



AGENDA

CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING
HELD
MONDAY, JANUARY 10, 2022
AT 5:00 P.M.**

Submit comments via ccfire@crescentcity.org; or submit a written comment by filing it with the Administrative Assistant at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, January 10, 2022. If you require a special accommodation, please contact Administrative Assistant, Vanessa Duncan at 464-2421.

1. ROLL CALL

- 1.1 CALL TO ORDER**
- 1.2 FLAG SALUTE**

2. PUBLIC PARTICIPATION

Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.

3. CONSENT CALENDAR

- 3.1 APPROVE MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2021**
- 3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED DECEMBER 2021**

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 REVIEW AND APPROVE QUOTE FOR ROOF REPLACEMENT AT WASHINGTON STATION

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and APPROVE QUOTE FOR RED SKY ROOFING IN THE AMOUNT OF \$80,424.00 TO REMOVE AND ROOF WASHINGTON FIRE STATION

4.2 REVIEW AND APPROVE MULTI-PARCEL EXEMPTION APPLICATION

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. REVIEW AND APPROVE MULTI-PARCEL EXEMPTION APPLICATION

4.3 DISCUSS AND APPROVE DONATION OF CHAIRS AT WASHINGTON STATION

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. DISCUSS AND APPROVE DONATION OF CHAIRS AT WASHINGTON STATION

5. OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME.

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

- 6.1 RESPONSES OCCURRED BETWEEN: 12/01 – 12/31/2021
- 6.2 REPORT ON SURPLUS VEHICLES

7. BOARD COMMENTS

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER

8. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, FEBRUARY 14, 2022 AT 5:00 PM

POSTED:

01/07/2022

/s/ Vanessa Duncan

Administrative Assistant

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Assistant's office at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]
For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:00 a.m. - 5:00 p.m., or on-line at cfdp.crescentcity.org



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
DECEMBER 13, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson Director
Vice Chairman Dave Short
Director Rick Kelley
Director Joe Gregorio

ABSENT:

Director Jim Eler

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board
Ryan Plotz, Legal Counsel

ROLL CALL:

Chairman Nelson called the meeting to order at 5:04 PM. The Pledge of Allegiance was led by Director Gregorio.

REPORT OF ANY ACTIONS FROM CLOSED SESSION BY THE BOARD OF DIRECTORS

Chairman Nelson noted there is no report out of closed session.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

4.1 APPROVE MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2021

4.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED NOVEMBER 2021

On a motion by Vice Chair Short, seconded by Director Gregorio, motion carried 4/0/1 with Director Erler being absent; the Board of Directors approved the Consent Calendar.

NEW BUSINESS - None

OLD BUSINESS

Take action as necessary and appropriate.

6.1 REVIEW AND APPROVE AMENDMENT TO TOWER AND GROUND SPACE LEASE FROM NEW CINGULAR WIRELESS & AT&T

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and APPROVE FIRST AMENDMENT TO COMMUNICATIONS FACILITY LEASE AGREEMENT AND MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS FACILITY LEASE WITH NEW CINGULAR WIRELESS AND AT&T

Chief Gillespie reported that after consideration at the November 8, 2021 meeting, the Board requested AT&T representative Frank Schabarum to take a counter offer back to New Cingular Wireless and AT&T for consideration. The request was to allow the proposed 3' by 18' area on the East side of the current enclosure to be fenced and a generator installed. Further, AT&T would provide security fencing to the East side of the rear lot with manual gate and provide a \$250 per month increase to the existing rent. Mr. Schabarum has returned a draft agreement, Memorandum of Understanding, and plans based upon the request as approved by AT&T.

The Board is requested to review and approve the agreement amendment and Memorandum as provided.

Chief Gillespie noted that upon review of the plans there were no fire code issues.

Director Gregorio questioned what the new payment amount would be; Chief Gillespie noted that the payment will go from a monthly payment of \$1,106.58 to a monthly payment of \$1,356.58 with a 3% annual modifier.

On a motion by Director Gregorio, seconded by Vice Chair Short, motion carried 4/0/1 with Director Erler being absent; the Board of Directors approved the AMENDMENT TO TOWER AND GROUND SPACE LEASE FROM NEW CINGULAR WIRELESS & AT&T

CHIEF'S REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

7.1 RESPONSES OCCURRED BETWEEN: 11/01 – 11/30/2021

Chief Gillespie reported the total number of calls in the City and the District. The Board discuss the type of calls and the responses. Chief Gillespie stated there has been another payment from Fire Recovery for a traffic collision that the department responded to.

7.2 2x2 COMMITTEE MEETING

Chief Gillespie noted that the City Council has yet to appoint new members to their 2x2 committee. Chief Gillespie presented two options to the Board, he asked if they would like to hold off until January 10th when the City Council is scheduled to appointment the new members of the committee or if the Board would like to try to proceed and meet with the committee members that are currently appointed. Director Gregorio requested staff to send a letter to the City Council voicing the Board's concerns about the Fire Chief position, making sure anything that is discussed on the upcoming position to be brought to the Board. Director Gregorio would also like the letter to state the need to review the agreement between the City and the District. The Board agreed to wait until the new 2x2 members were appointed by the City Council and in the meantime would like a letter sent to the City Council stating their concerns.

Chief Gillespie reported on several other current matters, one of which, was a letter from Elizabeth Freeman, which stated she was paying her benefit assessment under protest.

Chief Gillespie stated there was another letter received, this letter came from Linda Sutter. Donna Westfall delivered the letter to the District with a copy of a proposed initiative measure and Notice of Intent to Circulate Petition for an election within the County of Del Norte.

Chief Gillespie also noted he met with the City Manager and submitted his notice of intent to retire. Chief Gillespie read the letter out loud to the Board. Chief Gillespie expressed the pride he has had in working with the City, District, and Crescent City Fire & Rescue as a whole.

Director Gregorio thanked Chief Gillespie for all the hard work he has done and continues to do.

BOARD COMMENTS

Director Gregorio reported that a local agency is interested in purchasing Water Tender 5158 and Engine 5137 for a combined total of \$22,000. The Board agreed selling both Water Tender 5158 and Engine 5137 would be in the District's best interest.

Director Kelley reminded the Board of the upcoming Association Christmas Party. An invite was extended to all Board members to stop by Washington Station on Tuesday night.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 5:41 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on January 10, 2022 at 5:00PM.

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District

CFPD CLAIMS LIST DECEMBER FY 21/22

CLAIM ID	CLAIM DATE	VENDOR NAME	CLAIM AMOUNT	ACCOUNT	DESCRIPTION	GRAND TOTAL
368-2674	12/2/21	CHARTER COMMUNICATIONS	\$ 198.49	20120	CABLE/INTERNET WASHINGTON	\$ 198.49
369-2675	12/9/21	LAW OFFICE OF NANCY DIAMON	\$ 175.00	20233	PHONE CALLS/EMAIL RE: LITIGATION	\$ 175.00
369-2676	12/9/21	THE MITCHELL LAW FIRM, LLP	\$ 786.50	20233	PROFESSIONAL SERVICES RENDER	\$ 786.50
369-2677	12/9/21	PLANWEST PARTNERS, INC	\$ 1,092.50	20230	CFPD PROP 218 ASSESSMENT #2 AL	\$ 1,092.50
369-2678	12/9/21	U.S. BANK	\$ 24.94	20140	SUGGESTION BOX FOR WASHINGTON	\$ 24.94
TOTAL						\$ 2,277.43
370-2679	12/15/21	COLANTUONO, HIGHSMITH & WI	\$ 3,849.00	20233	HARBOR DISTRICT LITIGATION	\$ 3,849.00
370-2680	12/15/21	PACIFIC POWER & LIGHT CO.	\$ 23.59	20300	POWER - HUMBOLDT	\$ 23.59
TOTAL						\$ 3,872.59
371-2681	12/22/21	DN SOLID WASTE MANAGEMEN	\$ 8.00	20140	TRASH FEE - NOVEMBER	\$ 8.00
371-2682	12/22/21	CRESCENT CITY WATER	\$ 22.49	20302	WATER - COOPER	\$ 22.49
371-2682	12/22/21	CRESCENT CITY WATER	\$ 125.88	20302	WATER - WASHINGTON	\$ 125.88
371-2683	12/22/21	PACIFIC POWER & LIGHT CO.	\$ 872.86	20300	POWER - WASHINGTON	\$ 872.86
371-2683	12/22/21	PACIFIC POWER & LIGHT CO.	\$ 74.71	20300	POWER - COOPER	\$ 74.71
371-2684	12/22/21	CANON FINANCIAL SERVICES	\$ 192.48	20260	COPIER LEASE PAYMENT	\$ 192.48
TOTAL						\$ 1,296.42
372-2685	12/30/21	ROSS JANITORIAL	\$ 340.00	20230	DECEMBER SERVICES	\$ 340.00
372-2686	12/30/21	CRESCENT ACE HARDWARE	\$ 8.67	20271	PACKING TAPE FOR TRUCKS XMAS	\$ 8.67
372-2686	12/30/21	CRESCENT ACE HARDWARE	\$ (28.60)	20271	CORD EXT. FOR XMAS PARADE - RE	\$ (28.60)
372-2686	12/30/21	CRESCENT ACE HARDWARE	\$ 57.20	20271	CORD EXT. FOR XMAS PARADE	\$ 57.20
372-2687	12/30/21	CRESCENT CITY WATER	\$ 62.09	20302	WATER - HUMBOLDT	\$ 62.09
372-2688	12/30/21	CHARTER COMMUNICATIONS	\$ 198.49	20120	CABLE/INTERNET WASHINGTON	\$ 198.49
372-2689	12/30/21	RECOLOGY DEL NORTE	\$ 67.33	20140	TRASH FEE - DECEMBER	\$ 67.33
TOTAL						\$ 705.18

