SILVER LAKE COMMISSION
Meeting Notice and Draft Agenda

February 4, 2015
5:30 PM at Dover City Hall
Large Conference Room

DRAFT AGENDA

I. Welcome/Call to order

II. Approval of November 2014 meeting minutes

III. Project Updates
- a. Punch List, Letters to City Manager and City Council
- b. Buffer Herbicide Treatment, Central Middle School & Mirror Lake
- c. 2014 Lake draw down
- d. Mirror Lake update
- e. Central Middle Regenerative Step Pool update
- f. Spring Clean Up

IV. New Business
- a. 2015 Lake draw down schedule and procedure
- b. Bike and pedestrian future improvements

Silver Lake Commission
November 19, 2014
5:30PM, Conference Room
Dover City Hall

DRAFT MINUTES

Members Present	Others In Attendance
Dean Holden, Chairman	Carolyn Courtney, City Staff
Zach Carter	
Lyle Jones	
Ann Marie Townshend	

WELCOME & CALL TO ORDER: 5:30 PM

APPROVAL OF JULY MEETING MINUTES
Mrs. Townshend motioned to accept the minutes as presented with a second from Mr. Carter the motion passed without objection.

PROJECT UPDATES
Punch List, Letters to City Manager & City Council
Mr. Holden reported not yet completed, apologized and noted he still has the information and will be completing this task.

Buffer Herbicide Treatment, Central Middle School & Mirror Lake
Mr. Holden reported that Matt Grabowski is willing to do the spraying. The project is waiting to hear if the City will provide the chemicals. It was noted this probably a project for the spring. Mrs. Townshend noted we should be supplying the chemicals. It was noted that we will need to coordinate with Central Middle School as well. Mr. Jones was asked to work with city staff on getting brush cut down on Park Drive pointing out what should not be cut. Now would be a good time to this area cut. This should also be pleasing to the Park Drive residents. Once we have the chemicals lined up we will spray in the spring. Mrs. Townshend will follow up with Sharon Duca on the chemical side and have this lined up.

Lake Draw Down Procedure
Mrs. Townshend noted emails were sent around. Mr. Holden discussed dates with Sharon Duca. We have the dates of December 1 – 15 to draw the lake down. Mr. Carter asked if DNREC Fish/Wildlife had been included? Mr. Holden answered with yes, in discussions with Rick Greene of DNREC it was decided to move forward with the draw down. Mr. Holden noted Mr. Winters has called a few times about getting the lake drained. Mrs. Townshend noted she will confirm the dates with the City Manager. Mr. Carter noted if there is ice at this time it may cause problems for the docks. Some discussion took place on icing and sustained temps.

The procedure is that the SLC recommends the lowering to the city, the City will then coordinate discussions with DNREC, that coordination then goes to Public Works and then the City Manager makes final call.

Ms. Courtney noted we typically send two letters, one to licensed boaters and property owners. Mr. Holden noted that DNREC (Rick Greene) will also try to expedite any permits required of the lake residents that need to do repairs to their shore line/dock. Mr. Holden will prepare the letters for sending and we'll move forward from there.

NEW BUSINESS

Spring Clean Up to include Kayak/Canoe Event

Mr. Holden noted members would like to do a larger event similar to the Bud & Bug event. Mrs. Townshend noted from the Dover Flotilla, it might be good idea to host a flotilla event and clean up at the same time. Discussion took place on having something similar in conjunction with a clean-up would be a good opportunity garner a larger crowd. Mr. Jones noted he has a generator if needed for the event. Discussion included getting partners on board such as the Bicycle/Pedestrian Subcommittee, MPO, and Downtown Dover. Mr. Jones will check on the availability of the HOBY kids. It would be nice if were a Mayor/Council supported event. May is the targeted month for the clean-up event with consideration to Old Dover Days, graduations, and NASCAR. Mrs. Townshend will contact Downtown Dover, B/P Subcommittee, and MPO. Once the interest is determined for a partnered event, we'll go to council to get them behind the event.

Development Plans: 970 North State Street

Mr. Jones asked how did this get resolved, did they do the extra work? Mrs. Townshend noted they did not as they were not extending the parking lot or exceeding limitations. They did not need real storm water planning. Mr. Holden noted the developer did inquire about what is a rain garden and what is involved following the planning commission meeting.

DRNEC – Colonial Investment

Mr. Jones noted DRNEC is trying to move forward with wetlands between DNREC and Colonial Investment. He reported there are some hold ups from Colonial Investment, their attorney is coming across very lawyer like. Mrs. Townshend asked what is the issue? Mr. Jones responded with giving up prime property, however, he doesn't feel this is the case. He reported the verbal agreements were in place and now they seemed to have changed their position. Mr. Jones will email Attorney Sean Lynn at office regarding the issue.

MS4 Permit

Mr. Jones asked what were problems with the MS4 permit this year? Mrs. Townshend replied that we were sent a notice of violation to which we responded to in May. She has followed up but has not had any feedback or direction from DNREC. Noting DNREC has been unresponsive. She added the city is trying to hire an Environmental Scientist to assists in these areas. Mr. Jones feels the city is going to hit hard soon. Some discussion took place on liability and regulations.

2015 Meeting Scheduled

The meeting schedule for 2015 was set as follows: February 4, April 8, July 15, and October 7.

ADJOURNMENT

With no further business, the meeting adjourned at 6:15 PM.