



**MINUTES OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING HELD
NOVEMBER 11, 2024
AT 5:00 P.M.**

1. OPEN SESSION

1.1 CALL TO ORDER

Director Erler called the meeting to order at 5:02 PM.

1.2 ROLL CALL

Board members present:

- Director Jim Erler
- Director Rick Kelley
- Director Joe Gregorio

Board members absent:

- Chair Jim Nelson
- Vice Chair Dave Short

Staff members present:

- Fire Chief Kevin Carey
- Captain Jason Borges
- Administrative Specialist Vanessa Duncan

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Gregorio.

2. PUBLIC PARTICIPATION

No public comment.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF OCTOBER 14, 2024

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED OCTOBER 2024

On a motion by Director Gregorio, seconded by Director Kelley, motion carried 3/0/2 with Chair Nelson and Vice Chair Short being absent; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

No new business at this time.

5. OLD BUSINESS

Take action as necessary and appropriate.

No old business at this time.

6. CHIEFS REPORT

Take action as necessary and appropriate.

Update on current matters and those in progress

6.1 RESPONSES OCCURRED BETWEEN: 10/01/24 –10/31/24

Chief Carey reported on the responses for October.

6.2 GOLDEN STATE RISK MANAGEMENT AUTHORITY – BOARD MEMBER COVERAGE

The Board directed staff to send digital copies of insurance policies with Golden State Risk Management Authority.

6.3 CRESCENT FIRE PROTECTION DISTRICT BOARD AND BOARD MEMBER REQUIREMENTS

The Board directed staff to draft a Board Policy Manual for presentation at a future meeting.

6.4 UPDATE ON 5137 & 5150

Chief Carey and Captain Borges provided updates on engine 5137 and water tender 5150.

6.5 RESPONSE STATISTICS

The Board directed staff to send electronic copies of City policies applicable to Crescent City Fire & Rescue volunteers.

6.6 CITIZENS OVERSIGHT COMMITTEE UPCOMING MEETING

On a motion by Director Gregorio, seconded by Director Kelley, motion carried 3/0/2 with Chair Nelson and Vice Chair Short being absent; the Board of Directors appointed Director Erler to be the representative for the Crescent Fire Benefit Assessment Oversight Committee meetings.

7. BOARD COMMENTS

The Board commended staff on the successful Annual Award Banquet.

8. ADJOURNMENT

There being no further business to come before the Board, Director Eler adjourned the meeting at 6:06 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on December 9, 2024 at 5:00PM.

ATTEST:

A handwritten signature in black ink that reads "Vanessa Duncan". The signature is written in a cursive style with a large, stylized "V" and "D".

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District