



**MINUTES OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**REGULAR MEETING HELD
FEBRUARY 10, 2025
AT 5:00 P.M.**

1. OPEN SESSION

1.1 CALL TO ORDER

Vice Chair Short called the meeting to order at 5:00 PM.

1.2 ROLL CALL

Board members present:

- Vice Chair Dave Short
- Director Jim Erler
- Director Rick Kelley

Board members absent:

- Chair Jim Nelson
- Director Joe Gregorio

Staff members present:

- Administrative Specialist Vanessa Duncan

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Erler.

2. PUBLIC PARTICIPATION

No public comment at this time.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF JANUARY 13, 2025

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING JANUARY 2025

On a motion by Director Erler, seconded by Director Kelley, motion carried 3/0/2 with Chair Nelson and Director Gregorio being absent; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 REVIEW AND APPROVE LETTER OF INTEREST FOR BOARD MEMBER VACANCY

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Make a recommendation to appoint the candidate to fill the Board vacancy and send the recommendation to the Del Norte County Board of Supervisors

The following citizen addressed the Board:

Rich Wier: expressed his interest in joining the Crescent Fire Protection District Board of Directors should a vacancy arise in the future.

On a motion by Director Erler, seconded by Director Kelley, motion carried 3/0/2 with Chair Nelson and Director Gregorio being absent; the Board of Directors approved the letter of interest from Joe Gregorio and signed the letter of recommendation to fill the Board vacancy, addressed to the Del Norte County Board of Supervisors.

5. OLD BUSINESS

Take action as necessary and appropriate.

No old business at this time.

6. CHIEFS REPORT

Take action as necessary and appropriate.

Update on current matters and those in progress

6.1 RESPONSES OCCURRED BETWEEN: 01-01-25 to 01-31-25

Staff stated that there were no major incidents to report on for the month of January.

6.2 AUDIT UPDATE

Staff reported that they are in the process of obtaining a quote from another CPA firm capable of conducting audits for the Crescent Fire Protection District. Once received, this quote will be presented to the Board alongside the quote from Harshwal & Company LLP for comparison and a final decision on which firm to select.

7. BOARD COMMENTS

No Board comments at this time.

8. ADJOURNMENT

There being no further business to come before the Board, Vice Chair Short adjourned the meeting at 5:16 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on March 10, 2025 at 5:00PM.

ATTEST:

A handwritten signature in black ink that reads "Vanessa Duncan". The signature is written in a cursive style with a large, prominent "V" and "D".

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District