



**AGENDA OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING
HELD
MONDAY, APRIL 14, 2025
AT 5:00 P.M.**

Submit comments via ccfire@crescentcity.org; or submit a written comment by filing it with the Administrative Specialist at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, April 14, 2025. If you require a special accommodation, please contact Administrative Specialist, Vanessa Duncan at 464-2421.

1. OPEN SESSION

- 1.1** CALL TO ORDER
- 1.2** ROLL CALL
- 1.3** FLAG SALUTE

2. PUBLIC PARTICIPATION

Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.

3. CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF MARCH 10, 2025
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING MARCH 2025

TAKE PUBLIC COMMENT ON CONSENT CALENDAR

CONSIDER AND ADOPT CONSENT CALENDAR

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 REVIEW AND INTERVIEW APPLICANTS FOR BOARD VACANCY

RECOMMENDATION

1. Receive letters of interest
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Interview candidates

4.2 APPOINTMENT OF NEW BOARD MEMBER TO FILL VACANCY

RECOMMENDATION

1. Discuss and determine the most qualified candidate for appointment
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Appoint and administer oath to the selected candidate

4.3 ELECTION OF BOARD OFFICERS FOR 2025-2026

RECOMMENDATION

1. Technical questions from the Board
2. Take public comment
3. Further Board discussion
4. Take nominations for Board Chair
5. Elect Board Chair
6. Take nominations for Board Vice Chair
7. Elect Board Vice Chair
8. Confirm results of officer elections

4.4 DECLARE SCBA EQUIPMENT AS SURPLUS AND APPROVE SALE AND/OR DONATION

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the sale and/or donation of surplus SCBA equipment

4.5 DECLARE ENGINE 5133 AS SURPLUS AND APPROVE SALE

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the sale of Engine 5133

4.6 APPROVAL OF COPIER LEASE RENEWAL AGREEMENT WITH CANON

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve and authorize signing of lease agreement with Canon

5. OLD BUSINESS

Take action as necessary and appropriate.

No old business at this time.

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 03-01-25 to 03-31-25

7. BOARD COMMENTS

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER

8. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, MAY 12, 2025 AT 5:00 PM

POSTED:

4/11/2025

/s/ Vanessa Duncan

Clerk of the Board/Administrative Specialist

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Specialist's office at (707)464-2421. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]

For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:00 a.m. - 5:00 p.m., or on-line at cfpd.crescentcity.org



**MINUTES OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING HELD
MARCH 10, 2025
AT 5:00 P.M.**

1. OPEN SESSION

1.1 CALL TO ORDER

Vice Chair Short called the meeting to order at 5:00 PM.

1.2 ROLL CALL

Board members present:

- Vice Chair Dave Short
- Director Jim Eler
- Director Rick Kelley

Board members absent:

- Chair Jim Nelson

Vacant:

- 1 seat

Staff members present:

- Fire Chief Kevin Carey
- Administrative Specialist Vanessa Duncan
- Fire Captain Jason Borges

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Kelley.

2. PUBLIC PARTICIPATION

No public comment at this time.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF FEBRUARY 10, 2025

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING FEBRUARY 2025

On a motion by Director Erler, seconded by Director Kelley, motion carried 3/0/1/1 with Chair Nelson being absent and one Board seat being vacant; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 APPROVAL OF BOARD MEMBER RESIGNATION

RECOMMENDATION

1. Receive letter of resignation
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Accept and vote to approve the resignation of Board Member Joe Gregorio

On a motion by Director Erler, seconded by Director Kelley, motion carried 3/0/1/1 with Chair Nelson being absent and one Board seat being vacant; the Board of Directors accepted and approved the resignation of Board Member Joe Gregorio.

5. OLD BUSINESS

Take action as necessary and appropriate.

5.1 REVIEW AND APPROVE ENGAGEMENT LETTER FOR CRESCENT FIRE PROTECTION AUDIT SERVICES

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Select the most suitable firm to conduct the audits for Crescent Fire Protection District and authorize signing the engagement letter to initiate the auditing process

On a motion by Director Erler, seconded by Director Kelley, motion carried 3/0/1/1 with Chair Nelson being absent and one Board seat being vacant; the Board of Directors authorized the Fire Chief to sign the engagement letter to initiate the auditing process with O'Connor & Company.

6. CHIEFS REPORT

Take action as necessary and appropriate.

Update on current matters and those in progress

6.1 RESPONSES OCCURRED BETWEEN: 02-01-25 to 02-28-25

Chief Carey provided an overview of emergency responses for the month of February, which included several structure fires. He commended the dedication and service of the department's volunteers and staff.

6.2 WATER TENDER UPDATE

Chief Carey discussed options for acquiring a water tender, including the purchase of a new or used unit. He expressed a preference for purchasing a new water tender, noting it would best meet the department's operational needs and long-term reliability goals.

6.1 SCBA PURCHASE

Chief Carey reported that the new Self-Contained Breathing Apparatus (SCBA) units have arrived. Once inventory is completed, the equipment will be placed into service.

6.2 MEASURE S EQUIPMENT REQUEST FOR FY 25/26

Chief Carey reviewed proposed priority purchases funded by Measure S and the Benefit Assessment for Fiscal Year 2025–26. These include:

- Blue Card Command Training Program
- First Due Incident Reporting Software
- Additional SCBA Equipment

7. BOARD COMMENTS

Director Eler reminded the Board that the upcoming elections for Board Member positions are due and should be scheduled accordingly.

8. ADJOURNMENT

There being no further business to come before the Board, Vice Chair Short adjourned the meeting at 5:37 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on April 14, 2025 at 5:00PM.

ATTEST:

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District

CFPD CLAIMS LIST MARCH FY 2025

CLAIM ID	CLAIM DATE	VENDOR	ACCOUNT	AMOUNT	INVOICE#	DESCRIPTION	GRAND TOTAL
482-3248	3/7/25	CRESCENT ACE HARDWARE	20140	\$ 67.77	32117	TRASH BAGS & CLEANING SUPPLIES FOR RIGS	\$ 67.77
482-3249	3/7/25	CRESCENT CITY WATER	20302	\$ 62.14	20302	WATER - HUMBOLDT	\$ 62.14
TOTAL							\$ 129.91
483-3250	3/14/25	BAUER COMPRESSORS	40620	\$ 198,273.96	40620	SCBAS, CHARGING STATIONS, BATTERY PACKS	\$ 198,273.96
483-3251	3/14/25	US BANK	20173	\$ 312.53	3979	AMAZON - SEAT COVERS FOR #5174	\$ 312.53
483-3251	3/14/25	US BANK	20180	\$ 349.25	3979	SUPPLIES FOR BUILDING MAINTENANCE - WASHINGTON	\$ 349.25
483-3251	3/14/25	US BANK	20220	\$ 10.32	3979	INTEREST CHARGED	\$ 10.32
483-3252	3/14/25	BLUE STAR GAS	20301	\$ 1,449.29	1732584	FILL UP - WASHINGTON STATION	\$ 1,449.29
483-3253	3/14/25	DROWNS, RIVER DBA LAWN & ORDER	20230	\$ 200.00	9097	LAWN CARE - COOPER & BERTSCH	\$ 200.00
483-3254	3/14/25	CHARTER COMMUNICATIONS	20120	\$ 223.12	177067401030125	CABLE/INTERNET - WASHINGTON STATION	\$ 223.12
483-3255	3/14/25	PACIFIC POWER & LIGHT CO.	20300	\$ 79.79	61913251-0014	POWER - HUMBOLDT	\$ 79.79
TOTAL							\$ 200,898.26
484-3256	3/21/25	CRESCENT CITY WATER	20302	\$ 245.51	006251-000	WATER - WASHINGTON	\$ 245.51
484-3256	3/21/25	CRESCENT CITY WATER	20302	\$ 22.49	006251-001	WATER - COOPER	\$ 22.49
484-3257	3/21/25	CRESCENT ACE HARDWARE	20140	\$ 67.77	32117	TRASH BAGS AND CLEANING SUPPLIES FOR RIG	\$ 67.77
484-3258	3/21/25	RECOLOGY DEL NORTE	20140	\$ 199.23	7154897	TRASH FEE - MARCH	\$ 199.23
484-3259	3/21/25	CANON FINANCIAL SERVICES	20260	\$ 216.87	39317118	LEASE PAYMENT - COPIER	\$ 216.87
TOTAL							\$ 751.87
485-3260	3/27/25	PACIFIC POWER & LIGHT CO.	20300	\$ 2,040.29	62204731-0017	POWER - COOPER & WASHINGTON	\$ 2,040.29
485-3261	3/27/25	ROSS JANITORIAL	20230	\$ 380.00	0916	JANITORIAL SERVICES - WASHINGTON STATION	\$ 380.00
TOTAL							\$ 2,420.29