PO# 258829

PO# 258830

PO# 258831

PO# 258832

PO# 258833

STAFF REPORT – REVIEW AND APPROVE QUOTE FOR ROOF REPLACEMENT AT WASHINGTON STATION

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and APPROVE QUOTE FOR RED SKY ROOFING IN THE AMOUNT OF \$80,424.00 TO REMOVE AND ROOF WASHINGTON FIRE STATION

BACKGROUND

Washington Fire Station was completed in 1997. The roof is now 25 years old and has shown an increasing number of leaks and broken shingles from winter storms. The roof needs to be replaced. Staff requested quotes from the local roofing companies. McMurray & Sons and Red Sky Roofing returned quotes for consideration. Stone Roofing emailed that they would not provide a quote because they do not carry general liability insurance for projects. Staff felt it was important for the contractor to carry liability insurance. Most government agencies require a level of general liability insurance for projects on their properties.

The quotes received were as follows:

- Red Sky Roofing \$80,424.00
- McMurray & Sons, INC \$88,500.00

Both quotes are for the same shingle (IKO Cambridge “Class A” shingles), removal and disposal of the existing roofing, install new pipe jacks, attic vents, and eave metal, and install underlayment. Red Sky Roofing included #30 ASTM underlayment, and McMurray & Sons included 15lb synthetic underlayment. If roof sheathing or other building feature repair is needed, that charge will be added to the quote separately as necessary based upon material cost and labor. Red Sky listed labor of \$68.00 per hour and materials for this work. Staff is aware of one area of the roof sheathing that will need to be repaired with an additional cost.

The quote from McMurray & Sons was presented in December, and the quote from Red Sky was originally presented in June for budget planning purposes. Red Sky has confirmed that the quote remains the same for the first quarter of 2022. Red Sky also provided that shingle colors can have various delays, but they do have enough to complete the job available without delay if done in black.

Based upon the cost quotes and identical shingles, Staff recommends going with the quote provided by Red Sky Roofing in the amount of \$80,424.00, with any repair work extra.

FISCAL IMPACT

With approval of the 2021-2022 budget, the Board approved a budget line with \$100,000 funding that replacement of the roof was included with. Staff recommendation would be to approve the \$80,424.00 quote from Red Sky Roofing, and contingency approval for additional repairs as necessary to also come from the same line within the budget.

ATTACHMENTS

1. Red Sky Roofing Quote
2. McMurray & Sons Quote
3. Email from Stone Roofing



P. O. Box 674
Crescent City, CA 95531

Proposal

707-464-2424 541-412-8866
Fax # 707-464-1111

CA License #821283
OR License #164358

office@redskyteam.com
www.redskyteam.com

Estimate #
21858

Crescent Fire Protection District
Attn: Joe Gregorio
255 W. Washington Blvd.
Crescent City, CA 95531

Job Address:	6/16/2021
255 W. Washington Blvd.	

Description of Work	Contract Price
<p>To Entire Roof:</p> <p>To Install IKO Cambridge "Class A" Dimensional Shingles, Limited Lifetime Warranty, Algae Resistance Limited Warranty, 110 MPH Wind Resistance Limited Warranty</p> <p>Color Choice: _____</p> <p>Manufacturers Available Include: IKO, Owens Corning, or GAF/Elk.</p> <p>Above Price Includes:</p> <p>Removal and disposal of existing roofing.</p> <p>Preparation of substrate for new roofing.</p> <p>To install #30 ASTM underlayment.</p> <p>New pipe jacks and attic vents will be installed.</p> <p>Install (musket) eave metal to entire perimeter.</p> <p>No other carpentry work included. Any additional carpentry work to be done on a time (\$68.00 per hour) and material basis.</p> <p>5 YEAR WORKMANSHIP WARRANTY (Transferable)</p> <p style="color: red; text-align: center;">NOTE - PRICE VALID FOR 15 DAYS: (DUE TO POTENTIAL INCREASE IN MATERIAL MARKET, PLEASE CALL FOR AN UPDATE AFTER 15 DAYS.)</p>	<p>\$80,424.00</p>

TERMS: 10% (non-refundable) deposit at acceptance of proposal. Balance due upon completion of project. A lien notice will be filed on balances over 60 days.

**** We are able to accept debit and major credit cards with an additional 4% processing fee. ****

2% monthly interest will accrue on balances over 30 days.

Customer's Signature

Date

Red Sky, Inc.

Date

Thank you for the opportunity of bidding this project.



Cambridge™



Color Featured: Dual Black



5-7/8"
EXPOSURE



FASTLOCK™
SEALANT



IKO®
ADVANTAGE
SIZE



FULL
COVERAGE
(100 SQ FT/3 BUNDLES)

IKO's Most Popular Shingle Gives You an (Almost) Unfair Advantage.

IKO Cambridge architectural laminate shingles in IKO's special Advantage size.

Their exposure is bigger than most in their class, to go down fast and easy. And with full coverage, the job costs associated with extra bundles and the labor to install them are lowered, too.

Proper installation is vital for effective weather resistance. That's why we've enlarged our nail line to guide installers for correct nail placement and made our Fastlock™ modified bitumen sealant thick and aggressive to promote a strong bond.

Homeowners will get the high-end designer architectural appearance without the high-end designer cost.



roofingelevated.com



Cambridge™



SPECIFICATIONS ³	Limited Warranty ¹	Limited Lifetime	Dimensions (L x W)	40 7/8 in (1038 mm) x 13 3/4 in (349 mm)	STANDARDS ⁴	ASTM D3462
	Iron Clad Protection ¹	15 Years	Exposure	5 7/8 in (149 mm)		ASTM D3018
	Limited Wind Warranty ¹	110 mph (177 km/h)	Coverage Per Bundle	33 1/3 ft ² (3.1 m ²)		ASTM D7158 - Class H
	Limited High Wind Warranty Upgrade ^{1,2}	130 mph (210 km/h)				ASTM D3161 - Class F
	Blue-green Algae Resistant ¹	Yes	Shingles Per Square	60		ASTM E108 - Class A

WEATHERWOOD	DUAL BLACK	DUAL BROWN	NOT AVAILABLE
CHARCOAL GREY	DRIFTWOOD	AGED REDWOOD	NOT AVAILABLE
EARTHSTONE CEDAR	HARVARD SLATE	DUAL GREY	NOT AVAILABLE
RIVIERA RED	VINTAGE GREEN		NOT AVAILABLE

Colors below only available in select shipping areas.

To ensure complete satisfaction, please view several full size shingles and an actual roof installation prior to final color selection as the shingle swatches and photography shown online, in brochures and in our app may not accurately reflect shingle color, and do not fully represent the entire color blend range, nor the impact of sunlight.

¹ See Limited Warranty at IKO.com for complete terms, conditions, restrictions, and application requirements. Shingles must be applied in accordance with application instructions and local building code requirements. ² High Wind Application is required. ³ All values shown are approximate. ⁴ Products developed with reference to these Standards. ⁵ Blue granules may fade after extensive exposure to the sun's ultraviolet rays. ⁶ Cambridge Super White is CRRC® listed and ENERGY STAR® qualified in the US. **Note:** Product and color availability may vary by region. Products with Miami Dade NOA and Florida Product Approval listings are available. Please contact IKO for details. The information in this literature is subject to change without notice. We assume no responsibility for errors that may appear in this literature. Find out more about our products now by talking to an IKO Sales Representative, your professional roofing contractor or contact us directly at: United States 1-888-IKO-ROOF (1-888-456-7663), Canada 1-855-IKO-ROOF (1-855-456-7663) or visit our website at: IKO.COM

Workmanship guarantee 10 years



PROPOSAL

PO Box 7054, Brookings, Oregon 97415
Office 541-469-3300
Contractor License Number
Oregon 75780 California 249538
info@mcmurrayandsons.com

Phone number: (707) 464-2421	Date: 12/02/2021
Customer Name Bill Gillespie	Customer Address 255 West Washington Boulevard, Crescent City, California
Job Address 255 West Washington Boulevard	Job Number: 158480

SCOPE OF WORK

- Remove and dispose of existing Roofing

In the event skip sheathing is discovered during the roof removal process, a price for solid sheathing will be determined after the square footage is calculated.

Please Note: When tearing off the existing roof, dirt & debris will shift down. Owner is responsible and should take necessary precautions.

- Install one layer of 15lb. synthetic underlayment.
- Install ice and water shield (Gold Pledge option only).
- Install new vent pipe flashings and new painted 2 x 3 edge metal.
- Install continuous ridge vent and designer high profile ridge.(GAF option only)

PRODUCT OPTIONS

- _____ - Install IKO Cambridge "Class A" composition shingles. \$88,500
- _____ - Install GAF Timberline HD Lifetime High Definition "Class A" composition shingles \$100,700
with Golden Pledge warranty.
- _____ - Install GAF Timberline HD Lifetime High Definition "Class A" composition shingles \$95,350
with Silver Pledge warranty.

Customer specified shingle & color _____ Customer initial _____

Financing options are available.

A downpayment of thirty percent (30%) is requested when the contract is signed. The remainder is due upon completion & Receipt of invoice.

By signing below, I realize I am entering into a legal and binding contract for the work specified above. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry homeowner's insurance. Our workers are fully covered by Workers compensation insurance. I attest I can comply with the following 30% at acceptance of proposal, balance due upon completion. Balances past 30 days will be charged a finance charge of 1.5% per month. I understand that if I do not make timely payments McMurray&Sons Inc. may exercise its right to file a mechanic's Lein against the property, with the possibility of a foreclosure and public sale.

BALANCE DUE UPON COMPLETION OF WORK .

	Signature
	Signature Date



PO Box 7054, Brookings, Oregon 97415
Office 541-469-3300
Contractor License Number
Oregon 75780 California 249538
info@mcmurrayandsons.com

Special Information

- GAF Golden Pledge Warranty: 40 years, 20 non pro-rated 20 prorated, 25 year workmanship. Valid only with GAF composition shingles.
- GAF Silver Pledge warranty: 40 years, 20 non pro-rated 20 prorated, 10 year workmanship. Valid only with GAF composition shingles.
- GAF Warranties are the best in the roofing industry.

- Includes city or county building permits.
- Concealed conditions/dry rot repair: Any additional carpentry related to concealed conditions or dry-rot repair will be billed at \$75.00 per man per hour plus cost of materials.
- McMurray & Sons, Inc. is not responsible for variations in roof sheathing and/or structure which telegraph through and may cause visible variations to the finished roofing material.
- Prices are based on removing one layer of existing roofing. Additional layers will result in added costs.

By signing below, I realize I am entering into a legal and binding contract for the work specified above. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry homeowner's insurance. Our workers are fully covered by Workers compensation insurance. I attest I can comply with the following 30% at acceptance of proposal, balance due upon completion. Balances past 30 days will be charged a finance charge of 1.5% per month. I understand that if I do not make timely payments McMurray&Sons Inc. may exercise its right to file a mechanic's Lein against the property, with the possibility of a foreclosure and public sale.

