \$74.00 per single-family equivalent benefit unit (EBU) for fiscal year 2021-2022.

In conclusion, staff recommends that the District Board adopt Resolution No. 21-002, thereby amending the Engineer’s Report to incorporate the EBU adjustments to the 4 parcels as described above. In addition, staff further recommends that the District Board re-introduce (by title only) Ordinance No. 21-001, thereby reflecting revisions to the total estimated fiscal year 2021-22 assessment revenue requirement with the EBU adjustments incorporated. If approved, the 4 parcel adjustments would be reflected in the ballot tabulation for the affected parcels.

FISCAL IMPACT

Changes to these 4 parcels has a total revenue impact of \$-244.20. Therefore, the estimated fiscal year 2021-22 assessment revenue requirement would change from \$421,648 to \$421,404. This would not affect the proposed assessment rate of \$74.00 per single-family equivalent benefit unit (EBU) for fiscal year 2021-22. If approved, the parcel adjustments would be reflected in the ballot tabulation for the affected parcels.

ATTACHMENTS

1. Resolution No. 21-002
2. Ordinance No. 21-001



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

RESOLUTION NO. 21-002

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AMENDING ENGINEER'S REPORT

WHEREAS, by its Resolution No. 21-001, A Resolution Initiating Proceedings, Declaring Intention to Levy Assessments, Approving Engineer's Report, and Providing for Notice of Hearing and the Mailing of Assessment Ballots, as adopted on March 8, 2021, this Board approved an Engineer's Report by reference and ordered to initiate proceedings for the "2021-22 Crescent Fire Protection District Fire Suppression Benefit Assessment"; and

WHEREAS, the Engineer's Report, as adopted on March 8, 2021, provided an estimated fiscal year 2021-22 assessment revenue requirement of \$421,648, resulting in a proposed assessment rate of \$74.00 per single-family equivalent benefit unit (EBU) for fiscal year 2021-22; and

WHEREAS, EBU adjustments have been identified for certain parcels with a total revenue impact of \$-244.20, as identified in Appendix A – CFPD EBU Parcel Adjustments; and

WHEREAS, with these EBU adjustments, the estimated fiscal year 2021-22 assessment revenue requirement would change from \$421,648 to \$421,404. This cost would not affect the proposed assessment rate of \$74.00 per single-family EBU for fiscal year 2021-22.

WHEREAS, all other particulars of Resolution No. 21-001 remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Crescent Fire Protection District as follows:

1. The Engineer's Report is hereby amended to incorporate the EBU adjustments as reflected in Appendix A, incorporated herein by reference.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the Crescent Fire Protection District held on the 14th day of June, 2021 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Nelson, Chair

ATTEST:

Vanessa Duncan, Board Clerk

Attachment:

Appendix A – CFPD EBU Parcel Adjustments Table

Appendix A – CFPD EBU Parcel Adjustments Table

APN	2022 Customer Class REV	2022 EBU REV	2022 Assessment REV	OLD 2022 Assessment	REVISION
110-032-046	Residential	1.00	\$74.00	\$162.80	-\$88.80
110-174-011	Residential	1.00	\$74.00	\$148.00	-\$74.00
110-240-004	Residential	1.00	\$74.00	\$81.40	-\$7.40
110-313-035	Residential	1.00	\$74.00	\$148.00	-\$74.00
				Total	-\$244.20



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

ORDINANCE NO. 21-001

AN ORDINANCE OF THE CRESCENT FIRE PROTECTION DISTRICT LEVYING A FIRE SUPPRESSION ASSESSMENT, BEGINNING IN FISCAL YEAR 2021/22

The Board of Directors of the Crescent Fire Protection District hereby ordains as follows:

SECTION 1. PURPOSE

Pursuant to direction from the Board, Bartle Wells Associates (the "Engineer of Work") prepared an Assessment Engineer's Report (the "Engineer's Report") pursuant to Title 5, Division 1, Part 1, Chapter 1, Article 3.6 of the California Government Code, "Fire Suppression Assessments", beginning with Section 50078 and Article XIIIID of the California Constitution ("Proposition 218"). The Engineer's Report presents a benefit analysis for the imposition of an assessment to fund fire expenses. The Engineer's Report has been made, filed with the District Clerk, and approved by the Board.

On March 8, 2021, the Board duly adopted Resolution 21-001, A Resolution of the Board of Directors of the Crescent Fire Protection District Initiating Proceedings, Declaring Intention to Levy Assessments, Approve Engineer's Report, and Provide for Notice of Hearing and the Mailing of Assessment Ballots. After hearing held June 14, 2021, the Board concluded that ballots weighted according to the financial obligation of the affected parcel submitted in favor of the assessment were equal to or exceeded the weighted ballots submitted in opposition to the assessment. It is now the intent of the Board to levy and collect an annual assessment for fire suppression services which shall be called the "2021-22 Crescent Fire Protection District Fire Suppression Benefit Assessment" (hereinafter the "Benefit Assessment") to include all properties within the existing boundaries of the Crescent Fire Protection District (hereinafter the "Benefit Assessment District").

SECTION 2. DESCRIPTION OF THE SERVICES

Within the Benefit Assessment District, the proposed fire services and equipment to be funded by the assessments ("Services") are generally described as including, but not limited to the following: obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency fire-suppression-related services equipment and

apparatus; paying salaries, benefits and other compensation for firefighting and fire suppression personnel; training and administration of personnel performing said fire suppression, protection and emergency fire-suppression-related services; community fire prevention education and fire inspection.

SECTION 3. REFERENCE TO ENGINEER'S REPORT

Reference is hereby made to the Engineer's Report for a full and detailed description of the Benefit Assessment, including District parcels, expenses, and individual parcel assessments to be assessed beginning in Fiscal Year 2021/22. Reference is hereby made to the official Parcel Maps of the County of Del Norte for a description of the lines and dimensions of parcels within the Benefit Assessment District. Fire expenses include budget and financial planning documents provided by the District. An assessment benefit was allocated to each parcel according to the Del Norte County Assessor's 2019-20 Assessor Parcel listings and associated land use codes within the Benefit Assessment District.

SECTION 4. REPORT OF THE ASSESSMENT ENGINEER OF WORK

The Engineer's Report is available for public review at the Washington Station, 255 West Washington Boulevard, Crescent City, CA 95531, and is hereby incorporated by reference. The Engineer's Report includes:

- A. A description of each lot or parcel of property proposed to be subject to the assessment;
- B. The amount of the assessment for each lot or parcel for the initial fiscal year;
- C. The maximum amount of the assessment which may be levied for each lot or parcel during any fiscal year;
- D. The duration of the assessment;
- E. The basis of the assessment;
- F. The schedule of the assessment; and,
- G. A description of the protest and hearing requirements applicable to the assessment.

SECTION 5. ASSESSMENT RATE

The Board hereby levies an annual assessment within the Benefit Assessment District. The estimated fiscal year 2021-22 cost of providing the Services is \$421,404. This cost results in an assessment rate of \$74.00 per single-family equivalent benefit unit (EBU) for fiscal year 2021-22. Fire EBUs are assigned to each parcel as follows:

- Single Family – All residential single-family homes are equal to 1.0 EBU
- Multi-Family – All multi-family, mobile home, manufactured homes, duplexes, and condos are allocated 0.8 EBUs per unit.
- Commercial/Industrial – Each building are assigned 1.1 EBUs per equivalent single-family home, approximately 2,500 square feet. Buildings less than 2,500 square feet are assigned 1.0 EBU.
- Government/Institutional - Improved Government land is subject to the assessment levy on the same basis as privately owned parcels with the same land use description.
- Vacant/Undeveloped Land – Vacant and undeveloped land is not subject to the assessment levy and is otherwise exempt from this assessment.
- Bulk/Hazard – Any parcel which presents an extraordinary hazard to the District will be independently evaluated by the District Fire Chief and assigned an EBU that reflects the actual benefit received by the individual parcel.
- All parcels will be held to a maximum assessment fee not to exceed \$1,000 per parcel.

SECTION 6. ANNUAL ASSESSMENTS

The assessments will be levied annually for an indefinite term. In each subsequent year, the District Board may choose to adopt an inflation adjustment factor by an amount equal to the annual change in the Consumer Price Index for All Urban Consumers in the West Region, not to exceed 2% (two percent) per year without a further vote or balloting process. This factor may be applied annually to account for normal cost of living increases in providing fire services. This factor is the maximum that the assessment could be raised in a fiscal year. The District Board can adopt a lower adjustment factor or forgo the adjustment at the Board's discretion. The records of the County Assessor shall be used to determine the number and type of improved properties for the purpose of the assessment pursuant to this Ordinance.

SECTION 7. OVERSIGHT COMMITTEE

A seven-member oversight committee will be created to meet annually to review and publicly report on the expenditure of revenues generated by the tax imposed by this Ordinance. The committee will include the Fire Chief or designee, a representative from the Volunteer Fire Association or designee, and five residents of the District. Resident members of the committee will be appointed to two-year terms by the Board Chair and confirmed by the District Board. The Fire Chief and Volunteer Fire Association Representative will serve as non-voting members of the committee.