*was returned to our department because of use of whiteout on date line

PO# 258978

PO# 258988

*re-submitted claim #482-3248

PO# 258989

Melvin Haggard
150 Turnbull Lane
Crescent City, CA
707-464-4945
haggardm@charter.net

Dear Members of Crescent Fire Protection District,

I am writing to express my interest to serve on the Crescent Fire Protection District as a board member. As a resident of Crescent City and a retired firefighter, I am committed to the vital role that our fire district plays in our community.

I believe I have several qualifications which would be beneficial to serving on the board. My qualifications include:

- Retired from the Crescent City Volunteer Fire Department after 24 years of service.
- Currently serving on the financial committee for my church for the past three years.
- Head of Life Safety at Sutter Coast hospital for 30 years. In that position I conducted all fire drills, inspections of smoke detectors, duct detectors, sprinkler systems, fire extinguishers, and alarm systems for the hospital, medical buildings, storage units, and health clinics as well as reporting to the safety committee and Joint Commission.
- Trained for and participated in Critical Stress Debriefing.

I am dedicated to working collaboratively with the board, staff, and community members to address the challenges and opportunities facing our Fire district with the highest standards of integrity and transparency in my service.

Respectfully,
Melvin Haggard

Melvin Haggard

3-27-25

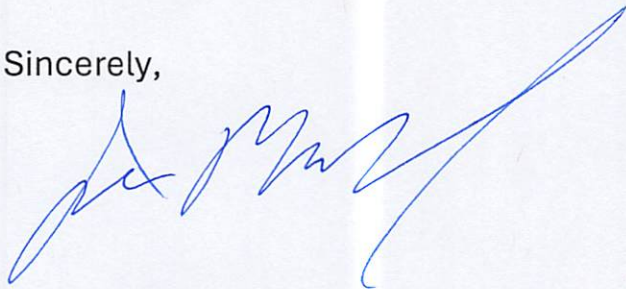
Dear Crescent Fire Protection District Board,

My name is Jon Maxwell, and I am writing to express my strong interest in serving as a member of your board. I bring to the table 36 years of dedicated firefighting experience, including 25 years as a paid firefighter. This extensive background has provided me with a deep understanding of the challenges and needs of fire protection services. Furthermore, my involvement as the Vice President of the Fire Safe Council board demonstrates my commitment to proactive fire prevention and community safety. I am passionate about ensuring the well-being of our community through effective fire protection strategies.

In addition to my fire service experience, I have a proven track record of community involvement, having served as a board member for both youth football and Little League baseball. These experiences have honed my leadership and collaborative skills, which I believe would be valuable assets to your board. I am eager to contribute my expertise and dedication to the Crescent Fire Protection District. I am confident that my experience, combined with my commitment to community service, makes me a strong candidate for this position.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jon Maxwell', with a long, sweeping flourish extending to the right.

Jon Maxwell

Crescent Fire Protection District Board – Candidate Interview Questions

Background & Experience

1. Can you tell us about your background and any experience you have that you feel would benefit the Fire Protection District Board?

Understanding of the Role

2. What do you see as the primary responsibilities of a Fire Protection District Board Member?
3. How familiar are you with the services provided by Crescent Fire Protection District and the challenges facing the district?

Community Engagement & Perspective

4. If a member of the public brought a concern or complaint to you directly, how would you handle it?
5. In your view, how can the Fire District better communicate its challenges and successes to the community?

Governance & Decision-Making

6. How would you ensure your decisions align with the District's mission, legal responsibilities, and long-term goals?

Commitment & Participation

7. Board members are expected to attend regular meetings, review reports, and sometimes serve on committees. Do you have the time and availability to meet these commitments?
8. What motivates you to serve on this board at this time?

