



**CITY OF DOVER, DELAWARE  
COUNCIL COMMITTEE OF THE WHOLE MEETING  
Tuesday, October 14, 2025 at 6:00 PM**

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*City Hall Council Chambers, 15 Lookerman Plaza, Dover, Delaware*

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**AGENDA**

**THIS AGENDA AND PACKET HAVE BEEN REVISED BY REMOVING LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING ITEM #6 – PROPOSED ORDINANCE #2025-14 – AMENDING CHAPTER 22 – BUILDINGS AND BUILDING REGULATIONS, ARTICLE I – IN GENERAL, BY ADDING SEC. 22-66 LEMON HOUSING PROTECTION**

Public comments are welcomed on any item and will be permitted at the appropriate time. When possible, please notify the City Clerk (302-736-7008 or email at [cityclerk@dover.de.us](mailto:cityclerk@dover.de.us)) should you wish to be recognized.

**VIRTUAL MEETING NOTICE**

**This meeting will be held in City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:**

**Dial:** 1-650-479-3208  
**Link:** <https://tinyurl.com/ys786ves>  
**Event number:** 2536 947 9995  
**Event password:** DOVER (if needed)

**If you are new to WebEx, get the app now at <https://www.webex.com/> to be ready when the meeting starts.**

**CALL COUNCIL COMMITTEE OF THE WHOLE MEETING TO ORDER**

**ADOPTION OF AGENDA**

**COUNCIL REPORTS - SEPTEMBER 2025**

- 1. First District**
- 2. Second District**
- 3. Third District**
- 4. Fourth District**

5. **At-Large**
6. **Council President Neil**

### UTILITY COMMITTEE

#### ADOPTION OF THE AGENDA

1. **Revised Cross Connection Control Program (Jason Lyon, Water & Wastewater Director)**

(Staff Recommendation: Accept the revisions to the program and remove the moratorium to the commercial customers of the city. These revisions are contingent on the forthcoming results of the review from the Delaware Department of Health and Social Services - Office of Drinking Water.)

2. **Annual Review and Approval of Governing Policy For Energy Commodity Risk Management (David S. Hugg, III, City Manager)**

(Staff Recommendation: Approve the proposed amendments to the Governing Policy for Energy Commodity Risk Management)

#### ADJOURNMENT OF THE UTILITY COMMITTEE MEETING

### LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

#### ADOPTION OF THE AGENDA

1. **Non-Bargaining Step Proposal Discussion (David S. Hugg, III, City Manager, Naomi Poole, Human Resources Director, Patricia Marney, Controller/Treasurer)**

(Staff Recommendation: Approval of the option presented, which provides an average 2% increase per employee at a proposed cost of \$69,574.98, and implementing the new scale in January 2026, which would impact the budget preparations for FY2027 moving forward)

2. **Fuel Pump and Island Upgrade (Barry Wolfgang, Contract and Procurement Manager, and Mike Hamlett, Central Services Director)**

(Staff Recommendation: Approval of the proposal of \$619,565 submitted by 1st State Petroleum in RFP #26-0001WH)

3. **Presentation - Request for Public Safety Funds (Captain Roswell, Dover Police Department)**

4. **Sale and Disposition of Excess Real Property (David S. Hugg, III, City Manager)**

(Staff Recommendation: Approval of Resolution No. 2025-10 approving the transfer of the three (3) properties in support of the Capital City 2030 Plan)

5. **Update from the Security Ad-Hoc Committee (Councilman Boggerty, Chair)**

(Committee Action Not Required)

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**ADJOURNMENT OF THE LEGISLATIVE, FINANCE, AND ADMINISTRATION  
COMMITTEE MEETING**

**ADJOURNMENT OF THE COUNCIL COMMITTEE OF THE WHOLE**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING