



**CITY OF DOVER, DELAWARE  
COUNCIL COMMITTEE OF THE WHOLE MEETING  
Tuesday, October 28, 2025 at 6:00 PM**

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*City Hall Council Chambers, 15 Lookerman Plaza, Dover, Delaware*

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**AGENDA**

Public comments are welcomed on any item and will be permitted at the appropriate time. When possible, please notify the City Clerk (302-736-7008 or email at [cityclerk@dover.de.us](mailto:cityclerk@dover.de.us)) should you wish to be recognized.

**VIRTUAL MEETING NOTICE**

**This meeting will be held in City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:**

**Dial:** 1-650-479-3208

**Link:** <https://shorturl.at/1dzXF>

**Event number:** 2536 720 1590

**Event password:** DOVER (if needed)

**If you are new to WebEx, get the app now at <https://www.webex.com/> to be ready when the meeting starts.**

**CALL COUNCIL COMMITTEE OF THE WHOLE MEETING TO ORDER**

**ADOPTION OF AGENDA**

**SAFETY ADVISORY AND TRANSPORTATION COMMITTEE**

**ADOPTION OF THE AGENDA**

- 1. City of Dover Infrastructure Modernization Project (Joseph Simmons, Information Technology Director)**

(Committee Action Not Required)

- 2. Quality of Life Enforcement Initiative Final Report (Thomas Johnson, Chief of Police)**

(Committee Action Not Required)

**ADJOURNMENT OF THE SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING**

**UTILITY COMMITTEE****ADOPTION OF THE AGENDA**

- 1. Evaluation of Proposals - SCADA Equipment Upgrade (Jason Lyon, Water & Wastewater Director)**

(Staff Recommendation: Award the contract to Avista for the SCADA Equipment Upgrade, RFP #26-0002WW, for the amount of \$480,613.)

- 2. Sole Source Procurement - Cartanza RTU/RTAC Replacement (EE2602) (Paul Waddell, Electric Director)**

(Staff Recommendation: Approval of the Sole Source Procurement of SEL RTU/RTAC hardware and associated engineering services for Project EE2602.)

- 3. Sole Source Procurement - ABB to SEL Relay Replacement (EE2615) (Paul Waddell, Electric Director)**

(Staff Recommendation: Approval of the Sole Source Procurement of SEL relay hardware and services for Project EE2615.)

**ADJOURNMENT OF THE UTILITY COMMITTEE MEETING****LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE****ADOPTION OF THE AGENDA**

- 1. County and Municipal General Pension Plan Update (Naomi Poole, Human Resources Director, Patricia Marney, Controller/Treasurer, David S. Hugg, III, City Manager)**

(Committee Action Not Required)

- 2. Review of The People's Community Center Economic Development Fund Application (Councilwoman Hall and David S. Hugg, III, City Manager)**

(Recommendation: Approval of The People's Community Center Economic Development Fund Application)

- 3. Proposed Ordinance #2025-18 - Amending Chapter 2 - Administration, Article V - Finance, by adding Sec. 2-427 - New Vehicle Billable Rates (Jason Lyon, Water & Wastewater Director)**

(Staff Recommendation: Forward Proposed Ordinance #2025-18 to council for approval. Once adopted, staff will implement new billable rates within thirty (30) days.)

- 4. Proposed Ordinance #2025-20 - Amending Chapter 106 - Traffic and Vehicles, Article I - In General, by adding Sec. 106-18 - Strictly Enforced (Councilman Anderson, Chief Johnson)**

(Recommendation: Forward Proposed Ordinance #2025-20 to council for approval.)

**5. Proposed Ordinance #2025-21 - Amending Chapter 106 - Traffic and Vehicles, Article III - Stopping, Standing, and Parking, by adding Sec. 106-139 - Pedestrian Safety (Councilman Anderson, Chief Johnson)**

(Recommendation: Forward Proposed Ordinance #2025-21 to council for approval.)

**6. City of Dover Vehicle Use Policy (Councilman Anderson)**

(Recommendation: That an Ordinance be properly drafted and forwarded to council for approval.)

**7. Discussion - Open Forum Improvements (Councilwoman Arndt)**

(Committee Action Not Required)

**ADJOURNMENT OF THE LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

**ADJOURNMENT OF THE COUNCIL COMMITTEE OF THE WHOLE**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING