



## **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531  
office: 707- 464-2421

### **MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**REGULAR MEETING HELD  
APRIL 8, 2024  
AT 5:00 P.M.**

**DIRECTORS PRESENT:**

Chairman Jim Nelson Director  
Vice Chairman Dave Short  
Director Jim Erler  
Director Rick Kelley  
Director Joe Gregorio

**ABSENT:**

**OTHERS PRESENT:**

Kevin Carey, Fire Chief  
Vanessa Duncan, Clerk of the Board

**ROLL CALL:**

Chairman Nelson called the meeting to order at 5:07 PM. The Pledge of Allegiance was led by Vice Chairman Short.

**PUBLIC PARTICIPATION**

No public comment at this time.

**CONSENT CALENDAR**

**3.1** APPROVE MINUTES OF THE REGULAR MEETING OF MARCH 2024

**3.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED MARCH 2024

On a motion by Director Erler, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

## **NEW BUSINESS**

*Take action as necessary and appropriate.*

### **4.1 RECEIVE RECOMMENDATION FROM CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT OVERSIGHT COMMITTEE AD-HOC**

**RECOMMENDATION:**

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. **BOARD CHAIR WILL APPOINT A FIVE MEMBER COMMITTEE, WHICH WILL BE CONFIRMED BY THE DISTRICT BOARD**

After receiving recommendation from the ad-hoc, Chairman Nelson appointed the following five members to serve on the Crescent Fire Benefit Assessment Oversight Committee: Misty Stutes, David Saylor, Patrick Hawkins, Dennis Louy, and Richard Hoff. Chief Carey noted his gratitude towards each of the applicants that applied. On a motion by Director Erler, seconded by Vice Chair Short, motion carried unanimously 5/0; the Board of Directors confirmed the appointment of the five new members of the Crescent Fire Benefit Assessment Oversight Committee.

### **4.2 ADOPT RESOLUTION NO. 24-001; A RESOLUTION OF THE CRESCENT FIRE PROTECTION DISTRICT, ESTABLISHING AND ADOPTING BYLAWS FOR A CITIZEN OVERSIGHT COMMITTEE**

**RECOMMENDATION:**

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. **ADOPT RESOLUTION NO. 24-001; A RESOLUTION OF THE CRESCENT FIRE PROTECTION DISTRICT, ESTABLISHING AND ADOPTING BYLAWS FOR A CITIZEN OVERSIGHT COMMITTEE**

Chief Carey briefed the Board on the bylaws for the citizen oversight committee, stating the adoption of the proposed bylaws will formalize the establishment and operation of the Citizen Oversight Committee, providing a structured framework for citizen engagement and input in the management of Benefit Assessment revenues.

On a motion by Director Erler, seconded by Vice Chair Short, motion carried unanimously 5/0; the Board of Directors approved RESOLUTION NO. 24-001; A RESOLUTION OF THE CRESCENT FIRE PROTECTION DISTRICT, ESTABLISHING AND ADOPTING BYLAWS FOR A CITIZEN OVERSIGHT COMMITTEE.

## **OLD BUSINESS**

*Take action as necessary and appropriate.*

### **5.1 CONTINUED DISCUSSION TO SELL OR LEASE COOPER STATION**

Chairman Nelson reported that the County would like to have Cooper Station donated to the Del Norte County Sheriff's Office.

*The following citizens addressed the Board:*

Roger Gitlin: stated his opinion on the option to sell or lease Cooper Station and recommended having an appraisal done on Cooper Station.

Darrin Short: stated he is not in favor of gifting Cooper Station to the County, but he thinks it would be allowable to let the Search & Rescue team use the station until it sold.

## **CHIEFS REPORT**

*Take action as necessary and appropriate.*

### **UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS**

#### **6.1 RESPONSES OCCURRED BETWEEN: 03/01/24 – 03/31/24**

Chief Carey reported on the calls for the month of March.

Chief Carey updated the Board on a couple of current matters; he will be going to his last Fire Marshal training soon and he also mentioned that staff will be presenting the preliminary budget at the next meeting.

## **BOARD COMMENTS**

No Board comment at this time.

## **ADJOURNMENT**

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 5:32 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on May 13, 2024 at 5:00PM.



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Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District