



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531

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MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**SPECIAL MEETING HELD
WEDNESDAY, MARCH 3, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board
Colette Metz, Planwest Partners
Abigail Seaman, Bartle Wells Associates
Doug Dove, Bartle Wells Associates
Eric Wier, City Manager

ROLL CALL:

Chairman Nelson called the meeting to order at 5:16 PM. The Pledge of Allegiance was led by Vice Chairman Short.

PUBLIC PARTICIPATION

NO PUBLIC COMMENT AT THIS TIME.

CONSENT CALENDAR

NO ITEMS AT THIS TIME.

NEW BUSINESS

Take action as necessary and appropriate.

4.1 REVIEW AND DISCUSS DRAFT ENGINEER'S REPORT PRESENTATION.

RECOMMENDATION

1. Receive staff report and presentation from consultants
2. Take public comment
3. Board Discussion
4. Provide Direction to Staff and Consultants regarding Engineers Report:
 - a. Provide direction on any assessment "Cap" level and type

Chief Gillespie gave a brief staff report and then turned it over to Abigail Seaman with Bartle Wells Associates, which proceeded by presenting the updated fire suppression assessment information.

Abigail noted that Planwest Partners had discovered that several parcels the County listed as vacant were confirmed to be occupied.

Abigail then went over the weighted formula for each parcel benefit. The Board was presented with three different options: Option A would have a cap of \$1,000 for all users, with a revenue loss of \$15,286; Option B would have a cap of \$1,500 for all users, with a revenue loss of \$8,161; Option C would have a cap of \$2,000 for all users, with a revenue loss of \$5,956.

The Board is also presented the option to have a cap for commercial properties only versus an overall cap for all users. Doug Dove, with Bartle Wells Associates, expressed his concern about only capping commercial property and not capping both commercial and residential property.

Director Gregorio would like to see the Board go with Option A with a cap of \$1,000 for all users.

Vice Chair Short questioned if Seawood would be capped at \$1,000 as well. Chief Gillespie noted that with Option A the \$1,000 cap would be applied to commercial and residential alike.

On a motion by Vice Chair Short, seconded by Director Kelley, motion carried unanimously 5/0; the Board of Directors approved the draft engineer's report, including Option A, with a \$1,000 cap for all users.

OLD BUSINESS

NO OLD BUSINESS AT THIS TIME.

CHIEF'S REPORT

NO ITEMS AT THIS TIME.

BOARD COMMENTS

No comments at this time.

ADJOURNMENT

Director Gregorio made a motion to adjourn the meeting at 5:55 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on March 8, 2021 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District