SECTION 8. INDEPENDENT ANNUAL AUDIT

The proceeds of the assessment imposed by this Ordinance, as well as the expenditures thereof, will be audited annually by an independent accounting firm.

SECTION 9. METHOD OF COLLECTION

The assessment shall be collected in the same manner and subject to the same penalty as, or with, other taxes fixed and collected by Del Norte County on behalf of the Crescent Fire Protection District. The County of Del Norte may deduct reasonable expenses incurred for such service before remitting the balance to the District.

SECTION 10. CARRYOVER OF REMAINING FUNDS

Any unexpended funds raised by the assessment, remaining at the end of any fiscal year shall be carried over for use by the Crescent Fire Protection District to the next succeeding year to fund fire suppression services within the Benefit Assessment District.

SECTION 11. APPEALS PROCESS FOR ASSESSMENT

Any property owner may appeal any determination by the Fire Chief concerning the nature of the use of the property or the calculation of the amount of the assessment by filing a written appeal with the District. Any such appeal shall be filed by December 1st of the calendar year for which the tax is levied. The appeal shall contain a statement by the property owner as to the nature and basis for the appeal in accordance with the District's appeal procedure. The District will provide guidelines for an appeals process for any property owner subject to the assessment. The guidelines for appeal shall be adopted by the Board by resolution and will be filed with the District Board Clerk.

SECTION 12. CORRECTIONS, CANCELLATIONS AND REFUND

The Board of Directors may order the assessment levied herein on any particular improved property to be corrected, cancelled or refunded consistent with and in order to effectuate the provisions of this Ordinance.

SECTION 13. SEVERABILITY

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, then the remainder of the Ordinance and the application of such provision to other persons or circumstances will not be affected thereby.

SECTION 14. CERTIFICATION

The District Clerk shall certify to the passage and adoption of this Ordinance and shall cause a copy of the full text of the Ordinance to be posted.

RE-INTRODUCED at a regular meeting of the Board of Directors of the Crescent Fire Protection District held on the 14th day of June, 2021 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Nelson, Chair

ATTEST:

Vanessa Duncan, District Clerk

6.1 STAFF REPORT – CONDUCT A PUBLIC HEARING FOR THE PROPOSED FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES BENEFIT ASSESSMENT OF THE CRESCENT FIRE PROTECTION DISTRICT

RECOMMENDATION

1. Open Public Hearing
2. Receive staff report and presentation
3. Take public comment
4. Request final submittal of all ballots and close public hearing
5. Continue tabulation of ballots

BACKGROUND

This public hearing marks the end of the voting period for the Proposed Fire Protection and Emergency Response Services Benefit Assessment which would fund the services and improvements included in Crescent City Fire and Rescue’s 10-year Financial Master Plan which was adopted in November 2019. In recent years, funding has been inadequate to maintain volunteer department services with the staffing needed to keep up with the increase in calls and needs of the community. In absence of additional funding, it is estimated that the Crescent Fire Protection District (CFPD) would exhaust its limited reserve funds within a 2-3 year period while trying to maintain the current level of service that residents have come to expect.

The 10-Year Financial Master Plan identified priority actions and funding needed to create a sustainable fire department, including expanding volunteer staffing programs, apparatus and equipment replacement, volunteer recruitment training, and increased administrative capacity with the goal of aligning its core programs and services with the needs of the community so as not to over-serve, and most importantly, not under-serve those needs.

Based on these identified needs, the District Board hired Planwest Partners with subconsultant Bartle Wells to complete an Engineer’s report. This report (attached to the previous agenda item) is the basis for the proposed assessment rate for a single-family benefit unit is \$74.00 per year. This new assessment would replace the 2006 assessment and would be in addition to the 1987 assessment for a total single-family equivalent benefit unit of \$98.00 annually, an increase of \$56.00 per year. Spread over an entire year, the \$56.00 increase is less than \$5.00 per month. The total \$98.00 assessment value would equal just \$8.17 per month.

Proposed 2021-22 Fire Suppression Assessment (\$/EBU)		\$74.00
Residential		
Single Family	1 per unit	\$74.00
Multi-Family / Mobile Home	0.8 per unit	\$59.20
Commercial/Industrial	1.1 per 2,500 sqft	\$81.40
<i>Minimum 1 benefit unit</i>		
<i>Maximum annual assessment \$1,000 per parcel, all customer classes</i>		

As shown above, the proposed assessment rate for a single-family equivalent benefit unit (EBU) is \$74.00 per year. Multi-family and mobile homes would be assessed at 0.8 EBU per unit. For improved commercial/industrial and governmental parcels, the assessment would be assigned a weighted factor of 1.1 EBU per 2,500 square feet of building space. The maximum annual assessment would be capped at \$1,000 per parcel which applies to all customer classes regardless of EBU. The total estimated amount assessed to the entire area subject to this assessment would be approximately \$421,404 per year beginning in fiscal year 2021-22.

