



# **AGENDA**

## **CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**REGULAR MEETING  
HELD  
THURSDAY, FEBRUARY 14, 2022  
AT 5:30 P.M.**

Submit comments via [ccfire@crescentcity.org](mailto:ccfire@crescentcity.org); or submit a written comment by filing it with the Administrative Assistant at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, February 14, 2022. If you require a special accommodation, please contact Administrative Assistant, Vanessa Duncan at 464-2421.

### **CLOSED SESSION 5:00 P.M.**

PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: *Crescent City Harbor District v. Crescent Fire Protection District et al.*; Del Norte Superior Court Case No. CVUJ-2021-1248

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

### **REGULAR SESSION 5:30 P.M.**

#### **1. ROLL CALL**

**1.1** CALL TO ORDER

**1.2** FLAG SALUTE

#### **2. REPORT OF ANY ACTIONS FROM CLOSED SESSION BY THE BOARD OF DIRECTORS**

### **3. PUBLIC PARTICIPATION**

*Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.*

### **4. CONSENT CALENDAR**

**4.1** APPROVE MINUTES OF THE REGULAR MEETING OF JANUARY 10, 2022

**4.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED JANUARY 2022

TAKE PUBLIC COMMENT ON CONSENT CALENDAR  
CONSIDER AND ADOPT CONSENT CALENDAR

### **5. NEW BUSINESS**

*Take action as necessary and appropriate.*

**5.1** CONSIDER AND ADOPT RESOLUTION NO. 22-001; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT APPROVING APPEALS PROCEDURES FOR FIRE SUPPRESSION BENEFIT ASSESSMENT

1. Receive staff report and presentation
  2. Take public comment
  3. Board Discussion
  4. CONSIDER AND ADOPT RESOLUTION NO. 22-001; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT APPROVING APPEALS PROCEDURES FOR FIRE SUPPRESSION BENEFIT ASSESSMENT
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### **6. OLD BUSINESS**

*Take action as necessary and appropriate.*

**6.1** FIRE DEPARTMENT 2 X 2 COMMITTEE UPDATE

## 7. CHIEFS REPORT

*Take action as necessary and appropriate.*

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

- 7.1 RESPONSES OCCURRED BETWEEN: 01/01 – 01/31/2022
- 7.2 FIRE CHIEF RECRUITMENT
- 7.3 PARKING LOT REPAIRS

## 8. BOARD COMMENTS

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER

## 9. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, MARCH 14, 2022 AT 5:00 PM

### **POSTED:**

02/11/2022

/s/ Vanessa Duncan

Administrative Assistant

*Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Assistant's office at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]*  
*For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:00 a.m. - 5:00 p.m., or on-line at [cfdp.crescentcity.org](http://cfdp.crescentcity.org)*



## **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531  
office: 707- 464-2421

### **MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**REGULAR MEETING HELD  
JANUARY 10, 2022  
AT 5:00 P.M.**

**DIRECTORS PRESENT:**

Chairman Jim Nelson Director  
Vice Chairman Dave Short  
Director Jim Erler  
Director Rick Kelley  
Director Joe Gregorio

**ABSENT:**

**OTHERS PRESENT:**

Bill Gillespie, Fire Chief  
Vanessa Duncan, Clerk of the Board

**ROLL CALL:**

Chairman Nelson called the meeting to order at 5:03 PM. The Pledge of Allegiance was led by Director Gregorio.

**PUBLIC PARTICIPATION**

No public comment at this time.

**CONSENT CALENDAR**

**3.1** APPROVE MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2021

**3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED DECEMBER 2021

On a motion by Vice Chair Short, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

## **NEW BUSINESS**

*Take action as necessary and appropriate.*

### **4.1 REVIEW AND APPROVE QUOTE FOR ROOF REPLACEMENT AT WASHINGTON STATION**

#### **RECOMMENDATION**

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and APPROVE QUOTE FOR RED SKY ROOFING IN THE AMOUNT OF \$80,424.00 TO REMOVE AND ROOF WASHINGTON FIRE STATION

Chief Gillespie noted that Washington Fire Station was completed in 1997, meaning the roof is now 25 years old and has shown an increasing number of leaks and broken shingles from winter storms. Chief Gillespie also noted that he requested quotes from the local roofing companies and based upon the cost quotes and identical shingles, he recommended going with the quote provided by Red Sky Roofing in the amount of \$80,424.00, with any repair work extra.

On a motion by Director Kelley, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors APPROVED THE QUOTE FOR RED SKY ROOFING IN THE AMOUNT OF \$80,424.00 TO REMOVE AND ROOF WASHINGTON FIRE STATION.

### **4.2 REVIEW AND APPROVE MULTI-PARCEL EXEMPTION APPLICATION**

#### **RECOMMENDATION**

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. REVIEW AND APPROVE MULTI-PARCEL EXEMPTION APPLICATION

Chief Gillespie reported that amended Ordinance No. 21-002 was adopted to expand Ordinance No. 21-001 to include the original exemptions, and to establish an exemption for parcels which are held under identical ownership within the same customer class (i.e. residential, commercial, government) may, upon approval of an application by the owner(s) thereof to the District, be treated as a single parcel for purposes of applying the maximum assessment fee not to exceed \$1,000 per parcel. The owner(s) of such parcels seeking exemption shall submit an application to the District, in a format approved by the District, providing the owner(s) name and address, property maps, and deed and title information that sufficiently demonstrate

that the applicant is the owner of record or trustee of the owner of record with Power of Attorney for the owner of record for all the qualifying property.

Chief Gillespie also reported that on December 11, 2021, the District received a Multi-Parcel Exemption Application Form submitted by Thomas Barnes & Leslie Barnes requesting exemption consideration for 39 properties that they own within the District.

Chief Gillespie stated that based upon the ordinance amendment adopted by the Board in November, after review staff recommends that the Board approve the Multi-Parcel Exemption Application Form submitted by Thomas Barnes & Leslie Barnes and the 39 properties appearing in the application should be treated as a single parcel for purposes of applying the maximum assessment fee not to exceed \$1,000 and applies to the 2021 benefit assessment. If approved by the District, staff will process a refund to Thomas Barnes & Leslie Barnes for the assessment fees they have remitted above the \$1,000 maximum assessment fee for the 2021 Benefit Assessment.

Chairman Nelson questioned if property owners with multiple parcels were to turn in an application for the following year's tax roll if they will be refunded as well; Chief Gillespie and Clerk of the Board, Vanessa Duncan explained that multi-parcel exemption applications must be in by March of 2022 to qualify for the \$1000 cap, and this year would be the only year that refunds will be issued.

On a motion by Director Gregorio, seconded by Director Eler, motion carried unanimously 5/0; the Board of Directors APPROVED THE MULTI-PARCEL EXEMPTION APPLICATION FORM AND THE MULTI-PARCEL EXEMPTION APPLICATION SUBMITTED BY THOMAS AND LESLIE BARNES.

#### **4.3 DISCUSS AND APPROVE DONATION OF CHAIRS AT WASHINGTON STATION**

##### RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. DISCUSS AND APPROVE DONATION OF CHAIRS AT WASHINGTON STATION

Chief Gillespie briefed the Board, stating that past Fire Chief, Fred Cox purchased approximately 80 banquet style chairs over 24 years ago that are no longer being used and currently taking up storage space at Washington Station. With the age of the chairs and the need for additional storage space, staff thinks it would be best to donate the chairs.

The Board discussed possible places to donate the chairs. It was agreed to donate the chairs to a local church.

On a motion by Director Gregorio, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors APPROVED THE MULTI-PARCEL EXEMPTION APPLICATION FORM AND THE MULTI-PARCEL EXEMPTION APPLICATION SUBMITTED BY THOMAS AND LESLIE BARNES.

On a motion by Director Gregorio, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors APPROVED DONATION OF CHAIRS AT WASHINGTON STATION.

## **OLD BUSINESS**

*Take action as necessary and appropriate.*

*NO OLD BUSINESS AT THIS TIME.*

## **CHIEF'S REPORT**

*Take action as necessary and appropriate.*

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

### **6.1 RESPONSES OCCURRED BETWEEN: 12/01 – 12/31/2021**

Chief Gillespie reported on the calls in the City and the District, he stated there were a total of 1,616 total calls in 2021.

### **6.2 REPORT ON SURPLUS VEHICLES**

Chief Gillespie reported that both Water Tender 5158 and Engine 5137 sold for a combined total of \$20,000 to Cape Ferrello Rural Fire Protection District.

Chief Gillespie noted that Cape Ferrello Rural Fire Protection District is also interested in the possibility of purchasing the District's Type I Engine 5114. Director Gregorio questioned how much the Type I engine is worth; Chief Gillespie stated that other trucks with the same specifications go for around \$15,000-\$17,000.

Chief Gillespie stated there will be a 2x2 Committee meeting with the City and District on January 20<sup>th</sup>.

## **BOARD COMMENTS**

Chairman Nelson requested an update on the Harbor District litigations at the next scheduled meeting.

Chairman Nelson also requested an update on the petition being circulated by Linda Sutter and Donna Westfall.

Director Gregorio requested that staff research the cost to seal the blacktop at Washington Station.

Chief Gillespie noted that he will be obtaining quotes for a new commercial dish washer and oven for Washington Station.

Chief Gillespie also noted that AT&T will be installing their generator and the fence around the back lot at Washington Station soon.

The Board commented on the new security camera system that is currently being installed by the County.

### **ADJOURNMENT**

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 5:36 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on February 14, 2022 at 5:00PM.

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Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District

## CFPD CLAIMS LIST JANUARY FY 21/22

CLAIM ID	CLAIM DATE	VENDOR NAME	CLAIM AMOUNT	ACCOUNT	DESCRIPTION	GRAND TOTAL	
373-2690	1/13/22	THE MITCHELL LAW FIRM, LLP	\$ 742.50	20230	GENERAL COUNSEL - DECEMBER	\$ 742.50	PO# 258835
373-2691	1/13/22	COLANTUONO, HIGHSMITH & WI	\$ 301.50	20230	ADV. CRESCENT CITY HARBOR DIST	\$ 301.50	PO# 258836
373-2692	1/13/22	BLUE STAR GAS	\$ 1,791.84	20301	PROPANE FILL UP - WASHINGTON	\$ 1,791.84	2.535
373-2693	1/13/22	COUNTRY MEDIA INC.	\$ 60.08	20240	SUMMARY OF ADOPTED ORDINANCE	\$ 60.08	PO# 258834
<b>TOTAL</b>						<b>\$ 2,895.92</b>	
374-2694	1/20/22	PACIFIC POWER & LIGHT CO.	\$ 68.20	20300	POWER - HUMBOLDT	\$ 68.20	
374-2695	1/20/22	CANON FINANCIAL SERVICES	\$ 193.34	20260	COPIER LEASE PAYMENT	\$ 193.34	
374-2696	1/20/22	DN SOLID WASTE MANAGEMEN	\$ 29.55	20140	TRASH FEE - DECEMBER	\$ 29.55	
374-2697	1/20/22	CRESCENT CITY WATER	\$ 22.49	20302	WATER - HUMBOLDT	\$ 22.49	
374-2697	1/20/22	CRESCENT CITY WATER	\$ 122.98	20302	WATER - WASHINGTON	\$ 122.98	
374-2698	1/20/22	CITY OF CRESCENT CITY	\$ 263.44	20173	VEHICLE MAINTENANCE 5112	\$ 263.44	PO# 258837
374-2698	1/20/22	CITY OF CRESCENT CITY	\$ 74.12	20173	VEHICLE MAINTENANCE 5176	\$ 74.12	PO# 258838
<b>TOTAL</b>						<b>\$ 774.12</b>	
375-2699	1/28/22	BLUE STAR GAS	\$ 1.08	20301	TANK RENT - WASHINGTON	\$ 1.08	
375-2699	1/28/22	BLUE STAR GAS	\$ 85.72	20301	TANK RENT - COOPER	\$ 85.72	
375-2699	1/28/22	BLUE STAR GAS	\$ 1,828.91	20301	FILL UP - WASHINGTON	\$ 1,828.91	
375-2700	1/28/22	EUREKA OXYGEN	\$ 179.23	20170	HYDROTEST FIRE EXTINGUISHERS	\$ 179.23	PO# 258839
357-2701	1/28/22	GOLDEN STATE EMERGENCY VI	\$ 172.27	20173	WINDSHIELD GASKET 5172	\$ 172.27	
375-2702	1/28/22	RECOLOGY DEL NORTE	\$ 67.33	20140	TRASH FEE - JANUARY	\$ 67.33	
375-2703	1/28/22	HOWARD'S BODY SHOP	\$ 598.72	20173	WINDSHIELD INSTALL	\$ 598.72	PO# 258840
375-2704	1/28/22	CHARTER COMMUNICATIONS	\$ 198.49	20120	CABLE/INTERNET WASHINGTON	\$ 198.49	
375-2705	1/28/22	PACIFIC POWER & LIGHT CO.	\$ 86.47	20300	POWER - COOPER	\$ 86.47	
375-2705	1/28/22	PACIFIC POWER & LIGHT CO.	\$ 965.87	20300	POWER - WASHINGTON	\$ 965.87	
375-2706	1/28/22	CRESCENT CITY WATER	\$ 62.12	20302	WATER - HUMBOLDT	\$ 62.12	
375-2707	1/28/22	DEL NORTE OFFICE SUPPLY	\$ 19.03	20220	NAME PLATE	\$ 19.03	
<b>TOTAL</b>						<b>\$ 4,265.24</b>	