Strategic Vision

9. What do you believe are the most important issues or priorities facing the Crescent Fire Protection District in the next 3–5 years?



The County of Del Norte

County Clerk/Recorder

Alissia D. Northrup

**CERTIFICATE OF APPOINTMENT
AND OATH OF OFFICE**

I hereby certify that on the _____ day of _____, 2025, the Crescent Fire Protection District Board of Directors, County of Del Norte, State of California, appointed _____ to the Crescent Fire Protection District, as a board member, term ending in December 2028.

Chairperson/President

By: _____
Secretary

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me this _____ day of _____, 2025.

Chairperson/President

By: _____
Secretary

Crescent Fire Protection District

To: Board of Directors

From: Clerk of the Board

Date: April 14, 2025

Subject: Certification of Board Officer Election Results

Summary:

On April 14, 2025 the Crescent Fire Protection District Board of Directors held officer elections in accordance with California Government Code. The following Board Members were duly elected to serve as officers for the 2025-2026.

- Chairperson:

- Vice Chairperson:

These officers will serve in their respective roles until the next scheduled officer elections or until successors are duly elected.

Respectfully submitted,

Vanessa Duncan

Clerk of the Board

Crescent Fire Protection District

CRESCENT FIRE PROTECTION DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: KEVIN CAREY, FIRE CHIEF

DATE: APRIL 14, 2025

SUBJECT: DECLARE SCBA EQUIPMENT AS SURPLUS AND APPROVE SALE AND/OR DONATION

BACKGROUND

With funding provided through the Fire District Benefit Assessment, Crescent Fire Protection District has purchased new, compliant Self-Contained Breathing Apparatus (SCBA) units. These MSA-brand SCBAs operate on a high-pressure system and will soon replace the department's current inventory of outdated, low-pressure Scott SCBAs.

Due to compatibility issues, the Scott SCBAs cannot be used in conjunction with the new MSA equipment. As such, the department has no operational need to retain the Scott units.

PROPOSED PLAN:

In an effort to support neighboring and regional partner agencies, staff recommends the following approach for disposition of the surplus Scott SCBA equipment:

1. Donation to Local Agencies

The District will first contact local fire departments to determine interest or need for the surplus SCBAs. This supports regional partnerships and resource sharing.

2. Surplus Sales

Any SCBAs not claimed by local agencies will be listed for public surplus auction via GovDeals and sold in "as-is" condition.

3. Disposal of Non-Serviceable Units

A number of the SCBA harnesses are non-functional and not suitable for donation or sale. These will be properly disposed of in accordance with safety and waste management guidelines.

4. Sale of Recently Purchased Cylinders

The District has 23 Scott 2216 PSIG air cylinders that were purchased within the past 3–5 years. These cylinders are still in good condition and may be sold locally in an effort to recoup some of the investment.

RECOMMENDATION:

Staff recommends that the Board authorize the Fire Chief to proceed with the disposition of surplus SCBA equipment as outlined above. This approach will responsibly clear outdated equipment while potentially supporting neighboring agencies and offsetting a portion of costs.

FISCAL ANALYSIS

The purchase of the new SCBA units was funded through the Fire District Benefit Assessment. There is no additional cost associated with the proposed disposition of the surplus Scott SCBAs.

CRESCENT FIRE PROTECTION DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: KEVIN CAREY, FIRE CHIEF

DATE: APRIL 14, 2025

SUBJECT: DECLARE ENGINE 5133 AS SURPLUS AND APPROVE SALE

BACKGROUND

The Crescent Fire Protection District recently received a generous donation of a Type 3 engine—designated Engine 5137—from the National Park Service. With this addition to the fleet, the District now possesses three Type 3 wildland engines. However, based on operational needs and cost efficiency, staff has determined that only two Type 3 engines are necessary to maintain an appropriate level of wildland fire response capability.

Engine 5133, the oldest and least reliable of the three, has reached a point where the cost of maintenance and repairs outweighs its operational value. The vehicle is no longer essential to the District’s service model and fleet readiness goals.

