CITY OF DOVER, DELAWARE
REGULAR CITY COUNCIL MEETING
Monday, June 13, 2022 at 6:30 PM

City Hall Council Chambers, 15 Loockerman Plaza, Dover, Delaware

AGENDA

THIS AGENDA HAS BEEN REVISED TO INCLUDE ITEM #19 PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE CIVILIAN MEMBER – MICHAEL THOLSTRUP – ONE YEAR TERM – EXPIRING MAY 8, 2023

VIRTUAL MEETING NOTICE

This meeting will be held in the City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

Dial: 1-408-418-9388
Link: https://rb.gy/s0eij3
Event number: 2344 171 9288
Event password: DOVER (if needed)

If you are new to WebEx, get the app now at www.webex.com/ to be ready when the meeting starts.

The meeting can also be viewed on Comcast Channel 14, Verizon Channel 20, and on the City's Streaming Player located at www.cityofdover.com under "Quick Links".

OPEN FORUM - 15 Minutes Prior to Official Meeting (6:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION - Elder Ellis B. Louden

PLEDGE OF ALLEGIANCE - Councilman Ralph Taylor

ADOPTION OF AGENDA

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

PRESENTATIONS

1. Dover Police Behavioral Health Unit - Mayor Robin R. Christiansen and Chief Thomas Johnson

PUBLIC HEARING

2. Electric Fund Budget

CONSENT AGENDA

ADOPTION OF MINUTES

3. Regular City Council Meeting of May 23, 2022

4. Council Workshop of June 2, 2022

COMMITTEE REPORTS

5. Council Committee of the Whole Report of May 24, 2022

6. Ethics Training

Legislative, Finance, and Administration Committee

7. Authorization of the Purchase of a Ladder Truck to Replace Ladder 2 (Chief DavidCarey, Dover Fire Department)

(Committee recommendation: approval of the purchase to replace Ladder 2 for the amount of $1,948,312 and for the Fire Department to evaluate all options afforded to them.)

8. Report on Police Substation in Downtown Dover (Chief Johnson)

(Committee recommendation: to defer increasing Police staffing to authorized strength to 111 from 106, cost is $511,149.48 annually to the budget hearings scheduled for May 31, 2022 and June 1, 2022.)

9. Board of Assessment Appeals - May 25, 2022

MONTHLY REPORTS - April 2022

10. City Assessor's Report

11. City Council's Community Enhancement Fund Report

12. City Manager's Report

13. City Planner's Report

14. **Controller/Treasurer's Budget Report**

15. **Fire Chief's Report**

16. **Police Chief's Report**

APPOINTMENTS

APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

17. **Election Board - James W. Brockton - Third District - Three Year Term to Expire on May 1, 2025**

18. **Planning Commission - Kathleen Heron Welsh - First District - Three-Year Terms to Expire June 1, 2025**

APPOINTMENTS RECOMMENDED BY THE COUNCIL COMMITTEE CHAIRS

19. **Parks, Recreation, and Community Enhancement Committee Civilian Member - Michael Tholstrup - One Year Term - Expiring May 8, 2023**

ITEMS NOT ON THE CONSENT AGENDA

20. **Setting of Electric, Water, and Wastewater Rates and Tariffs**

(Staff recommendation: Adoption of Rates and Tariffs as presented for Fiscal Year 2023, setting the power cost adjustment of $.03)

ORDINANCES

FIRST READING - The First Reading is offered on the Proposed Ordinance. Final action by Council will take place during the Second Reading on June 27, 2022. The ordinance is available on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at 736-7008 or cityclerk@dover.de.us.

21. **Ordinance #2022-06 - Fiscal Year 2022/2023 City of Dover Budget Ordinances**

FINAL READING - The First Reading of the Proposed Ordinance was accomplished during the Council Meeting of **MAY 23, 2022.** The ordinance is available at the entrance of the Council Chambers and on the City's website at www.cityofdover.com under "Government."

22. **Ordinance #2022-05 - Proposed Budget Amendment (Lori Peddicord, Controller/Treasurer)**

CITY MANAGER'S ANNOUNCEMENTS

COUNCIL MEMBERS' ANNOUNCEMENTS

ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING

DOVER POLICE BEHAVIORAL HEALTH UNIT

A Program that combines the power of Community Policing and the expertise of Clinical Field Partners

Dover Behavioral HEALTH SYSTEM

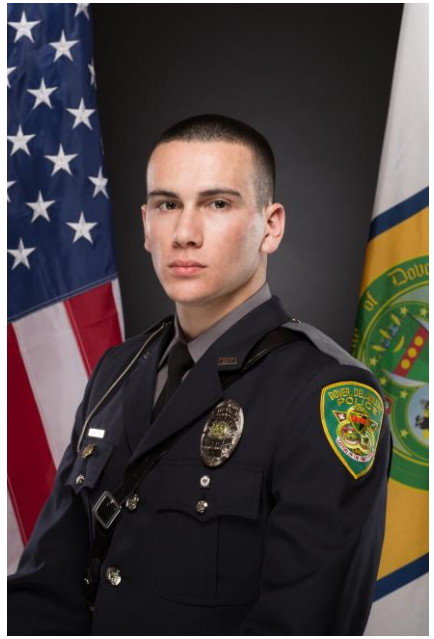
A COMPREHENSIVE APPROACH TO BEHAVIORAL HEALTH PROBLEMS

Alternatives to Enforcement Action or Physical Arrest

COMMUNITY POLICING OFFICERS

PFC Michael Simpkiss – 4 Year Veteran

PFC Thomas Rivera – 6 Year Veteran



Dover Behavioral HEALTH SYSTEM

CLINICAL FIELD PARTNERS

Watara Heath – 14 years of service
Wilmington University – Masters Degree
Goldey-Beacom College – 2nd Masters Program

Julie Collins – 27 years of service
University of Delaware – Bachelor's Degree
Delaware State University – Masters Degree

Vasile Mihai Rus – 8 years of service
Wesley College – Bachelor's Degree
Former Adjunct Professor – Wesley College

NOTICE OF PUBLIC HEARING

The City of Dover Council will hold a public hearing on Monday, June 13, 2022, at 6:30 p.m. in the Council Chambers of Dover City Hall to consider adoption of the following proposed Electric Fund budgets for the fiscal year beginning July 1, 2022 to June 30, 2023. This public hearing may be held electronically due to the COVID-19 pandemic. The following budgets have been submitted to the Mayor and Council for their review and consideration and the amounts are subject to change.

ELECTRIC REVENUE FUND

	RECOMMENDED	APPROVED
BEGINNING BALANCE	**23,160,400**	**23,160,400**
DISTRIBUTION OF EARNINGS - PCA CREDIT	-	21,840,000
BEGINNING BALANCE - ADJUSTED	**23,160,400**	**45,000,400**
BASE REVENUE:		
DIRECT SALES TO CUSTOMER	99,540,200	80,857,100
UTILITY TAX	1,594,200	1,648,700
MISCELLANEOUS REVENUE	500,000	500,000
RENT REVENUE	65,000	65,000
GREEN ENERGY	127,000	127,000
INTEREST EARNINGS	125,000	125,000
TRANSFER FROM RATE STABILIZATION	10,000,000	10,000,000
INTRAFUND SERVICE RECEIPTS W/WW	75,000	75,000
TOTAL REVENUES	**$112,026,400**	**$93,397,800**
TOTAL BEGINNING BALANCE & REVENUES	**135,186,800**	**138,398,200**
EXPENSES:		
POWER SUPPLY	32,617,500	32,617,500
DOVER SUN PARK ENERGY	3,153,300	3,153,300
SOLAR RENEWAL ENERGY CREDITS	388,300	388,300
POWER SUPPLY MANAGEMENT	634,800	634,800
REC'S (Renewable Energy Credits)	5,177,000	5,177,000
RGGI	53,500	53,500
PJM CHARGES - ENERGY	25,850,300	25,850,300
PJM CHARGES - TRANSMISSION & FEES	10,111,200	10,111,200
CAPACITY CHARGES	13,528,300	13,528,300
SUB-TOTAL POWER SUPPLY	**91,514,200**	**91,514,200**
PLANT OPERATIONS	1,754,000	1,754,000
GENERATIONS FUELS	423,300	423,300
PJM SPOT MARKET ENERGY	(726,500)	(726,500)
PJM CREDITS	(400,400)	(400,400)
CAPACITY CREDITS	(5,703,900)	(5,703,900)
GENERATION SUBTOTAL	**(4,653,500)**	**(4,653,500)**
POWER SUPPLY & GENERATION SUBTOTAL	**86,860,700**	**86,860,700**

DIRECT EXPENDITURES		
TRANSMISSION/DISTRIBUTION	4,179,600	4,196,300
ELECTRICAL ENGINEERING	1,611,300	1,611,300
ADMINISTRATION	894,100	894,100
METER READING	351,000	353,600
SYSTEMS OPERATIONS	864,400	864,400
DIRECT EXPENDITURE SUBTOTALS	**7,900,400**	**7,919,700**
OTHER EXPENSES:		
UTILITY TAX	1,594,200	1,648,700
ALLOW FOR UNCOLLECTIBLES	300,000	300,000
CONTRACTUAL SERVICES - RFP'S	60,000	60,000
LEGAL EXPENSES	50,000	50,000
RETIREES HEALTH CARE	911,000	911,000
GREEN ENERGY PAYMENT TO DEMEC	127,000	127,000
INTERFUND SERVICE FEES	3,661,900	4,233,500
INTEREST ON DEPOSITS	135,000	135,000
BANK & CREDIT CARD FEES	535,000	535,000
TRANSFER TO WORKER'S COMPENSATION	40,000	40,000
DEBT SERVICE	1,591,600	1,591,600
STORM EXPENSE	150,000	150,000
OTHER EXPENSES SUBTOTAL	**9,155,700**	**9,781,800**
TRANSFER TO:		
IMPROVEMENT & EXTENSION	6,435,200	6,435,200
GENERAL FUND	5,000,000	8,000,000
TRANSFER TO INVENTORY WRITE-OFFS	100,000	100,000
TRANSFER TO SUBTOTAL	**11,535,200**	**14,535,200**
TOTAL EXPENSES	**115,452,000**	**119,097,400**
BUDGET BALANCE - WORKING CAPITAL	**19,734,800**	**19,300,800**
TOTAL BUDGET BALANCE & EXPENSES	**135,186,800**	**138,398,200**

IMPROVEMENT & EXTENSION FUND

	RECOMMENDED	APPROVED
BEGINNING BALANCE	**19,272,500**	**19,272,500**
REVENUES		
TRANSFER FROM ELECTRIC	6,435,200	6,435,200
TRANSFER FROM DEPRECIATION RESERVE	1,000,000	1,000,000
LOAN	1,500,000	1,500,000
GENERAL SERVICE BILLING	400,000	400,000
INTEREST EARNINGS	218,200	218,200
TOTAL REVENUES	**9,553,400**	**9,553,400**
TOTALS	**28,825,900**	**28,825,900**
EXPENSES		
ELECTRIC ADMINISTRATION	1,570,000	1,570,000
ELECTRIC GENERATION	4,000,000	4,000,000
TRANSMISSION AND DISTRIBUTION	2,075,900	2,075,900
ELECTRICAL ENGINEERING	745,000	745,000
METER READING	44,300	44,300
ERP SYSTEM	500,000	500,000
TOTAL EXPENSES	**8,935,200**	**8,935,201**
BUDGET BALANCE	**$19,890,700**	**19,890,699**
TOTAL BUDGET BALANCE & EXPENSES	**$28,825,900**	**$28,825,900**

REGULAR CITY COUNCIL MEETING

The Regular City Council Meeting was held on May 23, 2022, at 6:30 p.m. with Council President Sudler presiding. Council members present were Mr. Anderson, Mr. Boggerty, Mr. Neil, Dr. Pillsbury, Mrs. Arndt, Mr. Rocha, and Mr. Taylor. Mr. Hare was absent.

Staff members present were Police Chief Johnson, Ms. Peddicord, Mr. Hugg, Mrs. Melson-Williams, Mr. Rodriguez, Fire Chief Carey, and Ms. Bennett. Mayor Christiansen was absent.

OPEN FORUM

The Open Forum was held at 6:15 p.m., prior to the commencement of the Official Council Meeting. Council President Sudler declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

There were no members of the public that wished to speak during the Open Forum.

INVOCATION

The invocation was given by Elder Ellis Louden.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Rocha

ADOPTION OF AGENDA

Mr. Neil moved for adoption of the agenda, seconded by Mrs. Arndt and unanimously carried.

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

Mr. Sudler asked for Item 36b (Parks, Recreation, and Community Enhancement Committee appointment) to be deferred to the next Regular City Council Meeting held on June 13, 2022.

Mr. Rocha moved for adoption of the consent agenda as amended, seconded by Mr. Neil, and carried by a unanimous roll call vote.

Mr. Neil moved to defer Item 1, Dover Police Behavioral Health Unit Presentation, until the June 13, 2022, Regular Council Meeting, seconded by Mr. Boggerty and unanimously carried.

ADOPTION OF MINUTES - COUNCIL PRESIDENT CANDIDATES MEETING OF MAY 9, 2022

The Minutes of the Council President Candidates Meeting of May 9, 2022, was unanimously approved by motion of Mr. Rocha, seconded by Mr. Neil, and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF MAY 9, 2022

The Minutes of the Regular Council Meeting of May 9, 2022, were unanimously approved by motion of Mr. Rocha, seconded by Mr. Neil, and bore the written approval of Mayor Christiansen.

COUNCIL COMMITTEE OF THE WHOLE- MAY 10, 2022

The Council Committee of the Whole met on May 10, 2022, at 6:00 p.m. with Council President Sudler presiding (left at 7:16 p.m. and returned at 7:23 p.m.). Members of Council present were Mr. Anderson, Mr. Boggerty (left at 8:27 p.m. and returned at 8:30 p.m.), Mr. Neil (left at 7:39 p.m. and returned at 7:45 p.m.), Dr. Pillsbury, Mrs. Arndt, Mr. Rocha, and Mr. Taylor. Mr. Hare was absent. Mayor Christiansen was absent. Civilian members present for their committee meetings were Mr. Michael Lewis (Parks Recreation and Community Enhancement), Mr. LaVaughn McCutcheon (Utility), and Mr. Daniel Shevock (Legislative, Finance, and Administration). Mr. Dante Jones (Parks Recreation and Community Enhancement) and Mr. Jonathan Contant (Legislative, Finance, and Administration) were absent.

ADOPTION OF AGENDA

Mr. Neil moved for adoption of the agenda, seconded by Mr. Rocha and unanimously carried.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Parks, Recreation, and Community Enhancement Committee met with Chairman Boggerty presiding.

Adoption of Agenda

Mr. Neil moved for adoption of the agenda, seconded by Mr. Taylor and unanimously carried.

Mayor and Council Reports

Council President Sudler Mr. Sudler stated he participated in the Diversity, Equity, and Inclusion Committee meeting. Mr. Sudler attended a zoom meeting with Councilman Rocha and Dr. Taylor from United Way, to discuss best practices for implementing transformational leadership style, training, and organizational culture.

First District

Dr. Pillsbury reported she had a constituent who has concerns about City Hall, and Council Chambers not being accessible.

Mr. Rocha reported last week was Drinking Water Week and had the opportunity to visit the water treatment plant with Mr. Hugg, City Manager, and Ms. Duca, Assistant City Manager. Mr. Rocha explained on his tour he was able to see how clean water is being treated. Mr. Rocha thanked the workers and Jason Lyon, Director of Water and Wastewater.

Second District

Mr. Taylor reported he agreed to be the Chair of the Downtown Dover Partnership's Safety Committee. Mr. Taylor stated he would like to take the committee from, just being in theory, but one that is event driven. Mr. Taylor explained he would like to create a plan and create an event to put the plan into action. Mr. Taylor expressed interest in collaborating with other organizations in downtown as well, i.e., the parade committee. Mr. Taylor asked department heads, to speak up on how the committee can work strategies more efficiently, and what it is they would propose for downtown.

Third District

Mrs. Arndt reported she attended a community event, the United Way Alliance Club at Silver Lake Park, and a neighborhood meet and greet to welcome new neighbors. Mrs. Arndt stated she had received several constituent complaints directed to code enforcement. Mrs. Arndt also stated she had been contacted by someone in her neighborhood that wanted to put up a little library.

Mr. Neil reported he received a complaint from the Delaware Manufactured Homeowners Association. Mr. Neil explained the complaint was regarding a woman with a disability who was being evicted from her home at Kings Cliff Mobile Home Park, which led to a horror story of financial abuse, health and safety issues, and legal matters of which the city is helpless to correct. Mr. Neil contacted Councilwoman Arndt and Councilman Boggerty and is requesting changes to Chapter 66 Dover Code of Ordinances to better protect the victims of what is occurring in home renters. Mr. Neil stated the City of Dover Code Inspectors have been doing their job to bring the community up to code, but the city's hands are tied in correcting civil irregularities. Mr. Neil stated Tricia Marney, Customer Service Director, is working with settlement attorneys to resolve the balance of 32 accounts with astounding debt left at settlement in the amount of $15,910.

Mr. Neil further explained the previous owner Kings Cliff Mobile Home Park, LLC had 129 service accounts with an outstanding debt of $26,695 and the debts are being paid timely. The new owners are working with staff to resolve unsettled debts left by the prior owner. Mr. Neil stated there are 83 active tenant utility accounts with outstanding debts of $9,800 not subject to liens, because the property is owned by Kings Cliff Manufactured Home LLC. Mr. Neil further explained there are 88 former tenant utility accounts with outstanding debts of $26,700, many have either been written off or are in active collections.

Mr. Neil explained he spoke with residents who had paid for a manufactured home and the previous owner did not give them the DMV titles. Mr. Neil has asked Dave Hugg, City Manager, to set up a meeting with staff, Deputy Attorney General, and Brian Ing who has agreed to meet.

Fourth District

Mr. Sudler stated he spoke with the Interim Dean of Delaware State University's downtown campus Dr. Guilin Scott Jones to discuss partnering with the City of Dover for events and activities.

Mr. Anderson reported interest in a beer garden in the fourth district, he stated some are for this and some are against it. Mr. Anderson explained he sat down with the owner of the proposed facility and reviewed the site plans and precautions they are going to take including a 10 o'clock closing time. Mr. Anderson further explained their emphasis seems to be more of a restaurant, the beer garden is a legal term because its claim gives them the right to set up outside and serve alcohol.

Mr. Anderson also reported there is an effort for a petition for Irish Mike's by some of its neighbors to get 10 signatures about their liquor license. Mr. Anderson stated he had the opportunity to go to a water summit, and learn about water regulations, laws, stormwater management, regulations, and money available. Mr. Anderson stated he is preparing a report which he will send to staff.

At-Large

Mr. Boggerty thanked Mayor Christiansen for his help and for donating nine fire extinguishers to Delaware State University. Mr. Boggerty reported he spoke with a representative of Delaware State University to help bridge the gap between the college and Fire Department, and to reduce the number of false alarm calls.

Mr. Boggerty also reported the Faith and Family Event scheduled for Saturday, May 14, 2022, was canceled due to inclement weather, and the Book Bag Drive is being rescheduled. Mr. Boggerty thanked Kay Sass, Public Affairs and Emergency Management, for moving forward with the Dover TV initiative. Mr. Boggerty asked the constituents to go to www.cityofdover.com and sign up for the Newsletter to receive updates. Mr. Boggerty stated he has received calls regarding permits and asked if staff could provide information on permits as to when they are needed and how to apply for permits.

Mayor Christiansen

Mayor Christiansen was absent.

Mrs. Arndt moved for adjournment of the Parks, Recreation, and Community Enhancement Committee meeting, hearing no objection the meeting adjourned at 6:21 p.m.

UTILITY COMMITTEE

The Utility Committee met with Chairman Rocha presiding.

Adoption of Agenda
Mr. Neil moved for adoption of the agenda, seconded by Mrs. Arndt and unanimously carried.

Report on Stormwater Utility (Sharon Duca, Assistant City Manager)
Mrs. Sharon Duca, Assistant City Manager, reviewed the report on Stormwater Utility.

Mr. Anderson thanked Mrs. Duca and stated she is doing a tremendous job building community support and information. Mr. Anderson requested with the budget coming up for staff to look at a property tax decrease to accompany the stormwater tax.

Mr. Sudler stated he was impressed with Mrs. Duca's work and the detail provided in her reports. Mr. Sudler expressed he did not want it to go unnoted and Council values the work and the rest of the staff.

This item was informational and committee action was not required.

Renewal of Contract with The Energy Authority for Energy Management Services (David S. Hugg, III, City Manager, and Paul Waddell, Electric Director)
Mr. David S. Hugg, III, City Manager, and Paul Waddell, Electric Director, reviewed the background and analysis regarding the Renewal of Contract with The Energy Authority for Energy Management Services.

Staff recommended approving the modified contract extension for the period July 1, 2022, to June 30, 2023, with requested renewal provisions.

Responding to Mr. Neil, Mr. Waddell stated things are very fluid right now. Mr. Waddell stated Ms. Lori Peddicord is still trying to go through the budget to see exactly how the increase is going to impact the electric department. Mr. Waddell explained it is concerning because the increase we had from the initial budget presentation they gave on the high-end worst-case scenario was 70-76 million and about five days later, they came back and said the market has gone ballistic and the worst-case scenario is upwards of mid-nineties. Mr. Waddell further explained The Energy Authority for Energy Management Services' help with this is vital because they try to cushion the impact to the end consumer, for the person writing the check for the utility.

Responding to Mr. Neil, Lori Peddicord, Controller/Treasurer, stated the city puts funds in a reserve, and once the reserve is met the rest is given to the customer in a PCA credit towards their electric. Ms. Peddicord stated the city has been able to do this since 2008. This is the first year there is a consideration as to whether the city will be able to give a credit or offer a debit to the tax or to the electric customer.

Responding to Mr. Neil, Mr. Waddell stated there have been a lot of supply chain issues and price increases. Mr. Waddell explained typically at this point in the year the Electric Department has come in under budget and uses Capital funds on other projects. Mr. Waddell further explained at this time the Electric Department ran out of money in February and has had to stop capital projects simply because there has been a 400 percent increase on transformers. Mr. Waddell stated material lead times have gone from 15 weeks to 72 weeks, and they cannot plan for that kind of increase.

Responding to Mr. Neil, Mr. Waddell stated the project to convert downtown and the historic district to LED lighting cost approximately $600,000 dollars. Mr. Waddell explained he had a larger plan to convert the entire city to LED lighting which would have cost roughly 3 million dollars. Mr. Waddell further explained this project has been placed on hold due to budget concerns and lead times. Mr. Waddell believes the initial cost up-front would in turn be a significant cost saving to the city as the current lights use 250 watts of power per hour and LED would use 68 watts of power per light.

Responding to Mr. Anderson, Mr. Waddell stated the Raceway Solar Project was supposed to be online in the 2023 market, which would be December. Mr. Waddell explained the delay in getting panels has halted the progress and the city must now purchase the 30 megawatts of energy in the near term. Mr. Waddell stated he had a meeting later in the week to discuss the Raceway Solar Project and would provide an update to Council.

Responding to Mr. Anderson, Mr. Waddell confirmed the changes in the contract were to go from a 3-year contract to a 1-year contract and the cost is cheaper due to McKee Power Plant not being online.

Mr. Neil moved to recommend the renewal of the contract with The Energy Authority for Energy Management Services, as recommended by staff. The motion was seconded by Mr. Taylor and unanimously carried.

By consent agenda, Mr. Rocha moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Mr. Rocha moved for an adjournment of the Utility Committee meeting, hearing no objection the meeting adjourned at 6:46 p.m.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Chairman Anderson presiding.

Adoption of Agenda
Mr. Neil moved for adoption of the agenda, seconded by Mrs. Arndt and unanimously carried.

Presentation Court Appointed Special Advocate (Latysse McKinzie, CASA)
Latysse McKinzie, CASA Coordinator, reviewed the presentation entitled CASA Delaware Lend Your Voice.

Responding to Mr. Sudler, Ms. McKinzie stated CASA accepts donations through the Office of the Child Advocate website.

Responding to Mr. Taylor, Ms. McKinzie stated CASA partners with the Modern Maturity Center. She further explained in Sussex County they have mostly retired volunteers and in New Castle County it is a mixture of mostly working population. Ms. McKinzie further explained the commitment is 10 to 15 hours a month and volunteering can be done by email, meeting with the child is on your own time, and team meetings are scheduled for your best time.

Responding to Mr. Rocha, Ms. McKinzie stated they do not currently partner with United Way but do partner with Volunteer Delaware, Volunteer 50+, and Capital School District. Ms. McKinzie also confirmed CASA workers are mandated reporters. She also explained workers receive 30 hours of CASA training which includes a mandated reporting portion. Ms. McKinzie further explained CASA workers also complete 12 hours of annual training every year.

Mr. Boggerty invited Ms. McKinzie and CASA to be a part of the June 4th Safe Haven Park Dedication.

This item was informational and committee action was not required.

Evaluation of Proposals - Curbside Recycling Services
Mr. Mark Nowak, Public Works Director, reviewed the background and analysis regarding the Evaluation of Proposals for Curbside Recycling Services.

Staff recommended awarding the contract to Waste Industries of Delaware, LLC DBA GFL Environmental for the provision of curbside recycling services for the City of Dover. The contract shall be for three (3) years with the option to extend for two (2) additional one (1) year periods.

Responding to Mr. Anderson, Mr. Nowak stated Waste Industries of Delaware, LLC DBA GFL Environmental also does a shared service for Kent County. Mr. Nowak explained since it is still a part of the Delaware Solid Waste Authority the recycling cans will not change, and it will be a smooth transition.

Mr. Rocha moved to recommend awarding the contract to Waste Industries of Delaware, LLC DBA GFL Environmental for the provision of curbside recycling services for the City of Dover, as recommended by staff. The motion was seconded by Mr. Neil and unanimously carried by a roll call vote.

By consent agenda, Mr. Rocha moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Ordinance #2022-05 - Proposed Budget Amendment (Lori Peddicord, Controller/Treasurer)

Ms. Lori Peddicord, Controller/Treasurer, reviewed the background and analysis of Ordinance #2022-05 - Proposed Budget Amendment.

Staff recommended approval of the Proposed Budget Amendments for the Fiscal Year 2022 and adoption of Ordinance #2022-05.

Responding to Mr. Anderson, Ms. Peddicord stated she would be giving an update on wastewater carry-over at the beginning of the fiscal year 2023. She stated if the carryover is not within policy, Council must be made aware and there must be a reason. Ms. Peddicord further explained the reason is typically a shortfall in revenue. Ms. Peddicord further explained the policy does allow the use of budget balance as well as reserves, but you must replenish them.

Responding to Mr. Boggerty, Ms. Peddicord confirmed the red in the report does not mean it is bad, it is only showing the changes. Ms. Peddicord stated the increased projection in transfer tax is due to the housing market.

Responding to Mr. Rocha, Ms. Peddicord stated the Electric Department is purchasing materials so they can lock in pricing; however, it could be a long wait until the materials arrive due to supply issues.

Responding to Mr. Neil, Ms. Peddicord clarified the State Bond Bill has awarded 5 million dollars for the Garrison Oak Business and Technology Park.

Responding to Mr. Taylor, Ms. Peddicord stated Line 119 - Police Grants - $1,088,000 is a mix of money received and projections.

Mr. Neil moved to recommend approval of the Proposed Budget Amendments for the Fiscal Year 2022 and adoption of Ordinance #2022-05, as recommended

by staff. The motion was seconded by Mr. Rocha and unanimously carried by a roll call vote.

By consent agenda, Mr. Rocha moved for approval of the Committee's recommendation, seconded by Mr. Neil, and carried by a unanimous roll call vote.

Proposed Amendments to the City of Dover Purchasing Policy (Lori Peddicord, Controller/Treasurer)

Ms. Sharon Duca, Assistant City Manager, reviewed the background and analysis of the Proposed Amendments to the City of Dover Purchasing Policy.

Staff recommended acceptance of the City of Dover Purchasing Policy as amended.

Mrs. Arndt stated she trusted Ms. Duca's professional judgment and would not want to hinder her progress.

Mr. Rocha moved to recommend acceptance of the City of Dover Purchasing Policy as amended, as recommended by staff. The motion was seconded by Mr. Sudler and unanimously carried.

By consent agenda, Mr. Rocha moved for approval of the Committee's recommendation, seconded by Mr. Neil, and carried by a unanimous roll call vote.

Review of Training, Conference, and Travel Policy (Lori Peddicord, Controller/Treasurer)

Ms. Peddicord reviewed the background and analysis for the amendments to the Training, Conference, and Travel Policy.

Staff recommended acceptance of the Training, Conference, and Travel Policy as amended.

Mr. Taylor moved for staff to review the Training, Conference, and Travel Policy - page 12, #3 Non - Reimbursable Expenses, i.e., Babysitting, and to amend as a reimbursable expense, seconded by Mr. Boggerty.

Mr. Neil suggested the policy state an individual requesting childcare expenses should notify in advance when planning to attend an event.

Dr. Pillsbury stated the requested childcare expenses should be outside of the normal expenses. Dr. Pillsbury explained if the staff has a child that usually attends daycare that is not reimbursable, however, if they must pay for extended daycare that would be.

Mr. Boggerty stated staff should consider dependent care instead of childcare, for

example, an employee could be taking care of their parents or other family members. Mr. Boggerty requested staff to make the amendment as broad as possible and Council will narrow down the scope.

Mr. Taylor moved for staff to review the Training, Conference, and Travel Policy - page 12, #3 Non - Reimbursable Expenses, i.e., Babysitting, and to amend as a reimbursable expense, seconded by Mr. Boggerty and unanimously carried.

Responding to Dr. Pillsbury, Ms. Peddicord stated the personal auto reimbursement and per diem is based on the IRS regulations and Federal GSA.

Dr. Pillsbury moved to recommend the adoption of the Training, Conference, and Travel Policy as amended by the Council, seconded by Mr. Rocha, and unanimously carried.

By consent agenda, Mr. Rocha moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Discussion of Chapter 102 Taxation - Article VI. - Exemptions; Board of Assessment Appeals - Section 102-183 - Tax exemption for disabled property owners and senior citizens (Mr. Anderson and Mr. Rocha)

Mr. Anderson, Mr. Rocha, and Tricia Marney, Customer Service Director, reviewed the background and analysis of Chapter 102 Taxation - Article VI. - Exemptions; Board of Assessment Appeals - Section 102-183 - Tax exemption for disabled property owners and senior citizens.

The recommendation is to refer to staff with discussion recommendations to draft a Proposed Ordinance.

Responding to Mr. Neil, Ms. Marney stated the difference between Dover's Code and the County is the City of Dover includes Cost of Living Adjustments annually and the County does not. Ms. Marney also stated the County included an exclusion for dependents and the City of Dover does not.

Responding to Mr. Boggerty, Ms. Marney stated there are other qualifications for the tax exemption other than income, for example, they must be a resident of the City for five years and the home cannot be a rental unit.

Mr. Anderson stated he wanted Chapter 103 Taxation - Article VI - Exemptions; Board of Assessment Appeals - Section 102-183 Tax exemption for disabled property owners and senior citizens to be reviewed because he would like to look at using HUD standards for what is low income and low to moderate-income.

Mr. Anderson explained the problem is when it is looked at from a retirement perspective, which was when this was originally initiated, retirees, many times have been in their homes a while and many of them have paid their mortgages down or off, or they got it at a much lower price. Mr. Anderson further explained people with disabilities can become disabled at any time in their life.

Mr. Anderson further explained they could have five children and to qualify they can only make $25,000. Mr. Anderson stated for the next year he would like to review the numbers and understand the potential impact. Mr. Anderson expressed his concern that the Council should keep families here and not force families out of the city who are paying taxes because we are not giving them a tax exemption.

Mr. Sudler agreed with Mr. Anderson and believes the city should use HUD standards as a baseline.

Responding to Mr. Rocha, Ms. Marney stated third party insurance is considered taxable income by the IRS standard.

Responding to Mr. Rocha, Dr. Pillsbury stated the City needed to be careful with accepting disability insurance as a criteria, because a person can be totally disabled for a short period of time, based on their work and the type of work they do.

Mr. Neil moved to refer staff to come back within six months for recommendations regarding amending Chapter 102 Taxation - Article VI. - Exemptions; Board of Assessment Appeals - Section 102-183 - Tax exemption for disabled property owners and senior citizens. The motion was seconded by Mr. Sudler.

Responding to Mrs. Arndt, Mr. Neil clarified they are asking staff to evaluate the fiscal impacts of changing the income amount to be eligible for the disability and senior tax exemption.

Mr. Rocha stated the tax exemption is $200 per household.

Mr. Neil moved to refer to staff to come back within six months for recommendations regarding amending Chapter 102 Taxation - Article VI. - Exemptions; Board of Assessment Appeals - Section 102-183 - Tax exemption for disabled property owners and senior citizens. The motion was seconded by Mr. Sudler and unanimously carried.

By consent agenda, Mr. Rocha moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Report on Diversity, Equity, and Inclusion (David S. Hugg, III, City Manager)

Mr. Hugg and Mrs. Duca reviewed the report on Diversity, Equity, and Inclusion.

Mr. Boggerty suggested increasing diversity by introducing internships and marketing those internships into specific targeted areas, if possible.

Responding to Mr. Rocha, Mr. Hugg stated Ms. Poole, Human Resources Director started a little over one week ago.

This item was informational and committee action was not required.

Report on Increased Minimum Wage for City Staff (Dave S. Hugg, III, City Manager)
Mr. Hugg reviewed the report on Increased Minimum Wage for City Staff.

Responding to Mr. Anderson, Mr. Hugg stated there is not currently a problem with filling the three positions that would be getting a pay increase.

Responding to Mr. Neil, Mr. Hugg stated the city is using the Segal Study as a guide, but it covered more non-bargaining employees rather than union employees.

This item was informational and committee action was not required.

Mr. Neil moved for an adjournment of the Legislative, Finance, and Administration Committee meeting, seconded by Mr. Taylor and unanimously carried.

Meeting adjourned at 9:00 p.m.

Mr. Sudler moved for adjournment of the Council Committee of the Whole meeting, hearing no objection the meeting adjourned at 9:00 p.m.

By consent agenda, Mr. Rocha moved for acceptance of the Council Committee of the Whole Report, seconded by Mr. Neil and carried by a unanimous roll call vote.

QUARTERLY REVIEW OF CAPITAL INVESTMENT PLAN (CIP) (MARCH 2022)
Members were provided the Quarterly Report for the Capital Investment Plan (CIP) as of March 31, 2022.

By consent agenda, Mr. Rocha moved for acceptance of the Quarterly Report for the Capital Investment Plan (CIP) as of March 31, 2022. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN
By consent agenda, Mr. Rocha moved for approval of the following appointments, seconded by Mr. Neil and carried by unanimous roll call vote.

DOVER PUBLIC LIBRARY ADVISORY COMMISSION - FIVE-YEAR TERM TO EXPIRE JUNE 1, 2028
Zachery Carter

PLANNING COMMISSION - THREE-YEAR TERM TO EXPIRE JUNE 1, 2025
Kathleen Welsh - First District Representative

APPOINTMENTS RECOMMENDED BY COUNCIL PRESIDENT SUDLER
By consent agenda, Mr. Rocha moved for approval of the following appointments, seconded by Mr. Neil and carried by unanimous roll call vote.

CITY CHAPLAIN - Annual Appointment Expiring May 8, 2023
Elder Ellis B. Louden

CITY/COUNTY COMMITTEE (LIAISON TO KENT COUNTY) - One Year Term-Expiring May 8, 2023
Councilman Fred A. Neil

GENERAL EMPLOYEE PENSION PLAN BOARD - ONE-YEAR TERM TO EXPIRE MAY 8, 2023
Councilman David L. Anderson
Councilman Ralph L. Taylor, Jr.

OTHER POST-EMPLOYMENT BENEFITS (OPEB) BOARD - ONE-YEAR TERM TO EXPIRE MAY 8, 2023
Councilman David L. Anderson
Councilman Ralph L. Taylor, Jr.

POLICE PENSION PLAN - RETIREMENT COMMITTEE - ONE-YEAR TERM TO EXPIRE MAY 8, 2023
Councilman David L. Anderson
Councilman Ralph L. Taylor, Jr.

SETTING OF PUBLIC HEARING - ELECTRIC FUND BUDGET
A public hearing on the Electric Revenue Fund Budget is required for compliance with the City of Dover Electric Revenue Bonds Resolution prior to the adoption of the budget. Staff recommended that the public hearing be set for June 13, 2022, at 6:30 p.m.

By consent agenda, Mr. Rocha moved to set a public hearing for June 13, 2022, at 6:30 p.m. for the 2022/2023 City of Dover Electric Fund Budget, seconded by Mr. Neil and carried by a unanimous roll call vote.

RESOLUTION NO. 2022-05 - APPROVAL OF THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIVE (5) YEAR CONSOLIDATED PLAN

By consent agenda, Mr. Rocha moved for adoption of Resolution No. 2022-05. The motion was seconded by Mr. Neil and by unanimous roll call vote, Council adopted the following Resolution:

A RESOLUTION APPROVING THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN

WHEREAS, the City of Dover is entitled to $346,104 through the United States Department of Housing and Urban Development Community Development Block Grant program; and

WHEREAS, the City of Dover has prepared the 2022 Action Plan, in accordance with the United States Department of Housing and Urban Development guidelines, that serves as the primary planning document for identifying and meeting the housing and community development needs for the low and moderate-income residents of Dover; and

WHEREAS, the City of Dover is in favor of utilizing the Community Development Block Grant funds for the community development purposes in accordance with the National Community Development objectives of benefitting low and moderate income families, eliminating slums and blight, and meeting other community development objectives; and

WHEREAS, the United States Department of Housing and Urban Development requires the City of Dover to submit a Consolidated Plan and an Action Plan for Application for Federal Assistance including the proposed use of funds and including certain certifications and policies to obtain its $346,104 entitlement; for eligible activities; and

NOW, THEREFORE BE IT RESOLVED THAT THE MAYOR AND COUNCIL OF THE CITY OF DOVER approve the 2022 Community Development Block Grant Action Plan and application for Federal Assistance included in the Action Plan, along with certifications and policies attached and authorize its forwarding to the United States Department of Housing and Urban Development for consideration.

ADOPTED: May 23, 2022

RESOLUTION NO. 2022-06 - APPROVAL OF THE STANDARD INCOME LOSS EXCLUSION-AMERICAN RESCUE ACT (ARPA) FINAL RULE

By consent agenda, Mr. Rocha moved for adoption of Resolution No. 2022-06. The motion was seconded by Mr. Neil and by unanimous roll call vote, Council adopted the following Resolution:

A RESOLUTION APPROVING THE STANDARD INCOME LOSS EXCLUSION - AMERICAN RESCUE PLAN ACT (ARPA) FINAL RULE

WHEREAS, the Final Rule governing ARPA Coronavirus State and Local Recovery Funds states "Recipients may determine their revenue loss by choosing between two options:

o A standard allowance of up to $10 million in aggregate, not to exceed their award amount, during the program;

o Calculating their jurisdiction's specific revenue loss each year using Treasury's formula, which compares actual revenue to a counterfactual trend.

o Recipients may use funds up to the amount of revenue loss for government services; generally, services traditionally provided by recipient governments are government services, unless Treasury has stated otherwise."

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the City of Dover invokes the standard allowance to cover the full amount allocated to the city of Dover.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the City of Dover approve the Standard Income Loss Exclusion - American Rescue Plan Act Final Rule.

ADOPTED: May 23, 2022

FIRST READING - PROPOSED ORDINANCE #2022-05

Council President Sudler reminded the public that copies of the proposed ordinance were available at the entrance of the Council Chambers, on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at (302) 736-7008 or cityclerk@dover.de.us. Final action by Council on the proposed ordinance will take place during the Council Meeting of June 13, 2022.

In accordance with Section 1-9 of the Dover Code, Council acknowledged the First Reading of the proposed Ordinance as read by the City Clerk, by title only, as follows:

Ordinance #2022-05 - Proposed Budget Amendment

Lori Peddicord, Controller/Treasurer, explained funding had not been received and therefore was not included in the prior budget amendment.

Mr. Anderson moved to approve the staff recommended budget amendment as proposed, seconded by Mrs. Neil and unanimously carried.

CITY MANAGER'S ANNOUNCEMENTS

Mr. Hugg reported that the City Facilities will reopen on Tuesday, May 24, 2022, after being closed for two days due to the increasing number of COVID-19 cases. Mr. Hugg explained staff will be asked to practice social distancing and it will be strongly recommended all staff wear masks. Mr. Hugg also reported last week Delaware Congresswoman Lisa Blunt-Rochester informed him Dover's Accessible Playground request for congressional funding is in the package being submitted through her office and the decision will be made in the Fall of 2022.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Boggerty stated Dover Air Force Base, which is within the City of Dover limits, requires a fluctuating utility deposit. He further explained he contacted Mr. Hugg, Mr. Anderson, and Mr. Taylor to look into offering a flat rate deposit for newly Permanent Change of Station (PCS) men and women.

Mr. Anderson reminded everyone Memorial Day is this coming weekend and there are several organizations having events in and around Dover.

Mr. Neil asked if the May 24, 2022, Council Committee of the Whole meeting is being held virtually. Mr. Sudler confirmed the Council Committee of the Whole will be virtual.

Mr. Sudler moved for adjournment of the Regular Council meeting, hearing no objection the meeting adjourned at 6:50 p.m.

ANDRIA BENNETT
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by City Council during their Regular Meeting of May 23, 2022, are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

/AB
S:\AGENDAS-MINUTES-PACKETS\Council-Minutes\2022\05-23-2022 REGULAR.wpd

COUNCIL WORKSHOP

A Council Workshop was held on June 2, 2022, at 9:24 a.m. with Council President Sudler presiding. Council members present were Mr. Anderson, Mr. Boggerty, Mr. Neil, Dr. Pillsbury, Mrs. Arndt, Mr. Rocha, and Mr. Taylor. Mayor Christiansen was also present. Mr. Hare was absent.

Staff members present were Mr. Hugg, Ms. Duca, Mrs. Melson-Williams, Ms. Poole, Mr. Waddell, Mr. Nowak, Police Chief Johnson, Mrs. Sass, Mr. Lyon, Mr. Sylvester, Mr. Hamlett, Mrs. Marney, Mr. Josefowski, Mrs. Martine, Mrs. Bennett, Mrs. Rivera, and Mrs. Collier-Mankin.

Other staff members present for lunch were Mr. Mullaney, Mr. Ramsey, Mr. Boots, Mr. Espil, Mr. Dill, Ms. Brown, Mr. Halfpenny, Mr. Wallace, Mr. Gibbs, Ms. Avery, and Mr. Barth.

ADOPTION OF THE AGENDA

By unanimous consent, the agenda was adopted.

INTRODUCTION AND OVERVIEW

Council President Sudler welcomed staff and introduced Ms. Jaime Boone, Diversity, Equity, and Inclusion Facilitator. Ms. Boone thanked Council for the invitation to be part of the conversation. Ms. Boone explained she has been working with the Diversity, Equity, and Inclusion and would like to serve as the connector between Council and the Committee.

Council President Sudler introduced Mr. Dave Hugg, City Manager, and Mrs. Sharon Duca, Assistant City Manager. Mrs. Duca reviewed the presentation titled "Council - Staff Discussion Moving Dover Forward in 2022" (**Exhibit #1**).

PRESENTATIONS BY CITY DEPARTMENTS

Mrs. Dawn Melson-Williams, Interim Director of Planning and Inspections, reviewed Table 1-2: 2019 Comprehensive Plan Chapter Goals (**Exhibit #2**).

Responding to Mr. Boggerty, Ms. Poole stated for exit interviews she would like to implement a dual approach of in-person and a digital form.

Responding to Mr. Rocha, Ms. Poole stated if an employee leaves angry and quits without notice her plan is to allow them time to process and follow up within a month of their departure.

Responding to Mr. Sudler, Ms. Poole stated she had past success with Survey Monkey and would like to implement surveys to check and see how employees are feeling.

Responding to Mr. Neil, Ms. Poole stated the issue with the length of onboarding is the City of Dover uses paper applications, as well as the Finance Department, must onboard into payroll.

Mr. Sudler suggested if Human Resources moves to have all applications online, they should still allow paper applications for anyone who may have a challenge getting to a computer and offer accommodations for people with disabilities.

Mr. Sudler noted current employees have brought concerns regarding the 6-month probationary period. Mr. Sudler stated the employees feel vulnerable. Mr. Sudler suggested shortening the probationary period and making sure Department Heads and Supervisors are aligned with a Transformational Leadership Style.

Chief Johnson stated he believed the probationary period needs to stay at 6 months. Chief Johnson explained retention is okay however the Market Equity is not there. Chief Johnson further explained employees are actively seeking other jobs due to pay disparity among pay between city, county, and state. Chief Johnson stated there is a national shortage of 911 call center employees, there are no fully staffed centers. Chief Johnson noted he is currently pooling officers from the street to work the call center.

Ms. Trish Marney, Customer Service Director, stated what motivates her department is being a public servant and interacting with the community. Ms. Marney explained she gives her staff a voice, for example, if an employee wants to be a manager it is her responsibility to train and help them achieve their goal.

Mr. Larry Josefowski, Director of Information Technology, noted the City of Dover has a firewall to protect from outside threats. Mr. Josefowski stated the number of threats trying to get in is high. Mr. Josefowski stated Tyler Enterprise Resource Planning System in theory does everything. Mr. Josefowski explained the system is all-encompassing and can be used in all departments.

Responding to Mr. Boggerty, Mr. Josefowski stated city emails are not encrypted due to the Freedom of Information Act. He explained with encrypted emails he would not be able to pull the emails for a request.

Responding to Mr. Anderson, Mr. Josefowski stated there has been turnover in Tyler Technologies so why they are helpful it is hard to get the same person on the phone twice. Mr. Josefowski explained the city is currently taking a cautious approach in the implementation of Tyler/Munis to run tests and avoid widespread errors. Mr. Josefowski expressed he feels there should have been a project manager to implement something of this size.

Responding to Ms. Melson-Williams, Mr. Josefowski stated the IT Department has plans to convert the email address and website to .gov.

Mr. Jason Lyon, Director of Water Wastewater, expressed the importance of getting the word out to constituents currently through newspapers, social media, QR codes, Dover TV, and the website. Mr. Lyon noted the city needs a broad-based approach to get information out to residents via social media, QR codes, Dover TV, and the website. Mr. Lyon suggested using technology for training and creating templates, so all announcements look the same.

Mr. Steven Ramsey suggested a notification system through Customer Service and bill inserts. Mr. Ramsey explained Customer Service has residents' addresses and contact information.

Mr. Boggerty suggested departments should collaborate with IT to work on live streaming across multiple platforms.

Mr. Mike Hamlett, Central Services Director, reported an update on aging buildings, preferred maintenance, and fleet replacement issues. Mr. Hamlett stated COVID-19 has hindered the process financially. Mr. Hamlett also explained supply issues for parts to make repairs have been on backorder. Mr. Hamlett noted contractors are also experiencing the same issues as the city. Mr. Hamlett stated every vehicle has a shelf life. He explained there is minor maintenance to a vehicle

but once they reach a certain number of years and mileage there are major repairs needing to be made that can be costly.

Mr. Paul Waddell, Electric Director, stated inflation impacts the department daily in providing continuous service and repairing existing services. Mr. Waddell stated the department uses the consumer price index (CPI) in some formulas with fiber releases. Mr. Waddell explained the consumer will be seeing an increase in the CPI and electric rates. Mr. Waddell highlighted purchasing issues in his department as well. Mr. Waddell explained bucket trucks are 900 days out. Mr. Waddell further explained transformers had a 12 to 15-week lead time and are now seeing 70-to-72-week lead times.

Responding to Mr. Anderson, Mr. Waddell stated in Townpointe there is roughly 65% underground and 35% overhead.

Mrs. Kay Sass, Public Affairs and Emergency Management stated most corporations spend 1% of their overall payroll on recognition for employees. Mrs. Sass explained to the City of Dover that would be between $250,000 - $420,000 yearly. Mrs. Sass noted the Police Department and Fire Department seem to be recognized a lot by the community. However, she pointed out that the team effort such as sanitation and parks and recreation is lacking.

Mrs. Sass stated that Elected Officials could acknowledge someone for a job well done by using their name, acknowledging them during a Council meeting, and sending a handwritten note or an email of appreciation. Mrs. Sass also noted she could highlight an employee in the newsletter. Mrs. Sass stated OC Tanner reports that 36% of employees who have quit their job in the past six months, did so without even having another job lined up, and 40% intend to leave their current job in the next three to six months. The same study shows what employees really want from their company is to feel valued and have a sense of belonging. This is something we all, in this room, have some control over and need to do better, regardless of what our position is. Mrs. Sass passed out a photo of the world with words that employees said about Council (**Exhibit #4**).

Mr. Robin Eaton, Director of Parks and Recreation suggested getting teams together for low-impact activities, for example, cornhole, bocce ball, bus trips, and chili cook-offs. Mr. Eaton explained the importance of building a team.

Responding to Mr. Neil, Mr. Eaton stated they received a skate park grant.

Responding to Mr. Rocha, Mr. Eaton explained they are waiting on the developer, and plans are not finalized.

Trish Marney read the poem entitled “Do it Anyway” (**Exhibit #5**).

COUNCIL STRATEGIC VISION AND GOAL SETTING

Mr. Sudler stated the vision is teamwork, supporting and encouraging one another.

CLOSING REMARKS AND COUNCIL COMMENTS

Mr. Hugg thanked department heads, council, and staff for their attendance.

Mr. Sudler stated Mr. Hugg and staff for organizing the event and following Council’s Vision.

The meeting was adjourned by unanimous consent.

Meeting adjourned at 2:02 p.m.

ANDRIA L. BENNETT
CITY CLERK

ROBIN R. CHRISTIANSEN
MAYOR

/RE
S:\AGENDAS-MINUTES-PACKETS\Council-Minutes\2022\06-02-2022 COUNCIL WORKSHOP.wpd

Exhibits
Exhibit #1 - Council - Staff Discussion Moving Dover Forward in 2022
Exhibit #2 - Table 1-2: 2019 Comprehensive plan Chapter Goals
Exhibit #3 - Presentation titled “Retention and Recruitment Metrics
Exhibit #4 - World Diagram
Exhibit #5 - Poem - Do it Anyway

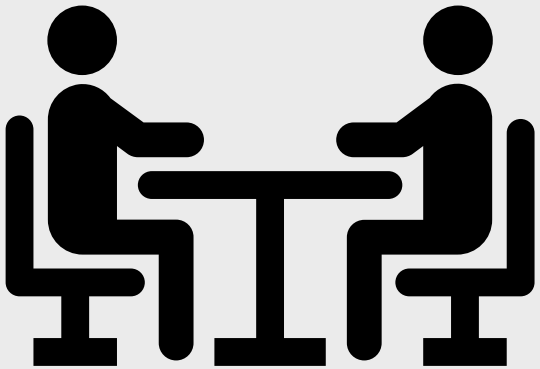
COUNCIL-STAFF DISCUSSION

Moving Dover Forward in 2022

Council Retreat, June 2, 2022

Council – Staff Discussion:

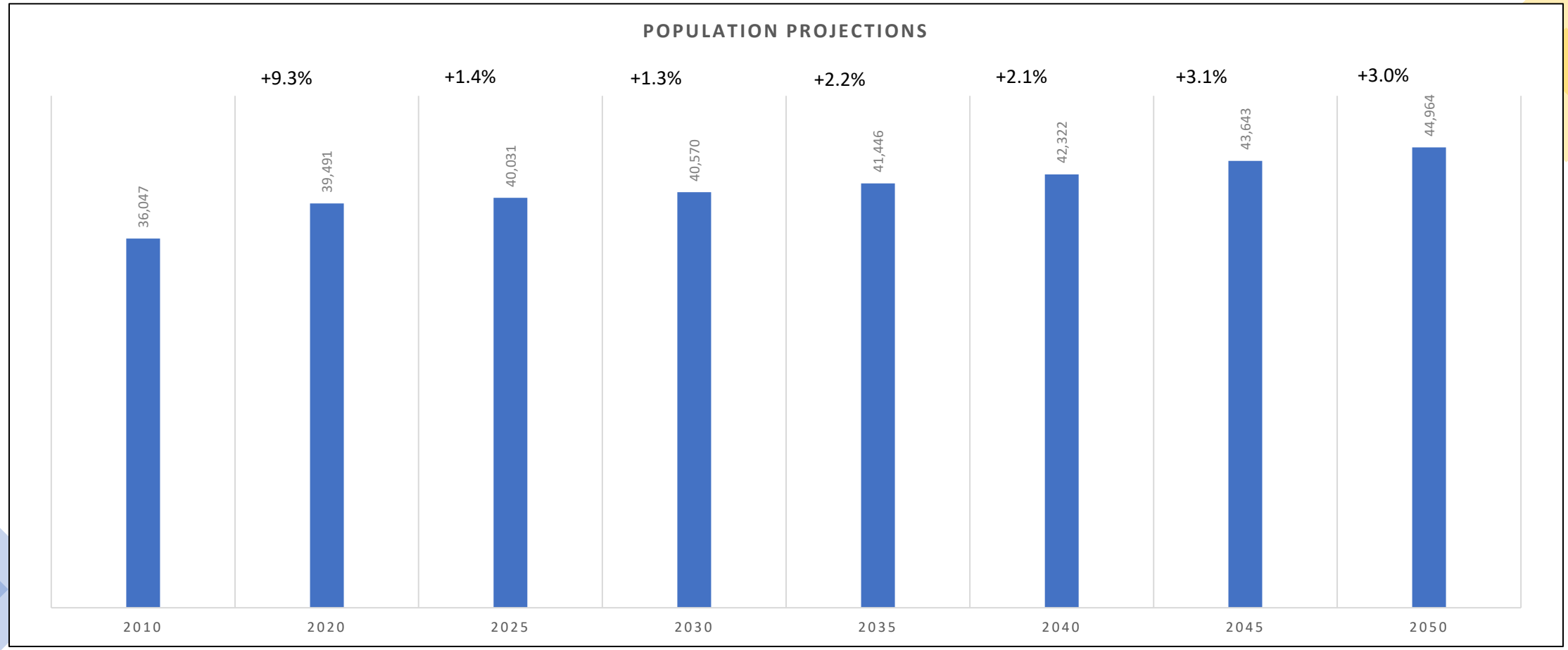
- The Focus
- Presenters
- Format
- Topic Areas
- What We Won’t Do Today (not a budget discussion)
- What We Hope to Receive from Council



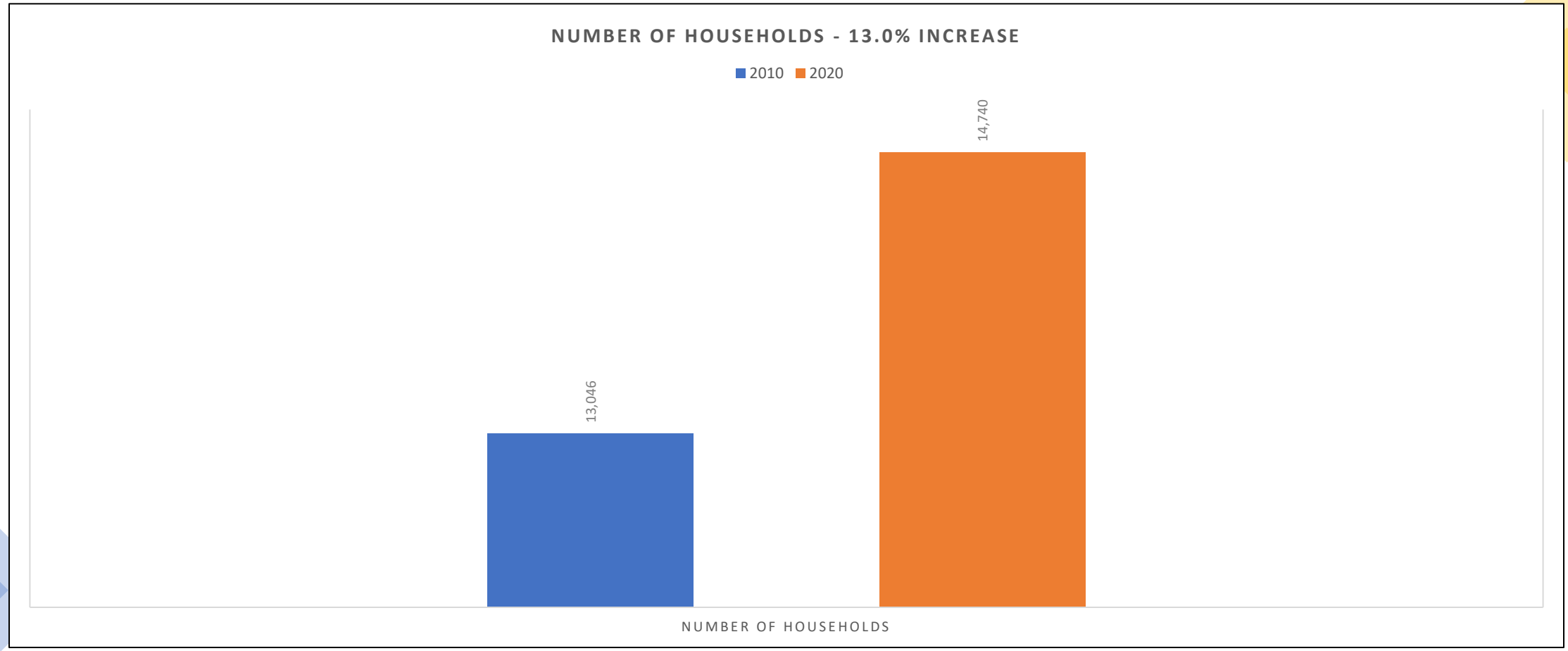
By The Numbers (Data)

- Various Indicators of Growth
- Demographics
- Economy
- Etc.

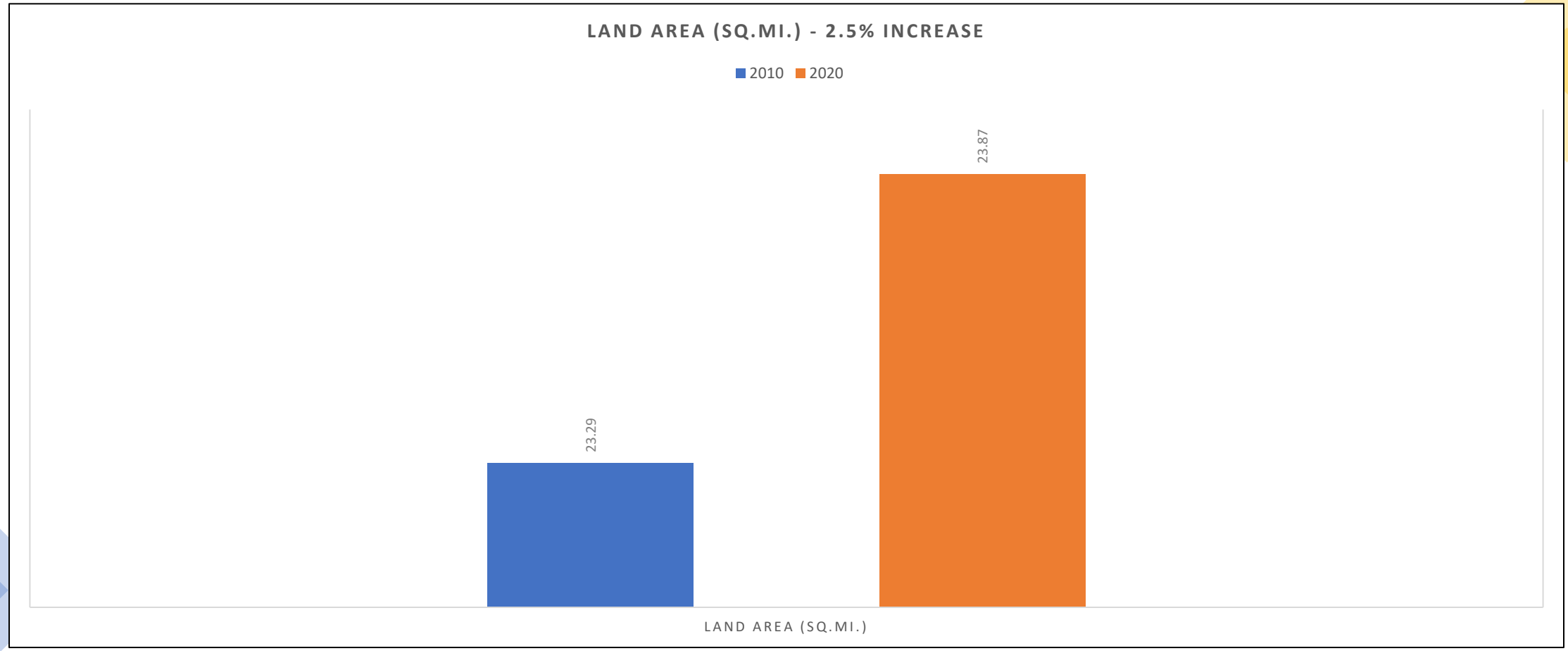
By The Numbers: Population



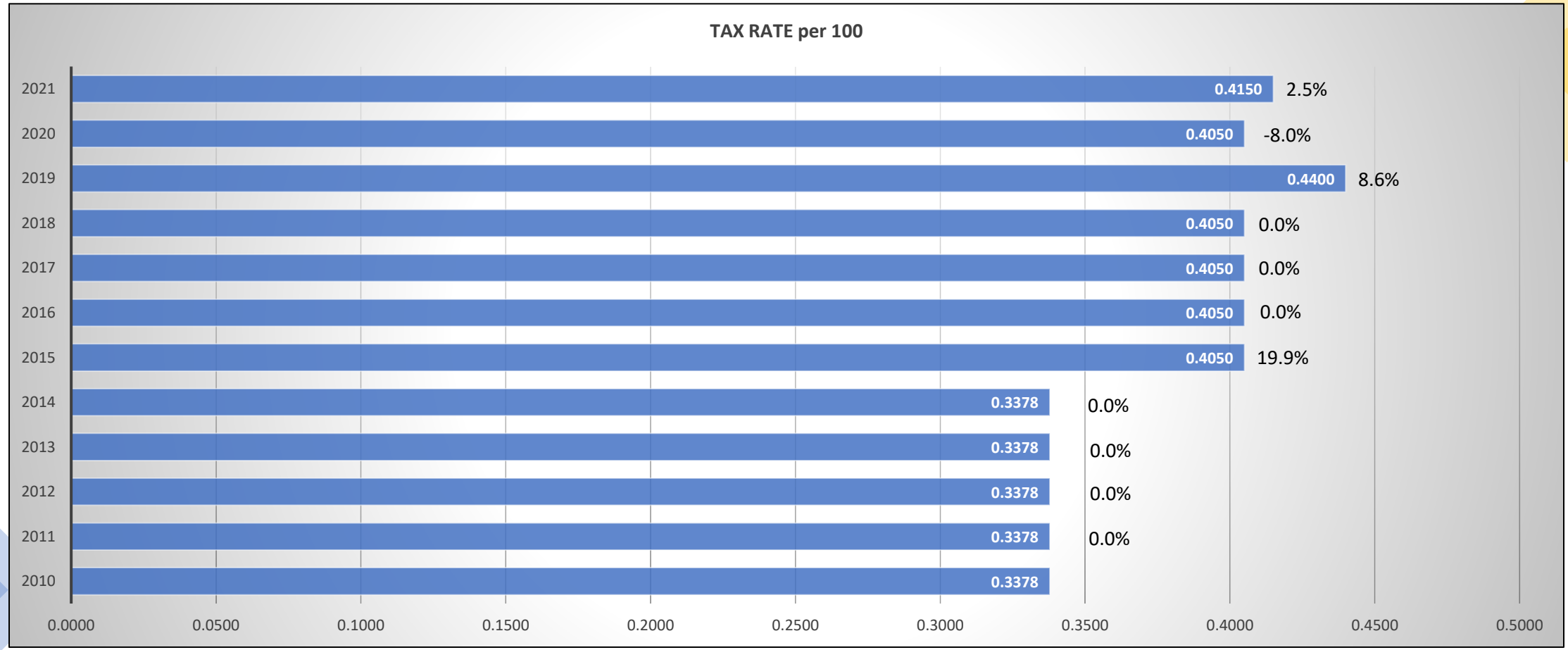
By The Numbers: Households



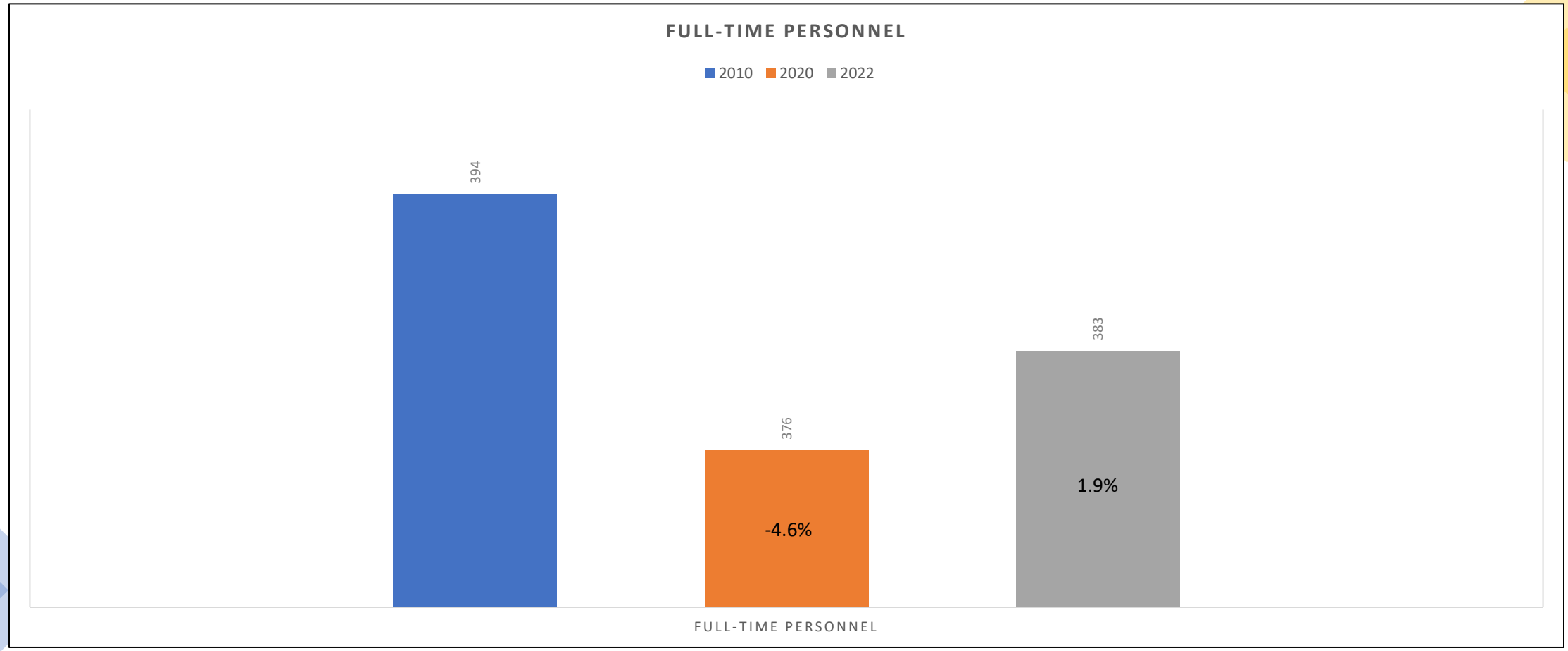
By The Numbers: Land Area



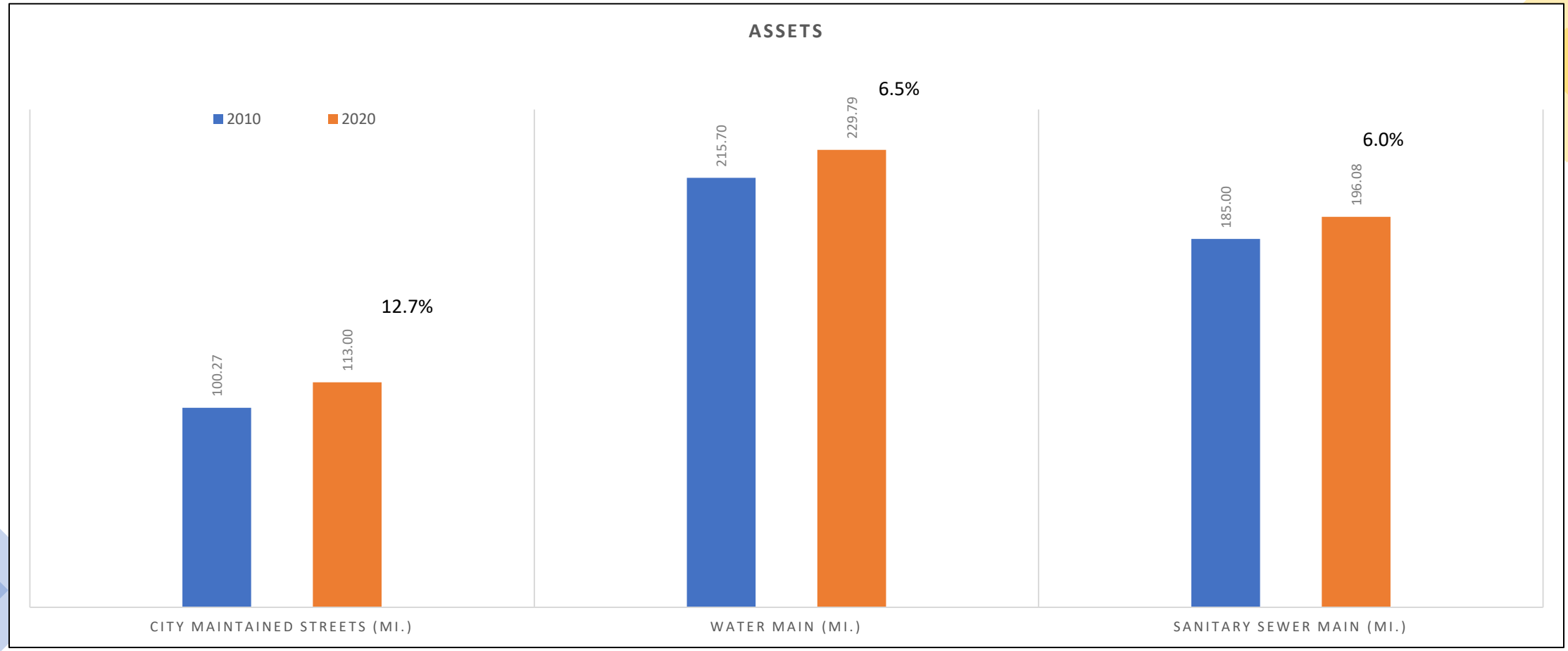
By The Numbers: Tax Rates



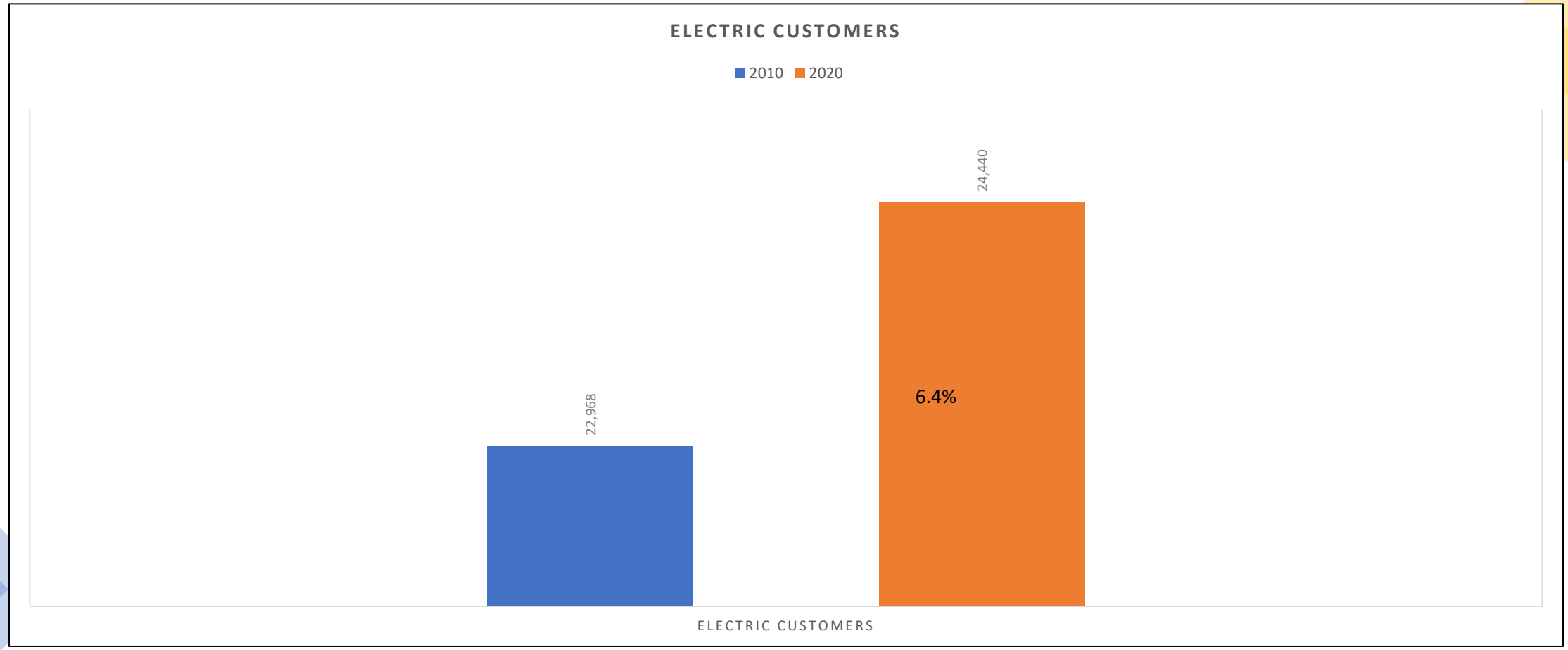
By The Numbers: Full-Time Personnel



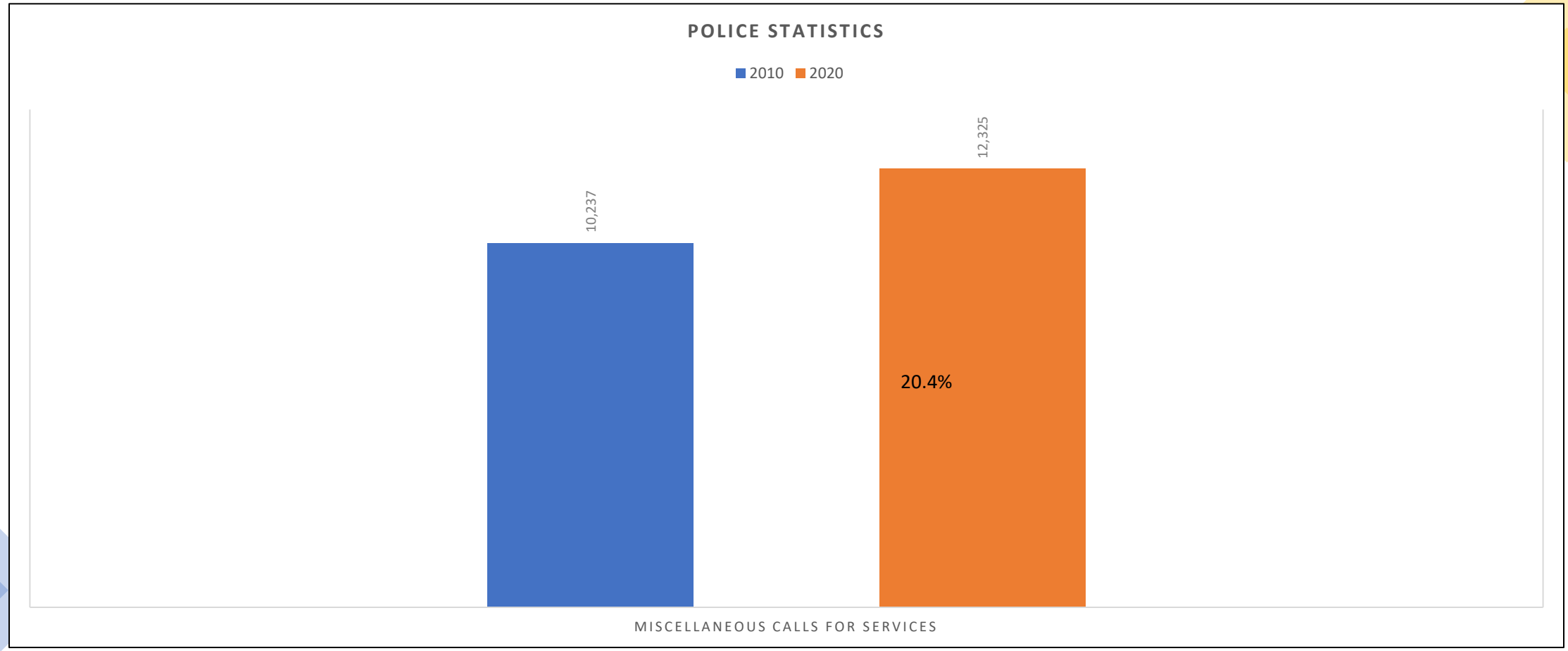
By The Numbers: Assets



By The Numbers: Services



By The Numbers: Services



PEOPLE: Challenges

- Numbers/workforce
- Compensation
- Recruitment
- Extremely competitive and limited marketplace
- Outside directives ($15 minimum wage)
- Succession and career development
- Diversity, Equity and Inclusion
- Training
- Motivation and Morale

Our #1 Asset

PEOPLE: Opportunities

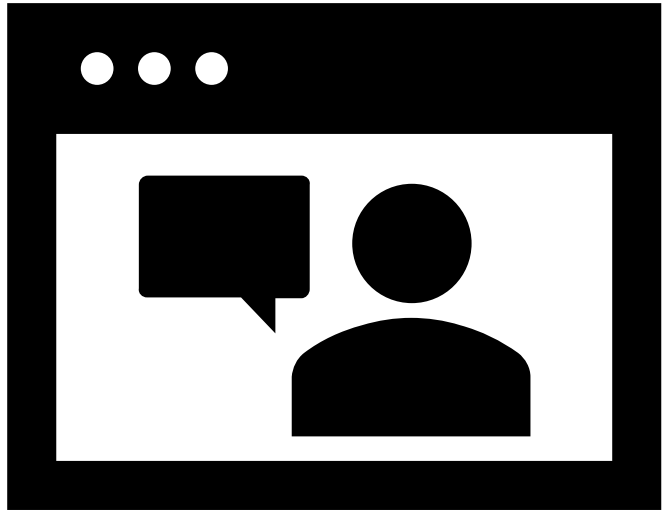
- Movement toward Market
- Career Ladders
- Recruitment Options
- Job Sharing and Interdepartmental Teams (such as DE&I)
- Social Media
- Flexible Schedules and Locations
- Information Gathering and Sharing
- Safety and well being – we care

PEOPLE: Discussion

- Recruitment and Retention (Diversity)
- Compensation and Classification (Market Equity)
- Safety and Well Being
- Growth Opportunities and Advancement (Career Ladders)
- Fairness (Equity)
- Access (Inclusion)
- Leadership

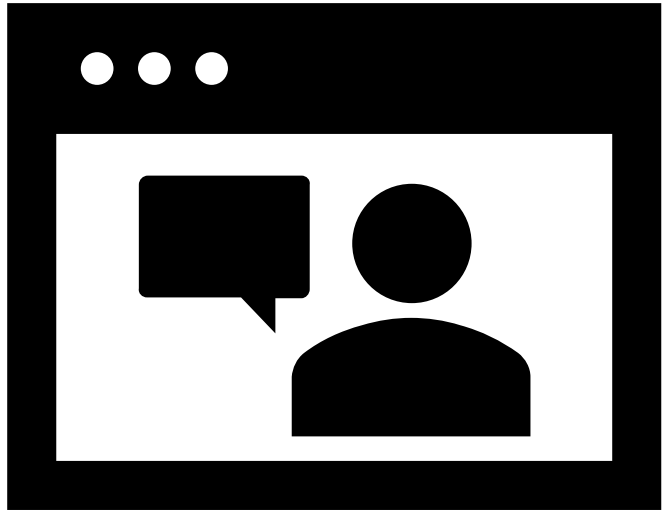
TECHNOLOGY: Challenges

- Obsolescence
- Cyber Security
- Physical Security and Access Control
- Paperless Operations
- Mobile Access
- Social Media



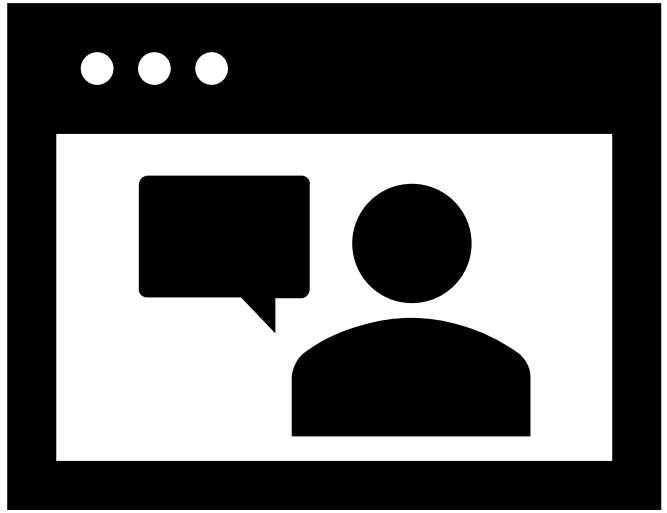
TECHNOLOGY: Opportunities

- Life Cycle Funding/Reserve Fund
- Training and Tabletop Exercises
- Tech Tuesday
- Website and Social Media
- Intranet
- Emergency Notification
- Electric Vehicles and Other Emerging Technologies



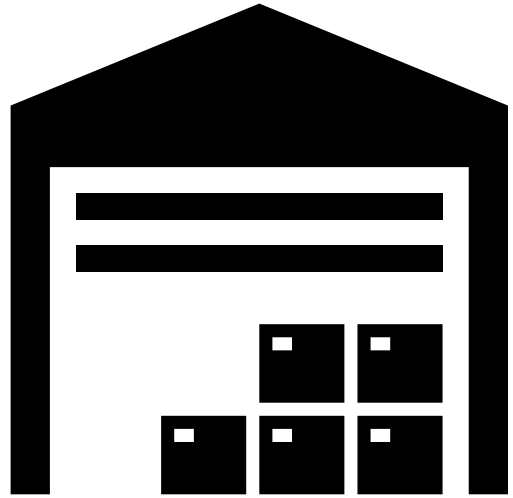
TECHNOLOGY: Discussion

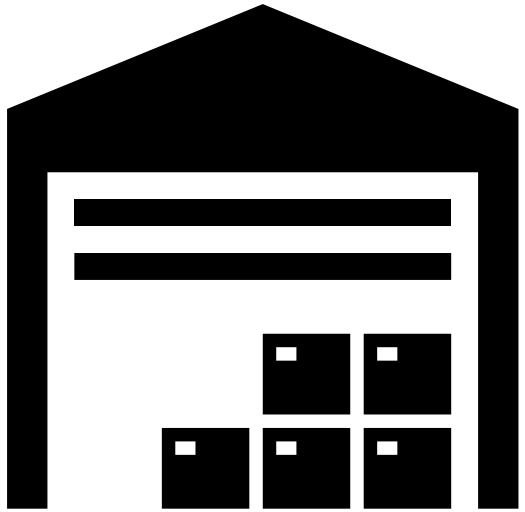
- Security
- Obsolescence and Life Cycle Support
- Paper Based Operations
- Leading Edge (or Following)
- Remote, Flexible Access, Mobile
- Access, Information, Social Media and Website



FACILITIES & OPERATIONAL CAPACITY: Challenges

- Lead times and shortages
- Inflation and cost uncertainty
- Old & outdated facilities
- Deferred maintenance
- Fleet procurement, utilization, maintenance
- Growth driven commitment to staffing and resources



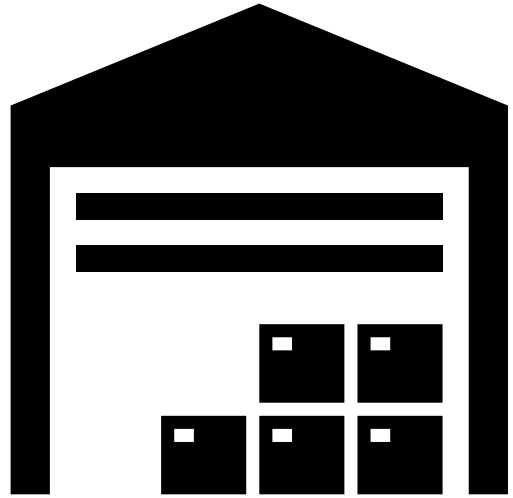


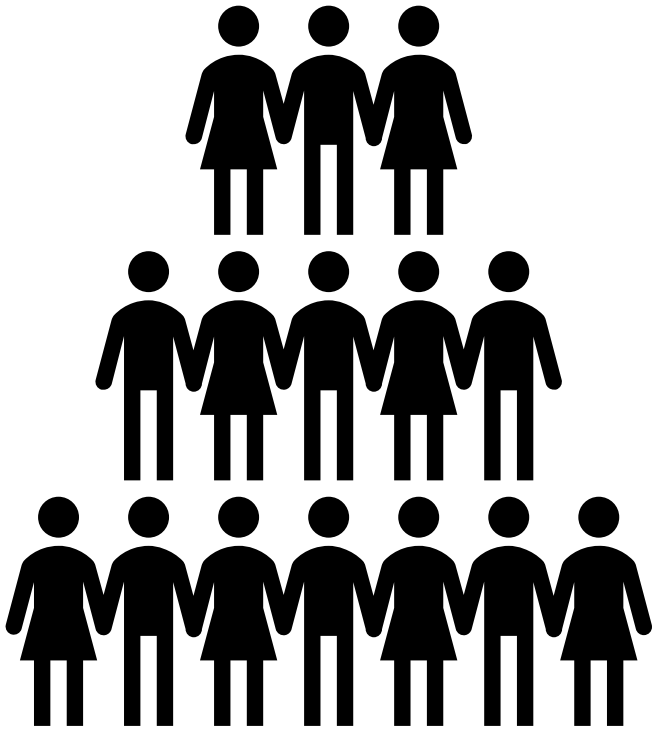
FACILITIES & OPERATIONAL CAPACITY: Opportunities

- Going digital – away from paper-based operations
- Purchasing policies
- Fleet Replacement Funding, Car pooling, EV vehicles
- Master plans for space needs – city hall, warehouse, shop
- City-wide Energy Policy and Plan

FACILITIES & OPERATIONAL CAPACITY: Discussion

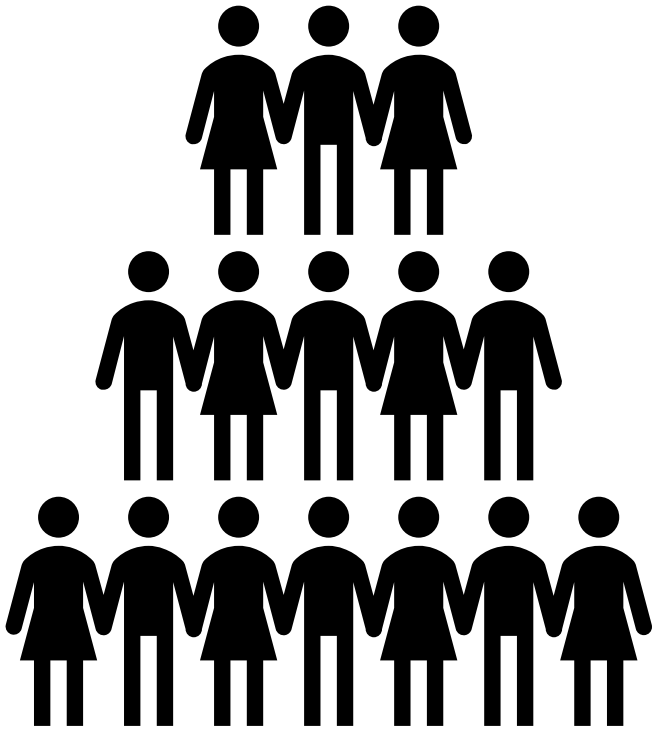
- Aging Buildings and Deferred Maintenance
- Keeping Current with Training and Equipment (especially EVs)
- Adapting to Long Lead Times and Supply Chain Issues
- Inflation, CPI Adjustments and Purchasing Issues
- Fleet Replacements, EV and Pool/Sharing
- Capital Expenditures (Utilities, Roads, etc.)
- Long Term Master Plan for Space Needs





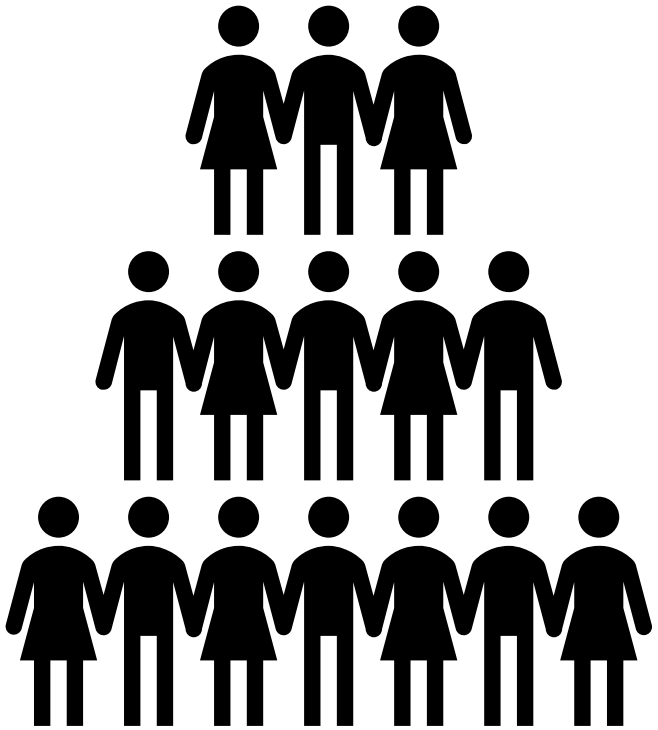
SUPPORT AND DIRECTION: Challenges

- Transformational Leadership
- Vision and Policy
- Perception – Telling Our Story
- Recognition and Reward
- Team Building – Breaking Down Silos
- Training and Skills Building



SUPPORT AND DIRECTION: Opportunities

- More than a pizza party – Council actions
- Employee “Yearbook”
- Inter-departmental teams such as DE&I
- Mentors
- Job sharing
- Celebrate victories
- Support, neutrality, consultation first



SUPPORT AND DIRECTION: Discussion

- Building Morale Through Recognition and Reward
- Removing Silos Across Departments
- Encouraging Interactions Among Employees
- Informing, Telling Our Story and Promoting Dover
- Team Building
- Listening
- Backing Staff for Decisions Made

Table 1-2: 2019 Comprehensive Plan Chapter Goals

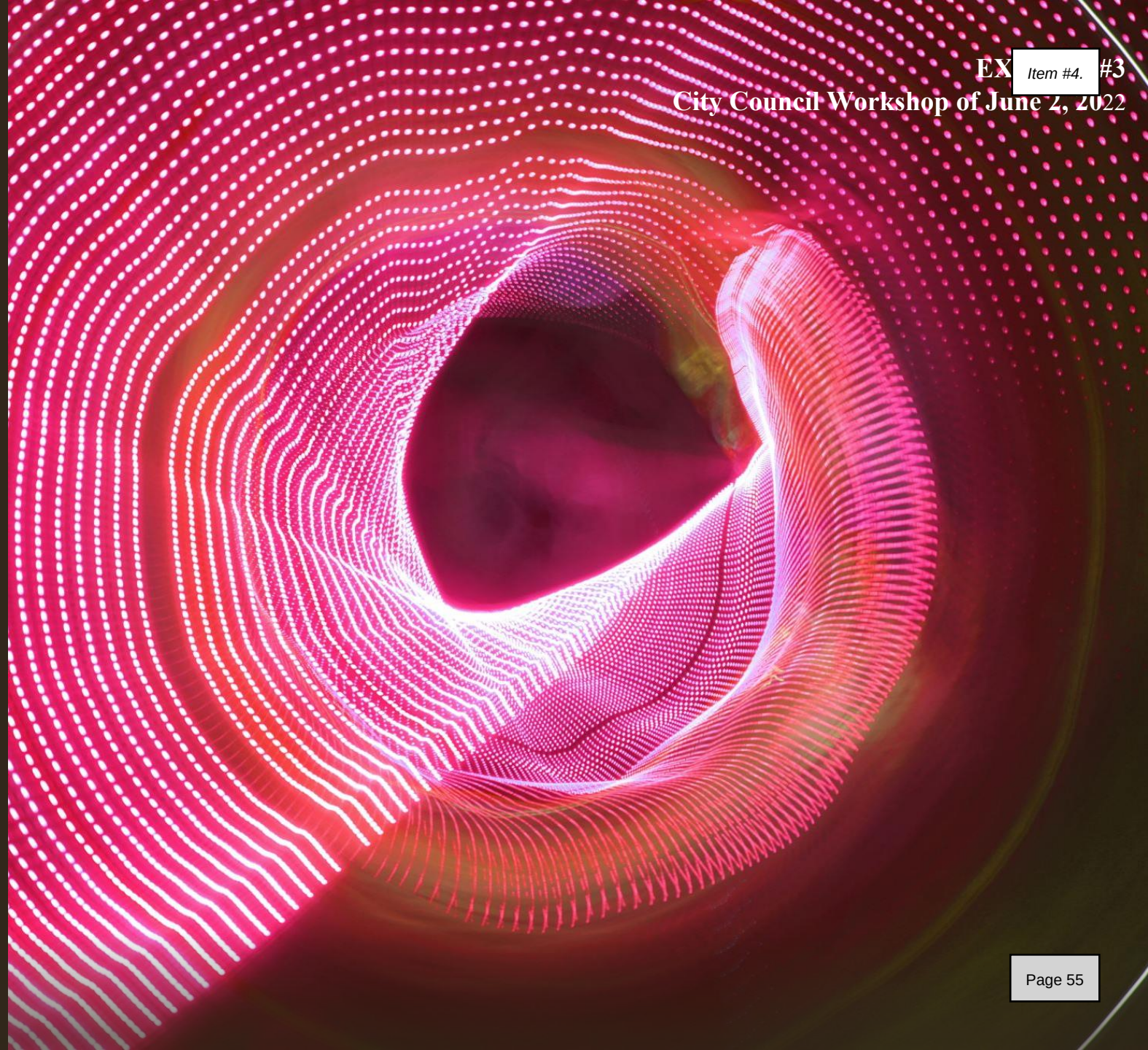
Natural Resources and Environmental Protection	**Goal 1:** Protect the Natural Environment **Goal 2:** Improve Watershed Quality **Goal 3:** Improve Air Quality **Goal 4:** Encourage Green Development and Sustainable Energy Practices **Goal 5:** Preserve Access to Open Space and Scenic Resources
Historic Preservation	**Goal 1:** Preserve and Protect Historic Resources **Goal 2:** Provide and Promote Incentives for Preservation Activities **Goal 3:** Increase Public Information on Historic Resources **Goal 4:** Collaborate with Diverse Groups and Governments
Public Utilities and Infrastructure	**Goal 1:** Proactively Maintain Existing Infrastructure and Expand Infrastructure When Beneficial **Goal 2:** Enhance Infrastructure to Meet Community Needs **Goal 3:** Meet or Exceed the State and Federal Requirements of the NPDES Permit and Stormwater Management **Goal 4:** Continue to Strive for Excellent Service
Community Services and Facilities	**Goal 1:** Provide and Maintain Quality City Services **Goal 2:** Invest in City Owned Resources **Goal 3:** Provide a System of Interconnected Open Space Areas and Recreational Opportunities **Goal 4:** Prepare Effectively for Disasters
Transportation	**Goal 1:** Preserve and Maintain the Existing Transportation System **Goal 2:** Increase Coordination with Agencies **Goal 3:** Develop and Expand Alternate Modes of Transportation **Goal 4:** Create Recommendations and Policies for Roadways and Development

Economic Development	**Goal 1:** Attract and Retain High-Paying Quality Jobs by Targeting Business Sectors that are Best Suited for Dover and Kent County **Goal 2:** Encourage the Economic Revitalization and Integrity of Dover's Downtown, including the Historic Core and the Traditional Communities Surrounding It **Goal 3:** Promote the Revitalization and Redevelopment of the Center City **Goal 4:** Ensure that Land Development, Zoning, Infrastructure and Other Development Requirements Encourage the Economic Development and Uses Desired **Goal 5:** Actively market the Garrison Oak Business and Technology Center (GOBTC) **Goal 6:** Pursue Economic Development Linked to Active Recreation **Goal 7:** Pursue Economic Development Linked to Improved Healthy Food Access
Housing & Community Development	**Goal 1:** Encourage Balanced Housing Opportunities for all Residents of the City **Goal 2:** Preserve Existing Housing Stock **Goal 3:** Provide Safe and Healthy Livable Neighborhoods **Goal 4:** Provide Homeownership Opportunities

Source: 2019 Comprehensive Plan

Retention & Recruitment Metrics

By: H. Naomi Poole



Reason for Capturing Metrics

- Human Resources metrics are Key Performance Indicators (KPI's) surrounding people operatio They are captured and tracked to measure and improve performance, engagement and productivity. HR Metrics provides insights so Leaders can make better decisions to improve and optimize practices.

- "Without big data, you are blind and deaf and in the middle of the freeway." – Geoffrey Moore

The Process:

- Gather data about your workforce
- Analyze the data in the context of overall business strategy
- Make changes to improve operations
- Assess whether the changes are working
- Adjust as necessary

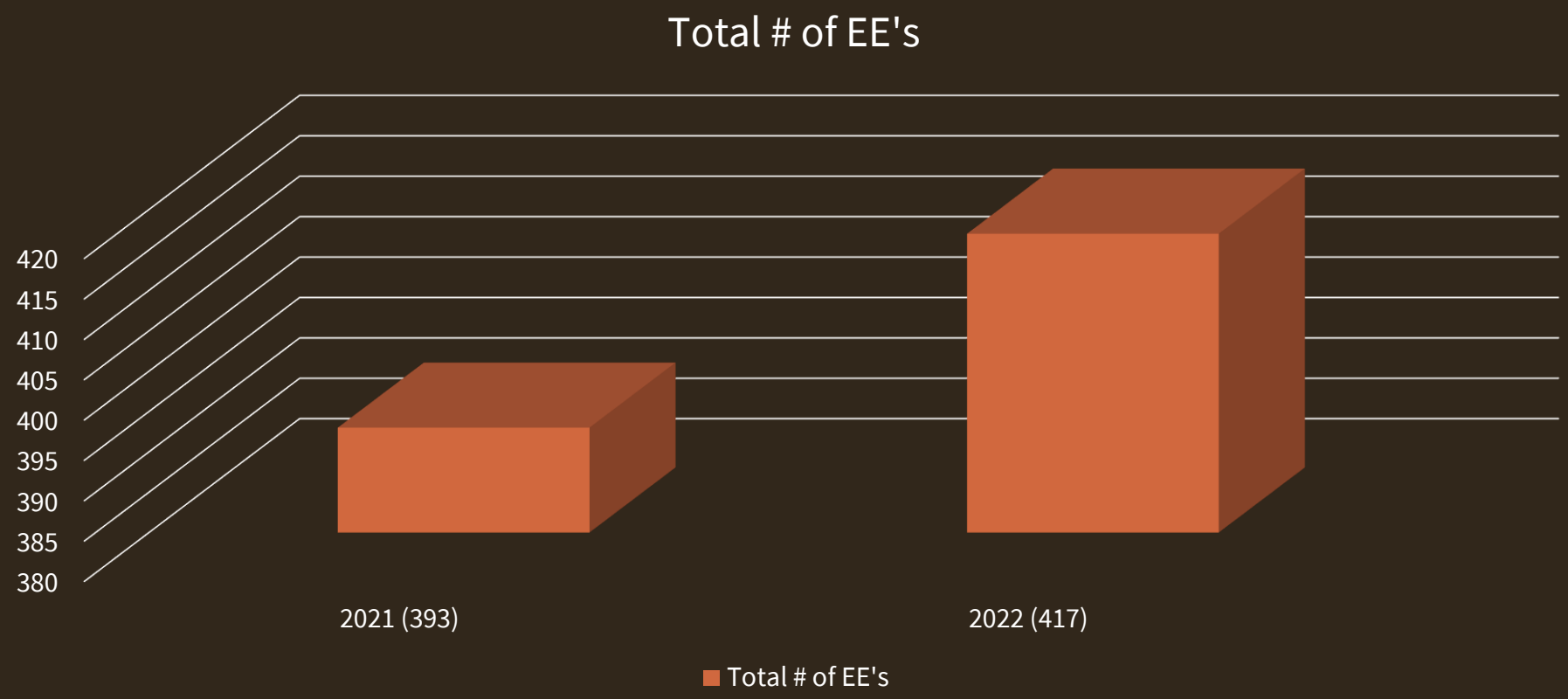
Metrics Gathered

- # of New Hires 2021, and 2022
- Total EE Count
- 2021/2022 Total # of Terms
- 2021/2022 Term Reasons
- Dept with highest Turnover 2021 and 2022
- Turnover % by Month 2021 and 2022
- Yearly Retention Rate for 2021 and 2022

