

REGULAR COUNCIL MEETING

AGENDA



APRIL 9, 2018 - 7:30 P.M.

**CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE**

OPEN FORUM - 30 MINUTES PRIOR TO OFFICIAL MEETING (7:00 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCIL PRESIDENT SLAVIN

AGENDA ADDITIONS/DELETIONS

*** CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

*** 1. ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF MARCH 26, 2018**

2. PRESENTATIONS

- A. DOVER AIR FORCE BASE - AIR FORCE COMMUNITY PARTNERSHIP (AFCP) PROFILES IN PARTNERSHIP RECOGNITION AWARD (COLONEL GRIFFIN)**
- B. MAYOR'S SELECTION FOR THE JEFFERSON AWARDS LEAD360 CHALLENGE**
- C. ANNUAL ENGINEERING CONSULTANT'S REPORT ON THE OPERATION AND MAINTENANCE OF THE ELECTRIC SYSTEM - FISCAL YEAR 2017**

3. PROCLAMATION - ARBOR DAY

4. **POSTPONEMENT OF PUBLIC HEARING/FINAL READING OF PROPOSED ORDINANCE #2018-01**
THE FIRST READING OF THE PROPOSED ORDINANCE WAS ACCOMPLISHED DURING THE COUNCIL MEETING OF FEBRUARY 26, 2018. THE ORDINANCE IS AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFDOVER.COM UNDER "GOVERNMENT." THIS ITEM WAS TABLED BY THE PLANNING COMMISSION AND STAFF RECOMMENDS POSTPONING THE PUBLIC HEARING/FINAL READING INDEFINITELY.

A. **AMENDING CHAPTER 66 - MANUFACTURED HOMES, MOBILE HOMES, AND LAND LEASE COMMUNITIES; APPENDIX B - ZONING, ARTICLE 3 - DISTRICT REGULATIONS, SECTION 8 - MANUFACTURED HOUSING (MH) ZONE; APPENDIX B - ZONING, ARTICLE 12 - DEFINITIONS; AND APPENDIX F - FEES AND FINES**

* 5. **COUNCIL COMMITTEE OF THE WHOLE REPORT - MARCH 27, 2018**

A. **SAFETY ADVISORY AND TRANSPORTATION COMMITTEE**

- (1) **PRESENTATION BY THE DOVER/KENT COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO) - FINAL REPORT OF THE DOWNTOWN DOVER PARKING STUDY**

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT)

- (2) **BRIEFING ON DOVER/KENT COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO) PROJECTS**

(COMMITTEE ACTION NOT REQUIRED)

- (3) **UPDATE - SAFETY ISSUES AT THE LIBRARY**

(COMMITTEE DEFERRED CONSIDERATION OF THIS MATTER)

B. **UTILITY COMMITTEE**

- (1) **PRESENTATION - ELECTRIC RATE DESIGN AND COST OF SERVICES STUDY**

(COMMITTEE ACTION NOT REQUIRED)

- (2) **ROJAN MEADOWS SANITARY SEWER TERRITORY TRANSFERENCE**

(COMMITTEE RECOMMENDED GRANTING CONDITIONAL APPROVAL TO TRANSFER THE ROJAN MEADOWS SANITARY SEWER TERRITORY TO KENT COUNTY PENDING THE DEVELOPER'S ABILITY TO OBTAIN ALL NECESSARY APPROVALS AND AUTHORIZATIONS AS REQUIRED BY THE CITY)

C. **LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**

- (1) **STATUS OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) AND PENSION FUNDS**

(COMMITTEE ACTION NOT REQUIRED)

- (2) **PROJECT CARRY-FORWARD BUDGET BALANCES AND PROPOSED ORDINANCE #2018-02 - FY 2017-2018 BUDGET ORDINANCES - FIRST AMENDMENT**

(COMMITTEE RECOMMENDED APPROVAL OF THE PROPOSED BUDGET AMENDMENTS FOR FISCAL YEAR 2018 AND ADOPTION OF ORDINANCE #2018-02)

(SEE ITEM #7-A)

- (3) **GRANT APPLICATION PROCEDURE REVISIONS**

(COMMITTEE RECOMMENDED APPROVAL OF THE PROCEDURE REVISIONS AS REQUESTED)

- (4) **DIVERSITY AND INCLUSION STUDY REQUEST FOR PROPOSAL (RFP)**

(COMMITTEE RECOMMENDED AUTHORIZING FUNDING UP TO \$97,400 TO SUPPORT THE FULL SCOPE OF THE RFP)

- * **6. MONTHLY REPORTS - FEBRUARY 2018**
- A. CITY ASSESSOR'S REPORT**
 - B. CITY COUNCIL'S COMMUNITY ENHANCEMENT FUND REPORT**
 - C. CITY MANAGER'S REPORT**
 - D. CITY PLANNER'S REPORT**
 - E. CONTROLLER/TREASURER'S BUDGET REPORT**
 - F. POLICE CHIEF'S REPORT**

7. FIRST READING - PROPOSED ORDINANCE #2018-02

THE FIRST READING IS OFFERED ON THE PROPOSED ORDINANCE. FINAL ACTION BY COUNCIL WILL TAKE PLACE DURING THE SECOND READING ON APRIL 23, 2018. THE ORDINANCE IS AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS, ON THE CITY'S WEBSITE AT WWW.CITYOFDOVER.COM UNDER "GOVERNMENT," OR BY CONTACTING THE CITY CLERK'S OFFICE AT 736-7008 OR CITYCLERK@DOVER.DE.US.

- A. FY 2017-2018 BUDGET ORDINANCES - FIRST AMENDMENT**
(LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE)

8. CITY MANAGER'S ANNOUNCEMENTS

9. COUNCIL MEMBERS' ANNOUNCEMENTS

10. ADJOURNMENT

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EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.