



**AGENDA OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING
HELD
MONDAY, JULY 14, 2025
AT 5:00 P.M.**

Submit comments via ccfire@crescentcity.org; or submit a written comment by filing it with the Administrative Specialist at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, July 14, 2025. If you require a special accommodation, please contact Administrative Specialist, Vanessa Duncan at 464-2421.

1. OPEN SESSION

- 1.1** CALL TO ORDER
- 1.2** ROLL CALL
- 1.3** FLAG SALUTE

2. PUBLIC PARTICIPATION

Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.

3. CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF JUNE 9, 2025
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING JUNE 2025

*TAKE PUBLIC COMMENT ON CONSENT CALENDAR
CONSIDER AND ADOPT CONSENT CALENDAR*

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 ACCEPTANCE OF CAL OES TYPE 1 ENGINE AND SURPLUS OF ENGINE 5115

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the acceptance of Cal OES Type 1 Engine #332 and authorize the designation and sale of Engine 5115 as surplus equipment, with preference for sale to local agencies before listing on a public auction platform

5. OLD BUSINESS

Take action as necessary and appropriate.

5.1 CORRECTION OF RESOLUTION NUMBERING FOR 2025

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the correction by renumbering the previously adopted Resolution No. 25-001 (adopted on June 9th, 2025, authorizing the execution and delivery of a master equipment lease purchase agreement for the financing of a new water tender) to Resolution No. 25-002

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 6-01-25 to 6-30-25

6.2 REPORT ON 4TH OF JULY

6.3 APPARATUS UPDATE

7. BOARD COMMENTS

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER

8. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, AUGUST 11, 2025 AT 5:00 PM

POSTED:

7/11/2025

/s/ Vanessa Duncan

Clerk of the Board/Administrative Specialist

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Specialist's office at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]

For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:00 a.m. - 5:00 p.m., or on-line at cfpd.crescentcity.org



**MINUTES OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING HELD
MONDAY, JUNE 9, 2025
AT 5:00 P.M.**

1. OPEN SESSION

1.1 CALL TO ORDER

Chair Erler called the meeting to order at 5:00 PM.

1.2 ROLL CALL

Board members present:

- Chair Jim Erler
- Vice Chair Jon Maxwell
- Director Rick Kelley
- Director Dave Short

Board members absent:

- Director Jim Nelson

Staff members present:

- Fire Chief Kevin Carey
- Administrative Specialist Vanessa Duncan

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Short

2. PUBLIC PARTICIPATION

No public comment at this time.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF MAY 12, 2025

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING MAY 2025

On a motion by Vice Chair Maxwell, seconded by Director Short, motion carried 4/0/1 with Director Nelson being absent; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 REVIEW AND ADOPT THE PRELIMINARY OPERATING BUDGET FOR FISCAL YEAR 2025–2026

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve and adopt the preliminary budget for fiscal year 2025–2026

The following citizens addressed the Board:

Roger Gitlin: commented on proposed staffing and general concerns about the preliminary budget.

On a motion by Director Short, seconded by Vice Chair Maxwell, motion carried 4/0/1 with Director Nelson being absent; the Board of Directors approved the preliminary operating budget for fiscal year 2025-2026.

4.2 CONSIDER AND ADOPT UPDATED PROCUREMENT POLICY

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Adopt the updated Crescent Fire Protection District Procurement Policy

On a motion by Vice Chair Maxwell, seconded by Director Short, motion carried 4/0/1 with Director Nelson being absent; the Board of Directors approved the adopted the updated procurement policy.

4.3 CONSIDER AND ADOPT RESOLUTION NO. 25-001; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE PURCHASE AGREEMENT WITH COMMUNITY FIRST NATIONAL BANK FOR THE FINANCING OF A NEW PIERCE FL 3000 GALLON WATER TENDER

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Adopt RESOLUTION NO. 25-001; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE PURCHASE AGREEMENT WITH COMMUNITY FIRST NATIONAL BANK FOR THE FINANCING OF A NEW PIERCE FL 3000 GALLON WATER TENDER

The following citizens addressed the Board:

Roger Gitlin: provided input on the proposed purchase agreement and suggested alternative pay-off options for the Board’s consideration.

On a motion by Vice Chair Maxwell, seconded by Director Short, motion carried 4/0/1 with Director Nelson being absent; the Board of Directors approved the adopted the updated procurement policy.

PASSED AND ADOPTED by the Board Members of the
CRESCENT FIRE PROTECTION DISTRICT

This 9th day of June 2025, by the following polled vote:

YES: 4, Chair Eler, Vice Chair Maxwell, Director Kelley, Director Short

NOES: 0

ABSENT: 1, Director Nelson

5. OLD BUSINESS

Take action as necessary and appropriate.

5.1 APPROVAL OF THE SALE OF SURPLUS FIRE ENGINE 5133

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the sale of surplus fire engine 5133

Chief Carey reported that CAL FIRE is not currently seeking to acquire dry Type III engines. He noted that the District does not have an operational need to retain three Type III engines and recommended declaring Engine 5133 as surplus.

On a motion by Director Short, seconded by Vice Chair Maxwell, motion carried 4/0/1 with Director Nelson being absent; the Board of Directors declared Engine 5133 as surplus and approved its sale.

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 5-01-25 to 5-31-25

Chief Carey reported on the incidents for the month of May.

6.2 COOPER STATION UPDATE

A listing agreement for Cooper Station, prepared by real estate agent Chris Mastaloudis, was presented and distributed to the Board.

On a motion by Vice Chair Maxwell, seconded by Director Short, motion carried 4/0/1 with Director Nelson being absent; the Board of Directors approved a four-month listing agreement of Cooper Station with real estate agent Chris Mastaloudis.

7. BOARD COMMENTS

Director Kelley inquired about the recently purchased City Fire utility vehicle. Chief Carey provided an update on Unit 5178, the new quick response vehicle.

8. ADJOURNMENT

There being no further business to come before the Board, Chair Erler adjourned the meeting at 6:20 p.m. of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on July 14, 2025 at 5:00PM.

ATTEST:

