

Council Committee of the Whole Agenda



September 15, 2020 - 6:00 p.m.

This meeting will be held remotely via WebEx. Public participation information is as follows:

Phone: 1-408-418-9388

Link:

<https://cityofdoverde.webex.com/cityofdoverde/onstage/g.php?MTID=e0d32bb1cfb0116929174862167f2a9a3>

Event number: 173 586 9042

Event password: DOVER (if needed)

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Public comments are welcomed on any item and will be permitted at appropriate time. When possible, please notify the City Clerk (736-7008 or email at cityclerk@dover.de.us) should you wish to be recognized.

Utility Committee

Adoption of the Agenda

1. Update #2 on Development of Provisions and Ordinances for Wireless Communications Facilities - Proposed WCF Ordinance and Proposed Small Wireless Communications Facility (SWCF) Design Manual

(Staff recommendation: Review of Proposed Draft Ordinance and Preliminary Draft Design Manual. Recommend forwarding Proposed Ordinance with Design Manual to City Council for First Reading and establishment of Public Hearing dates with Planning Commission and City Council. Draft Ordinance will need formatting into proper Ordinance format and review by City Solicitor. Preliminary Draft Small WCF Design Manual continues to be refined.)

2. Approving the Form and Content of a Model Master License Agreement for Small Wireless Communication Facilities Attached to City of Dover Assets

(Staff recommendation: Approve the model Master License Agreement and authorize the City Manager to sign agreements with individual carriers.)

3. Adjournment of Utility Committee meeting

Legislative, Finance, and Administration Committee

Adoption of the Agenda

1. Equalized Payment Plan Program (also known as Budget Billing) - Options

(Staff recommendation: Staff is providing two options as it relates to the Budget Billing Program. 1. Discontinuation of the Equalized Payment Plan program, thus requesting that it be removed from the Electric Service Handbook and Water / Wastewater Handbook as an available program. 2. Temporarily pause the budget billing program while the new accounting program is implemented. Restart the program in October 2021. This option does involve a cost to the City of approximately \$18,000.00 and initiation of a \$5.00 per customer per month charge.)

2. Proposed Amendments to the Purchasing Policy

(Staff recommendation: Approval of recommended changes)

3. Proposed Ordinance #2020-11 - Chapter 46 - Fire Prevention and Protection, Article II - Fire Department, Division 1 - Generally and Division 2 - Officers

(Staff recommendation: Adoption of Ordinance #2020-11)

4. Proposed Amendments - Dover Human Relations Commission (Anderson, Rocha, and Sudler)

5. Status of Other Post-Employment Benefits (OPEB) and Pension Funds

(Staff recommendation: Information update only)

6. Proposed Ordinance #2020-05 Amending Chapter 22 - Buildings and Building Regulations, Article IX - Lodginghouses and Article X - Rental Dwellings

(Staff recommendation: Information update only)

7. Adjournment of Legislative, Finance, and Administration Committee meeting

Parks, Recreation, and Community Enhancement Committee

Adoption of the Agenda

1. Presentation - Delaware's State University - The Acquisition of Wesley College (Dr. Tony Allen, President - Delaware State University)

2. Presentation - Wilmington Hope Commission and Bobby Wilson (Deferred by Committee on July 14, 2020)

3. Presentation - Vines Community Project (Reverend Carol Harris)

4. Library Reopening Plan

(Staff recommendation: Opening a temporary computer lab beginning Sept. 28 with a partial capacity re-opening on Oct 26. If the Committee is in agreement the Committee should direct staff to proceed and revisit the reopening plan Oct. 20.)

5. Police Athletic League (P.A.L.) Update

6. Adjournment of Parks, Recreation, and Community Enhancement Committee meeting

Adjournment of Council Committee of the Whole meeting

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The agenda items as listed may not be considered in sequence. Pursuant to 29 Del.C. §1004(e)(2), this agenda is subject to change to include the addition or deletion of items, including executive sessions, which arise at the time of the meeting.