



## **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531  
office: 707- 464-2421

### **MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

#### **REGULAR MEETING HELD JULY 8, 2024 AT 5:00 P.M.**

#### **DIRECTORS PRESENT:**

Chairman Jim Nelson Director  
Vice Chairman Dave Short  
Director Jim Erler  
Director Rick Kelley

#### **ABSENT:**

Director Joe Gregorio

#### **OTHERS PRESENT:**

Kevin Carey, Fire Chief  
Vanessa Duncan, Clerk of the Board

#### **ROLL CALL:**

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Vice Chairman Short.

#### **PUBLIC PARTICIPATION**

*The following citizen addressed the Board:*

Mario Westphal: questioned if there would be a press release regarding the events that took place on the night of the 4<sup>th</sup> of July; Chief Carey stated that he already gave his statement to the local news reporters.

#### **CONSENT CALENDAR**

- 3.1** APPROVE MINUTES OF THE REGULAR MEETING OF JUNE 10, 2024 AND THE SPECIAL MEETING OF JUNE 25, 2024

### **3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED JUNE 2024**

On a motion by Director Erler, seconded by Vice Chair Short, motion carried 4/0/1 with Director Gregorio being absent; the Board of Directors approved the Consent Calendar.

### **NEW BUSINESS**

*Take action as necessary and appropriate.*

#### **4.1 REVIEW AND APPROVE BUDGET TRANSFER REQUEST**

##### **RECOMMENDATION**

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. Review and APPROVE THE BUDGET TRANSFER REQUEST FOR PERSONNEL COSTS INCURRED IN FISCAL YEAR 2023-2024 DURING CAL-OES COVERAGE, TOTALING APPROXIMATELY \$244,682

Chief Carey stated during fiscal year 2023-2024, both volunteer and paid personnel actively participated in the Smith River Complex Fire and five additional Cal-OES assignments, accumulating a combined total of approximately 826 personnel hours, equating to an estimated \$244,682 in personnel expenditures. Staff proposes reallocating \$244,682 from Department Allotment line 409-065-30500 to the Professional Services – City line 409-065-20234 to cover the afore mentioned personnel costs.

On a motion by Director Erler, seconded by Vice Chair Short, motion carried 4/0/1 with Director Gregorio being absent; the Board of Directors APPROVED THE BUDGET TRANSFER REQUEST FOR PERSONNEL COSTS INCURRED IN FISCAL YEAR 2023-2024 DURING CAL-OES COVERAGE, TOTALING APPROXIMATELY \$244,682

PASSED AND ADOPTED by the Board Members of the  
CRESCENT FIRE PROTECTION DISTRICT

This 8th day of July 2024, by the following polled vote:

YES: 4, Chairman Nelson, Vice Chair Short, Director Kelley, Director Erler

NOES: 0

ABSENT:1, Director Gregorio

### **OLD BUSINESS**

*Take action as necessary and appropriate.*

*NO OLD BUSINESS AT THIS TIME.*

## **CHIEFS REPORT**

*Take action as necessary and appropriate.*

### UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

#### **6.1** RESPONSES OCCURRED BETWEEN: 06/01/24 –06/30/24

Chief Carey reported on the calls for the month of June, which included six structure fires. He acknowledged the amazing work ethic of the Career Captain and Volunteers; noting that one of the structure fires lasted for over ten hours.

#### **6.2** BENEFIT ASSESSMENT UPDATE

Chief Carey stated the petition to repeal the benefit assessment will be assigned an official title by no later than August 12<sup>th</sup>. He also stated that the cost of the repeal to be put on the general elections will cost the District approximately \$15,000.

## **BOARD COMMENTS**

The Board directed Staff to report on the issue of fireworks at the next meeting, along with the final fiscal year 24-25 budget, and the benefit assessment repeal timeline and information.

## **ADJOURNMENT**

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 6:03 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on August 12, 2024 at 5:00PM.



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Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District