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District

CFPD CLAIMS LIST JUNE FY 2025

CLAIM ID	CLAIM DATE	VENDOR	ACCOUNT	AMOUNT	INVOICE#	DESCRIPTION	GRAND TOTAL	
491-3283	5/20/25	DROWN, RIVERS DBA LAWN & ORDER	20230	\$ 200.00	9184	LAWN CARE - COOPER & BERTSCH STATION	\$ 200.00	PO# 258997
491-3284	5/20/25	PAMPLONA, GABRIEL	40635	\$ 6,495.00		40' CONEX BOX FOR STORAGE AT WASHINGTON	\$ 6,495.00	PO# 258998
491-3285	5/20/25	CITY OF CRESCENT CITY	20173	\$ 412.43	7162709	5159 ANNUAL SERVICE & REPAIRS	\$ 412.43	PO# 258999
491-3286	5/20/25	RECOLOGY DEL NORTE	20140	\$ 199.23	07215650	TRASH FEE - MAY 2025	\$ 199.23	
491-3287	5/20/25	CANON FINANCIAL SERVICES	20260	\$ 202.60	40704249	LEASE PAYMENT - COPIER	\$ 202.60	
491-3288	5/20/25	CRESCENT CITY WATER	20302	\$ 22.49	006251-001	WATER - COOPER	\$ 22.49	
491-3288	5/20/25	CRESCENT CITY WATER	20302	\$ 310.65	006251-000	WATER - WASHINGTON	\$ 310.65	
491-3288	5/20/25	CRESCENT CITY WATER	20302	\$ 62.21	005222-000	WATER - HUMBOLDT	\$ 62.21	
491-3289	5/20/25	CHARTER COMMUNICATIONS	20120	\$ 223.12	177067401050125	CABLE/INTERNET - WASHINGTON STATION	\$ 223.12	
491-3290	5/20/25	PACIFIC POWER & LIGHT CO.	20300	\$ 1,798.50	62204731-0017	POWER - COOPER & WASHINGTON	\$ 1,798.50	
491-3291	6/6/25	US BANK	20220	\$ 183.90	3979	AMAZON - HDMI EXTENDER SPLITTER FOR BAY COMPUTER	\$ 183.90	
491-3291	6/6/25	US BANK	20173	\$ 143.79	3979	LEHR - FACE PLATES FOR RADIOS IN 5174	\$ 143.79	
491-3291	6/6/25	US BANK	20220	\$ 10.81	3979	AMAZON - MULTIPLE USB HUB FOR BIG ROOM COMPUTER	\$ 10.81	
491-3291	6/6/25	US BANK	20220	\$ 95.21	3979	AMAZON - HDMI SLITTER FOR BAY COMPUTER	\$ 95.21	
TOTAL							\$ 10,359.94	
492-3292	6/6/25	CRESCENT CITY WATER	20302	\$ 67.49	005222-000	WATER - HUMBOLDT	\$ 67.49	
492-3293	6/6/25	ROSS JANITORIAL	20230	\$ 380.00	0943	JANITORIAL SERVICES - WASHINGTON STATION	\$ 380.00	PO# 25900
492-3294	6/6/25	DROWN, RIVERS DBA LAWN & ORDER	20230	\$ 200.00	8076	LAWN CARE - COOPER & BERTSCH MAY 2025	\$ 200.00	PO# 259001
TOTAL							\$ 647.49	
493-3295	6/27/25	DROWN, RIVERS DBA LAWN & ORDER	20230	\$ 200.00	8076	LAWN CARE - COOPER	\$ 200.00	PO# 259002
493-3296	6/27/25	ROSS JANITORIAL	20230	\$ 380.00	0961	JANITORIAL SERVICES - WASHINGTON STATION	\$ 380.00	PO# 259003
493-3297	6/27/25	CITY OF CRESCENT CITY	20173	\$ 396.94	7163199	CHECK BRAKES ON #5176	\$ 396.94	PO# 259004
493-3298	6/27/25	CHARTER COMMUNICATIONS	20120	\$ 223.12	177067401060125	CABLE/INTERNET - WASHINGTON STATION	\$ 223.12	
493-3299	6/27/25	CRESCENT ACE HARDWARE	20180	\$ 16.21	44798	LANDSCAPING PINS FOR WASHINGTON STATION	\$ 16.21	
493-3300	6/27/25	CRESCENT CITY WATER	20302	\$ 333.44	006251-000	WATER - WASHINGTON	\$ 333.44	
493-3300	6/27/25	CRESCENT CITY WATER	20302	\$ 22.49	006251-001	WATER - COOPER	\$ 22.49	
493-3301	6/27/25	HEMMINGSEN CONTRACTING CO.	20180	\$ 1,407.25	023064	20 YARDS OF DECOMPOSED GRANITE FOR WASHINGTON	\$ 1,407.25	
493-3302	6/27/25	CANON FINANCIAL SERVICES	20260	\$ 196.21	41238798	LEASE PAYMENT - COPIER	\$ 196.21	
493-3303	6/27/25	PACIFIC POWER & LIGHT CO.	20300	\$ 1,746.30	62204731-0017	POWER - COOPER & WASHINGTON	\$ 1,746.30	
493-3304	6/27/25	GEORGE'S AUTO & DIESEL	20173	\$ 120.10	291018	WHIP KIT AND WIRE FOR #5174	\$ 120.10	
493-3305	6/27/25	MOR-JON INC.	20173	\$ 75.88	10591	4" HUMP HOSE FOR #5159	\$ 75.88	
493-3306	6/27/25	CITY OF CRESCENT CITY	20234	\$ 159,897.00	7163195	FIRE MUTUAL AID SERVICES: JAN-MAR 2025	\$ 159,897.00	
493-3307	6/27/25	CCF&R VOL. FF ASSOCIATION	20293	\$ 20,000.00		ANNUAL INSTALLMENT FOR FY 24/25	\$ 20,000.00	
TOTAL							\$ 185,014.94	

CRESCENT FIRE PROTECTION DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: KEVIN CAREY, FIRE CHIEF

DATE: JULY 14, 2025

SUBJECT: ACCEPTANCE OF CAL OES TYPE 1 ENGINE AND AUTHORIZATION TO DECLARE ENGINE 5115 AS SURPLUS EQUIPMENT

BACKGROUND

Through the S.A.F.E. Act of California, the Crescent Fire Protection District was selected to receive a Cal OES Type 1 Engine for the purchase price of \$40,000. On a previous date, the Board of Directors voted and approved the acquisition of Cal OES Engine #332.

DISCUSSION:

Cal OES Engine #332 will serve as the Fire District's designated reserve Type 1 engine and will replace the aging Engine 5115. Engine 5115, a 1988 Spartan-Hughes, is over 35 years old and has exceeded its expected service life. Due to escalating maintenance needs, limited storage space, and reliability concerns, staff recommends removing Engine 5115 from the operational fleet and declaring it surplus.

Staff proposes the following approach: the engine will first be offered to neighboring public safety agencies. If no interest is expressed, the engine will then be listed for sale on the GovDeals online auction platform. Based on current used fire engine listings and comparable agency sales, staff estimates a potential sale value in the range of \$5,000 to \$10,000.

RECOMMENDATION:

Staff recommends the Board of Directors approve the surplus of Engine 5115 and authorize its sale via GovDeals or to a local agency if interest is expressed.

FISCAL ANALYSIS

The purchase of the Cal OES engine was approved at a cost of \$40,000. The anticipated revenue from the sale of Engine 5115 is estimated between \$5,000 and \$10,000, which may be applied to future capital or equipment needs.

CRESCENT FIRE PROTECTION DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: KEVIN CAREY, FIRE CHIEF

DATE: JULY 14, 2025

SUBJECT: CORRECTION AND RENUMBERING OF PREVIOUSLY ADOPTED RESOLUTION NO. 25-001 (MASTER EQUIPMENT LEASE PURCHASE AGREEMENT)

BACKGROUND

On January 13, 2025, the Board of Directors adopted Resolution No. 25-001, amending the Fiscal Year 2024–2025 budget to facilitate the purchase of a newer water tender.

Subsequently, on June 9, 2025, the Board adopted another resolution authorizing the execution of a Master Equipment Lease Purchase Agreement for the same water tender, also labeled as Resolution No. 25-001. This created a duplicate resolution number for the same fiscal year.

To maintain accurate records and avoid future confusion, staff recommends formally renumbering the June 9th resolution to Resolution No. 25-002.

DISCUSSION:

Accurate and sequential resolution numbering is essential for administrative transparency and legal documentation. The duplication of Resolution No. 25-001 was inadvertent and can be easily corrected by reassigning the June 9th resolution to the next available number.

No changes are being made to the content or intent of the resolution. This action simply updates its assigned number in the District’s official records.

RECOMMENDATION:

Staff recommends the Board of Directors approve renumbering the resolution titled “A Resolution of the Board of Directors of the Crescent Fire Protection District Authorizing the Execution and Delivery of a Master Equipment Lease Purchase Agreement with Community First National Bank for the Financing of a New Pierce FL 3000 Gallon Water Tender”—originally adopted as Resolution No. 25-001 on June 9, 2025—to Resolution No. 25-002, in order to correct a numbering duplication.

FISCAL ANALYSIS

None.

ATTACHMENTS

1. Resolution No. 25-001 (Budget Amendment – January 2025)
2. Resolution (Master Lease Agreement – June 2025, to be renumbered)
3. Corrected Resolution No. 25-002 (Clean Copy)



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

RESOLUTION NO. 25– 001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO FACILITATE THE PURCHASE OF A NEW WATER TENDER

WHEREAS, the Crescent Fire Protection District operates two water tenders, WT-5159 and WT-5150, which are critical for responding to fires in rural and remote areas without access to hydrants; and

WHEREAS, WT-5159 is 17 years old, and WT-5150 is 33 years old, and WT-5150, in particular, has become increasingly costly to maintain, contributing significantly to the \$37,392 spent on repairs and maintenance for both vehicles in 2024; and

