



CRESCENT FIRE PROTECTION DISTRICT

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office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
MARCH 11, 2024
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson Director
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Kevin Carey, Fire Chief
Vanessa Duncan, Clerk of the Board

ROLL CALL:

Chairman Nelson called the meeting to order at 5:07 PM. The Pledge of Allegiance was led by Vice Chairman Short.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF FEBRUARY 2024 AND THE SPECIAL MEETING OF FEBRUARY 2024.
- 3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED FEBRUARY 2024

On a motion by Vice Chair Short, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

4.1 REVIEW COMPLETED CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT OVERSIGHT COMMITTEE APPLICATIONS AND APPOINT FIVE ELIGIBLE APPLICANTS TO A TWO-YEAR TERM

RECOMMENDATION:

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. REVIEW COMPLETED CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT OVERSIGHT COMMITTEE APPLICATIONS AND APPOINT FIVE ELIGIBLE APPLICANTS TO A TWO-YEAR TERM

Staff requested Chairman Nelson table item 4.1 *review completed Crescent Fire Protection District Benefit Assessment Oversight Committee applications and appoint five eligible applicants to a two-year term*. Chief Carey noted that it is recommended by legal counsel to create an ad-hoc to interview the applicants and then present the Board with the recommended applicants to appoint to the Oversight Committee.

OLD BUSINESS

Take action as necessary and appropriate.

5.1 DISCUSS OPTIONS TO SELL OR LEASE COOPER STATION

Chairman Nelson reported on the approximate market value of Cooper Station, which would be \$375,000 - \$400,000. He also reported on the approximate monthly leasing amount of \$2,000.

Chief Carey stated he will request a meeting with Sheriff Scott to have an in-depth conversation about the options to buy or lease Cooper Station.

The Board directed staff to reach out to legal counsel regarding the sale process and to reach out to the County to acquire more information on the property.

The following citizen addressed the Board:

Roger Gitlin: stated his opinion on the option to sell or lease Cooper Station and recommended having an appraisal done on Cooper Station.

CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 02/01/24 – 02/29/24

Chief Carey reported on the calls for the month of February.

Chief Carey updated the Board on the current matters; stating that an ad-hoc is needed for the upcoming Crescent Fire Protection District Benefit Assessment Oversight Committee interviews. The Board selected Vice Chair Short and Director Eler for the ad-hoc.

On a motion by Directo Gregorio, seconded by Director Kelley, motion carried unanimously 5/0; the Board of Directors selected and approved the Crescent Fire Protection District Benefit Assessment Oversight Committee Ad-Hoc members.

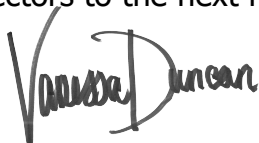
Chief Carey also reported on the pending Measure S requests; some of which will be a split cost with the District. Chief Carey created a list of high priority needs for Crescent City Fire & Rescue and would like to utilize Measure S funding along with the District's benefit assessment revenue to purchase the high priority items. Chief Carey noted he has assessed the need for the high priority items keeping in mind the risk of repeal of Measure S and the District's benefit assessment. Director Gregorio inquired about the replacement plan for the District's most used capital assets. Staff will present a breakdown of costs at the next Board meeting.

BOARD COMMENTS

No Board comment at this time.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 6:05 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on April 8, 2024 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District