The assessment requires majority approval by property owners, with ballots weighted based on the relative special benefit to a property in relation to a single-family home, the type of property, and its size. Ballots were mailed 45 days in advance of this hearing to owners of properties within the District boundaries that would be subject to this assessment, based on the most recent County records. Owners of properties that would not be assessed, including undeveloped parcels, were not mailed ballots. Each ballot included the total assessment proposed for the owner's particular parcel and a summary of the procedures applicable to the completion, return and location of the public hearing. Individuals who own more than one property within CFPD that would be assessed were mailed one ballot for each property. Each ballot is weighted by the amount of the assessment it represents.

To be counted, mail-in and in-person assessment ballots MUST be received by the close of the public hearing on June 14, 2021 at the Washington Station. For those wishing to drop off their ballot prior to the hearing should deliver them to the Elections Office at 981 H Street, Suite 160, Crescent City. In addition, the District Clerk and County Registrar will be on-site during the public hearing to accept in-person ballots. If you lose your ballot, require a replacement ballot, or want to change your vote, call the Crescent Fire Protection District at (707) 464-2421.

VOTING PROCEDURE

Property owners subject to the new assessment have the opportunity to vote for or against the new assessment as part of the mailed ballot proceeding. Only official ballots which are signed and marked with the property owner's support or opposition will be counted to determine if majority protest exists. A majority protest exists if, upon the conclusion of the public hearing, ballots submitted in opposition to the assessment exceed ballots submitted in favor of the assessment. In tabulating the ballots, the ballots will be weighted according to the proportional financial obligation of the affected property. If majority protest exists, the assessment will not be imposed. If there is no majority protest, the assessment may be imposed beginning in Fiscal Year 2021-22.

TABULATION

Tabulation of the returned ballots will commence after the close of the public hearing by the Del Norte County Elections Office. Tabulation will be conducted on June 15th beginning at 10:00AM in the Board of Supervisors Chamber, 981 H Street in Crescent City. The Del Norte County Election's Office (County Registrar) will handle all ballots, conduct tabulation, and retain all ballots in their archives for a minimum of two years.

CERTIFICATION OF RESULTS

The Board of Directors will formally accept and certify the balloting results at its regularly scheduled meeting on July 12th at 5:00PM. At this meeting, the Board shall hear and determine any and all controversies concerning the regularity of the balloting. The determination of the governing body shall be final. If a majority of weighted ballots returned are in support, the Board will conduct a second reading and adopt Ordinance No. 21-001 on July 12th.

FISCAL IMPACT

If approved, this assessment would provide a higher level of fire protection and emergency response service by increasing the staffing levels to nationally recognized standards and provide for improved apparatus and equipment replacement. The assessment would generate approximately \$421,404 per year beginning in FY 2021-22

Loss of the existing 2006 benefit assessment represents a revenue loss to the District of \$110,000 annually. The loss of revenue without a replacement funding measure will significantly impact the District in its ability to deliver fire and emergency response, with a lowering of response services from current service levels experienced by our community. Further, as the District worked to continue to provide services, District reserves that could offset this revenue loss could be depleted as early as the end of 2023, resulting in a significant loss of service to the community.