WHEREAS, the Crescent Fire Benefit Assessment Oversight Committee, on November 26, 2024, passed Resolution No. BA24-001 recommending the purchase of a newer water tender for frontline response, utilizing \$126,156 in Benefit Assessment funds designated for equipment replacement and additional funds from the Crescent Fire Protection District's department allotment; and

WHEREAS, the Crescent Fire Protection District recognizes that the exact cost of the water tender and the required budget amendment are yet to be determined, but the district is committed to ensuring fiscal responsibility and flexibility in securing the necessary funding; and

WHEREAS, acquiring a newer water tender aligns with the District's mission to enhance firefighting capabilities, maintain reliable emergency response, and uphold its Class 2 ISO rating, benefiting the community with potentially lower insurance premiums.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Crescent Fire Protection District, as follows:

1. The Fiscal Year 2024-2025 budget is hereby amended to include funding for the purchase of a new water tender. The exact amount of the budget amendment will be determined based on the final purchase price.
2. Funding for the purchase shall include:
 - a. \$126,156 from Benefit Assessment funds designated for equipment replacement.
 - b. Additional funds from the Crescent Fire Protection District's department allotment, as needed to cover the remaining cost.

3. If a suitable water tender cannot be identified within the recommended budget of \$250,000, staff is authorized to explore and recommend financing options to acquire a water tender that meets the District's operational and safety requirements. Any financing plan will be subject to Board review and approval prior to execution.
4. The Board of Directors authorizes staff to proceed with the necessary steps to procure the newer water tender, ensuring compliance with all applicable procurement procedures and fiscal policies.
5. The Board of Directors reaffirms its commitment to maintaining reliable emergency response capabilities and upholding the safety and well-being of the community.

PASSED and ADOPTED this 13th day, of January 2025, by the following votes:

AYES:

NOES:

ABSENT:

Jim Nelson, Chairman of the Board

ATTEST:

Vanessa Duncan, Clerk of the Board



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

RESOLUTION NO. 25– 001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE PURCHASE AGREEMENT WITH COMMUNITY FIRST NATIONAL BANK FOR THE FINANCING OF A NEW PIERCE FL 3000 GALLON WATER TENDER

WHEREAS, the Crescent Fire Protection District ("District") is authorized under the laws of the State of California to enter into lease-purchase agreements for the acquisition of equipment necessary to carry out its public safety mission; and

WHEREAS, the District has determined that it is in the best interest of the community to acquire one (1) new Pierce FL 3000 Gallon Water Tender for a total acquisition cost of \$536,056.08; and

WHEREAS, the District intends to finance the remaining cost of \$286,056.08 over a 10-year term through a Master Equipment Lease Purchase Agreement with Community First National Bank, doing business through its division Community Leasing Partners; and

WHEREAS, the District will make a down payment of \$250,000 toward the purchase price from funds appropriated in the current fiscal year 2024–25, with funding to come from line item 409-065-81002 "Reserve – Equipment," line item 409-065-40621 "Truck," and line item 409-065-30500 "Department Allotment," as approved by the Board; and

WHEREAS, the Board of Directors desires to authorize the execution and delivery of the Lease Purchase Agreement, including Schedule of Equipment No. 01 dated May 20, 2025 (Lease Number CRECA2025-05PB), and all related documents, including but not limited to the Lessee Resolution, Acceptance Certificate, Insurance Certification, and Opinion of Counsel; and

WHEREAS, the District affirms that all required funds for the down payment and first lease payment have been duly budgeted and appropriated;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Crescent Fire Protection District, as follows:

