



**CITY OF DOVER, DELAWARE
REGULAR CITY COUNCIL MEETING
Monday, October 27, 2025 at 6:30 PM**

City Hall Council Chambers, 15 Loockerman Plaza, Dover, Delaware

AGENDA

THIS AGENDA HAS BEEN REVISED WITH LESS THAN SEVEN (7) DAYS PRIOR TO THE MEETING BY ADDING ITEM #22 -RESOLUTION 2025-11 - A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE DELAWARE STATE HOUSING AUTHORITY TO PARTICIPATE IN THE PILOT PROGRAM TO RECEIVE TECHNICAL ASSISTANCE FOR ZONING AND LAND USE REFORM TO SUPPORT AFFORDABLE HOUSING. THE ADDITION IS NECESSARY DUE TO THE NEED FOR COUNCIL APPROVAL BY 10/31/2025.

VIRTUAL MEETING NOTICE

This meeting will be held in the City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

Dial: 1-650-479-3208

Link: <https://shorturl.at/BXCnG>

Event number: 2530 693 5917

Event password: DOVER (if needed)

If you are new to WebEx, get the app now at www.webex.com/ to be ready when the meeting starts.

The meeting can also be viewed on Comcast Channel 14, Verizon Channel 20, and on the City's Streaming Player located at www.cityofdover.com under "Quick Links".

OPEN FORUM - 15 Minutes Prior to Official Meeting (6:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION - Elder Ellis B. Louden

PLEDGE OF ALLEGIANCE - Councilman Boggerty

ADOPTION OF AGENDA**ADOPTION OF CONSENT AGENDA**

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

PRESENTATIONS

1. **Salvation Army 50th Anniversary**

CONSENT AGENDA**ADOPTION OF MINUTES**

2. **Regular City Council Meeting of October 13, 2025**

COMMITTEE REPORTS

3. **Council Committee of the Whole Report of October 14, 2025**

Parks, Recreation, and Community Enhancement

4. **First District**
5. **Second District**
6. **Third District**
7. **Fourth District**
8. **At-Large**
9. **Council President Neil**

Utility Committee

10. **Revised Cross Connection Control Program (Jason Lyon, Water & Wastewater Director)**

(Committee Recommendation: Accept the revisions to the program and remove the moratorium to the commercial customers of the city. These revisions are contingent on the forthcoming results of the review from the Delaware Department of Health and Social Services - Office of Drinking Water.)

11. **Annual Review and Approval of Governing Policy For Energy Commodity Risk Management (David S. Hugg, III, City Manager)**

(Committee Recommendation: Approve the proposed amendments to the Governing Policy for Energy Commodity Risk Management)

Legislative, Finance, and Administration Committee**12. Sale and Disposition of Excess Real Property (David S. Hugg, III, City Manager)**

(Committee Recommendation: Approval of Resolution No. 2025-10 approving the transfer of the three (3) properties in support of the Capital City 2030 Plan)

13. Non-Bargaining Step Proposal Discussion (David S. Hugg, III, City Manager, Naomi Poole, Human Resources Director, Patricia Marney, Controller/Treasurer)

(Committee Recommendation: Approval of the option presented, which provides an average 2% increase per employee at a proposed cost of \$69,574.98, and implementing the new scale in January 2026, which would impact the budget preparations for FY2027 moving forward)

14. Fuel Pump and Island Upgrade (Barry Wolfgang, Contract and Procurement Manager, and Mike Hamlett, Central Services Director)

(Committee Recommendation: Approval of the proposal of \$619,565 submitted by 1st State Petroleum in RFP #26-0001WH)

15. Presentation - Request for Public Safety Funds (Captain Roswell, Dover Police Department)

(Committee Recommendation: Defer the item back to staff to find the appropriate funding sources and return on or before the last meeting in November.)

16. Update from the Security Ad-Hoc Committee (Councilman Boggerty, Chair)

(Committee Recommendation: Approve the overtime for the Dover Police Department Officer for a three-hour minimum on the second and fourth Monday and Tuesday evenings for the Regular City Council Meetings and the Council Committee of the Whole Meetings, while they continue the discussion on the exploration of acquiring a portable metal detector as soon as possible.)

QUARTERLY REPORTS**17. Quarterly Revenue Report as of September 30, 2025**

(Staff Recommendation: Acceptance of the Quarterly Revenue Report.)

18. Quarterly Review - Capital Investment Plan (CIP) (July, August, September)

(Staff Recommendation: Acceptance of the Capital Investment Plan (CIP) Report.)

SEMI-ANNUAL REPORTS**19. Semi-Annual Inspection by City Manager - Robbins Hose Company**

(Staff Recommendation: Acceptance of the Semi-Annual Inspection Report)

APPOINTMENTS/REAPPOINTMENTS RECOMMENDED BY CITY COUNCIL

20. Economic Development Committee - One-Year Term to Expire May 2026

A. Codi Canasa

APPOINTMENTS/REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

21. Code Board of Appeals - One-Year Term to Expire May 2026

A. Steven Leboon

ITEMS NOT ON CONSENT

- 22. Resolution No. 2025-11 - A Resolution to Authorize the City Manager to Submit an Application to the Delaware State Housing Authority to participate in the pilot program to receive technical assistance for zoning and land use reform to support affordable housing (SJR 8)**

ORDINANCES

FINAL READING - The First Reading of the Proposed Ordinance was accomplished during the Council Meeting of **OCTOBER 13, 2025**. The ordinance is available at the entrance of the Council Chambers and on the City's website at www.cityofdover.com under "Government."

- 23. Proposed Ordinance # 2025-16 - Project Carry-Forward Budget Balances/Proposed Budget Amendments (Patricia Marney, Controller/Treasurer)**

CITY MANAGER'S ANNOUNCEMENTS

MAYOR'S ANNOUNCEMENTS

COUNCIL MEMBERS' ANNOUNCEMENTS

ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING