



**CITY OF DOVER, DELAWARE
REGULAR CITY COUNCIL MEETING
Monday, September 08, 2025 at 6:30 PM**

City Hall Council Chambers, 15 Lookerman Plaza, Dover, Delaware

AGENDA

VIRTUAL MEETING NOTICE

This meeting will be held in the City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

Dial: 1-650-479-3208

Link: <https://rb.gy/jvsox9>

Event number: 2538 764 4136

Event password: DOVER (if needed)

If you are new to WebEx, get the app now at www.webex.com/ to be ready when the meeting starts.

The meeting can also be viewed on Comcast Channel 14, Verizon Channel 20, and on the City's Streaming Player located at www.cityofdover.com under "Quick Links".

OPEN FORUM - 15 Minutes Prior to Official Meeting (6:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION - Elder Ellis B. Louden

PLEDGE OF ALLEGIANCE - Council President Neil

ADOPTION OF AGENDA

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

PROCLAMATIONS

1. **Adult Education and Family Literacy Week**
2. **Recovery Month 2025 - Delaware Goes Purple**

PRESENTATIONS

3. **Lemonade Day Presentation**

CONSENT AGENDA**ADOPTION OF MINUTES**

4. **Regular City Council Meeting of August 11, 2025**

COMMITTEE REPORTS

5. **Council Committee of the Whole Report of August 12, 2025**

COUNCIL REPORTS - JULY 2025

6. **First District**
7. **Second District**
8. **Third District**
9. **Fourth District**
10. **At-Large**
11. **Council President Neil**

Parks, Recreation, and Community Enhancement

12. **Parks and Recreation Capital Project Reallocation of Funds (Roger Ridgeway, Director of Parks and Recreation)**

(Committee Recommendation: To authorize the City Manager to perform the necessary budget amendments, based upon carry forward project balances, to complete the Dover Park Building Improvement project construction, the Dover Park Splash Pad project construction, and the Dover Park ADA Accessible Playground project design and construction, based upon funding from the Schutte Park Skate Park project, as well as authorize the City Manager to proceed with associated change orders)

Utility Committee

13. **2025 Electric Service Handbook Revisions (Paul Waddell, Electric Director, Andrea Griffin, Customer Service Director, and Allison Haines, Customer Service Supervisor)**

(Committee Recommendation: Approval of the presented revisions to the Electric Service Handbook)

Legislative, Finance, and Administration Committee

14. Investment Presentation (Councilwoman Hall, and James Elias, Financial Advisor, Edward Jones Investments)

(Committee Action Not Required)

15. Discussion of Delaware House Bill 62 - Termination of Utility Services and Customer Service Policies (Andrea Griffin, Customer Service Director, and Allison Haines, Customer Service Supervisor)

(Committee Recommendation: Effectively implement and communicate to the community with the understanding that it is a state-enforced mandate.)

16. Discussion - Fiscal Year 2025 Audit Program (Patricia Marney, Controller/Treasurer)

(Committee Recommendation: Acceptance of the Audit Program)

MONTHLY REPORTS - July 2025

17. City Council's Community Enhancement Fund Report

18. City Manager's Report

19. Controller/Treasurer's Budget Report

20. Fire Chief's Report

21. Police Chief's Report

APPOINTMENTS/REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

22. Board of Adjustment - Three-Year Term to Expire July 2028

A. Carylin Brinkley

ITEMS NOT ON THE CONSENT AGENDA

23. Purchase of Vehicle - Water Service Person (Jason Lyon, Director of Water & Wastewater/Engineering Services)

Staff Recommendation: Allow staff to purchase a truck for the new Water Service Person from Hertrich Fleet Services, Inc., which is through the approved cooperative purchasing contract in the amount of \$73,947.00.

ORDINANCES

FINAL READING - The First Reading of the Proposed Ordinance was accomplished during the Council Meeting of **AUGUST 11, 2025**. The ordinance is available at the entrance of the Council Chambers and on the City's website at www.cityofdover.com under "Government."

- 24. Proposed Ordinance #2025-13 - Amending Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201 - Compensation and expenses for mayor, council, and other elected or appointed officials**

CITY MANAGER'S ANNOUNCEMENTS**MAYOR'S ANNOUNCEMENTS****COUNCIL MEMBERS' ANNOUNCEMENTS****ADJOURNMENT**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING