



## **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531  
office: 707- 464-2421

### **MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**REGULAR MEETING HELD  
MONDAY, APRIL 12, 2021  
AT 5:00 P.M.**

**DIRECTORS PRESENT:**

Chairman Jim Nelson  
Vice Chairman Dave Short  
Director Jim Erler  
Director Rick Kelley  
Director Joe Gregorio

**ABSENT:**

**OTHERS PRESENT:**

Bill Gillespie, Fire Chief  
Vanessa Duncan, Clerk of the Board

**ROLL CALL:**

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Vice Chairman Short.

**PUBLIC PARTICIPATION**

No public comment at this time.

**CONSENT CALENDAR**

**3.1** APPROVE MINUTES OF THE SPECIAL MEETING OF MARCH 3, 2021 AND THE REGULAR MEETING OF MARCH 8, 2021.

On a motion by Vice Chair Short, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors adopted the special meeting minutes of March 3, 2021 and the regular meeting minutes of March 8, 2021.

**3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING MARCH 2021.**

On a motion by Director Eler, seconded by Vice Chair Short, motion carried unanimously 5/0; the Board of Directors approved the warrant claims for period covering March 2021.

**NEW BUSINESS**

NO NEW BUSINESS AT THIS TIME.

**OLD BUSINESS**

NO OLD BUSINESS AT THIS TIME.

**CHIEF'S REPORT**

Update on current matters and those in progress. Take action as necessary and appropriate.

**6.1 INFORMATIONAL PAMPHLET UPDATE.**

The Clerk of the Board presented the informational pamphlet draft to the Board. Director Gregorio suggested to change the language in part of the pamphlet and to change the logo on the front to full color. Director Gregorio also suggested to highlight the section regarding what will happen if the proposed benefit assessment does not pass. Director Kelley suggested to highlight the current demand for services call number. Director Kelley also suggested to add an email address for a point of contact.

The Board discussed other ways to reach the public. Chairman Nelson noted how important it is to advertise on Facebook. Director Gregorio would like to go to businesses to obtain letters of support. Director Kelley questioned if the volunteers would be willing to put up a table at Wal-Mart or other businesses to hand out informational pamphlets.

**6.2 BALLOT DESIGN UPDATE.**

The Clerk of the Board presented the ballot design draft to the Board. Director Gregorio suggested that the logo on the ballot is changed to full color. Director Gregorio also suggested to change the color to red for the title 'Official Ballot'. The Clerk of the Board reported that all ballots will be mailed and tabulated by Alissia Northrup's office at the County.

The Board discussed the possibility of changing the language on the ballot and what it would take to move forward with a change. The Clerk of the Board noted that it would take a special meeting that would need to be scheduled immediately to change the language that has been previously adopted in Ordinance 21-001.

Director Erler and Director Kelley would like to keep the wording as is. The Board agrees to keep the language as is in the ballot and to just move forward with changes on the informational pamphlet.

**6.3 PRICING FOR POSTAGE.**

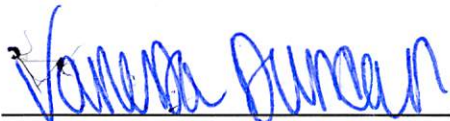
The Clerk of the Board reported that the cost of having ballots be printed, mailed, and coded will cost approximately \$14,524.35. The Clerk of the Board also noted that it will be a savings of over \$9,0000 compared to ballots and informational guide that was mailed out last year. Pro Vote Solutions is company that will be printing and mailing out the ballots and informational guides; the same company that the County uses for elections.

**BOARD COMMENTS**

NO BOARD COMMENT AT THIS TIME.

**ADJOURNMENT**

Director Gregorio made a motion to adjourn the meeting at 6:08 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on May 10, 2021 at 5:00PM.



Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District