



**MINUTES OF THE  
CRESCENT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**SPECIAL MEETING HELD  
APRIL 21, 2025  
AT 4:00 P.M.**

**1. OPEN SESSION**

**1.1 CALL TO ORDER**

Chair Nelson called the meeting to order at 4:00 PM.

**1.2 ROLL CALL**

Board members present:

- Chair Jim Nelson
- Vice Chair Dave Short
- Director Rick Kelley
- Director Jim Erler

Vacant:

- 1 seat

Staff members present:

- Fire Chief Kevin Carey
- Administrative Specialist Vanessa Duncan

**1.3 FLAG SALUTE**

The Pledge of Allegiance was led by Director Erler.

**2. PUBLIC PARTICIPATION**

The following citizen addressed the Board:

Rich Wier: addressed the Board and expressed his appreciation for both candidates who had applied for the vacant seat. He specifically recommended Mel Haggard, noting his strong work ethic and genuine compassion for the community.

**3. OLD BUSINESS**

*Take action as necessary and appropriate.*

**3.1 CONDUCT FOLLOW-UP INTERVIEWS FOR VACANT BOARD SEAT**

#### RECOMMENDATION

1. Board discussion
2. Take public comment
3. Conduct follow-up interviews

Director Erler requested that the following question be added to the list of interview questions for the candidates: "*Can you talk about your understanding of the City and District agreement and what it entails?*"

The following citizen addressed the Board:

Roger Gitlin: addressed the Board and recommended adding an additional question to the interview process for board vacancy candidates.

On a motion by Director Kelley, seconded by Vice Chair Short, motion carried 4/0/1 with one Board seat being vacant; the Board of Directors approved the following question be added to the list of interview questions for the candidates: "*Can you talk about your understanding of the City and District agreement and what it entails?*"

### **3.2 APPOINTMENT OF NEW BOARD MEMBER TO FILL VACANCY**

#### RECOMMENDATION

1. Discuss and determine the most qualified candidate for appointment
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Appoint and administer oath to the selected candidate

By majority vote, Jon Maxwell was appointed to the Crescent Fire Protection District Board of Directors.

Polled Vote Results – April 21, 2025:

Chair Nelson – Voted for Jon Maxwell

Vice Chair Short – Voted for Jon Maxwell

Director Kelley – Voted for Mel Haggard

Director Erler – Voted for Jon Maxwell

Following the vote, Jon Maxwell was administered the Oath of Office and officially seated as a Director of the Crescent Fire Protection District Board.

**4. ADJOURNMENT**

There being no further business to come before the Board, Chair Nelson adjourned the meeting at 4:35 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on May 12, 2025 at 5:00PM.

ATTEST:

A handwritten signature in black ink that reads "Vanessa Duncan". The signature is written in a cursive style with a large, stylized 'V' and 'D'.

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Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District