



CRESCENT FIRE PROTECTION DISTRICT

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MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**SPECIAL MEETING HELD
WEDNESDAY, JUNE 30, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Jim Eler
Director Rick Kelley

ABSENT:

Director Joe Gregorio

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board

ROLL CALL:

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Director Kelley.

PUBLIC PARTICIPATION

Linda Sutter: stated that there needs to be supporting documents for the agenda and there was no way the public could view the budget. *Clerk of the Board Duncan explained that the budget was posted to the website prior to the meeting and was made available for the public to view at the fire department.*

Thomas Barnes: stated that the benefit assessment is extremely confusing to the public and requested the Board disregard the results; requested the benefit assessment be postponed.

NEW BUSINESS

3.1 CONSIDER AND ADOPT PRELIMINARY BUDGET FY 21/22.

Chief Gillespie explained that the preliminary budget is needed for initial expenditures before the final budget is adopted in the Fall. Chief Gillespie noted the major changes with the budget, including additional money added to the *maintenance structure/improve grounds* line to start the process of replacing the roof at Washington Station. He also noted there will be a decrease in the *professional services* line because the District will no longer be needing the services of the consultants regarding the benefit assessment. The *professional services-City* line has an increase of approximately \$63,000 for joint equipment, replacing miscellaneous tools, and to start a recruitment and retention program. Chief Gillespie stated there are a few lines that are seeing decreases this upcoming fiscal year such as the copier and the propane; staff was able to decrease those costs by switching vendors for both. Chairman Nelson questioned the bidding process for the roof repairs for Washington Station. The Clerk of the Board noted the revenue lines will be updated if the Board accepts the outcome of the benefit assessment. The changes will be reflected on the final budget.

The following citizen addressed the Board:

Linda Sutter: stated it was the first time she had seen the budget and requested the total budget for the next fiscal year. *The Clerk of the Board reported the total budget amount.* Ms. Sutter questioned how the District determined how much to budget for lawsuits because "there's going to be three of them coming up real quick". Ms. Sutter also questioned the *professional services – city* line. *The Clerk of the Board shared the projected expenses that will be included in the professional services – City line.* Ms. Sutter inquired who passes the final budget? *The Clerk of the Board reported that the Crescent Fire Protection Board is responsible for approving and adopting the District budget.*

On a motion by Vice Chair Short, seconded by Director Erler, motion carried 4/0/1 with Director Gregorio being absent; the Board of Directors adopted PRELIMINARY BUDGET FY 21/22.

OLD BUSINESS - None

CHIEF'S REPORT - None

BOARD COMMENTS - None

ADJOURNMENT

There being no further business to come before the Board, Vice Chair Short adjourned the meeting at 5:24 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on July 12, 2021 at 5:00PM.

CRESCENT FIRE PROTECTION DISTRICT
SPECIAL MEETING MINUTES JUNE 30, 2021

A handwritten signature in blue ink that reads "Vanessa Duncan". The signature is written in a cursive style with a horizontal line underneath the name.

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District