Signature
Signature Date

INFORMATION NOTICE TO OWNERS ABOUT CONSTRUCTION LIENS

OREGON LAW REQUIRES YOUR CONTRACTOR TO GIVE YOU THIS NOTICE, if your contract exceeds \$1,000. The purpose of this notice is to explain the basics of the construction lien law and to help you protect yourself.

IF YOUR CONTRACTOR FAILS TO PAY SUBCONTRACTORS, MATERIAL SUPPLIERS OR LABORERS OR NEGLECTS TO MAKE OTHER LEGALLY REQUIRED PAYMENTS, THOSE PEOPLE WHO ARE OWED MONEY CAN LOOK TO YOUR PROPERTY FOR PAYMENT, EVEN IF YOU HAVE PAID YOUR CONTRACT IN FULL. THIS IS TRUE IF YOU

- HAVE HIRED a contractor to build a new home
- ARE BUYING a newly-built home
- ARE REMODELING or improving your property.

Under Oregon's laws, those who work on your property or provide materials and are not paid have a right to enforce their claim for payment against your property. This claim is known as a construction lien.

Persons who supply materials or labor ordered by your contractor are permitted by law to file a lien only if they have sent to you a Notice of the Right to Lien.

If you enter into a contract to buy a newly-built home or a partly-built home, you may not receive a Notice of the Right to Lien. Be aware that a lien may be claimed even though you have not received notice. You may want to ask your contractor or title insurance company about an ALTA title insurance policy based upon the receipt of lien waivers.

You have final responsibility for seeing that all bills are paid even if you have paid your contractor in full.

If you receive a Notice of the Right to Lien, take the Notice seriously. Let your contractor know you have received the Notice. Find out what arrangements are being made to pay the sender of the Notice.

WAYS TO PROTECT YOURSELF.

- If you are dealing with a lending institution, ask your loan officer what precautions the institution takes when disbursing mortgage money to your contractor to verify that subcontractors and materials suppliers are being paid.
- If you are paying your contractor directly, request a current statement of labor or materials provided to your property from each party that has sent you a Notice of the Right to Lien. You should make this request in writing 15 days from the date your letter is received.
- Make your check payable jointly. Name the contractor and the subcontractor or supplier as payees.
- Ask your contractor for a lien waiver from each party who has sent you a Notice of the Right to Lien.
- Consider using the services of an escrow agent to protect your interest. Find out whether your escrow agent will protect you against liens when disbursing payments. If you are interested in this alternative, consult your attorney.

When in doubt or if you need more details, consult an attorney. When and how to pay your contractor is a decision to which you should give serious thought. By signing this notice you are indicating that you have received this notice, have read it, and understand it. Your signature does not, in anyway, give your contractor or those who provide materials, labor or services any additional rights to place a lien on your property.

JOB SITE ADDRESS

THIS NOTICE WAS FURNISHED BY:

Signature

Signature Date

Contractor

THIS NOTICE WAS RECEIVED BY:

Signature

Signature Date

Property Owner

Builders Board Registration #

If you find yourself in a "pay twice" situation, help may be available to you through the Builders Board. You may be able to file a claim with that agency. For more details about the assistance available through the Builders Board, you may write to **Builders Board, Department of Commerce, 403 Labor and Industries Building, Salem, Oregon 97310-0180.**

The material in this notice is not intended to be a complete analysis of the law (ORS Chapters 87 and 701). For more detailed information, contact your attorney.

Bill Gillespie

From: Brett and Nikki Stone <stone-roofing@outlook.com>
Sent: Tuesday, December 14, 2021 7:51 AM
To: ccfire@crescentcity.org
Subject: [EXTERNAL] Firehall reroof bid

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Vanessa,

Thank you for asking us to bid on the re-roof project for the fire hall. Unfortunately we do not carry general liability insurance so we will not be able to offer our bid. Have a great day!

Nikki Stone

STAFF REPORT – REVIEW AND APPROVE MULTI-PARCEL EXEMPTION APPLICATION

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and APPROVE THE MULTI-PARCEL EXEMPTION APPLICATION SUBMITTED BY THOMAS BARNES & LESLIE BARNES AND APPLY A MAXIMUM ASSESSMENT FEE OF \$1,000 ON THE 2021 BENEFIT ASSESSMENT

BACKGROUND

At the November 8, 2021 Crescent Fire Protection District Board meeting, the Board conducted a public hearing, and adopted Ordinance No. 21-002, an ordinance of the Crescent Fire Protection District Amending Ordinance No. 21-001, Levying a Fire Suppression Assessment, beginning in Fiscal year 2021/22.