STAFF REPORT – ADOPT RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT APPROVING APPEALS PROCEDURES FOR FIRE SUPPRESSION BENEFIT ASSESSMENT

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. Review and waive full reading, read by title only and ADOPT RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT APPROVING APPEALS PROCEDURES FOR FIRE SUPPRESSION BENEFIT ASSESSMENT

BACKGROUND

On July 12, 2021 Crescent Fire Protection District (“District”) adopted Ordinance No. 21-001 Leaving a Fire Suppression Assessment, Beginning in Fiscal Year 2021/22 in which establishes an appeals process providing “Any property owner may appeal any determination by the Fire Chief concerning the nature of the use of the property or the calculation of the amount of the assessment by filing a written appeal with the District. Any such appeal shall be filed by December 1st of the calendar year for which the tax is levied. The appeal shall contain a statement by the property owner as to the nature and basis for the appeal in accordance with the District's appeal procedure. The District will provide guidelines for an appeals process for any property owner subject to the assessment. The guidelines for appeal shall be adopted by the Board by resolution and will be filed with the District Board Clerk.”

The appeal shall be filed the form provided by the District and shall contain a statement by the property owner as to the nature and basis for the appeal.

Following a decision by the Board, the property owner filing the appeal will receive notice of a decision and a refund, if applicable, within 30 days of the Board decision. In order to receive a reimbursement, proof of payment of the assessment to the County must be provided.

FISCAL IMPACT

Shall there be any submitted applications, it is possible the District would issue a refund if the parcel(s) in question needs a reclassification or newly assigned benefit factor based on the type and use of the property, or other relevant parcel information including but not limited to ownership, property improvements, structure use, building size, or extra hazard as defined in the 2021 Assessment Engineer’s Report.

ATTACHMENTS

1. Resolution 22-001

2. CFPD Benefit Assessment Appeal Form



## **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531

office: 707-464-2421

### **RESOLUTION NO. 22-001**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT APPROVING APPEALS PROCEDURES FOR FIRE SUPPRESSION BENEFIT ASSESSMENT**

**WHEREAS**, on July 12, 2021, the Crescent Fire Protection District ("District") adopted Ordinance No. 21-001 Levying a Fire Suppression Assessment, Beginning in Fiscal Year 2021/22; and

**WHEREAS**, the above Ordinance, Section 11, establishes an appeals process providing "Any property owner may appeal any determination by the Fire Chief concerning the nature of the use of the property or the calculation of the amount of the assessment by filing a written appeal with the District..."; and

**WHEREAS**, the above Section 11 also states: "The District will provide guidelines for an appeals process for any property owner subject to the assessment. The guidelines for appeal shall be adopted by the Board by resolution and will be filed with the District Board Clerk".

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Crescent Fire Protection District as follows:

1. **Appeals Policy** - The intention of the appeals process is to allow any property owner who is assessed said benefit assessment may appeal any determination by the Fire Chief concerning the nature of the use of the property or the calculation of the amount of the assessment.
2. **Appeals Filing** - Any such appeal shall be filed by December 1 of the calendar year for which the assessment is levied.
3. **Appeals Form** - The appeal shall be filed on the form provided by the District and shall contain a statement by the property owner as to the nature and basis for the appeal.
4. **Appeals Review** - At the next regular Board meeting where notice can be provided, the District Board will review any appeal(s) filed to confirm that the parcel(s) in question meet the parcel use category/customer class or benefit factor

assignment based on the type and use of the property, or other relevant parcel information including but not limited to ownership, property improvements, structure use, building size, or extra hazard as defined in the 2021 Assessment Engineer's Report.

5. Following a decision by the Board, the property owner filing the appeal will receive notice of a decision and a refund, if applicable, within 30 days of the Board decision. In order to receive a reimbursement, proof of payment of the assessment to the County must be provided.