PROPOSED PLAN:

Staff recommends the District declare Engine 5133 as surplus and authorize its sale. The following steps are proposed:

1. Surplus Declaration

Officially declare Engine 5133 as surplus property no longer required for District operations.

2. Disposition

The District will first explore local interest among nearby agencies. If no viable offers are received, the engine will be listed for sale through GovDeals in “as-is” condition.

3. Expected Return

Based on preliminary market research, the estimated sale price for Engine 5133 is approximately \$6,000.

RECOMMENDATION:

Staff recommends that the Board of Directors declare Engine 5133 as surplus and authorize the Fire Chief to proceed with its sale in accordance with the proposed plan outlined above.

FISCAL ANALYSIS

Declaring Engine 5133 as surplus will eliminate ongoing maintenance and repair costs associated with keeping a third Type 3 engine in the fleet. The anticipated sale of the engine, estimated at \$6,000, will generate modest revenue for the District. Proceeds will be directed to the general fund or allocated for future fleet or equipment needs.

CRESCENT FIRE PROTECTION DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: KEVIN CAREY, FIRE CHIEF

DATE: APRIL 14, 2025

SUBJECT: APPROVAL OF COPIER LEASE RENEWAL AGREEMENT WITH CANON

BACKGROUND

The Crescent Fire Protection District currently leases a Canon imageRUNNER C5540i multi-function copier for daily operational needs, including administrative printing, scanning, and copying. The current lease, set to expire, costs \$154 per month with per-copy maintenance rates of \$0.008853 for black and white and \$0.0483 for color.

Canon has proposed a lease renewal that includes upgraded equipment at a lower monthly rate. The new device, a Canon imageRUNNER ADVANCE C5840i, maintains the same performance level (40 pages per minute) while providing expanded functionality, improved security, and reduced overall costs.

LEASE DETAILS:

New Equipment: Canon imageRUNNER ADVANCE C5840i

Lease Term: 60 months (OMNIA contract)

Monthly Lease Payment: \$132

Maintenance Rates:

- Black & White: \$0.00824 per copy
- Color: \$0.04494 per copy

Included Features:

- High-speed color and B/W printing (40 ppm)
- Duplexing and network printing/scanning
- Document feeder, inner staple finisher, mobile/USB printing
- Secure Print, Hard Drive Lock, and Erase
- Scan to Word, PowerPoint, PDF, TIFF, JPEG
- Surge protector included

RECOMMENDATION:

Staff recommends the Board approve the copier lease renewal agreement with Canon for a 60-

month term under the OMNIA contract and authorize the Fire Chief to sign the necessary documents to initiate the lease.

FISCAL ANALYSIS:

The proposed lease results in a \$22 per month reduction in base cost, translating to a savings of \$1,320 over the 60-month lease term. Additionally, lower per-copy maintenance rates will further reduce operating costs. The lease includes all maintenance, parts, labor, and supplies (excluding paper), ensuring predictable budgeting.

ATTACHMENTS:

Attachment A – Canon Copier Lease Proposal (C5840i)

Attachment B – Canon Copier Lease Agreement Quote



Crescent City, California

Where the Redwoods Meet the Sea



Crescent Fire Protection Proposal

Canon IRA 5840i

- 40 ppm Color or B/W
- Document Feeder
- 2 – 550 sheet paper drawers
- Cabinet
- Inner Staple Finisher
- 100 sheet stackable by-pass
- Duplexing
- Network Printing, Scanning and Color Scanning
- Scan directly to Micro Soft Word, Power Point, Searchable PDF, TIFF and JPEG
- USB memory print and scan
- User accounts
- Mobile printing
- Secure Print
- Hard Drive Lock and Erase
- Surge Protector



OMNIA

60-month lease \$132 a month

**Maintenance includes all parts,
Labor, and supplies for...**

B/W \$0.00824 per copy

Color \$0.04494 per copy

**Joe Morris
Major Account Manager
541-227-1650**

Canon

CANON SOLUTIONS AMERICA

Comparison

Current C5540i

- 40 ppm
- Lease: \$154
- B/W: \$0.008853
- Color: \$0.0483

Proposed C5840i

- 40 ppm
- Lease: \$132
- B/W: \$0.00824
- Color: \$0.04494

- Save \$22 a month.



