



**CITY OF DOVER, DELAWARE
REGULAR CITY COUNCIL MEETING
Monday, November 10, 2025 at 6:30 PM**

City Hall Council Chambers, 15 Lookerman Plaza, Dover, Delaware

AGENDA

VIRTUAL MEETING NOTICE

This meeting will be held in the City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

Dial: 1-650-479-3208

Link: <https://tinyurl.com/bdchf2rb>

Event number: 2530 878 0957

Event password: DOVER (if needed)

If you are new to WebEx, get the app now at www.webex.com/ to be ready when the meeting starts.

The meeting can also be viewed on Comcast Channel 14, Verizon Channel 20, and on the City's Streaming Player located at www.cityofdover.com under "Quick Links".

OPEN FORUM - 15 Minutes Prior to Official Meeting (6:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION - Elder Ellis B. Louden

PLEDGE OF ALLEGIANCE - Councilman Anderson

ADOPTION OF AGENDA

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

PROCLAMATIONS

1. **Geographic Information Systems (GIS) Day and Geography Awareness Week**

PUBLIC HEARING

FINAL READING - The First Reading of the Proposed Ordinance was accomplished during the Council meeting of **September 22, 2025**. The ordinance is available at the entrance of the Council Chambers and on the City's website at www.cityofdover.com under "Government."

2. **Proposed Ordinance #2025-15 - Lands of Bayhealth Medical Center, Inc. at 600 South State Street**

Ordinance #2025-15 Review of a Rezoning application for a parcel of land consisting of 1.0053 acres +/- . The property is zoned RGO (General Residence and Office Zone) and partially subject to the SWPOZ (Source Water Protection Overlay Zone). The proposed zoning for the property is IO (Institutional and Office Zone) and partially subject to the SWPOZ (Source Water Protection Overlay Zone). The property is located at the southwest corner of South State Street and South Street.

(The owner of record is Bayhealth Medical Center, Inc. Property Address: 600 South State Street, Dover DE. Tax Parcel: ED-05-077.13-02-48.00-000. Planning Reference: Z-25-01. Council District 2.)

CONSENT AGENDA**ADOPTION OF MINUTES**

3. **Regular City Council Meeting of October 27, 2025**

COMMITTEE REPORTS

4. **Council Committee of the Whole Report of October 28, 2025**

Safety Advisory and Transportation Committee

5. **City of Dover Infrastructure Modernization Project (Joseph Simmons, Information Technology Director)**

(Committee Action Not Required)

6. **Quality of Life Enforcement Initiative Final Report (Thomas Johnson, Chief of Police)**

(Committee Action Not Required)

Utility Committee

7. **Evaluation of Proposals - SCADA Equipment Upgrade (Jason Lyon, Water & Wastewater Director)**

(Committee Recommendation: Award the contract to Avista for the SCADA Equipment Upgrade, RFP #26-0002WW, for the amount of \$480,613.)

8. Sole Source Procurement - Cartanza RTU/RTAC Replacement (EE2602) (Paul Waddell, Electric Director)

(Committee Recommendation: Approval of the Sole Source Procurement of SEL RTU/RTAC hardware and associated engineering services for Project EE2602.)

9. Sole Source Procurement - ABB to SEL Relay Replacement (EE2615) (Paul Waddell, Electric Director)

(Committee Recommendation: Approval of the Sole Source Procurement of SEL relay hardware and services for Project EE2615.)

Legislative, Finance, and Administration Committee

10. County and Municipal General Pension Plan Update (Naomi Poole, Human Resources Director, Patricia Marney, Controller/Treasurer, David S. Hugg, III, City Manager)

(Committee Action Not Required)

11. Review of The People's Community Center Economic Development Fund Application (Councilwoman Hall and David S. Hugg, III, City Manager)

(Committee Recommendation: Refer the application back to staff and have it brought back before the committee by the end of the year.)

12. Proposed Ordinance #2025-18 - Amending Chapter 2 - Administration, Article V - Finance, by adding Sec. 2-427 - New Vehicle Billable Rates (Jason Lyon, Water & Wastewater Director)

(Committee Recommendation: Forward Proposed Ordinance #2025-18 to council for approval. Once adopted, staff will implement new billable rates within thirty (30) days.)

13. Proposed Ordinance #2025-20 - Amending Chapter 106 - Traffic and Vehicles, Article I - In General, by adding Sec. 106-18 - Strictly Enforced (Councilman Anderson, Chief Johnson)

(Committee Recommendation: Forward Proposed Ordinance #2025-20 to council for approval.)

14. Proposed Ordinance #2025-21 - Amending Chapter 106 - Traffic and Vehicles, Article III - Stopping, Standing, and Parking, by adding Sec. 106-139 - Pedestrian Safety (Councilman Anderson, Chief Johnson)

(Committee Recommendation: Forward Proposed Ordinance #2025-21 back to staff to incorporate the edits discussed and bring it back to the committee for further consideration.)

15. City of Dover Vehicle Use Policy (Councilman Anderson)

(Committee Recommendation: That a policy be properly drafted and forwarded to council, with consideration of the insurance and cost factors.)

16. Discussion - Open Forum Improvements (Councilwoman Arndt)

(Committee Action Not Required)

MONTHLY REPORTS - September 2025**17. City Council's Community Enhancement Fund Report****18. City Manager's Report****19. Controller/Treasurer's Budget Report****20. Fire Chief's Report****21. Police Chief's Report****APPOINTMENTS/REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN****22. Code Board of Appeals - One-Year Term to Expire May 2026**

A. Belinda L. Main

ITEMS NOT ON THE CONSENT AGENDA**ORDINANCES**

FIRST READING - The First Reading is offered on the Proposed Ordinance. Final action by Council will take place during the Second Reading on **NOVEMBER 24, 2025**. The ordinance is available at the entrance of the Council Chambers, on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at 302-736-7008 or cityclerk@dover.de.us.

23. Proposed Ordinance #2025-18 - Amending Chapter 2 - Administration, Article V - Finance, by adding Sec. 2-427 - New Vehicle Billable Rates (Jason Lyon, Water & Wastewater Director)**24. Proposed Ordinance #2025-20 - Amending Chapter 106 - Traffic and Vehicles, Article I - In General, by adding Sec. 106-18 - Strictly Enforced (Councilman Anderson, Chief Johnson)****CITY MANAGER'S ANNOUNCEMENTS****MAYOR'S ANNOUNCEMENTS****COUNCIL MEMBERS' ANNOUNCEMENTS****ADJOURNMENT**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING