



## **CRESCENT FIRE PROTECTION DISTRICT**

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531  
office: 707- 464-2421

### **MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**REGULAR MEETING HELD  
DECEMBER 13, 2021  
AT 5:00 P.M.**

**DIRECTORS PRESENT:**

Chairman Jim Nelson Director  
Vice Chairman Dave Short  
Director Rick Kelley  
Director Joe Gregorio

**ABSENT:**

Director Jim Erler

**OTHERS PRESENT:**

Bill Gillespie, Fire Chief  
Vanessa Duncan, Clerk of the Board  
Ryan Plotz, Legal Counsel

**ROLL CALL:**

Chairman Nelson called the meeting to order at 5:04 PM. The Pledge of Allegiance was led by Director Gregorio.

**REPORT OF ANY ACTIONS FROM CLOSED SESSION BY THE BOARD OF DIRECTORS**

Chairman Nelson noted there is no report out of closed session.

**PUBLIC PARTICIPATION**

No public comment at this time.

**CONSENT CALENDAR**

**4.1** APPROVE MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2021

#### **4.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERED NOVEMBER 2021**

On a motion by Vice Chair Short, seconded by Director Gregorio, motion carried 4/0/1 with Director Erler being absent; the Board of Directors approved the Consent Calendar.

#### **NEW BUSINESS - None**

#### **OLD BUSINESS**

*Take action as necessary and appropriate.*

#### **6.1 REVIEW AND APPROVE AMENDMENT TO TOWER AND GROUND SPACE LEASE FROM NEW CINGULAR WIRELESS & AT&T**

##### **RECOMMENDATION**

1. Receive staff report
2. Take public comment
3. Board Discussion
4. Consider and APPROVE FIRST AMENDMENT TO COMMUNICATIONS FACILITY LEASE AGREEMENT AND MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS FACILITY LEASE WITH NEW CINGULAR WIRELESS AND AT&T

Chief Gillespie reported that after consideration at the November 8, 2021 meeting, the Board requested AT&T representative Frank Schabarum to take a counter offer back to New Cingular Wireless and AT&T for consideration. The request was to allow the proposed 3' by 18' area on the East side of the current enclosure to be fenced and a generator installed. Further, AT&T would provide security fencing to the East side of the rear lot with manual gate and provide a \$250 per month increase to the existing rent. Mr. Schabarum has returned a draft agreement, Memorandum of Understanding, and plans based upon the request as approved by AT&T.

The Board is requested to review and approve the agreement amendment and Memorandum as provided.

Chief Gillespie noted that upon review of the plans there were no fire code issues.

Director Gregorio questioned what the new payment amount would be; Chief Gillespie noted that the payment will go from a monthly payment of \$1,106.58 to a monthly payment of \$1,356.58 with a 3% annual modifier.

On a motion by Director Gregorio, seconded by Vice Chair Short, motion carried 4/0/1 with Director Erler being absent; the Board of Directors approved the AMENDMENT TO TOWER AND GROUND SPACE LEASE FROM NEW CINGULAR WIRELESS & AT&T

## **CHIEF'S REPORT**

*Take action as necessary and appropriate.*

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS.

### **7.1 RESPONSES OCCURRED BETWEEN: 11/01 – 11/30/2021**

Chief Gillespie reported the total number of calls in the City and the District. The Board discuss the type of calls and the responses. Chief Gillespie stated there has been another payment from Fire Recovery for a traffic collision that the department responded to.

### **7.2 2x2 COMMITTEE MEETING**

Chief Gillespie noted that the City Council has yet to appoint new members to their 2x2 committee. Chief Gillespie presented two options to the Board, he asked if they would like to hold off until January 10<sup>th</sup> when the City Council is scheduled to appointment the new members of the committee or if the Board would like to try to proceed and meet with the committee members that are currently appointed. Director Gregorio requested staff to send a letter to the City Council voicing the Board's concerns about the Fire Chief position, making sure anything that is discussed on the upcoming position to be brought to the Board. Director Gregorio would also like the letter to state the need to review the agreement between the City and the District. The Board agreed to wait until the new 2x2 members were appointed by the City Council and in the meantime would like a letter sent to the City Council stating their concerns.

Chief Gillespie reported on several other current matters, one of which, was a letter from Elizabeth Freeman, which stated she was paying her benefit assessment under protest.

Chief Gillespie stated there was another letter received, this letter came from Linda Sutter. Donna Westfall delivered the letter to the District with a copy of a proposed initiative measure and Notice of Intent to Circulate Petition for an election within the County of Del Norte.

Chief Gillespie also noted he met with the City Manager and submitted his notice of intent to retire. Chief Gillespie read the letter out loud to the Board. Chief Gillespie expressed the pride he has had in working with the City, District, and Crescent City Fire & Rescue as a whole.

Director Gregorio thanked Chief Gillespie for all the hard work he has done and continues to do.

**BOARD COMMENTS**

Director Gregorio reported that a local agency is interested in purchasing Water Tender 5158 and Engine 5137 for a combined total of \$22,000. The Board agreed selling both Water Tender 5158 and Engine 5137 would be in the District's best interest.

Director Kelley reminded the Board of the upcoming Association Christmas Party. An invite was extended to all Board members to stop by Washington Station on Tuesday night.

**ADJOURNMENT**

There being no further business to come before the Board, Chairman Nelson adjourned the meeting at 5:41 pm of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on January 10, 2022 at 5:00PM.

  
Vanessa Duncan, Clerk of the Board  
Crescent Fire Protection District