**PASSED, APPROVED AND ADOPTED** this 14th day of February, 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jim Nelson, Chair

ATTEST:

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Vanessa Duncan, Board Clerk



# **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531

(707) 464-2421 • WWW.CFPD.CRESCENTCITY.ORG

A property owner of the Crescent Fire Protection District may appeal the use of property or the calculation of the Benefit Assessment. An appeal may only be submitted for the current fiscal year. All appeals will be considered pursuant to Resolution 22-001. You may obtain a copy of Resolution 22-001 by contacting the District Office.

***Filing deadline for the 2022-2023 Property Tax Bill shall be 5:00 pm December 1, 2022.***

## **SECTION ONE - Property Identification Information**

Assessor Parcel Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Zoning Designation Applied by County: \_\_\_\_\_

Crescent Fire Protection District Benefit Assessment Charge for FY2022-20223

\$ \_\_\_\_\_

## **SECTION TWO - Reason for filing appeal**

Please provide specific reason(s) why the Benefit Assessment is being challenged. Among other things you may wish the District to consider, please state the parcel use category you contend should have been assigned to your property and all facts supporting your contention. (You may attach permits, maps, pictures, letters or other data to substantiate the challenge.

Reasoning (attach sheet if necessary) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**SECTION THREE - Property owner Information**

Legal names of property owner(s) as appearing on the latest secured tax roll:

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Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I/We declare under penalty of perjury under the law of the State of California that the foregoing is true and correct. I/We further declare under penalty of perjury I/we am/ are not delinquent in the payment of the Crescent Fire Protection District benefit assessment, as applicable, for the current fiscal year. **You must provide proof of payment to the County in order to receive a reimbursement.**

Execute this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signature \_\_\_\_\_

**SEE PAGE 3 FOR INSTRUCTIONS**

# INSTRUCTIONS

This is a PDF form fill document that may be completed on-line or printed and completed in blue or black pen before filing.

## Section One

**Asmt Number (APN):** The Assessment Parcel Number or APN that is defined as the ASMT Number found on your upper left section of the property tax bill under Property Information.

**Property Address:** Provide the exact physical address of the property, including the city, for the property for which you are requesting to appeal.

**Crescent Fire Protection District Benefit Assessment Charge:** This amount can be found on the Property Tax bill under the section Voter Approved Taxes, taxing agency direct charge and Special Assessments and may appear as Crescent Fire DIR CHRG.

## Section Two

**Specific Reason:** Provide thorough and specific information and an explanation documenting your reason for the appeal. This is the information that will be used to evaluate your appeal.

**Attachments:** Submit all documentation that you have that may assist in the evaluation. This can include current photo, maps, letters or other documents that may help substantiate the request.

## Section Three

**Mailing Address:** complete mailing address where correspondence and reimbursement check may be mailed.

**Phone Number:** A day time phone number, with the area code, is required in the event you need to be contacted for questions regarding the appeal.

**Email address:** An email address may be an alternate method for correspondence.

After completion, please print and sign the appeal; mail or deliver to Crescent Fire Protection District administrative office located at 255 W. Washington Boulevard, Crescent City, CA 95531. Be sure and include ALL supporting documentation.

All appeals must be completed and signed and accompanied by proof of payment to the County in order to be considered for reimbursement.

Your appeal will be presented to the Board of Directors and you will be notified of the time and date of your appeal hearing, during a regularly scheduled Board Meeting. Following a decision by the Board, you will receive notice of a decision and a refund, if applicable, within 30 days of the Appeal Hearing.

Please feel free to contact the District office at (707) 464-2421 if you have any questions.

## STAFF REPORT – FIRE DEPARTMENT 2 X 2 COMMITTEE UPDATE

### RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board discussion
4. Take any action as directed by Board

### BACKGROUND

The Crescent Fire Protection District and City of Crescent City have a long history of working together under various collaborative agreements. In 2015, both agencies came together through an operational merger of their respective volunteer firefighter associations and entered into a joint exercised of powers agreement, the Emergency and Fire Response Services Agreement (the “Agreement”). Contained within the agreement under section 15.03 Committees, the District and City may establish ad hoc committees of the respective bodies to review and consider any matter of mutual concern or interest. Any such committee shall be made up of two District Board Members and two City Council Members.

