



CRESCENT FIRE PROTECTION DISTRICT

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office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
APRIL 10, 2023
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Rick Kelley
Director Jim Erler
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Kevin Carey, Fire Chief
Vanessa Duncan, Clerk of the Board

ROLL CALL:

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Director Erler.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF FEBRUARY 2023
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED FEBRUARY-MARCH 2023

On a motion by Director Gregorio, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

4.1 DISCUSS AND CONSIDER OPTIONS FOR COOPER STATION

Chairman Nelson stated that Cooper Station could potentially sell for \$400,000 up to \$500,000. The Board discussed several different station options, including the possibility of expanding Bertsch Station instead of building a new station or looking into a land donation and building a new station. The Board agreed that Cooper Station needs maintenance done before selling it.

No action was taken at this time.

The following citizen addressed the Board:

Roger Gitlin: questioned if the District Board would get an appraisal on Cooper Station and also asked if he could take a look around Cooper Station; Chairman Nelson stated that the Board would not have Cooper Station appraised, that would be the buyer's responsibility. Chief Carey informed Mr. Gitlin that he could look at Cooper Station by scheduling an appointment.

4.2 REVIEW AND CONSIDER THE CFPD BENEFIT ASSESSMENT APPEAL APPLICATION FORM

RECOMMENDATION: That the Board of Directors

1. Review assessment appeal application from Teresa Zegart
2. Take public comment
3. Board Discussion
4. CONSIDER AND APPROVE CFPD BENEFIT ASSESSMENT APPEAL APPLICATION

The Clerk of the Board stated that Ms. Zegart reported the structure at 1800 Union Street had burnt down several years ago and requested a refund of the assessment charges from the 2022-2023 property tax bill in the amount of \$98.00.

On a motion by Vice Chair Short, seconded by Director Kelley, motion carried unanimously 5/0; the Board of Directors approved the CFPD Benefit Assessment Appeal Application and refund request in the amount of \$98 to Teresa Zegart.

OLD BUSINESS

Take action as necessary and appropriate.

5.1 DISCUSS NEW FLOORING INSTALL IN CONFERENCE ROOM AND KITCHEN UPDATE AT WASHINGTON STATION

Director Gregorio reported to the Board that he has been in contact with a gentleman that specializes in concrete flooring. He noted the concrete floors will hold up to the traffic in the large conference room at Washington Station. Director Gregorio stated he will have a quote at the next Board meeting for the concrete flooring and a design layout for the kitchen area at Washington Station. Director Gregorio requested that the Board tables item 5.2 until the next Board meeting.

No action taken at this time.

5.2 CONSIDER AND APPROVE RECOMMENDATION OF DIRECTOR KELLEY TO PURCHASE DISHWASHER FOR WASHINGTON STATION

The Board of Directors agreed to table item 5.2 until the next scheduled meeting.

CHIEF'S REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 02/01/23 – 03/31/23

Chief Carey reported the number of incidents ran for the month of February and March.

6.2 UPDATE ON CURRENT MATTERS: MEASURE S APPROVED PURCHASES, WASHINGTON STATION REPAIRS

Chief Carey discussed the upcoming budget for the City, listing the approved planned purchases for fiscal year 23/24. He informed the Board what Measure S items would be a 50/50 cost share for the City and District.

Director Gregorio voiced his concerns regarding the Measure S funding, stating the District doesn't have the same purchasing power the City has due to a lack in funding and a larger quantity of District property that needs to be maintained.

Chief Carey noted the importance of bringing our department into compliance by purchasing new turnouts and self-contained breathing apparatus (SCBA). He also noted to bring our department into compliance the purchasing of new personal protective equipment (PPE) will need to be done over a five-year period to remain within our spending limits.

Director Gregorio would like to see the District prioritize the needs for the department, starting with outfitting our members with compliant PPE. Director Gregorio would like to fast-track the District's purchase of PPE before the new fiscal year.

The Board requested staff to present the five-year purchasing plan for PPE at the next scheduled meeting, or sooner if possible.

BOARD COMMENTS

Director Erler wanted an update on the radios that were purchased; Chief Carey let him know that they were ordered in time but will be delayed due to the high demand of Kenwood radios.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 6:35 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on May 8, 2023 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District