



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531
office: 707- 464-2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
AUGUST 9, 2021
AT 5:00 P.M.**

DIRECTORS PRESENT:

Chairman Jim Nelson Director
Vice Chairman Dave Short
Director Jim Erler
Director Rick Kelley
Director Joe Gregorio

ABSENT:

OTHERS PRESENT:

Bill Gillespie, Fire Chief
Vanessa Duncan, Clerk of the Board
Nancy Diamond, Legal Counsel – closed session only

ROLL CALL:

Chairman Nelson called the meeting to order at 5:08 PM. The Pledge of Allegiance was led by Director Gregorio.

REPORT OF ANY ACTIONS FROM CLOSED SESSION BY THE BOARD OF DIRECTORS

Chairman Nelson noted there is no report out of closed session.

PUBLIC PARTICIPATION

No public comment at this time.

CONSENT CALENDAR

4.1 APPROVE MINUTES OF THE REGULAR MEETING OF JULY 12, 2021

4.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED JULY 2021

On a motion by Vice Chair Short, seconded by Director Gregorio, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

NEW BUSINESS

Take action as necessary and appropriate.

5.1 CONDUCT A PUBLIC HEARING FOR THE 2021-2022 FINAL FISCAL BUDGET

RECOMMENDATION

1. Receive staff report
2. Open the Public Hearing
3. Take public comment
4. Close Public Hearing
5. Board Discussion

No public comment at this time. Chairman Nelson closed public comment at 5:24PM.

5.2 REVIEW AND ADOPT RESOLUTION NO. 21-003; RESOLUTION OF THE BOARD OF DIRECTORS OF CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE 2021-2022 FINAL FISCAL BUDGET.

RECOMMENDATION

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and ADOPT RESOLUTION NO. 21-003; RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE 2021-2022 FINAL FISCAL BUDGET

Chief Gillespie reported that the proposed budget is \$664,396.00 and represents both direct District expenditures as well as shared expenditures with the City of Crescent City for the funding of Crescent City Fire & Rescue. Current anticipated revenues for the District in Fiscal 2021-2022 are estimated at \$935,803.00 and anticipated expenditures are \$664,396.00. Chief Gillespie noted that the projected revenue reflects the newly passed benefit assessment. Chief Gillespie also briefed the Board on some of the estimated expenditures, including a new roof for Washington Station and a cleaning crew for Washington Station.

On a motion by Director Gregorio, seconded by Vice Chair Short, motion carried unanimously 5/0, the Board of Directors adopts RESOLUTION NO. 21-003; RESOLUTION OF THE BOARD OF DIRECTORS OF CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE 2021-2022 FINAL FISCAL BUDGET.

PASSED AND ADOPTED by the Board Members of the
CRESCENT FIRE PROTECTION DISTRICT

This 9th day of AUGUST 2021, by the following polled vote:

YES: 5

NOES: 0

ABSENT:0

**5.3 REVIEW AND DISCUSS AMENDMENT TO TOWER AND GROUND SPACE LEASE
FROM NEW CINGULAR WIRELESS & AT&T**

Chief Gillespie noted New Cingular Wireless has contacted the District and desires to place a generator assembly to provide emergency power for the cell equipment for AT&T. New Cingular Wireless is requesting to place a generator on the east side of the precast concrete equipment shelter (housing another carrier's equipment) and carry lines to the AT&T prefab equipment shelter on the west side of the fenced area. To accomplish installation, it is proposed the contractor will be required to move the east fence further east into the asphalt lot and adding an area measuring 3' by 18' to the current fenced enclosure. New Cingular Wireless has proposed an increase to the current lease of \$100 per month.

Director Gregorio requested that the District proposes an increase of \$400 in addition to the proposed \$100 and to fully enclose the back parking lot of Washington Station. Chairman Nelson agreed with Director Gregorio. The Board directed Chief Gillespie to propose the counteroffer to New Cingular Wireless and to report back to the Board at the next meeting.

OLD BUSINESS - None

CHIEF'S REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

7.1 RESPONSES OCCURRED BETWEEN: 07/01 – 07/31/2021

Chief Gillespie reported the total number of calls in the City and the District.

**7.2 REVIEW AND DISCUSS PROPOSED RATE CHANGE FOR PROFESSIONAL
SERVICES WITH THE DEL NORTE COUNTY ASSESSOR'S OFFICE AND THE DEL
NORTE COUNTY TAX COLLECTOR'S OFFICE**

Chief Gillespie reported that the Assessor's Office and the Tax Collector's Office have proposed an updated reimbursement total of 5% each, which will be the same percentage for all Fire Districts in Del Norte County.

7.3 COVID UPDATE

Chief Gillespie gave a brief update on the current Covid statistics. Chief Gillespie also noted that it would be at the Board's best interest to continue with Zoom meetings while Covid is surging.

BOARD COMMENTS

Director Kelley would like the Board to address the Fire Chief position, with Chief Gillespie looking to retire in less than a year, Director Kelley recommended that the Board starts talking about their options.

ADJOURNMENT

There being no further business to come before the Board, Vice Chair Short adjourned the meeting at 5:57 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on September 13, 2021 at 5:00PM.

A handwritten signature in black ink that reads "Vanessa Duncan". The signature is written in a cursive style with a horizontal line drawn through the middle of the letters.

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District