



**MINUTES OF THE  
CRESCENT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**SPECIAL MEETING HELD  
AUGUST 29, 2025  
AT 5:00 P.M.**

**1. OPEN SESSION**

**1.1 CALL TO ORDER**

Chair Erler called the meeting to order at 5:00 PM.

**1.2 ROLL CALL**

Board members present:

- Chair Jim Erler
- Vice Chair Jon Maxwell
- Director Rick Kelley
- Director Jim Nelson
- Director Dave Short

Staff members present:

- Fire Chief Kevin Carey
- Administrative Specialist Vanessa Duncan

**1.3 FLAG SALUTE**

The Pledge of Allegiance was led by Director Short.

**2. PUBLIC PARTICIPATION**

No public comment at this time.

**3. NEW BUSINESS**

*Take action as necessary and appropriate.*

**3.1 CONDUCT A PUBLIC HEARING FOR THE 2024-2025 FINAL FISCAL YEAR BUDGET**

**RECOMMENDATION**

1. Open the Public Hearing
2. Take public comment
3. Close Public Hearing

4. Board Discussion

Chair Erler opened the public hearing at 5:02PM, with no participation from the public, Chair Erler closed the public hearing at 5:03PM.

**3.2 REVIEW AND ADOPT RESOLUTION NO. 25-003; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE FINAL 2025-2026 FISCAL YEAR BUDGET**

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Review and waive full reading, read by title only and adopt Resolution No. 25-003; *A Resolution of the Board of Directors of the Crescent Fire Protection District Adopting the Final 2025-2026 Fiscal Year Budget.*

On a motion by Director Nelson, seconded by Vice Chair Maxwell, motion carried unanimously 5/0; the Board of Directors adopted Resolution No. 25-003; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE FINAL 2025–2026 FISCAL YEAR BUDGET.

PASSED AND ADOPTED by the Board Members of the CRESCENT FIRE PROTECTION DISTRICT

This 29th day of August 2025, by the following polled vote:

YES: 5, Chair Erler, Vice Chair Maxwell, Director Nelson, Director Short, Director Kelley

NOES: 0

ABSENT:0

**4. ADJOURNMENT**

There being no further business to come before the Board, Chair Erler adjourned the meeting at 5:43PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on September 8, 2025 at 5:00PM.

ATTEST:



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Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District