The amended ordinance that was adopted expanded the ordinance to include the original exemptions, and to establish an exemption for parcels which are held under identical ownership within the same customer class (i.e. residential, commercial, government) may, upon approval of an application by the owner(s) thereof to the District, be treated as a single parcel for purposes of applying the maximum assessment fee not to exceed \$1,000 per parcel. The owner(s) of such parcels seeking exemption shall submit an application to the District, in a format approved by the District, providing the owner(s) name and address, property maps, and deed and title information that sufficiently demonstrate that the applicant is the owner of record or trustee of the owner of record with Power of Attorney for the owner of record for all the qualifying property. The amendments to Ordinance No. 21-001 did not constitute a new or increased assessment over the maximum amount imposed, and therefore did not trigger or require new majority protest balloting proceedings in accordance with Proposition 218 (Gov Code Section 53753).

As the amendment allowing the exemption was made to Ordinance No. 21-001 which enacted the 2021 Fire District Benefit Assessment, the exemption applies only to the 2021 assessment, and the 1987 assessment remains unchanged.

On December 11, 2021, the District received a Multi-Parcel Exemption Application Form submitted by Thomas Barnes & Leslie Barnes requesting exemption consideration for 39 properties that they own within the District. The property addresses and APN are included in the application attached. The listed properties are valid as per the list received from the County Assessor's Office, and as used in the Assessment Engineer's Report.

Based upon the ordinance amendment adopted by the Board in November, after review staff recommends that the Board approve the Multi-Parcel Exemption Application Form submitted by

Thomas Barnes & Leslie Barnes and the 39 properties appearing in the application should be treated as a single parcel for purposes of applying the maximum assessment fee not to exceed \$1,000 and applies to the 2021 benefit assessment. If approved by the District, staff will process a refund to Thomas Barnes & Leslie Barnes for the assessment fees they have remitted above the \$1,000 maximum assessment fee for the 2021 Benefit Assessment.

FISCAL IMPACT

If the Board approves the Multi-Parcel Exemption Application Form being considered, the listed properties will be capped at a maximum assessment fee of \$1,000 for the 2021 Benefit Assessment. A refund of \$1,871.20 will be processed from the District back to Thomas Barnes & Leslie Barnes.

ATTACHMENTS

1. Multi-Parcel Exemption Application Form from Thomas & Leslie Barnes

111 BREAKWATER	120-300-039-000
120 BREAKWATER	120-300-013-000
130 BREAKWATER	120-300-014-000
131 BREAKWATER	120-300-037-000
140 BREAKWATER	120-300-015-000
141 BREAKWATER	120-300-036-000
151 BREAKWATER	120-300-035-000
161 BREAKWATER	120-300-034-000
170 BREAKWATER	120-300-017-000
171 BREAKWATER	120300-033-000
180 BREAKWATER	120-300-018-000
181 BREAKWATER	120-300-032-000
190 BREAKWATER	120-300-019-000
191 BREAKWATER	120-300-031-000
200 BREAKWATER	120-300-020-000
201 BREAKWATER	120-300-030-000
210 BREAKWATER	120-300-021-000
211 BREAKWATER	120-300-029-000
220 BREAKWATER	120-300-022-000
230 BREAKWATER	120-300-023-000
231 BREAKWATER	120-300-027-000
240 BREAKWATER	120-300-024-000
241 BREAKWATER	120-300-026-000
250 BREAKWATER	120-300-025-000
111 WHALEVIEW	120-300-040-000
120 WHALEVIEW	120-300-002-000
129 WHALEVIEW	120-300-011-000
130 WHALEVIEW	120-300-003-000
139 WHALEVIEW	120-300-010-000
140 WHALEVIEW	120-300-004-000
149 WHALEVIEW	120-300-009-000
150 WHALEVIEW	120-300-005-000
155 WHALEVIEW	120-300-008-000
160 WHALEVIEW	120-300-006-000
161 WHALEVIEW	120-300-007-000
801 COOPER	120-190-016-000
321 CHURCH TREE	110-370-011-000
115 LELA	120-093-027-000
2400 RAILROAD	110-280-006-000