At the November 8, 2021 Board meeting, Directors Rick Kelly and Joe Gregorio were selected to serve on the 2x2 Committee for the District. After selection of the 2x2 members for the City (Blake Inscore and Beau Smith), a meeting was held on January 20, 2022. That meeting focused on discussion of upcoming Fire Chief recruitment and selection process.

Members of the 2x2 are available to provide an update of the January 20<sup>th</sup> meeting and additional ongoing discussion.

### FISCAL IMPACT

No current fiscal impact from 2x2 Committee report.

### ATTACHMENTS

None

# Crescent City Fire & Rescue

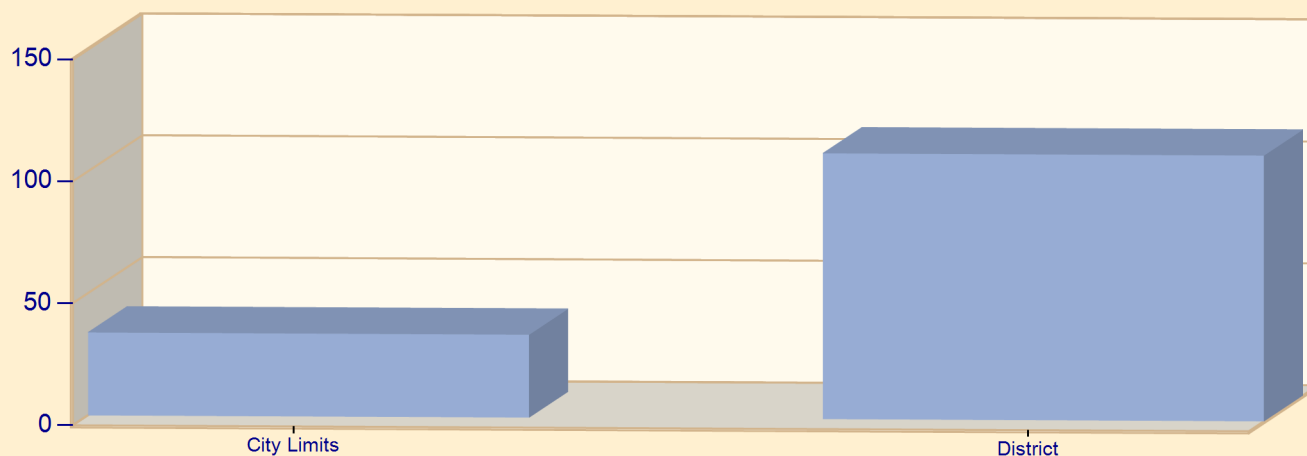
Crescent City, CA

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## Incident Type Count per Zone for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



ZONES	INCIDENT TYPE	COUNT
<b>City Limits - City Limits</b>		
	112 - Fires in structure other than in a building	1
	150 - Outside rubbish fire, other	1
	311 - Medical assist, assist EMS crew	17
	322 - Motor vehicle accident with injuries	1
	553 - Public service	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	5
	622 - No incident found on arrival at dispatch address	5
	631 - Authorized controlled burning	1
	651 - Smoke scare, odor of smoke	1
	<i>Total Incidents for City Limits - City Limits:</i>	<b>34</b>
<b>District - District</b>		
	111 - Building fire	1
	112 - Fires in structure other than in a building	1
	114 - Chimney or flue fire, confined to chimney or flue	2
	118 - Trash or rubbish fire, contained	1
	122 - Fire in motor home, camper, recreational vehicle	1
	131 - Passenger vehicle fire	1
	154 - Dumpster or other outside trash receptacle fire	1
	311 - Medical assist, assist EMS crew	54

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 1404

Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	320 - Emergency medical service, other	1
	322 - Motor vehicle accident with injuries	2
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	3
	440 - Electrical wiring/equipment problem, other	1
	441 - Heat from short circuit (wiring), defective/worn	1
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	531 - Smoke or odor removal	1
	561 - Unauthorized burning	6
	600 - Good intent call, other	2
	611 - Dispatched & cancelled en route	10
	622 - No incident found on arrival at dispatch address	5
	631 - Authorized controlled burning	3
	650 - Steam, other gas mistaken for smoke, other	1
	651 - Smoke scare, odor of smoke	1
	733 - Smoke detector activation due to malfunction	3
	735 - Alarm system sounded due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for District - District.</i>	109
<b>Total Count for all Zone:</b>		<b>143</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

