



# **AGENDA**

## **CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**SPECIAL MEETING  
HELD  
WEDNESDAY, JUNE 30, 2021  
AT 5:00 P.M.**

Due to the current public health emergency resulting from COVID-19, the public may access and participate in the public meeting by participating online via Zoom - details to join the meeting will be on both the Crescent City Fire & Rescue Facebook page as well as the Crescent Fire Protection District website ([cfpd.crescentcity.org](http://cfpd.crescentcity.org)). Submit comments via [ccfire@crescentcity.org](mailto:ccfire@crescentcity.org); or submit a written comment by filing it with the Administrative Assistant at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, June 30, 2021. If you require a special accommodation and/or are unable to participate telephonically or virtually, please contact Administrative Assistant, Vanessa Duncan at (707) 464-2421.

### **Zoom Link**

<https://us02web.zoom.us/j/82732782334?pwd=N2FpZmpwRFJjNldpcE4yMGUyRHRCQT09>

**To participate via phone, please use the following information:**

### Call-In Information:

Phone #: 1 669 900 6833 US  
Meeting ID: 827 3278 2334  
Passcode: 531572

## **1. ROLL CALL**

**1.1 CALL TO ORDER**

**1.2 FLAG SALUTE**

## **2. PUBLIC PARTICIPATION**

*Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the*

*Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to five (5) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Board.*

**3. NEW BUSINESS**

*Take action as necessary and appropriate.*

**3.1** CONSIDER AND ADOPT PRELIMINARY BUDGET FY 20/21.

**4. OLD BUSINESS**

*Take action as necessary and appropriate.*

NO OLD BUSINESS AT THIS TIME.

**5. CHIEFS REPORT**

*Take action as necessary and appropriate.*

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

**6. BOARD COMMENTS**

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER.

**7. ADJOURNMENT**

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, JULY 12, 2021 AT 5:00 PM.

**POSTED:**

06/29/2021

/s/ Vanessa Duncan

Administrative Assistant

*Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Assistant's office*

*at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]  
For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during regular business hours, 8:00 a.m. 5:00 p.m., or on-line at [cfpd.crescentcity.org](http://cfpd.crescentcity.org)*

**FY 2021/2022  
BUDGET**

<b>Line</b>	<b>Proj</b>	<b>Description</b>	<b>Adopted Budget 20/21</b>	<b>Proposed Budget 21/22</b>
10010		Payroll	\$0.00	\$0.00
10015		Volunteers	\$0.00	\$0.00
10017		Unemp - Fica	\$0.00	\$0.00
10020		Retirement	\$0.00	\$0.00
10030		Employee Benefits	\$0.00	\$0.00
10031		Workers Comp Insurance	\$0.00	\$0.00
20110		Clothing & Pers Supplies	\$0.00	\$0.00
20120		Communications	\$2,800.00	\$3,200.00
20130		Food - Rehab	\$0.00	\$0.00
20140		Household Expense	\$1,500.00	\$1,700.00
20150		Insurance	\$19,438.75	\$18,339.00
20155		Insurance-Liability	\$0.00	\$0.00
20156		Insurance-Property	\$0.00	\$0.00
20170		Maint-Equipment	\$1,000.00	\$1,000.00
20171		Radio Maintenance	\$0.00	\$0.00
20172		Maint-Fireboat	\$1,000.00	\$1,000.00
20173		Maint-Vehicles	\$10,000.00	\$7,500.00
20180		Maint-Struc Imp Ground	\$10,000.00	\$100,000.00
20190		Medical Supplies	\$100.00	\$0.00
20200		Membership	\$0.00	\$0.00
20220		Office Expense	\$200.00	\$500.00
20227		Dues/Subscriptions	\$0.00	\$0.00
20230		Professional Services	\$116,000.00	\$48,000.00
20231		Prof Svcs-FEMA Grant	\$0.00	\$0.00
20232		Professional Serv-Medical	\$0.00	\$0.00
20233		Prof Svcs-Legal	\$5,000.00	\$5,000.00
20234		Prof Svcs-City	\$341,642.00	\$404,779.00
20235		Prof Svcs - Dispatch Services	\$0.00	\$0.00
20236		Prof Svcs - Training Officer	\$0.00	\$0.00
20240		Publ & Legal Notices	\$50.00	\$50.00

**FY 2021/2022  
BUDGET**

20250	Lease - Cell Tower	\$0.00	\$0.00
20260	Lease-Copier	\$3,000.00	\$2,500.00
20260	870 Rent-Mitel Phone System	\$0.00	\$0.00
20270	Minor Equipment	\$1,000.00	\$1,000.00
20271	Small Tools	\$1,000.00	\$1,000.00
20280	Special Departmental Exp	\$0.00	\$0.00
20281	Spec Dept Exp-F/F Fringe Benefits	\$0.00	\$0.00
20282	Spec Dept Exp - Explorer Program	\$0.00	\$0.00
20285	Spec Dept Exp - Recognition	\$0.00	\$0.00
20290	Travel & Training	\$0.00	\$0.00
20292	Training	\$0.00	\$0.00
20293	FF Incentives/Reimbursements	\$20,000.00	\$20,000.00
20297	Fuel	\$0.00	\$0.00
20300	Utilities - Electric	\$12,000.00	\$12,000.00
20301	Utilities - Gas	\$14,000.00	\$10,000.00
20302	Utilities - Water	\$3,500.00	\$3,500.00
30411	Rtrmnt Long Term Lease	\$0.00	\$0.00
30412	Retirement Long Term Lease-Copier	\$0.00	\$0.00
30413	Retirement Long Term Lease -Truc	\$0.00	\$0.00
30441	Interest	\$0.00	\$0.00
30442	Rtrmnt Long Term Lease Trk Int	\$0.00	\$0.00
30460	Settlement - County	\$0.00	\$0.00
30480	Tax & Assessments	\$100.00	\$78.00
30500	Department Allotment	\$383,955.00	\$0.00
30520	Church Tree Hydrant	\$0.00	\$0.00
40610	Structures	\$0.00	\$0.00
40610	200 Building & Improvements	\$0.00	\$0.00
40610	300 Cooper Station	\$0.00	\$0.00
40611	Cooper Station Renovation	\$0.00	\$0.00
40620	Equipment	\$0.00	\$0.00
40620	400 Training Computer	\$0.00	\$0.00
40620	500 Equipment	\$0.00	\$0.00
40620	501 Equipment - FEMA Grant	\$0.00	\$0.00
40620	510 Fire Hydrants	\$0.00	\$0.00
40620	600 Truck	\$0.00	\$0.00
40621	Truck	\$0.00	\$0.00

**FY 2021/2022  
BUDGET**

72000	870 Internal Financing - Mitel Phone Sy	\$0.00	\$0.00
72100	870 Internal Financing - Interest	\$0.00	\$0.00
81000	Approp For Contingencies	\$0.00	\$0.00
81002	Reserve - Equipment	\$0.00	\$0.00
90010	Property Tax - Secured	\$320,000.00	\$321,000.00
90011	Prop Tax - Supplemental	\$2,500.00	\$2,600.00
90020	Property Tax - Unsecured	\$6,000.00	\$6,500.00
90091	Yield Tax	\$0.00	\$0.00
90140	Assessment Fees	\$250,000.00	\$252,000.00
90300	Interest - Crescent Fire	\$3,500.00	\$3,500.00
90320	Rent - Building (Room)	\$1,000.00	\$1,000.00
90321	Rent - RadioTower	\$33,500.00	\$35,000.00
90325	Rent - Tower	\$199.00	\$199.00
90601	St HOPTR-Secured/Unsec	\$5,500.00	\$5,500.00
90741	RPTTF Pass Thru	\$0.00	\$0.00
90760	FEMA Grant	\$0.00	\$0.00
90761	Cal-Fire Grant	\$0.00	\$0.00
90761	99 Cal-Fire Grant - Prior Year	\$0.00	\$0.00
90762	EMPG Grant	\$0.00	\$0.00
91061	Fire Protection Contract	\$0.00	\$0.00
91120	Annuity Forfeiture	\$0.00	\$0.00
91122	Misc. Contributions	\$0.00	\$0.00
91123	Miscellaneous Receipts	\$100.00	\$100.00
91124	Training Officer Reimb-City	\$0.00	\$0.00
91125	Janitorial Reimb-City	\$0.00	\$0.00
91230	Note proceed-County	\$0.00	\$0.00
91231	Debt Proceeds	\$0.00	\$0.00

	20/21	21/22
Revenue:	\$622,299.00	\$627,399.00
Total Expenditures:	\$563,330.75	\$641,146.00
Total: <b>OVER/UNDER</b>	\$58,968.25	<b>(\$13,747.00)</b>
Dept. Allotment Total:	\$383,955.00	N/A