



**AGENDA OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**SPECIAL MEETING
HELD
MONDAY, APRIL 21, 2025
AT 4:00 P.M.**

Submit comments via ccfire@crescentcity.org; or submit a written comment by filing it with the Administrative Specialist at 255 W Washington Blvd, Crescent City, California 95531 prior to 4:00 pm, April 21, 2025. If you require a special accommodation, please contact Administrative Specialist, Vanessa Duncan at 464-2421.

1. OPEN SESSION

- 1.1** CALL TO ORDER
- 1.2** ROLL CALL
- 1.3** FLAG SALUTE

2. PUBLIC PARTICIPATION

Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.

3. OLD BUSINESS

Take action as necessary and appropriate.

3.1 CONDUCT FOLLOW-UP INTERVIEWS FOR VACANT BOARD SEAT

RECOMMENDATION

1. Board discussion
2. Take public comment
3. Conduct follow-up interviews

3.2 APPOINTMENT OF NEW BOARD MEMBER TO FILL VACANCY

RECOMMENDATION

1. Discuss and determine the most qualified candidate for appointment
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Appoint and administer oath to the selected candidate

4. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, MAY 12, 2025 AT
5:00 PM

POSTED:

4/18/2025

/s/ Vanessa Duncan

Clerk of the Board/Administrative Specialist

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Specialist's office at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]

For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:00 a.m. - 5:00 p.m., or on-line at cfpd.crescentcity.org

Melvin Haggard
150 Turnbull Lane
Crescent City, CA
707-464-4945
haggardm@charter.net

Dear Members of Crescent Fire Protection District,

I am writing to express my interest to serve on the Crescent Fire Protection District as a board member. As a resident of Crescent City and a retired firefighter, I am committed to the vital role that our fire district plays in our community.

I believe I have several qualifications which would be beneficial to serving on the board. My qualifications include:

- Retired from the Crescent City Volunteer Fire Department after 24 years of service.
- Currently serving on the financial committee for my church for the past three years.
- Head of Life Safety at Sutter Coast hospital for 30 years. In that position I conducted all fire drills, inspections of smoke detectors, duct detectors, sprinkler systems, fire extinguishers, and alarm systems for the hospital, medical buildings, storage units, and health clinics as well as reporting to the safety committee and Joint Commission.
- Trained for and participated in Critical Stress Debriefing.

I am dedicated to working collaboratively with the board, staff, and community members to address the challenges and opportunities facing our Fire district with the highest standards of integrity and transparency in my service.

Respectfully,
Melvin Haggard

Melvin Haggard

3-27-25

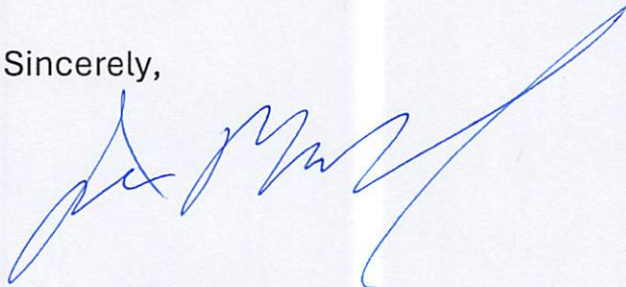
Dear Crescent Fire Protection District Board,

My name is Jon Maxwell, and I am writing to express my strong interest in serving as a member of your board. I bring to the table 36 years of dedicated firefighting experience, including 25 years as a paid firefighter. This extensive background has provided me with a deep understanding of the challenges and needs of fire protection services. Furthermore, my involvement as the Vice President of the Fire Safe Council board demonstrates my commitment to proactive fire prevention and community safety. I am passionate about ensuring the well-being of our community through effective fire protection strategies.

In addition to my fire service experience, I have a proven track record of community involvement, having served as a board member for both youth football and Little League baseball. These experiences have honed my leadership and collaborative skills, which I believe would be valuable assets to your board. I am eager to contribute my expertise and dedication to the Crescent Fire Protection District. I am confident that my experience, combined with my commitment to community service, makes me a strong candidate for this position.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jon Maxwell', with a long, sweeping flourish extending to the right.

Jon Maxwell

Crescent Fire Protection District Board – Candidate Interview Questions

1. What are some ways you would work with the City Council to help support the shared services between the City and the District?
2. What do you think the District can do to help bring in, train, and keep volunteer firefighters?
3. How do you think the District can do a better job of informing the community about the fire department's needs and the role of volunteers?
4. When it comes to deciding how to spend money on things like fire engines or building improvements, what would you take into account?
5. What would you do to help grow leadership within the fire department, both for volunteers and paid staff?



The County of Del Norte

County Clerk/Recorder

Alissia D. Northrup

CERTIFICATE OF APPOINTMENT
AND OATH OF OFFICE

I hereby certify that on the _____ day of _____, 2025, the Crescent Fire Protection District Board of Directors, County of Del Norte, State of California, appointed _____ to the Crescent Fire Protection District, as a board member, term ending in December 2028.

Chairperson/President

By: _____
Secretary

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me this _____ day of _____, 2025.

Chairperson/President

By: _____
Secretary