



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531

office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
MONDAY, MAY 10, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board
Ray Rook, President of the Crescent City Fire & Rescue Volunteer Firefighters Association

ROLL CALL:

Chairman Nelson called the meeting to order at 5:10 PM. The Pledge of Allegiance was led by Vice Chairman Short.

PUBLIC PARTICIPATION

Ray Rook, President of the Crescent City Fire & Rescue Volunteer Firefighters Association, gave the Board a brief update on the campaigning efforts. The Association has placed an ad in the Triplicate, a local radio ad, several Facebook ads, and other social media ads to highlight the benefit assessment. President Rook also mentioned the carwash fundraiser and the upcoming fish fry fundraiser. The Association fully supports the District's proposed benefit assessment and will continue to campaign as needed.

CONSENT CALENDAR

- 3.1 APPROVE MINUTES OF THE REGULAR MEETING OF APRIL 12, 2021.**
On a motion by Vice Chair Short, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors adopted the regular meeting minutes of April 12, 2021.
- 3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING APRIL 2021.**
On a motion by Director Erler, seconded by Vice Chair Short, motion carried unanimously 5/0; the Board of Directors approved the warrant claims for period covering April 2021.

NEW BUSINESS

Take action as necessary and appropriate.

- 4.1 CONSIDER AND ADOPT RESOLUTION 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO PORTAL FOR EMPLOYEES ON OUT OF JURISDICTION ASSIGNMENTS.**

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion

Review and Waive full reading, read by title only and **ADOPT RESOLUTION NO. 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO PORTAL FOR EMPLOYEES ON OUT OF JURISDICTION ASSIGNMENTS.**

Chief Gillespie briefed the Board, stating that employees of the Crescent Fire Protection District, both career and volunteer, have participated in the past in station coverage assignments and on fire assignments in the State Responsibility Areas for CALFIRE. Chief Gillespie noted that it was found that Crescent Fire Protection District did not have a current salary schedule on file with CALOES. He also reported that there is a difference with how hours are assigned between state and federal agencies. The state pays on a "Portal to Portal" basis for personnel and apparatus for assignments lasting longer than 24 hours committed. The federal agencies often pay at a rate of 16-hour days for personnel and apparatus assigned to incidents where commitments are longer than 24 hours. Under the "Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies California Fire Assistance Agreement (CFAA)" there is a provision to pay local government resources on a 24 hour "Portal to Portal" basis, even when assigned to incidents in excess of 24 hours where an agency would not otherwise

pay, so long as the local government agency has a "Portal to Portal" resolution adopted by its governing board and the resolution is filed with CALOES.

On a motion by Director Erler, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors adopted RESOLUTION 21-002; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO PORTAL FOR EMPLOYEES ON OUT OF JURISDICTION ASSIGNMENTS.

4.2 REVIEW AND APPROVE AGREEMENT BETWEEN THE CRESCENT FIRE PROTECTION DISTRICT, AND ALISSIA NORTHRUP, COUNTY ELECTIONS OFFICER/REGISTRAR OF VOTERS OF THE COUNTY OF DEL NORTE REGARDING HANDLING, TABULATION, AND STORAGE OF THE CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT MAILED BALLOT PROCEEDING.

Chief Gillespie informed the Board of the Election Services Agreement that will be between the District and Alissia Northrup, County Elections Officer/Registrar of Voters. The Election Services Agreement encompasses the scope of services for the public hearing, tabulation, results, and reporting for the assessment ballot proceedings.

On a motion by Vice Chair Short, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors approved the AGREEMENT BETWEEN THE CRESCENT FIRE PROTECTION DISTRICT, AND ALISSIA NORTHRUP, COUNTY ELECTIONS OFFICER/REGISTRAR OF VOTERS OF THE COUNTY OF DEL NORTE REGARDING HANDLING, TABULATION, AND STORAGE OF THE CRESCENT FIRE PROTECTION DISTRICT BENEFIT ASSESSMENT MAILED BALLOT PROCEEDING.

OLD BUSINESS

NO OLD BUSINESS AT THIS TIME.

CHIEF'S REPORT

Update on current matters and those in progress. Take action as necessary and appropriate.

6.1 RESPONSES OCCURRED BETWEEN: 03/01 – 04/30/2021

Chief Gillespie noted the number of calls for March, with a total of 151 calls for the District and 51 calls for the City. He also reported the number of calls for April, with a total of 136 calls for the District and 46 calls for the City.

6.2 BENEFIT ASSESSMENT UPDATE.

Chief Gillespie reported that the Crescent City Fire & Rescue Association has been involved with campaigning. He also reported that as of Friday, there have been 7212 ballots submitted so far. The Board is reminded of the upcoming informational meeting on May the 12th and May the 18th.

6.3 OBTAINING LEGAL COUNSEL FOR CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS.

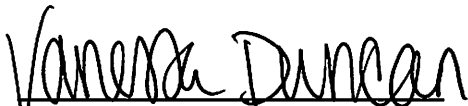
Chief Gillespie stated that the District had legal counsel from Nancy Diamond with our last benefit assessment, but she has numerous other agencies she is working with and may not be readily available. If the Board wishes to have a closed session hearing, the Board will need to have legal counsel available during closed session. Chief Gillespie requested direction from the Board. Chairman Nelson questioned if this is something the District pays for at a yearly cost, or if it would be a case-by-case basis. Director Gregorio would like closed session items such as what if the benefit assessment doesn't pass and what the District wants to do going forward with the Fire Chief's position once Chief Gillespie retires. Chairman Nelson questions if that is something the Board can discuss now or will we need it to be on the next meeting. The Clerk of the Board noted that the Board will have to obtain legal counsel before putting it on the agenda. Chairman Nelson stated that the Board needs to move forward with hiring an attorney.

BOARD COMMENTS

NO BOARD COMMENT AT THIS TIME.

ADJOURNMENT

Director Gregorio made a motion to adjourn the meeting at 5:45 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on June 14, 2021 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District