

Council Committee of the Whole Agenda



June 9, 2020 - 6:00 p.m.

**City Hall Council Chambers
15 Loockerman Plaza, Dover, Delaware**

This meeting will be held electronically. Public participation information is as follows:

Dial: 1-408-418-9388

Link:

<https://cityofdoverde.webex.com/cityofdoverde/onstage/g.php?MTID=e9d7512df93ed4c153925855006991532>

Event number/Access code: 129 160 2377

Event password: DOVER (if needed)

Public comments are welcomed on any item and will be permitted at appropriate time. When possible, please notify the City Clerk (736-7008 or email at cityclerk@dover.de.us) should you wish to be recognized.

Parks, Recreation, and Community Enhancement Committee

Adoption of the Agenda

- 1. Presentation by Delaware Union - Youth Soccer Program and Potential Grant**
- 2. Evaluation of Requests for Proposals - Architectural and Engineering Services for Five Recreation Projects with Costs (RFP #20-0024CM)**
(Staff recommendation: 1. Authorize the City Manager to negotiate and sign an agreement with Whitman, Requardt & Associates, LLP of Wilmington DE/Baltimore, MD, to provide architectural and engineering services to the City of Dover for five recreation facilities; and 2. If the Committee/Council prefers the option for a design with a modular building, they can choose the Optional proposal for \$20,000 deduction.)
- 3. Adjournment of Parks, Recreation, and Community Enhancement Committee meeting**

Utility Committee

Adoption of the Agenda

- 1. Annual Engineering Consultant's Report on the Operation and Maintenance of the Electric System - Fiscal Year 2019**
(Staff recommendation: Acceptance of the report)
- 2. Adjournment of Utility Committee meeting**

Legislative, Finance, and Administration Committee

Adoption of the Agenda

1. Downtown Dover Partnership Parking Solutions

(Partnership's recommendation: To proceed with Memorandum of Understanding (MOU) to design and implement a comprehensive parking solution)

2. FY 2020 Coronavirus Emergency Supplemental Funding Program (CESF) – Joint Grant Submittal with Kent County

(Staff recommendation: Approval of the grant project as requested)

3. City Manager Search

A. Consultant/Head Hunter or In-house

B. Review of Job Description - Determine Required or Preferred Qualifications

C. Scoring Rubric

D. Process For Offer/Acceptance and Presentation of Recommended Candidate to Council for Confirmation

E. Travel Expenses for In-person Interviews

F. Selection of Interview Committee

4. Review of the COVID19 Operating Procedures

5. Adjournment of Legislative, Finance, and Administration Committee meeting

Adjournment of Council Committee of the Whole meeting

S:\AGENDAS-MINUTES-PACKETS-PRESENTATIONS-ATT&EXH\Committee-Agendas\2020\06-09-2020 CCW AGENDA.wpd

The agenda items as listed may not be considered in sequence. Pursuant to 29 Del.C. §1004(e)(2), this agenda is subject to change to include the addition or deletion of items, including executive sessions, which arise at the time of the meeting.