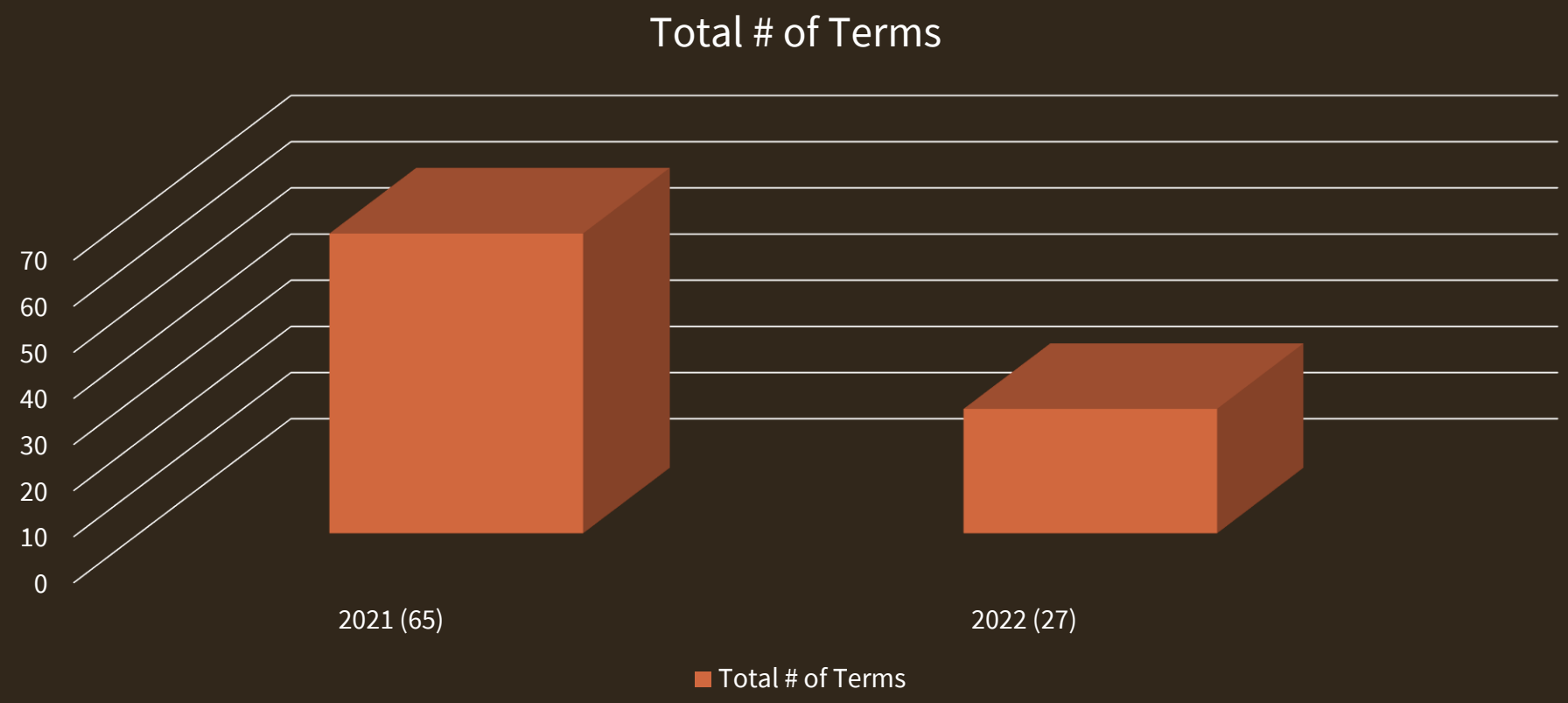
New Hires in 2021 - 38

New Hires in 2022 - 27

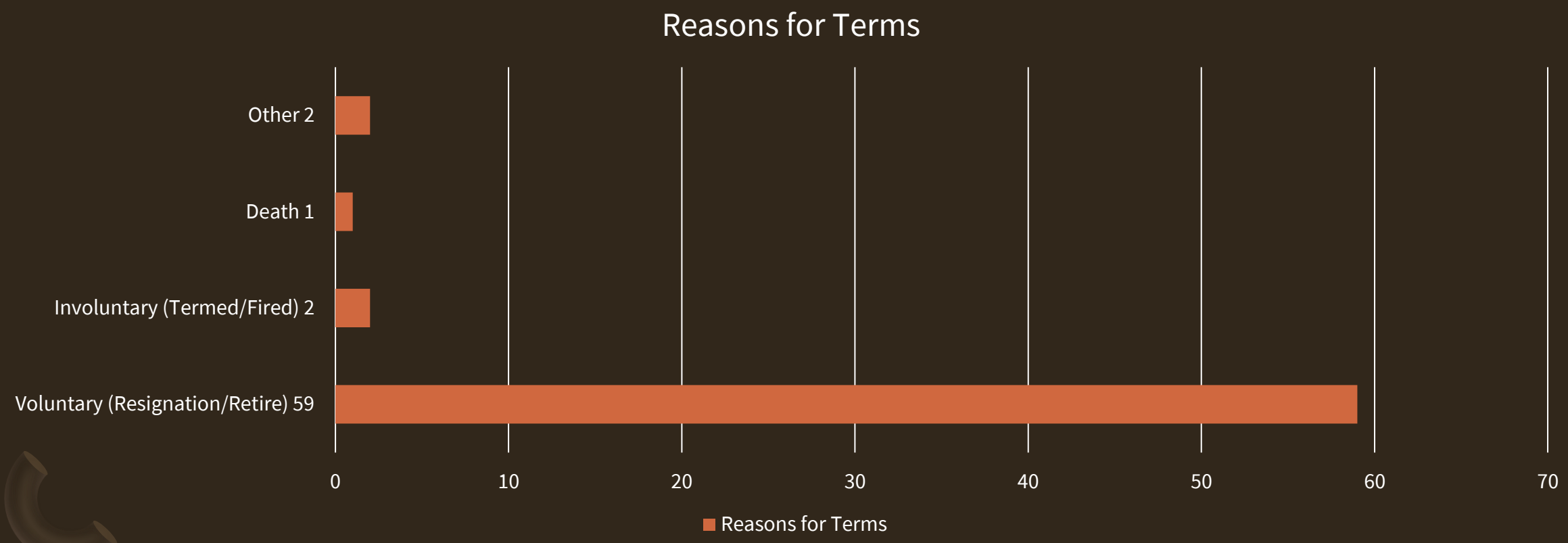
2021/2022 Total EE Count



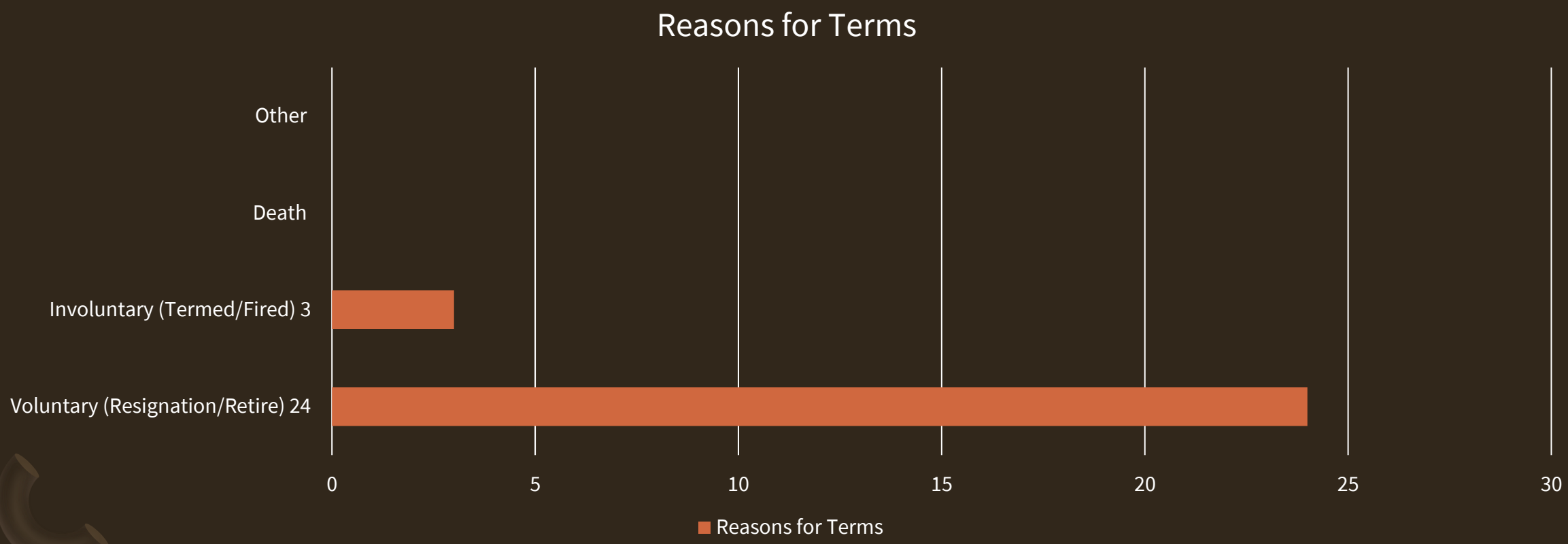
2021/2022 Total # of Terms



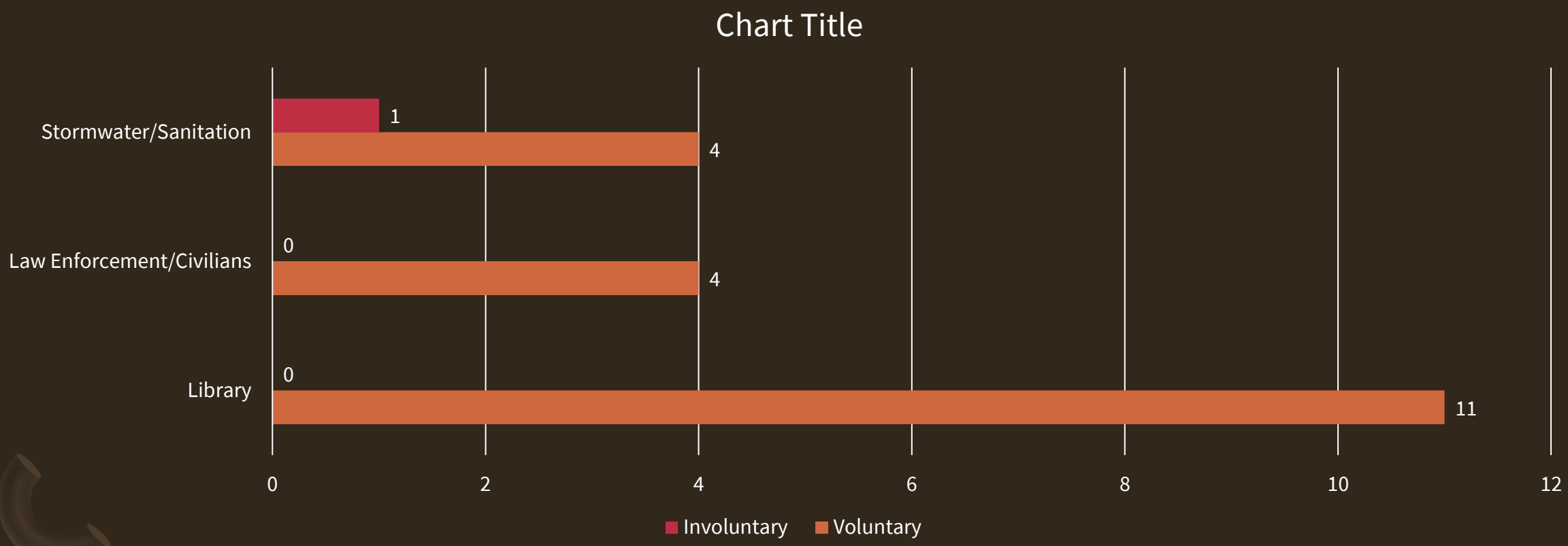
2021 Number and Reason for Terms



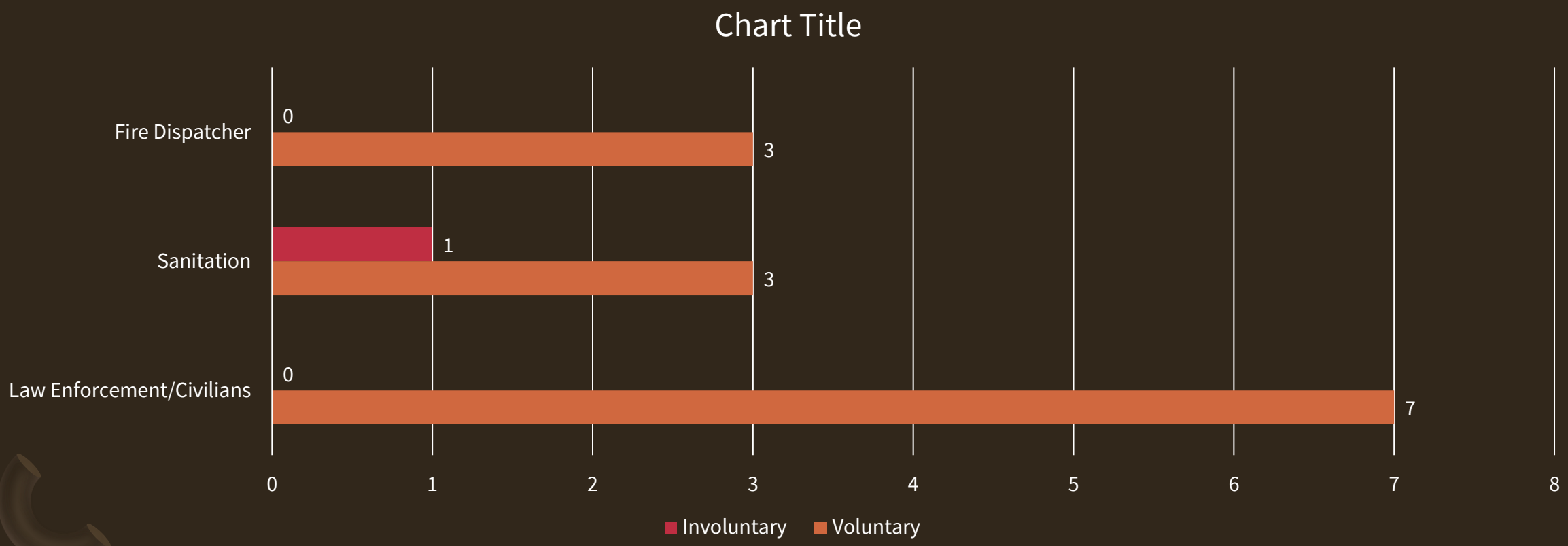
2022 Number and Reason for Terms



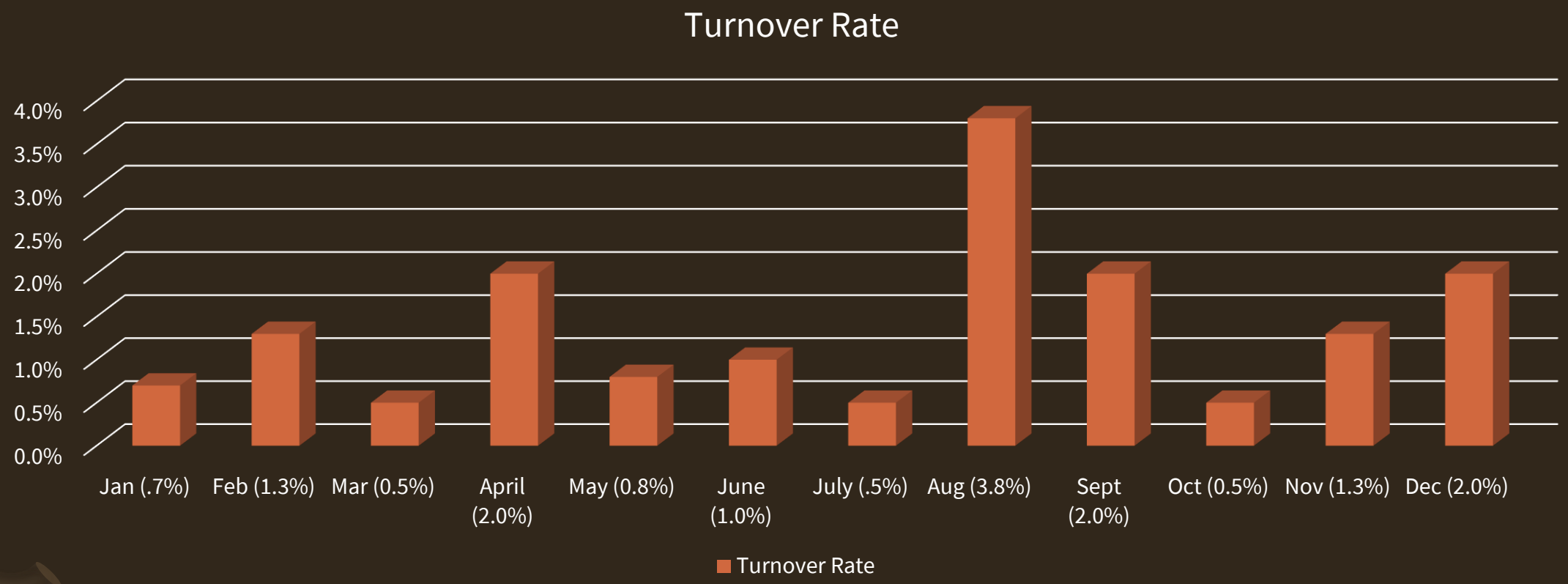
2021 Turnover – Top Departments



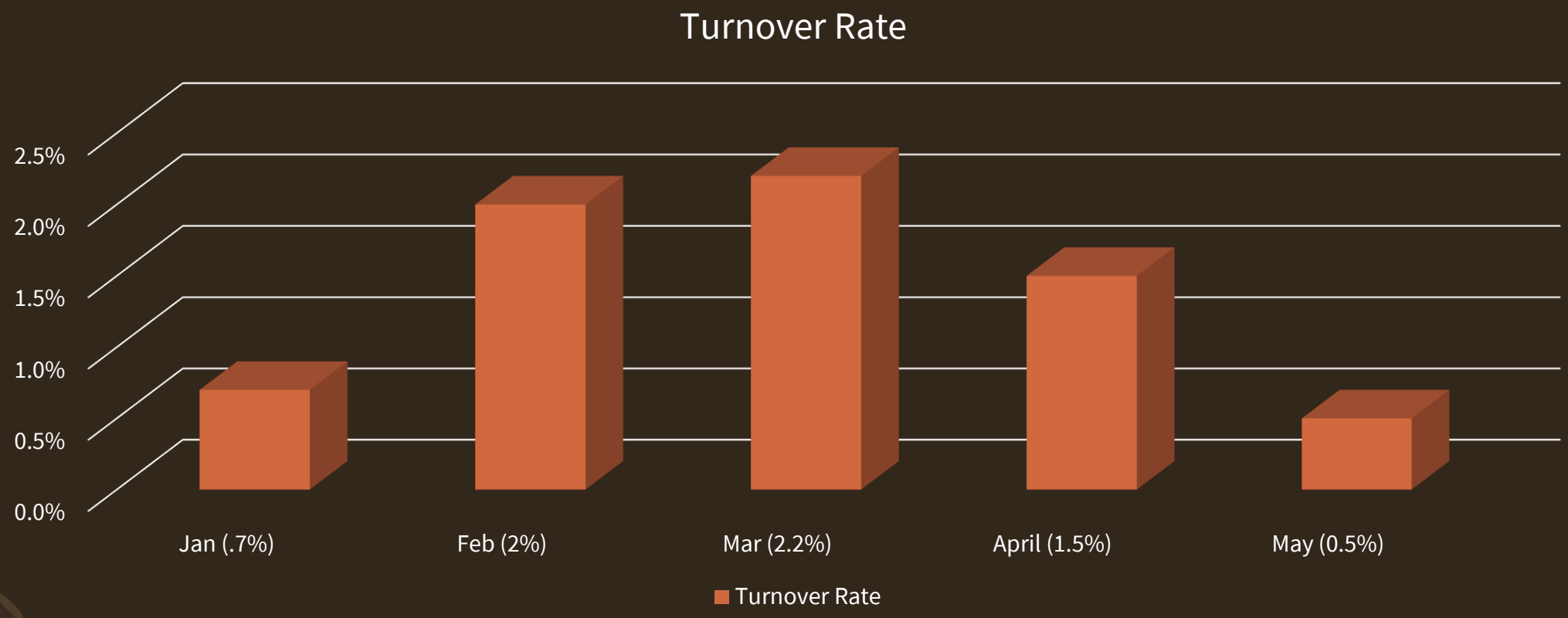
2022 Turnover – Top Departments



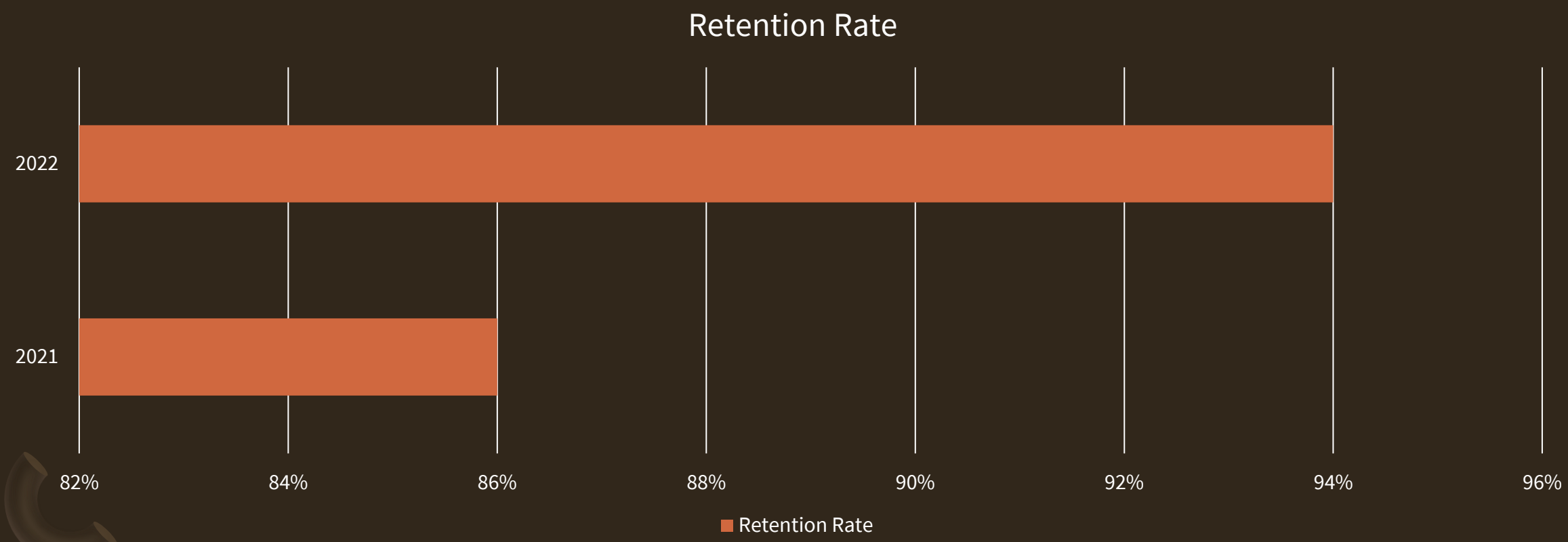
2021 Turnover Rate per Month



2022 Turnover Rate per Month



2021 & 2022 Retention Rates



Top Reasons Why People have Left the City of Dover 2021/2022

- More money and a better supervisor/Higher pay/Pension plan option
- Wasn’t looking, approached by another organization that presented an offer too good to pass up
- Dept overwhelming, workload crazy
- Did not receive adequate training
- No growth structure

Years of Service

- Years of Service for Voluntary and Involuntary EE’s range from 2 months to 9 years

- Years of Service for Retired EE’s range from 24-26 years

Hiring – Current Vacancies

Administrative Assistant (Mayor Office)- 1	Building Craftsperson II/Central Services - 1
Laborer II Parks & Recreation-1	Safety Key Accounts – 1
Electrical Engineer I – Electric Department -1	Fire Dispatcher – Fire Dept - 1
Motor Equipment Operator I/Sanitation - 2	Camp Counselor I/Parks and Rec - 5
Relief Fire Dispatcher/Fire Dept – 4	Police Cadet/Police
Communications Operator/Police – 1	MEO II/Wastewater – 1
Motor Equipment Operator I/Wastewater 2	Planner/City Manager Office – 1
Motor Equipment Operator II/Sanitation 1	HR Coordinator/HR - 1
Library Assistant/Youth Serv - 1	

Hiring Process Goals

- Implement an intuitive ATS (Applicant Tracking System) to increase the speed of application to Hiring Manager process. (Tyler)
- Utilizing this process will assist in tracking the Time to Hire metrics needed to capture viable candidates for key role.
- Hiring Managers can update notes, requests, and hiring decisions in real times to which will also become a captured metric.
- Review the current HR Hiring process, as this is a process that should be done every quarter to ensure that the process works to increase efficiency.
- The ATS system will assist us in better tracking EEO (Employment Equity Opportunity) in order to run reports to ensure that we are hiring a diverse workforce. This is not just needed for reporting purposes, in fact, it is needed to assess each department in order to review our job posting practices , interview strategies, hiring decisions, and ultimately retention.

Questions?

ENCOURAGING
CONSIDERATE
VISIONARY
HARE
HUMBLE
CONSISTENT
ARNDT
DIVERSE
SACRIFICIAL
HARE
RESPECT
DIVERSE
PILLSBURY
PATIENT
SUPPORTIVE
INSPIRATIONAL
EFFICIENT
AUTHENTIC
GRATEFUL
VISIONARY
DILLIGENT
GENEROUS
APPROACHABLE
NEIL
FRIENDLY
BOGGERTY
MODEST
TRUSTWORTHY
FAIRNESS
ACCOUNTABLE
RESPECT
FAIR
KIND
WELCOMING
SINCERE
FAIR
KIND
INTEGRITY
ACCESSIBLE
AUTHENTIC
HUMBLE
PERSONAL
GENUINE
LOGICAL
SACRIFICIAL
UNDERSTANDING
NEIL
DRIVEN
APPROACHABLE
TRUSTWORTHY
ADAPTABLE
FLEXIBLE
ACCOUNTABLE
DIVERSE
NEIL
HUMILITY
ENCOURAGING
STRATEGIC
DEDICATED
DEPENDABLE
NEIL
LOGICAL
RESPECT
SINCERE
MOTIVATOR
PERSONAL
CARING
ANDERSON
TAYLOR
APPRECIATIVE
DEDICATED
LOYAL
FAITHFUL
SERVANT
HUMILITY
ROCHA
PATIENT
DIVERSE
PASSIONATE
INTEGRITY
SUPPORTIVE
HARE
TRUTHFUL
FAIRNESS
FAIR
INFLUENTIAL
WELCOMING
CARING
FAIR
COMMUNICATIVE
FAIR
THOUGHTFUL
PASSIONATE
LOYAL
AUTHENTIC
SERVANT
ADAPTABLE
TRANSFORMATIONAL
LEADERSHIP
RELIABLE
FAIR
DRIVEN
INTEGRITY
FAITHFUL
AUTHENTIC
HARDWORKING
INFLUENTIAL
ROCHA
GENEROUS
RESPONSIVE
MOTIVATOR
ENTHUSIASTIC
ARNDT
PILLSBURY
EFFICIENT
FLEXIBLE
CARING
GENUINE
GRATEFUL
TAYLOR
SUDLERBOGGERTY
AUTHENTIC
DIVERSE
RELIABLE
FAIR
KIND
THOUGHTFUL
CONSIDERATE
DEPENDABLE
ARNDT
LOYAL
SINCERE
HARE
DRIVEN
CHRISTIANSEN
CONSISTENT
TRUTHFUL
LOYAL
SERVANT
CONSIDERATE
STRATEGIC
MODEST
DOVER COUNCIL AND MAYOR
FRIENDLY
RESPONSIVE
MODEST
DILLIGENT
STRATEGIC
SINCERE
CONSIDERATE
ENTHUSIASTIC

Anyway

People are often unreasonable,
Illogical, and self-centered;
Forgive them anyway.

If you are kind,
People may accuse you of selfish, ulterior motives;
Be kind anyway.

If you are successful,
You will win some false friends and some true enemies;
Succeed anyway.

If you are honest and frank,
People may cheat you;
Be honest and frank anyway.

What you spend years building,
Someone could destroy overnight;
Build anyway.

If you find serenity and happiness,
They may be jealous;
Be happy anyway.

The good you do today,
People will often forget tomorrow;
Do good anyway.

Give the world the best you have,
And it may never be enough;
Give the world the best you've got anyway.

You see, in the final analysis,
It is between you and God;
It never was between you and them anyway.

Source unknown

COUNCIL COMMITTEE OF THE WHOLE

The Council Committee of the Whole Meeting was held by video conference on May 24, 2022, at 6:00 p.m., with Council President Sudler presiding. Members of the Council present via video were Mr. Anderson, Mr. Boggerty, Mr. Neil, Dr. Pillsbury, Mrs. Arndt, Mr. Rocha, and Mr. Taylor. Mr. Hare was absent. Mayor Christiansen was also present via phone. Civilian members present for ethics training and their committee meetings were Chanda Jackson and James Hosfelt, *(Safety Advisory and Transportation)*, and Mr. Contant (*Legislative, Finance, and Administration)*. Michael Lewis (*Parks, Recreation, and Community Enhancement*), Dana Shelton and LaVaughn McCutcheon (*Utility*), and Daniel Shevock (*Legislative, Finance, and Administration)* were absent.

COUNCIL COMMITTEE OF THE WHOLE

Adoption of Agenda

Mr. Neil moved for adoption of the agenda, seconded by Mrs. Arndt and unanimously carried.

Ethics Training

Ms. Deborah Moreau, Commission Counsel, Delaware Public Integrity Commission, reviewed a presentation entitled "Ethics in Government."

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance and Administration Committee met with Chairman Anderson presiding.

Adoption of Agenda

Mr. Sudler moved for adoption of the agenda, seconded by Mr. Neil and unanimously carried.

Authorization of the Purchase of a Ladder Truck to Replace Ladder 2 (Chief David Carey, Dover Fire Department)

Chief David Carey, Dover Fire Department, reviewed the background and analysis regarding the purchase of an apparatus replacement for Ladder Truck 2.

Staff recommended approval of the purchase to replace Ladder 2 for $1,948,312.

Responding to Mr. Anderson, Chief Carey stated the demo truck is similar to the needs of the department. Chief Carey explained the demo truck is in the queue to be built and can be modified to meet the needs of the department.

Responding to Mr. Contant, Chief Carey stated some modifications to the demo truck would include the compartment sizes and the cross lays for the hose. Chief Carey explained by purchasing the demo truck now the Fire Department will get the truck they need, lock in a price, and payments would not begin until the fiscal year 2024.

Responding to Mrs. Arndt, Chief Carey stated upon ordering the demo he could remove any unnecessary features that would possibly lower the price.

Responding to Mr. Boggerty, Chief Carey stated the Fire Department typically sells the old truck to smaller departments that have less call volume. Chief Carey explained the money made from the sale of the truck is used to purchase new equipment such as fans and air packs.

Responding to Mr. Taylor, Chief Carey stated the Fire Department has spent approximately $70,000 dollars a year to maintain and keep the truck in service.

Mr. Boggerty moved to recommend approval of the purchase to replace Ladder 2 for the amount of $1,948,312 and for the Fire Department to evaluate all options afforded to them. The motion was seconded by Mr. Neil and unanimously carried.

Report on Police Substation in Downtown Dover (Chief Thomas Johnson, Dover Police Department)

Chief Johnson, Dover Police Department, reviewed the background and analysis of the costs associated with adding a police substation in Downtown Dover versus additional staffing.

Staff recommended increasing Police staffing to authorized strength to 111 from 106, the cost is $511,149.48 annually.

Mr. Taylor and Mr. Boggerty agreed with Chief Johnson's presentation that an increased police presence is beneficial for downtown in the form of more officers and not a police substation.

Responding to Mr. Sudler, Mayor Christiansen explained Council authorized five additional officers last fiscal year specifically to be in the community policing unit. Mayor Christiansen stated the mobile unit was on display at the law enforcement night out and other places in the community and is a holistic vehicle that is going to include the police department, behavioral health, Capital School District, and other entities in the community. Mayor Christiansen stated the Police Department is working in earnest with Council's support. Mayor Christiansen explained police substations are outdated but additional police presence is the answer. He further explained the more eyes you have on the street, not only police, but civilians and people taking interest in what is going on in their community is the answer to the situations the City of Dover has come up against.

Responding to Mr. Sudler, Chief Johnson stated he was also concerned with the ongoing confusion about the mission of the mobile mini station. Chief Johnson stated it is primarily assigned to, and the responsibility of, the community policing unit. Chief Johnson explained it is designed to be a community engagement vehicle, and it is not in most instances designed to be a crime-fighting tool. Chief Johnson further explained when the public sees the vehicle coming, the goal is for them to want to be attracted to it because of the services and individuals connected with that vehicle to connect them to needed resources and establish neighborhood relationships with policing them.

Responding to Mr. Sudler, Chief Johnson stated the additional officers would be assigned to the downtown area, Loockerman Street Corridor, and adjacent neighborhoods. Chief Johnson explained for consistency, the overlay zone, of the Downtown Development District is the most logical way to assess how well it is functioning. Chief Johnson further explained proactive police work would be constitutionally conscious, still full of options for alternative solutions, but also in the vein of trying to address the street-level criminal behavior and quality of life problems plaguing both homeowners and merchants along the Loockerman Street Corridor. Chief Johnson stated the unit would consist of 5 officers assigned to the area to address

anything to degrade the downtown area with proactive police behavior. Chief Johnson explained if the situation called for it, the new unit may partner with community policing for a combined approach, if necessary.

Responding to Mr. Sudler, Chief Johnson stated the Police Department is prioritizing its projects, for example, they have reassigned the motorcycle unit to downtown. Chief Johnson explained by doing this there are fewer officers patrolling for traffic violations.

Responding to Mr. Rocha, Chief Johnson stated if five officers were approved today the Department is in a hiring cycle to go through the summer for the fall academy. Chief Johnson explained the recruits would be sworn officers by January 2023 and would complete field training and be independent by March or April 2023.

Responding to Mr. Rocha, Chief Johnson stated as of now police officers can only commit someone if they are a danger to themselves or others. Chief Johnson explained if the behavioral health unit were to respond the clinician could have a side dialogue with the citizen and they could accept a treatment plan or voluntary commitment.

Mr. Boggerty suggested moving forward the vehicle should be called the community policing unit and not a mini mobile police substation.

Mayor Christiansen stated to hire five new officers would cost $1.75 per hundred dollars of assessment to the entire community across the board. Mayor Christiansen suggested the new unit will be patrolling the downtown development district and Council should consider reinstating the Business Improvement District Assessment Tax.

Responding to Mr. Taylor, Chief Johnson stated Dover Police Department has signed a Memorandum of Understanding with Delaware State University to allow closer cooperation. Chief Johnson also stated conversations are also being had with Capital Police Department. Chief Johnson explained extra duty commitments such as Firefly both entities helped.

Responding to Mr. Anderson, Chief Johnson stated he has been reviewing legislation and lobbied to comment on several different pieces in recent weeks. Chief Johnson explained one piece is the victims' services funding it is being cut at a federal level.

Responding to Mr. Anderson, Chief Johnson stated he envisions the new unit would be data-driven and focused on the Loockerman Street Corridor. Chief Johnson explained during evening and night the model may look different and branch to neighborhoods to improve quality of life and crime reduction.

Responding to Mr. Contant, Chief Johnson stated he is currently looking to hire eight new recruits to fill vacancies.

Responding to Mr. Contant, Mr. Hugg stated the budget deficit is roughly 7.5 million dollars. Mr. Hugg contributed the deficit to the general fund budget relying on a 10-million-dollar contribution from the electric fund to support operations. Mr. Hugg explained with the rising costs of energy and whole power costs there

will only be a 5-million-dollar transfer from the electric fund in the Fiscal Year 23 budget. Mr. Hugg stated he would support Mayor Christiansen's suggestion of alternative funding sources for the 5 police officers.

Responding to Mr. Anderson, Mr. Hugg stated at the budget hearing meetings next week the City Managers' Office will propose adjustments to the purchase power cost item. Mr. Hugg explained there will be adjustments to the basic kilowatt charge and will be planning to do a new rate study or interim rate study for next year. Mr. Hugg further explained the wholesale energy cost has risen from 56 million dollars to 90-95 million dollars.

Responding to Mrs. Arndt, Chief Johnson stated a decision did not need to be made right now on the additional officers. Chief Johnson also stated interviews and offers of employment would last through July.

Mr. Sudler stated he agreed with Mayor Christiansen and Mrs. Arndt that Council should consider alternate funding for the additional officers.

Mr. Neil moved to defer increasing Police staffing to authorized strength to 111 from 106, cost is $511,149.48 annually to the budget hearings scheduled for May 31, 2022 and June 1, 2022. The motion was seconded by Mr. Anderson and unanimously carried.

Mr. Neil moved for adjournment of the Legislative, Finance, and Administration Committee meeting, seconded by Mr. Boggerty and unanimously carried.

Meeting adjourned at 8:28 p.m.

Mr. Sudler moved for adjournment of the Council Committee of the Whole meeting, hearing no objection the meeting adjourned at 8:28 p.m.

Roy Sudler Jr.
Council President

RS/re
S:\AGENDAS-MINUTES-PACKETS-PRESENTATIONS-ATT&EXH\Committee-Minutes\TEMPLATES\CCW Minutes TEMPLATE.wpd

Board of Assessment Appeals

May 25, 2022

The Board of Assessment Appeals was brought to order at 10:30 AM, by Chairman William Garfinkel. Board Members present were Chairman William Garfinkel, Board Members Tom Burns, Doug Doyle, John Davis as well as City Deputy Solicitor Gary E. Junge. Staff present were Customer Service Director Patricia Marney and Administrative Assistant Annette Hart.

Agenda Additions/Deletions

By unanimous vote, the agenda was approved as presented.

Exempt Requests

Central Delaware Habitat for Humanity

Location:	**Exempt Request:**
25 S Governors Ave.	$ 100,700

BACKGROUND AND ANALYSIS

An exemption request for the above referenced property was submitted to the Assessor's Office.

The property was purchased in December 2021. The building on this property will be demolished and rebuild.

Once this property is complete and the ownership is transferred, the property will be added back to the tax roll.

RECOMMENDED ACTION: Recommend that the request for exemption be reviewed.

Location:	**Exempt Request:**
23 S Governors Ave	$97,100

BACKGROUND AND ANALYSIS

An exemption request for the above referenced property was submitted to the Assessor's Office.

The property was purchased in December 2021. The building on this property will be demolished and rebuild.

Once this property is complete and the ownership is transferred, the property will be added back to the tax roll.

Location:	**Exempt Request:**
13 S New St.	$16,100

BACKGROUND AND ANALYSIS

An exemption request for the above referenced property was submitted to the Assessor's Office.

The property was purchased in December 2021. The building on this property will be demolished and rebuild.

Once this property is complete and the ownership is transferred, the property will be added back

This property has an outstanding property tax due for this current year, which will be waived upon approval of the request.

Ms. Starke, Finance Director represented Central Delaware Habitat for Humanity and started by telling the board that the organization is a non-profit organization.

She explained that once the homes are complete, they would be turned over to the new owner at which time the property would go back on the City of Dover tax roll.

Mr. Burns told the board members that he would approve the exemption as long as the old buildings would be torn down and rebuild in a timely manner. He wanted to make sure that the lots would not sit empty for years to come.

Ms. Starkey explained that the organization typically builds 5 to 7 homes a year and did not see a problem having the homes build in a timely manner.

Mr. Burns asked how long the exempt status would remain in effect after it was granted.

Chairman Garfinkle believed that the exemption would stay until revoked but mentioned that the board made revisions in the past.

Mr. Doyle agreed with Mr. Burns, he also believed that a time limit would be beneficial.

Mr. Davis also agreed that an exemption approval for 2 years would be reasonable and deter from potential land banking by the organization.

Mr. Davis made the motion to accept the exemption for 2 years subject to review.

Mr. Burns seconded the motion.

Chairman Garfinkel wanted to make sure that property taxes would be paid once the property is turned over to the new owner.

Ms. Starke explained that the new owner would be receiving the Tax Abatement the City of Dover offers, which would exempt the owner from property tax for the first year and there would be an increase in taxes over a range of 5 years.

Motion carried 4-0.

Mrs. Marney pointed out that one of the properties had an outstanding tax bill, which should be waived, because the application was submitted after the Board of Assessment Appeals met in May of 2021.

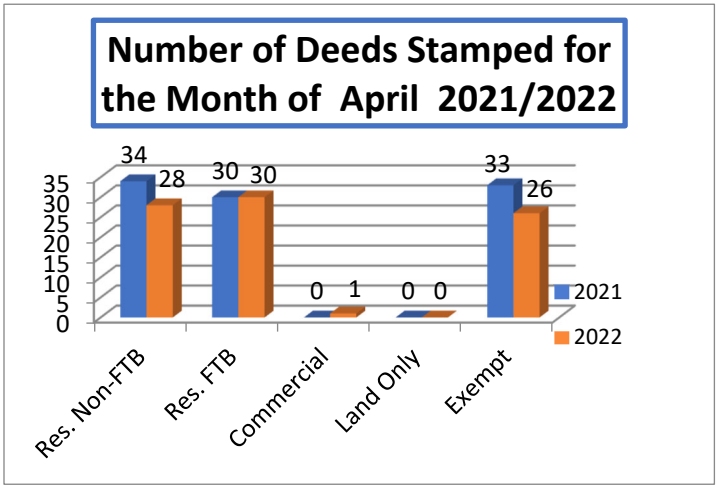
Mr. Burns made the motion to waive the outstanding tax bill, which was seconded by Mr. Doyle.

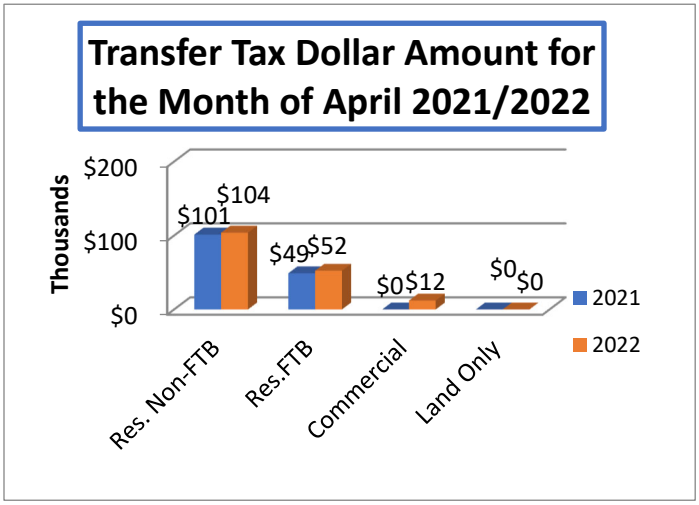
Motion carried 4-0.

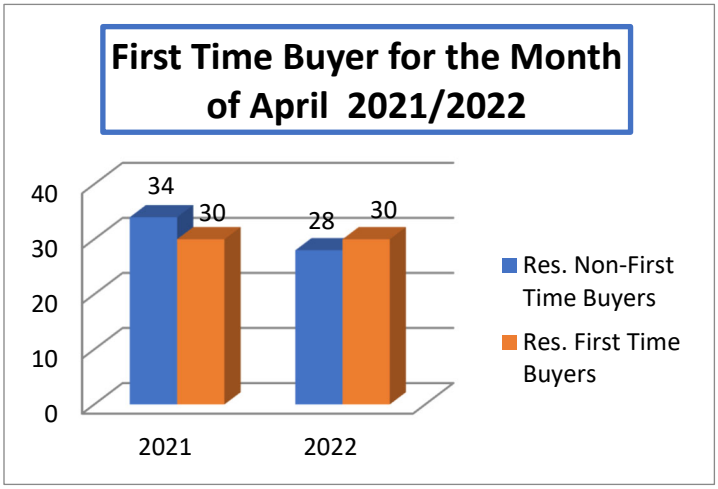
The meeting was adjourned at 11:12 A.M

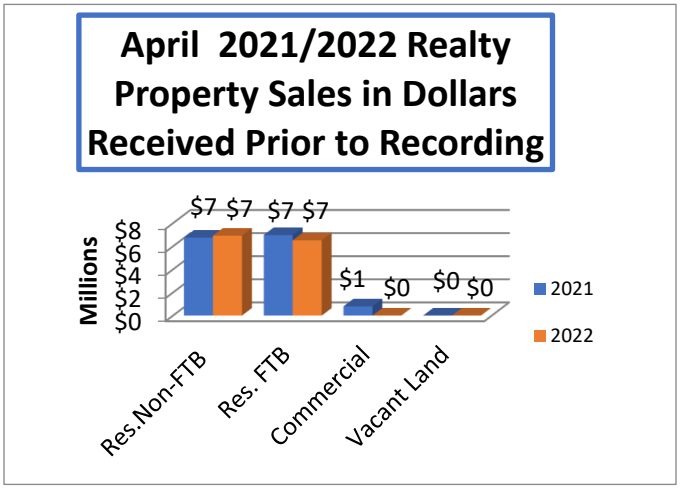
Monthly Report
April 2022

Office of City Assessor









Major Updates

	Feb - 21	March - 22	April - 22
Assessment Change	**$0**	**$4,924,400**	**$0**

Residential Sales Ratio Report

Sales in Study	Total Assessed Value	Total Sale Price	Ratio	PRD
29	**$5,256,000**	**$7,921,820**	**0.66**	**1.02**

Ratio – Assessed Value divided by Sale Price. **PRD – Mean –** A PRD above 1.03 tends to indicate assessment regressivity – high valued properties are under appraised relative to low valued properties. A PRD below .98 tends to indicate assessment progressivity – high valued properties are relatively over appraised.

Tax Office

Supplemental Billing

- April Supplemental bills went out totaling $4,940.06

Appeals

- Posted Assessment Register on the web, in City Hall, Dover Library and Assessor's Office.

- Appeals and Exempt Requests submitted by the April 29, 2022, deadline:

Commercial: 3
Residential: 1
Exemption Request: 3

PARID	NBHD	LUC	ADDRESS	UNITS	STYLE	YRBLT	STORIES	SFLA	GRADE	CDU	TOTAL APPR	SALE DT	PRI	R
ED05-056.20-01-40.00	18	R10	191 MAPLE GLEN DR	1	14	2002	1	1932	B+	AV	233,000	27-APR-22	405,5	7
ED05-066.16-02-23.00	3	R10	40 MAPLE DALE RD	1	5	2003	2	2618	A-	AV	305,600	01-APR-22	475,000	.64
ED05-067.13-01-27.00	3	R10	50 S PRESTWICK CT	1	6	1976	2	4160	B-	AV	336,300	27-APR-22	365,000	.92
ED05-067.13-01-72.00	3	R10	28 ST ANNES CT	1	5	1974	2	2966	B-	VG	319,700	04-APR-22	475,000	.67
ED05-067.13-02-19.00	3	R10	157 BALTUSROL RD	1	5	1973	2	2179	C+	AV	206,800	19-APR-22	366,317	.56
ED05-067.15-01-32.00	2	R10	75 VILLAGE DR	1	13	1974	2	1280	C-	AV	109,100	14-APR-22	205,000	.53
ED05-067.15-02-09.00	2	R10	7 BROWN ST	1	14	1971	1	1152	C-	VG	137,400	18-APR-22	222,000	.62
ED05-067.15-03-05.00	2	R10	45 MCKEE RD	1	14	1960	1	864	C-	AV	115,500	29-APR-22	189,900	.61
ED05-067.15-04-20.00	10	R10	821 WOODCREST DR	1	5	1966	2	1880	C	GD	179,400	14-APR-22	245,599	.73
ED05-067.15-04-26.00	10	R10	828 WILSON DR	1	5	1966	2	1952	C	AV	176,100	28-APR-22	295,000	.60
ED05-067.20-02-71.01	8	R10	530 N STATE ST	1	3	1999	1.5	1695	C+	AV	166,900	29-APR-22	295,000	.57
ED05-068.13-01-43.00	13	R10	556 BUCKSON DR	1	14	1969	1	1080	C	VG	161,600	11-APR-22	255,000	.63
ED05-068.14-03-48.00	13	R10	1226 HARRISON DR	1	5	1964	2	1524	C+	GD	162,300	08-APR-22	285,000	.57
ED05-068.15-05-03.00	6	R10	233 TEA PARTY TRL	1	13	2021	2	1629	B-	AV	197,300	01-APR-22	260,000	.76
ED05-068.18-03-31.00	7	R10	1018 WHITE OAK RD	1	14	1952	1	672	C-	AV	93,200	01-APR-22	146,000	.64
ED05-076.05-02-07.00	14	R10	13 STONEY DR	1	8	1985	2	1536	C+	GD	164,900	01-APR-22	247,000	.67
ED05-076.06-05-40.00	17	R10	142 COLONY DR	1	5	1986	2	2251	B-	AV	245,300	15-APR-22	317,500	.77
ED05-076.07-01-63.00	10	R10	955 FOREST ST	1	3	1930	1	1338	C	FR	127,200	27-APR-22	160,000	.80
ED05-076.08-02-38.00	9	R10	231 N QUEEN ST	1	1	2017	2	1720	C+	AV	164,500	25-APR-22	315,000	.52
ED05-076.08-06-54.00	9	R10	411 REED ST	1	1	1925	2	964	C	AV	74,300	08-APR-22	67,000	1.11
ED05-076.10-03-09.00	16	R10	1417 S FARMVIEW DR	1	8	1990	2	1435	C	AV	141,600	07-APR-22	230,000	.62
ED05-076.13-04-69.00	14	R10	306 NORTHDOWN DR	1	13	2002	2	1848	C+	AV	147,500	28-APR-22	220,000	.67
ED05-076.13-05-21.00	14	R10	412 CHARRING CROSS DR	1	13	2001	2	1848	C+	AV	146,800	14-APR-22	235,000	.62
ED05-076.14-02-05.00	14	R10	220 TRAFALGAR DR	1	13	2004	2	1823	C+	AV	154,700	25-APR-22	245,000	.63
ED05-076.20-02-30.00	12	R10	1128 YEARSLEY DR	1	16	1963	1	1704	C+	AV	164,300	01-APR-22	212,000	.78
ED05-077.07-06-85.00	6	R10	324 NOB HILL RD	1	1	2016	2	1920	B-	AV	228,100	14-APR-22	325,000	.70
ED05-077.11-02-71.00	6	R10	623 ROBERTA AVE	1	5	1967	2	1544	C+	AV	175,600	14-APR-22	240,000	.73
ED05-077.11-03-49.00	6	R10	121 HOLMES ST	1	13	1991	2	1224	C	AV	124,300	05-APR-22	183,000	.68
LC05-068.08-01-15.00	3A	R10	120 MOURNING DOVE LN	1	5	2021	2	2180	A+	GD	296,700	05-APR-22	440,000	.67

CITY COUNCIL

COMMUNITY ENHANCEMENT FUND REPORT

April 2022

CITY COUNCIL COMMUNITY ENHANCEMENT FUND

JULY 1, 2021 - NOVEMBER 1, 2021

100-10-12-99-000-53037

Current Balance	-	**$11,750.00**
BUDGETED AMOUNT		**COMMUNITY ENHANCEMENT FUND - $2,500 FOR EACH COUNCIL MEMBER PER DISTRICT AND $5,000 FOR THE AT-LARGE COUNCIL MEMBER. THE PURPOSE OF THE FUND IS TO ALLOW MEMBERS TO CONTRIBUTE FUNDS TO A SMALL PROJECT OR COMMUNITY NEEDS IN EACH DISTRICT.**
TOTAL		

DATE	COUNCIL SPONSOR	VENDOR	DESCRIPTION	P.O. #/ INVOICE #	TOTAL CHARGES	YEAR TO DATE
07/09/21	Anderson	Code Purple Kent County	Councilman Anderson authorized the designation of $250.00 of his community enhancement funds to Code Purple Kent County for assisting 6 students to receive free lessons for three months at the Dog Pound Training Center	Email from David Anderson dated 07/01/2021 and letter from Ennio Emmanuel CPKC dated 06/30/2021	$250.00	$250.00
07/28/21	Anderson	Westside Family Healthcare	Councilman Anderson authorized the designation of $350.00 of his community enhancement funds to the Westside Family Healthcare for 275 backpacks, children dental hygiene kits for the Greater Dover Healthcare Blitz (IRT) from 08/01 - 09/2021	Email from David Anderson dated 07/22/2021 and letter from Ms. Maggie Norris Bent dated 07/22/2021	$350.00	$600.00
07/28/21	Arndt	Westside Family Healthcare	Councilperson Arndt authorized the designation of $350.00 of her community enhancement funds to the Westside Family Healthcare for 275 backpacks, children dental hygiene kits for the Greater Dover Healthcare Blitz (IRT) from 08/01 - 09/2021	Email from Tricia Arndt dated 07/23/2021 and letter from Ms. Maggie Norris Bent dated 07/22/2021	$350.00	$950.00

CITY COUNCIL FY 21/22

07/28/21	Rocha	Westside Family Healthcare	Councilman Rocha authorized the designation of $500.00 of his community enhancement funds to the Westside Family Healthcare for 275 backpacks, children dental hygiene kits for the Greater Dover Healthcare Blitz (IRT) from 08/01 - 09/2021	Email from Gerald Rocha dated 07/22/2021 and letter from Ms. Maggie Norris Bent dated 07/22/2021	$500.00	$1,450.00
08/18/21	Neil	Persimmon Park Place	Councilman Neil authorized the designation of $100.00 of his community enhancement funds to Persimmon Park Place to provide school supplies to families in need	Email from Fred Neil dated 08/16/2021 and email from Ms. Karen M. Reilly-Morton dated 08/16/2021	$100.00	$1,550.00
09/08/21	Rocha		Councilman Rocha authorized the designation of $150.00 of his community enhancement funds to Main Street Dover for the Paint Dover! Event	Email from Gerald Rocha dated 09/03/2021 and Invoice from Ms. Diane Laird #08-16-21-DDP-PD-CounRocha	$150.00	$1,700.00
10/04/21	Anderson	Central Delaware Housing Collaborative - House for Hope	Councilman Anderson authorized the designation of $500.00 of his community enhancement funds to Central Delaware Housing Collaborative - House for Hope to assit with filing their IRS Tax Form 990 for nonprofits	Email from David Anderson dated 09/29/2021 and letter from Mr. Larry W. Merchant dated 09/28/2021	$500.00	$2,200.00
10/04/21	Boggerty	Central Delaware Housing Collaborative - House for Hope	Councilman Boggerty authorized the designation of $500.00 of his community enhancement funds to Central Delaware Housing Collaborative - House for Hope to assit with filing their IRS Tax Form 990 for nonprofits	Email from Andre Boggerty dated 09/30/2021 and letter from Mr. Larry W. Merchant dated 09/28/2021	$500.00	$2,700.00
10/04/21	Taylor	Main Street Dover	Councilman Taylor authorized the designation of $500.00 of his community enhancement funds Main Street Dover to sponsor their Paint Dover Event	Email from Ralph Taylor, Jr. dated 10/06/2021 and invoice from Diane Laird dated 09/14/2021	$150.00	$2,850.00

CITY COUNCIL FY 21/22

11/17/21	Taylor	DEMCO	Councilman Taylor authorized the designation of $300.00 of his community enhancement funds to DEMCO for Christmas Gifts	Email from Ralph Taylor, Jr. dated 11/17/2021 and invoice from DEMCO dated 11/17/2021	$300.00	$3,150.00
11/17/21	Boggerty	DEMCO	Councilman Boggerty authorized the designation of $200.00 of his community enhancement funds to DEMCO for Christmas Gifts	Email from Andre Boggerty dated 11/16/2021 and invoice from DEMCO dated 11/17/2021	$200.00	$3,350.00
11/18/21	TAYLOR	OPERATION GOBBLE FOOD BANK OF DE	Councilman Taylor authorized the designation of $500.00 of his community enhancement funds to Food bank of DE	Email from Ralph Taylor dated 11/17/2021 and invoice from Food Bank of DE dated 11/17/2021	$500.00	$3,850.00
11/30/21	ANDERSON	TRACY PALMER MINISTRIES	Councilman Anderson authorized the designation of $300.00 of his community enhancement fund to TRACY PALMER MINISTRIES for Christmas Giveaway	Email from David Anderson dated 11/30/2021 and TRACY PALMER MINISTRIES for Christmas Giveaway	$300.00	$4,150.00
12/09/21	Boggerty	TRACY PALMER MINISTRIES	Councilman Boggerty authorized the designation of $250.00 of his community enhancement fund to TRACY PALMER MINISTRIES		$250.00	$4,400.00
12/16/21	Rocha	TRACY PALMER MINISTRIES	Councilman Rocha authorized the designation of $150.00 of his community enhancement funds to TRACY PALMER MINISTRIES for the food panty	Email from Gerald Rocha dated 12/16/2021 and letter from TRACY PALMER MINISTRIES dated 11/24/2021	$500.00	$4,900.00
12/16/21	Rocha	DEMCO	Councilman Rocha authorized the designation of $300.00 of his community enhancement funds to DEMCO for Christmas Gifts	Email from Gerald Rocha dated 12/16/2021 and invoice from DEMCO dated 11/10/2021	$300.00	$5,200.00

CITY COUNCIL FY 21/22

01/18/22	Taylor	Inner City Cultural League	Councilman Taylor authorized the designation of $250.00 of his community enhancement funds to Inner City Cultural League	Email from Ralph Taylor dated 1/18/2022	$250.00	$5,450.00
03/22/22	Anderson	Choose Joy	Councilman Anderson authorized the designation of $500.00 of his community enhancement fund to Choose Joy for Fire Victims	Email from David Anderson dated 3/17/2022, email from Choose Joy dated 3/17/2022	$500.00	$5,950.00
03/28/22	Anderson	United Way of Delaware	Councilman Anderson authorized the designation of $100.00 of his community enhancement fund to United Way of Delaware for My Very Own Library Celebration at Fairview Elementary School.	Email from David Anderson dated 3/24/2022, email from United Way of Delaware dated 3/24/2022	$100.00	$6,050.00
03/28/22	Boggerty	United Way of Delaware	Councilman Boggerty authorized the designation of $100.00 of his community enhancement fund to United Way of Delaware for My Very Own Library Celebration at Fairview Elementary School.	Email from Andre Boggerty dated 3/25/2022, email from United Way of Delaware dated 3/24/2022	$100.00	$6,150.00
03/28/22	Anderson	Still Dover Stong (CenDel Foundation)	Councilman Anderson authorized the designation of $500.00 of his community enhancement fund to Still Dover Strong (CenDel) for the fire victims of March 17, 2022	Email from David Anderson dated 3/17/2022, email from Tina Bradbury dated 3/17/2022	$500.00	$6,650.00
03/29/22	Boggerty	Still Dover Stong (CenDel Foundation)	Councilman Boggerty authorized the designation of $250.00 of his community enhancement fund to Still Dover Strong (CenDel) for the fire victims of March 17, 2022	Email from Andre Boggerty dated 3/17/2022, email from Tina Bradbury dated 3/17/2022	$250.00	$6,900.00
04/01/22	Boggerty	The Vines Community Project	Councilman Boggerty authorized the designation of $1000.00 of his community enhancement fund to The Vines Community Project to aid the City of Dover's battle against opiod and substance addiction	Email from Andre Boggerty dated 3/31/2022, email from Rev. Carol Harris dated 3/30/2022	$1,000.00	$7,900.00

CITY COUNCIL FY 21/22

04/01/22	Neil	The Vines Community Project	Councilman Neil authorized the designation of $200.00 of his community enhancement fund to The Vines Community Project to aid the City of Dover's battle against opiod and substance addiction	Email from Fred Neil dated 04/1/2022, email from Rev. Carol Harris dated 3/30/2022	$200.00	$8,100.00
04/14/22	Sudler	United Way of Delaware	Councilman Sudler authorized the designation of $200.00 of his community enhancement fund to United Way of Delaware for My Very Own Library Celebration at Fairview Elementary School.	Email from Roy Sudler dated 4/14/2022, email from United Way of Delaware dated 3/24/2022	$200.00	$8,300.00
04/14/22	Sudler	Still Dover Stong (CenDel Foundation)	Councilman Sudler authorized the designation of $1,800.00 of his community enhancement fund to Still Dover Strong (CenDel) for the fire victims of March 17, 2022	Email from Roy Sudler dated 4/14/2022, email from Tina Bradbury dated 3/17/2022	$1,800.00	$10,100.00
04/26/22	Boggerty	The 302 Movement	Councilman Boggerty authorized the designation of $300.00 of his community enhancement fund to The 302 Movement for homelessness in Kent County.	Email from Andre Boggerty dated 4/26/2022, email from Tracey Weems dated 4/23/2022	$300.00	$10,400.00
05/03/22	Boggerty	HOPE Foundation	Councilman Boggerty authorized the designation of $1,200.00 of his community enhancement fund to The HOPE Foundation for community events and youth programming.	Email from Andre Boggerty dated 05/03/2022	$1,200.00	$11,600.00
05/06/22	Boggerty	John Wesley Community Center	Councilman Boggerty authorized the designation of $600.00 of his community enhancement fund to the John Wesley Community Center for outreach supplies for the Annual HIV	Email from Andre Boggerty dated 05/06/2022	$600.00	$12,200.00
05/24/22	Rocha	Inner City Cultural League	Councilman Rocha authorized the designation of $1,000.00 of his community enhancement fund to the Inner City Cultural League for the Sankofa Performing Arts Festival	Email from Gerald Rocha dated 05/232022	$1,050.00	$13,250.00

CITY COUNCIL FY 21/22

$13,250.00

Budgeted	District	Council Sponsor	YTD Expenditures	Balance
$5,000.00	At-Large	Boggerty	$4,400.00	$600.00
$2,500.00	1st District	Pillsbury	$0.00	$2,500.00
$2,500.00	1st District	Rocha	$2,500.00	$0.00
$2,500.00	2nd District	Hare	$0.00	$2,500.00
$2,500.00	2nd District	Taylor	$1,200.00	$1,300.00
$2,500.00	3rd District	Arndt	$350.00	$2,150.00
$2,500.00	3rd District	Neil	$300.00	$2,200.00
$2,500.00	4th District	Anderson	$2,500.00	$0.00
$2,500.00	4th District	Sudler	$2,000.00	$500.00
		TOTAL	**$13,250.00**	**$11,750.00**

CITY MANAGER'S MONTHLY REPORT

April 2022

Blank Page

City of Dover

June 6, 2022

Honorable Mayor & Members of City Council
Dover, DE 19901

RE: CITY MANAGER'S OFFICE MONTHLY REPORT – APRIL 2022

Dear Mayor & Members of City Council:

The City Manager's Office is pleased to present our monthly report for the month of April 2022. Included are the monthly reports from Departments directly reporting to the City Manager. Tasks performed by the City Manager and Assistant City Manager include the following:

- Participated in Diversity, Equity and Inclusion Committee meeting with the City's consultant, Fusion Alliance.
- Prepared and presented Proposed Ordinance #2022-03 regarding Section 82-2 on the City Planner. Proposed ordinance to have the City Planner report to the City Manager.
- Prepared discussion topics and researched data for the Council Retreat.
- Provided presentation to Council/Committee regarding the Segal Compensation & Classification Study review status.
- Provided presentation to Council/Committee regarding the Riverwalk project status.
- Prepared presentation to Council/Committee regarding Stormwater Utility update.
- Prepared proposed Truck Route changes for presentation to Council/Committee. Following meeting, assigned evaluation and coordination with DelDOT to engineering staff.
- Worked on FY23 budget including projecting revenues for Sanitation Fees.
- Researched requests from Council members and addressed concerns.
- Addressed personnel matters.

If you have any questions or would like to discuss, please feel free to contact our office.

Most respectfully,

David S. Hugg, III
City Manager

Sharon J. Duca, P.E.
Assistant City Manager

City of Dover
Customer Services Department

Major Program Updates	Apr 2022	Apr 2021	Difference	FY 2022 Year-to-Date	FY 2021 Year-to-Date
Number of Customers Served	18,837	20,369	(1,532)	$ 213,755	$ 221,316
Final Bills	409	519	(110)	$ 4,728	$ 4,691
Estimated Bills	339	479	(140)	$ 3,411	$ 3,795
Penalties Posted	6,756	$ 11,626	$ (4,870)	$ 107,595	$ 55,084
Extensions of Credit - Amount Extended	142,755	$ 93,588	$ 49,167	$ 1,969,152	$ 1,545,716
Balance Transfers	10,573	$ 13,117	$ (2,545)	$ 95,606	$ 174,088
Utility Collections	26,916	$ 39,214	$ (12,298)	$ 361,306	$ 183,545
Miscellaneous Bill Payments	645,768	$ 313,023	$ 332,745	$ 13,675,501	$ 2,664,856
Taxes Levied	151,292	$ 202,864	$ (51,572)	$ 14,734,273	$ 14,402,752
Billing Adjustments / Credit Balances	(5,770)	$ 2,327	$ (8,097)	$ 174,980	$ 87,310
Total Taxes Collected	71,452	$ 25,735	$ 45,717	$ 14,835,182	$ 14,310,606
Taxes Outstanding	74,070	$ 179,456	$ (105,386)	$ 74,070	$ 179,456
Write Off Request	$ 21,875	$ -	$ 21,875	$ 21,875	$ 118,674
Write Off - ICS contract adjustments	-	$ 479	$ (479)	$ -	$ 2,905

April 2022 Activities

- Fiscal year 2023 – Budget Preparation
- Utility Billing, Phase 4, ERP Implementation
- Utility Rates Review
- Tax Collections, Agreements
- Tax Sales * 2 active sales – Collected over $75,000 in presale collection attempts (reduced # of active sales)
- Utility / Tax / Planning Collections through lien processing for one property owner - $93,489.73.

Outstanding Receivable FYE 2022				
	Utility	Taxes	General Billing	Total Receivable
JULY	$ 6,368,783.42	$ 2,359,509.90	$ 1,452,970.44	$ 10,181,263.76
AUGUST	$ 6,372,420.17	$ 990,182.01	$ 1,156,242.17	$ 8,518,844.35
SEPTEMBER	$ 7,187,450.97	$ 543,465.67	$ 1,398,726.05	$ 9,129,642.69
OCTOBER	$ 6,143,229.27	$ 367,655.69	$ 1,280,857.05	$ 7,791,742.01
NOVEMBER	$ 6,165,045.89	$ 303,573.93	$ 768,751.83	$ 7,237,371.65
DECEMBER	$ 5,695,176.70	$ 302,418.38	$ 758,893.02	$ 6,756,488.10
JANUARY	$ 6,275,542.54	$ 225,293.95	$ 800,470.98	$ 7,301,307.47
FEBRUARY	$ 6,114,877.23	$ 182,637.37	$ 511,075.24	$ 6,808,589.84
MARCH	$ 4,941,905.69	$ 151,291.69	$ 476,891.78	$ 5,570,089.16
APRIL	$ 5,121,396.42	$ 74,070.37	$ 595,791.24	$ 5,791,258.03
MAY				$ -
JUNE	$ -			$ -

Utility Disconnections

There were 18 days available for disconnection processing. Note that temperature delays may affect the City's ability to disconnect for non-payment.

Total All Delinquent Utility Accounts as of April 30, 2022 = 1,536 - $389,618.84

Total Collected Through Disconnections For April 30, 2022 = $204,058.60

Total Accounts Disconnected 509

DIVERSITY, EQUITY, & INCLUSION ACTIVITIES APRIL 2022

The City of Dover Customer Service Department values Diversity, Equity, and Inclusion. We strive to provide quality services to external and internal customers through our daily activities. This segment will highlight activities provided to internal department staff.

- Participation in monthly D, E & I team meetings or activities.
- ERP Training Session included staff input.
- Availability of training activities for all staff.
- Signage to encourage inclusion of all.
- Goodwill Committee – Birthday / Life Events recognition

Customer Service Mission

Continually provide quality public service to our diverse group of customers with professionalism, respect, & integrity. ~ City of Dover Customer Service Department

ELECTRIC DEPARTMENT

Electric Divisions

System Peak	
Jul 20	155.89
Aug 20	153.38
Sep 20	142.05
Oct 20	102.70
Nov 20	95.03
Dec 20	103.07
Jan 21	103.85
Feb 21	103.54
Mar 21	96.05
Apr 21	106.06
May 21	135.17
Jun 21	156.90
Jul 21	156.16
Aug 21	164.90
Sep 21	140.78
Oct 21	117.77
Nov 21	95.71
Dec 21	96.13
Jan 22	107.95
Feb 22	103.87
Mar 22	99.08
Apr 22	92.65

Total System Load	
Jul 20	82,800
Aug 20	76,230
Sep 20	61,833
Oct 20	55,494
Nov 20	52,898
Dec 20	60,904
Jan 21	62,356
Feb 21	58,116
Mar 21	56,803
Apr 21	52,494
May 21	56,801
Jun 21	69,150
Jul 21	79,792
Aug 21	77,971
Sep 21	65,002
Oct 21	58,157
Nov 21	55,279
Dec 21	58,299
Jan 22	65,916
Feb 22	55,827
Mar 22	56,876
Apr 22	50,847

Month	*outages*	*customers*
Mar 20	3	1,518
Apr 20	3	76
May 20	3	181
Jun 20	11	2,828
Jul 20	19	536
Aug 20	16	13,167
Sep 20	5	3551
Oct 20	5	738
Nov 20	7	3,230
Dec 20	0	0
Jan 21	1	2
Feb 21	3	1518
Mar 21	4	568
Apr 21	4	1,287
May 21	9	733
Jun 21	10	736
Jul 21	13	3,730
Aug 21	11	728
Sep 21	7	1,037
Oct 21	9	4,693
Nov 21	6	347
Dec 21	13	1540
Jan 22	11	1599
Feb 22	6	1005
Mar 22	5	512
Apr 22	1	350

Number of New Services	
Mar 20	24
Apr 20	6
May 20	2
Jun 20	19
Jul 20	10
Aug 20	17
Sep 20	16
Oct 20	8
Nov 20	12
Dec 20	15
Jan 21	9
Feb 21	7
Mar 21	20
Apr 21	14
May 21	6
Jun 21	40
Jul 21	9
Aug 21	11
Sep 21	20
Oct 21	16
Nov 21	23
Dec 21	22
Jan 22	17
Feb 22	8
Mar 22	18
Apr 22	20

Electric Monthly Outage Report

The annual outage goal will be less than 295 minutes per customer, which is a Delaware Standard. This will be measured by calculating the System Average Interruption Duration Index.

FY 22 YTD	FY 21	FY 20
97	336.3	34.59

Outages		Average Response Time *Goal is less than 30 minutes*	
Month	**Year-to-date**	**Month**	**Year-to-date**
1	82	58 Minutes	28.2 Minutes

PROGRAM UPDATES	APR 22	APR 21	FY22 YTD
Tree Trimming	50	218	2060
Number of Oil Releases	1	0	3
Lost Time Accidents – All Electric Utility Divisions	0	0	0
New Services	20	14	

Fleet & Facilities Management Monthly Report
APRIL 2022

Fleet Maintenance

PM Work Orders Completed: **37**
Other Work Orders: **57**
Total Work Orders: **94**
PM Hours: **93.5**

Number of Tire Repairs: **12**
Repair Hours: **202**
Fabrication Hours: **0**

Number of Road Repairs: **6**
Road Repair Hours: **6**
Misc. Hours: **49.5**

# of Scheduled PM's: 37
# of PM's Completed: 37

Major Program Updates

MEASURE	APRIL 2022	APRIL 2021	DIFFERENCE
Fleet Maintenance - Completed PM appointments vs scheduled PM's *(Quantity and Percentage)*	37 out of 37 100.00 %	59 out of 37 159.46 %	**-59.46 %**
Facilities Maintenance			
Facilities - Routine work orders completed within 5 days *(Quantity and Percentage)*	62 out of 69 86.86 %	36 out of 47 76.60 %	**13.26 %**
Facilities - Emergency work orders completed within 2 days *(Quantity and Percentage)*	5 out of 5 100.00 %	6 out of 6 100.00 %	**0.00 %**

Facilities:

Total Work Orders Written in April: 74

Total Work Orders Completed in April: 74
(includes previous months' W/O's that were incomplete)

Grant Writer's Report for City Council Meeting June 2022

Approximately $5,300,000 dollars from public and private sources were raised for the city of Dover in my capacity as grant writer. As of the writing of this final report, requests to federal and state funding sources totaling almost $100 million have been submitted since 2020. It has been a privilege to serve in this capacity for our Capital City.

The following work was completed in April – May 2022

- Submitted for FY2023 federal appropriations process -April 2022
- Researched funding opportunities for all city departments
- Researched electric charging stations and vehicles funding opportunities (rebates, grants)
- Attended April's DE&I meeting and took minutes
- TSP Skatepark Project Grant follow-up
- Created electronic folders with grant information for Department managers

Grant applications Awarded in April 2022

Name	Request	Department	Program Area	Status	Ask Amount	Notes
The Skatepark Project	$20,000	Parks and Recreation	Dover Skatepark	**AWARDED**	$20,000	

Grant applications Awarded in May 2022

Name	Request	Department	Program Area	Status	Ask Amount	Notes
AARP Community Challenge Grant	$5,675 - GRANT	Parks and Recreation	Bicycle Repair Stations	**AWARDED**	$5,675	

Grant applications submitted in April 2022

Name	Type of Request	Department	Program Area	Status	Ask Amount
State of Delaware Community Redevelopment Reinvestment Program	Grant		Riverwalk Planning Grant	Submitted	$500,000
FY23 Federal Appropriations Process	Grant	Planning	Phase 1 of GOBTP Road	Submitted	$5,670,000

FY23 Federal Appropriations Process	Grant	Water and Wastewater	.92 of watermain replacement, and water well	Submitted	$3,500,00
FY23 Federal Appropriations Process	Grant	Parks and Recreation	Accessible Playground	Submitted	$500,000
FY23 Federal Appropriations Process	Grant	Dover Police Department	Citywide Camera Network	Submitted	$600,000

Grant applications Submitted in May 2022	**Type of Request**	**Department**	**Program Area**	**Status**	**Ask Amount**	**Notes**
State of Delaware Community Redevelopment/Reinvestment Program	Grant	Parks and Recreation/Dover Strong Fund	Dover Skatepark	**Submitted**	$300,000	Dover Strong Fund submitted this application

Human Resources

material not available at the time this report was completed and therefore will be included in next months report.

Information Technology Department
May 2022 Report
Larry Josefowski, Director

Metrics: As mentioned in the previous month report, we are changing the metrics to a more comprehensive count of attacks on the system. In previous months, we would report the count of events which were 14K, with the vast majority being "high events". The new metric consists of a sum count which were 196K events with 109K being "high events". IT also conducted a Phishing training session, which included elected officials, during the month of April. Only 3 people "bit" on the phishing campaign, resulting in a score of 1.8%.

Network Security (External): We continue to review and remediate the findings of the tabletop exercise and Cybersecurity Resource Review (CRR) with the rest of the staff. Our next item to tackle is on Asset Management, which is the process of identifying the IT assets that the City owns and the security risks or gaps that each presents. We are waiting to get information on templates that may be available.

Network Security (Internal): The IT team has been working on a phased approach putting in new hardware to improve security and latency within the city network. We are currently in phase 1 of the project with 9/15 main network connections transferred over to the new devices. This upgrade will replace two aged devices with devices that are more secure, as they will get regular performance and security updates, as well as to allow us to segment our network traffic. In the event of a breach, this segmentation will make it more difficult for a bad element to capture needed information. In addition, we expect the segmentation to improve network performance. As part of the implementation, we are using a tool that shows when our equipment is being overtaxed. Fortunately, only 10% of these alerts are happening during the business day, with after-hours processes such as backup causing most of the alerts. We have updated our backup device to the newest firmware that provides security fixes and performance enhancements

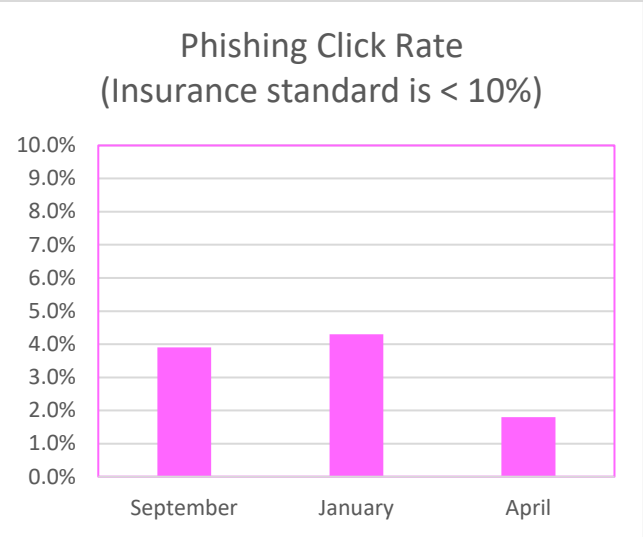
Training: We had one of our team attend a 3-day Comprehensive Cybersecurity Defense course that was offered locally. This was a course that introduced concepts and tools, with some useful hands-on exercises.

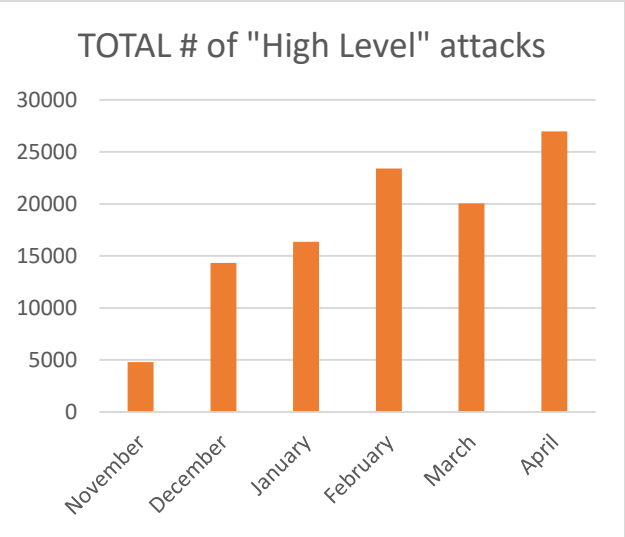
Hardware Vulnerability: All switches in the network are currently not supported, which means they are not getting performance or security updates. Some additional hardware has been ordered, and additional funds have been requested as part of the FY-23 budget, but lead times are around 260 days. This will present a significant issue in the event if we start experiencing multiple equipment failures.

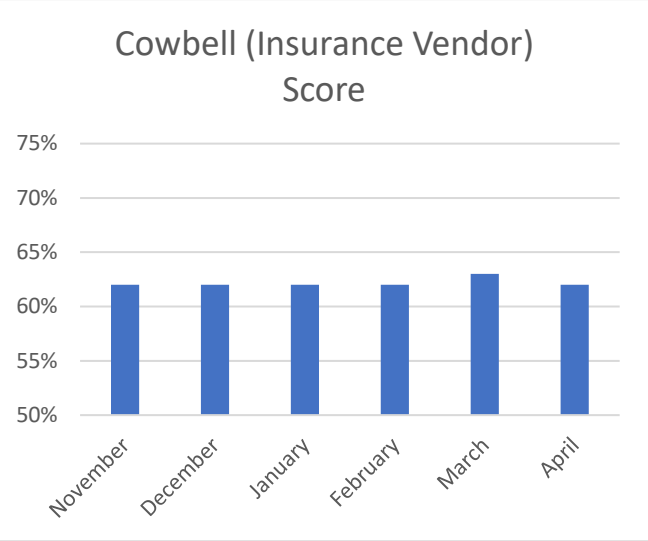
Other: The team continues to work closely on the Tyler/Munis deployment. We have established a regular pattern of monthly patching of the environments, with our Test Servers getting patched two weeks (in general) before they are deployed to the Train and Production environments. We also are working closely on the next phase of Utility Billing, especially in terms of setting the proper permissions for users of the system. IT continues to work with Docuware and the Water/Wastewater department to implement an automated process for work and service orders.

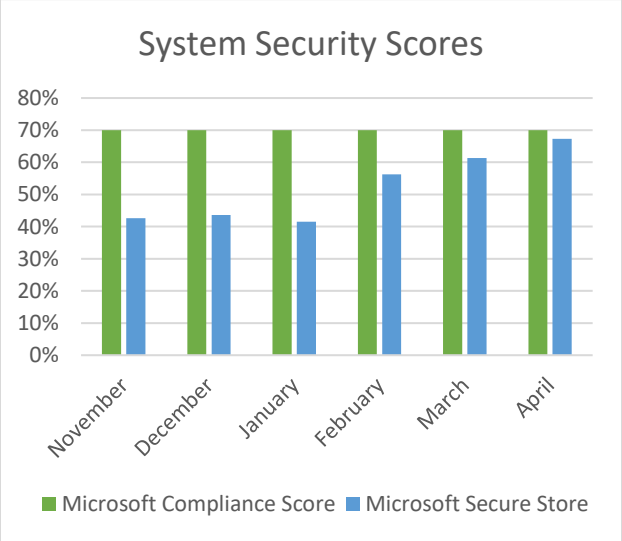
IT and GIS hosted a demonstration and discussion regarding SmartCity concepts for Dover. The city does have pockets of technology that should be reviewed and considered for expansion if resources become available.

We have fully transitioned over from IE (internet Explorer) to google chrome within the city because Microsoft is doing away with IE on June 15, 2022.

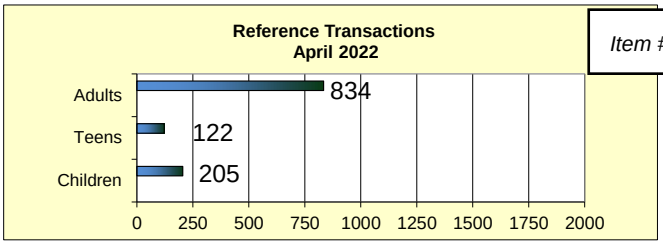

Phishing Click Rate
(Insurance standard is < 10%)
10.0%
9.0%
8.0%
7.0%
6.0%
5.0%
4.0%
3.0%
2.0%
1.0%
0.0%
September
January
April


TOTAL # of "High Level" attacks
30000
25000
20000
15000
10000
5000
0
November
December
January
February
March
April


Cowbell (Insurance Vendor)
Score
75%
70%
65%
60%
55%
50%
November
December
January
February
March
April


System Security Scores
80%
70%
60%
50%
40%
30%
20%
10%
0%
November
December
January
February
March
April
Microsoft Compliance Score
Microsoft Secure Store

DOVER PUBLIC LIBRARY



Circulation	April '22	FYTD '22	April '21	FYTD '21
Dover Residents	10,740	111,299	8,410	51,954
E-Books	3,383	35,808	3,322	36,513
Kent Residents Total -	6,466	61,633	4,314	27,510
~Harrington	46		38	
~Milford	59		3	
~Smyrna	410		266	
~Unincorporated Kent Co.	5,951		4,007	
Non-County Residents	1,171	10,611	857	4,923
New Registrations				
Dover Residents	166	1,889	109	953
Kent Residents Total -	101	746	17	55
~Harrington	2		0	
~Milford	0		0	
~Smyrna	3		0	
~Unincorporated Kent Co.	96		17	
Non-County Residents	5	40	1	2

Registered Library Users as of 4/30/22		Registered Library Users as of 4/30/21	
City of Dover Residents	18,135	City of Dover Residents	20,469
Kent County Residents	6,289	Kent Co. Residents	6,450
Sussex County Residents	251	Sussex Co. Residents	298
New Castle Co. Residents	350	New Castle Co. Residents	384
Out of State	20	Other	22
TOTAL	25,045		27,623

Other				
Visitors	12,288	116,330	4,688	7,500
*Visitors - Curbside Pick-up	0	0	0	27,314
Meeting Room Usage	2,340	17,327	397	699
Photocopier Usage	482	3,425	161	463
Computer Printing Usage	2,608	22,098	657	1,466
Computer Users	1,306	12,359	367	1,167
Wireless Computer Users	1,178	9,415	372	1,950
Inter/Intralibrary - Loaned	38		37	
Inter/Intralibrary - Borrowed	49		59	
Holds Sent	2,761		4,489	
Holds Received	1,981		3,006	
TOTAL	4,829	48,207	7,591	88,297
Tech Services/Items Added	989		1,387	
Tech Services/Items Deleted	1,411		1,570	
Passport Services/Customers	284	1,905	132	517
Passport Services/Revenue	$11,878	$78,148	$5,303	$23,200

Monthly Highlights

- ►786 attended / viewed 40 programs for adults.
- ►164 attended / viewed 16 program for teens.
- ►1,402 attended / viewed 50 programs for children.
- ► 0 volunteers.

Job Center Statistics

	April 2022	April 2021
Number of Walk-in Hours Open	30	0
Number of Walk-in Participants	22	0
Number of Volunteer Hours	0	0

0 attended 0 programs/classes coordinated through the Job Ce

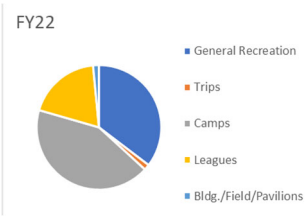
* Estimated Figure

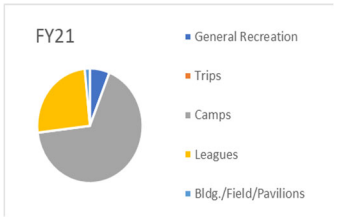
Parks & Recreation
Monthly Report - April 2022

Parks & Recreation Highlights

- **Gym Lights** in the John W. Pitts Recreation Center were converted to LED bulbs. Thank you to our Facilities Management staff for getting this done!
- **Annual Egg Hunt** was a hopping good time with the Easter Bunny and plenty of kids!
- **Softball Leagues** kicked off with the Kent County Church League and a Senior League. Want to see some fun action, come out to Schutte Park on Monday, Wednesday for Friday evenings for a great time and a good ballgame!
- **CIP Projects** are moving forward. We are looking to the final documents for putting the Dover Park Splash Pad and Building to be available very soon. Then this project will go out for bid.
- **May is National Bike Month**. Staff is working on the annual Bike To Work Day and Ride of Silence events.
- **Summer program planning** is well under way with a line up of recreational day camps, sports camps, movie nights, Tuesdays in the Park and much more!

Recreation Revenue Breakdown





April 2022	
General Recreation	5,785.00
Trips	240.00
Camps	6,980.00
Leagues	3,110.00
Bldg./Field/Pavilions	250.00

April 2021	
General Recreation	479.00
Trips	0.00
Camps	5,290.00
Leagues	2,000.00
Bldg./Field/Pavilions	125.00

Program Participants	April 22		FYTD 22		April 21		FYTD 21
General Recreation	86		778		79		241
Open Gym	173		1,861		133		1,038
Sports	559		806		COVID		COVID
Leagues	1,298		25,416		133		3,829

April Sports & Leagues
Participant & Spectator Count

Activity	Participants	Spectators	Location
Not available	Will be	Updated for	May

Grounds Monthly Report
Apr-22

Arborist Crew:

- Continued trimming of street and park trees.
- Began clean up of Old Forge Dr open space.
- Put up sun screen on softball field.

Arborist Crew	
Tree Work	**Completed**
Tree's Trimmed	339
Tree's Removed	21
Root Pruning	0
Stumps Removed	0
Trees Planted	0

Beautification Crew:

- Weeded beds.
- Finished mulching Library.
- Began street spraying program

Mowing Crew:

- Began mowing both mow routes

Litter Removal:

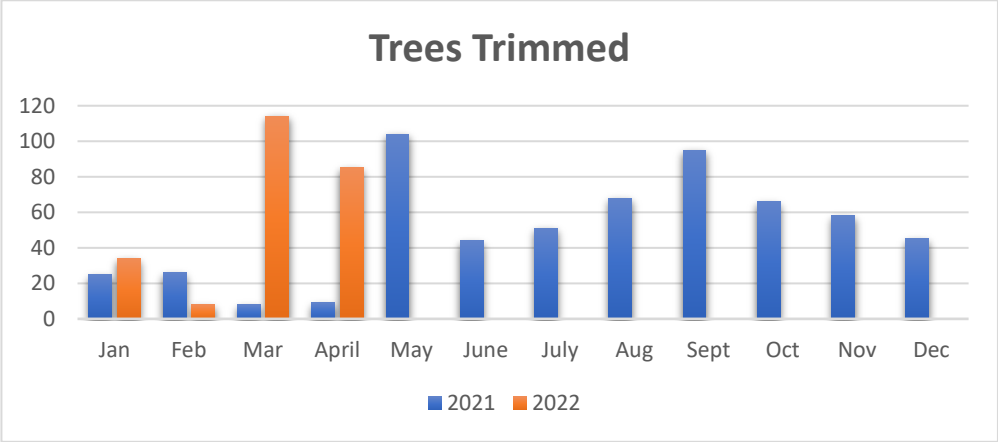
- Litter is being picked up on city property as per the weekly schedule.
- Litter person has been diligent in the reporting of destruction in City parks.
- 339 Total 90 gallon cans collected.

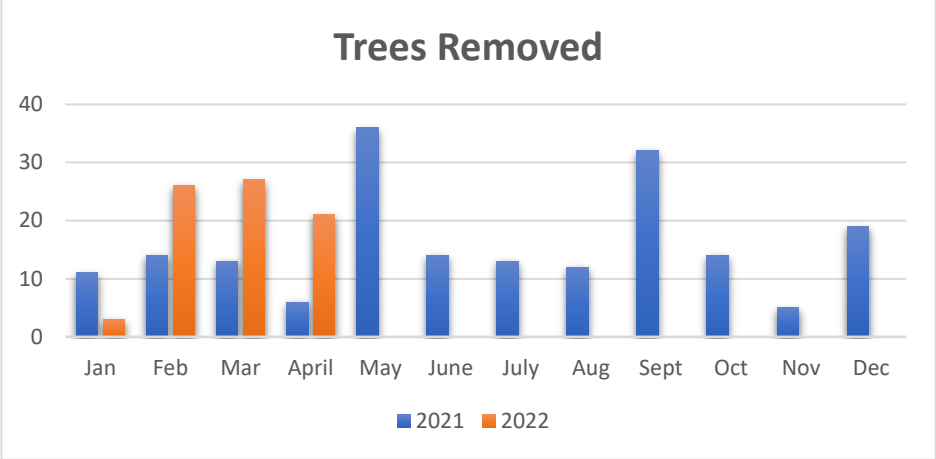
Parks Crew:

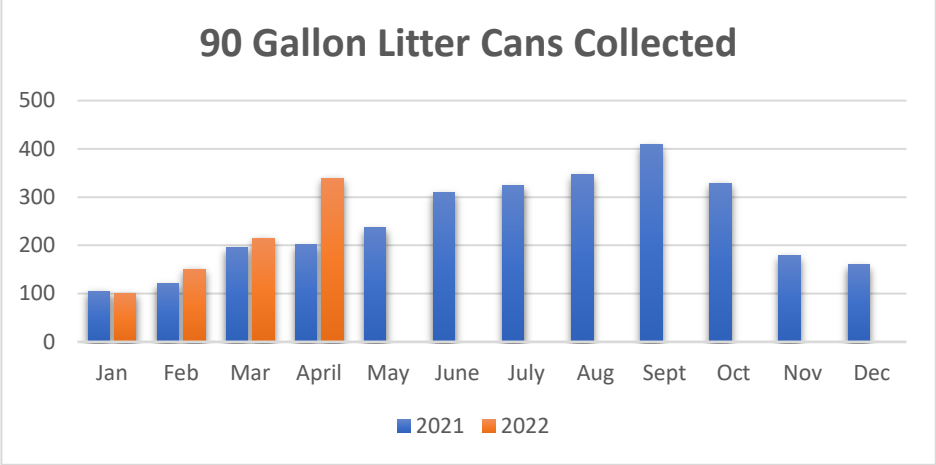
- Completed lay out of 7 soccer fields.
- Prepped softball fields for season.
- Hauled wood chips for event.

Miscellaneous:

- Earth day we planted 2 trees in Silver Lake Park. With Assistance from Bally's Dover Casino Resort.
- Graded Schutte Park parking lots.
- Mowed 3.6 miles of Right a way along Kenton Rd.
- Continued spraying at City buildings.


Trees Trimmed
120
100
80
60
40
20
0
Jan
Feb
Mar
April
May
June
July
Aug
Sept
Oct
Nov
Dec
2021
2022


Trees Removed
40
30
20
10
0
Jan
Feb
Mar
April
May
June
July
Aug
Sept
Oct
Nov
Dec
2021
2022


90 Gallon Litter Cans Collected
500
400
300
200
100
0
Jan
Feb
Mar
April
May
June
July
Aug
Sept
Oct
Nov
Dec
2021
2022

April 2022 Procurement & Inventory Report

Measure	FY 2022	FY 2021	DIFFERENCE
*Issue Effectiveness – How often the warehouse has what the departments need when it's needed. [issues / (issues + back orders)] * 100*	FY 2022 (To date) [1368/ (1368+187)] *100 87.97%	FY 2021 (Total) [1907/ (1907+291)] *100 86.76%	1.21%
Turn Over Rate – Indicates that the material stocked is the material being used. (2020-2021 Goal 1 per year) WITHOUT TRANSFORMERS	0.90 Turnovers per year	1.01 Turnovers per year	-0.11 Turnovers per year

FUEL USE	FY 2022 TO DATE	FY 2021 TO DATE
Unleaded:	118,325 gallons	108,990 gallons
Diesel:	68,010 gallons	64,776 gallons
Dollars Spent:	$498,581.46	$267,794.99

STOCK WITH OVER 60 MONTH SUPPLY (5 YEARS)		
Electric:	$ 391,970.16	216 Line Items
Water:	$ 14,034.15	34 Line Items
General:	$ 20,512.23	77 Line Items
Total:	$ 426,516.54	327 Line Items

Purchase Orders for Stock by Fund

	FY 2022 TO DATE	FY 2021 TO DATE
Electric:	$3,889,201.46	$1,560,581.95
Water:	$41,638.79	$58,966.42
Wastewater:	$0.00	$1090.86
General:	$175,725.15	$95,370.30
Total:	$4,106,565.40	$1,716,009.53

Issues from Stock by Fund

	FY 2022 TO DATE	FY 2021 TO DATE
Electric:	$1,250,660.16	$966,055.02
Water:	$48,327.59	$95,069.29
Wastewater:	$3,179,21	$1,038.46
General:	$102,574.31	$96,037.39
***Total:**	$1,406,936.03	$1,158,218.49

Warehouse Stock

	FY2022	FY2021
Total Dollar Value:	$2,201,608.36	$1,760,030.77
Total Line Items:	1,017	1,080

Money Spent for Postage/Postal Services

FY 2022 TO DATE	FY2021 TO DATE
$129,341.72	$125,825.18

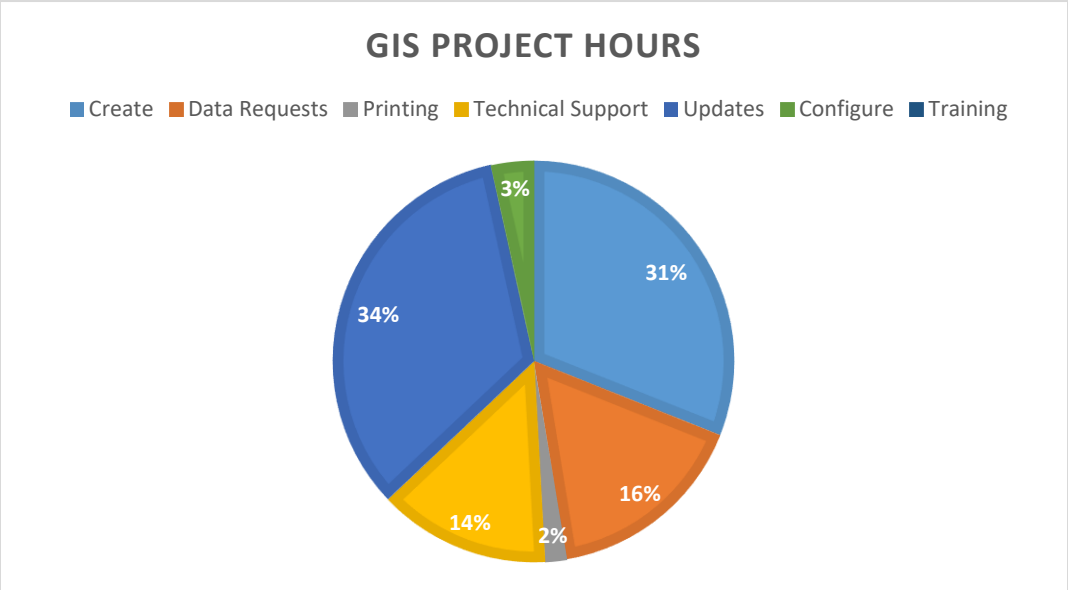
* Total of Issues from Stock by Fund includes Issues from Sale from Stock (SS) and Electric Returns (ER).

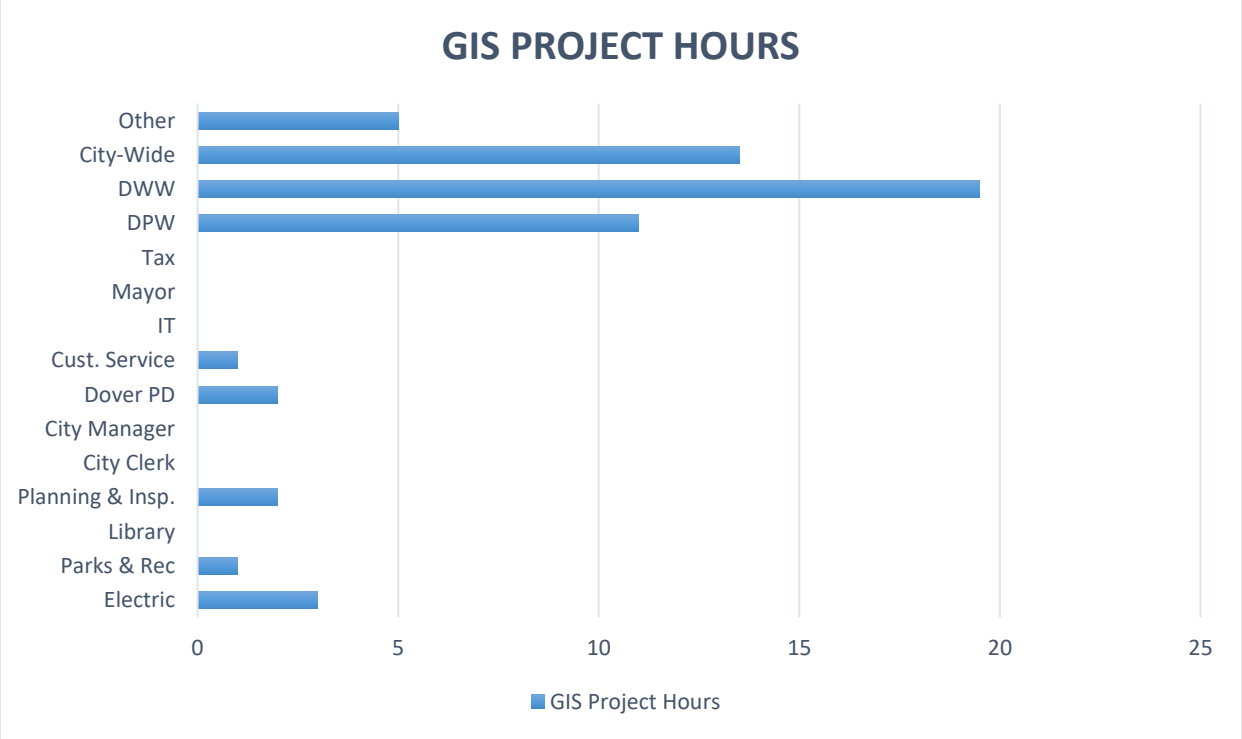
Current Bid/RFP Status

COMMODITY	BID NUMBER	TERM	REQUESTING DEPARTMENT	STATUS AS OF May 2, 2022
Recycling Services	22-0030PW	Three Years	Public Works	RFP opening on April 19, 2022 @ 2:00 PM
100' Aerial Tower for DFD	22-0031FD	One Time	Fire Department	Bid opening on May 18, 2022 @ 2:00 PM
Sale of Valuable Real Estate	22-0032CM	One Time	City Manager	Bid opening on May 4, 2022 @ 2:00 PM
Silver Lake Production Well	22-0033WW	One Time	Water/Wastewater	RFP opening on May 17, 2022 @ 2:00 PM

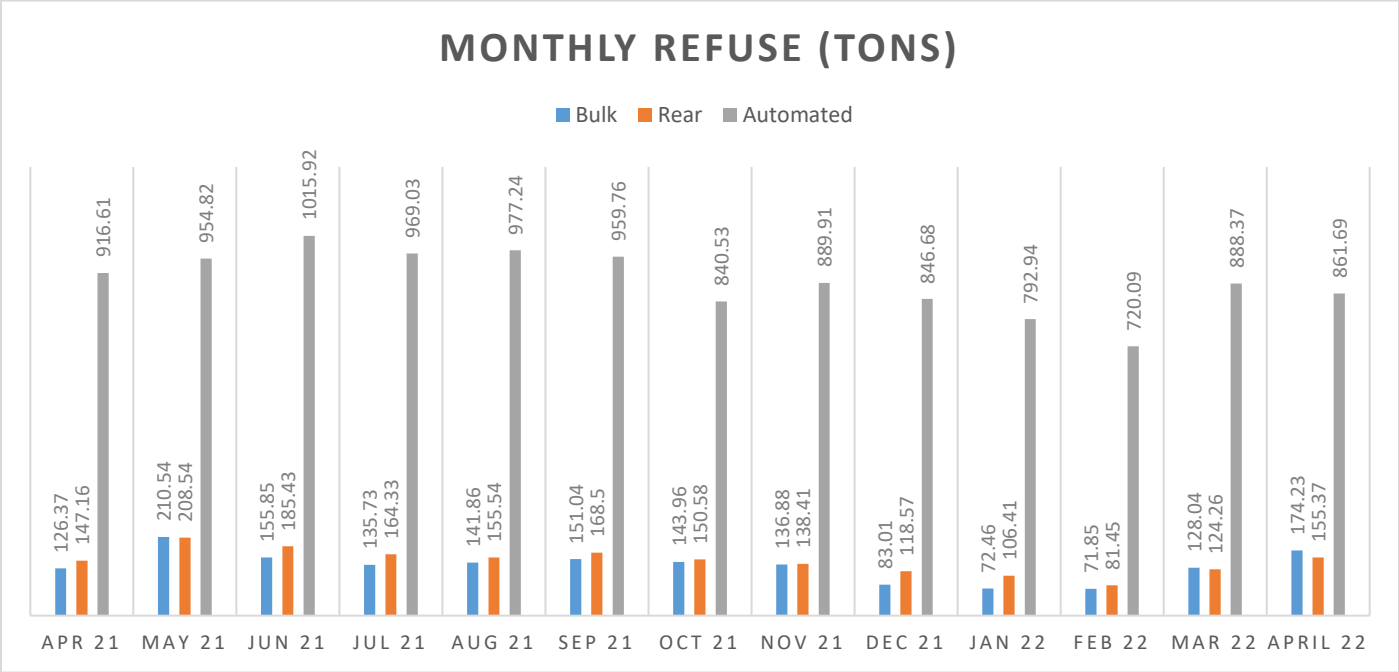
DEPARTMENT OF PUBLIC WORKS
April 2022 MONTHLY REPORT

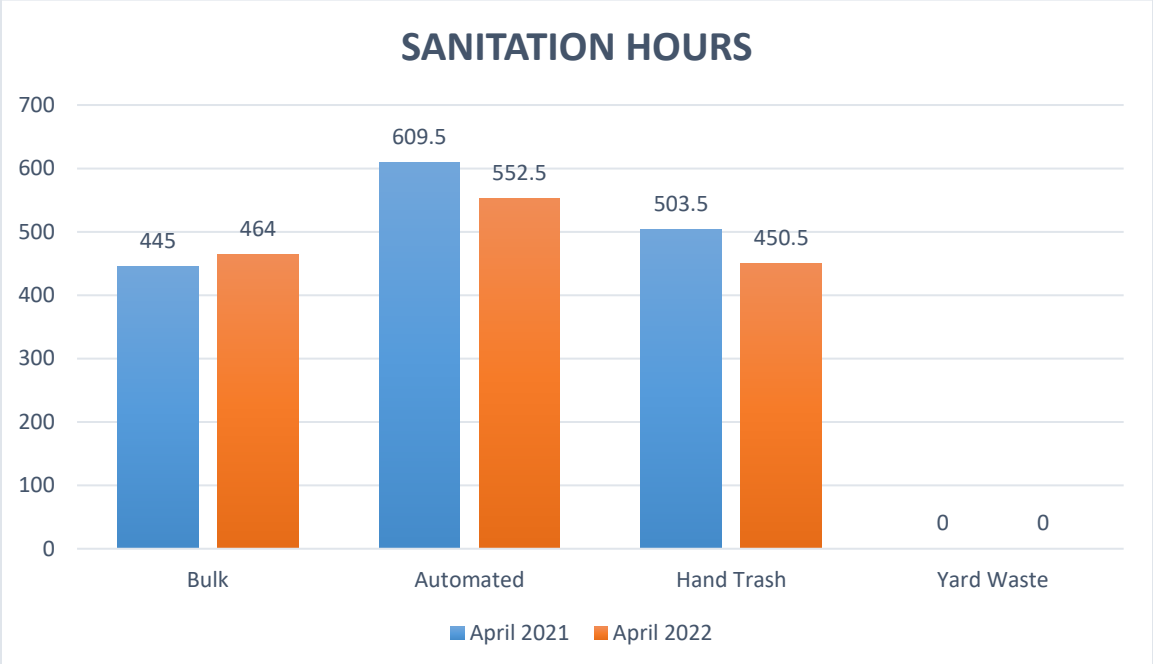
GIS





SANITATION

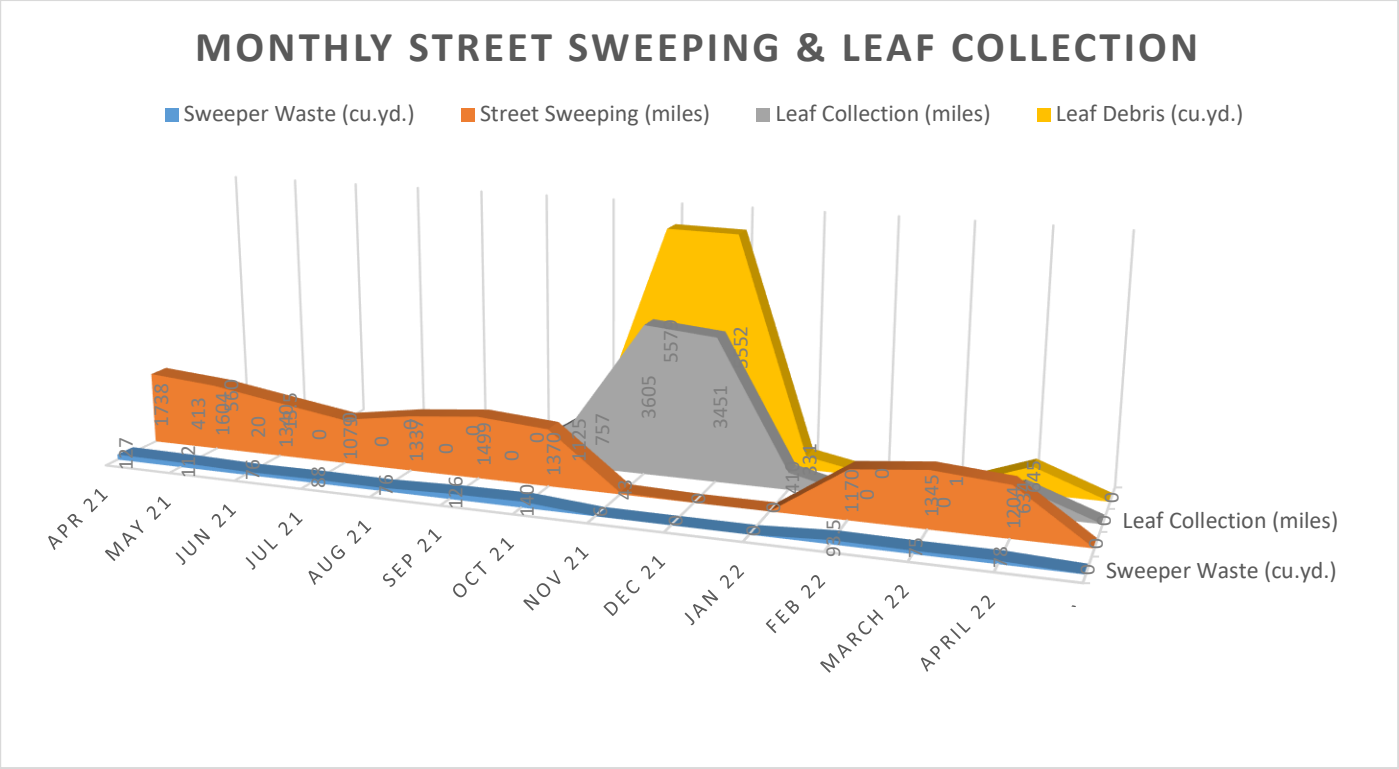




SANITATION	April 22	FYTD 22	April 21	FYTD 21
Trips to DSWA Sandtown Landfill	210	1,681	237	2,125
Total Tonnage to DSWA	1191.28	11,348.41	1373.9	12,015.9
90-gallon Containers Delivered	40	307	35	576
300-gallon Containers Delivered	3	5	0	13
Total Man Hours Containers Delivered	15	175	15	305

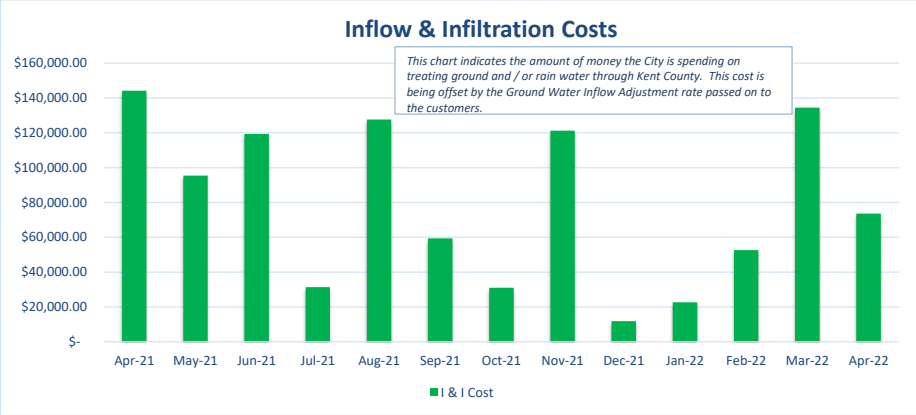
CURBSIDE RECYCLING	TOTAL CANS COLLECTED	TOTAL ACCOUNTS	WEIGHT (LBS)	AVE. WEIGHT (LBS)
April 2022	23,132	9,799	273,740	11.83

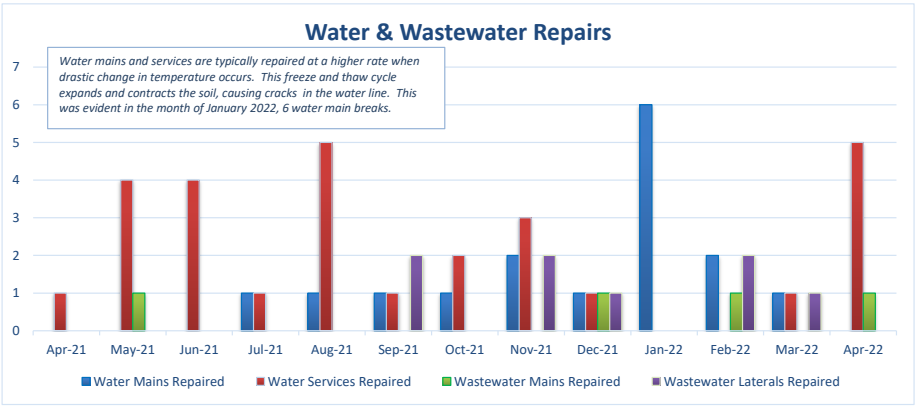
STREETS / STORMWATER

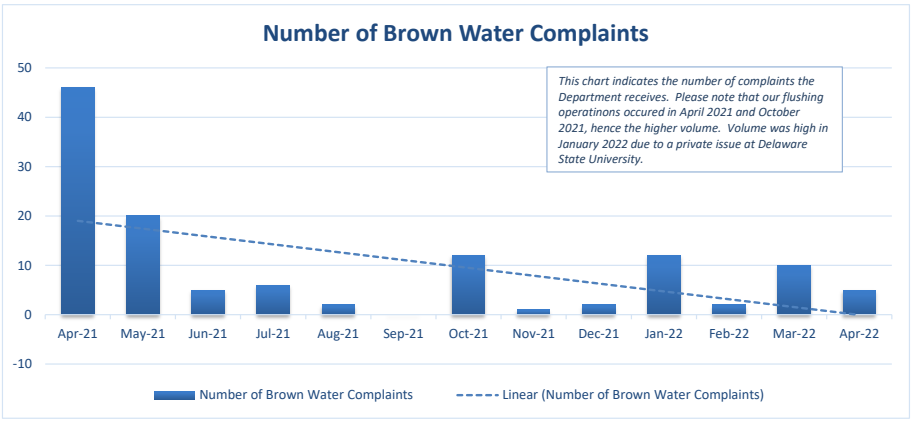


STREETS / STORMWATER	April 22	FYTD 22	April 21	FYTD 21
Signs Installed	11	68	9	41
Signs Repaired	22	214	9	92
Curbs Painted Yellow (ft)	7584	14,201	30	201
New Posts Installed	7	73	26	95
Storm Catch Basins Repaired	2	13	3	44
Storm Catch Basin Repairs (hrs)	7.75	47.5	19.75	163.75
Storm Catch Basins Cleaned (l.f.)	0	19	5	39
Storm Catch Basin Cleaning (hrs)	0	12	3	37.25
Hot Mix Patching (tons)	0	31.37	0	3.07
Hot Mix Patching (hrs)	0	42.5	0	6
Cold Mix Patching (hrs)	18	77	19	108.75
Concrete Work (hrs)	25	338.5	42	248
Concrete Patching (cu.yd.)	5.5	71.9	1.18	31.19
Ditch Work (hrs)	0	94	0	36
Street and Alley Maintenance (hrs)	8	25	3	38.5
Street Sweeping (miles)	1,204	10.042	1,738	10,595
Street Sweeping (cu.yd.)	78	5,463	127	783
Leaf Collection (miles)	634	9,225	413	7,286
Leaves Collected (cu.yd.)	645	12,864.5	560	11,872

CITY OF DOVER
DEPARTMENT OF WATER & WASTEWATER
MONTHLY REPORT
Apr-22







Diversity, Equity and Inclusion Activities

Sending all staff to Unconscious Bias training – this will provide some enlightenment to staff members on the pitfalls of bias.