ATTACHMENTS

None

Crescent City Fire & Rescue

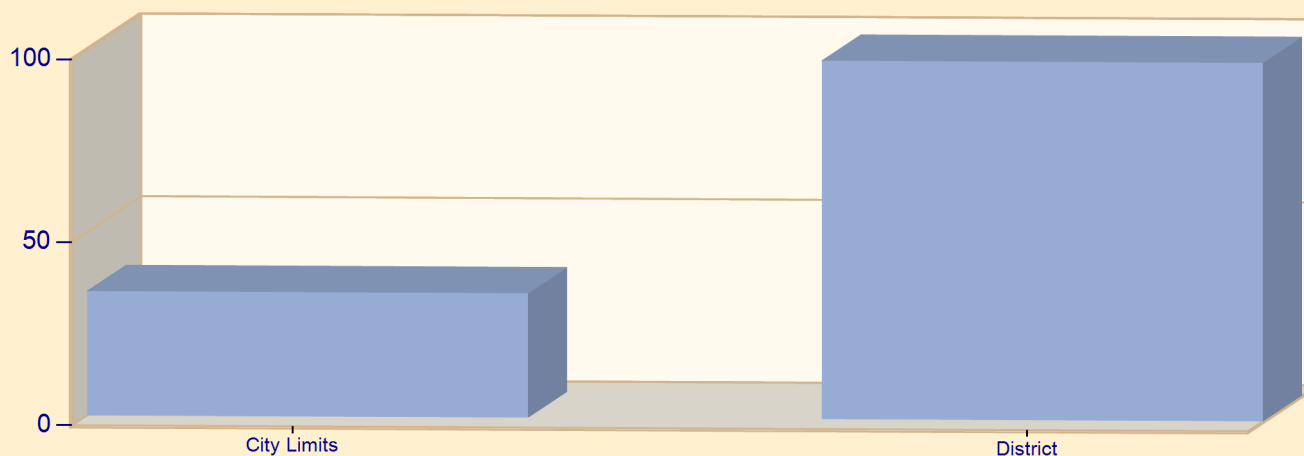
Crescent City, CA

This report was generated on 6/9/2021 11:13:55 AM



Incident Type Count per Zone for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	160 - Special outside fire, other	1
	240 - Explosion (no fire), other	1
	251 - Excessive heat, scorch burns with no ignition	1
	311 - Medical assist, assist EMS crew	20
	322 - Motor vehicle accident with injuries	1
	323 - Motor vehicle/pedestrian accident (MV Ped)	2
	324 - Motor vehicle accident with no injuries.	1
	445 - Arcing, shorted electrical equipment	1
	531 - Smoke or odor removal	1
	542 - Animal rescue	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	2
	622 - No incident found on arrival at dispatch address	1
	<i>Total Incidents for City Limits - City Limits:</i>	34
District - District		
	111 - Building fire	2
	113 - Cooking fire, confined to container	2
	118 - Trash or rubbish fire, contained	3
	121 - Fire in mobile home used as fixed residence	1
	122 - Fire in motor home, camper, recreational vehicle	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 1404

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ZONES	INCIDENT TYPE	COUNT
	140 - Natural vegetation fire, other	1
	142 - Brush or brush-and-grass mixture fire	2
	151 - Outside rubbish, trash or waste fire	2
	160 - Special outside fire, other	1
	311 - Medical assist, assist EMS crew	50
	322 - Motor vehicle accident with injuries	3
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	2
	461 - Building or structure weakened or collapsed	1
	551 - Assist police or other governmental agency	1
	561 - Unauthorized burning	8
	611 - Dispatched & cancelled en route	8
	622 - No incident found on arrival at dispatch address	4
	631 - Authorized controlled burning	2
	651 - Smoke scare, odor of smoke	1
	733 - Smoke detector activation due to malfunction	1
	911 - Citizen complaint	1
	<i>Total Incidents for District - District:</i>	98

Total Count for all Zone:	132
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Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.





P.O. Box 306, Crescent City, California 95531
Office: 707-487-1116 ~ Fax: 707-481-3116
www.delnorteambulance.com

May 19, 2021

Chief Bill Gillespie
Crescent Fire Protection District
255 W. Washington Blvd.
Crescent City, CA 95531

Dear Chief Gillespie,

Del Norte Ambulance, Inc., wishes to offer its support for the Crescent Fire Protection District benefit assessment request for fire protection and emergency response services.

For more than three decades, our service and the Crescent Fire Protection District have worked together to provide emergency services to our community. We understand the service that CFPD personnel provide.

Today, we believe it is critical that parcel owners support the district's effort fund equipment, vehicle replacement, and ongoing firefighting and emergency response training.

With proper funding, fire personnel in the Crescent City area will be able to respond to all hazards in our community 24 hours a day.

With an independent citizen oversight committee, taxpayers can feel confident this money will be well spent on only vital needs.

Sincerely,

Ron Sandler
Paramedic/President



“Dedicated to Serving”



Del Norte Ambulance
Rescue Raccoon

**CRESCENT SENIOR ESTATES
1271 NE HWY 99W #511
MCMINNVILLE OR 97128
971-241-3788**

May 17, 2021

**Crescent City Fire Department
225 W Washington Blvd
Crescent City, CA 95531**

Enclosed you will find a donation in the sum of \$150. I would like to personally thank Dennis Sutton for his personable demeanor toward the public. I appreciate the quick response and attention regarding the certification of our park fire hydrant.

Thank you.



**Nathan Feasel
Owner/Manager**