STAFF REPORT – DISCUSS AND APPROVE DONATION OF CHAIRS AT WASHINGTON STATION

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. DISCUSS AND APPROVE DONATION OF CHAIRS AT WASHINGTON STATION

BACKGROUND

Past Fire Chief, Fred Cox purchased approximately 80 banquet style chairs over 24 years ago that are no longer being used and currently taking up storage space at Washington Station. The chairs are being stored in a large side closet in the main meeting room at Washington Station; this space once cleared, will be an ideal place to store files that need to be locked and secured. With the age of the chairs and the urgency to have a secured space for files, staff thinks it would be best to donate the chair instead of trying to sell them to another government agency.

FISCAL IMPACT

There will be no fiscal impact to Crescent Fire Protection District.

Crescent City Fire & Rescue

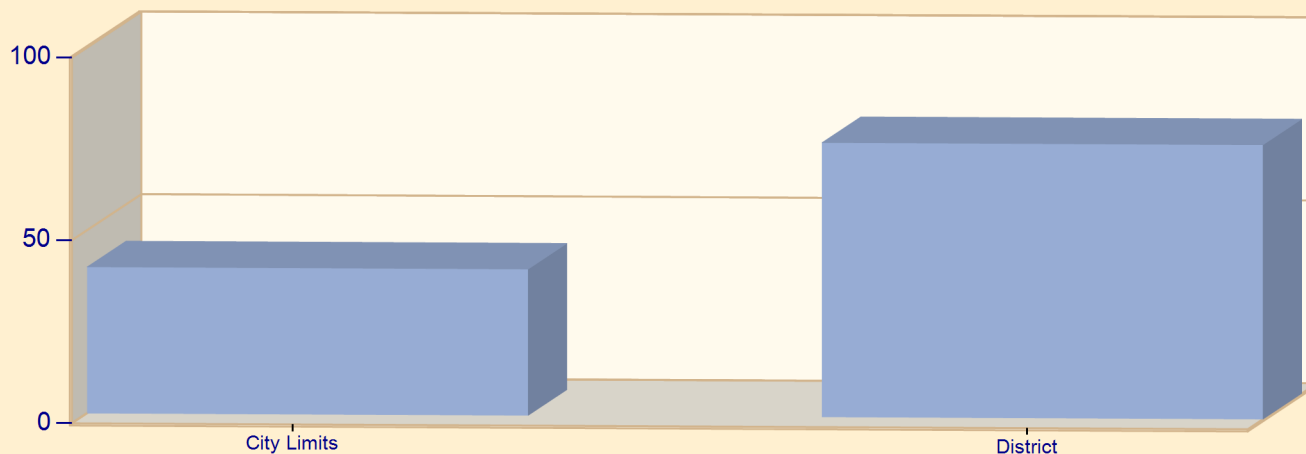
Crescent City, CA

This report was generated on 1/6/2022 4:51:51 PM



Incident Type Count per Zone for Date Range

Start Date: 12/01/2021 | End Date: 12/31/2021



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	118 - Trash or rubbish fire, contained	1
	160 - Special outside fire, other	1
	311 - Medical assist, assist EMS crew	25
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	531 - Smoke or odor removal	1
	561 - Unauthorized burning	3
	611 - Dispatched & cancelled en route	5
	631 - Authorized controlled burning	1
	714 - Central station, malicious false alarm	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for City Limits - City Limits:</i>	<i>40</i>
District - District		
	100 - Fire, other	1
	111 - Building fire	2
	131 - Passenger vehicle fire	1
	150 - Outside rubbish fire, other	1
	151 - Outside rubbish, trash or waste fire	1
	311 - Medical assist, assist EMS crew	44
	320 - Emergency medical service, other	1
	322 - Motor vehicle accident with injuries	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	5
	424 - Carbon monoxide incident	1
	444 - Power line down	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	5
	622 - No incident found on arrival at dispatch address	5
	631 - Authorized controlled burning	1
	731 - Sprinkler activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for District - District:</i>	<i>75</i>
Total Count for all Zone:		115

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