We are sending office staff out to meet with field staff to collaborate on current operational and future capital projects to gather insight from all team members
Two (2) staff members have joined the Diversity, Equity and Inclusion committee. This will hopefully open up some ideas from other City team members on what they are trying to accomplish. Attended January meeting and participated with entire committee.

A Department wide picnic occurred on September 30, 2021. The team was able to come together and talk about the vision of the Department and where we want to go. An emphasis was provided to the team to provide any and all ideas to grow the Department. A Department wide event is being planned on May 2, 2022 to celebrate National Drinking Water Week.

One on one sessions with all team members and the Director to solicit any ideas and / or improvements for the Department has been initiated and conversations have been promising.
Encouraged and provided all staff the ability to participate in the DEI survey to understand the needs and desires of City staff.

City Planner's Monthly Report

Department of Planning & Inspections

APRIL 2022

Planning & Inspections Highlights
Some Items to Call to Your Attention

In April 2022 construction activities continue citywide with numerous projects; however, the number of Permits is slightly down. Residential Building Permits for new home construction consisted of two Permits issued for new dwellings and four Permits for manufactured home placements. New non-residential Building Permits for the month continue to focus on renovation projects. Most exciting are the projects that are finishing construction with Temporary and Final Certificates of Occupancy being issued in April. Welcomed to Dover include the soon to open Tommy Car Wash (redevelopment of the Kirby & Holloway Restaurant site), a Walgreens Pharmacy at Capital Station, and restaurants including a Café on Loockerman Street and a Seasons Pizza on N. DuPont Highway.

The Renewal of applications for Lodging House Permits, Public Occupancy Permits and the Rental Dwelling Permits licensing programs moved to the follow-up phase to track down outstanding Permits/Licenses. The Code Enforcement Division entered 158 Cases for "No Valid Rental Permit" as part of this process. It is noted that the changes to the Public Occupancy Permit Program has resulted in increases in number of Permits issued and increases in the fee revenue.

The Code Enforcement Division continued their work citywide with 550 new cases were opened in April. Given the time of year, most cases are related to tall grass/weeds violations and exterior property maintenance issues. Their Inspections also include 50 Annual Housing Inspections as part of the Rental Dwelling Permit Program. There are 44 active Dangerous Building cases open and a total of 155 buildings are registered as Vacant Buildings.

The Office of the Fire Marshal is involved with seven (7) new fire incidents with several involving residential units. There are also several ongoing active Fire Investigations of previous fire incidents. The end of the month brought the NASCAR Race Event to Dover Motor Speedway where the Fire Marshal and Code Enforcement Staff were tasked with compliance inspection activities related to RV/Tent Camping areas and Itinerant Business Licensing.

The Boards and Commissions continued to be Hybrid Meetings with In-Person Meetings and a Virtual Meeting Format also available for the month of April. The Planning Commission met on April 18 and three applications were considered for a Car Wash facility, a Minor Subdivision of a commercial property, and an Apartment Complex of 384 units on McKee Road. In April, the Historic District Commission also evaluated the Architectural Review Certification for the New Kent County Family Court project (Courthouse and Parking Garage Structure).

PROGRESS IN PICTURES

Tommy Car Wash —-656 N. DuPont Hwy

Seasons Pizza

1211 N. DuPont Hwy - Suite D

PROGRESS IN PICTURES

Walgreens in Capital Station - 20 N. DuPont Highway

PROGRESS IN PICTURES

Stone Rail Café - 25 West Loockerman Street

Best Bud's Dispensary — 516 Jefferic Blvd. Suite A

PROGRESS IN PICTURES

Planning & Inspections Revenue			
Revenue Stream	FY2022 Budget	FY2022 Actual (YTD) April	% of Budget
Business License	$1,500,000	$ 1,396,011	93%
Manufactured Home License	$16,000	$ 13,705	86%
Building Permits	$450,000	$ 540,721	120%
Cert. of Occupancy	$10,000	$ 6,610	66%
Public Occupancy	$25,000	$ 41,041	164%
Lodging House	$14,000	$ 13,052	93%
Plumbing/Heating/Air	$100,000	$ 78,248	78%
Rental Inspection Fee	$437,000	$ 379,955	87%
Miscellaneous	$20,000	$ 20,173	101%
Fire Protection Fees	$70,000	$ 73,335	105%
Code Enforcement Fines	$40,000	$ 72,417	181%
Vacant Building Reg.	$100,000	$ 54,375	54%
Total P&I Revenue	**$2,782,000**	$ 2,689,643	97%
30-Apr-22			

Department Operations—Planning Office

The City of Dover Buildings (including City Hall) continued to be open to the public in April with continued cautions and awareness as part of the City's Continuity of Government response to the COVID-19 pandemic and as per the City COVID Policy amendments. The mask requirement was previously lifted on February 11, 2022, in City Buildings coinciding with the Governor's revisions to the indoor mask requirements. The Meetings of the Boards and Commission supported by this Office continue to be offered in the Hybrid format being presented in both In-Person and in a Virtual format for the month of April. Planning Staff continues plan and permit review responsibilities as communicating electronically and conducting Meetings virtually is now commonplace. Due to realized efficiencies other meetings, trainings, and workshops also continue in a Virtual format. April 22, 2022 was Samantha Bulkilvish's (Planner II) last day with the city as she will be joining the Office of State Planning Coordination as a Planner V.

PLANNING OFFICE—Permit Reviews

The Planning Office is part of the review process for certain types of construction activity permits (Building Permits, Sign Permits, etc.) and Certificate of Occupancy permits in order to confirm compliance with the *Zoning Ordinance* provisions. For April 2022, Planning Staff was involved with the review of 76 Building Permits and 10 Certificates of Occupancy permits that were issued for a calendar year total of 296. This tally amount is higher than the last few years when compared to a 2021 year-to-date total of 230 Permits and COs and 2020 year-to-date total of 191 Permits and COs; it is more inline with pre-pandemic Permit volumes experienced. Staff also reviews new applications for Business Licenses and Rental Dwelling Permits.

COMPREHENSIVE PLAN IMPLEMENTATION

2019 Comprehensive Plan

Implementation of the *2019 Comprehensive Plan* continues as Departments citywide focus on the plan implementation items as found in Implementation Plan (Chapter 15) items such as the projects, studies, code amendments, and other activities. A copy of the Final Plan (as amended) is available on the Comprehensive Plan website: https://www.cityofdover.com/2019-comprehensive-plan.

Visit the Dover Parcel and Zoning Viewer on the City's website to see zoning information for properties located in Dover. Use the Quick Link on the main page www.cityofdover.com.

- **DAFB Compatible Use Study:** City Planning Staff is part of the Technical Committee and has shared data (GIS Layers) for the DAFB Compatible Use Study. As part of a Department of Defense program initiative, DelDOT is leading this study of uses in a Study Area of a 5-miles radius of the Dover Air Force Base. Consultant assistance for the Study includes the University of Delaware – Institute for Public Administration and Century Engineering. Planning Staff attended a DAFB Installation Tour on April 25, 2022. The Study Project Team is also preparing for an upcoming public workshop in May. See the project website for more information on activities: https://deldot.gov/projects/Studies/dafb/

- **Downtown Dover Strategic Master Plan:** The Downtown Dover Partnership has retained consult services for the development of a Strategic Master Plan. The Project Team lead by Mosaic Development Partners is collecting data and meeting with stakeholders. City Staff is participating in the process. See the project webpage for more information activities: https://www.downtowndoverpartnership.com/ddp/Downtown-Dover-Strategic-Master-Plan/

CONSTRUCTION ACTIVITY

- In April 2022, Residential Building Permits for a total of two (2) dwelling units including a single-family detached houses in the **Downtown Development District** area and four (4) manufactured home placements in **Dover East Estates**.
- Certificates of Occupancy were issued for one single-family detached dwelling in **Patriot Village** and two (2) single family detached houses in **Oak Shadows.**
- Building Permits were issued for renovations of the Dunkin Donuts at 470 S. DuPont Highway and other minor renovation activities.
- A Temporary Certificate of Occupancy was issued for Tommy Car Wash at 656 N. DuPont Highway (S-19-01). Certificates of Occupancy were issued for Walgreens Pharmacy in Capital Station (S-17-12), a tenant fit-out for retail at 516 Jefferic Boulevard Suite A, interior renovations of offices at DelDOT, office renovations at 967 N. State Street, interior renovations for a Café at 25 W. Loockerman Street, and tenant fit-out for Seasons Pizza at 1211 N. DuPont Highway Suite D.

	APRIL 2022 (FY22)	TOTAL FOR FY22
New Home Permits Issued	2	83
Value of Commercial Projects	$669,495.00	$21,841,847.00
Downtown Incentives (Fees Waived)	$2,417.00	$14,138.50

BOARD AND COMMISSION ACTIVITY

The April Meetings of the Boards and Commissions supported by the Planning Office were held as Hybrid Meetings with an In-Person Meeting component and as Virtual Meetings using the WebEx telephone/video conferencing platform. Planning Staff conducted the Planning Commission Meeting of April 18, 2022 and the Historic District Commission on April 21, 2022. The Board of Adjustment did not meet in April.

Board of Adjustment

The Board of Adjustment did not meet on April 20, 2022. The next Board of Adjustment meeting is scheduled for May 18, 2022.

Historic District Commission

The Historic District Commission met in-person/virtually on April 19, 2022. The Commission reviewed the Architectural Review Certification Application HI-22-03 for the new Kent County Family Courthouse project site consisting of the Courthouse Building of 105,629+/- GFA and Parking Garage Structure for 425 parking spaces. The 3.7499 +/- acre site consisting of eleven parcels and an alley is zoned IO (Institutional and Office Zone), subject to the SWPOZ (Source Water Protection Overlay Zone), and subject to the H (Historic District Zone). The properties are located on the east side of South Governors Avenue between West Water Street and Bank Lane. The Historic District Commission recommended approval of the Architectural Review Certification with some conditions. The project will now move to Site development Plan Review with the Planning Commission.

The next Historic District Commission Meeting is scheduled for May 19, 2022.

Planning Commission

The Planning Commission met in the Hybrid Meeting Format (In-person/Virtually)on April 18, 2022. The next regular Planning Commission Meeting is scheduled for May 16, 2022. The Applications listed below were considered.

- S-22-01 Caliber Car Wash at 280 Cowgill Street – The Planning Commission recommended conditional approval of the Site Plan acknowledging that the development plan cannot move forward with the Final Plan Approval until DelDOT has given its approval. Also approved was the Waiver Request for the elimination of sidewalk on street frontages for an alternative based on the fact that there is multi-modal sidewalk that runs by the facility. This Site Development Plan Application is for the construction of a 3,500 SF Self-Service Car Wash facility and associated site improvements including two (2) pay stations and nineteen (19) vacuum spaces. This redevelopment includes demolition of the existing auto repair shop building. The property is zoned C-4 (Highway Commercial Zone). The property consists of 0.78 acres (33,976.8 SF) and is located on the south side of Cowgill Street and Court Street near the corner of Martin Luther King Jr. Boulevard and S. DuPont Highway. The owner of record is Neaton's Tire Service of Delaware. The Equitable Owner (Developer) is MPV Properties c/o John Bradley Murr.

- SB-22-03 Lands of Bayroadcap, LLC at 600 Bay Road: Minor Subdivision Plan – The Planning Commission recommended conditional approval of a Minor Subdivision Plan for the two (2) existing Lots of the overall 12.9366 +/- acre Landing Square Commercial Development on Bay Road. The Plan proposes to subdivide the larger of the Lots (with direct frontage on Bay Road) into two (2) new Lots identified as Lots 2 and 3. The Plan also notes a Minor Lot Line Adjustment between Lot 1 and the proposed Lot 2. Lot 1 is proposed to be 4.8365 +/- acres and is to the rear (west) of the overall site. Lot 2 is proposed to be 4.7580 +/- acres fronting on Bay Road in the northern portion of the site. Lot 3 is proposed to be 3.3421+/- acres fronting Bay Road in the southeastern portion of the Site. The subject site is located on

PLANNING COMMISSION (Continued)

SB-22-03 continued:
the west side of Bay Road near its intersection with Blue Hen Boulevard and the Bay Court Plaza entrance drive. The property is zoned C-4 (Highway Commercial Zone). The owners of record are Bayroadcap Phase 1, LLC and Bayroadcap, LLC.

- *This site was most recently subject to Minor Subdivision Plan SB-21-01 which subdivided the Lot into two (2) parcels as approved by the Planning Commission on March 15, 2021. Application S-19-20 Delaware State Police Building Update at Bay Road Commercial approved by the Planning Commission in September 2019 received Final Plan Approval on March 6, 2020, regarding the development of the Lot 1 (Phase 1) area superseding Application S-17-20. Application C-20-02 Landing Square: Revised Phase 2 Area approved by the Planning Commission in August 2020 received Final Plan Approval on February 25, 2021, for the commercial development of the Lot 2 area.*

- S-21-11 McKee Road Apartments at 1385 McKee Road –The Planning Commission recommended conditional approval of a Site Development Application for the construction of sixteen (16) 10,000 SF garden style apartment buildings each containing twenty-four (24) units for a total of 384 apartment units. Also proposed are sixteen (16) garage buildings, a Club House with Pool, walking paths, picnic areas, a dog park, playing field, parking, and other site improvements. The property is zoned RG- 2 (General Residence Zone) and C-2A (Limited Central Commercial Zone) and subject to the COZ-1 (Corridor Overlay Zone). This development application is only for the residential zoned portion of the property. The commercial portion will be developed under separate application. The property is located on the east side of McKee Road near the intersection of McKee Road and Scarborough Road. The owner of record is McKee Cap, LLC. Property Address: 1385 McKee Road. Tax Parcel: ED-05-067.00-02-57.00-000. Council District 4.
  - The Planning Commission granted conditional approval of the Active Recreation Area Plan and approval of a Fee-in-lieu of Active Recreation Area Construction for the area deficient.
  - Also approved were the Waiver Requests for the Partial Elimination of Upright Curbing, and the Elimination of Sidewalk along the Public Street Frontage for portion of the frontage.
  - Regarding the Waiver Request for the Reduction in Required Parking, the Waiver was granted subject to the condition that an area for future construction of 50 parking spaces be set aside..
  - The Planning Commission also required that the applicant formally submit a request to DelDOT with a courtesy copy to the Emerald Pointe HOA to request a traffic light or traffic device be installed prior to construction genning at the site entrance at the intersection of McKee Road with Gemstone Boulevard

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CDBG FY21 Projects

- **Homeownership Assistance Program**
  CDBG funds will be used to provide homeownership assistance to first-time homebuyers who purchase affordable housing in the City of Dover. Five (5) families have purchased affordable housing in the City of Dover.

- **Dover Interfaith Mission for Housing (DIMH)**
  CDBG funds will be used to provide operations cost for the shelter. DIMH is also in the process of purchasing a building for its new shelter location that will be renovated with CDBG funds. The project is underway.

- **Central Delaware Housing Collaborative**
  CDBG funds will be used to provide operations cost for a women's shelter. This project is underway.

- **Milford Housing Homeowner Rehabilitation/Emergency Home Repair Programs**
  CDBG funds will be used to rehabilitate existing owner-occupied housing in the City that is in violation of the City's Housing Code and complete emergency home repairs to eliminate housing conditions that threaten the health and safety of low-income homeowners. Emergency Home Repairs have been completed on two (2) owner occupied homes and one (1) single family home is out for bid for homeowner rehabilitation.

- ***American Rescue Act (ARPA) Funding***

  The ARPA Joint Subcommittee interviewed and scored grant applications making recommendations to award a little under $1.4 million in grant funding for Housing and Community Service projects. Grants Agreements have been executed and meetings are scheduled with subgrantees to review grant requirements.

Code Enforcement Activity— APRIL 2022

Case Type	Total # for Month	Total # YTD (July 2021 to June 2022)	% staff initiated current month	% staff initiated YTD
No valid Rental Permit	158	196	100%	96%
No valid Building Permit	4	93	75%	91%
Tall grass and weeds	164	555	93%	89%
Abandoned/Unregistered Vehicle	5	263	80%	79%
Annual Housing Inspection	50	909	90%	92%
Property Maintenance Exterior	86	754	76%	78%
Electric Termination	20	118	100%	98%
Dover Code of Ordinances	42	801	78%	93%
Dangerous Buildings	6	57	47%	66%
Zoning	2	33	100%	84%
Admin Inspections	11	241	100%	100%
Total Cases Opened	**550**	**4350**		
Total # of Inspections	**1185**	**9706**		
Total # of Violations	**1011**	**6908**		

Dangerous Buildings, Vacant Buildings & Demolitions

- **Vacant Buildings currently registered** - 155
- **Dangerous Buildings** – 44

Building Inspections & Licensing Summary

	Current	July 2021– June 2022	April 2021	July 2020— June 2021
PERMITTING AND LICENSING				
Permits Issued	**APRIL (2022) FY 22**	**FYTD 22**	**APRIL (2021) FY21**	**FYTD 21**
Administrative Permit	6	41	6	34
Building Addition/Renovation Permits	24	301	29	300
Building Permits	21	237	15	348
Demolition Permits	2	19	1	15
Fence Permits	19	146	16	132
Fire Prevention Permits	8	61	8	56
Mechanical Permits	49	411	48	248
Plumbing Permits	24	278	8	198
Sign Permits	14	132	5	80
Swimming Pool Permits	3	8	0	4
Subtotal		**1634**		**1415**
Business Licenses	71	1826	33	1807
Merchant Licenses	3	340	10	354
Contractor Licenses	27	1219	37	1235
Subtotal		**3385**		**3396**
Lodging House Licenses	0	58	16	66
Public Occupancy	11	462	54	430
Rental Dwelling	232	2955	63	3021
Subtotal		**3475**		**3517**
Manufactured Homes	5	289	6	331
BUILDING INSPECTIONS				
Inspections	**APRIL (2022) FY 22**	**FYTD 22**	**APRIL (2021) FY21**	**FYTD 21**
Building (Inspections/CBI/Site Meetings)	250	**2987**	231	**2175**
Plumbing/Mechanical	336	**3072**	226	**1871**
Certificate of Occupancy	10	**71**	6	**68**

Fire Marshal's Office—At a Glance

The Fire Marshal's Office staff has been extremely busy as they investigated seven (7) incidents during the month of April. This included major fire losses at Carnoustie Rd., Bay Rd., and Ann Moore St.

Staff worked race weekend to ensure that the citizens and visitors of the City of Dover had a safe weekend.

Staff is conducting Annual Fire and Life Safety Inspections at churches and mercantile.

	Month	Year to Date	Previous Year to Date
Annual Fire & Life Safety Inspections	13	298	231
Deficiencies From the Above Inspections	25	473	980
Fire Code Violations/Deficiencies/Complaints	22	322	385
C/O & Fire Equipment Acceptance Tests	21	115	70
Meetings & Walk Through	23	186	143
Fire Plan Review & DAC	9	98	101

	Month	Year to Date	Previous Year to Date
Accidental	3 totaling $3,002	24 totaling $296,203	19 totaling $510,101
Undetermined	4 totaling $300,000	13 totaling $1,042,502	6 totaling $560,001
Incendiary	N/A	4 totaling $2,502	3 totaling $20,001
Arrest Made with DPD	0	0	1
Investigation Time	24 hours	128 hours	112 hours
Injuries	2	13	5
Deaths	0	1	0

Please feel free to contact our office at any time with any questions or concerns. Thank you!

City of Dover

Finance Department

MONTHLY REPORT

April 2022

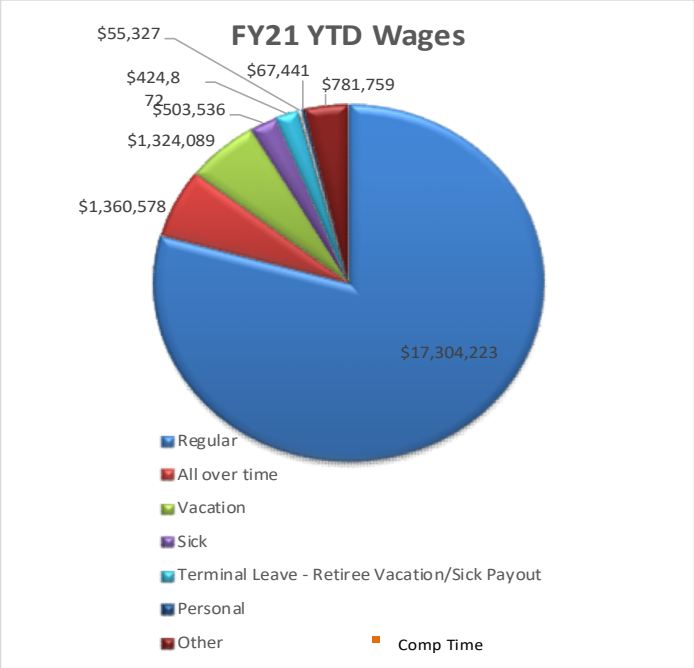
PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.

This page intentionally left blank

CITY OF DOVER
ACTIVITY REPORTS
April 2022
FINANCE DEPARTMENT ACTIVITY LEVELS

	FY21 YTD	FY22 YTD
BANK TRENDS		
Number of Deposits Made (Hand, ACH & Wire, Lockbox)	5,648	5,776
Total Amount of All Deposits	$ 156,647,288	$ 168,712,115
Other Activity		
Number of Pay Periods	24	22
Number of Payroll Checks & Direct Deposits Issued	9,233	9,104
Number of Pension Checks Issued	2,908	2,676
Total Pension Benefits Paid - Defined Benefit Plan	$ 5,330,300	$ 5,091,207

ACCOUNTS PAYABLE		
Number of Check Vouchers	5,284	5,564
Number of EFT Vouchers	2,595	2,894
Vouchers Dollar Amount Disbursed	$ 61,369,619	$ 73,814,070



City of Dover
General Fund Summary
Fiscal Year to Date (April 2022)

Revenues

	Original Budget	Revised Budget	Actual	%
Property & Transfer Taxes [1]	$ 16,667,700	$ 16,667,700	$ 18,100,808	109%
Program Revenues	10,373,400	10,373,400	9,094,813	88%
Utility Transfers	12,000,000	12,000,000	10,000,000	83%
Grants [2]	1,632,400	1,122,400	756,056	67%
Interfund Services	5,351,000	5,351,000	4,494,987	84%
All Other [3]	805,000	1,537,400	726,563	47%
	$ 46,829,500	$ 47,051,900	$ 43,173,226	92%

Expenditures

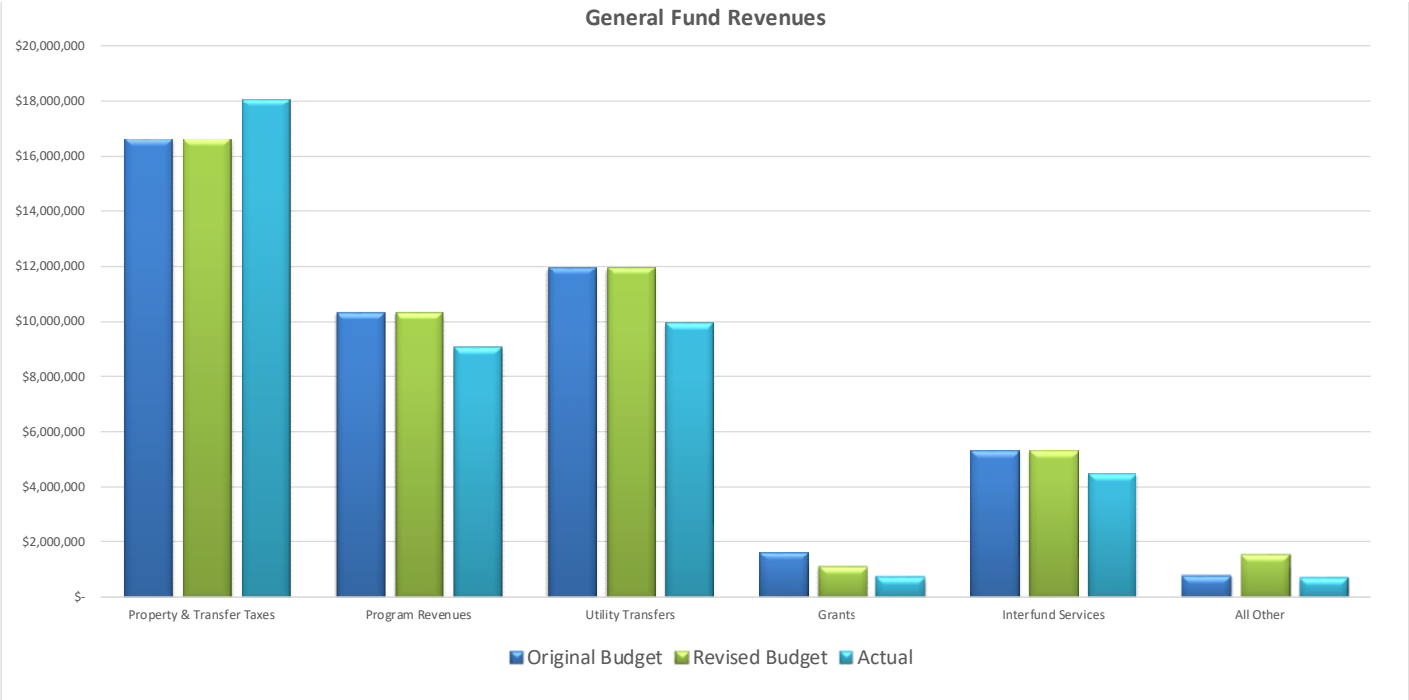
	Original Budget	Revised Budget	Actual	%
Program Expenses	$ 29,774,100	$ 29,829,900	$ 22,871,572	77%
Interfund Services	10,795,400	10,833,000	8,266,930	76%
Debt Service	632,000	632,000	526,687	83%
Post Retirement Benefits	2,156,000	2,156,000	1,796,670	83%
Pension Fund Contributions	935,100	935,100	664,208	71%
Capital Project Transfers	3,025,900	3,124,600	2,154,100	69%
All Other [4]	1,005,000	1,005,000	894,737	89%
	$ 48,323,500	$ 48,515,600	$ 37,174,903	77%

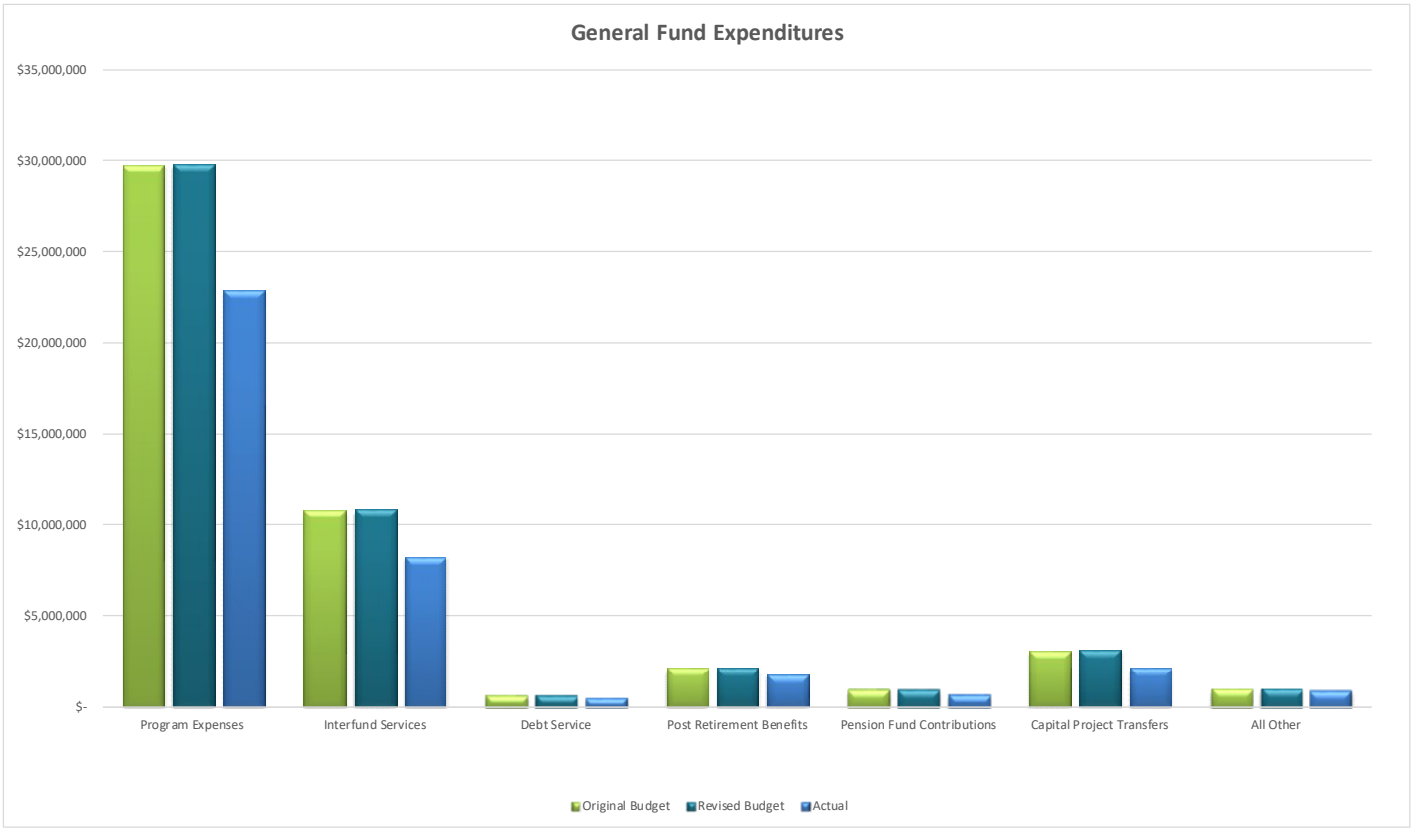
[1] Property tax is favorable; FY22 $14,646,713 and FY21 is $14,281,507. Additionally, Property Tax Receivable is $69,966 in FY22; FY21 was $181,240 due to COVID. Transfer Tax is $2,861,044 in FY22; $2,230,833 in FY21.

[2] Grant Revenue received to date is DEMA Grant $15,600 and Green Energy Grant $98.5K.
Fire Marshal Equip Grant $10K from WalMart,$167,286 in Police X-Duty Grants, $156,250 for COPS Hiring Grant and $10,161 in Public Education Grants.

[3] Includes Cable Franchise Revenue, Miscellaneous Receipts, Garrison Farm Rent, Sale of Assets, Fund Interest Income, and Investment Manager Cost.

[4] Includes Bank and CC Fees, Street Lights Expense, DDP Contribution, Trf to Cable Franchise Reserve, Trf to Electric I & E, and Trf to Electric Revenue Fund.


General Fund Revenues
$20,000,000
$18,000,000
$16,000,000
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
Property & Transfer Taxes
Program Revenues
Utility Transfers
Grants
Interfund Services
All Other
Original Budget
Revised Budget
Actual


General Fund Expenditures
$35,000,000
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$-
Program Expenses
Interfund Services
Debt Service
Post Retirement Benefits
Pension Fund Contributions
Capital Project Transfers
All Other
Original Budget
Revised Budget
Actual

City of Dover

Water Fund Summary

Fiscal Year to Date (April 2022)

Revenues

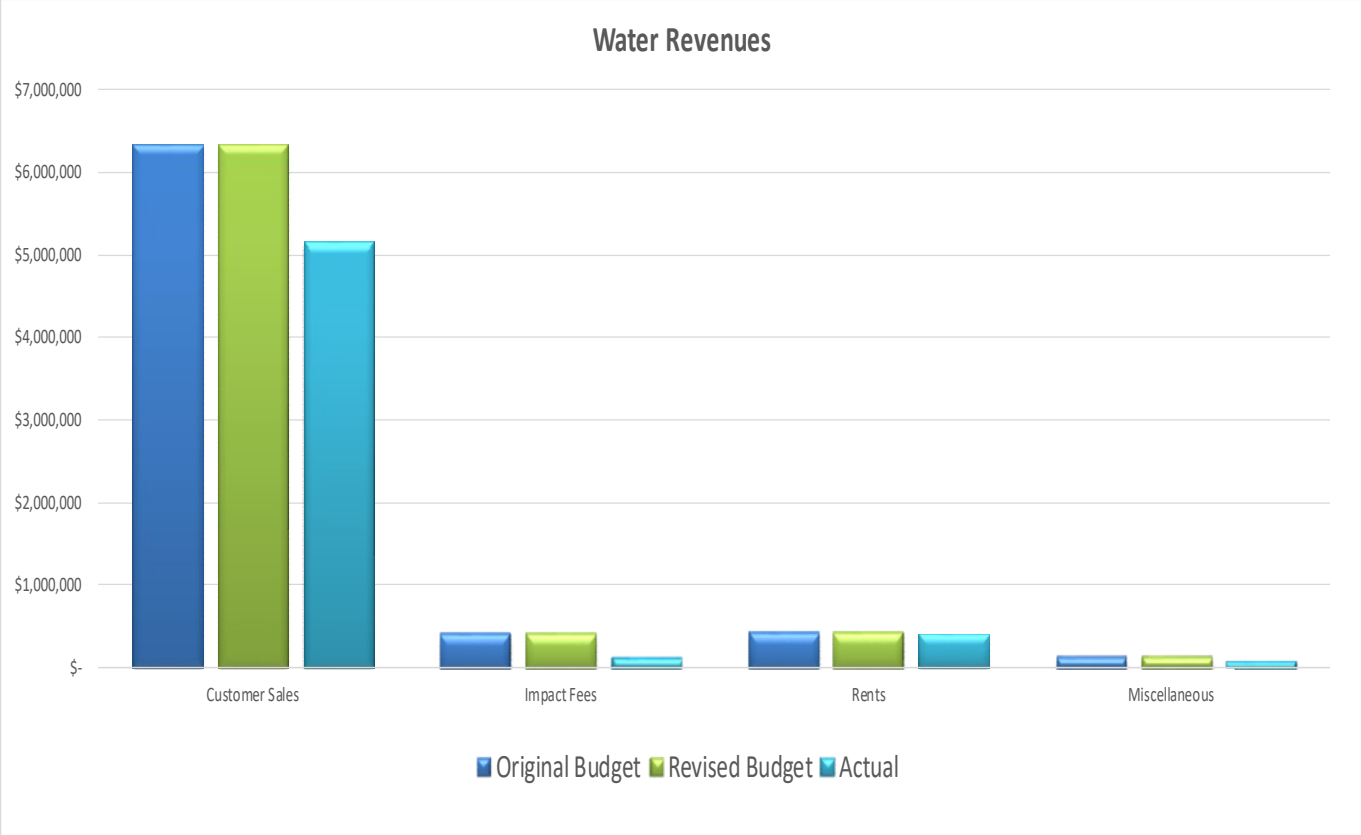
	Original Budget	Revised Budget	Actual	%
Customer Sales	$ 6,353,800	$ 6,353,800	$ 5,159,999	81%
Impact Fees	420,000	420,000	127,974	30%
Rents	436,700	436,700	428,576	98%
Miscellaneous [1]	138,600	138,600	94,550	68%
	$ 7,349,100	$ 7,349,100	$ 5,811,100	79%

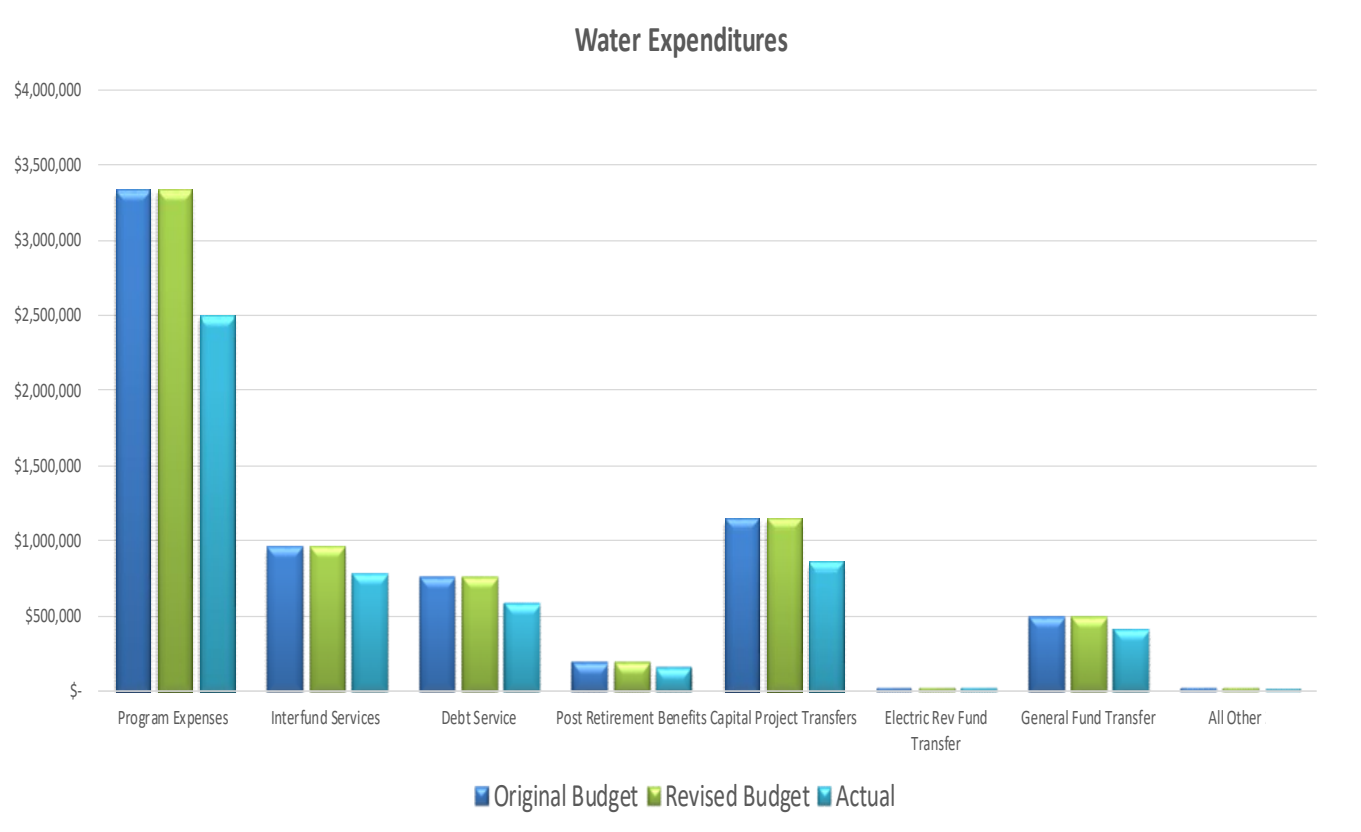
Expenditures

	Original Budget	Revised Budget	Actual	%
Program Expenses	$ 3,341,300	$ 3,341,300	$ 2,504,147	75%
Interfund Services	967,600	967,600	789,588	82%
Debt Service	762,800	762,800	588,699	77%
Post Retirement Benefits	192,000	192,000	160,000	83%
Capital Project Transfers	1,148,600	1,148,600	861,450	75%
Electric Rev Fund Transfer	25,000	25,000	25,000	100%
General Fund Transfer	500,000	500,000	416,660	83%
All Other [2]	27,000	27,000	18,730	69%
	$ 6,964,300	$ 6,964,300	$ 5,364,274	77%

[1] Includes Penalties, Income from Sale of Assets, Miscellaneous Income, and Reconnect Fees.

[2] Includes Bank & CC Fees.


Water Revenues
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
Customer Sales
Impact Fees
Rents
Miscellaneous
Original Budget
Revised Budget
Actual


Water Expenditures
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
Program Expenses
Interfund Services
Debt Service
Post Retirement Benefits
Capital Project Transfers
Electric Rev Fund Transfer
General Fund Transfer
All Other
Original Budget
Revised Budget
Actual

City of Dover

Wastewater Fund Summary

Fiscal Year to Date (April 2022)

Revenues

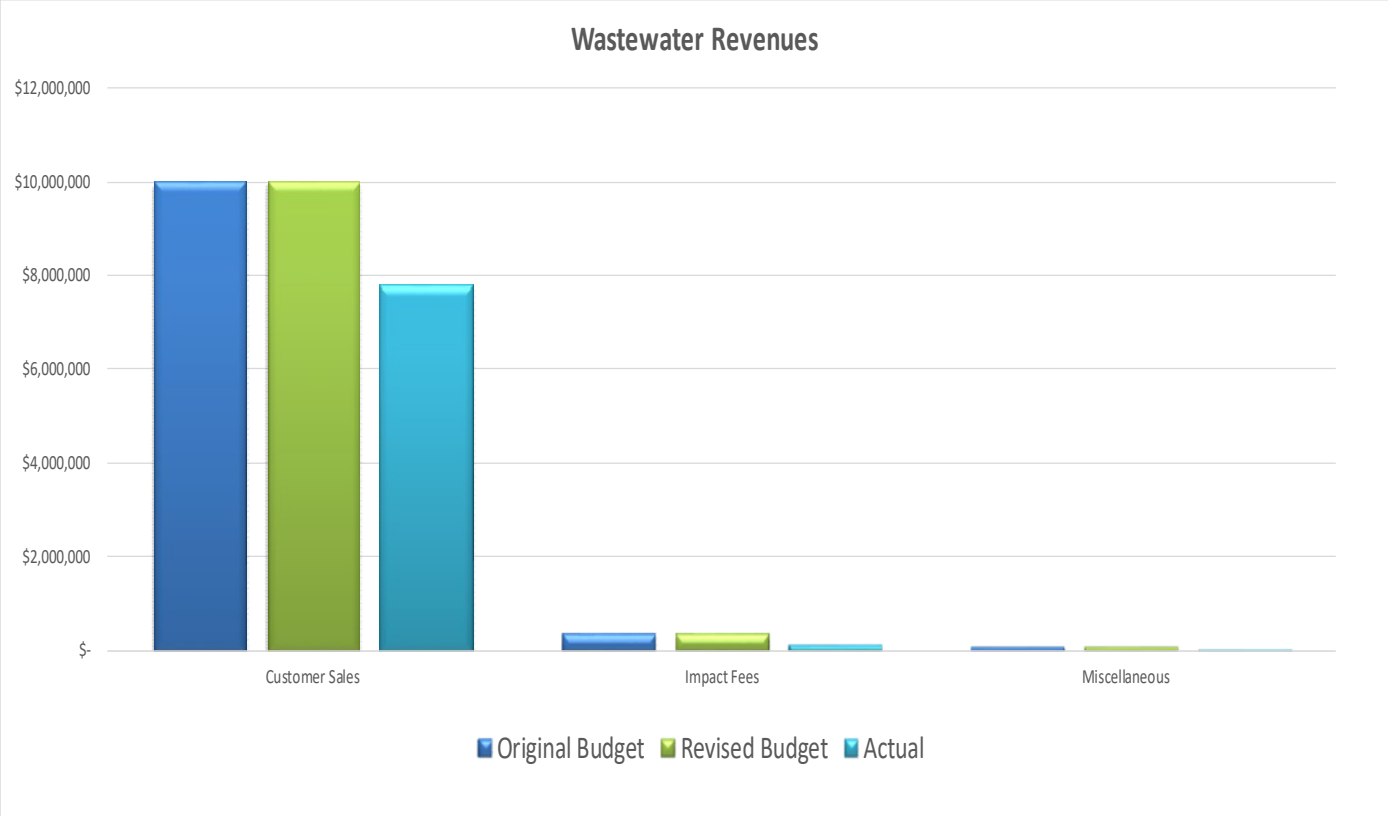
	Original Budget	Revised Budget	Actual	%
Customer Sales	$ 10,007,700	$ 10,007,700	$ 7,812,339	78%
Impact Fees	380,000	380,000	131,039	34%
Miscellaneous [1]	82,900	82,900	33,281	40%
	$ 10,470,600	$ 10,470,600	$ 7,976,658	76%

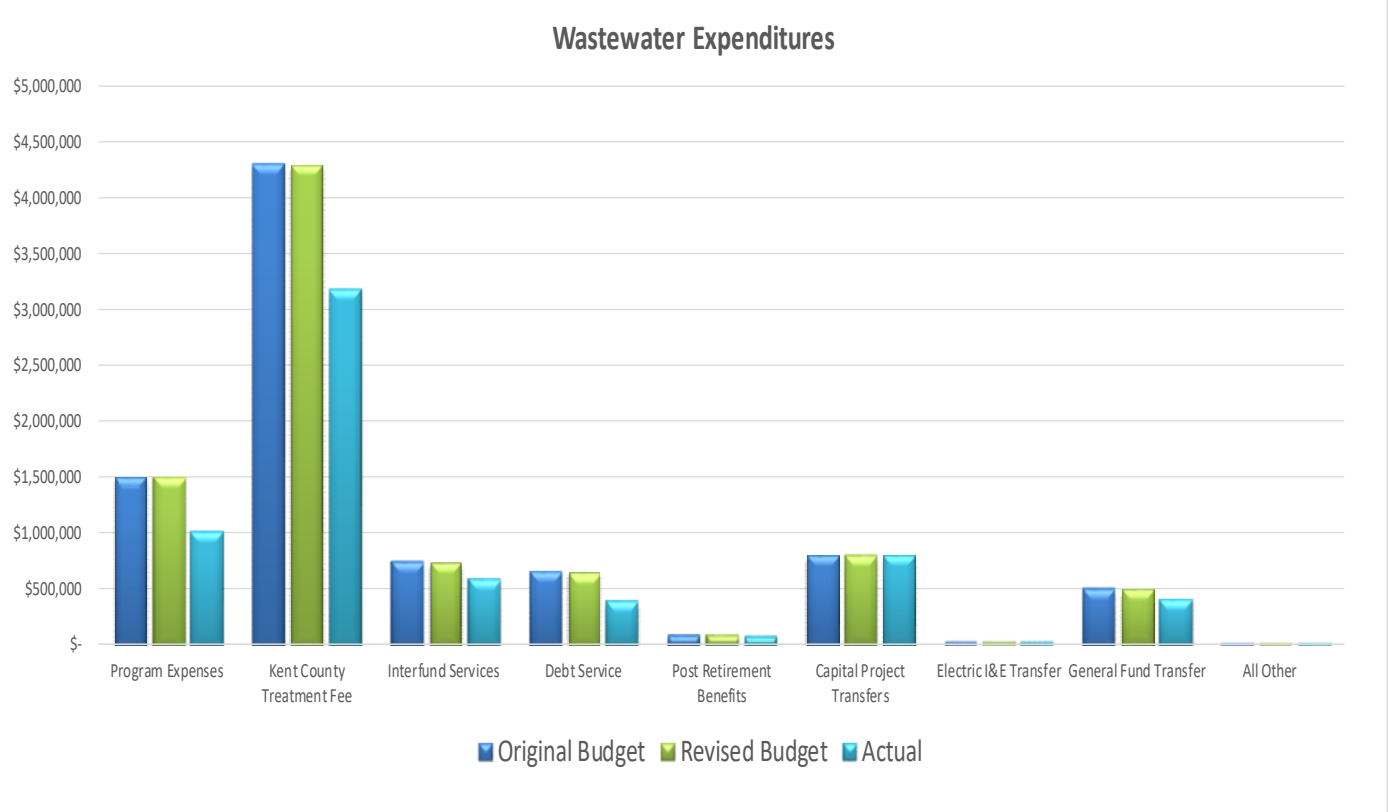
Expenditures

	Original Budget	Revised Budget	Actual	%
Program Expenses	$ 1,506,200	$ 1,506,200	$ 1,018,811	68%
Kent County Treatment Fee	4,302,900	4,302,900	3,184,015	74%
Interfund Services	738,600	738,600	585,944	79%
Debt Service	659,900	659,900	392,148	59%
Post Retirement Benefits	93,000	93,000	77,500	83%
Capital Project Transfers	799,200	799,200	799,200	100%
Electric I&E Transfer	25,000	25,000	25,000	100%
General Fund Transfer	500,000	500,000	416,670	83%
All Other [2]	12,000	12,000	6,386	53%
	$ 8,636,800	$ 8,636,800	$ 6,505,675	75%

[1] Includes Interest Income, Penalties, Loss on Disposal, and Miscellaneous Income.

[2] Includes Bank & CC Fees.


Wastewater Revenues
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
Customer Sales
Impact Fees
Miscellaneous
Original Budget
Revised Budget
Actual


Wastewater Expenditures
$5,000,000
$4,500,000
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
Program Expenses
Kent County Treatment Fee
Interfund Services
Debt Service
Post Retirement Benefits
Capital Project Transfers
Electric I&E Transfer
General Fund Transfer
All Other
Original Budget
Revised Budget
Actual

City of Dover

Electric Fund Summary

Fiscal Year to Date (April 2022)

Revenues

	Original Budget	Revised Budget	Actual	%
Customer Sales	$ 83,232,400	$ 83,232,400	$ 66,433,595	80%
Distribution of Earnings	(5,196,000)	(5,196,000)	(4,276,633)	82%
All Other [1]	3,825,000	3,825,000	3,835,676	100%
	$ 81,861,400	$ 81,861,400	$ 65,992,637	81%

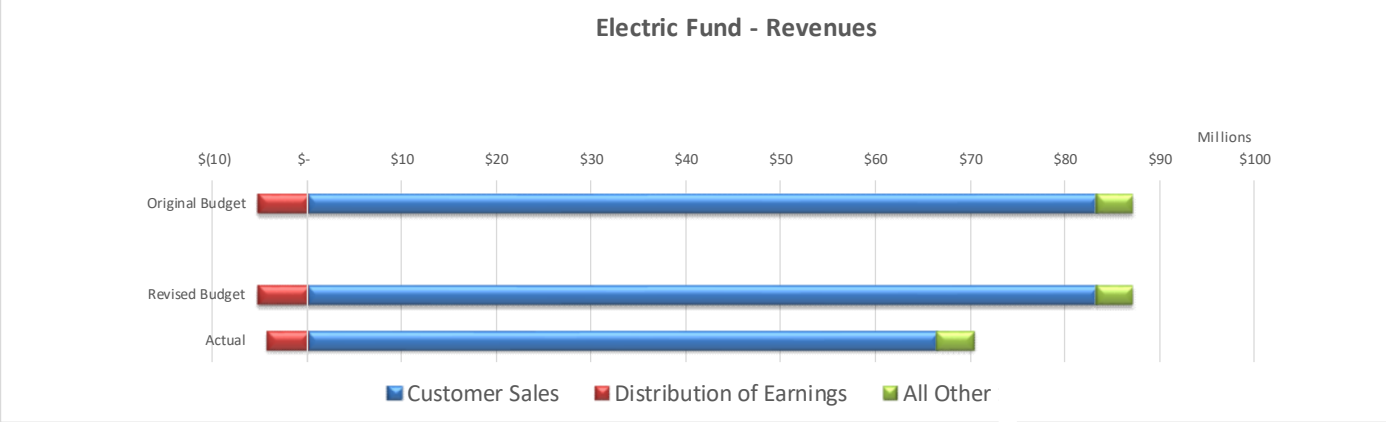
Expenditures

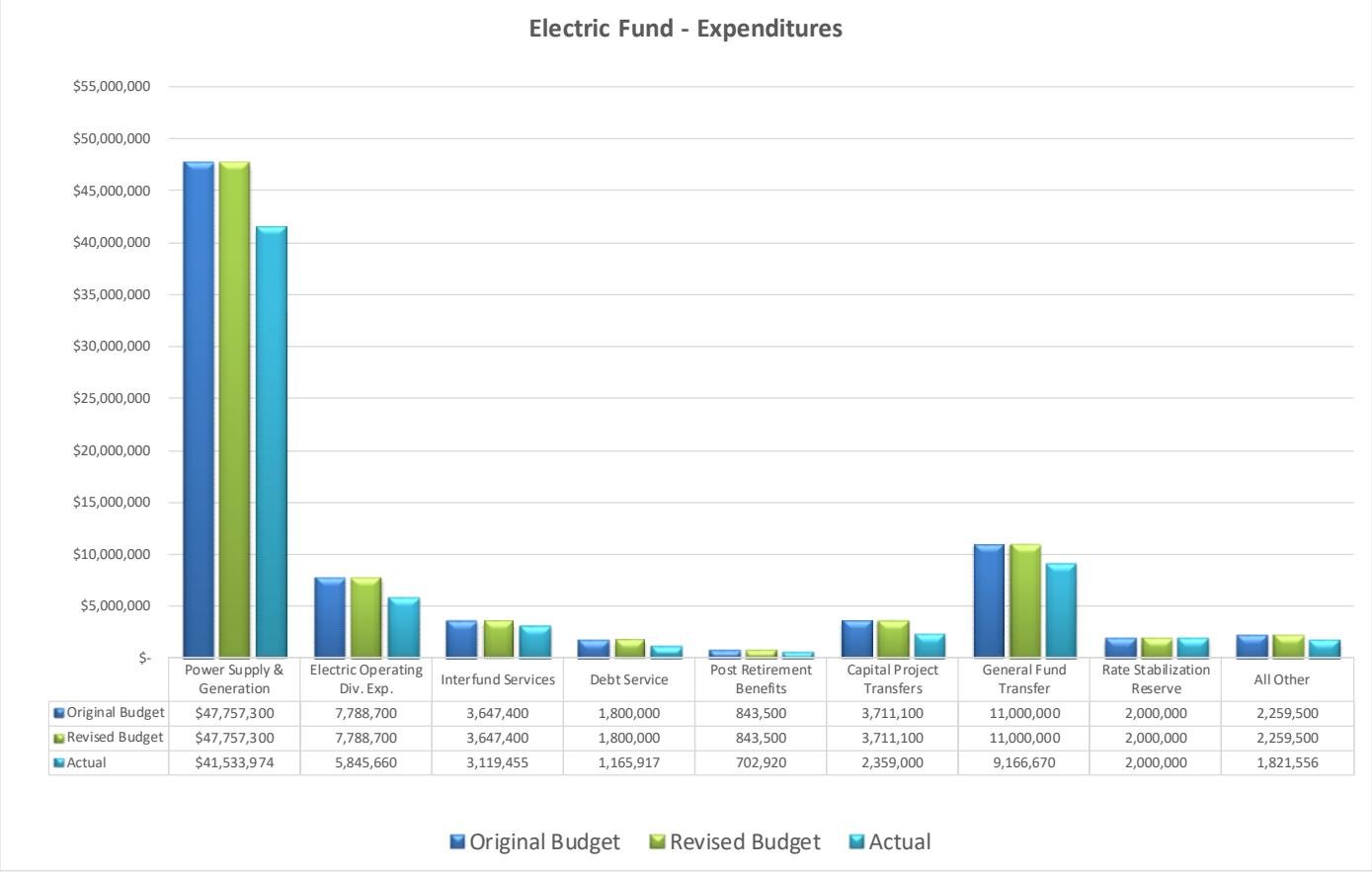
	Original Budget	Revised Budget	Actual	%
Power Supply & Generation	$ 47,757,300	$ 47,757,300	$ 41,533,974	87%
Electric Operating Div. Exp.	7,788,700	7,788,700	5,845,660	75%
Interfund Services	3,647,400	3,647,400	3,119,455	86%
Debt Service	1,800,000	1,800,000	1,165,917	65%
Post Retirement Benefits	843,500	843,500	702,920	83%
Capital Project Transfers	3,711,100	3,711,100	2,359,000	64%
General Fund Transfer	11,000,000	11,000,000	9,166,670	83%
Rate Stabilization Reserve	2,000,000	2,000,000	2,000,000	100%
All Other [2]	2,259,500	2,259,500	1,821,556	81%
	$ 80,807,500	$ 80,807,500	$ 67,715,152	84%

[1] Includes Rental Revenue, Miscellaneous Service Revenue, Interest Earnings, Investment Management Fees, New Service Fees, Sale of Assets, Trf from Uncollectible Reserves, General Service Billing, Revenue from Rate Stabilization, Penalties, and Green Energy Charges.

[2] Includes Utility Tax, Interest on Deposits, Bank & CC Fees, Bond Issuance Costs, Transfer to Uncollectible Reserve, and Green Energy.

Megawatt Hours Sold & Purchased	Budget	Rev. Budget	Actual
Sales to Customers MWh (excl. Street Light MWh)	760,877	760,877	614,543
Sales per MWh	$100.89	$100.89	$99.58
Purchased/Generated MWh	778,465	778,465	632,197
All In MWh Supply & Generation	$61.28	$61.28	$65.66

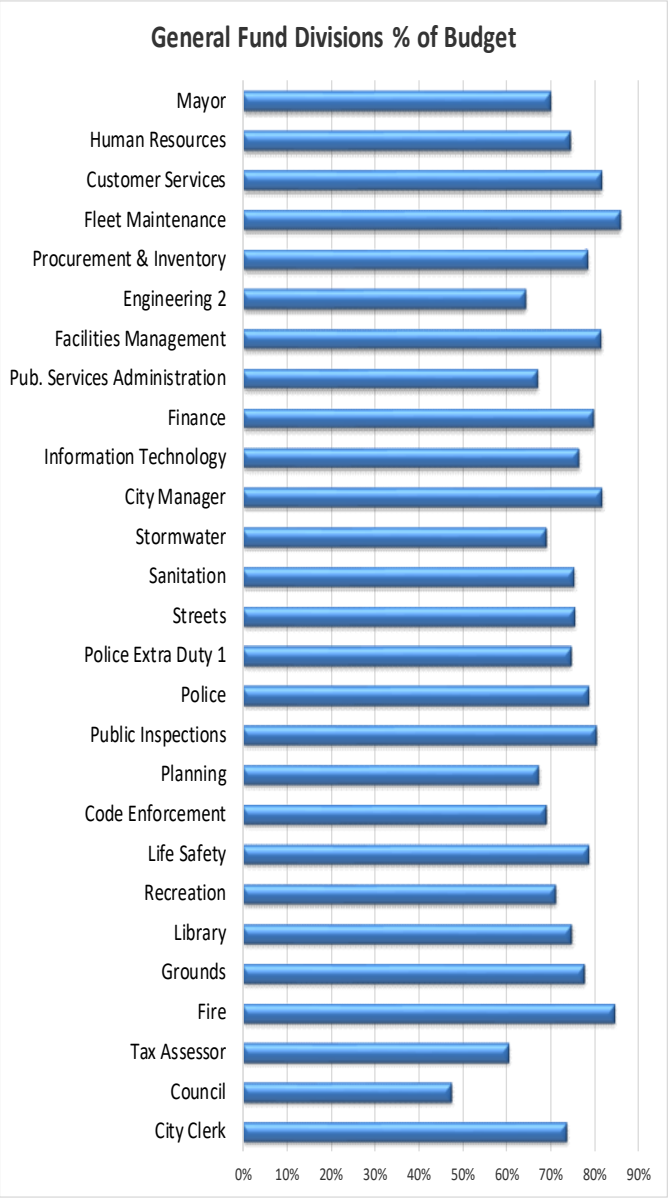




	Power Supply & Generation	Electric Operating Div. Exp.	Interfund Services	Debt Service	Post Retirement Benefits	Capital Project Transfers	General Fund Transfer	Rate Stabilization Reserve	All Other
Original Budget	$47,757,300	7,788,700	3,647,400	1,800,000	843,500	3,711,100	11,000,000	2,000,000	2,259,500
Revised Budget	$47,757,300	7,788,700	3,647,400	1,800,000	843,500	3,711,100	11,000,000	2,000,000	2,259,500
Actual	$41,533,974	5,845,660	3,119,455	1,165,917	702,920	2,359,000	9,166,670	2,000,000	1,821,556

City of Dover
Division Expense Summary (General Fund)
Fiscal Year to Date (April 2022)

	Original Budget	Revised Budget	Actual	%
City Clerk	$ 535,800	$ 535,800	$ 393,495	73%
Council	190,800	190,800	90,173	47%
Tax Assessor	263,800	263,800	158,521	60%
Fire	797,200	797,200	671,987	84%
Grounds	1,487,500	1,487,500	1,152,067	77%
Library	1,859,900	1,859,900	1,386,506	75%
Recreation	1,191,500	1,191,500	843,544	71%
Life Safety	472,300	482,300	378,294	78%
Code Enforcement	654,100	654,100	449,783	69%
Planning	642,000	614,000	412,163	67%
Public Inspections	651,200	651,200	521,984	80%
Police	18,544,700	18,619,700	14,591,363	78%
Police Extra Duty [1]	541,400	541,400	402,972	74%
Streets	636,000	694,400	522,091	75%
Sanitation	2,564,800	2,564,800	1,925,516	75%
Stormwater	774,100	714,300	490,740	69%
City Manager	920,100	930,100	757,482	81%
Information Technology	738,500	738,500	562,235	76%
Finance	932,100	948,500	754,211	80%
Pub. Services Administration	587,200	591,400	394,588	67%
Facilities Management	837,000	837,000	679,479	81%
Engineering [2]	181,100	181,300	116,107	64%
Procurement & Inventory	738,600	745,600	582,897	78%
Fleet Maintenance	906,500	906,500	775,112	86%
Customer Services	1,048,300	1,048,300	852,980	81%
Human Resources	600,200	600,200	445,631	74%
Mayor	222,800	222,800	155,174	70%
	$ 39,519,500	$ 39,612,900	$ 30,467,097	77%



[1] Police Extra Duty is at 74% due to the Firefly/Nascar events.

[2] Contractual Services significantly under budget due to timing of work to be completed.

City of Dover
Utilities Expenditure Summary
Fiscal Year to Date (April 2022)

Water Divison

	Original Budget	Revised Budget	Actual	%
Engineering & Inspection	$ 294,400	$ 294,400	$ 239,772	81%
Water Department	676,300	676,300	564,732	84%
Water Treatment Plant	2,370,600	2,370,600	1,699,644	72%
	$ 3,341,300	$ 3,341,300	$ 2,504,147	75%

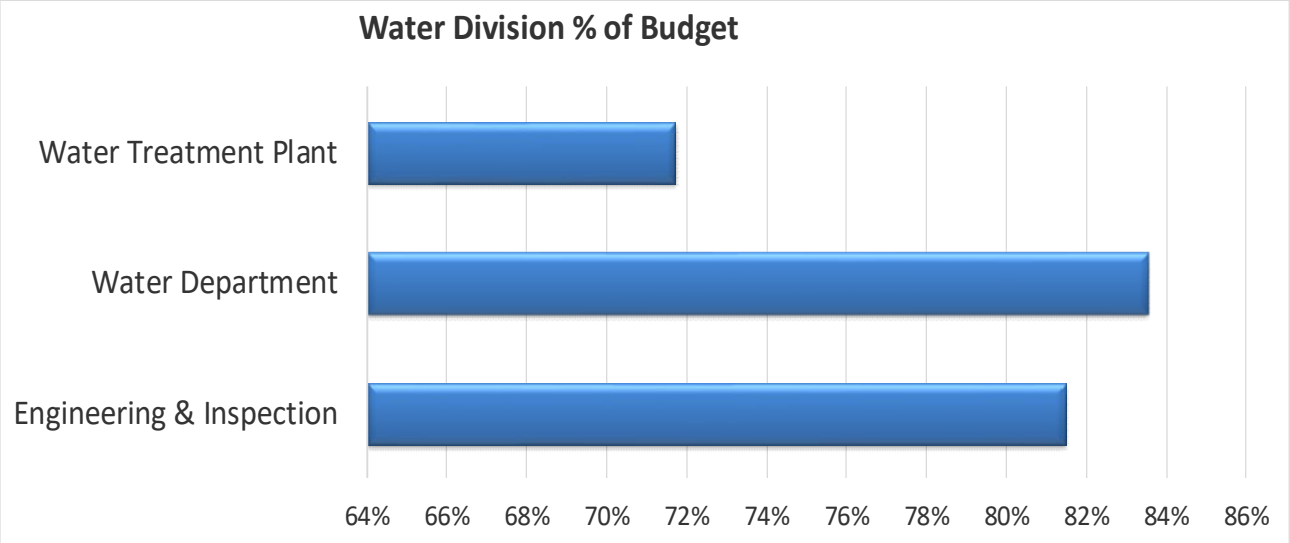
Wastewater Divison

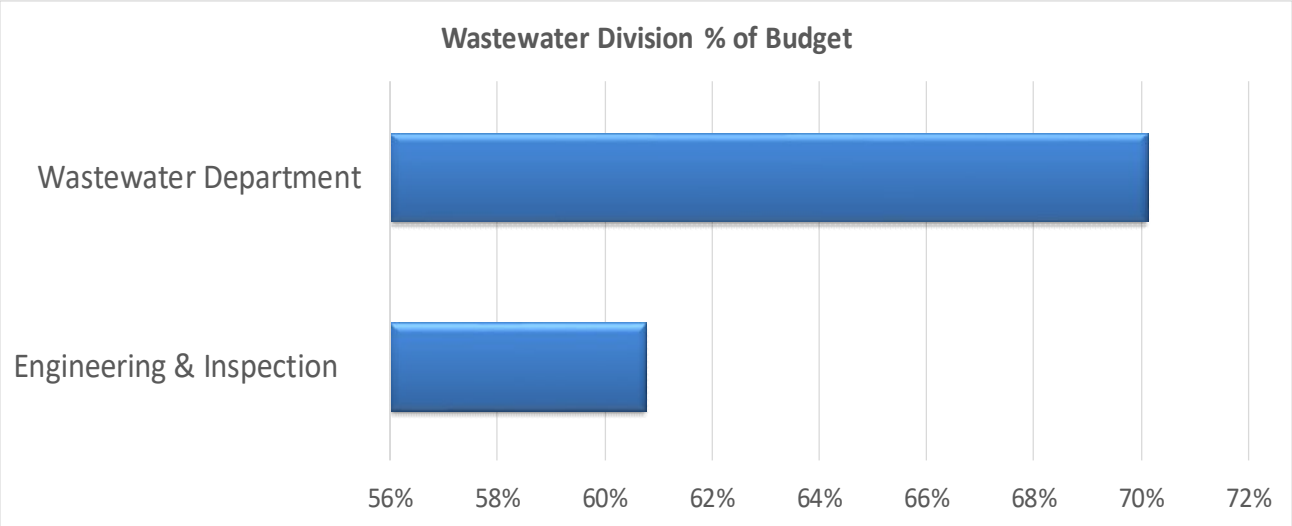
	Original Budget	Revised Budget	Actual	%
Engineering & Inspection *	$ 393,700	$ 393,700	$ 239,133	61%
Wastewater Department	1,112,500	1,112,500	779,678	70%
	$ 1,506,200	$ 1,506,200	$ 1,018,811	68%

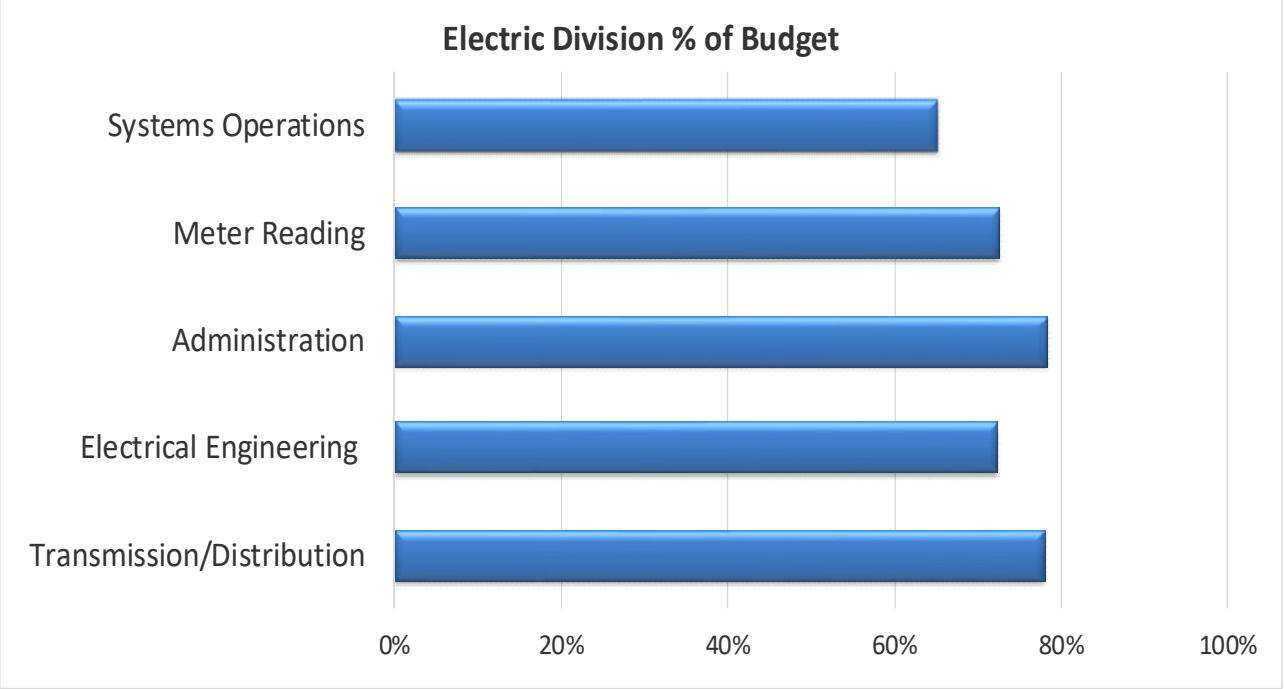
Electric Division

	Original Budget	Revised Budget	Actual	%
Transmission/Distribution	$ 4,127,400	$ 4,127,400	$ 3,214,086	78%
Electrical Engineering	1,419,600	1,419,600	1,024,628	72%
Administration	910,100	910,100	711,959	78%
Meter Reading	389,400	389,400	282,108	72%
Systems Operations	942,200	942,200	612,879	65%
	$ 7,788,700	$ 7,788,700	$ 5,845,660	75%

* Contractual services under budget due to timing of award of contract, work hasn't begun.


Water Division % of Budget
Water Treatment Plant
Water Department
Engineering & Inspection
64%
66%
68%
70%
72%
74%
76%
78%
80%
82%
84%
86%


Wastewater Division % of Budget
Wastewater Department
Engineering & Inspection
56%
58%
60%
62%
64%
66%
68%
70%
72%


Electric Division % of Budget
Systems Operations
Meter Reading
Administration
Electrical Engineering
Transmission/Distribution
0%
20%
40%
60%
80%
100%

City of Dover
Division Expense Summary (Electric Fund)
Fiscal Year to Date (April 2022)

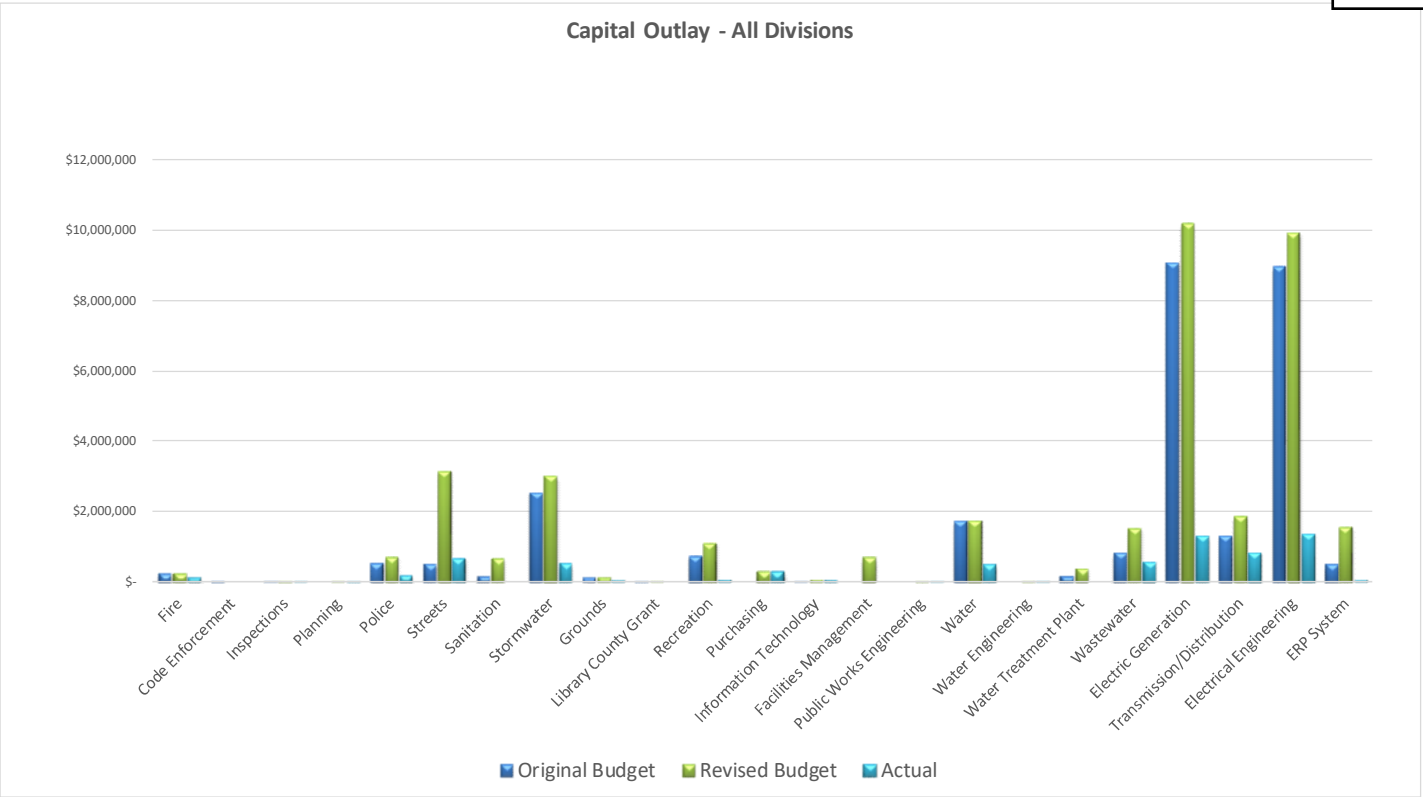
	Original Budget	Actual	Budget YTD April	(Over)/Under Budget YTD
3rd Party Hedge Purchases	$ 19,773,200	$ 15,908,540	$ 16,517,600	$ 609,060
Capacity Charges	13,322,900	10,428,630	10,819,400	390,770
Solar Power Supply	3,237,300	1,978,363	2,294,500	316,137
Solar Renewal Energy Crdt	409,600	262,850	291,900	29,050
Renewable Energy Credits [1]	1,300,000	1,440,000	1,000,000	(440,000)
Regional Greenhouse Gas	33,700	-	25,300	25,300
PJM Charges Trans & Fees [2]	6,772,100	7,666,500	5,641,000	(2,025,500)
PJM Charges [2]	5,508,400	5,821,889	4,863,300	(958,589)

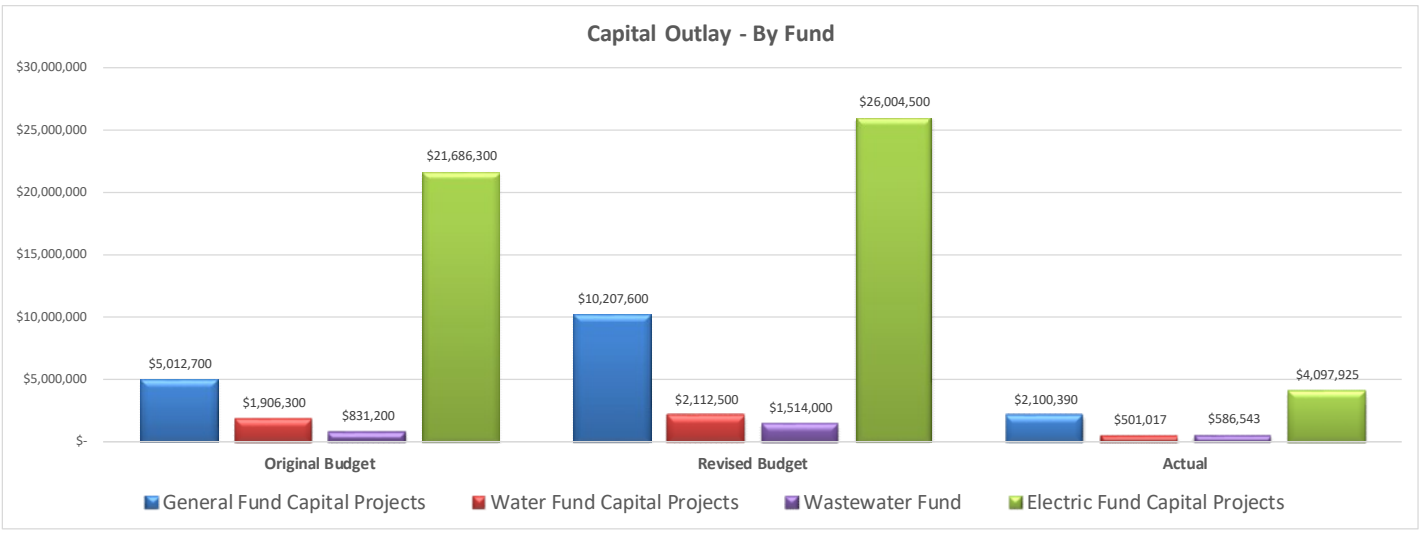
[1] The cost of PJM RECs has soared during the past year on strong consumer buying interest. The combination of voluntary and compliance related buying programs pushed the price of the PJM Tri-Qualified RECs up over $22/REC in January 2022; this is more than double the REC price seen at the end of 2020.

[2] Dover is experiencing unfavorable variances for PJM Transmission, Energy and Congestion & Losses from the Actual Budget YTD thru April. We saw a slight variance beginning in December but thru April we have continued along this same trend. This presentation gives the reader a better view of the Actual Expense vs the Budget Actual YTD thru April. When viewing the overall Annual Budget vs Actual Expense the reader does not easily see this budgeted deficit. These overages are due to unprecedented increases in energy costs. During the preparation of the FY22 Budget (in May/June 2021) and in reviewing the trends for the prior 10 years; while energy costs had been low to moderate, estimates did not anticipate such a significant increase in energy supply costs as to what we are now seeing in the market.

City of Dover
Capital Outlay Summary (All Funds)
Fiscal Year to Date (April 2022)

General Fund	Original Budget	Revised Budget	Actual	%
Fire	$ 250,300	$ 250,300	$ 134,182	54%
Code Enforcement	50,300	-	-	0%
Inspections	25,100	47,700	22,578	47%
Planning	-	500	458	92%
Police	526,000	711,300	201,598	28%
Streets	506,000	3,153,600	683,939	22%
Sanitation	166,200	660,000	-	0%
Stormwater	2,546,200	3,012,600	534,841	18%
Grounds	125,000	125,000	56,086	45%
Library County Grant	25,000	25,000	-	0%
Recreation	756,000	1,118,700	73,183	7%
Purchasing	-	293,500	296,512	101%
Information Technology	36,600	84,100	71,864	85%
Facilities Management	-	700,000	-	0%
Public Works Engineering	-	25,300	25,149	99%
General Fund Capital Projects	$ 5,012,700	$ 10,207,600	$ 2,100,390	21%
Water Fund				
Water	$ 1,729,000	$ 1,727,100	$ 500,903	29%
Water Engineering	-	200	114	0%
Water Treatment Plant	177,300	385,200	-	0%
Water Fund Capital Projects	$ 1,906,300	$ 2,112,500	$ 501,017	24%
Wastewater Fund				
Wastewater Engineering	$ -	$ 200	$ 114	57%
Wastewater	831,200	1,513,800	586,429	39%
Wastewater Fund Capital Projects	$ 831,200	$ 1,514,000	$ 586,543	39%
Electric Fund				
Electric Generation	$ 9,070,000	$ 10,198,800	$ 1,298,628	13%
Transmission/Distribution	1,320,800	1,872,900	843,726	45%
Electrical Engineering	8,952,300	9,930,000	1,387,028	14%
ERP System	500,000	1,556,700	68,360	4%
Electric Administration	1,843,200	2,446,100	500,184	20%
Electric Fund Capital Projects	$ 21,686,300	$ 26,004,500	$ 4,097,925	16%
TOTAL CAPITAL PROJECTS	**$ 29,436,500**	**$ 39,838,600**	**$ 7,285,875**	**18%**


Capital Outlay - All Divisions
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
Fire
Code Enforcement
Inspections
Planning
Police
Streets
Sanitation
Stormwater
Grounds
Library County Grant
Recreation
Purchasing
Information Technology
Facilities Management
Public Works Engineering
Water
Water Engineering
Water Treatment Plant
Wastewater
Electric Generation
Transmission/Distribution
Electrical Engineering
ERP System
Original Budget
Revised Budget
Actual


Capital Outlay - By Fund
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$-
$5,012,700
$1,906,300
$831,200
$21,686,300
$10,207,600
$2,112,500
$1,514,000
$26,004,500
$2,100,390
$501,017
$586,543
$4,097,925
Original Budget
Revised Budget
Actual
General Fund Capital Projects
Water Fund Capital Projects
Wastewater Fund
Electric Fund Capital Projects

This page intentionally left blank

MONTHLY REPORT

APRIL 2022

Incident Run Log

Dover Fire Department

Date Range: From 04/01/2022 to 04/30/2022
Company: All Companies
Equipment Type(s): All Equipment Types
Sorted by: Not selected

Item #14.

Date	FDID	Incident#	Alarm	###	Address	Suite	Type	Lgth
04/01/2022	30046	2022-000352	08:38	1200	N DUPONT HWY		No incident found on arrival at dispatch address	0.3
04/01/2022	30046	2022-000353	09:03	655	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.5
04/01/2022	30046	2022-000354	13:04	1155	WALKER RD		Smoke detector activation, no fire - unintentional	0.4
04/01/2022	30046	2022-000355	13:53	29	N STATE ST		Smoke detector activation, no fire - unintentional	0.1
04/02/2022	30046	2022-000356	15:21	530	SCHOONER WAY		Detector activation, no fire - unintentional	0.3
04/02/2022	30046	2022-000357	19:36	685	PERSIMMON TREE LN		Good intent call, other	0.1
04/02/2022	30046	2022-000358	19:55	107	MATTHEW CT		Extrication, rescue, other	0.3
04/02/2022	30046	2022-000359	20:14		COLLEGE RD		Fire, other	0.3
04/02/2022	30046	2022-000360	20:46	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/02/2022	30046	2022-000361	22:19	500	PERSIMMON TREE LA	7	Smoke detector activation, no fire - unintentional	0.3
04/04/2022	30046	2022-000362	09:13	2030	GENERALS WAY	B	Cooking fire, confined to container	0.4
04/04/2022	30046	2022-000363	11:04	340	NOB HILL		Detector activation, no fire - unintentional	0.3
04/04/2022	30046	2022-000364	14:48	1001	WALKER RD		Alarm system activation, no fire - unintentional	0.5
04/04/2022	30046	2022-000365	16:59	731	MARTA DRIVE		Smoke detector activation, no fire - unintentional	0.3
04/04/2022	30046	2022-000366	20:00	115	MORRIS DR		Authorized controlled burning	0.1
04/05/2022	30046	2022-000367	04:55		RTE 1 EXIT 95		Motor vehicle accident with injuries	0.3
04/05/2022	30046	2022-000368	12:26	625	S STATE ST		Smoke detector activation, no fire - unintentional	0.3
04/05/2022	30046	2022-000369	17:51	46	S QUEEN ST		Hazardous condition, other	0.5
04/05/2022	30046	2022-000370	19:35	847	SCHOOLHOUSE LN		Animal problem	0.3
04/06/2022	30046	2022-000371	03:05	1200	N DUPONT HWY		False alarm or false call, other	0.1
04/06/2022	30046	2022-000372	09:00	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.9
04/06/2022	30046	2022-000373	14:32	953	CARVEL DR		Alarm system activation, no fire - unintentional	0.5
04/06/2022	30046	2022-000374	18:51	116	SPRUANCE RD		Arcing, shorted electrical equipment	0.0
04/06/2022	30046	2022-000375	20:22	1100	S LITTLE CREEK RD		No incident found on arrival at dispatch address	2.8
04/06/2022	30046	2022-000376	23:10	430	COLLEGE RD	300	Unintentional transmission of alarm, other	0.2
04/07/2022	30046	2022-000377	01:24	11	PIN OAK DR		CO detector activation due to malfunction	0.3
04/07/2022	30046	2022-000378	10:24	104	SAULSBURY RD		No incident found on arrival at dispatch address	0.8
04/07/2022	30046	2022-000379	12:17	50	CARNOUSTIE RD		Building fire	1.7
04/07/2022	30046	2022-000380	13:49	426	S NEW ST		Water problem, other	0.5
04/07/2022	30046	2022-000381	16:08	154	GREENHILL AVE		Detector activation, no fire - unintentional	0.6
04/07/2022	30046	2022-000382	22:36	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/08/2022	30046	2022-000383	08:17	1200	FORREST AVE		Smoke detector activation, no fire - unintentional	0.1
04/08/2022	30046	2022-000384	10:11	100	SCULL TERRACE		Alarm system activation, no fire - unintentional	0.3
04/08/2022	30046	2022-000385	12:24	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/08/2022	30046	2022-000386	13:43	1211	N DUPONT HWY	B	Alarm system activation, no fire - unintentional	0.3
04/08/2022	30046	2022-000387	15:33	911	WESTVIEW TERR		Carbon monoxide incident	0.2
04/08/2022	30046	2022-000388	15:48	50	MIFFLIN RD		Public service assistance, other	0.3
04/08/2022	30046	2022-000389	18:02	51	WEBBS LN	H	Malicious, mischievous false call, other	0.3
04/09/2022	30046	2022-000390	00:49	640	S DUPONT HWY		Fire, other	1.5
04/09/2022	30046	2022-000391	04:20	1181	MADISON CT		Alarm system sounded due to malfunction	0.3
04/09/2022	30046	2022-000392	16:07	1180	WALKER RD		Smoke detector activation, no fire - unintentional	0.4
04/09/2022	30046	2022-000393	17:33	9	E LOOCKERMAN ST		Dispatched & canceled en route	0.2
04/09/2022	30046	2022-000394	19:46	1110	S LITTLE CREEK RD		Alarm system activation, no fire - unintentional	0.6
04/09/2022	30046	2022-000395	22:00	162	LEXINGTON PL		Alarm system activation, no fire - unintentional	0.5
04/10/2022	30046	2022-000396	09:42	355	EVERETTS CORNER RD		Dispatched & canceled en route	0.2
04/10/2022	30046	2022-000397	09:55	118	CLEAR STREAM DR		CO detector activation due to malfunction	0.6
04/10/2022	30046	2022-000398	15:41	1200	N DUPONT HWY		Smoke detector activation due to malfunction	0.1
04/10/2022	30046	2022-000399	19:52	1760	N DUPONT HWY		EMS call, excluding vehicle accident with injury	0.0
04/10/2022	30046	2022-000400	19:59	4	LAKEVIEW DR		Smoke detector activation, no fire - unintentional	0.3
04/10/2022	30046	2022-000401	23:40	400	ISABELLE ISLE		No incident found on arrival at dispatch address	0.4
04/11/2022	30046	2022-000402	10:41		STATE ROUTE 1 EXIT 93		Motor vehicle accident with no injuries.	0.4
04/11/2022	30046	2022-000403	13:00	140	HAMAN DR		Malicious, mischievous false call, other	0.5
04/11/2022	30046	2022-000404	17:37	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/12/2022	30046	2022-000405	00:37	1200	N DUPONT HWY		Malicious, mischievous false call, other	0.2
04/12/2022	30046	2022-000406	10:45	416	SUSSEX AVE		Malicious, mischievous false call, other	0.3
04/12/2022	30046	2022-000407	14:23	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/13/2022	30046	2022-000408	02:42	1200	N DUPONT HWY		Alarm system activation, no fire - unintentional	0.2
04/13/2022	30046	2022-000409	12:03	1040	S LITTLE CREEK RD		Motor vehicle accident with injuries	0.3
04/13/2022	30046	2022-000410	23:08	1007	BAY RD		Building fire	3

Date	FDID	Incident#	Alarm	###	Address	Suite	Type	Lgth
04/14/2022	30046	2022-000411	19:54	145	OLD FORGE DR		False alarm or false call, other	4
04/15/2022	30046	2022-000412	12:26	400	N DUPONT HWY	D	Cooking fire, confined to container	6
04/16/2022	30046	2022-000413	02:48	8	W LOOCKERMAN ST		Assist police or other governmental agency	0.4
04/16/2022	30046	2022-000414	10:55	144	KINGS HWY		System malfunction, other	0.8
04/16/2022	30046	2022-000415	16:45	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/17/2022	30046	2022-000416	00:42	195	MAPLE GLEN DR		Carbon monoxide detector activation, no CO	0.6
04/17/2022	30046	2022-000417	09:26	820	CARVEL DR	E	Smoke detector activation, no fire - unintentional	0.4
04/17/2022	30046	2022-000418	15:09	2090	FORREST AVE		Grass fire	0.5
04/17/2022	30046	2022-000419	20:57	19	SPRUANCE RD		Smoke detector activation, no fire - unintentional	0.3
04/18/2022	30046	2022-000420	09:22	1365	N DUPONT HWY	2000	Dispatched & canceled en route	0.1
04/18/2022	30046	2022-000421	13:49	378	COWGILL ST		Outside rubbish, trash or waste fire	0.5
04/18/2022	30046	2022-000422	14:59	909	SILVER LAKE BLVD		Excessive heat, scorch burns with no ignition	0.7
04/18/2022	30046	2022-000423	15:29	1200	N DUPONT HWY		Chimney or flue fire, confined to chimney or flue	1.2
04/18/2022	30046	2022-000424	19:23	9	BACON CT		Carbon monoxide incident	0.8
04/19/2022	30046	2022-000425	07:28	107	MONT BLANC BLVD	100	Smoke detector activation due to malfunction	0.6
04/19/2022	30046	2022-000426	12:36	909	N DUPONT HWY		Malicious, mischievous false call, other	0.3
04/19/2022	30046	2022-000427	21:57		RTE1 SB MM 63		Motor vehicle accident with no injuries.	0.5
04/19/2022	30046	2022-000428	22:28	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	79.5
04/20/2022	30046	2022-000429	14:12	500	PERSIMMON TREE LA	5	Smoke scare, odor of smoke	0.5
04/20/2022	30046	2022-000430	17:02	1200	N DUPONT HWY		Malicious, mischievous false call, other	0.2
04/21/2022	30046	2022-000431	17:21		STATE ROUTE 1		Motor vehicle accident with no injuries.	0.6
04/21/2022	30046	2022-000432	18:41	1200	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.1
04/22/2022	30046	2022-000433	07:26	511	ANN MOORE ST		Building fire	5.0
04/22/2022	30046	2022-000434	10:45	3485	PEARSONS CORNER RD		Dispatched & canceled en route	0.3
04/22/2022	30046	2022-000435	15:00	221	LADY BUG DR		Public service	0.8
04/23/2022	30046	2022-000436	11:23	1441	N DUPONT HWY		Alarm system sounded due to malfunction	0.5
04/24/2022	30046	2022-000437	13:07	1289	WALKER RD BUILD G		Smoke detector activation, no fire - unintentional	0.7
04/24/2022	30046	2022-000438	15:28	1	N AMERICAN AVE		Smoke detector activation due to malfunction	0.3
04/24/2022	30046	2022-000439	18:05	801	W DIVISION ST		Smoke detector activation, no fire - unintentional	0.3
04/25/2022	30046	2022-000440	18:36	224	THORNTON ST		Dispatched & canceled en route	0.0
04/25/2022	30046	2022-000441	19:49	57	S NEW ST		Cooking fire, confined to container	0.7
04/25/2022	30046	2022-000442	23:00	1710	N DUPONT HWY		Smoke detector activation, no fire - unintentional	0.6
04/26/2022	30046	2022-000443	03:43	800	BAY RD		System malfunction, other	0.6
04/26/2022	30046	2022-000444	11:30	7	BLACKHEATH CT		Smoke detector activation due to malfunction	0.4
04/27/2022	30046	2022-000445	01:27	1200	N DUPONT HWY		Smoke detector activation due to malfunction	0.2
04/27/2022	30046	2022-000446	08:11	1128	WILLOW GROVE RD		Dispatched & canceled en route	0.3
04/27/2022	30046	2022-000447	09:28	725	HORSEPOND RD		Smoke detector activation, no fire - unintentional	0.2
04/27/2022	30046	2022-000448	09:45	2700	SHARON HILL RD		Service Call, other	0.3
04/27/2022	30046	2022-000449	10:48	162	CLEAR STREAM DR		Carbon monoxide detector activation, no CO	0.3
04/28/2022	30046	2022-000450	00:47	400	S QUEEN ST		Service Call, other	0.3
04/28/2022	30046	2022-000451	02:38	20	N BRADFORD ST		Malicious, mischievous false call, other	0.2
04/28/2022	30046	2022-000452	04:01	1424	FORREST AVE		Overpressure rupture, explosion, overheat other	0.7
04/28/2022	30046	2022-000453	05:40	140	CLAYSTONE DR		Assist invalid	1.7
04/28/2022	30046	2022-000454	10:06	103	BEECHWOOD AVE		Dispatched & canceled en route	0.1
04/28/2022	30046	2022-000455	14:27	820	CARVEL DR	D	Cooking fire, confined to container	0.8
04/28/2022	30046	2022-000456	14:47		SCARBOROUGH RD		Electrical wiring/equipment problem, other	0.2
04/28/2022	30046	2022-000457	15:18	1365	N DUPONT HWY		Extinguishing system activation due to malfunction	0.4
04/28/2022	30046	2022-000458	19:22	1155	WALKER RD		Alarm system sounded due to malfunction	0.4
04/29/2022	30046	2022-000459	10:43		RTE 1 NB N EXIT 98		Motor vehicle accident with injuries	0.3
04/29/2022	30046	2022-000460	13:58	550	S NEW ST		Passenger vehicle fire	0.3
04/29/2022	30046	2022-000461	14:29	211	DELAWARE AVE		Dispatched & canceled en route	0.1
04/29/2022	30046	2022-000462	15:33	425	NIMITZ RD		Natural vegetation fire, other	0.3
04/29/2022	30046	2022-000463	15:51	35	LOOCKERMAN SQUARE		Natural vegetation fire, other	0.1
04/30/2022	30046	2022-000464	10:08	150	SPRUANCE RD		Smoke detector activation due to malfunction	0.8
04/30/2022	30046	2022-000465	14:50	655	BAY RD		Brush or brush-and-grass mixture fire	0.3
04/30/2022	30046	2022-000466	16:26	871	SCHOOLHOUSE LN		Dispatched & canceled en route	0.1
04/30/2022	30046	2022-000467	20:01	130	HAMAN DR		Detector activation, no fire - unintentional	0.6
04/30/2022	30046	2022-000468	21:11		2081 LEIPSIC RD		Authorized controlled burning	0.4
04/30/2022	30046	2022-000469	23:09	1200	N DUPONT HWY		Smoke detector activation due to malfunction	0.1

Total Number of Incidents: 118

Total Length of Incidents: 135.8 Hours

Robbins Hose Company # 1, Inc.
Profit & Loss
April 2022

	Apr 22
Ordinary Income/Expense	
Expense	
Personnel & Office Expenses	
201 · Contract Employee	1,464.04
202 · Contract Services-Accounti...	85.00
204 · Training & Travel Expenses	300.00
Total Personnel & Office Expenses	1,849.04
Repairs & Maintenance	
101 · Equipment Repairs	3,070.36
102 · Fuel	144.00
105 · Radio Repairs	45.00
106 · Program Expenses	2,150.00
Total Repairs & Maintenance	5,409.36
Utilities	
401 · Building Maintenance Supp...	74.25
402 · Electric	2,825.03
403 · Natural Gas	1,772.32
404 · Telephone	727.20
405 · Water/Sewer	174.83
Total Utilities	5,573.63
Total Expense	12,832.03
Net Ordinary Income	-12,832.03
Net Income	**-12,832.03**

City of Dover Police Department

DOVER, DELAWARE
POLICE
1683
CAPITAL OF THE FIRST STATE

Monthly report

April 2022

DEPARTMENT OF POLICE

Thomas A. Johnson, Jr.
Chief of Police

400 South Queen Street
Dover, Delaware 19904
302-736-7111

June 13, 2022

Honorable Robin Christiansen, Mayor
Members of Dover City Council
City Hall
Dover, DE 19901

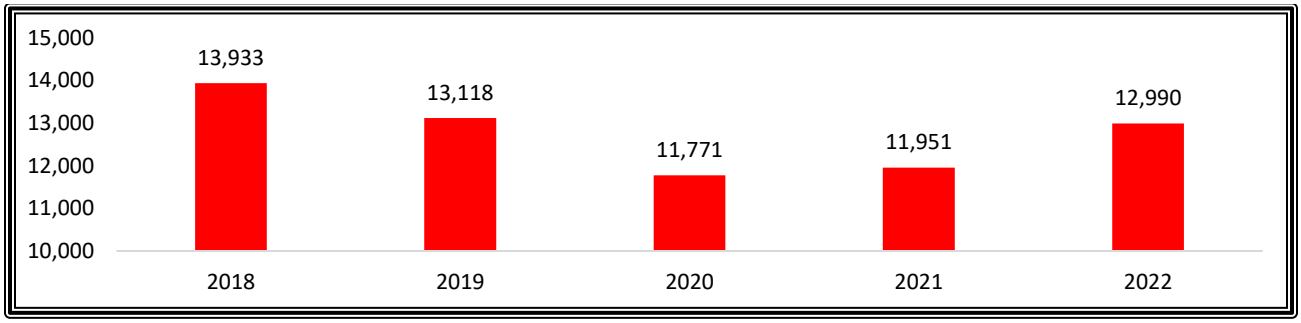
Mayor Christiansen and Council Members:

The following is the monthly report of Dover Police Department activities for April 2022:

COMPLAINTS/EVENTS

YTD Totals compiled through April 2022 numbered 12,990.

This represents an increase of 1,039 from the 11,951 reported over the same period in 2021.



CRIMINAL INVESTIGATIONS

Burglary: 1 case reported and was not cleared.

Robbery: 0 cases reported.

Sex Assault: 2 cases reported, 1 case cleared and 0 cases were cleared from previous months.

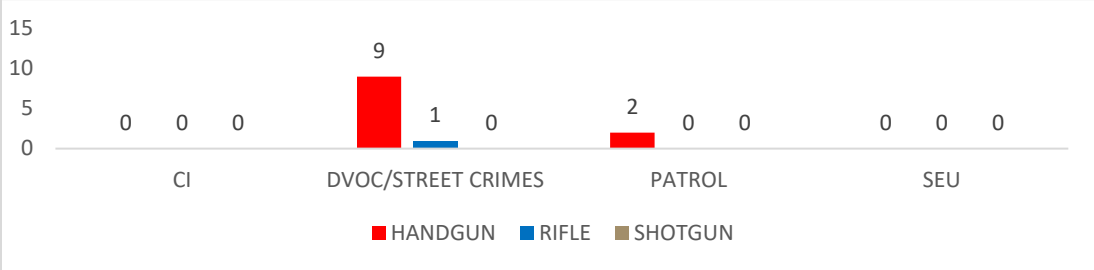
Homicide: 0 cases reported.

There were 8 Non-Criminal Death Investigations, all of which were cleared.

DRUG, VICE, & ORGANIZED CRIME / STREET CRIMES UNIT ENFORCEMENT

Marijuana:	1,402 grams seized
Cocaine:	44.90 grams seized
Ecstasy:	40.8 doses seized
Prescription Pills:	492.25 doses seized
Heroin:	6.419 grams seized
Methamphetamine:	14.7 grams seized
Fentanyl:	0 grams seized
Other Rx Drugs:	71 grams/doses seized
Drug Proceeds:	$2,314 seized

FIREARM SEIZURES/INSIDE CITY LIMITS

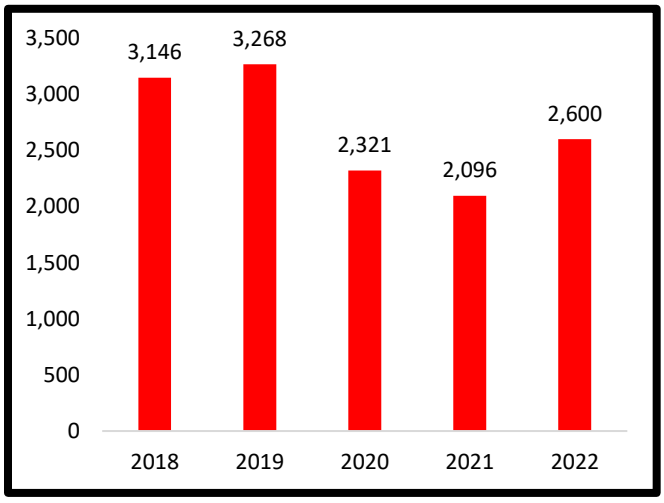


Firearms: 12 Handguns

TRAFFIC ENFORCEMENT

YTD Citation Totals compiled through April 30, 2022 numbered 2,600.

This represents an increase of 504 from the 2,096 reported over the same period in 2021.

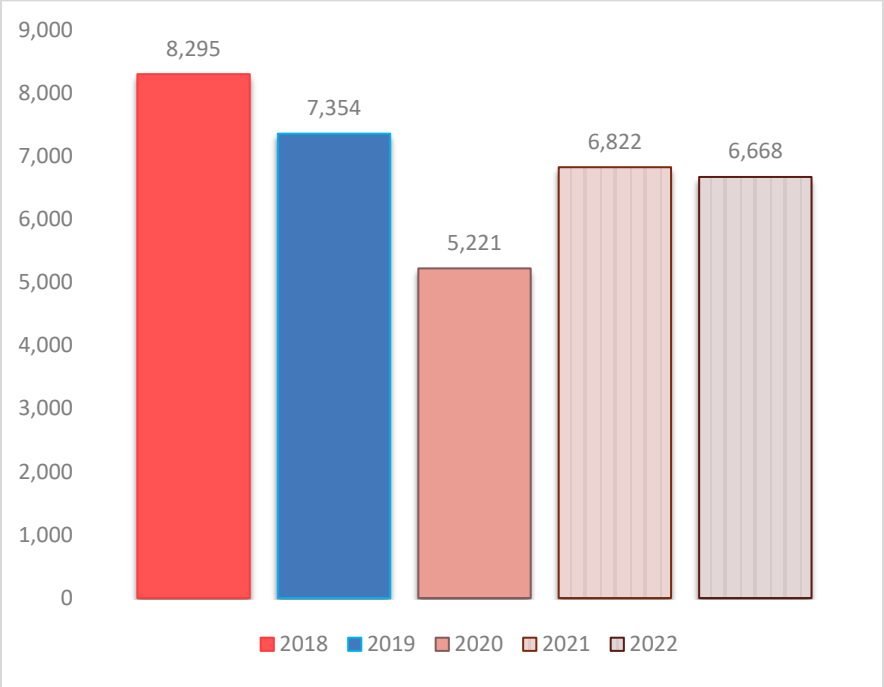


TRAFFIC CRASHES: YTD = 741

911 CENTER ACTIVITY

Total compiled during April numbered 6,668 calls.

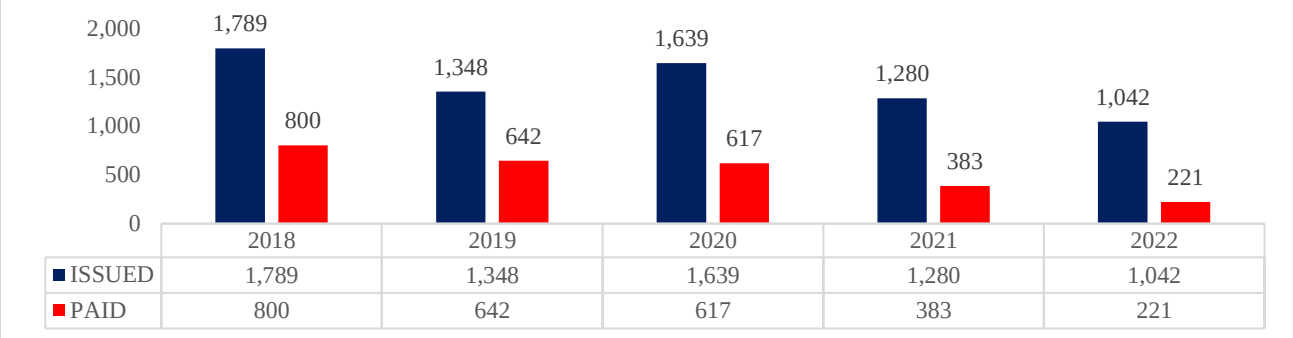
This represents a decrease of 154 from the 6,822 reported during the same period in 2021.



CITY ORDINANCE SUMMONS

YTD Totals compiled through April 30, 2022 numbered 1,042.

This represents a decrease of 238 from the 1,280 reported over the same period in 2021.



	2018	2019	2020	2021	2022
ISSUED	1,789	1,348	1,639	1,280	1,042
PAID	800	642	617	383	221

COMMUNITY POLICING

This proactive unit takes the lead on community engagement and supporting our community organizations. They have administrative responsibilities and also support other departmental units, such as patrol, during times of high work volumes or special operations with enforcement activities. In addition to those duties, the unit accomplished the following in April:

- Addressed a situation along Forrest Avenue involving homeless camping
- Participation in Rider Pride Day
- Addressed a Trespass Complaint on E. Water St. reference an ongoing issue
- Addressed a homelessness situation at BLUvintage Boutique
- K-9 Roy visited the Wesley College campus of DSU
- Participation in Super Senator Day at Dover High School
- Property Check along Country Drive reference homeless individuals
- Meet with the property manager at 132 S. New Street
- Mediate a civil dispute between property owners along Marta Drive
- Assist City Inspections on S. Bradford Street
- Participation in WW2 Veteran birthday party & parade
- Obtained a warrant for defiant trespasser at Persimmon Tree Apartments
- K-9 Roy visited the Little School for "Kindness Day"
- Visit to DSU Early College HS to teach traffic stops and police interactions
- Property Checks in Town Point
- Property checks in Capitol Green
- Participation in Kent County Crime Watch meeting
- Training related to the Behavioral Health Unit
- Support certain Police Academy classes
- Increased foot patrols along Loockerman Street Corridor

Members of the CPU attend numerous meetings with community associations and organizations as a part of our ongoing liaison relationships.

CHIEF'S ADVISORY COMMITTEE

The Police Chief's Advisory Committee (PCAC) is comprised of nine (9) diverse stakeholders living/working in the City of Dover. It meets regularly to provide input/feedback to the Chief on the various operations of the agency. April activity is as follows:

- The pandemic has been around longer than the Advisory Committee and thus a comprehensive tour of our facility was never possible. We made up for that in April and the group finally got exposure to more aspects of our police operations. As a bonus, Assistant City Manager Duca and Councilwoman Pillsbury joined the group on a tour that featured specialty police vehicles, the cell block, our system of managing property and evidence as well as our training infrastructure.

PROGRAMS AND INITIATIVES

- The Clinical Field Partners assigned to the Behavioral Health Unit completed their onboarding process and will be prepared for operations starting in May. Officers Michael Simpkiss and Thomas Rivera have been selected as the Community Policing Officers that will be dedicated to the Unit.

- Dover PD was officially awarded the renewal of Accreditation after appearing in person before the review board at the national convention of the Commission on Accreditation of Law Enforcement Agencies (CALEA). This followed a favorable review by the assigned assessment team that visited DPD over several days in December of 2021. As a reminder, maintaining CALEA Standards ensures that Dover PD is constantly up to date in following best practices in policy and process for police agencies.

- A second hiring cycle was initiated due to the limited number of applicants received and progressing through the first cycle. This period will run through June 3, 2022 and positions filled in the fall will come from the best candidates from both cycles.

- The policy language for the new Body Worn Camera program was placed into the hands of the City Solicitor's office for review with an evaluation coming in May. Another significant amount of equipment has arrived. We should be operational by the beginning of June.

- The schedule of major events for the Police Athletic League was finalized in April. The 3rd Annual Football Combine will occur Saturday, June 25th at the Boys and Girls Club of Dover complex. "A Day in their Boots" will return this year on Wednesday, July 13th at the campus of the Delaware State Fire School. Hundreds of young people, and their parents, will experience live participation in the job skills of public safety professions. There will be two sessions of the annual "Youth Academy". This 5-day leadership experience will occur the week of July 18th and July 25th with support from our partners. Please visit the PAL section of our department website for complete details.

Please visit our website at www.doverpolice.org for up to date information on crimes and activities in the City of Dover.

Respectfully Submitted,

Thomas A. Johnson, Jr.
Chief of Police

City of Dover

Rates & Tariffs

July 1, 2021~~1~~2

TABLE OF CONTENTS

PAGE

Purchased Power Adjustment “PPA” 3

Residential Service Classification “R”. 4

Small Commercial Service Classification “C and C1". 5

Medium Commercial Service Classification “C2 and C3”. 6

Large Commercial Service Classification “C5”. 7

Primary Service Classification “P”. 8

Transmission Voltage Classification “T”. 9

Transmission Voltage Federal Government Classification “FT” 10

Transmission Voltage Interruptible Service Classification “IT” 11

Firm Standby and Supplemental Service Classification “SS”. 12

Outdoor Development Lighting Rate (Residential Area Lighting Only) “OL”. 15

Private Outdoor Lighting Service Classification. 16

Water Pump Service Classification “FP”. 19

Water Pump 2 Service Classification Contracted Rate “F2”. 20

Water, Sewer, Kent County Sewer Adjustment and Ground Water Inflow Adjustment Rates. 21

Trash Fees - Flat Rate Summaries. 22

Green Energy Fund Rider “GEF”. 23

Net Energy Metering “NM”. 24

Retail Customer Demand Response 25

PURCHASED POWER ADJUSTMENT
"PPA"

PPA for "all" Tariffs unless listed separately

The cost per kWh for all energy adjusted upward or downward for changes in fuel and purchased power costs including transmission above or below the base rate amount per kWh for each rate class. When the total cost of fuel, purchased power, and transmission varies above or below the above base cost a charge or credit per kWh will be applied to all energy sold such that the cost or credit will be recovered or returned over time.

All kWh - per kWh	~~($0.0070)~~ $.03

Effective Date July 1, 202~~0~~2

RESIDENTIAL SERVICE CLASSIFICATION
"R"

This rate is available throughout the City of Dover electric service area for household related services in a single private dwelling and incidental service outside of the home through the same meter, provided such incidental service does not exceed 20 kW of connected load. Service size cannot exceed 600 amps.

CHARACTER OF SERVICE
Secondary voltage, 60 cycle, alternating current, single phase service

Customer Charge	
Per bill	$9.42
Energy Charge	
All kWh - per kWh	$0.12090

MINIMUM MONTHLY BILL
The minimum monthly bill shall be the Customer Charge.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

SMALL COMMERCIAL SERVICE CLASSIFICATION
"C and C1"

AVAILABILITY
This rate is available throughout the City of Dover electric service area for small commercial and industrial purposes through a single meter. The maximum monthly usage must not exceed 3,500 kWh per month or have instrument rated metering. If there is a major change in the character of service or if the kWh usage exceeds 3,500 kWh for two (2) consecutive billing months, the account will be automatically transferred to the Medium Commercial Service Classification. If the customer's usage does not exceed 3,500 kWh after a period of one (1) year, the customer may be returned to the Small Commercial Service Classification.

CHARACTER OF SERVICE
Secondary voltage, 60 cycle, alternating current, single or three phase service. Other voltages may be applicable where available and at the option of the City.

Customer Charge	
Per bill - Single Phase Service	$9.28
Per bill - Three Phase Service	$24.28
Energy Charge	
Per kWh	$0.10080

MINIMUM MONTHLY BILLING
The minimum monthly billing shall be the Customer Charge.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

MEDIUM COMMERCIAL SERVICE CLASSIFICATION
"C2 and C3"

AVAILABILITY

This rate is available throughout the City of Dover electric service area for commercial and industrial purposes through a single meter having monthly usages of more than 3,500 kWh for two (2) consecutive months. If the customer has a major change in the character of service and falls below the above criteria, the customer may be returned to the Small Commercial Service Classification.

CHARACTER OF SERVICE

Secondary voltage, 60 cycle, alternating current, single or three phase service. Other voltages may be applicable and at the option of the City.

Customer Charge	
Per Bill - Single Phase Service	$15.96
Per Bill - Three Phase Service	$30.96
Demand Charge	
All kW, per kW	$12.85
Energy Charge	
All kWh, per kWh	$0.06390

DETERMINATION OF DEMAND

The Billing Demand will be the maximum fifteen (15) minute demand during the month, determined by a block demand meter.

MINIMUM MONTHLY BILLING

The minimum monthly bill shall be the Customer Charge and a Demand Charge, which shall be based on sixty percent (60%) of the greatest Billing Demand established during any month of the 11-month period ending with the current billing month.

PURCHASE COST ADJUSTMENT

All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX

In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE

All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS

The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

LARGE COMMERCIAL SERVICE CLASSIFICATION
"C5"

AVAILABILITY
This rate is available throughout the City of Dover electric service area for commercial and industrial purposes having instrument rated metering. If there is a significant change in the character of service, the City will, at its option on a case by case basis, temporarily transfer the account to another tariff.

CHARACTER OF SERVICE
Secondary voltage, 60 cycle alternating current, single or three phase service. Other voltages may be applicable when available and at the option of the City.

Customer Charge	
Per bill - single or three phase service	$27.06
Demand Charge	
All kW - per kW	$12.86
Energy Charge	
All kWh - per kWh	$0.06210

DETERMINATION OF DEMAND
The Billing Demand will be the maximum fifteen (15) minute demand during the month, determined by a block demand meter. In any month in which the average power factor at the delivery point is greater or less than ninety-five percent (95%), the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand X .95}}{\text{Average Power Factor}}$$

The city measures both leading and lagging power factor, treating both as non-unity power factors, and the customer is billed accordingly.

MINIMUM MONTHLY BILLING
The minimum monthly bill shall be the Customer Charge and a Demand Charge based on sixty percent (60%) of the greatest Billing Demand established during any month of the 11-month period ending with the current billing month.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

PRIMARY SERVICE CLASSIFICATION
"P"

AVAILABILITY
This rate is available throughout the City of Dover electric service area for commercial and industrial customers taking delivery at the primary voltage available, and where the transforming and protective apparatus is furnished, owned and maintained by the customer.

CHARACTER OF SERVICE
Primary voltage, 60 cycle, alternating current, single phase or three phase service.

Customer Charge	
Per bill - single or three phase	$24.32
Demand Charge	
All kW - per kW	$10.09
Energy Charge	
All kWh - per kWh	$0.06320

DETERMINATION OF DEMAND
The Billing Demand will be the maximum sixty (60) minute demand during the month, determined by a block demand meter. In any month in which the average power factor at the delivery point is greater or less than ninety-five (95%), the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand x .95}}{\text{Average Power Factor}}$$

The City measures both leading and lagging power factor, treating both as non-unity power factors and the customers are billed accordingly.

MINIMUM MONTHLY BILL
The minimum monthly bill shall be the Customer Charge and a Demand Charge, which shall be based on the greater of three hundred kilowatts (300 kW) or 60% of the greatest Billing Demand established during any month of the 11-month period ending with the current billing month.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification. If a customer who is on the Primary Service Classification wishes to switch to the Large Commercial Service Classification, the customer may do so at the customer's choice. If such a change occurs, the City will determine on a case-by-case basis which portion, if any, of the customer-owned electrical equipment will be maintained by the City provided; however, any equipment transferred to City ownership, will be transferred at no cost to the City.

Effective Date: July 1, 2020

TRANSMISSION VOLTAGE CLASSIFICATION
"T"

AVAILABILITY
This rate is available by special contract throughout the City of Dover electric service area to customers located where Dover's existing facilities are adequate to supply the character of service as specified below.

CHARACTER OF SERVICE
The electric power delivered hereunder shall be three phase, 60 cycle, alternating current at a nominal potential of sixty-nine thousand (69,000) volts.

Demand, energy and power factor will be metered at the point of delivery of service. All transformation, circuiting and protective apparatus beyond the point of delivery shall be installed, owned, and maintained by the customer. Service shall be supplied and metered at sixty-nine thousand (69,000), and the customer is required to own and maintain all transforming, switching and protective equipment.

Demand Charge	
All kW - per kW	$9.14
Energy Charge	
All kWh, per kWh	$0.05990

DETERMINATION OF DEMAND
The measured demand shall be the average of the four (4) greatest sixty (60) minute demands measured on separate days of each month. In any month in which the average power factor at the delivery point is greater or less than ninety-eight and one half percent (98.5%), the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand} \times .985}{\text{Average Power Factor}}$$

The City measures both leading and lagging power factor, treating both as non-unity power factors; customers are billed accordingly.

MINIMUM MONTHLY BILL
The minimum monthly bill shall be a Demand Charge, which shall be based on the greater of three hundred kilowatts (300 kW) or 75% of the greatest Billing Demand established during any month of the 11-month period ending with the current billing month.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

TRANSMISSION VOLTAGE FEDERAL GOVERMENT CLASSIFICATION
"FT"

AVAILABILITY
This rate is available by special contract throughout the City of Dover electric service area for Federal Government customers located where Dover's existing facilities are adequate to supply the character of service as specified below.

CHARACTER OF SERVICE
The electric power delivered hereunder shall be three phase, 60 cycle, alternating current at a nominal potential of sixty-nine thousand (69,000) volts.

Demand, energy and power factor will be metered at the point of delivery of service. All transformation, circuiting and protective apparatus beyond the point of delivery shall be installed, owned, and maintained by the customer. Service shall be supplied and metered at sixty-nine thousand (69,000), and the customer is required to own and maintain all transforming, switching and protective equipment.

Demand Charge	
All kW - per kW	$9.14

Energy Charge	
All kWh, per kWh	$0.05970

DETERMINATION OF DEMAND
The measured demand shall be the average of the four (4) greatest sixty (60) minute demands measured on separate days of each month. In any month in which the average power factor at the delivery point is greater or less than ninety-eight and one half percent (98.5%), the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand x .985}}{\text{Average Power Factor}}$$

The City measures both leading and lagging power factor, treating both as non-unity power factors; customers are billed accordingly.

MINIMUM MONTHLY BILL

The minimum monthly bill shall be a Demand Charge, which shall be based on the greater of three hundred kilowatts (300 kW) or 75% of the greatest Billing Demand established during any month of the 11-month period ending with the current billing month.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

POWER SUPPLY PLANNING
Customer shall provide to the City of Dover each year in January a load forecast for the next three years for the planning period of May through June (example: May 2019 through June 2022) to allow Dover to plan and acquire power supply resources to meet customer's requirements. Any changes in the Customer's expected load forecast that is greater than one (1) megawatt shall be reported to the City of Dover within thirty (30) days of Customer's knowledge of such change.

Effective Date: July 1, 2020

INTERRUPTIBLE TRANSMISSION VOLTAGE CLASSIFICATION
"IT"

AVAILABILITY

This rate is available by special contract throughout the City of Dover electric service area to customers located where Dover's existing facilities are adequate to supply the character of service as specified below.

CHARACTER OF SERVICE

The electric power delivered hereunder shall be three phase, 60 cycle, alternating current at a nominal potential of sixty-nine thousand (69,000) volts.

Demand, energy and power factor will be metered at the point of delivery of service. All transformation, circuiting and protective apparatus beyond the point of delivery shall be installed, owned, and maintained by the customer. Service shall be supplied and metered at sixty-nine thousand (69,000), and the customer is required to own and maintain all transforming, switching and protective equipment.

Demand Charge		Annual On Peak Penalty
All kW - per kW	$7.89	To be determined by City Manager
Energy Charge		
All kWh, per kWh	$0.06180	

DETERMINATION OF DEMAND

The measured demand shall be the average of the four (4) greatest sixty (60) minute demands measured on separate days of each month. In any month in which the average power factor at the delivery point is greater or less than ninety-eight and one half percent (98.5%), the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand} \times .985}{\text{Average Power Factor}}$$

The City measures both leading and lagging power factor, treating both as non-unity power factors; customers are billed accordingly.

MINIMUM MONTHLY BILL

The minimum monthly bill shall be a Demand Charge, which shall be based on the greater of three hundred kilowatts (300 KW) or 75% of the greatest Billing Demand established during any month of the 11-month period ending with the current billing month.

PURCHASE COST ADJUSTMENT

All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX

In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE

All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS

The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2018

FIRM STANDBY AND SUPPLEMENTAL SERVICE CLASSIFICATION
"SS" – (C5, P, & T)

AVAILABILTY

This rate is available throughout the City of Dover electric service area to customers for firm standby and/or supplemental electric service for commercial and industrial purposes whom would otherwise be billed from the C5: Large Commercial Service, P: Primary Service, or T: Transmission Voltage electric tariffs. Qualifying customers shall take delivery at the voltage available, and where the transforming and protective apparatus is furnished, owned and maintained by the customer.

To service customers with electric generation facilities used to serve onsite power requirements and requiring firm standby and/or supplemental electric service. This rate is not applicable for customers whom meet one or more of the following criteria:

1. Onsite generation is for emergency or testing purposes only.
2. Onsite generating capability is less than 500 kW.

Service under this schedule is also available to any specific generation customer who does not satisfy the provisions above and to whom providing service, in City of Dover's opinion, would be beneficial to its other customers.

CHARACTER OF SERVICE

Secondary or primary voltages, 60 cycle alternating current, single phase or three phase service.

Standby (Maintenance and Back-Up) Service Charges:

Customer Charge
Per bill – single or three phase: $122.37 per month

Demand Charges
Daily Demand Charge: $0.23 per kW day of actual demand

Reservation Charge: $4.93 per kW of Contract Standby Billing Demand per month

Plus a distribution charge for the associated service voltage.

Primary Distribution Charge: Included

Secondary Distribution Charge: Included

Note: Distribution Charges are not applicable where electric service is provided solely from the transmission system.

Energy Charge
All kWh – per kWh: $0.05900

Supplemental Service Charges:

Supplemental Service shall be billed at the City of Dover's otherwise applicable electric rates.

DETERMINATION OF BILLING DEMAND

Standby Billing Demand – Standby billing demand is the summation of the maximum integrated sixty (60) minute standby demand delivered by the City of Dover each day of the billing period. Standby demand for each sixty (60) minute period is the integrated sixty (60) minute demand delivered by the City, but not exceeding the difference between the contract standby demand and the sixty (60) minute integrated kW output of the customer's generating unit(s), but never less than zero. In any month in which the average power factor at the delivery point is greater or less than ninety-five (95) percent, the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand} \times .95}{\text{Average Power Factor}}$$

The City measures both leading and lagging power factor, treating both as non-unity power factors; customers are billed accordingly.

Contract Reserved Standby Demand - The demand contracted shall not exceed the net dependable capability of the customer's generating equipment. This demand will remain constant unless agreed to by mutual consent and appropriate changes are made to the tariff agreement and the agreement executed by the City and the customer. If at any point, Standby Billing Demand exceeds Contract Reserved Standby Demand, the Contract Demand rating shall be revised to match the Standby Demand rating that exceeded the Contract Demand rating.

Supplemental Billing Demand - Supplemental billing demand for the month shall be the maximum sixty (60) minute integrated "Supplemental Demand" for the month. It is intended that this demand shall fairly represent the capacity which the City is required to stand ready to supply in excess of the customer's generating capacity. In any month in which the average power factor at the delivery point is greater or less than ninety-five (95) percent, the measured demand shall be corrected in accordance with the following formula:

$$\text{Billing Demand} = \frac{\text{Measured demand} \times .95}{\text{Average Power Factor}}$$

The City measures both leading and lagging power factor, treating both as non-unity power factors; customers are billed accordingly.

Supplemental Demand - Determined for each sixty (60) minute interval as the net sixty (60) minute integrated demand delivered by the City of Dover minus the standby billing demand.

Installations which use this service in a manner such that measurement of a sixty (60) minute interval does not result in fair or equitable measure of the supply capacity required to serve the customer's load, then the measured demand may be adjusted taking into account the known character of use and the rating data of the equipment connected or from special tests. It is the intent of this provision that the demand billed shall fairly represent the customer's capacity requirement. In cases where City of Dover elects to use connected load instead of demand measurement as the method for determining demand, it will take into account the known character of use and the rating data of the equipment connected.

PURCHASE COST ADJUSTMENT

All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

RENEWABLE ENERGY CHARGE

All kilowatt-hours billed under this rate shall be subject to the “GEF” Rider.

MINIMUM MONTHLY BILL

The minimum monthly bill shall be the Customer Charge, Reservation Charge, Distribution Charge plus Adjustments.

The billing demand charge for all kW up to the maximum contracted standby requirements for each month will be billed at the maximum of:

The Reservation Charge plus any Primary or Secondary Distribution Charges per kW-month times the contracted standby demand requirements or per kW-day (charge listed above) of actual standby demand delivered.

All kW between the actual standby demand and the contract demand will be billed at the Reservation Charge rate plus any Primary or Secondary Distribution Charges per kW-month.

PUBLIC UTILITY TAX

In addition to the charges provided for this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

TEMPORARY DISCONTINUANCE OF SERVICE
Where the use of energy is seasonal or intermittent, no adjustments will be made for a temporary discontinuance of service. Any customer prior to resuming service within 12-months after such service was discontinued, will be required to pay all charges which would have been billed if service had not been discontinued.

TERMS AND CONDITIONS
Power factor at the time of the monthly peak demand must be maintained above ninety-five (95) percent. Service hereunder is subject to the rules and regulations for electric service as adopted by City of Dover from time to time and on file with the City Clerk.

Service hereunder will be supplied at one location through one point of delivery and measured through one meter unless otherwise deemed necessary by City of Dover.

Customers electing to receive service under this rate tariff are required to provide a sixty (60) month notice, in writing, prior to transferring from this firm supplemental and standby service to any of the City of Dover's firm full requirements service.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this classification.

Effective Date: July 1, 2020

OUTDOOR DEVELOPMENT LIGHTING RATE
(Residential Area Lighting Only)
"OL"

AVAILABILITY
This rate is available throughout the City of Dover service area for residential developments/mobile home park lighting.

CHARACTER OF SERVICE
Secondary voltage, 60 cycle alternating current, single phase.

TERMS OF SERVICE
The association and/or owner shall install and maintain all lighting and associated equipment. This rate applies to one metering point. If multiple metering points are required to reduce voltage drop, a totalized bill will be rendered. The metering point(s) will be governed by the City of Dover.

The initial term for lighting service shall be for one (1) year with automatic month to month extension until either party terminated this agreement via letter. Billing will be monthly. If this contract is terminated prior to the one (1) year agreement, the customer shall reimburse the City of Dover for all expenses incurred.

Customer Charge	
Per Bill	$8.25
Energy Charge	
All kWh - per kWh	$0.11230

MINIMUM MONTHLY CHARGE
The minimum monthly bill shall be the Customer Charge.

PURCHASE COST ADJUSTMENT
All kilowatt-hours billed under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2018

PRIVATE OUTDOOR LIGHTING
SERVICE CLASSIFICATION

AVAILABILITY

This rate is available throughout the City of Dover electric service area for all-night outdoor lighting service for lighting of outdoor areas on private property.

CHARACTER OF SERVICE

UNMETERED - This will be the standard installation practice. The lights under this classification shall be fed directly from the City of Dover's energy source.

METERED - This classification will be available at the City of Dover's discretion and only when it is not feasible to install the lighting service from an unmetered source. These lights will have the energy supplied through the customers meter and the monthly rental fee shall be reduced to reflect this customer expense.

TERMS OF SERVICE

The equipment supplied will be the type of fixture currently being furnished by the City at the time of installation as described below in the Classifications of Security Lights, Decorative Lighting, and Roadway/Area Lighting. Lighting shall be from dusk to dawn each day.

The initial term for lighting service shall be for two (2) years. The City may require a fee if the installation is removed prior to the two (2) year term.

Where service is not associated with a metered service, a Customer Charge of $5.00 for residential lights and $10.00 for commercial lights will be added to cover the associated costs of billing and related consumer costs not reflected in the lighting schedule.

Unmetered - The City shall maintain, relamp, and supply the energy to the lighting equipment that it owns.
Metered - The City shall also maintain and relamp the lighting equipment it owns where energy is supplied through the customer's meter.

The City will perform relamping, repair, and/or maintenance during normal working hours within a reasonable period following notification by the Customer.

Customers requiring unique or unusual lighting service different than outlined below may obtain such service under a mutually agreeable contractual arrangement.

SECURITY LIGHTS

Includes a 2' (+/-) arm, pole not included. If a pole needs to be installed, the location shall be accessible to truck traffic via driveway, roadway, alleyway, or other public accessible parking areas. If a pole must be installed and the location is not truck accessible, a decorative lighting fixture may be installed at the applicable rated.

	Unmetered Monthly Charge	Est. Monthly kWh	Metered Monthly Rental Charge
100 watt HPS	$7.70	35	
175 watt HPS	$9.08	68	
100 watt HPS, equivalent LED	$5.19	53	No Longer Available
175 watt HPS, equivalent LED	$5.34	74	No Longer Available
The following style is not available for new installations:			
70 watt HPS	$6.70	33	
175 watt MV	$9.08	68	No Longer Available

DECORATIVE LIGHTING

Includes a 18' fiberglass pole (15' above ground). The electrical service to these poles shall be underground; therefore, the installation location shall be accessible to trencher traffic.

	Unmetered Monthly Charge	Est. Monthly kWh	Metered Monthly Rental Charge
150 watt HPS w/o ladder rest	$14.51	62	6.58
250 watt HPS w/o ladder rest	$20.31	101	8.43
70 watt HPS, equivalent LED	$9.56	29	No Longer Available
150 watt HPS, equivalent LED	$12.88	74	

The following style is not available for new installations:

	Monthly Charge	Est. Monthly kWh	Metered Monthly Rental Charge
70 watt HPS w/o ladder rest	$11.65	33	6.41
175 watt MV w/o ladder rest	$14.17	68	
175 watt MV contemporary	$14.81	68	

ROADWAY/AREA LIGHTING

Includes choice of bracket from 8' to 16' if the fixture is accessible to truck traffic via driveway, roadway, alleyway, or other public accessible parking areas. If not accessible to trucks a 2' (+/-) arm shall be used. Pole not included.

	Unmetered Monthly Charge	Est. Monthly kWh	Metered Monthly Rental Charge
100 watt HPS	$9.41	47	3.74
250 watt HPS	$14.29	101	4.03
400 watt HPS	$19.25	154	4.27
100 watt, equivalent LED	$7.40	36	
250 watt, equivalent LED	$9.99	107	
400 watt, equivalent LED	$13.51	200	
400 watt HPS, equivalent LED	$9.55	139	No Longer Available

The following style is not available for new installations:

	Unmetered Monthly Charge	Est. Monthly kWh	Metered Monthly Rental Charge
175 watt MV	$10.30	68	3.20
250 watt MV	$14.29	101	4.03
400 watt MV	$19.16	154	4.21

POLE CHARGES PER MONTH

For each wood pole required exclusively for the support of lighting fixtures or lighting circuits under this service classification a per pole charge will be assessed as follows:

	Monthly Charge
Poles installed through February 28, 1997	$2.09
Poles installed or changed out after February 28, 1997	$3.22
Poles installed after July 1, 2018	$6.08

PURCHASE COST ADJUSTMENT

All billed charges under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX

In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RULES AND REGULATIONS

The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

WATER PUMP SERVICE CLASSIFICATION
"FP"

AVAILABILITY
This rate is available throughout the City of Dover electric service area for water pumps used for emergency firefighting purposes and related equipment.

CHARACTER OF SERVICE
Secondary voltage, 60 cycle, alternating current, single or three phase service. Other voltages may be applicable where available and at the option of the City.

Customer Charge Per bill	$15.00
Demand Charge All kW, per kW	$8.29
Energy Charge All kWh, per kWh	$0.13840

DETERMINATION OF DEMAND
The Billing Demand will be the maximum fifteen (15) minute demand during the month, determined by a block demand meter.

In the case of fluctuating loads, the demand of which cannot readily be measured, the Billing Demand may be established from manufacturer's rating or determined by other suitable methods.

MINIMUM MONTHLY BILL
The minimum monthly bill shall be the Customer Charge and a Demand Charge based on 60% of the greatest Billing Demand established during any month of the 24-month period, ending with the current billing month.

PURCHASE COST ADJUSTMENT
All billed charges under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX
In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE
All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS
The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

WATER PUMP 2 SERVICE CLASSIFICATION
CONTRACTED RATE
"F2"

AVAILABILITY

This rate is available throughout the City of Dover electric service area by contract only. Contract terms will be for a minimum of ten (10) years. Service will be available for water pumps used for emergency firefighting purposes and related equipment. Service will be supplied through one (1) meter. HP determination will be the total hp of all motors.

CHARACTER OF SERVICE

Secondary voltage, 60 cycle, alternating current, single or three phase service. Other voltages may be applicable where available and at the option of the City.

Customer Charge Up to 50 hp motor(s)	$100.00
Over 50 hp up to 100 hp motor(s)	$150.00
Over 100 hp motor(s)	$300.00
Demand Charge All kW, per kW	$8.29
Energy Charge All kWh, per kWh	$0.13840

DETERMINATION OF DEMAND

The Billing Demand will be the maximum fifteen (15) minute demand during the month, determined by a block demand meter.

In the case of fluctuating loads, the demand of which cannot readily be measured, the Billing Demand may be established from manufacturer's rating or determined by other suitable methods.

MINIMUM MONTHLY BILL

The minimum monthly bill shall be the Customer Charge.

PURCHASE COST ADJUSTMENT

All billed charges under this rate shall be subject to the Purchase Cost Adjustment Clause included with the City of Dover rate schedules and approved by the Council of the City of Dover.

PUBLIC UTILITY TAX

In addition to the charges provided for in this service classification, a surcharge will apply in accordance with any tax imposed by governmental authority upon sales of electricity.

RENEWABLE ENERGY CHARGE

All kilowatt hours billed under this rate shall be subject to the "GEF" Rider.

RULES AND REGULATIONS

The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification.

Effective Date: July 1, 2020

WATER, SEWER, KENT COUNTY SEWER ADJUSTMENT AND GROUND WATER INFLOW ADJUSTMENT RATES

Water:	WITHIN CITY	OUTSIDE CITY
Customer Charge	$5.00	$5.00
Water Rate – Tier 1 – 0 – 6,000 gallons	$~~2.66~~ 2.82/ 1,000 gallons	$~~4.00~~ 4.24/ 1,000 gallons
Water Rate – Tier 2 – 6,001 – 100,000 gallons	$~~3.33~~ 3.53/ 1,000 gallons	$~~5.00~~ 5.30/ 1,000 gallons
Water Rate – Tier 3 – Over 100,000 gallons	$~~4.00~~ 4.24/ 1,000 gallons	$~~5.99~~ 6.35/ 1,000 gallons

Sewer:	WITHIN CITY	OUTSIDE CITY
Customer Charge	$5.00	$5.00
Sewer Rate	$~~3.03~~ 3.22/1,000 gallons	$~~4.55~~ 4.82/1,000 gallons

	WITHIN CITY	OUTSIDE CITY
Kent County Sewer Adjustment:	$2.58 / 1,000 gallons	$2.58 / 1,000 gallons
Ground Water Inflow Adjustment	$~~1.72~~ 1.82/ 1,000 gallons	$~~1.72~~ 1.82/ 1,000 gallons

Sewer charges are based on usage reported on water meters (WMT), and sewer meters (SMT). The sewer rate is $~~3.03~~ 3.22/ 1,000 gallons for those within the City and $~~4.55~~ 4.82/ 1,000 gallons for those outside the City Limits.

Kent County Sewer Adjustments is based on sewer usage. The rate for Kent County Sewer Adjustment is $2.58 / 1,000 gallons and is set by the Kent County Sewer Authority. All revenue produced by this charge is forwarded to the Sewer Authority.

Lawn Meter Rates are based on current in city / out city water tier rates.

Effective Date: July 1, 202~~1~~2

TRASH FEES
IN CITY - FLAT RATE SUMMARY

Rate Code	Description	Unit Charge	
DC I SVCF	Trash Service Fee	~~$ 23.00~~	$25.00
D C I 33-1	1 Pick Up 300 Gallon	~~72.00~~	$75.00
D C I 33-2	2 Pick Ups 300 Gallon	~~143.00~~	$150.00
~~D C I 33-3~~	~~3 Pick Ups 300 Gallon~~	~~207.00~~	
D C I 90-1	1 Pick Up 90 Gallon	~~23.00~~	$25.00
D C I 90-2	2 Pick Ups 90 Gallon	~~46.00~~	$50.00
D C I 90-4	4 Pick Ups 90 Gallon	~~92.00~~	$100.00
D R I FLAT	Residential Trash	~~23.00~~	$25.00
D R I SVCF	Trash Service Fee	~~23.00~~	$25.00
D R I 33-1	1 Pick Up 300 Gallon	~~72.00~~	$75.00
D R I 33-2	2 Pick Ups 300 Gallon	~~143.00~~	$150.00
D R I 90-1	1 Pick Up 90 Gallon	~~23.00~~	$25.00
D R I 90-2	2 Pick Ups 90 Gallon	~~46.00~~	$50.00
D R I 90-3	3 Pick Ups 90 Gallon	~~69.00~~	$75.00
D R I 90-4	4 Pick Ups 90 Gallon	~~92.00~~	$100.00

Effective Date: July 1, 202~~1~~2

GREEN ENERGY FUND
Rider "GEF"

Delaware Green Energy Fund Charge - A State-mandated charge for the municipal green energy fund established under 26 Del. C. §363(4) and collected from every Customer based on energy usage which is used to fund environmental programs for conservation and energy efficiency within the City's service territory.

Delaware Green Energy Fund Charge
All kWh - per kWh .000178

TAX ADJUSTMENT

Billings under this rate may be increased by an amount equal to the sum of taxes payable under the Gross Receipts Tax and of all other taxes, fees or charges (exclusive of all valorem, state and federal income taxes) payable by the utility and levied or assessed by any governmental authority on the public utility service rendered, or on the right of privilege of rendering the service, or on any object or event incidental to the rendition of the service.

Effective Date: July 1, 2008

NET ENERGY METERING
"NM"

AVAILABILITY

This rider is available to customers served under the following service classifications, Residential "R", Small Commercial "C and C1", Medium Commercial "C2 and C3", Large Commercial "C5", Primary "P", and Transmission "T" that own and operate an electric generation facility on the Customer's premises that produces electricity from Eligible Energy Resources to offset part or all of the Customer's electricity requirements.

CONNECTION TO THE CITY'S SYSTEM

The Customer or Community-owned electric generation facility cannot be connected to the City's system unless it meets all applicable safety and performance standards set forth by the following: The City of Dover Technical Considerations Covering Parallel Operations of Customer Owned Generation of 500 kW located in the Electric Service Handbook, National Electric Code, the Institute of Electrical and Electronic Engineers, Underwriters Laboratories, and the City of Dover Electric Service Handbook (Handbook). The Customer must, at his/her expense, obtain any and all necessary permits, inspections, and approvals required by any local public authorities and any other governing regulations in effect at that time.

POWER SUPPLY PLANNING:

Customer shall provide to the City of Dover each year in [Dover's planning month for PJM] a load forecast for the next three years ("the Planning Period") to allow Dover to plan and acquire power supply resources to meet customer's requirements. Any changes in the Customer's expected load forecast that is greater than one (1) megawatt shall be reported to the City of Dover within thirty (30) days of Customer's knowledge of such change.

DELIVERED VOLTAGE

The delivered voltage and delivery point of the Customer's electric generation shall be at the same delivered voltage and delivery point that would be supplied by the City to the Customer if the Customer purchased all of its electricity from the City.

RATE

The monthly billing shall be as stated in the applicable rate tariff. Under this rider, only the kWh charge for electricity delivered by the Customer is affected. The Customer will pay for all kWh delivered by the City of Dover. Credit for kWh under Section 4.3.2 and 4.4 of this Handbook shall be the budgeted average cost of energy as further described in 4.4.5 of this Handbook and will be valued at the applicable rate classification charge.

Residential (R)	$0.12090
Small Commercial (C&C1)	$0.10080
Medium Commercial (C2 & C3)	$0.06390
Large Commercial (C5)	$0.06210
Primary (P)	$0.06320
Transmission (T)	$0.05990
Federal Transmission (FT)	$0.05970

RULES AND REGULATIONS

The General Rules and Regulations of the City of Dover for electric service shall apply to service rendered under this service classification. All minimum billings, charges for kWh, kW, Purchased Cost Adjustment, Public Utility Tax, Renewal Energy Charge, etc. will be covered under the applicable rate tariff.

Effective Date: July 1, 2020

RETAIL CUSTOMER DEMAND RESPONSE

AVAILABILITY

The Dover Electric Utility ("Dover") or its authorized designee is the sole entity permitted to bid demand response directly into the PJM Interconnection, L.L.C. ("PJM") ("DR Program") on behalf of retail customers served by Dover. No Customer may participate in a DR program of any other entity unless such program is consistent with the terms and conditions in this tariff and approved in advance by Dover.

Dover or its authorized designee may allow a Customer to bid DR into PJM's ancillary services market for energy imbalance, spinning reserves, supplemental reserves, reactive power and voltage control, or regulation and frequency response ancillary services, subject to the same terms and conditions.

DR programs may reduce electric service costs for the Customer, provide enhanced usage data, reduce emissions from electric generation, and provide demand flexibility.

CONTENTS OF APPLICATION

Customer shall submit to Dover a written request to participate that includes the following: 1) Type of DR program; and 2) Metering requirements for participation. Dover's approval of the application shall be granted within fourteen (14) days.

EFFECT OF APPLICATION AND PARTICIPATION IN DR PROGRAM

Dover's receipt and review of any documentation submitted by a Customer shall not constitute approval of such DR Provider or a guarantee of performance or payment by a DR Provider, nor shall Dover be liable for ANY damages sustained by the Customer.

RIGHT TO TERMINATE PARTICIPATION IN DR PROGRAM

Dover reserves the right to disapprove a request to participate in a DR program or to terminate participation by Customer when, in Dover's sole discretion, Dover determines that participation by Customer will be detrimental to another customer or to the City of Dover.

SPECIAL METERING REQUIREMENTS

If Customer requires special metering equipment or devices to participate in the DR program, Customer shall provide the specifications for such equipment or devices in writing to the Dover Electric Department at the time of application or promptly thereafter. Within fourteen (14) days thereafter, Dover will provide the Customer with an estimate of the cost of the special metering equipment or devices and an estimate of the cost of providing special meter reading data. The cost of any special metering equipment or device shall be the responsibility of the Customer and shall be paid prior to the scheduled installation date. All costs for data or special readings shall be billed to Customer monthly.

Effective Date: February 28, 2011

CITY OF DOVER ORDINANCE # 2022-06
2022-2023 BUDGET ORDINANCES

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Fifty-Six Million Sixty-One Thousand dollars ($56,071,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

GENERAL FUND
CASH RECEIPT SUMMARY FOR 2022-2023

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 10,635,700**	**$ 10,077,500**
RECEIPTS		
FINES AND POLICE REVENUE	511,600	610,100
LIBRARY REVENUES	110,800	103,100
KENT COUNTY BOOK REIMBURSEMENT	250,000	200,000
BUSINESS LICENSES	1,500,000	1,450,000
PERMITS AND OTHER FEES	1,564,000	1,383,000
MISCELLANEOUS RECEIPTS	234,600	-
POLICE EXTRA DUTY	370,000	240,000
PROPERTY TAXES	15,267,700	15,825,000
RECREATION REVENUE	100,000	129,000
FRANCHISE FEE	600,000	600,000
SANITATION FEES	3,421,000	3,564,200
RENT REVENUE - GARRISON FARM	105,000	110,000
COURT OF CHANCERY FEES	2,000,000	1,500,000
INVESTMENT INCOME	90,000	85,000
RECEIPTS SUBTOTAL	**26,124,700**	**25,799,400**
INTERFUND SERVICE RECEIPTS		
INTERFUND SERVICE RECEIPTS GENERAL GOV	1,362,000	1,458,900
INTERFUND SERVICE RECEIPTS PUBLIC WORKS	617,000	674,900
INTERFUND SERVICE RECEIPTS CENT SRVCS	835,700	1,013,200
INTERFUND SERVICE RECEIPTS FIN ADMIN	2,536,300	3,021,100
INTERFUND SERVICE RECEIPTS SUBTOTAL	**5,351,000**	**6,168,100**
GRANTS:		
POLICE EXTRA DUTY	130,000	165,000
POLICE GRANTS FUND	308,900	287,500
POLICE PENSION GRANT	500,000	500,000
GREEN ENERGY GRANT	98,500	98,500
MISC FED GRANT REVENUE	15,600	-
MISC STATE GRANT REVENUE	92,000	-
GRANTS SUBTOTAL	**1,145,000**	**1,051,000**
TRANSFERS FROM:		
TRANSFER TAX	2,800,000	1,800,000
MUNICIPAL STREET AID	792,000	750,000
CIVIL TRAFFIC PENALTIES	250,000	400,000
WATER/WASTEWATER	1,000,000	2,000,000
ELECTRIC	11,000,000	8,000,000
TRANSFERS FROM SUBTOTAL	**15,842,000**	**12,975,000**
TOTAL REVENUES	**48,462,700**	**45,993,500**
TOTAL BEGINNING BALANCE & REVENUE	**$ 59,098,400**	**$ 56,071,000**

2022-2023 BUDGET ORDINANCES

GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2022-2023

	2021/22 FINAL	2021/22 APPROVED
DEPARTMENT EXPENSES		
CITY CLERK	$ 535,800	$ 374,500
COUNCIL	190,800	243,500
TAX ASSESSOR	263,800	-
PLANNING	640,700	757,600
CITY MANAGER	954,700	1,251,200
HUMAN RESOURCES	612,000	488,300
MAYOR	222,800	234,400
FIRE	797,200	724,000
LIFE SAFETY	513,200	594,700
CODE ENFORCEMENT	654,100	821,300
INSPECTIONS	665,100	758,200
POLICE	18,556,600	19,446,800
POLICE EXTRA DUTY	541,400	405,000
PUBLIC WORKS - ADMINISTRATION	608,000	541,800
STREETS	703,600	674,800
SANITATION	2,564,800	2,801,100
GROUNDS MAINTENANCE	1,487,500	1,611,100
STORMWATER	714,300	864,900
FACILITIES MANAGEMENT	852,800	844,200
PUBLIC WORKS - ENGINEERING	181,300	188,700
LIBRARY	1,859,900	1,916,500
RECREATION	1,217,200	1,341,300
PROCUREMENT & INVENTORY	745,600	754,800
FLEET MAINTENANCE	906,500	939,100
INFORMATION TECHNOLOGY	738,500	832,700
FINANCE	1,069,500	1,109,500
CUSTOMER SERVICE	1,071,600	1,393,600
DEPARTMENT SUBTOTALS	**39,869,300**	**41,913,600**
OTHER EXPENSES		
DEBT SERVICE	632,000	630,000
CONTRIBUTION TO DDP	150,000	150,000
INSURANCE	905,000	950,000
RETIREES HEALTH CARE	2,156,000	2,328,500
BANK & CREDIT CARD FEES	30,000	36,000
STREET LIGHTS	800,000	810,000
EMERGENCY STORM EXPENSE	-	150,000
OTHER EXPENSE SUBTOTAL	**4,673,000**	**5,054,500**
TRANSFERS		
TRANSFER TO CAPITAL FUND - PROJECTS	2,129,100	3,536,500
APPROP. TO THE POLICE PENSION FUND	615,200	-
APPROP. POLICE PENSION - STATE GRANT	500,000	500,000
APPROP. TO TE GENERAL PENSION FUND	1,234,300	1,000,000
TRANSFER TO ELECTRIC FUND (ERP)	25,000	25,000
TRANSFER TO INVENTORY WRITE-OFFS	-	25,000
TRANSFERS SUBTOTAL	**4,503,600**	**5,086,500**
TOTAL EXPENDITURES	**49,045,900**	**52,054,600**
CURRENT YEAR BALANCE	**10,052,500**	**4,016,400**
TOTALS	**$ 59,098,400**	**$ 56,071,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Seven Million Sixty-Two Thousand Nine Hundred dollars ($7,062,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

REVENUES

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - PROJECTS	**$ 4,832,300**	**$ 463,900**
REVENUES		
MISCELLANEOUS RECIEPTS	274,900	-
STATE GRANTS - Other	1,088,800	1,452,500
POLICE GRANTS	23,800	-
TRANSFER FROM GENERAL FUND	2,129,100	3,536,500
TRANSFER FROM PARKLAND RESERVE	-	1,045,000
TRANSFER FROM CAPITAL ASSET RESERVE	-	290,000
TRANSFER FROM LODGING TAX	275,000	275,000
SUBTOTAL PROJECT RECEIPTS	**3,791,600**	**6,599,000**
TOTAL FUNDING SOURCES	**3,791,600**	**6,599,000**
TOTAL BEGINNING BALANCE AND REVENUES	**$ 8,623,900**	**$ 7,062,900**

EXPENSE SUMMARY

EXPENDITURES	2021/22 FINAL	2022/23 APPROVED
FIRE	$ 169,800	$ 360,800
GROUNDS	125,400	93,900
LIBRARY	25,000	-
RECREATION	142,100	1,940,000
CODE ENFORCEMENT	-	25,300
PLANNING	500	-
INSPECTIONS	47,700	-
POLICE	672,500	858,200
STREETS	3,096,000	128,000
STORMWATER	1,892,000	1,865,700
SANITATION	660,000	527,000
INFORMATION TECHNOLOGY	84,100	153,100
FACILITIES MANAGEMENT	852,000	200,000
PUBLIC WORKS - ENGINEERING	25,300	-
PROCUREMENT & INVENTORY	296,600	172,000
DEPARTMENT SUBTOTAL	**8,089,000**	**6,324,000**
TRANSFERS & MISCELLANEOUS EXPENSES		
CAPITAL ASSET RESERVE	71,000	-
TRANSFERS & MISCELLANEOUS SUBTOTAL	71,000	**-**
TOTAL EXPENDITURES	**8,160,000**	**6,324,000**
BUDGET BALANCE	463,900	738,900
TOTAL BUDGET BALANCE & EXPENDITURES	**$ 8,623,900**	**$ 7,062,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

GENERAL FUND CONTINGENCY
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Fifty-Three Thousand Five Hundred dollars ($753,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 727,500**	**$ 740,500**
INTEREST EARNED	13,000	13,000
TOTALS	**$ 740,500**	**$ 753,500**

EXPENSE SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CARRY FORWARD TO NEXT YEAR	$ 740,500	$ 753,500
TOTALS	**$ 740,500**	**$ 753,500**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

GOVERNMENTAL CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Six Hundred Thirty-Nine Thousand Nine Hundred dollars ($1,639,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 1,529,300**	**$ 1,619,900**
INTEREST EARNINGS	19,700	20,000
TRANSFER IN TO ASSET RESERVE	70,900	-
TOTALS	**$ 1,619,900**	**$ 1,639,900**

EXPENSE SUMMARY

	2021/22 FINAL	2019/20 APPROVED
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	$ -	$ 290,000
CARRY FORWARD TO NEXT YEAR	1,619,900	1,349,900
TOTALS	**$ 1,619,900**	**$ 1,639,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

PARKLAND/RECREATION RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Four Hundred and Three Thousand One Hundred dollars ($1,403,100) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 1,384,100**	**$ 1,403,100**
INTEREST EARNINGS	19,000	-
TOTALS	**$ 1,403,100**	**$ 1,403,100**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	$ -	$ 1,045,000
CURRENT YEAR BALANCE	1,403,100	358,100
TOTALS	**$ 1,403,100**	**$ 1,403,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WATER FUND
REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Million Eight Hundred Twenty-Three Thousand Two Hundred dollars ($8,823,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WATER	$ 1,522,800	$ 1,618,200
TOTAL BEGINNING BALANCES	**1,522,800**	**1,618,200**
BASE REVENUE		
WATER SERVICES	6,100,000	6,500,000
WATER TANK SPACE LEASING	408,600	425,400
WATER IMPACT FEES	160,000	220,000
INTEREST - WATER	8,900	7,000
MISCELLANEOUS SERVICE FEE	30,000	52,600
TOTAL REVENUES	**6,707,500**	**7,205,000**
TOTAL BEGINNING BALANCES AND REVENUES	**$ 8,230,300**	**$ 8,823,200**

2022-2023 BUDGET ORDINANCES

WATER FUND - EXPENSES AND BUDGET BALANCE FOR 2022-2023

	2021/22 FINAL	2022/23 APPROVED
DIRECT EXPENSES		
ENGINEERING & INSPECTION	$ 306,300	$ 338,200
WATER DEPARTMENT	676,300	690,800
WATER TREATMENT PLANT	2,293,700	2,189,600
DIRECT EXPENDITURE SUBTOTAL	**3,276,300**	**3,218,600**
OTHER EXPENSES		
DEBT SERVICE - WATER	762,800	692,000
RETIREES HEALTH CARE	192,000	207,400
INTERFUND SERVICE FEES	967,600	1,094,700
BANK & CREDIT CARD FEES	27,000	27,000
OTHER EXPENSES SUBTOTAL	**1,949,400**	**2,021,100**
TRANSFER TO:		
GENERAL FUND FROM WATER	500,000	1,000,000
WATER IMP AND EXT	861,400	920,700
ELECTRIC FUND (ERP)	25,000	25,000
TRANSFER TO INVENTORY WRITE-OFFS	-	5,000
TRANSFER TO SUBTOTAL	**1,386,400**	**1,950,700**
TOTAL EXPENSES	**6,612,100**	**7,190,400**
BUDGET BALANCES		
BUDGET BALANCE WATER	1,618,200	1,632,800
BUDGET BALANCE SUBTOTALS	**1,618,200**	**1,632,800**
TOTAL CURRENT YEAR BALANCES AND EXPENSES	**$ 8,230,300**	**$ 8,823,200**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Million Six Hundred Thirty-Six Thousand One Hundred dollars ($5,636,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year begining July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WATER	$ 4,763,800	$ 4,640,400
TOTAL BEGINNING BALANCES	**4,763,800**	**4,640,400**
REVENUES		
STATE GRANT - WATER	370,000	25,000
TRANS FR OPERATING FUND - WATER	861,400	920,700
TRANSFER FR WATER IMPACT FEE	707,700	-
INTEREST INCOME	50,000	50,000
TOTAL REVENUES	**1,989,100**	**995,700**
TOTAL BEGINNING BALANCES & REVENUES	**$ 6,752,900**	**$ 5,636,100**

EXPENSE SUMMARY

EXPENSES	2021/22 FINAL	2022/23 APPROVED
ENGINEERING	$ 200	$ -
WATER	1,933,100	797,000
WATER TREATMENT PLANT	179,200	148,700
TOTAL EXPENSES	**2,112,500**	**945,700**
BUDGET BALANCE - WATER	4,640,400	4,690,400
CURRENT YEAR BALANCE SUBTOTALS	**4,640,400**	**4,690,400**
TOTAL BUDGET BALANCES & EXPENSES	**$ 6,752,900**	**$ 5,636,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WASTEWATER FUND
REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twelve Million and Thirteen Thousand Six Hundred dollars ($12,013,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WASTEWATER	1,169,400	1,906,700
TOTAL BEGINNING BALANCES	**1,169,400**	**1,906,700**
BASE REVENUE		
WASTEWATER SERVICES	4,153,500	4,580,300
WASTEWATER TREATMENT SERVICES	2,873,000	3,205,400
GROUNDWATER INFLOW ADJUSTMENT	2,023,100	2,137,000
WASTEWATER IMPACT FEES	162,700	180,000
STATE GRANT - WASTEWATER	50,000	-
INTEREST - WASTEWATER	20,000	4,000
MISCELLANEOUS SERVICE FEE	200	200
TOTAL REVENUES	**9,282,500**	**10,106,900**
TOTAL BEGINNING BALANCES AND REVENUES	**$ 10,451,900**	**$ 12,013,600**

2022-2023 BUDGET ORDINANCES

WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2022-2023

	2021/22 FINAL	2022/23 APPROVED
DIRECT EXPENSES		
ENGINEERING & INSPECTION	$ 393,700	$ 279,100
WASTEWATER DEPARTMENT	1,023,500	1,165,700
DIRECT EXPENDITURE SUBTOTAL	**1,417,200**	**1,444,800**
OTHER EXPENSES		
DEBT SERVICE - WASTEWATER	659,900	715,000
RETIREES HEALTH CARE	93,000	100,500
KENT COUNTY TREATMENT CHARGE	4,302,900	4,850,000
INTERFUND SERVICE FEES	738,600	839,900
BANK & CREDIT CARD FEES	12,000	12,000
OTHER EXPENSES SUBTOTAL	**5,806,400**	**6,517,400**
TRANSFER TO:		
GENERAL FUND FROM WASTEWATER	500,000	1,000,000
WASTEWATER IMP AND EXT	799,200	756,400
ELETRIC FUND (ERP)	25,000	25,000
TRANSFER TO INVENTORY WRITE-OFFS	-	5,000
TRANSFER TO SUBTOTAL	**1,324,200**	**1,786,400**
TOTAL EXPENSES	**8,547,800**	**9,748,600**
BUDGET BALANCES		
BUDGET BALANCE WASTEWATER	1,904,100	2,265,000
BUDGET BALANCE SUBTOTALS	**1,904,100**	**2,265,000**
TOTAL CURRENT YEAR BALANCES AND EXPENSES	**$ 10,451,900**	**$ 12,013,600**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Eight Hundred Ten Thousand Six Hundred dollars ($1,810,600) or so much thereof as may be necessary are hereby appropriated current revenues and other funds for the use by several departments of the Municipal Government for from the fiscal year begining July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2021/22 APPROVED
BEGINNING BALANCE - WASTEWATER	**$ 1,200,800**	**$ 788,600**
REVENUES		
STATE LOAN FUND - WASTEWATER	248,500	-
TRANS FR OPERATING FUND - WW	799,200	756,400
TRANSFER FR WASTEWATER IMPACT FEE	44,100	255,600
INTEREST INCOME	10,000	10,000
TOTAL REVENUES	**1,101,800**	**1,022,000**
TOTAL BEGINNING BALANCES & REVENUES	**$ 2,302,600**	**$ 1,810,600**

EXPENSE SUMMARY

EXPENSES	2021/22 FINAL	2021/22 APPROVED
ENGINEERING	$ 200	$ -
WASTEWATER	1,513,800	1,012,000
TOTAL EXPENSES	**1,514,000**	**1,012,000**
BUDGET BALANCE - WASTEWATER	788,600	798,600
CURRENT YEAR BALANCE SUBTOTALS	**788,600**	**798,600**
TOTAL BUDGET BALANCES & EXPENSES	**$ 2,302,600**	**$ 1,810,600**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Eighty-Two Thousand Five Hundred dollars ($582,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WATER	$ 569,500	$ 577,500
TOTAL BEGINNING BALANCES	**569,500**	**577,500**
RECEIPTS		
INTEREST EARNINGS - WATER	8,000	5,000
TOTAL RECEIPTS	**8,000**	**5,000**
TOTALS	**$ 577,500**	**$ 582,500**

EXPENSE SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE - WATER	$ 577,500	$ 582,500
CURRENT YEAR BALANCE SUBTOTALS	**577,500**	**582,500**
TOTALS	**$ 577,500**	**$ 582,500**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WASTEWATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Eighty Thousand Five Hundred dollars ($580,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WASTEWATER	$ 568,000	$ 575,500
TOTAL BEGINNING BALANCES	**568,000**	**575,500**
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	7,500	5,000
TOTAL RECEIPTS	**7,500**	**5,000**
TOTALS	**$ 575,500**	**$ 580,500**

EXPENSE SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE - WASTEWATER	$ 575,500	$ 580,500
CURRENT YEAR BALANCE SUBTOTALS	**575,500**	**580,500**
TOTALS	**$ 575,500**	**$ 580,500**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating One MillionSeven Hundred Eight Thousand dollars ($1,708,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WATER	$ 1,825,000	$ 1,688,000
TOTAL BEGINNING BALANCES	**1,825,000**	**1,688,000**
RECEIPTS		
INTEREST EARNINGS - WATER	23,000	20,000
TOTAL RECEIPTS	**13,200**	**20,000**
TOTALS	**$ 1,838,200**	**$ 1,708,000**

EXPENSE SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE - WATER	$ 1,688,000	$ 1,708,000
TRANSFER TO WATER IMP AND EXT	160,000	-
CURRENT YEAR BALANCE SUBTOTALS	**1,848,000**	**1,708,000**
TOTALS	**$ 1,848,000**	**$ 1,708,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WASTEWATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Million Three Hundred Forty-Seven Thousand dollars ($5,347,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WASTEWATER	$ 5,237,000	$ 5,287,000
TOTAL BEGINNING BALANCES	**5,237,000**	**5,287,000**
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	72,000	60,000
TOTAL RECEIPTS	**72,000**	**60,000**
TOTALS	**$ 5,309,000**	**$ 5,347,000**

EXPENSE SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO I & E FUND FROM WASTEWATER IMPACT FEES	$ 22,000	$ 255,600
CURRENT YEAR BALANCE - WASTEWATER	$ 5,287,000	$ 5,091,400
CURRENT YEAR BALANCE SUBTOTALS	**5,309,000**	**5,347,000**
TOTALS	**$ 5,309,000**	**$ 5,347,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Seventy-Eight Thousand Nine Hundred dollars ($278,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WATER	$ 271,900	$ 275,900
TOTAL BEGINNING BALANCES	**271,900**	**275,900**
RECEIPTS		
INTEREST EARNINGS - WATER	4,000	3,000
TOTAL RECEIPTS	**4,000**	**3,000**
TOTALS	**$ 275,900**	**$ 278,900**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE - WATER	$ 275,900	$ 278,900
CURRENT YEAR BALANCE SUBTOTALS	**275,900**	**278,900**
TOTAL EXPENSES AND CURRENT YEAR BALANCES	**$ 275,900**	**$ 278,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WASTEWATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Eight Thousand Three Hundred dollars ($308,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 andending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE - WASTEWATER	$ 300,600	$ 305,300
TOTAL BEGINNING BALANCES	**300,600**	**305,300**
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	4,700	3,000
TOTAL RECEIPTS	**4,700**	**3,000**
TOTALS	**$ 305,300**	**$ 308,300**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE - WASTEWATER	$ 305,300	$ 308,300
CURRENT YEAR BALANCE SUBTOTALS	**305,300**	**308,300**
TOTAL EXPENSES AND CURRENT YEAR BALANCES	**$ 305,300**	**$ 308,300**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC REVENUE FUND
REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Hurdred Thirty-Eight Million Three Hundred Ninety-Eight Thousand Two Hundred dollars ($138,398,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 23,127,100**	**$ 23,160,400**
DISTRIBUTION OF EARNINGS - PCA CREDIT	(5,196,000)	21,840,000
BEGINNING BALANCE - ADJUSTED	**17,931,100**	**45,000,400**
BASE REVENUE		
DIRECT SALES TO CUSTOMER	78,921,000	80,857,100
UTILITY TAX	1,182,500	1,648,700
MISCELLANEOUS REVENUE	690,700	500,000
RENT REVENUE	65,000	65,000
GREEN ENERGY	127,000	127,000
INTEREST EARNINGS	100,000	125,000
TRANSFER FROM RATE STABILIZATION	2,800,000	10,000,000
TRANSFER FROM OTHER FUNDS (ERP)	75,000	75,000
TOTAL REVENUES	**83,961,200**	**93,397,800**
TOTAL BEGINNING BALANCE & REVENUES	**$ 101,892,300**	**$ 138,398,200**

