



CRESCENT FIRE PROTECTION DISTRICT

255 W. WASHINGTON BLVD. CRESCENT CITY, CA 95531

office: 707-464-2421

RESOLUTION NO. 22-001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT APPROVING APPEALS PROCEDURES FOR FIRE SUPPRESSION BENEFIT ASSESSMENT

WHEREAS, on July 12, 2021, the Crescent Fire Protection District ("District") adopted Ordinance No. 21-001 Levying a Fire Suppression Assessment, Beginning in Fiscal Year 2021/22; and

WHEREAS, the above Ordinance, Section 11, establishes an appeals process providing "Any property owner may appeal any determination by the Fire Chief concerning the nature of the use of the property or the calculation of the amount of the assessment by filing a written appeal with the District..."; and

WHEREAS, the above Section 11 also states: "The District will provide guidelines for an appeals process for any property owner subject to the assessment. The guidelines for appeal shall be adopted by the Board by resolution and will be filed with the District Board Clerk".

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Crescent Fire Protection District as follows:

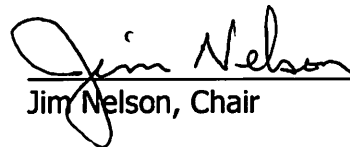
1. **Appeals Policy** - The intention of the appeals process is to allow any property owner who is assessed said benefit assessment may appeal any determination by the Fire Chief concerning the nature of the use of the property or the calculation of the amount of the assessment.
2. **Appeals Filing** - Any such appeal shall be filed by December 1 of the calendar year for which the assessment is levied.
3. **Appeals Form** - The appeal shall be filed on the form provided by the District and shall contain a statement by the property owner as to the nature and basis for the appeal.
4. **Appeals Review** - At the next regular Board meeting where notice can be provided, the District Board will review any appeal(s) filed to confirm that the parcel(s) in question meet the parcel use category/customer class or benefit factor

assignment based on the type and use of the property, or other relevant parcel information including but not limited to ownership, property improvements, structure use, building size, or extra hazard as defined in the 2021 Assessment Engineer's Report.

5. Following a decision by the Board, the property owner filing the appeal will receive notice of a decision and a refund, if applicable, within 30 days of the Board decision. In order to receive a reimbursement, proof of payment of the assessment to the County must be provided.

PASSED, APPROVED AND ADOPTED this 14th day of February, 2022.

AYES: 4 Chair Nelson, Vice Chair Shofa, Director Erler, Director Gregorio
NOES: 0
ABSENT: 1, Director Kelley
ABSTAIN: 0



Jim Nelson, Chair

ATTEST:



Vanessa Duncan, Board Clerk