



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

REGULAR MEETING HELD SEPTEMBER 12, 2022 AT 5:00 P.M.

DIRECTORS PRESENT:

Chairman Jim Nelson Director
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Kevin Carey, Fire Chief
Vanessa Duncan, Clerk of the Board
Ryan Plotz, General Counsel

ROLL CALL:

Chairman Nelson called the meeting to order at 5:41 PM. The Pledge of Allegiance was led by Director Erler.

REPORT OF ANY ACTIONS FROM CLOSED SESSION BY THE BOARD OF DIRECTORS

Chairman Nelson noted there is no report out of closed session.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

4.1 APPROVE MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2022

4.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED AUGUST 2022

On a motion by Director Erler, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

NO NEW BUSINESS AT THIS TIME.

OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME.

CHIEF'S REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

- 7.1 RESPONSES OCCURRED BETWEEN: 08/01 – 08/31/2022**
Chief Carey briefed the Board on the calls for August; he reported on a particular call that involved an adolescent boy that was severely burned but has since made a miraculous recovery. Crescent City Fire & Rescue was able to escort him home.
- 7.2 APPARATUS REPLACEMENT SCHEDULE**
Chief Carey reported on the District apparatus schedule and what his recommendations are of what will need to be replaced or sold. The Board discussed possible replacement and apparatus additions. The Board then directed staff to prepare a budget transfer to the District vehicle replacement line from the department allotment line.
- 7.3 DISHWASHER AT WASHINGTON**
Vice Chair Short has contacted a representative from Auto-Chlor requesting they reach out to District staff about possible dishwasher services and options.
- 7.4 COOPER STATION MOLD**
Chief Carey stated Cooper Station will need mold removal. Director Gregorio would like the engines moved from Cooper Station to Washington Station. Director Erler suggested to have a professional

company come in to clean out the mold. The Board directed staff to contact a professional to remediate the mold issue and contact Golden State Risk Management Authority to ask if Cooper Station has coverage for mold damage. The Board discussed the possibilities of selling Cooper Station and building a station in a different location.

7.5 WASHINGTON STATION YARD MAINTENANCE

Chief Carey noted that staff is in the process of obtaining quotes for trimming the hedges at Washington Station.

BOARD COMMENTS

Director Gregorio mentioned the possibility of creating a position for an administrative assistant for the District, which would replace the administrative assistant position at the City.

Chairman Nelson requested to have the administrative assistant position on the next agenda.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 6:27 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on October 10, 2022 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District