Canon U.S.A., Inc. ("CUSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

Lease Schedule ("Schedule") - Blended (SER-800)

Customer: CRESCENT FIRE PROTECTION DISTRICT
Agreement #: MA62499
CFS App #: 2061758
Transaction #: S21149239
Salesperson: Joseph W Morris
Order Date: 04/10/25

Billing Information		Customer Account: 2240899	
Company: CRESCENT FIRE PROTECTION DISTRICT			
DBA:			
Address: 255 W WASHINGTON BLVD DBA CRESCENT CITY FIRE PRO			
Address 2:		County: DEL NORTE	
City: CRESCENT CITY	State: CA	Zip: 95531-8323	Phone #: 707-464-2421
Contact: Vanessa Duncan		Email: vduncan@cresecentcity.org	
Rider A applies (Maintenance for Office Equip/Cut Sheet Production)			
Payment Information		Equipment Maintenance Information	
Listed Items	Lease Term	Maintenance elected for all Equipment	
60	Months	Excess Per Image Charge Invoiced Monthly by CFS	
Payment* (*Plus Applicable Taxes)		Per Unit Coverage Plan	
Total		Fixed Price Plan	
\$132.00		Purchase Option: Fair Market Value	
Due at Signing		Other Transaction Details	
# of Payments in Advance		Total Due at Signing	
Covered Images Included in Payment		Excess Per Image Maint Charge(s)	
B&W: 00 Color: 00		B&W: \$0.00824 Color: \$0.04494	

Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
3827C002	IMAGERUNNER ADVANCE DX C58401	1	Shipping: 255 W WASHINGTON BLVD DBA CRESCENT CITY FIRE FDelivery Date:
5358C001	CABINET TYPE-V	1	Address 2:
4000C002	INNER FINISHER-L1	1	City: CRESCENT CITY County: DEL NORTE State: CA Zip: 95531-8323
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Primary Customer Contact: Vanessa Duncan
3923V843	INSTALL PAK DX C5870I/C5860I/C5850I/C5840I	1	Phone #: 707-464-2421 Email: vduncan@cresecentcity.org
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Meter Contact:
			Phone #:
			IT Contact: Vanessa Duncan
			Phone #: 707-464-2421
			Billing:
			Address 2:
			City:
			Billing Contact:
			Phone #:
			Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5
			Consumables: Toner, Staples (excludes clear)
			Meter Method: Remote Reporting Agent
			For CUSA USE ONLY:
			Config: A 57362151

Additional Requirements:	
OC: UNIV OF CA AGREEMENT 2020002755	
THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"). TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE") AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT MK1.JSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CUSA AND LESSOR AS PROVIDED IN THE LEASE TERMS. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.	
Customer Authorized Signature:	Printed Name: _____ Date: _____
For Internal Purposes Only:	
CFS Authorized Signature:	Printed Name: _____ Date: _____



Return Schedule, Rider B of Agreement

Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: CRESCENT FIRE PROTECTION DISTRICT

Salesperson: Joseph W Morris

Agreement #: MA62499

Transaction #: S21149239

Order date: 4/10/2025

Customer ("You") Customer Account: 2240899 Service Requested: Upgrade
Company: CRESCENT FIRE PROTECTION DISTRICT
Address: 255 W WASHINGTON BLVD DBA CRESCENT CITY FIRE PROTEC
City: CRESCENT CITY County: DEL NORTE
State: CA Zip: 95531-8323 Phone: 707-464-2421
Contact name: Vanessa Duncan
Email: vduncan@cresecentcity.org
Alternate Contact:
Alternate Phone:

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ _____ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: Reason for check issuance:

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:
[] Not Applicable: No Equipment pick up required
[] CUSA will pick up the Equipment
[] Return Equipment to CFS
[] Return Equipment to CUSA Original Order Date _____
[] You will return Equipment to leasing company according to the terms and conditions of your lease agreement
[] You will retain the equipment.
Will retained equipment remain under a CUSA Maintenance Agreement?
[] No
[] Yes: SELECT ONE: under an Existing Contract [] Or New Contract []

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Table with 8 columns: Return code, Item Code, Description, Serial #, Equipment Location, Contact Name & Phone, Email, Alt pick up date. Row 1: UGTR, 3275C003, IRADVC5540IV3, 2JV02495, 255 W WASHINGTON BLVD DBA CRESCENT CITY FIRE PROTECT CRESCENT CITY CA 95531-8323, Vanessa Duncan 707-464-2421, vduncan@cresecentcity.org

Pick Up /Return Information:

[] Same Date as Delivery of Listed Items Specified on the Agreement
[] Other Specified Date: ____ / ____ / ____ (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: Phone: Email:

Hours of Operation: Number of Steps: Elevator: Loading Dock:

Special Instructions / Additional Requirements:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.JSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature _____
Printed Name Title Date

Crescent City Fire & Rescue

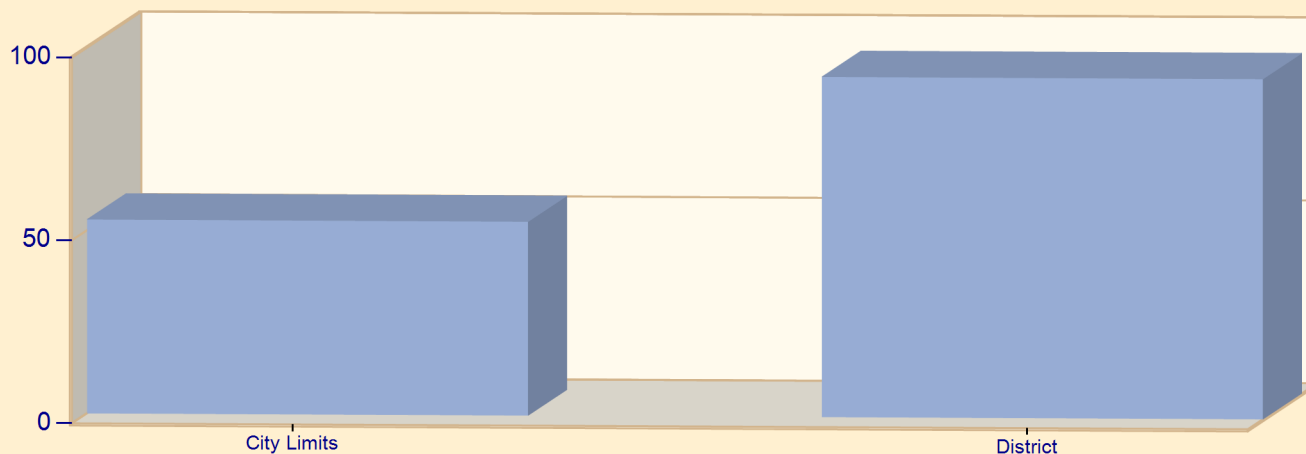
Crescent City, CA

This report was generated on 4/10/2025 9:55:35 AM



Incident Type Count per Zone for Date Range

Start Date: 03/01/2025 | End Date: 03/31/2025



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	113 - Cooking fire, confined to container	1
	311 - Medical assist, assist EMS crew	26
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	1
	412 - Gas leak (natural gas or LPG)	1
	440 - Electrical wiring/equipment problem, other	2
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	500 - Service Call, other	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	9
	622 - No incident found on arrival at dispatch address	6
	711 - Municipal alarm system, malicious false alarm	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for City Limits - City Limits:</i>	53
District - District		
	111 - Building fire	2
	131 - Passenger vehicle fire	1
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	55

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 1404

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ZONES	INCIDENT TYPE	COUNT
	322 - Motor vehicle accident with injuries	3
	324 - Motor vehicle accident with no injuries.	3
	354 - Trench/below-grade rescue	1
	412 - Gas leak (natural gas or LPG)	1
	440 - Electrical wiring/equipment problem, other	1
	551 - Assist police or other governmental agency	1
	561 - Unauthorized burning	2
	611 - Dispatched & cancelled en route	13
	622 - No incident found on arrival at dispatch address	6
	735 - Alarm system sounded due to malfunction	2
	736 - CO detector activation due to malfunction	1
	<i>Total Incidents for District - District:</i>	93
Total Count for all Zone:		146

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

