



**CITY OF DOVER, DELAWARE**  
**COUNCIL COMMITTEE OF THE WHOLE MEETING**  
**Tuesday, September 09, 2025 at 6:00 PM**

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*City Hall Council Chambers, 15 Loockerman Plaza, Dover, Delaware*

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**AGENDA**

Public comments are welcomed on any item and will be permitted at the appropriate time. When possible, please notify the City Clerk (302-736-7008 or email at [cityclerk@dover.de.us](mailto:cityclerk@dover.de.us)) should you wish to be recognized.

**VIRTUAL MEETING NOTICE**

**This meeting will be held in City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:**

**Dial:** 1-650-479-3208

**Link:** <https://rb.gy/tt2yzg>

**Event number:** 2530 458 3225

**Event password:** DOVER (if needed)

**If you are new to WebEx, get the app now at <https://www.webex.com/> to be ready when the meeting starts.**

**CALL COUNCIL COMMITTEE OF THE WHOLE MEETING TO ORDER**

**ADOPTION OF AGENDA**

**COUNCIL REPORTS - AUGUST 2025**

- 1. First District**
- 2. Second District**
- 3. Third District**
- 4. Fourth District**
- 5. At-Large**
- 6. Council President Neil**

**PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE****ADOPTION OF THE AGENDA**

1. **First State Aquatic Project (Courtney Ford, Head Coach, First State Masters Swimming)**

(Committee Action Not Required)

2. **Review of Active Recreation Plan - The Governor: Mixed Use Building at 120 S. Governors Avenue** (Located at 120 S. Governors Avenue and associated parcels at 105, 111, and 115 S. New Street: Site Plan/Architectural Review Certification S-25-11/ HI-25-02) **(Dawn Melson-Williams, Principal Planner)**

(Staff Recommendation: Approval of the Active Recreation Area Plan for the project, subject to the conditions outlined in the Active Recreation Review Report)

**ADJOURNMENT OF THE PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING****LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE****ADOPTION OF THE AGENDA**

1. **Investment Portfolio Presentation (Patricia Marney, Controller/Treasurer, Martin Hammond, Managing Director, PFM Asset Management, and Jeff Fasino, Senior Managing Consultant, PFM Asset Management)**

(Committee Action Not Required)

2. **Change Order - Meeting House Branch Drainage Improvement Project (Jason Lyon, Water & Wastewater Director)**

(Staff Recommendation: Approval from City Council of the proposed amendments to the engineering design scope by the consulting firms to complete the design of this project.)

3. **County and Municipal General Pension Plan Update (Naomi Poole, Human Resources Director, Patricia Marney, Controller/Treasurer, and David S. Hugg, III, City Manager)**

(Committee Action Not Required)

4. **Small Local Cybersecurity Grant Program (SLCGP) Grant Approval for FY26 Information Technology Projects (Joseph Simmons, Information Technology Director)**

(Staff Recommendation: Recommend approval of the following Small Local Cybersecurity Grant Program (SLCGP) grants totaling \$316,000 through the Cybersecurity and Infrastructure Security Agency (CISA): SLCGP-23-1157, SLCGP-23-1158, SLCGP-23-1159, SLCGP-23-1160, and SLCGP-23-1161, and to authorize the City Manager to perform the necessary budget amendments based upon the awarded)

**5. Non-Bargaining Step Proposal Discussion (David S. Hugg, III, City Manager)**

(Staff Recommendation: Discussion and direction for staff)

**6. Review of Application for the Economic Development Fund (David S. Hugg, III, City Manager)**

(Staff Recommendation: Review, revise as needed, and approve)

**ADJOURNMENT OF THE LEGISLATIVE, FINANCE, AND ADMINISTRATION  
COMMITTEE MEETING**

**ADJOURNMENT OF THE COUNCIL COMMITTEE OF THE WHOLE**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING