



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531

office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

REGULAR MEETING HELD MAY 9, 2022 AT 5:00 P.M.

DIRECTORS PRESENT:

Chairman Jim Nelson Director
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board

ROLL CALL:

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Director Erler.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF MARCH 14, 2022 AND SPECIAL MEETING OF MAY 5, 2022
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED MARCH – APRIL 2022

On a motion by Director Erler, seconded by Vice Chair Short, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

4.1 DISCUSS AND CONSIDER FIRE CHIEF CONTRACT

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. DISCUSS AND CONSIDER FIRE CHIEF CONTRACT

Chief Gillespie read the staff report stating that he submitted his notice of planned retirement from Crescent City Fire & Rescue to the Board, with his last day being June 16, 2022. With the advance notice of the pending retirement, the Fire Department 2x2 Committee convened on January 20th, 2022 to discuss the Fire Chief recruitment. From that meeting it was determined by the attorney for the District and the City that the replacement would need to be a PERS employee based on PERS code requirements, the District/City shared services agreement, and the past history of the previous two chiefs being PERS employees. Staff received direction and proceeded with recruitment.

There were four candidates that were invited for an initial interview with a panel that included representatives from Crescent City Police Department, County of Del Norte Administration, Sutter Coast Hospital, Fortuna Fire Department, County Emergency Operations Center, and a Crescent Fire Protection former Fire Chief. Three candidates were invited to the second and final interview with a Crescent Fire Protection Board member, a City of Crescent City Council member, the City Manager, and the Fire Chief. One candidate withdrew their application packet the evening before the final interview, and the remaining two applicants were interviewed. The panel selected Kevin Carey as the applicant that brought the best knowledge, skills, experience and fit to the organization.

Mr. Carey comes to us with more than 26 years in the fire service in a career fire department, having served at Torrance Fire and Pelican Bay State Prison Fire Department. He holds a Bachelor's degree in Sociology from UCLA and is currently enrolled in Santa Monica College to further his education by pursuing a degree in fire science. He brings experience as a fire prevention inspector and a fire investigator. Mr. Carey has shown his dedication to community during his career in the fire service. He brings the education, experience, integrity, values, and vision to be Crescent City Fire & Rescue's next Fire Chief and to lead the department forward into the future.

The draft employment agreement reflects a starting salary of \$113,000.00 which is within the annual salary range for the Fire Chief position and will receive the benefits as reflected in the employment agreement. Additional provisions such as a vehicle for emergency response, as well as uniform provisions are also included in the proposed employment agreement.

Chief Gillespie noted that there was an error on the staff report, stating that the starting salary would be \$109,000 - it should read \$113,000.

Chief Gillespie reported the changes that have been made to the contract through the Fire Department 2x2 Committee.

Chairman Nelson questioned if vacation time would be capped; Chief Gillespie noted there is a cap on vacation time.

Chief Gillespie stated that any special merit increases will have to be approved by both the City Council and the District Board.

Director Erler questioned the *non-discretionary bonuses* in the Fire Chief Contract; Chief Gillespie explained that if the Chief needs to cover over 7 shifts, at 12 hours each, within one calendar week, he will be compensated for additional coverage. Director Erler recommended dropping the word bonuses from the title.

The Board directed any further questions to Chief Gillespie as he reported on each item of the Fire Chief Contract.

Chief Gillespie presented potential dates for a joint City Council and District Board Meeting.

OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME.

CHIEF'S REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

6.1 RESPONSES OCCURRED BETWEEN: 03/01 – 04/30/2022

Chief Gillespie reported on calls in both the City and the District.

6.2 REPORT ON WASHINGTON ROOF

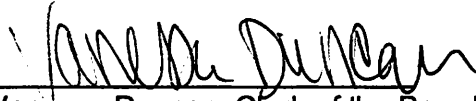
Chief Gillespie reported that Red Sky Roofing will be at Washington Station on Monday the 16th.

BOARD COMMENTS

Director Kelley questioned where the District currently stands with Benefit Assessment repeal process; Chief Gillespie noted that it will be addressed at the next Board meeting.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 6:27 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on June 13, 2022 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District