



CRESCENT FIRE PROTECTION DISTRICT

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office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**SPECIAL MEETING HELD
SEPTEMBER 29, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board
Nancy Diamond, Legal Counsel

ROLL CALL:

Chairman Nelson called the meeting to order at 5:00 PM. The Pledge of Allegiance was led by Director Erler.

REPORT OF ANY ACTIONS FROM CLOSED SESSION BY THE BOARD OF DIRECTORS

Chairman Nelson reported that the Board gave direction to staff to develop and bring back to the October Board meeting a draft amendment to the assessment ordinance that would change the 13.5 EBUs or \$1,000 per parcel cap to 13.5 EBUs or \$1,000 of the combined parcels under single ownership. Chairman Nelson noted that the Board will have further discussion on this topic during open session and take public comment at the next Board meeting.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR - None

NEW BUSINESS

Take action as necessary and appropriate.

5.1 REVIEW AND APPROVE BUDGET TRANSFER REQUEST

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. Review and APPROVE BUDGET TRANSFER REQUEST TOTALING \$9,500 FOR PURCHASE OF TWO USED SURPLUS TYPE 3 WILDLAND ENGINES

Chief Gillespie reported he had recently learned of an auction through GovDeals for two CALFIRE Type 3 model 15 wildland fire engines that were being sold in an auction that ended that evening. The units could only be sold to a fire department. Both units were four door cab, two-wheel drive and fully operational, but had exceeded their planned service life with CALFIRE. One was a 1997 model year, and the other was from 1993. The two units appeared well suited for use by Crescent Fire Protection District for wildland response, beach fires, trash fires, and for responses into tight and rough road areas that are often frequented by transient and homeless camps all within the district. Chief Gillespie stated that he set up a GovDeals profile for the District, got certified as a fire department and was successful in bidding for both units. The 1997 unit was purchased for \$5,500, and the 1993 for \$2,777.50.

Director Gregorio questioned the specifications of the two newly purchased engines and also questioned if the District would be able to retire three to four pieces of old equipment that won't be able to function the way these two newly purchased engines would; Chief Gillespie agreed that the District would be able to surplus out a few units and possibly see a return on the older units owned by the District.

Director Erler questioned how much it would cost the District to outfit the two newly purchased fire engines; Chief Gillespie reported it will cost approximately \$3,000 per vehicle.

Director Erler questioned the lack of Board involvement in purchasing the two new fire engines; Chief Gillespie stated that each initial purchase, before

additional fees, was at or below \$5,000 and in order to seize the opportunity, he had to act quickly.

On a motion by Vice Chair Short, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors approved the BUDGET TRANSFER REQUEST.

5.2 REVIEW AND ADOPT RESOLUTION NO. 21-004; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING PORTAL TO PORTAL COMPENSATION FOR EMPLOYEES WHILE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT

RECOMMENDATION

1. Receive staff report and presentation
2. Take public comment
3. Board Discussion
4. Review and waive full reading, read by title only and ADOPT RESOLUTION NO. 21-004; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING PORTAL TO PORTAL COMPENSATION FOR EMPLOYEES WHILE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT

Chief Gillespie stated that Employees of the Crescent Fire Protection District, both career and volunteer, have participated in the past in station coverage assignments and on fire assignments in the State Responsibility Areas for CALFIRE. There is also potential to participate in fire assignments as a local government resource through CALOES; this occurred last September on the Slater Fire that burned from Happy Camp to Gasquet overnight, where personnel were deployed for multiple days engaged in structure protection and fire attack. Chief Gillespie also noted that at the May meeting of the Crescent Fire Protection District, the Board adopted a resolution for "Portal to Portal" pay for our personnel, based upon a resolution example provided by CALOES. That example resolution included the term "Portal to Portal" in the title but did not include the term within the body. This approved resolution was submitted to CALOES following that meeting. CALOES has since come back to the department and has requested a different resolution format that also includes the term "Portal to Portal" within the body of the resolution. CALOES has requested that the resolution be updated as soon as possible to allow them to process pending F-42 that we have in the system.

Director Gregorio questioned if resolution no. 21-004 covered payment to volunteers before Crescent City Fire & Rescue is reimbursed by Cal-OES; Chief Gillespie noted that it is not included in this resolution but will be brought to Board at the next meeting.

Chairman Nelson questioned if there was a cap on the amount the firefighters spent while out on fire assignments; Chief Gillespie stated this resolution doesn't involve travel expense.

On a motion by Director Gregorio, seconded by Director Erler, motion carried unanimously 5/0; the Board of Directors adopted RESOLUTION NO. 21-004; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT AUTHORIZING PORTAL TO PORTAL COMPENSATION FOR EMPLOYEES WHILE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

PASSED AND ADOPTED by the Board Members of the
CRESCENT FIRE PROTECTION DISTRICT
This 29th day of SEPTEMBER 2021, by the following polled vote:

YES: 5
NOES: 0
ABSENT:0

OLD BUSINESS - None

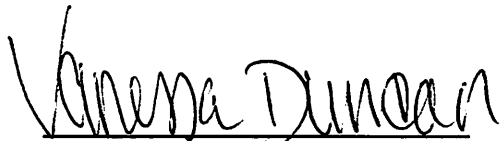
CHIEF'S REPORT - None

BOARD COMMENTS

The Board expresses the need for another closed session.

ADJOURNMENT

There being no further business to come before the Board, Director Gregorio adjourned the meeting at 5:30 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on October 11, 2021 at 5:00PM.



Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District