



CRESCENT FIRE PROTECTION DISTRICT

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MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
NOVEMBER 13, 2023
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Rick Kelley
Director Jim Erler
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Kevin Carey, Fire Chief
Vanessa Duncan, Clerk of the Board

ROLL CALL:

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Director Erler.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF AUGUST 2023
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED AUGUST - OCTOBER 2023

On a motion by Vice Chair Short, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

NO NEW BUSINESS AT THIS TIME.

OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME.

CHIEF'S REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 08/01/23 –10/31/23

Chief Carey reported on the calls for the months of August, September, and October. He mentioned the benefit of having new thermal imaging cameras on scene.

6.2 SMITH RIVER COMPLEX FIRE

Chief Carey briefed the Board on the successful staffing the department provided for the Smith River Complex Fire. Chief Carey suggested using a portion of the revenue to create a program implementing a seasonal internship to help further staff engines when needed.

6.3 CAL FIRE GRANT

Chief Carey reported on the recently awarded \$40,000 Cal Fire grant. It is a 50/50 grant, meaning both the City and the District will contribute approximately \$10,000 towards 12 sets of turnouts for our volunteer firefighters.

6.4 SCBA

Chief Carey stated he has been researching the most suitable self-contained breathing apparatus (SCBA) for the department and has concluded that MSA will be the most fitting option.

6.5 COOPER STATION

Chief Carey noted he's been discussing the various possibilities of how to properly utilize Cooper Station with members of the department. It was proposed to use Cooper Station as a training facility. Director Gregorio expressed interest in installing a fence around Cooper Station and digging a culvert to drain the overflow of water that collects towards the back of the station.

6.6 SFM CLASSES – LONG TERM GOALS

Chief Carey stated that he would like to continue with State Fire Marshal training, with upcoming classes in 2024. The Board conveyed their support in his continued education.

6.7 VOLUNTEER AND STAFF UPDATE

Chief Carey reported on the recent influx of volunteers. Director Gregorio expressed the need to outfit the new volunteers in proper uniform. Director Gregorio directed staff to research the possibility of a uniform allowance for the volunteers.

Chief Carey gave an update on the Career Captains and their recent three-month evaluations. He stated each Career Captain has different strengths and weaknesses, and together, the three Career Captains complement each other nicely.

Chief Carey also updated the Board on the vacant volunteer engineer positions and the four possible candidates that have just passed their exams.

6.8 DEPARTMENT NEEDS

Chief Carey informed the Board of the need to replace the heating system at Washington Station in the near future. Director Gregorio requested staff to present a comparison of utility bill expenses dating before the Career Captains started to present day.

Chief Carey also informed the Board of the current state of E-5137, which will likely need additional work.

BOARD COMMENTS

The Board directed staff to take necessary measures to secure a benefit assessment oversight committee.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 5:47PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on December 11, 2023, at 5:00PM.