



**MINUTES OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING HELD
MONDAY, JULY 14, 2025
AT 5:00 P.M.**

1. OPEN SESSION

1.1 CALL TO ORDER

Chair Erler called the meeting to order at 5:00 PM.

1.2 ROLL CALL

Board members present:

- Chair Jim Erler
- Vice Chair Jon Maxwell
- Director Rick Kelley
- Director Dave Short
- Director Jim Nelson

Staff members present:

- Fire Chief Kevin Carey
- Administrative Specialist Vanessa Duncan

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Short

2. PUBLIC PARTICIPATION

No public comment at this time.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF JUNE 9, 2025

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING JUNE 2025

On a motion by Vice Chair Short, seconded by Director Nelson, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 ACCEPTANCE OF CAL OES TYPE 1 ENGINE AND SURPLUS OF ENGINE 5115

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the acceptance of Cal OES Type 1 Engine #332 and authorize the designation and sale of Engine 5115 as surplus equipment, with preference for sale to local agencies before listing on a public auction platform

On a motion by Director Nelson, seconded by Vice Chair Maxwell, motion carried unanimously 5/0; the Board of Directors accepted the Cal OES Type 1 Engine #332 and authorize the designation and approved the sale of Engine 5115 as surplus equipment, with preference for sale to local agencies before listing on a public auction platform.

5. OLD BUSINESS

Take action as necessary and appropriate.

5.1 CORRECTION OF RESOLUTION NUMBERING FOR 2025

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the correction by renumbering the previously adopted Resolution No. 25-001 (adopted on June 9th, 2025, authorizing the execution and delivery of a master equipment lease purchase agreement for the financing of a new water tender) to Resolution No. 25-002

On a motion by Director Short, seconded by Director Nelson, motion carried unanimously 5/0; the Board of Directors approved the correction by renumbering the previously adopted Resolution No. 25-001 (adopted on June 9th, 2025, authorizing the execution and delivery of a master equipment lease purchase agreement for the financing of a new water tender) to Resolution No. 25-002.

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 6-01-25 to 6-30-25

Chief Carey reported on incidents occurring in the month of June, with special attention to the Anchor Way Incident.

During this event, Captain Beau Smith, Engineer David Bowdish Jr., and Firefighter Eugene Starkey were directly involved in an operation that resulted in an officer-involved shooting. Their actions demonstrated courage, professionalism, and commitment to community safety under highly dangerous circumstances.

These three members will be formally recognized for their bravery and service at the next Crescent City Council meeting.

6.2 REPORT ON 4TH OF JULY

Chief Carey briefed the Board on the 4th of July activities. He stated that adequate staffing was maintained throughout the holiday, with the majority of responses involving beach fires. He also noted a decrease in the level of illegal fireworks this year compared to the previous year.

6.3 APPARATUS UPDATE

Chief Carey provided an update on the recently purchased water tender. He informed the Board that Captain Borges and Battalion Chief Weiland will be traveling to Florida to conduct the final inspection with the manufacturer.

He also updated the Board on the Cal-OES engine recently acquired by Crescent Fire, stating that it is expected to arrive at the station next week. Once received, staff will begin the process of having the apparatus wrapped instead of painted. Chief Carey added that Captain Borges will perform a full inspection prior to the unit being placed in service.

7. BOARD COMMENTS

The Board requested to review the agreement between the City of Crescent City and Crescent Fire Protection District at the next Board Meeting.

8. ADJOURNMENT

There being no further business to come before the Board, Chair Erler adjourned the meeting at 5:45 p.m. of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on August 11, 2025 at 5:00PM.

ATTEST:

A handwritten signature in black ink that reads "Vanessa Duncan". The signature is written in a cursive style with a large, prominent initial "V".

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District