1. The Board hereby approves the financing for the acquisition of one (1) new Pierce FL 3000 Gallon Water Tender through the Master Equipment Lease Purchase Agreement with Community First National Bank as Lessor, in the amount of \$286,056.08, with a repayment schedule of ten annual payments of \$38,656.32 beginning August 1, 2026, and ending August 1, 2035.
2. The Board hereby authorizes a \$250,000 down payment toward the purchase to be made during Fiscal Year 2024–25 from budgeted funds, specifically from line items 409-065-81002 “Reserve – Equipment,” 409-065-40621 “Truck,” and 409-065-30500 “Department Allotment.”
3. The Board hereby authorizes James Erler, Chairman, to execute the Master Equipment Lease Purchase Agreement, Schedule of Equipment No. 01, and all other related documents on behalf of the District.
4. The Board further authorizes Jon Maxwell, Vice Chairman, to attest to the Resolution, and Vanessa Duncan, Administrative Specialist, to certify the Resolution as required by the Lessor.
5. The Board acknowledges and affirms that the Equipment to be financed is essential to the operations of the District and will be used solely for official purposes.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Crescent Fire Protection District held on the 9th day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

James Erler, Chair of the Board

ATTEST:

Vanessa Duncan, Clerk of the Board



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

RESOLUTION NO. 25– 002

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE PURCHASE AGREEMENT WITH COMMUNITY FIRST NATIONAL BANK FOR THE FINANCING OF A NEW PIERCE FL 3000 GALLON WATER TENDER

WHEREAS, the Crescent Fire Protection District ("District") is authorized under the laws of the State of California to enter into lease-purchase agreements for the acquisition of equipment necessary to carry out its public safety mission; and

WHEREAS, the District has determined that it is in the best interest of the community to acquire one (1) new Pierce FL 3000 Gallon Water Tender for a total acquisition cost of \$536,056.08; and

WHEREAS, the District intends to finance the remaining cost of \$286,056.08 over a 10-year term through a Master Equipment Lease Purchase Agreement with Community First National Bank, doing business through its division Community Leasing Partners; and

WHEREAS, the District will make a down payment of \$250,000 toward the purchase price from funds appropriated in the current fiscal year 2024–25, with funding to come from line item 409-065-81002 "Reserve – Equipment," line item 409-065-40621 "Truck," and line item 409-065-30500 "Department Allotment," as approved by the Board; and

WHEREAS, the Board of Directors desires to authorize the execution and delivery of the Lease Purchase Agreement, including Schedule of Equipment No. 01 dated May 20, 2025 (Lease Number CRECA2025-05PB), and all related documents, including but not limited to the Lessee Resolution, Acceptance Certificate, Insurance Certification, and Opinion of Counsel; and

WHEREAS, the District affirms that all required funds for the down payment and first lease payment have been duly budgeted and appropriated;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Crescent Fire Protection District, as follows:

1. The Board hereby approves the financing for the acquisition of one (1) new Pierce FL 3000 Gallon Water Tender through the Master Equipment Lease Purchase Agreement with Community First National Bank as Lessor, in the amount of \$286,056.08, with a repayment schedule of ten annual payments of \$38,656.32 beginning August 1, 2026, and ending August 1, 2035.
2. The Board hereby authorizes a \$250,000 down payment toward the purchase to be made during Fiscal Year 2024–25 from budgeted funds, specifically from line items 409-065-81002 “Reserve – Equipment,” 409-065-40621 “Truck,” and 409-065-30500 “Department Allotment.”
3. The Board hereby authorizes James Erler, Chairman, to execute the Master Equipment Lease Purchase Agreement, Schedule of Equipment No. 01, and all other related documents on behalf of the District.
4. The Board further authorizes Jon Maxwell, Vice Chairman, to attest to the Resolution, and Vanessa Duncan, Administrative Specialist, to certify the Resolution as required by the Lessor.
5. The Board acknowledges and affirms that the Equipment to be financed is essential to the operations of the District and will be used solely for official purposes.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Crescent Fire Protection District held on the 9th day of June, 2025, by the following vote:

AYES: 4, Chair Erler, Vice Chair Maxwell, Director Kelley, Director Short

NOES: 0

ABSENT: 1, Director Nelson

James Erler, Chair of the Board

ATTEST:

Vanessa Duncan, Clerk of the Board

Crescent City Fire & Rescue

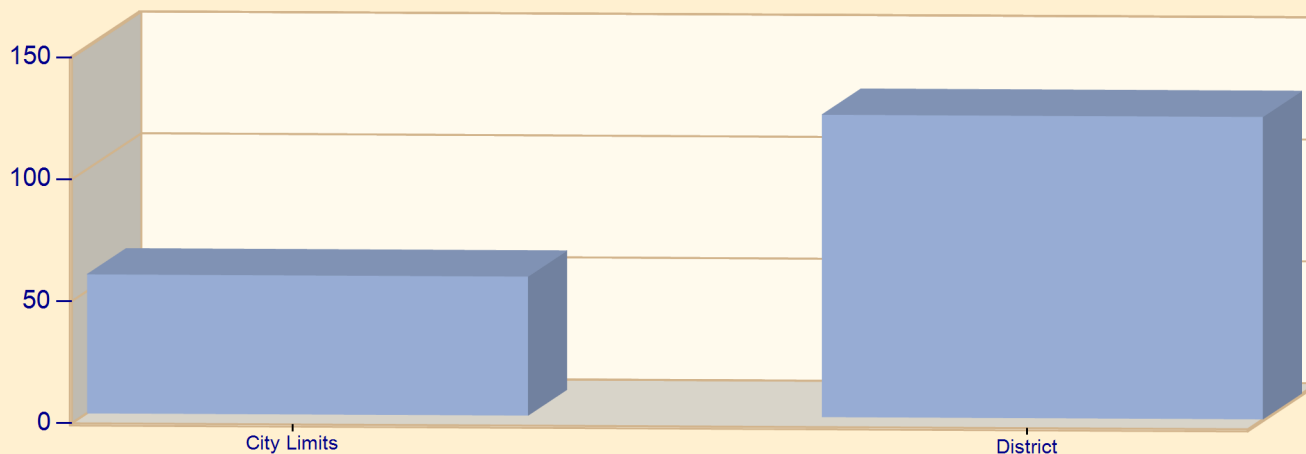
Crescent City, CA

This report was generated on 7/10/2025 3:27:22 PM



Incident Type Count per Zone for Date Range

Start Date: 06/01/2025 | End Date: 06/30/2025



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	100 - Fire, other	1
	111 - Building fire	1
	112 - Fires in structure other than in a building	1
	118 - Trash or rubbish fire, contained	1
	140 - Natural vegetation fire, other	3
	142 - Brush or brush-and-grass mixture fire	2
	151 - Outside rubbish, trash or waste fire	2
	311 - Medical assist, assist EMS crew	25
	322 - Motor vehicle accident with injuries	1
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	561 - Unauthorized burning	5
	611 - Dispatched & cancelled en route	3
	622 - No incident found on arrival at dispatch address	4
	631 - Authorized controlled burning	1
	651 - Smoke scare, odor of smoke	2
	700 - False alarm or false call, other	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for City Limits - City Limits:</i>	<i>57</i>

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 1404

Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
District - District		
	111 - Building fire	2
	113 - Cooking fire, confined to container	1
	114 - Chimney or flue fire, confined to chimney or flue	1
	118 - Trash or rubbish fire, contained	1
	131 - Passenger vehicle fire	1
	140 - Natural vegetation fire, other	5
	141 - Forest, woods or wildland fire	2
	142 - Brush or brush-and-grass mixture fire	3
	143 - Grass fire	3
	151 - Outside rubbish, trash or waste fire	4
	311 - Medical assist, assist EMS crew	41
	324 - Motor vehicle accident with no injuries.	4
	445 - Arcing, shorted electrical equipment	2
	561 - Unauthorized burning	17
	571 - Cover assignment, standby, moveup	1
	611 - Dispatched & cancelled en route	16
	622 - No incident found on arrival at dispatch address	8
	631 - Authorized controlled burning	2
	651 - Smoke scare, odor of smoke	2
	661 - EMS call, party transported by non-fire agency	1
	700 - False alarm or false call, other	1
	736 - CO detector activation due to malfunction	1
	740 - Unintentional transmission of alarm, other	1
	743 - Smoke detector activation, no fire - unintentional	1
	744 - Detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for District - District:</i>	124
Total Count for all Zone:		181

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

