



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

REGULAR MEETING HELD AUGUST 12, 2024 AT 5:00 P.M.

DIRECTORS PRESENT:

Chairman Jim Nelson Director
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley

ABSENT:

Director Joe Gregorio

OTHERS PRESENT:

Kevin Carey, Fire Chief
Vanessa Duncan, Clerk of the Board

ROLL CALL:

Chairman Nelson called the meeting to order at 5:03 PM. The Pledge of Allegiance was led by Director Erler.

PUBLIC PARTICIPATION

The following citizen addressed the Board:

Donna Westfall: after expressing her gratitude towards the fire department, Ms. Westfall voiced her concerns with the Crescent Fire Protection District Benefit Assessment. Ms. Westfall provided a copy of her public comment to keep on record with the meeting minutes.

CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF JULY 8, 2024

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED JULY 2024

On a motion by Vice Chair Short, seconded by Director Eler, motion carried 4/0/1 with Director Gregorio being absent; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

4.1 CONDUCT A PUBLIC HEARING FOR THE 2024-2025 FINAL FISCAL BUDGET

RECOMMENDATION

1. Open the Public Hearing
2. Take public comment
3. Close Public Hearing
4. Board Discussion

Chairman Nelson opened the public hearing at 5:07 PM, with no participation from the public, Chairman Nelson closed the public hearing at 5:08 PM.

4.2 REVIEW AND ADOPT RESOLUTION NO. 24-003; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE FINAL 2024-2025 FISCAL YEAR BUDGET

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Review and waive full reading, read by title only and ADOPT RESOLUTION NO. 24-003; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE FINAL 2024-2025 FISCAL YEAR BUDGET

Staff presented the amendments to the proposed final budget, which include, but are not limited to, additional funding for a new heating unit at Washington Station, repaving the parking lot on the east side of Washington Station, and the acquisition of an extractor for Washington Station.

The following citizen addressed the Board:

Linda Sutter: asked for clarification on the District's expenditures exceeding its revenue; staff explained the excess expenditures will come out of the District's fund balance.

Director Kelley inquired about the line item allocated for the Fire Explorers Program. Staff explained that this is now a combined expenditure paid by the City, with the District reimbursing the City for half of the amount.

Chairman Nelson inquired about the status of the fire apparatus for the District. Chief Carey responded that, although \$40,000 is allocated in the budget for a new water tender, it has been difficult to find one that does not require major repairs or is not significantly aged, given the limited budget. He also noted that the District may need to utilize reserve funding to purchase fire apparatus that is in good working condition.

On a motion by Director Erler, seconded by Vice Chair Short, motion carried 4/0/1 with Director Gregorio being absent; the Board of Directors adopted RESOLUTION NO. 24-003; RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE FINAL 2024-2025 FISCAL YEAR BUDGET

PASSED AND ADOPTED by the Board Members of the
CRESCENT FIRE PROTECTION DISTRICT

This 12th day of August 2024, by the following polled vote:

YES: 4, Chairman Nelson, Vice Chair Short, Director Kelley, Director Erler

NOES: 0

ABSENT:1, Director Gregorio

4.3 REVIEW AND ADOPT RESOLUTION NO. 24-004; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT DECLARING CERTAIN PROPERTY SURPLUS LAND AND FINDING THAT SUCH DECLARATION IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Review and waive full reading, read by title only and ADOPT RESOLUTION NO. 24-004; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT DECLARING CERTAIN PROPERTY SURPLUS LAND AND FINDING THAT SUCH DECLARATION IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The following citizen addressed the Board:

Donna Westfall and Linda Sutter: requested a copy of the property being declared surplus land. Staff aided by sharing the agenda copies that included the listing.

The Board questioned the selling process. Staff explained that the District must formally declare property as surplus when it is deemed unnecessary for its use.

On a motion by Director Erler, seconded by Vice Chair Short, motion carried 4/0/1 with Director Gregorio being absent; the Board of Directors adopted RESOLUTION NO. 24-004; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT DECLARING CERTAIN PROPERTY SURPLUS LAND AND FINDING THAT SUCH DECLARATION IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME.

CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 07/01/24 –07/31/24

Chief Carey reported on the incidents that occurred on the 4th of July, including a multi-injury at the beach, highlighting the efficiency and diligence of the responders. He also noted the numerous motorhome fires that took place during July.

Director Erler raised concerns about the number of illegal burns noted in the incident summary report and inquired about the criteria for classifying a burn as illegal. Chief Carey explained that illegal burns include but are not limited to unattended log fires on the beach, burning trash, and any burning that occurs during a burn ban.

6.2 BENEFIT ASSESSMENT UPDATE

Chief Carey reported on the recent withdrawal of the Crescent Fire Protection Benefit Assessment petition, which occurred on Friday, August 9th. He also discussed the first meeting of the Crescent Fire Benefit Assessment Oversight Committee, highlighting that it was informative for the members and deemed a success.

The following citizen addressed the Board:

Linda Sutter: asked about the withdrawal of the repeal of the Benefit Assessment, specifically whether Chief Carey had prepared a draft letter for the proponent to submit. Chief Carey confirmed that he had provided a draft letter from legal counsel.

Donna Westfall: indicated that she had contacted the County Clerk's Office to examine the signed letter from the proponent, Mr. Yarbrough. She expressed her feelings of betrayal and expressed a desire for further discussion on the matter.

Chairman Nelson remarked that many in the community are unaware that Crescent City Fire & Rescue primarily made up of volunteers; they believe it is fully paid.

6.3 FIREWORK SAFETY FOLLOW UP

Chief Carey provided an update on the upcoming meeting with two City Council Members, two Harbor Commissioners, and two Board of Supervisors to discuss the firework safety.

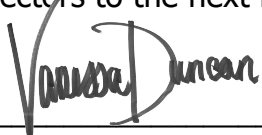
BOARD COMMENTS

The Board instructed Staff to investigate whether the sale of Cooper Station will impact Crescent City Fire & Rescue's ISO rating.

Chief Carey invited the public participants to schedule appointments to review information and ask any questions they may have regarding the operations of Crescent Fire Protection District.

ADJOURNMENT

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 5:54 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on September 9, 2024 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District