2022-2023 BUDGET ORDINANCES

ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2022-2023

EXPENSES	2021/22 FINAL	2021/22 APPROVED
POWER SUPPLY	$ 19,773,200	$ 32,617,500
SOLAR ENERGY	3,237,300	3,153,300
SOLAR RENEWAL ENERGY CREDITS	409,600	388,300
POWER SUPPLY MANAGEMENT	634,800	634,800
REC'S (Renewable Energy Credits)	1,500,000	5,177,000
RGGI (Regional Greenhouse Gas Init.)	33,700	53,500
PJM CHARGES - ENERGY	6,008,400	25,850,300
PJM CHARGES - TRANSMISSION & FEES	7,572,100	10,111,200
CAPACITY CHARGES	13,322,900	13,528,300
SUB-TOTAL POWER SUPPLY	**52,492,000**	**91,514,200**
PLANT OPERATIONS	2,219,500	1,754,000
GENERATIONS FUELS	300,200	423,300
PJM SPOT MARKET ENERGY	(366,200)	(726,500)
PJM CREDITS	(87,000)	(400,400)
CAPACITY CREDITS	(5,411,200)	(5,703,900)
GENERATION SUBTOTAL	**(3,388,200)**	**(4,653,500)**
POWER SUPPLY & GENERATION SUBTOTAL	**49,103,800**	**86,860,700**
DIRECT EXPENDITURES		
TRANSMISSION/DISTRIBUTION	4,114,600	4,196,300
ELECTRICAL ENGINEERING	1,375,400	1,611,300
ADMINISTRATION	916,100	894,100
METER READING	389,400	353,600
SYSTEMS OPERATIONS	942,200	864,400
DIRECT EXPENDITURE SUBTOTALS	**7,737,700**	**7,919,700**
OTHER EXPENSES:		
UTILITY TAX	1,182,500	1,648,700
ALLOW FOR UNCOLLECTIBLES	300,000	300,000
CONTRACTUAL SERVICES - RFP'S	60,000	60,000
LEGAL EXPENSES	50,000	50,000
RETIREES HEALTH CARE	843,500	911,000
GREEN ENERGY PAYMENT TO DEMEC	127,000	127,000
INTERFUND SERVICE FEES	3,647,400	4,233,500
INTEREST ON DEPOSITS	21,000	135,000
BANK & CREDIT CARD FEES	500,000	535,000
BOND ISSUANCE COST	-	40,000
DEBT SERVICE	1,800,000	1,591,600
	-	150,000
OTHER EXPENSES SUBTOTAL	**8,531,400**	**9,781,800**
TRANSFER TO:		
IMPROVEMENT & EXTENSION	2,359,000	6,435,200
GENERAL FUND	11,000,000	8,000,000
TRANSFER TO INVENTORY WRITE-OFFS	-	100,000
TRANSFER TO SUBTOTAL	**13,359,000**	**14,535,200**
TOTAL EXPENSES	**78,731,900**	**119,097,400**
BUDGET BALANCE - WORKING CAPITAL	**23,160,400**	**19,300,800**
TOTALS	**$ 101,892,300**	**$ 138,398,200**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twenty-Eight Million Eight Hundred Twenty-Five Thousand Nine Hundred dollars ($28,825,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

REVENUES

	2021/22 FINAL	2021/22 APPROVED
BEGINNING BALANCE	**$ 24,647,300**	**$ 19,272,500**
REVENUES		
TRANSFER FROM ELECTRIC	2,359,000	6,435,200
LOAN	-	1,500,000
GENERAL SERVICE BILLING	650,000	400,000
TRF FROM DEPRECIATION RSV	9,000,000	1,000,000
TRF FROM ELECTRIC FUTURE CAPACITY	2,000,000	-
FEDERAL APPROPRIATION	5,000,000	-
INTEREST EARNINGS	85,500	218,200
TOTAL REVENUES	**19,094,500**	**9,553,400**
TOTALS	**$ 43,741,800**	**$ 28,825,900**

EXPENSE SUMMARY

EXPENSES	2021/22 FINAL	2021/22 APPROVED
ELECTRIC ADMINISTRATION	$ 910,900	$ 1,570,000
ELECTRIC GENERATION	10,198,800	4,000,000
TRANSMISSION AND DISTRIBUTION	1,872,900	2,075,900
ELECTRICAL ENGINEERING	9,930,000	745,000
METER READING	-	44,300
ERP SYSTEM	1,556,700	500,000
TOTAL EXPENSES	**24,469,300**	**8,935,200**
BUDGET BALANCE	**19,272,500**	**19,890,700**
TOTAL BUDGET BALANCE & EXPENSES	**$ 43,741,800**	**$ 28,825,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC UTILITY CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Nine Hundred Fifty-Three Thousand dollars ($953,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 931,000**	**$ 945,000**
RECEIPTS		
INTEREST EARNINGS	14,000	8,000
TOTAL RECEIPTS	**14,000**	**8,000**
TOTALS	**$ 945,000**	**$ 953,000**

EXPENSE SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE	$ 945,000	$ 953,000
TOTALS	**$ 945,000**	**$ 953,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC UTILITY DEPRECIATION RESERVE
SOURCES AND USE OF FUNDS FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Thirteen Million One Hundred Eighty Thousand dollars ($13,180,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 21,790,000**	**$ 13,165,000**
INTEREST EARNINGS	375,000	15,000
TOTALS	**$ 22,165,000**	**$ 13,180,000**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO ELECTRIC I & E	$ 9,000,000	$ 1,000,000
CURRENT YEAR BALANCE	13,165,000	12,180,000
TOTALS	**$ 22,165,000**	**$ 13,180,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC UTILITY FUTURE CAPACITY RESERVE
SOURCES AND USE OF FUNDS FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twelve Million Five Hundred Sixty-Two Thousand dollars ($12,562,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 14,252,000**	**$ 12,432,000**
INTEREST EARNINGS	180,000	130,000
TOTALS	**$ 14,432,000**	**$ 12,562,000**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO ELECTRIC I & E	2,000,000	$ -
CURRENT YEAR BALANCE	$ 12,432,000	$ 12,562,000
TOTALS	**$ 14,432,000**	**$ 12,562,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC UTILITY INSURANCE STABLIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Thirty-Four Thousand Eight Hundred dollars ($834,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 817,800**	**$ 828,800**
INTEREST EARNINGS	11,000	6,000
TOTALS	**$ 828,800**	**$ 834,800**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
CURRENT YEAR BALANCE	$ 828,800	$ 834,800
TOTALS	**$ 828,800**	**$ 834,800**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRIC UTILITY RATE STABLIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twenty Million Ninety-Seven Thousand dollars ($20,097,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 22,397,000**	**$ 19,897,000**
INTEREST EARNINGS	300,000	200,000
TOTALS	**$ 22,697,000**	**$ 20,097,000**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO ELECTRIC OPERATING FUND	$ 2,800,000	$ 10,000,000
CURRENT YEAR BALANCE	19,897,000	10,097,000
TOTALS	**$ 22,697,000**	**$ 20,097,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

MUNICIPAL STREET AID FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Fifty Thousand One Hundred dollars ($750,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 100**	**$ 100**
STATE GRANT	792,000	750,000
TOTALS	**$ 792,100**	**$ 750,100**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO GENERAL FUND	$ 792,000	$ 750,000
CURRENT YEAR BALANCE	100	100
TOTALS	**$ 792,100**	**$ 750,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

ELECTRONIC RED LIGHT SAFETY PROGRAM
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four Hundred Thousand One Hundred dollars ($400,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 100**	**$ 100**
POLICE FINES	250,000	400,000
TOTALS	**$ 250,100**	**$ 400,100**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO GENERAL FUND	$ 250,000	$ 400,000
CURRENT YEAR BALANCE	100	100
TOTALS	**$ 250,100**	**$ 400,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

WORKERS COMPENSATION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Million One Hundred Thirty-Six Thousand Six Hundred dollars ($3,136,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ 1,803,600**	**$ 2,108,100**
INTEREST INCOME	28,500	28,500
PREMIUM FROM CITY	788,700	1,000,000
TOTALS	**$ 2,620,800**	**$ 3,136,600**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
PROGRAM EXPENSES/SUPPLIES - CLAIMS	$ 285,000	$ 300,000
INSURANCE	173,700	182,500
STATE OF DEL - SELF INSURANCE TAX	39,000	39,000
CONTRACTUAL SERVICES	15,000	20,000
TOTAL EXPENSES	**512,700**	**541,500**
CURRENT YEAR BALANCE	2,108,100	2,595,100
TOTALS	**$ 2,620,800**	**$ 3,136,600**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

COMMUNITY TRANSPORTATION IMPROVEMENT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Six Hundred Thousand dollars ($600,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	**$ 312,400**	**$ 200,000**
GRANTS REVENUE	634,300	400,000
TOTALS	**$ 946,700**	**$ 600,000**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
PROGRAM EXP. GRANT RELATED	$ 747,400	$ 400,000
CURRENT YEAR BALANCE	**199,300**	**200,000**
TOTALS	**$ 946,700**	**$ 600,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

LIBRARY GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Seventy-One Thousand Seven Hundred Sixty-Two dollars ($371,762) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	**$ 75,510**	**$ 31,330**
STATE GRANT	339,852	338,432
FEDERAL GRANT	2,700	2,000
OTHER GRANTS	43,309	-
TOTALS	**$ 461,371**	**$ 371,762**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
STATE GRANTS		
FURNITURE/FIXTURES	$ 33,289	$ 7,800
OFFICE SUPPLIES	30,000	30,000
PRINTING AND DUPLICATING	10,000	10,000
PROGRAM EXPENSES/SUPPLIES	55,310	37,000
BOOKS	162,855	145,000
COMPUTER SOFTWARE	6,000	6,000
COMPUTER HARDWARE	5,000	5,000
FED GRANT PROG EXP	3,334	-
AUDIO VISUAL SUPPLIES	93,320	85,000
POSTAGE	100	100
TRAINING/CONF/FOOD/TRAV	5,000	5,000
OFF EQP/REPAIRS & MAINT	3,355	2,000
OTHER EQUIP - LEASE	6,000	6,000
STATE GRANT PROG EXP	42,975	-
SUBTOTAL EXPENSES STATE GRANTS	**456,539**	**338,900**
FEDERAL GRANTS		
PROGRAM EXPENSES/SUPPLIES	2,700	2,000
SUBTOTAL EXPENSES FEDERAL GRANTS	**2,700**	**2,000**
GRAND TOTAL EXPENSES	**459,239**	**340,900**
CURRENT YEAR BALANCE	2,132	30,862
TOTALS	**$ 461,371**	**$ 371,762**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

CDBG GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Forty-Eight Thousand One Hundred Four dollars ($348,104) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	208,573	2,000
CDBG GRANTS RECEIVED	335,092	346,104
TOTALS	**$ 543,665**	**$ 348,104**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
EXPENDITURES		
PRIOR YEAR CLOSING COST/DOWN PAYMENT PROGRAM	$ 36,884	$ -
PRIOR YEAR DOVER INTERFAITH MINISTRY	40,000	-
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	47,552	-
PRIOR YEAR MHDC HOMEOWNER REHAB.	30,518	-
PRIOR YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	8,771	-
PRIOR YEAR ADMIN EXPENSE	15,247	-
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	176,213	131,883
CURRENT YEAR DOVER INTERFAITH MINISTRY	28,000	30,000
CURRENT YEAR MHDC EMERGENCY HOME REPAIR	23,901	-
CURRENT YEAR MHDC HOMEOWNER REHAB.	40,000	55,000
CURRENT YEAR HOUSE OF HOPE	-	20,000
CURRENT YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	18,740	-
CURRENT YEAR CARES ACT (COVID-19)	12,600	-
CURRENT YEAR ADMIN EXPENSE	63,239	69,211
TOTAL EXPENDITURES	**541,665**	**306,094**
CURRENT YEAR BALANCE	2,000	42,010
TOTALS	**$ 543,665**	**$ 348,104**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

210 - ARPA FUNDING
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Six million One Hundred Nine Thousand Six Hundreddollars ($6,109,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	**$ -**	**$ 1,809,600**
FEDERAL FUNDING RECEIVED	4,309,600	4,300,000
TOTALS	**$ 4,309,600**	**$ 6,109,600**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
EXPENDITURES		
PROGRAM EXPENSES/SUPPLIES	$ 2,500,000	6,098,000
TOTAL EXPENDITURES	**2,500,000**	**6,098,000**
CURRENT YEAR BALANCE	1,809,600	11,600
TOTALS	**$ 4,309,600**	**$ 6,109,600**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

207 - POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Two Thousand Five Hundred dollars ($802,500)or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	**$ 11,100**	**$ 50,000**
STATE AND FEDERAL GRANTS RECEIVED	818,900	752,500
TOTALS	**$ 830,000**	**$ 802,500**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
EXPENDITURES		
MATERIALS AND SUPPLIES		
POLICE EQUIPT & PROG SUPP	389,000	375,000
ADMINISTRATIVE EXPENDITURES		
TRAINING	25,000	75,000
AUDIT FEES	1,000	-
TOTAL EXPENDITURES	**415,000**	**450,000**
OTHER FINANCING USES		
OPERATING TRANSFERS-OUT	415,000	352,500
TOTAL FINANCING USES	**415,000**	**352,500**
CURRENT YEAR BALANCE	-	-
TOTALS	**$ 830,000**	**$ 802,500**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

LODGING TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Seventy-Five Thousand dollars ($275,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ -**	**$ -**
LODGING TAXES	275,000	275,000
TOTALS	**$ 275,000**	**$ 275,000**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO CAPITAL PROJECT FUND	$ 275,000	$ 275,000
CURRENT YEAR BALANCE	-	-
TOTALS	**$ 275,000**	**$ 275,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

209 - POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four Hundred Five Thousand dollars ($405,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	**$ -**	**$ -**
STATE AND FEDERAL GRANTS RECEIVED	405,000	405,000
TOTALS	**$ 405,000**	**$ 405,000**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
MATERIALS AND SUPPLIES		
POLICE EQUIPT & PROG SUPP	265,000	355,000
ADMINISTRATIVE EXPENDITURES		
TRAINING	15,000	-
CONTRACTUAL SERVICES	75,000	-
TOTAL EXPENDITURES	**355,000**	**355,000**
OTHER FINANCING USES		
OPERATING TRANSFERS-OUT	50,000	50,000
TOTAL FINANCING USES	**50,000**	**50,000**
CURRENT YEAR BALANCE	-	-
TOTALS	**$ 405,000**	**$ 405,000**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

SUBSTANCE ABUSE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Hundred Forty-Four Thousand Seven Hundred dollars ($144,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

OPERATING REVENUES

	2021/22 FINAL	2022/23 APPROVED
PRIOR YEAR BALANCE	**$ 108,300**	**$ 83,700**
STATE GRANTS RECEIVED	40,000	28,000
RECREATION REVENUE	33,000	33,000
TOTALS	**$ 181,300**	**$ 144,700**

OPERATING EXPENSES

	2021/22 FINAL	2022/23 APPROVED
EXPENDITURES		
TEMPORARY HELP/BENEFITS	$ 68,500	$ 68,500
PROGRAM EXPENSES/SUPPLIES	35,000	35,000
TOTAL EXPENDITURES	**103,500**	**103,500**
CURRENT YEAR BALANCE	77,800	41,200
TOTALS	**$ 181,300**	**$ 144,700**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-06

REALTY TRANSFER TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2022-2023

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Eight Hundred Thousand dollars ($1,800,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

CASH RECEIPTS

	2021/22 FINAL	2022/23 APPROVED
BEGINNING BALANCE	**$ -**	**$ -**
REALTY TRANSFER TAXES	2,800,000	1,800,000
TOTALS	**$ 2,800,000**	**$ 1,800,000**

BUDGET SUMMARY

	2021/22 FINAL	2022/23 APPROVED
TRANSFER TO GENERAL FUND	$ 2,800,000	$ 1,800,000
CURRENT YEAR BALANCE	-	-
TOTALS	**$ 2,800,000**	**$ 1,800,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05
2021-2022 BUDGET ORDINANCES

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Fifty-Nine Million Fifty-Six Thousand Four Hundred dollars ($59,056,400) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

GENERAL FUND
CASH RECEIPT SUMMARY FOR 2021-2022

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 5,546,400**	**$ 10,635,700**
RECEIPTS		
FINES AND POLICE REVENUE	630,300	511,600
LIBRARY REVENUES	142,100	110,800
KENT COUNTY BOOK REIMBURSEMENT	250,000	250,000
BUSINESS LICENSES	1,500,000	1,500,000
PERMITS AND OTHER FEES	1,400,000	1,564,000
MISCELLANEOUS RECEIPTS	134,000	234,600
POLICE EXTRA DUTY	370,000	370,000
PROPERTY TAXES	15,267,700	15,267,700
RECREATION REVENUE	110,000	100,000
FRANCHISE FEE	600,000	600,000
SANITATION FEES	3,421,000	3,421,000
RENT REVENUE - GARRISON FARM	105,000	105,000
COURT OF CHANCERY FEES	1,400,000	2,000,000
INVESTMENT INCOME	90,000	90,000
RECEIPTS SUBTOTAL	**25,420,100**	**26,124,700**
INTERFUND SERVICE RECEIPTS		
INTERFUND SERVICE RECEIPTS GENERAL GOV	1,362,000	1,362,000
INTERFUND SERVICE RECEIPTS PUBLIC WORKS	617,000	617,000
INTERFUND SERVICE RECEIPTS CENT SRVCS	835,700	835,700
INTERFUND SERVICE RECEIPTS FIN ADMIN	2,536,300	2,536,300
INTERFUND SERVICE RECEIPTS SUBTOTAL	**5,351,000**	**5,351,000**
GRANTS:		
POLICE EXTRA DUTY	130,000	130,000
POLICE GRANTS FUND	308,900	308,900
POLICE PENSION GRANT	500,000	500,000
GREEN ENERGY GRANT	98,500	98,500
MISC FED GRANT REVENUE	3,714,600	15,600
MISC STATE GRANT REVENUE	595,000	92,000
GRANTS SUBTOTAL	**5,347,000**	**1,145,000**
TRANSFERS FROM:		
TRANSFER TAX	1,400,000	2,800,000
MUNICIPAL STREET AID	750,000	792,000
CIVIL TRAFFIC PENALTIES	400,000	250,000
WATER/WASTEWATER	1,000,000	1,000,000
ELECTRIC	11,000,000	11,000,000
TRANSFERS FROM SUBTOTAL	**14,550,000**	**15,842,000**
TOTAL REVENUES	**50,668,100**	**48,462,700**
TOTAL BEGINNING BALANCE & REVENUE	**$ 56,214,500**	**$ 59,098,400**

2021-2022 BUDGET ORDINANCES

GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2020-2021

	2021/22 FIRST REV	2021/22 REVISED
DEPARTMENT EXPENSES		
CITY CLERK	$ 535,800	$ 535,800
COUNCIL	190,800	190,800
TAX ASSESSOR	263,800	263,800
PLANNING	642,000	640,700
CITY MANAGER	920,100	954,700
HUMAN RESOURCES	600,200	612,000
MAYOR	222,800	222,800
FIRE	797,200	797,200
LIFE SAFETY	482,300	513,200
CODE ENFORCEMENT	654,100	654,100
INSPECTIONS	651,200	665,100
POLICE	18,619,700	18,556,600
POLICE EXTRA DUTY	541,400	541,400
PUBLIC WORKS - ADMINISTRATION	587,200	608,000
STREETS	636,000	703,600
SANITATION	2,564,800	2,564,800
GROUNDS MAINTENANCE	1,487,500	1,487,500
STORMWATER	774,100	714,300
FACILITIES MANAGEMENT	837,000	852,800
PUBLIC WORKS - ENGINEERING	181,100	181,300
LIBRARY	1,859,900	1,859,900
RECREATION	1,191,500	1,217,200
PROCUREMENT & INVENTORY	738,600	745,600
FLEET MAINTENANCE	906,500	906,500
INFORMATION TECHNOLOGY	738,500	738,500
FINANCE	932,100	1,069,500
CUSTOMER SERVICE	1,048,300	1,071,600
DEPARTMENT SUBTOTALS	**39,604,500**	**39,869,300**
OTHER EXPENSES		
DEBT SERVICE	632,000	632,000
CONTRIBUTION TO DDP	150,000	150,000
INSURANCE	1,050,000	905,000
RETIREES HEALTH CARE	2,156,000	2,156,000
BANK & CREDIT CARD FEES	30,000	30,000
STREET LIGHTS	800,000	800,000
OTHER EXPENSE SUBTOTAL	**4,818,000**	**4,673,000**
TRANSFERS		
TRANSFER TO CAPITAL FUND - PROJECTS	3,099,600	2,129,100
APPROP. TO THE POLICE PENSION FUND	435,100	615,200
APPROP. POLICE PENSION - STATE GRANT	500,000	500,000
APPROP. TO TE GENERAL PENSION FUND	-	1,234,300
TRANSFER TO ELECTRIC FUND (ERP)	25,000	25,000
TRANSFERS SUBTOTAL	**4,059,700**	**4,503,600**
TOTAL EXPENDITURES	**48,482,200**	**49,045,900**
CURRENT YEAR BALANCE	**7,732,300**	**10,052,500**
TOTALS	**$ 56,214,500**	**$ 59,098,400**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Eight Million Six Hundred and Forty-Eight Thousand Nine Hundred dollars ($8,648,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

REVENUES

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - PROJECTS	**$ 6,855,100**	**$ 4,832,300**
REVENUES		
MISCELLANEOUS RECIEPTS	203,900	274,900
STATE GRANTS - Other	1,381,300	1,088,800
POLICE GRANTS	23,800	23,800
BUDGET BOND/BANK PROCEEDS	1,010,400	-
TRANSFER FROM GENERAL FUND	3,099,600	2,129,100
TRANSFER FROM PARKLAND RESERVE	800,000	-
TRANSFER FROM CAPITAL ASSET RESERVE	140,000	-
TRANSFER FROM LODGING TAX	-	275,000
SUBTOTAL PROJECT RECEIPTS	**6,659,000**	**3,791,600**
TOTAL FUNDING SOURCES	**6,659,000**	**3,791,600**
TOTAL BEGINNING BALANCE AND REVENUES	**$ 13,514,100**	**$ 8,623,900**

EXPENSE SUMMARY

EXPENDITURES	2021/22 FIRST REV	2021/22 REVISED
FIRE	$ 250,300	$ 169,800
GROUNDS	125,000	125,400
LIBRARY	25,000	25,000
RECREATION	1,118,700	142,100
PLANNING	500	500
INSPECTIONS	47,700	47,700
POLICE	711,300	672,500
STREETS	3,153,600	3,096,000
STORMWATER	3,012,600	1,892,000
SANITATION	635,000	660,000
INFORMATION TECHNOLOGY	84,100	84,100
FACILITIES MANAGEMENT	700,000	852,000
PUBLIC WORKS - ENGINEERING	25,300	25,300
PROCUREMENT & INVENTORY	293,500	296,600
DEPARTMENT SUBTOTAL	**10,182,600**	**8,089,000**
TRANSFERS & MISCELLANEOUS EXPENSES		
CAPITAL ASSET RESERVE	-	71,000
TRANSFERS & MISCELLANEOUS SUBTOTAL	-	**71,000**
TOTAL EXPENDITURES	**10,182,600**	**8,160,000**
BUDGET BALANCE	3,331,500	463,900
TOTAL BUDGET BALANCE & EXPENDITURES	**$ 13,514,100**	**$ 8,623,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

GENERAL FUND CONTINGENCY
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Seven Hundred Forty Thousand Five Hundred dollars ($740,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 775,000**	**$ 727,500**
INTEREST EARNED	13,000	13,000
TOTALS	**$ 788,000**	**$ 740,500**

EXPENSE SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CARRY FORWARD TO NEXT YEAR	$ 788,000	$ 740,500
TOTALS	**$ 788,000**	**$ 740,500**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

GOVERNMENTAL CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Six Hundred Thirty-Nine Thousand Nine Hundred dollars ($1,619,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 1,139,300**	**$ 1,529,300**
INTEREST EARNINGS	14,800	19,700
TRANSFER IN TO ASSET RESERVE	-	70,900
TOTALS	**$ 1,154,100**	**$ 1,619,900**

EXPENSE SUMMARY

	2021/22 FIRST REV	2019/20 REVISED
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	$ 154,800	$ -
CARRY FORWARD TO NEXT YEAR	999,300	1,619,900
TOTALS	**$ 1,154,100**	**$ 1,619,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

PARKLAND/RECREATION RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating One Million Four Hundred Thirty-Six Thousand One Hundred dollars ($1,436,100) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 831,500**	**$ 1,384,100**
STATE AID/GRANT	33,000	-
INTEREST EARNINGS	3,000	19,000
TOTALS	**$ 867,500**	**$ 1,403,100**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	$ 490,000	$ -
CURRENT YEAR BALANCE	377,500	1,403,100
TOTALS	**$ 867,500**	**$ 1,403,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WATER FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Eight Million Two Hundred Thirty Thousand Three Hundred dollars ($8,230,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2021/22 FIRST REV	2021/22 FIRST REV
BEGINNING BALANCE - WATER	$ 642,000	$ 1,522,800
TOTAL BEGINNING BALANCES	**642,000**	**1,522,800**
BASE REVENUE		
WATER SERVICES	6,353,800	6,100,000
WATER TANK SPACE LEASING	436,700	408,600
WATER IMPACT FEES	420,000	160,000
INTEREST - WATER	34,000	8,900
MISCELLANEOUS SERVICE FEE	104,600	30,000
TOTAL REVENUES	**7,349,100**	**6,707,500**
TOTAL BEGINNING BALANCES AND REVENUES	**$ 7,991,100**	**$ 8,230,300**

2021-2022 BUDGET ORDINANCES

WATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020

	2021/22 FIRST REV	2021/22 REVISED
DIRECT EXPENSES		
ENGINEERING & INSPECTION	$ 294,400	$ 306,300
WATER DEPARTMENT	676,300	676,300
WATER TREATMENT PLANT	2,370,600	2,293,700
DIRECT EXPENDITURE SUBTOTAL	**3,341,300**	**3,276,300**
OTHER EXPENSES		
DEBT SERVICE - WATER	762,800	762,800
RETIREES HEALTH CARE	192,000	192,000
INTERFUND SERVICE FEES	967,600	967,600
BANK & CREDIT CARD FEES	27,000	27,000
OTHER EXPENSES SUBTOTAL	**1,949,400**	**1,949,400**
TRANSFER TO:		
GENERAL FUND FROM WATER	500,000	500,000
WATER IMP AND EXT	1,148,600	861,400
ELECTRIC FUND (ERP)	25,000	25,000
TRANSFER TO SUBTOTAL	**1,673,600**	**1,386,400**
TOTAL EXPENSES	**6,964,300**	**6,612,100**
BUDGET BALANCES		
BUDGET BALANCE WATER	1,026,800	1,618,200
BUDGET BALANCE SUBTOTALS	**1,026,800**	**1,618,200**
TOTAL CURRENT YEAR BALANCES AND EXPENSES	**$ 7,991,100**	**$ 8,230,300**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Six Million Seven Hundred Fidty-Two Thousand Nine hundred dollars ($6,752,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year begining July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WATER	$ 5,102,400	$ 4,763,800
TOTAL BEGINNING BALANCES	**5,102,400**	**4,763,800**
REVENUES		
STATE GRANT - WATER	-	370,000
TRANS FR OPERATING FUND - WATER	1,148,600	861,400
TRANSFER FR WATER IMPACT FEE	707,700	707,700
INTEREST INCOME	50,000	50,000
TOTAL REVENUES	**1,906,300**	**1,989,100**
TOTAL BEGINNING BALANCES & REVENUES	**$ 7,008,700**	**$ 6,752,900**

EXPENSE SUMMARY

EXPENSES	2021/22 FIRST REV	2021/22 REVISED
ENGINEERING	$ -	$ 200
WATER	1,729,000	1,933,100
WATER TREATMENT PLANT	383,500	179,200
TOTAL EXPENSES	**2,112,500**	**2,112,500**
BUDGET BALANCE - WATER	4,896,200	4,640,400
CURRENT YEAR BALANCE SUBTOTALS	**4,896,200**	**4,640,400**
TOTAL BUDGET BALANCES & EXPENSES	**$ 7,008,700**	**$ 6,752,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WASTEWATER FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Ten Million Four Hundred Fifty-One Thousand Nine Hundred dollars ($10,451,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WASTEWATER	1,672,200	1,169,400
TOTAL BEGINNING BALANCES	**1,672,200**	**1,169,400**
BASE REVENUE		
WASTEWATER SERVICES	4,709,500	4,153,500
WASTEWATER TREATMENT SERVICES	3,275,100	2,873,000
GROUNDWATER INFLOW ADJUSTMENT	2,023,100	2,023,100
WASTEWATER IMPACT FEES	380,000	162,700
STATE GRANT - WASTEWATER	62,700	50,000
INTEREST - WASTEWATER	20,000	20,000
MISCELLANEOUS SERVICE FEE	200	200
TOTAL REVENUES	**10,470,600**	**9,282,500**
TOTAL BEGINNING BALANCES AND REVENUES	**$ 12,142,800**	**$ 10,451,900**

2021-2022 BUDGET ORDINANCES

WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020

	2021/22 FIRST REV	2021/22 REVISED
DIRECT EXPENSES		
ENGINEERING & INSPECTION	$ 393,700	$ 393,700
WASTEWATER DEPARTMENT	1,112,500	1,023,500
DIRECT EXPENDITURE SUBTOTAL	**1,506,200**	**1,417,200**
OTHER EXPENSES		
DEBT SERVICE - WASTEWATER	659,900	659,900
RETIREES HEALTH CARE	93,000	93,000
KENT COUNTY TREATMENT CHARGE	4,302,900	4,302,900
INTERFUND SERVICE FEES	736,000	738,600
BANK & CREDIT CARD FEES	12,000	12,000
OTHER EXPENSES SUBTOTAL	**5,803,800**	**5,806,400**
TRANSFER TO:		
GENERAL FUND FROM WASTEWATER	500,000	500,000
WASTEWATER IMP AND EXT	799,200	799,200
ELETRIC FUND (ERP)	25,000	25,000
TRANSFER TO SUBTOTAL	**1,324,200**	**1,324,200**
TOTAL EXPENSES	**8,634,200**	**8,547,800**
BUDGET BALANCES		
BUDGET BALANCE WASTEWATER	3,508,600	1,904,100
BUDGET BALANCE SUBTOTALS	**3,508,600**	**1,904,100**
TOTAL CURRENT YEAR BALANCES AND EXPENSES	**$ 12,142,800**	**$ 10,451,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Million Fifty-Four Thousand One hundred dollars ($2,054,100) or so much thereof as may be necessary are hereby appropriated current revenues and other funds for the use by several departments of the Municipal Government for from the fiscal year begining July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WASTEWATER	**$ 1,575,500**	**$ 1,200,800**
REVENUES		
STATE LOAN FUND - WASTEWATER	248,500	248,500
TRANS FR OPERATING FUND - WW	799,200	799,200
TRANSFER FR WASTEWATER IMPACT FEE	22,000	44,100
INTEREST INCOME	10,000	10,000
TOTAL REVENUES	**1,079,700**	**1,101,800**
TOTAL BEGINNING BALANCES & REVENUES	**$ 2,655,200**	**$ 2,302,600**

EXPENSE SUMMARY

EXPENSES	2021/22 FIRST REV	2021/22 REVISED
ENGINEERING	$ 200	$ 200
WASTEWATER	1,513,800	1,513,800
TOTAL EXPENSES	**1,514,000**	**1,514,000**
BUDGET BALANCE - WASTEWATER	1,141,200	788,600
CURRENT YEAR BALANCE SUBTOTALS	**1,141,200**	**788,600**
TOTAL BUDGET BALANCES & EXPENSES	**$ 2,655,200**	**$ 2,302,600**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

* Update made after Introduction; we were able to identify $$ that had not been reimbursed. Should arrive before 6/30/22

CITY OF DOVER ORDINANCE # 2022-05

WATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Seventy-Seven Thousand Five Hundred dollars ($577,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WATER	$ 550,700	$ 569,500
TOTAL BEGINNING BALANCES	**550,700**	**569,500**
RECEIPTS		
INTEREST EARNINGS - WATER	4,200	8,000
TOTAL RECEIPTS	**4,200**	**8,000**
TOTALS	**$ 554,900**	**$ 577,500**

EXPENSE SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CURRENT YEAR BALANCE - WATER	$ 554,900	$ 577,500
CURRENT YEAR BALANCE SUBTOTALS	**554,900**	**577,500**
TOTALS	**$ 554,900**	**$ 577,500**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WASTEWATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Sixty-Eight Thousand Five Hundred dollars ($575,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WASTEWATER	$ 287,000	$ 568,000
TOTAL BEGINNING BALANCES	**287,000**	**568,000**
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	11,800	7,500
TOTAL RECEIPTS	**11,800**	**7,500**
TOTALS	**$ 298,800**	**$ 575,500**

EXPENSE SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CURRENT YEAR BALANCE - WASTEWATER	$ 298,800	$ 575,500
CURRENT YEAR BALANCE SUBTOTALS	**298,800**	**575,500**
TOTALS	**$ 298,800**	**$ 575,500**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Eight Hundred Twenty-Five Thousand dollars ($1,848,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WATER	$ 1,778,000	$ 1,825,000
TOTAL BEGINNING BALANCES	**1,778,000**	**1,825,000**
RECEIPTS		
INTEREST EARNINGS - WATER	13,200	23,000
TOTAL RECEIPTS	**13,200**	**23,000**
TOTALS	**$ 1,791,200**	**$ 1,848,000**

EXPENSE SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CURRENT YEAR BALANCE - WATER	$ 1,791,200	$ 1,688,000
TRANSFER TO WATER IMP AND EXT	-	160,000
CURRENT YEAR BALANCE SUBTOTALS	**1,791,200**	**1,848,000**
TOTALS	**$ 1,791,200**	**$ 1,848,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WASTEWATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Five Million Three Hundred Nine Thousand dollars ($5,309,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WASTEWATER	$ 4,607,000	$ 5,237,000
TOTAL BEGINNING BALANCES	**4,607,000**	**5,237,000**
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	-	72,000
TOTAL RECEIPTS	**-**	**72,000**
TOTALS	**$ 4,607,000**	**$ 5,309,000**

EXPENSE SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO I & E FUND FROM WASTEWATER IMPACT FEES	$ -	$ 22,000
CURRENT YEAR BALANCE - WASTEWATER	$ 4,607,000	$ 5,287,000
CURRENT YEAR BALANCE SUBTOTALS	**4,607,000**	**5,309,000**
TOTALS	**$ 4,607,000**	**$ 5,309,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Two Hundred Seventy-Five Thousand dollars Nine Hundred dollars ($275,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WATER	$ 264,900	$ 271,900
TOTAL BEGINNING BALANCES	**262,900**	**271,900**
RECEIPTS		
INTEREST EARNINGS - WATER	1,900	4,000
TOTAL RECEIPTS	**1,900**	**4,000**
TOTALS	**$ 264,900**	**$ 275,900**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CURRENT YEAR BALANCE - WATER	$ 264,900	$ 275,900
CURRENT YEAR BALANCE SUBTOTALS	**264,900**	**275,900**
TOTAL EXPENSES AND CURRENT YEAR BALANCES	**$ 264,900**	**$ 275,900**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WASTEWATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Three Hundred Five Thousand Three Hundred dollars ($305,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 andending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE - WASTEWATER	$ 296,500	$ 300,600
TOTAL BEGINNING BALANCES	**296,500**	**300,600**
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	2,300	4,700
TOTAL RECEIPTS	**2,300**	**4,700**
TOTALS	**$ 298,800**	**$ 305,300**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CURRENT YEAR BALANCE - WASTEWATER	$ 298,800	$ 305,300
CURRENT YEAR BALANCE SUBTOTALS	**298,800**	**305,300**
TOTAL EXPENSES AND CURRENT YEAR BALANCES	**$ 298,800**	**$ 305,300**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC REVENUE FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating One Hurdred One Million Eight Hundred Ninety-Two Thousand Three dollars ($101,892,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2021/22 FIRST REV	2021/22 FIRST REV
BEGINNING BALANCE	**$ 10,913,400**	**$ 23,127,100**
DISTRIBUTION OF EARNINGS - PCA CREDIT	(5,196,000)	(5,196,000)
BEGINNING BALANCE - ADJUSTED	**5,717,400**	**17,931,100**
BASE REVENUE		
DIRECT SALES TO CUSTOMER	81,960,900	78,921,000
UTILITY TAX	1,271,500	1,182,500
MISCELLANEOUS REVENUE	538,000	690,700
RENT REVENUE	110,000	65,000
GREEN ENERGY	127,000	127,000
INTEREST EARNINGS	175,000	100,000
TRANSFER FROM RATE STABILIZATION	2,800,000	2,800,000
TRANSFER FROM OTHER FUNDS (ERP)	75,000	75,000
TOTAL REVENUES	**87,057,400**	**83,961,200**
TOTAL BEGINNING BALANCE & REVENUES	**$ 92,774,800**	**$ 101,892,300**

2021-2022 BUDGET ORDINANCES

ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2018-2019

EXPENSES	2021/22 FIRST REV	2021/22 REVISED
POWER SUPPLY	$ 19,773,200	$ 19,773,200
SOLAR ENERGY	3,237,300	3,237,300
SOLAR RENEWAL ENERGY CREDITS	409,600	409,600
POWER SUPPLY MANAGEMENT	634,800	634,800
REC'S (Renewable Energy Credits)	1,300,000	1,500,000
RGGI (Regional Greenhouse Gas Init.)	33,700	33,700
PJM CHARGES - ENERGY	5,508,400	6,008,400
PJM CHARGES - TRANSMISSION & FEES	6,772,100	7,572,100
CAPACITY CHARGES	13,322,900	13,322,900
SUB-TOTAL POWER SUPPLY	**50,992,000**	**52,492,000**
PLANT OPERATIONS	2,219,500	2,219,500
GENERATIONS FUELS	300,200	300,200
PJM SPOT MARKET ENERGY	(366,200)	(366,200)
PJM CREDITS	(87,000)	(130,500)
CAPACITY CREDITS	(5,411,200)	(5,411,200)
GENERATION SUBTOTAL	**(3,344,700)**	**(3,388,200)**
POWER SUPPLY & GENERATION SUBTOTAL	**47,647,300**	**49,103,800**
DIRECT EXPENDITURES		
TRANSMISSION/DISTRIBUTION	4,127,400	4,114,600
ELECTRICAL ENGINEERING	1,419,600	1,375,400
ADMINISTRATION	910,100	916,100
METER READING	389,400	389,400
SYSTEMS OPERATIONS	942,200	942,200
DIRECT EXPENDITURE SUBTOTALS	**7,788,700**	**7,737,700**
OTHER EXPENSES:		
UTILITY TAX	1,271,500	1,182,500
ALLOW FOR UNCOLLECTIBLES	300,000	300,000
CONTRACTUAL SERVICES - RFP'S	60,000	60,000
LEGAL EXPENSES	50,000	50,000
RETIREES HEALTH CARE	843,500	843,500
GREEN ENERGY PAYMENT TO DEMEC	127,000	127,000
INTERFUND SERVICE FEES	3,647,400	3,647,400
INTEREST ON DEPOSITS	21,000	21,000
BANK & CREDIT CARD FEES	500,000	500,000
BOND ISSUANCE COST	40,000	-
DEBT SERVICE	1,800,000	1,800,000
OTHER EXPENSES SUBTOTAL	**8,660,400**	**8,531,400**
TRANSFER TO:		
IMPROVEMENT & EXTENSION	3,711,100	2,359,000
GENERAL FUND	11,000,000	11,000,000
RATE STABILIZATION RESERVE	2,000,000	-
TRANSFER TO SUBTOTAL	**16,711,100**	**13,359,000**
TOTAL EXPENSES	**80,807,500**	**78,731,900**
BUDGET BALANCE - WORKING CAPITAL	**11,967,300**	**23,160,400**
TOTALS	**$ 92,774,800**	**$ 101,892,300**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Forty-Five Million Two Hundred Seventy-Seven Thousand dollars ($45,277,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

REVENUES

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 26,899,900**	**$ 24,647,300**
REVENUES		
TRANSFER FROM ELECTRIC	3,711,100	2,359,000
BOND ISSUE PROCEEDS	6,575,200	-
GENERAL SERVICE BILLING	400,000	650,000
TRF FROM DEPRECIATION RSV	9,000,000	9,000,000
TRF FROM ELECTRIC FUTURE CAPACITY	2,000,000	2,000,000
FEDERAL APPROPRIATION	-	5,000,000
INTEREST EARNINGS	185,500	85,500
TOTAL REVENUES	**21,871,800**	**19,094,500**
TOTALS	**$ 48,771,700**	**$ 43,741,800**

EXPENSE SUMMARY

EXPENSES	2021/22 FIRST REV	2021/22 REVISED
ELECTRIC ADMINISTRATION	$ 2,446,100	$ 910,900
ELECTRIC GENERATION	10,198,800	10,198,800
TRANSMISSION AND DISTRIBUTION	1,736,200	1,872,900
ELECTRICAL ENGINEERING	10,066,700	9,930,000
ERP SYSTEM	1,556,700	1,556,700
TOTAL EXPENSES	**26,004,500**	**24,469,300**
BUDGET BALANCE	**22,767,200**	**19,272,500**
TOTAL BUDGET BALANCE & EXPENSES	**$ 48,771,700**	**$ 43,741,800**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC UTILITY CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Nine Hundred Forty-Five Thousand dollars ($945,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 928,800**	**$ 931,000**
RECEIPTS		
INTEREST EARNINGS	14,000	14,000
TOTAL RECEIPTS	**14,000**	**14,000**
TOTALS	**$ 942,800**	**$ 945,000**

EXPENSE SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
CURRENT YEAR BALANCE	$ 942,800	$ 945,000
TOTALS	**$ 942,800**	**$ 945,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC UTILITY DEPRECIATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twenty-Two Million One Hundred Sixty-Five Thousand dollars ($22,165,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 20,568,600**	**$ 21,790,000**
INTEREST EARNINGS	324,400	375,000
TOTALS	**$ 20,893,000**	**$ 22,165,000**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO ELECTRIC I & E	$ 9,000,000	$ 9,000,000
CURRENT YEAR BALANCE	11,893,000	13,165,000
TOTALS	**$ 20,893,000**	**$ 22,165,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC UTILITY FUTURE CAPACITY RESERVE SOURCES AND USE OF FUNDS FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Fourteen Million Four Hundred Thirty-Two Thousand dollars ($14,432,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 13,984,000**	**$ 14,252,000**
INTEREST EARNINGS	139,800	180,000
TOTALS	**$ 14,123,800**	**$ 14,432,000**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO ELECTRIC I & E	-	$ 2,000,000
CURRENT YEAR BALANCE	$ 14,123,800	$ 12,432,000
TOTALS	**$ 14,123,800**	**$ 14,432,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC UTILITY INSURANCE STABLIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Twenty-Seven Thousand Eight Hundred dollars ($827,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 BUDGET	2021/22 REVISED
BEGINNING BALANCE	**$ 815,200**	**$ 817,800**
INTEREST EARNINGS	48,900	11,000
TOTALS	**$ 864,100**	**$ 828,800**

BUDGET SUMMARY

	2021/22 BUDGET	2021/22 REVISED
CURRENT YEAR BALANCE	$ 864,100	$ 828,800
TOTALS	**$ 864,100**	**$ 828,800**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRIC UTILITY RATE STABLIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twenty-Two Million Six Hundred Ninety-Seven Thousand dollars ($22,697,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 BUDGET	2021/22 REVISED
BEGINNING BALANCE	**$ 22,206,200**	**$ 22,397,000**
TRANSFER FROM ELECTRIC OPERATING FUND	2,000,000	$ -
INTEREST EARNINGS	70,000	300,000
TOTALS	**$ 24,276,200**	**$ 22,697,000**

BUDGET SUMMARY

	2021/22 BUDGET	2021/22 REVISED
TRANSFER TO ELECTRIC OPERATING FUND	$ 2,800,000	$ 2,800,000
CURRENT YEAR BALANCE	21,476,200	19,897,000
TOTALS	**$ 24,276,200**	**$ 22,697,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

MUNICIPAL STREET AID FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Seven Hundred Ninety-Two Thousand One Hundred dollars ($792,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ -**	**$ 100**
STATE GRANT	796,000	792,000
TOTALS	**$ 796,000**	**$ 792,100**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO GENERAL FUND	$ 796,000	$ 792,000
CURRENT YEAR BALANCE	-	100
TOTALS	**$ 796,000**	**$ 792,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

ELECTRONIC RED LIGHT SAFETY PROGRAM
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Fifty Thousand One Hundred dollars ($250,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ -**	**$ 100**
POLICE FINES	445,000	250,000
TOTALS	**$ 445,100**	**$ 250,100**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO GENERAL FUND	$ 445,000	$ 250,000
CURRENT YEAR BALANCE	-	100
TOTALS	**$ 445,100**	**$ 250,100**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

WORKERS COMPENSATION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Million Six Hundred Twenty Thousand eight Hundred dollars ($2,620,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ 2,450,500**	**$ 1,803,600**
INTEREST INCOME	31,500	28,500
PREMIUM FROM CITY	880,100	788,700
TOTALS	**$ 3,362,100**	**$ 2,620,800**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
PROGRAM EXPENSES/SUPPLIES - CLAIMS	$ 394,000	$ 285,000
INSURANCE	110,800	173,700
STATE OF DEL - SELF INSURANCE TAX	33,500	39,000
CONTRACTUAL SERVICES	22,100	15,000
TOTAL EXPENSES	**560,400**	**512,700**
CURRENT YEAR BALANCE	2,801,700	2,108,100
TOTALS	**$ 3,362,100**	**$ 2,620,800**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

COMMUNITY TRANSPORTATION IMPROVEMENT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Nine Hundred Forty-Six Thousand Seven Hundred dollars ($946,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ 334,000**	**$ 312,400**
GRANTS REVENUE	500,000	634,300
TOTALS	**$ 834,000**	**$ 946,700**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
PROGRAM EXP. GRANT RELATED	$ 171,600	$ 747,400
CURRENT YEAR BALANCE	**662,400**	**199,300**
TOTALS	**$ 834,000**	**$ 946,700**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

LIBRARY GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four Hundred Sixty-One Thousand Four Hundred dollars ($461,400) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ -**	**$ 75,510**
STATE GRANT	275,000	339,852
FEDERAL GRANT	2,700	2,700
OTHER GRANTS	-	43,309
TOTALS	**$ 277,700**	**$ 461,371**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
STATE GRANTS		
FURNITURE/FIXTURES	$ 5,000	$ 33,289
OFFICE SUPPLIES	23,100	30,000
PRINTING AND DUPLICATING	15,000	10,000
PROGRAM EXPENSES/SUPPLIES	28,200	55,310
BOOKS	125,000	162,855
COMPUTER SOFTWARE	3,000	6,000
COMPUTER HARDWARE	500	5,000
FED GRANT PROG EXP	-	3,334
AUDIO VISUAL SUPPLIES	67,700	93,320
POSTAGE	100	100
TRAINING/CONF/FOOD/TRAV	3,000	5,000
OFF EQP/REPAIRS & MAINT	1,900	3,355
OTHER EQUIP - LEASE	2,500	6,000
STATE GRANT PROG EXP	-	42,975
SUBTOTAL EXPENSES STATE GRANTS	**275,000**	**456,539**
FEDERAL GRANTS		
PROGRAM EXPENSES/SUPPLIES	2,700	2,700
SUBTOTAL EXPENSES FEDERAL GRANTS	**2,700**	**2,700**
GRAND TOTAL EXPENSES	**277,700**	**459,239**
CURRENT YEAR BALANCE	-	2,133
TOTALS	**$ 277,700**	**$ 461,371**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

CDBG GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Thirty-Four Thousand Nine Hundred Forty-Three dollars ($334,943) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ 2,500**	208,573
CDBG GRANTS RECEIVED	632,077	335,092
TOTALS	**$ 634,577**	**$ 543,665**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
EXPENDITURES		
PRIOR YEAR CLOSING COST/DOWN PAYMENT PROGRAM	$ 1,855	$ 36,884
PRIOR YEAR DOVER INTERFAITH MINISTRY	-	40,000
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	-	47,552
PRIOR YEAR MHDC HOMEOWNER REHAB.	55,522	30,518
PRIOR YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	-	8,771
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	35,385	-
PRIOR YEAR ADMIN EXPENSE	-	15,247
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	97,845	176,213
CURRENT YEAR DOVER INTERFAITH MINISTRY	30,000	28,000
CURRENT YEAR MHDC EMERGENCY HOME REPAIR	33,000	23,901
CURRENT YEAR MHDC HOMEOWNER REHAB.	25,000	40,000
CURRENT YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	75,284	18,740
CURRENT YEAR CARES ACT (COVID-19)	163,211	12,600
CURRENT YEAR ADMIN EXPENSE	114,976	63,239
TOTAL EXPENDITURES	**632,078**	**541,665**
CURRENT YEAR BALANCE	2,500	2,000
TOTALS	**$ 634,578**	**$ 543,665**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

210 - ARPA FUNDING
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four million Three Hundred Nine Thousand Six Hundreddollars ($4,309,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ -**	**$ -**
FEDERAL FUNDING RECEIVED	-	4,309,600
TOTALS	**$ -**	**$ 4,309,600**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
EXPENDITURES		
PROGRAM EXPENSES/SUPPLIES	$ -	2,500,000
TOTAL EXPENDITURES	**-**	**2,500,000**
CURRENT YEAR BALANCE	-	1,809,600
TOTALS	**$ -**	**$ 4,309,600**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

207 - POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Eight Hundred Thirty Thousand dollars ($830,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ 50,000**	**$ 11,100**
STATE AND FEDERAL GRANTS RECEIVED	780,000	818,900
TOTALS	**$ 830,000**	**$ 830,000**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
EXPENDITURES		
MATERIALS AND SUPPLIES		
POLICE EQUIPT & PROG SUPP	235,000	389,000
TECHNOLOGY EQUIPMENT	210,000	-
ADMINISTRATIVE EXPENDITURES		
CELL PHONE CHARGES	15,000	-
TRAINING	10,000	25,000
AUDIT FEES	-	1,000
TOTAL EXPENDITURES	**470,000**	**415,000**
OTHER FINANCING USES		
OPERATING TRANSFERS-OUT	310,000	415,000
TOTAL FINANCING USES	**310,000**	**415,000**
CURRENT YEAR BALANCE	50,000	-
TOTALS	**$ 830,000**	**$ 830,000**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

LODGING TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Two Hundred Seventy-Five Thousand dollars ($275,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ -**	**$ -**
LODGING TAXES	110,000	275,000
TOTALS	**$ 110,000**	**$ 275,000**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO CAPITAL PROJECT FUND	$ 110,000	$ 275,000
CURRENT YEAR BALANCE	-	-
TOTALS	**$ 110,000**	**$ 275,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

209 - POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Four Hundred Five Thousand dollars ($405,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ -**	**$ -**
STATE AND FEDERAL GRANTS RECEIVED	212,400	405,000
TOTALS	**$ 212,400**	**$ 405,000**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
EXPENDITURES		
MATERIALS AND SUPPLIES		
POLICE EQUIPT & PROG SUPP	118,000	265,000
ADMINISTRATIVE EXPENDITURES		
TRAINING	-	15,000
CONTRACTUAL SERVICES	-	75,000
TOTAL EXPENDITURES	**118,000**	**355,000**
OTHER FINANCING USES		
OPERATING TRANSFERS-OUT	30,900	50,000
TOTAL FINANCING USES	**30,900**	**50,000**
CURRENT YEAR BALANCE	63,500	-
TOTALS	**$ 212,400**	**$ 405,000**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

SUBSTANCE ABUSE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Hundred eighty-One Thousand Three Hundred dollars ($181,300 or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2021/22 FIRST REV	2021/22 REVISED
PRIOR YEAR BALANCE	**$ 83,700**	**$ 108,300**
STATE GRANTS RECEIVED	28,000	40,000
RECREATION REVENUE	33,000	33,000
TOTALS	**$ 144,700**	**$ 181,300**

OPERATING EXPENSES

	2021/22 FIRST REV	2021/22 REVISED
EXPENDITURES		
TEMPORARY HELP/BENEFITS	$ 68,500	$ 68,500
PROGRAM EXPENSES/SUPPLIES	35,000	35,000
TOTAL EXPENDITURES	**103,500**	**103,500**
CURRENT YEAR BALANCE	41,200	77,800
TOTALS	**$ 144,700**	**$ 181,300**

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2022-05

REALTY TRANSFER TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Million Eight Hundred Thousand dollars ($2,800,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2021/22 FIRST REV	2021/22 REVISED
BEGINNING BALANCE	**$ -**	**$ -**
REALTY TRANSFER TAXES	1,525,000	2,800,000
TOTALS	**$ 1,525,000**	**$ 2,800,000**

BUDGET SUMMARY

	2021/22 FIRST REV	2021/22 REVISED
TRANSFER TO GENERAL FUND	$ 1,525,000	$ 2,800,000
CURRENT YEAR BALANCE	-	-
TOTALS	**$ 1,525,000**	**$ 2,800,000**

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.