

**CITY OF DOVER, DELAWARE
COUNCIL COMMITTEE OF THE WHOLE MEETING
Tuesday, January 24, 2023 at 6:00 PM**

City Hall Council Chambers, 15 Lookerman Plaza, Dover, Delaware

AGENDA

Public comments are welcomed on any item and will be permitted at the appropriate time. When possible, please notify the City Clerk (302-736-7008 or email at cityclerk@dover.de.us) should you wish to be recognized.

VIRTUAL MEETING NOTICE

This meeting will be held in City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

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Event number: 2534 179 1927
Event password: DOVER (if needed)

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CALL COUNCIL COMMITTEE OF THE WHOLE MEETING TO ORDER

SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

ADOPTION OF THE AGENDA

- 1. Quarterly Briefing on Dover/Kent County Metropolitan Planning Organization (MPO) Projects (Marilyn Smith, Executive Director, Dover/Kent MPO)**

(Committee Action Not Required)

- 2. Request for Waiver – Appendix A - Subdivisions, Article VI - Subdivision - General Requirements and Design Standards, Section E - Lots (Plan for East Carolina Supply Warehouse at 631 Ridgely Street) - Waiver to Create Lot without Frontage on a Public Street associated with Site Plan and Minor Subdivision Plan to subdivide property consisting of 28.65 acres into two parcels (Parcel A and Residual) (Property Owner: Clara Ridgely Project, LLC. Property Address: 631 Ridgely Street. Tax Parcel: ED05-076.08-01-**

01.00-000. Planning Reference: S-23-01) (Mary Ellen Gray, Director of Planning and Inspections)

(Planning Commission Recommendation: Approval of the requested Subdivision Waiver to allow the creation of a Lot without Frontage on a Public Street)

ADJOURNMENT OF THE SAFETY ADVISORY AND TRANSPORTATION COMMITTEE MEETING

UTILITY COMMITTEE

ADOPTION OF THE AGENDA

- 1. Mid-Atlantic Justice Coalition Presentation (Kerri Evelyn Harris, Jay Monteverde, Rosie Stone)**

(Committee Action Not Required)

ADJOURNMENT OF THE UTILITY COMMITTEE MEETING

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

ADOPTION OF THE AGENDA

- 1. Update from the International Brotherhood of Electrical Workers (IBEW) on Membership Priorities (Jamie Sack, IBEW)**

(Committee Action Not Required)

- 2. Update on American Rescue Plan Act (ARPA) Allocations (Tracey Harvey, CDBG Program Manager, and Jeff Dill, Budget Analyst)**

(Staff Recommendation: Award \$499,610.82 in ARPA funds to sub-grantees to carry out projects in response to Covid-19)

ADJOURNMENT OF THE LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING

ADJOURNMENT OF THE COUNCIL COMMITTEE OF THE WHOLE

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING



<https://doverkentmpo.delaware.gov/>

Dover City Council, Committee of the Whole

January 24, 2023

Marilyn J. Smith – Executive Director

What is an MPO?

(Metropolitan Planning Organization)

- MPOs are federally mandated and mostly federally funded (80% federal, 20% state and local)
- All urban areas over 50,000 in population are required to have an MPO if federal funds will be spent on transportation improvements
- Transportation planning and policy-making organizations
 - We're all about infrastructure
 - Everything that needs to be in place to get you from point A to point B, regardless of which mode of transportation you're using
 - Which projects are coming up that need federal funding
- Coordinate with DeIDOT, DART and municipalities to prioritize projects and set spending levels for federal funds designated for transportation projects
- Work with partners on issues such as air quality, environmental justice, safety, economic growth, public mobility
- **Focused on public input and participation**
- **D/KC MPO is your transportation planning partner**

Dover / Kent County MPO

Item 1.



- Dover/Kent County MPO has existed since 1992
- Cover Kent County – 586 square miles, 3 cities and 17 towns
- Population – 181,851, 12% increase since 2010, 44% increase since 2000
- Long-range plan or MTP (Metropolitan Transportation Plan)
 - What Kent County will need over the next 20 years
 - “Innovation 2045” adopted January 2021 – www.doverkentmpo.org/innovation2045
 - Use the MTP to create a TIP (Transportation Improvement Plan) – goals and priorities for the immediate four years
 - Must match DelDOT priorities/plan
 - Amended as new projects are studied and recommendations are made

2021 MTP Project Count as of 13 August 2020				
	Near Term 2021-2026	Mid Term 2027-2034	Long Term 2035-2045	Aspiration Project
Roadway	22	27	3	1
Studies	0	0	0	45
Multi-Modal	10	10	2	9
Bicycle	8	11	3	0
Pedestrian	9	4	2	0
Transit	3	0	0	0
Freight	5	5	0	0
Safety	4	0	0	0
Total	61	57	10	55
183				
Combined Total	There are 12 Roadway projects which continue into another Term (10 Near into Mid and 2 Mid into Long). So, in reality, there is only 171 Projects			

Innovation 2045 MTP Project Cost by Type and Term (as of August 13, 2020)				
Project Type	Near Term (2021-2026)	Mid Term (2027-2034)	Long Term (2035-2045)	Aspiration Projects
Roadway	\$65,443,400.00	\$211,396,200.00	\$80,188,000.00	\$2,500,000.00
Study	\$0.00	\$0.00	\$0.00	\$2,200,000.00
Multi-modal	\$42,087,500.00	\$18,962,000.00	\$4,728,000.00	\$2,550,000.00
Bike	\$18,400,000.00	\$23,740,000.00	\$7,092,000.00	\$0.00
Pedestrian	\$15,740,000.00	\$5,678,000.00	\$1,900,000.00	\$0.00
Transit	\$14,921,400.00	\$0.00	\$0.00	\$0.00
Freight	\$2,875,000.00	\$26,525,000.00	\$0.00	\$0.00
Safety projects	\$58,400,000.00	\$0.00	\$0.00	\$0.00
Total	\$217,867,300.00	\$286,301,200.00	\$93,908,000.00	\$7,250,000.00
Total + Aspiration Projects	\$605,326,500.00			

More about the MTP and CTP

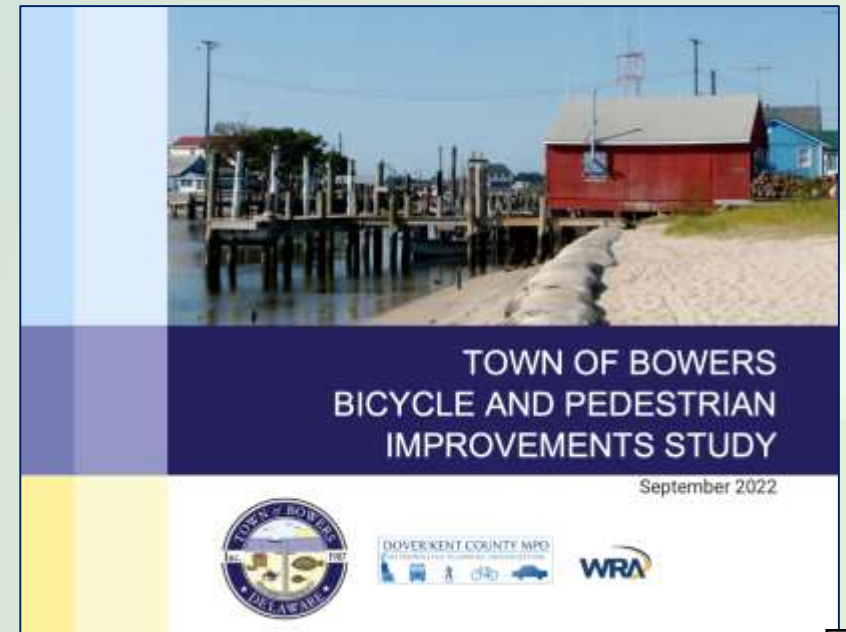
Why they matter to municipalities in Kent County

- Every two years the DeIDOT develops a 6-year Capital Transportation Program (CTP) that identifies anticipated capital investments
 - This program is developed in cooperation with the MPOs
 - The program provides information on various DeIDOT capital and maintenance programs and on the estimated cost expenditures for the project phasing of a capital project that are anticipated in each specific fiscal year
- The MPO submits recommended projects to DeIDOT for inclusion in the CTP
- Project recommendations come from the MPO TIP (transportation projects for which federal funding will be sought over a three-year period) and MTP (transportation investment decisions through the year 2045)
- The TIP and MTP prioritize projects that come from studies the MPO has conducted, municipalities' comprehensive plans, regional planning documents, etc.
- Municipalities can submit potential projects to the MPO for consideration, every calendar year, usually in January or February



Recently Completed Projects

- Bowers Bicycle and Pedestrian Improvements - w/ WRA
 - Assessed existing conditions for biking and walking in the Town as well as along Route 8
 - Offered in-town alternatives to improve local recreation opportunities and safety conditions
 - Developed specific recommendations, an implementation strategy, and potential funding sources



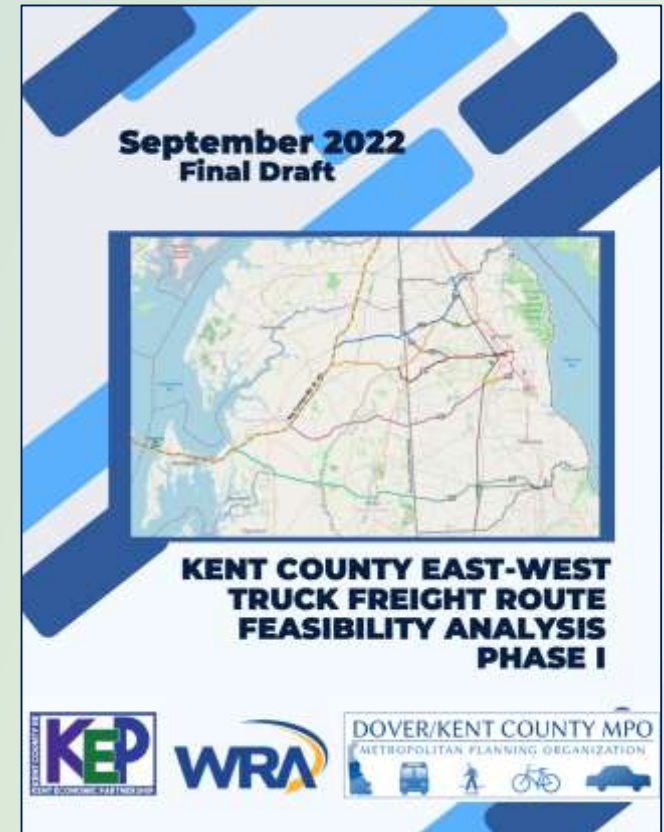
Recently Completed Projects

- Rail Corridor Land Use Study
 - Identified appropriate available land adjacent to rail corridors which could be designated and preserved for industrial use
 - Created an interactive mapping tool for examining specific parcels of land; intended for Kent Economic Partnership but useful for municipalities as well
 - Offered guidance to help communities work towards making the most of rail-adjacent properties while avoiding any negative impacts



Recently Completed Projects

- East-West Freight Route Feasibility Analysis - w/ WRA
 - Studied the existing conditions surrounding East-West freight routes (hard stops, speed limits, etc.)
 - Determined the most beneficial short-term and mid-term improvements to these routes, so that both truck drivers and municipalities will benefit
 - Identified truck-related improvements that are likely to take place in the future



Current Projects (In-House)

- US13 Sidewalk Gap Identification Study (City of Dover)
 - Examining existing sidewalks along Route 13 in Dover, finding areas where sidewalks would be most beneficial
 - Expected completion = March 2023
- Dover High School Walk Zone Sidewalk Study (City of Dover)
 - Taking inventory of existing sidewalks around high school, determining how to improve pedestrian safety in area
 - Expected completion = May 2023



Current Projects (In-House)

- Bay Road Path & Walking Trail Connections (Chesapeake Utilities)
 - Studying connection between Energy Lane and St. Jones Greenway, finding opportunities for improvement
 - Expected completion = May 2023
- Truck Parking Amenities Study (KEP)
 - Analyze truck stop amenities that meet minimum, mid-range and maximum expectations of federal law as well as the trucking industry
 - Expected completion = March 2023



Current Projects (In-House)

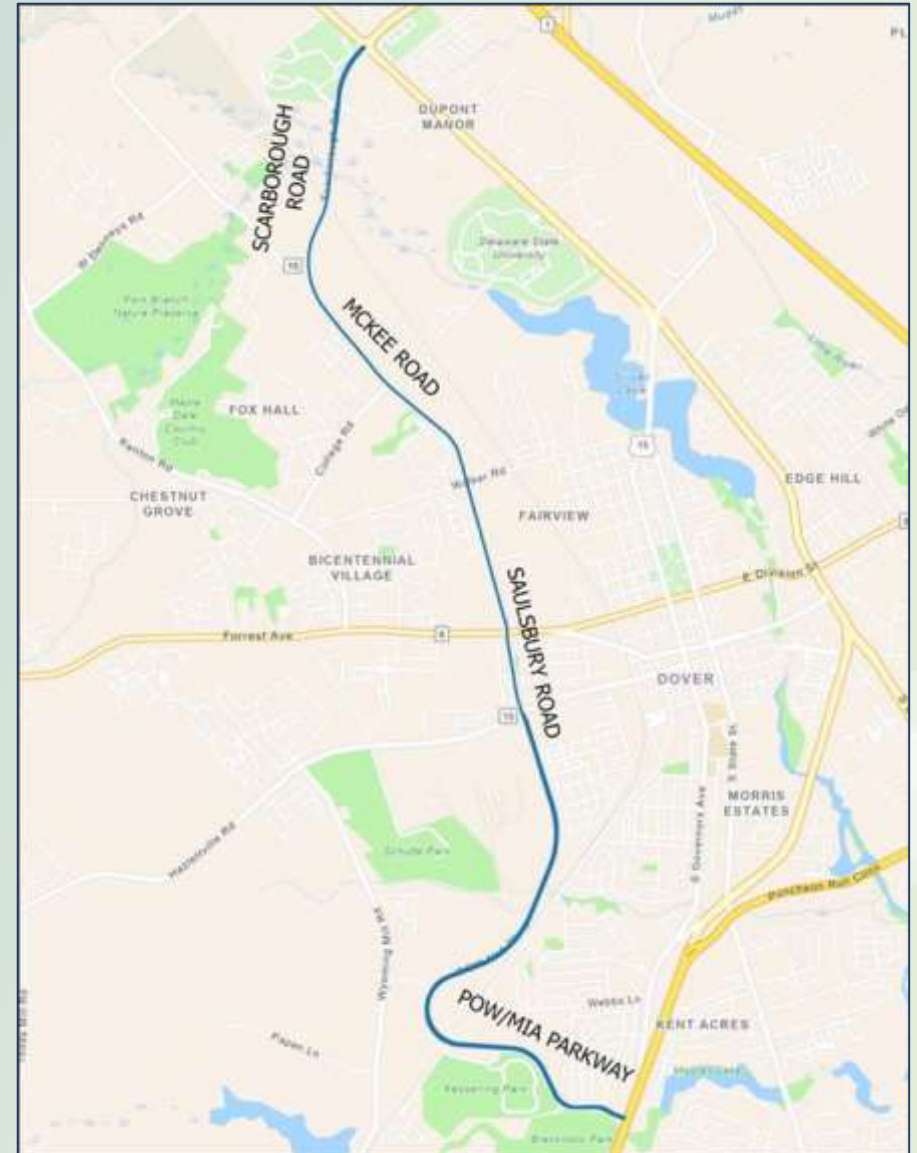
- Kent County Airports Inventory (KEP)
 - Creating list of existing airports and air facilities in Kent County, exploring opportunities for growth and expansion
 - Expected completion = March 2023

- US13 North Corridor Plan (KEP)
 - Identifying growth opportunity and transportation needs along Route 13 between North Dover and Smyrna
 - Expected completion = May 2023



Continuing Project

- McKee / Saulsbury Road (City of Dover)
 - w/ Century Engineering
 - Proactively address the future capacity needs of the McKee/Saulsbury Road corridor brought about by planned and anticipated future growth and development within the study area
 - Study area = from US 13 at Scarborough Road to US 13 at POW-MIA Parkway
 - Expected completion May 2023



Current Projects (With Consultants)

- Walnut Street Intersection (City of Milford)
 - w/ Century Engineering
 - Studying intersection of N. Walnut Street/Tenth Street/N. Walnut Street/N. Washington Street in Milford, listing possible improvements

- Smyrna-Clayton Boulevard Study (Town of Smyrna)
 - w/ Century Engineering
 - Studying intersection of Rt 300 and Rt 6 in Smyrna, determining ways to improve safety for motorists

- Trap Shooters Interchange Study (DelDOT)
 - w/ Century Engineering
 - Studying existing conditions of Trap Shooters Rd/SR1 intersection, examining possible improvements to ramp

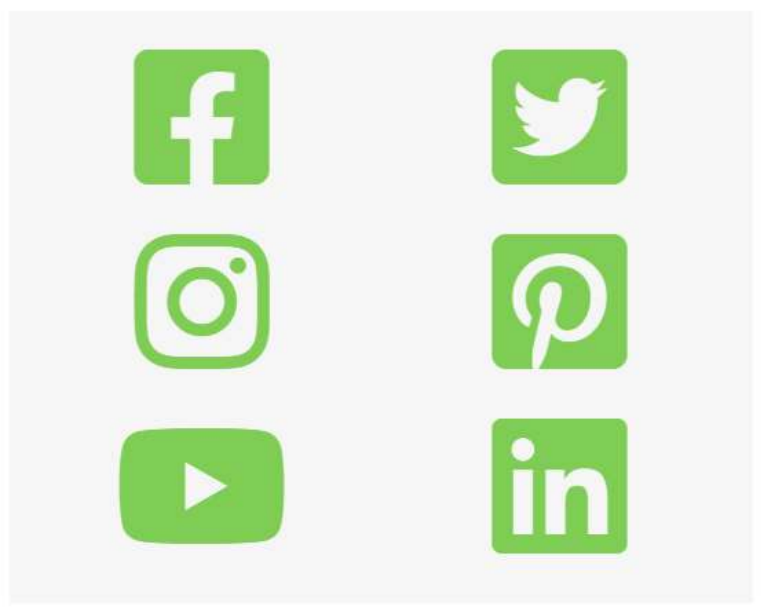


FY24 Project Development

- Municipalities and partners submitted planning project ideas and study requests for consideration in the FY24 UPWP
- MPO is evaluating and prioritizing all submitted requests, with attention toward supporting the goals and objectives articulated in our long-range plan, [Innovation 2045 Metropolitan Transportation Plan \(MTP\)](#)
- MPO partners typically contribute 20% to any selected transportation study contract, specifically negotiated at the time a project is selected
- Selected projects will be included in the FY24 UPWP, which begins July 1, 2023

Thank you for visiting, for your interest and continued support of MPOs

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CONSIDERATION OF SUBDIVISION WAIVER REQUEST

Review by Council Committee of the Whole: Safety Advisory & Transportation Committee
Recommendation from Planning Commission Meeting of January 17, 2023
with Staff and Development Advisory Committee Review

- Plan Title: S-23-01 East Carolina Supply Warehouse on Ridgely Street
- Plan Type: Site Development Plan and associated Minor Subdivision Plan
- Current Address: 631 Ridgely Street
- Location: North of the terminus of Ridgely Street and at Clara Street Extension to the west of the railroad.
- Tax Parcel: ED-05-076.08-01-01.00-000
- Owner: Clara Ridgely Project, LLC
- Overall Property Area: 28.65 +/- acres
- Proposed Parcel A (south): 4.928 +/- acres (214,643 SF)
- Proposed Residual Parcel (north): 23.726 +/- acres (1,033,516 SF) Residual
- Present Use: Warehouse (Area of proposed Parcel A is unused lot)
- Proposed Parcel A use: Warehouse (proposed)
- Proposed Residual Parcel use: Warehouse (existing)
- Proposed Building Area (Parcel A): 42,400 SF +/-
- Zoning: IPM (Industrial Park Manufacturing Zone)
- Off Street Parking: Required – 53
Proposed – 27 spaces
- Waiver Requests: Partial Elimination of Upright Curbing
Reduction in Parking Requirement
- For Consideration: Performance Standards Review Application

Subdivision Waiver Request: To create a Lot without Frontage on a Public Street

Planning Commission Recommendation: The Site Development Plan and Minor Subdivision Plan Application S-23-01 was represented by the project’s engineering

firm and property owner. A Public Hearing was conducted on January 17, 2023 where one member of the public spoke. The Planning Commission moved by vote of 8-0 to recommend in favor of the proposed Site Development Plan and Minor Subdivision Plan and including approval of several waivers. The Planning Commission recommended approval of the Subdivision Waiver allowing for the creation of a Lot without Frontage on a Public Street. The approval was based on Planning Staff recommendations, the DAC Report, and discussion during the meeting. (Draft Meeting Minutes attached.)

This Subdivision Waiver Request is forwarded to the Council Committee of the Whole: Safety Advisory and Transportation Committee and City Council who has the final authority to grant the request.

The following is the Development Advisory Committee Report (of January 4, 2023) prepared for S-23-01 East Carolina Supply Warehouse on Ridgely Street including the application review narrative and Department/Agency Review comments. The Subdivision Waiver Request is discussed in Section III, Section X - Item 2, and Section XI - Item 3 of the DAC Report. The Planning Commission's Recommendation can be found at the end of the Report.

Application S-23-01 East Carolina Supply Warehouse on Ridgely Street

I. PLAN SUMMARY:

This Site Plan Review of a Site Development Plan and Minor Subdivision Plan for a property currently addressed as 631 Ridgely Street. The Plan proposes to subdivide the current parcel of 28.65 +/- acres into two new parcels. The proposed Parcel A is southernmost portion of the site and is to be 4.928 +/- acres (214,643 SF). The Residual Parcel is the northern portion of the site containing an existing warehouse building and would be 23.726 +/- acres (1,033,516 SF). The Plan is to permit construction on Parcel A of a 42,400 SF +/- warehouse and associated site improvements. The current property is zoned IPM (Industrial Park Manufacturing Zone). The property is located north of the terminus of Ridgely Street and at Clara Street to the west of the railroad. The owner of record is Clara Ridgely Project, LLC. Property Address: 631 Ridgely Street. Tax Parcel: ED-05-076.08-01-01.00-000.

Previous Applications:

Aerial imagery suggests the current warehouse building on site was developed prior to 1961 with the western portion of the existing building having been built as an addition between 1961 and 1968. There is also an existing 125-foot tall wireless communication facility (monopole) that was developed under applications V-15-09 and S-15-16. Variance Application V-15-09 was approved by the Board of Adjustment at their June 2015 Meeting, with the related Administrative Site Plan S-15-16 having received Final Plan approval in a Letter dated April 5, 2016.

II. PROJECT DESCRIPTION

Minor Subdivision

The current property is located at 631 Ridgely Street and is subject to a Minor Subdivision Plan Application and associated Site Development Plan Application. This Minor Subdivision Plan proposes to subdivide the property into two lots. The following Table is a summary of the lots proposed.

Site	Proposed Acreage	Area
Parcel A	4.928 +/- acres (214,643 SF)	Southern area of existing site. Subject area to related Site Development Plan Application
Residual Lot	23.726 +/- acres (1,033,516 SF)	Northern residual portion of overall site. Location of existing warehouse building.
TOTAL	28.65 +/- acres	

The existing warehouse building contains a mix of businesses including warehouses, office, and a Child Day Care Center. The creation of Parcel A requires consideration of a Land Subdivision Waiver to allow the creation of a Lot without direct frontage on a public street (See notes in Section III - *Subdivision Regulations Review* of this Report).

Site Development Plan

This Site Development Plan Application proposes the construction of a new 42,400 SF warehouse building with associated site improvements on the proposed new Lot A. The associated site improvements include drive aisles along the south and west portions of the new building and a total of twenty-seven (27) vehicle parking spaces in two areas. The overall site access is to be via Ridgely Street which is not public right-of-way this far north, but rather a privately maintained access drive. The proposed Lot A also includes an existing wireless communications facility (monopole tower) in the southwest corner. To the east of the existing access drive (easement), the property is left as a grass/ meadow area, after an area of paving adjacent to said access drive.

Surrounding Land Uses:

The railroad right-of-way extends along the entirety of the eastern property line of the site, running north/south. Across the railroad right-of-way to the east from the subject site is predominantly zoned IO (Institutional and Office Zone) containing a warehouse, City offices, and a Charter School. To the south of the subject property lay three (3) parcels also zoned IPM (Industrial Park Manufacturing Zone), two of which are undeveloped and one containing a self-storage facility and another wireless communication facility (monopole) tower. Further to the west is a property also zoned IO which contains William Henry Middle School. To the north is another parcel zoned IPM and the location of another warehouse/manufacturing facility of Energizer.

III. SUBDIVISION REGULATIONS REVIEW

The procedures for subdivision of land are found in the *Land Subdivision Regulations*. Planning Staff confirms this application includes a Minor Subdivision. Therefore, the Planning Commission

may find the application is subject to one public hearing and review for action by the Planning Commission followed by the administrative process to complete the Final Plat for recordation. In order to subdivide the property, the plan review must ensure that the subdivision does not create any non-conformities with the bulk standards of the *Zoning Ordinance*. These bulk standards include minimum lot size, front yard setbacks, side yard setbacks, rear yard setbacks, floor area ratio, etc. See also discussion below under Zoning Review.

Subdivision Waiver Requested: Create Lot without Frontage Lot Frontage on a Public Street

Appendix A: *Land Subdivision Regulations*, Article VI Item E requires that all lots in a subdivision shall have frontage on a public street. To that end, pursuant to Article VII regarding Waivers, the Applicant has submitted a Waiver Request from the above referenced requirement to require that newly subdivided lots have direct frontage on a public right-of-way. The Waiver Request notes that an Access Easement from Ridgely Street had previously been recorded in 1996 providing access from the end of the public right-of-way of Ridgely Street, across the properties to the south, providing access to the subject site. The Applicant is proposing that another cross-access easement be established across the proposed Parcel A to ensure vehicle access is still provided to the Residual parcel. It is noted that the Residual parcel has frontage on Clara Street Extension.

The purpose of the requirement for frontage on a public street is to ensure access to lots created. According to the *Land Subdivision Regulations*, Article VI. Subdivision General Requirements and Design Standards, Section E. Lots:

1. Lot width, depth, shape and orientation, and the building setback lines shall be appropriate for the location of the subdivision, for the type of development and for the use contemplated.
2. Lot sizes shall conform to the requirements of the zoning ordinance.
3. Depth and width of properties reserved or laid out for commercial and industrial purposes shall be adequate to comply with the off-street parking and loading requirements contained in the zoning ordinance.
5. All lots in a subdivision shall have frontage on a public street.

According to the *Land Subdivision Regulations*, Article VII. Special Provisions, Section A. Variance and Waiver:

1. Upon the findings of the commission that, due to special conditions peculiar to a subdivision or a site, certain requirements of these regulations are inappropriate, or that strict compliance with said requirements may cause extraordinary and unnecessary hardships, the commission may recommend to the city council, and the city council may vary or waive said requirements, provided that such variance or waiver shall not be detrimental to the public health, safety, or general welfare, or have the effect of nullifying the intent and purpose of the official map, the zoning ordinance, the development plan or these regulations. In varying or waiving certain requirements, the council may specify such conditions as will, in its judgment, secure substantially the objectives of the requirements so varied or waived.

IV. ZONING REVIEW

IPM Zoning District

The property is zoned IPM (Industrial Park Manufacturing Zone) and is subject to the regulations of *Zoning Ordinance*, Article 3 §20 and Article 4 §4.16 as a conventional planned lot development. Broadly speaking, the use as a Warehouse Facility is a permitted use within this zoning district; however, a more specific description of the intended use should be provided to confirm compliance with the permitted uses of the IPM zone. The following Table highlights some of the lot design standards for the IPM zone. The new Parcel A (and Residual) appear to comply with these requirements. Refer to the following Table (next page).

Minimum Required	IPM (Conventional Planned)
For All Permitted Uses:	
Lot Area	2 1/2 acres
Lot width (ft.)	200
Lot depth (ft.)	300
Front Yard	60
Side yard (ft.)	40
Rear yard (ft.)	40
Side or rear yard which adjoins a residential zone (ft.)	100
Off-street parking space:	
Per 800 sq. ft. of floor area	1
Per employee, per largest working shift (if greater than the requirement under the floor area calculation)	1
Maximum Permitted	
Building Height:	
Stories	Not limit
Feet	Equal to distance to nearest lot line
Floor Area Ratio	0.5
Lot Coverage	75%

V. PARKING SUMMARY

The *Zoning Ordinance*, Article 4 Section 4.16 states that the parking requirement for conventional planned development in the IPM zone is based on a rate of one parking space per 800 SF of floor area or one per employee, per largest working shift (if greater than the requirement under the floor area calculation). The Applicant has noted that only five (5) employees are expected to be at the facility. Parking calculations would therefore be done based on the square footage. With a stated floor area of 42,400 SF, this would require a minimum parking space count of 53 spaces. The Plans submitted show that twenty-seven (27) vehicle parking spaces are to be provided to the east and west of the proposed building.

Waiver Request: Reduction in Parking Requirement

The Applicant has submitted a written Waiver Request for the Parking Requirements. The

Request notes that only five (5) employees are expected for this facility, and therefore at most the Applicant has stated they “only need ten (10) parking spaces but are providing (27).” To that end, Article 6 §3.9 of the *Zoning Ordinance* notes that the Planning Commission may reduce the parking requirements, in an amount not to exceed 50 percent. The Applicant cites the number of employees as reason to reduce the number of vehicle parking spaces, as well as noting that the reduced number of vehicle parking spaces would reduce impervious surface areas and “have environmental benefits of additional groundwater recharge and less stormwater runoff for the site.”

Loading Spaces

Article 6 Section 4.26 of the *Zoning Ordinance* provides the loading berth requirement for a manufacturing, wholesale and storage uses in the IPM Zone. Specifically, it is required to provide “one berth for 5,000 to 10,000 square feet of floor area in such uses, and one additional berth for each additional 10,000 square feet of floor area or fraction thereof so used.” Based on the square footage of 42,400 SF, this would calculate five (5) loading berths. However, Article 6, Section 4.16 notes that for buildings under 150,000 SF, the maximum number of loading spaces required would be three (3) loading spaces.

The Site Plan submitted by the Applicant notes one 3-bay recessed truck dock at the northeast corner of the building. There is however a 24-foot-wide drive aisle shown which appears to run through the north interior of the proposed warehouse building. The Plans note that, within the building, this area is “reserved for loading and unloading trucks.” The details of this interior loading area are uncertain. It is noted as enclosed as it does state that there are 24-foot-wide doors at both the east and west ends of this drive. It is however unknown how many trucks are to be accommodated, which type of truck may be accommodated, if there is to be a dedicated entrance/exit (travel direction), etc.

Bicycle Parking

The site is required to provide bicycle parking. The minimum bicycle parking requirement is one (1) for every twenty (20) vehicle parking spaces. Based on the 27 parking spaces identified for this site, at least two (2) bicycle parking spaces are required for the project. The Plans submitted do not appear to identify the location of any such bicycle parking, nor do they provide any details of any bicycle parking facilities. The applicant has stated that they are planning to add the bicycle parking adjacent to a sidewalk at the front (east side) of the building.

VI. SITE CONSIDERATIONS

Lighting

Article 5 §7.1 stipulates that lighting shall provide no less than 1.5 foot-candles at grade. Light shall also be deflected away from adjacent residential areas and shall not be distracting to traffic on adjacent roads.

The Plans submitted include a Lighting Plan which notes that there is to be exterior wall-mounted lighting on the south, west and north facades of the proposed Warehouse. The east façade is shown to have two (2) light poles adjacent to the vehicle parking area.

Dumpsters

The *Zoning Ordinance*, Article 5 §6.1 stipulates the regulations regarding the required number of dumpsters and the associated placement and screening requirements thereof. Article 5 §6.11 specifically notes the following:

6.11 *Location and screening required.* All dumpsters must be located in approved locations on the lot. Dumpsters must be placed on hard, paved, dust-free surfaces and may not be placed in designated parking spaces, fire lanes, or access ways. Outside storage of trash, cardboard, or shipping pallets is prohibited. A dumpster enclosure is required to screen the dumpster from view whenever these units are situated so that they will be visible from any public right-of-way or from an adjacent property.

The *Zoning Ordinance*, goes on in Article 5 §6.12 to note that industrial, warehouse & institutional uses provide a minimum of two (2) dumpster for the first 80,000 square feet of gross building area, and one (1) required for each additional 40,000 square feet of gross building area or fraction thereof. This would require the proposed Warehouse on Parcel A to provide a minimum of two (2) dumpsters.

The Plans submitted note one (1) “roll off” dumpster to be provided atop a concrete pad on the west side of the warehouse building proposed on Parcel A. It is further noted to include a fence and landscape screening. Details as to the fencing and any possible gate for an enclosure are not provided.

Curbing

Waiver Request: Partial Elimination of 6-inch Upright Curbing

The use of 6-inch upright curbing for parking lots and drive aisles is a requirement stipulated in Article 6 Section 3.6(b) of the *Zoning Ordinance*. The Applicant has submitted a Written Waiver Request in the Cover Letter of the initial Plan submission, noting that no curbing is proposed to the rear (west) of the Warehouse in order to facilitate sheet flow. There also does not appear to be curbing provided along the private access drive (extension of Ridgely Street), the vehicle parking spaces to the west of the proposed building, nor the drive aisle to the south of the Warehouse.

The Site Plans submitted appear to show curbing being provided around the vehicle parking spaces to the east of the new Warehouse Building. The Plan does not appear to be curbing shown to the rear (west) or south of the Warehouse Building. To that end, the Applicant has verbally indicated that the curbing will not be implemented to the south of the building either, as this area will also need to be kept at grade for the purpose of stormwater management.

Vehicle Access

Vehicle access to the site is provided via a private access drive (easement) which is an extension of the public right-of-way of Ridgely Street to the south. The on-site circulation connects from this private access drive to a drive aisle that runs along the south side of the proposed Warehouse on Parcel A, then runs along the west side. This drive aisle in turn provides access to a drive that runs through the northern interior of the building. This drive is enclosed at the east and west ends by 24-foot-wide doors and is listed as a loading and unloading area internal to the building. There is vehicle parking currently shown along both the east and west sides of the building.

Pedestrian Access

There is currently no pedestrian access to the site via sidewalk directly from the public right-of-way. The subject site currently has vehicle access off of Clara Street Extension to the west and via a privately maintained access drive (easement) from the south. Neither of these vehicle access points have sidewalk along their frontages in the vicinity of the subject site. The Plans submitted do not show sidewalks being constructed along the private access drive (easement).

There are currently sidewalks in place on the Residual Lot, facilitating internal pedestrian traffic around portions of the perimeter of the existing warehouse building, primarily to the south. There are however sidewalks shown in the vicinity of the proposed Warehouse Building for on-site circulation. The proposed Warehouse Building on Parcel A is showing a sidewalk in place to the east of the main building connecting vehicle parking spaces to what appears to be the main entrance to the building. There is currently no sidewalk system shown on the rear (west side) of the Warehouse Building.

VII. BUILDING ARCHITECTURE

The submission includes an architectural rendering, appearing to show the proposed Warehouse from the southeast. The rendering shows the building to be clad in a white vertical metal panels. The base of the two facades visible in the Rendering show a watertable of a black metal, but matched what appears to be a black, gabled, metallic roof. There is a protruding wing which corresponds to the Site Plan's depiction of what is noted as offices. This has another black, gabled, metallic roof which extends over a covered walkway, fronted by white beams. The east façade of this office area appears to be the main entrance and is the only one shown to contain windows. This east façade of this office area (where the covered walkway is shown), shows stone watertable.

Some of the details are somewhat difficult to determine on the Renderings submitted; however, there was a supplemental linework drawing submitted showing the four elevations of the building. This drawing confirms that the watertable is to be of gray stone but appears to show that this is only planned for the east façade, and portions of the north and south facades at the office section of the building. The west (rear) façade of the building shows no watertable feature.

VIII. TREE PLANTING AND LANDSCAPE PLAN

Article 5 Section 16.62 of the *Zoning Ordinance* specifies that new tree plantings should be provided at a rate of density no less than one (1) tree per 3,000 SF. Section Article 5 Section 16.2 provides the following definition of "Development Area:"

Development area. The area containing all new site features (buildings, parking and drive areas, pedestrian walks, stormwater management areas, buffer areas etc. but not underground utilities) proposed by a plan. The development area shall be delineated using property lines and lines run straight across the property from one property line to another without bending or curving.

Based on the above definition, the Plans submitted by the Applicant note a Development Area of 119,752 SF. This area would require a minimum of forty (40) trees to be planted. These are listed as a variety of shade and evergreen trees, provided along the south, west, and north property

boundaries of the proposed Parcel A, as well as between the proposed Warehouse Building and vehicle parking lot to the east of the building. The area to the east of the access drive (easement) is not part of the Development Area and is shown to remain as a grass/meadow area with no improvements.

IX. PERFORMANCE STANDARDS REVIEW

Uses in the IPM Zone are subject to the Performance Standards Procedure set forth in the *Zoning Ordinance*, Article 5, Section 8.1 and 8.2 and referenced sections.

Article 5 §8.1 Dangerous and objectionable elements. No land or building in any zone shall be used or occupied in any manner so as to cause any one or more of the following conditions to exist and to be dangerous, injurious, noxious or offensive beyond the boundaries of such premises in such a manner or in such amount as to adversely affect the reasonable use of the surrounding area or adjoining premises: Fire, explosive or other hazard; noise, or vibration; smoke, dust, odor or other form of air pollution; heat, cold, dampness or electromagnetic disturbance; glare, liquid or solid refuse or waste; traffic congestion causing roadways or intersections in the surrounding highway network to fall below acceptable levels of comfort and convenience; or other substance, condition or element (referred to hereinafter as "dangerous or objectionable elements"), provided that any use permitted or not expressly prohibited by this ordinance may be undertaken and maintained if it conforms to the regulations of this section limiting dangerous and objectionable elements at the point of the determination of their existence.

The project's compliance with a series of performance standards for the "dangerous and objectionable elements" is to be considered by the Planning Commission. The "dangerous and objectionable elements" are as follows:

- Fire and explosion hazards (activities with and storage of)
- Radioactivity or electromagnetic disturbance
- Noise (sound pressure level)
- Vibration
- Smoke
- Odors (Odorous gases or odorous matter)
- Fly ash, dust, fumes, vapors, gases and other forms of air pollution
- Glare (from lighting or high temperature processes)
- Liquid or solid wastes
- Traffic congestion (Level of Service E)

The project cannot cause the above conditions to exist so that they adversely affect the surrounding areas or adjoining properties. The specific limits of each performance standard are described in the *Zoning Ordinance*. Where the performance standards conflict with regulations established by other state or local agencies such as the Delaware Department of Natural Resources and Environmental Control (DNREC), the more restrictive regulations apply.

As part of this procedure, a separate *Performance Standard Review Application* has been submitted by the application for consideration alongside the Site Plan review. The Performance Standard Review Application letter appears to indicate that the proposed development will

comply with these provisions by restricting the emission of dangerous and objectionable elements detailed in Article 5, Section 8.5. The Planning Commission may refer the Application to expert consultants for review if deemed necessary. The Planning Commission is charged with determining if the proposed of the facility conforms to the applicable performance standards.

THE SUBJECT PROPOSAL HAS BEEN REVIEWED FOR CODE COMPLIANCE, PLAN CONFORMITY, AND COMPLETENESS IN ACCORDANCE WITH THIS AGENCY’S AUTHORITY AND AREA OF EXPERTISE.

X. CITY AND STATE CODE REQUIREMENTS:

- 1) The Applicants have submitted a *Performance Standards Review Application* as required for the property development in accordance with *Zoning Ordinance*, Article 5 §8.6. The letter addresses each aspect of these provisions and identifies how the proposed warehouse facility will be in compliance with each section.
- 2) According to the *Land Subdivision Regulations*, Article VI. Subdivision General Requirements and Design Standards, Section E; all Lots are required to have frontage on a public right-of-way. A Waiver Request was submitted to allow creation of Parcel A recognizing the available that the public right-of-way for Ridgely Street terminates south of the subject site, and the property may therefore only be accessed from the south via a private access drive. As such a cross-access easement will be required to facilitate access to both the proposed Parcel A and Residual Lot from Ridgely Street to the south. Such Easements will also provide access to the proposed Parcel A from the Clara Street Extension to the west.

The Planning Commission shall make a recommendation to City Council. This recommendation will be forwarded to the Safety Advisory and Transportation Committee, who will in turn make a recommendation to City Council.

- a) In order to grant a waiver of the requirement that all lots have frontage on a public street, the Planning Commission and City Council shall determine that compliance with the requirements of the ordinance would cause extraordinary and unnecessary hardship and that “such variance or waiver shall not be detrimental to the public health, safety, or general welfare, or have the effect of nullifying the intent and purpose of the official map, the zoning ordinance, the development plan or these regulations.”
 - b) All necessary easements to provide access to and between the Lots, including any known access required for utility installation and drainage needs, shall be secured and incorporated into the Record Plan prior to approval of the Minor Subdivision for recordation.
- 3) Waiver Request: Partial Elimination of Upright Curbing
Planning Staff notes the request of the Applicant to be granted a Waiver from the requirements to provide 6-inch Upright Curbing to the rear (west) of the proposed Warehouse Building on Parcel A. However, the Plans do not show curbing elsewhere on the Site where required (particularly the drive aisle to the south of the Warehouse). The Applicant has noted that likewise these areas will not have curbing as part the stormwater management activities.

4) Waiver Request: Reduction in Parking Requirement

Vehicle Parking is required to be provided at a rate of one (1) parking space per every 800 SF of building area, or one (1) vehicle parking space per worker per largest shift. At 42,400 SF, the Warehouse would require a minimum of fifty-three (53) vehicle parking spaces. The Applicant must provide this number of vehicle parking spaces, unless the submitted Waiver Request for the reduction of the minimum parking requirement from (53) to (27) is granted.

- 5) The Record Plan Sheet must document and identify any existing and proposed easements for cross access, utilities, drainage, etc. associated with the subdivision of this lot. However, any associated recorded documents may need to be updated to clarify rights are for both Parcel A and the Residual Lot.
- 6) Provide any information on any agreements established regarding responsibilities for existing access drive aisle and utilities. Add notes to the Record Plan sheet as necessary for reference.
- 7) Note that any future signage must comply with the provisions of the *Zoning Ordinance* Article 5, Section 4, and are subject to a separate Sign Permit submission and review.
- 8) A minimum number of two (2) bicycle parking spaces is required. Show the location of the bicycle parking facilities and provide details of said facilities.
- 9) Cover Sheet (RP-1):
 - a) Note that Site Development Plans do not need to be Recorded. It is the Minor Subdivision and any related items such as Easements which require Recordation.
 - b) Under Project Team, change the note from “Dover Public Works Department,” to instead be the City of Dover Department of Water/ Wastewater.
- 10) Subdivision Plan (Sheet RP-2)
 - a) In the General Notes Column, Item #3 references “surrounding residential properties.” Note that there are no neighboring residential properties in the vicinity.
 - b) Note the Property Owners of the Subject Site(s).
 - c) Note relevant deed references/ easements.
- 11) Site Plan (Sheet RP-3)
 - a) Provide the full Setbacks/ Bulk Standards as Required, Existing, and Proposed.
 - b) Clarify the Lot Coverage Chart figures.
 - c) Clarify the location of 6-inch Upright Curbing as required per *Code*. Ensure that the Site Design is reflected in the submitted Waiver Request for the Partial Elimination of 6-inch Upright Curbing.
 - d) Provide the distances between Site features, including:
 - i) Distance from sidewalk on the east side of building to the building itself.
 - ii) Distance between all drive aisles and the proposed Warehouse
 - iii) Distance between the vehicle parking spaces and the proposed Warehouse.
 - e) Correct any notation referencing “doores” to instead read “doors.”
 - f) Note the distance from the northwest property line to the feature shown on the Residual Lot to the west.

- g) Identify the feature shown on the Residual Lot which appears to be accessed via the drive aisle from the proposed Lot A.

12) Landscape and Lighting Plan (Sheet LP-1)

- a) Provide the Landscape Architect Certification and Signature.

13) Any Erosion & Sediment Control Plans and Stormwater Management Plans granted approval by Kent Conservation District (KCD) must reflect the Site Plan layout and design conditionally approved by the Planning Commission and be in compliance with the *Zoning Ordinance* and technical review requirements of other agencies.

14) The Final Plan set must include notes documenting any action taken by the Planning Commission and must list any additional conditions of approval.

XI. RECOMMENDATIONS SUGGESTED AS CONDITIONS OF APPROVAL TO MEET CODE OBJECTIVES:

In accordance with the *Zoning Ordinance*, Article 10 §2.2, the Planning Commission in considering and acting upon Site Development Plans may prescribe appropriate conditions and safeguards so that the public health, safety, and welfare, the comfort and convenience of the public in general, and the residents of the immediate neighborhood in particular shall be taken into consideration. These safeguards may to the maximum extent possible further the expressed intent of the *Zoning Ordinance* and the accomplishment of several objectives in particular listed in subsections 2.21 to 2.28.

- 1) Performance Standards Review Application: Planning Staff finds the Performance Standards Review Application to confirm that the proposed development will not violate any of the provisions as found in the *Zoning Ordinance* Article 5 §8.6 regarding dangerous or objectionable elements. As such, Staff recommends that the Planning Commission approve the Performance Standard Review in conjunction with the Site Development Plan Application.
- 2) The proposed Minor Subdivision Plan for the property was evaluated. The subdivision of this property into two (2) individual lots and does not impede the plan to develop the proposed Parcel A. The Subdivision Plan therefore generally complies with the *Land Subdivision Regulations* with the exception of the lot frontage provisions.
- 3) Subdivision Waiver Request - Requirement for Required Lot Frontage on a Public Street: In order for City Council to grant a waiver from the requirements of the *Land Subdivision Regulations*, the applicant must demonstrate that compliance with the requirements of the Regulations would cause extraordinary and unnecessary hardship, and that the variance or waiver “shall not be detrimental to the public health, safety, or general welfare, or have the effect of nullifying the intent and purpose of the official map, the zoning ordinance, the development plan or these regulations.”
 - a) Planning Staff notes that access to the current parcel from the south is already established via an Access Easement. The Applicant has indicated that they will maintain this

- Easement and further extend it to provide a Cross-Access Easement to accommodate the Residual Lot to the north once the property is subdivided.
- b) Planning Staff notes that the Public Right-of-Way of Ridgely Street ends further south of the property, and therefore would be ineligible for extension.
 - c) There is an additional access to the existing Site from the Clara Street Extension. This access will remain unchanged to the Residual parcel after the subdivision, and any Cross-Access Easement between the two properties would similarly allow access from Clara Street Extension to be maintained to the Proposed Parcel A to the south.
- 4) Waiver Request - Reduction in Parking Requirement: Planning Staff recommends approval of the submitted Waiver Request to reduce the number of Vehicle Parking Spaces from fifty-three (53) to twenty-seven (27). Having noted the maximum number of employees at five (5), Planning Staff finds the reduction in the minimum number of vehicle parking spaces to be provided to twenty-seven as reasonable. As the Applicant notes, this would still be well beyond what is required to accommodate the proposed number of five (5) employees at the facility. The property includes area where parking could be developed in the future should be parking needs change for the building.
- 5) Waiver Request – Partial Elimination of the Upright Curbing
Planning Staff notes the request of the Applicant (as submitted in the Cover Letter with the original Plan submission) for the Partial Elimination of the 6-inch Upright Curbing Requirement for the drive aisle to the rear (west) of the Warehouse Building proposed on Lot A. Their request notes that this is to allow for stormwater management (sheet flow).
- The Plans submitted however only show curbing being provided around the vehicle parking spaces to the east of the proposed Warehouse. Additional clarification by the applicant of where the 6-inch Upright Curbing is to be implemented versus not, indicates that no curbing is planned for areas on the south and west sides of the building where grading necessitates no curbing to allow for sheet flow across pavement into grass areas associated with stormwater management. Planning Staff grants approval to eliminate curbing in these areas.
- 6) Additional features should be provided to break up the building façade, particularly the east façade which faces the private access drive extension of Ridgely Street. It should also be ensured that such features are utilized throughout the exterior of the building so that no façade contains large expanses of featureless wall-space.

XII. ADVISORY COMMENTS TO THE APPLICANT:

- 1) In the event that major changes and revisions to the Site Plan or Minor Subdivision Plan occur in the finalization of either such Plan, contact the Department of Planning and Inspections. Examples include reorientation of building, relocation of site components like stormwater management areas, and increases in floor area. These changes may require resubmittal for review by the Development Advisory Committee, Planning Commission, or other agencies and commissions making recommendations in regard to the plan.
- 2) Other agencies and departments which participate in the Development Advisory Committee

may provide additional comments related to their areas of expertise and code requirements.

- 3) Following Planning Commission approval of the Minor Subdivision Plan, the Plan must be revised to meet all conditions of approval from the Development Advisory Committee or as otherwise noted. A Check Print must be submitted for review by Planning Office Staff. Upon determination that the Plan is complete and all agency approvals have been received, copies of the Plan must be submitted for final endorsement prior to recordation at the Kent County Recorder of Deeds Office.
- 4) Following Planning Commission approval of the Site Plan, the Plan must be revised to meet all conditions of approval from the Development Advisory Committee or as otherwise noted. A Check Print must be submitted for review by Planning Office Staff. Upon determination that the Plan is complete and all agency approvals have been received, copies of the Plan may be submitted for final endorsement.
- 5) The applicant/developer shall be aware that prior to any ground disturbing activities on the site the appropriate site inspections and permits are required.
- 6) The applicant shall be aware that Site Plan approval does not represent a Sign Permit, nor does it convey permission to place or revise any sign on the premises. Any proposed or revised site or building identification sign shall require a Sign Permit from the City of Dover prior to placement of any such sign.
- 7) The applicant shall be aware that Site Plan approval does not represent a Building Permit and associated construction activity permits. A separate application process is required for issuance of a Building Permit from the City of Dover.
- 8) All businesses operating in the City of Dover are required to obtain a City of Dover Business Licenses from the Licensing and Permitting Division.
- 9) Construction may have an effect on the adjacent property owners. Any work requiring the closing or rerouting of residents or visitors should be coordinated as to offer the least amount of inconvenience. Any activity on site must also be compliant with any applicable noise restrictions.

Findings and Recommendations of the Dover Planning Commission

At the Hybrid Planning Commission Meeting on January 17, 2023, the Planning Commission reviewed the proposed Subdivision Waiver Request as part of its review of the Site Plan and Minor Subdivision for the East Carolina Supply Warehouse at Ridgely Street. The Application (S-23-01) was represented by Dave Heatwole of the application’s engineering firm and Henry Mast of the property ownership entity Clara Ridgely Project, LLC. During the Public Hearing, one member of the public spoke; this was Linda Parkowski of the Kent Economic Partnership who spoke in support of the application. **Following a Public Hearing, the Planning Commission granted conditional approval of the Site Plan and Minor Subdivision Plan and recommended approval of the requested Subdivision Waiver to allow creation of a Lot without Frontage on a Public Street.** The motion also referenced the Planning Staff recommendation, the DAC

S-23-01 East Carolina Supply Warehouse on Ridgely Street
Planning Commission Recommendation Report of January 17, 2023 and DAC Report of January 4, 2023
Page 15

Report, and comments from the meeting discussion. The motion passed unanimously 8-0 of the members present (one member absent).

See also the included excerpt of the DRAFT Meeting Minutes of the January 17, 2023 Planning Commission meeting.

Attachments:

- Development Advisory Committee Comments: Comments from City of Dover Public Works Department, Department of Water & Wastewater, City Office of the Fire Marshal, DelDOT, and Kent Conservation District
- Subdivision Waiver Request Narrative Letter of December 1, 2023
- Excerpt of Select Sheets of Site Plan Set: Sheets RP-1, RP-2, RP-3 Revised, and EX-1
- Aerial View Map of S-23-01 Location at 631 Ridgely Street
- Excerpt of Planning Commission Meeting Minutes of January 17, 2023

CITY OF DOVER

DEVELOPMENT ADVISORY COMMITTEE

APPLICATION REVIEW COMMENTARY

STAFF D.A.C. MEETING DATE: DECEMBER 28, 2022



APPLICATION: East Carolina Supply Warehouse on Ridgely Street

FILE #: S-23-01

REVIEWING AGENCY: City of Dover Department of Public Works and Water & Wastewater

CONTACT PERSON: Jason A. Lyon, P.E., Director of Water & Wastewater / Engineering Services

CONTACT PHONE #: 302-736-7025

CONTACT PHONE #: jlyon@dover.de.us

THE SUBJECT PROPOSAL HAS BEEN REVIEWED FOR CODE COMPLIANCE, PLAN CONFORMITY AND COMPLETENESS IN ACCORDANCE WITH THIS AGENCY’S AUTHORITY AND AREA OF EXPERTISE.

THE FOLLOWING ITEMS HAVE BEEN IDENTIFIED AS ELEMENTS WHICH NEED TO BE ADDRESSED BY THE APPLICANT:

CITY AND STATE CODE REQUIREMENTS

SANITATION

1. Every commercial customer shall provide such premises with a sufficient number of solid waste containers to provide adequate capacity for the solid waste placed out for collection without overloading the capacity of the containers. The City of Dover shall provide commercial customers with a maximum of two (2), 90-gallon trash containers and two (2), 90-gallong recycling containers.
2. Trash collection site shall be oriented for side-loading pick-up if customer is utilizing City of Dover sanitation services.
3. Any commercial customer requiring more containers, or larger containers, than provided above, must utilize private service.

STORMWATER

1. Final site plan approval will not be granted until a copy of the approved Stormwater/Erosion and Sediment Control Plan from Kent Conservation District / DNREC is submitted to our office.
2. The size, length, slope, type and flow directions must be shown on all existing and proposed storm sewer lines. Rim and invert elevations must be labeled on all stormwater structures.

STREETS

1. None

WATER

1. All water utility components must meet the requirements of the Water Wastewater Handbook, effective date March 22, 2010. Please contact our office for more information.
2. The following notes must be added to the plans:
 - a. Hydrant connections by the contractor are prohibited. This method may not be utilized during any phase of the project.
 - b. Any existing water lines not to be utilized by the proposed facility must be properly abandoned at the mains in accordance with the City of Dover Department of Water & Wastewater specifications and requirements.

- c. The site contractor shall contact the City of Dover Department of Water & Wastewater Construction Manager at (302) 736-7025 prior to the start of construction. A representative from the City of Dover Department of Water & Wastewater must observe and approve all City owned water and sanitary sewer interconnections and testing. All water taps must be performed by a City of Dover approved contractor. The proposed location for the water connection may need to be adjusted in the field due to conditions of the existing main. Possible conditions that would require tapping relocation include proximity to pipe joints, other taps, concrete encasements, conflict with other utilities, and the like. Test holes must be performed by the contractor to determine the best tapping location. The City of Dover will not be held responsible for field conditions requiring adjustment of the tapping location or for any work required by the contractor to make an appropriate and lawful connection.
3. The size, type, and location of all proposed and existing water lines and valves must be shown on the plan.
4. Water usage projections (peak demand or plumbing fixtures) must be submitted to our office to correctly determine the size of the domestic and irrigation (if applicable) water meter for the proposed building. These projections must be submitted prior to approval so the meter size can be placed on the final site plan. The proposed water meter must be installed in a pit per City of Dover requirements and manufacturer's recommendations. Also, a dual check valve is required downstream of the meter.
5. The domestic service, fire main connection and valves must be clearly shown for each building. A valve must be installed at the tee to isolate combined fire and domestic water service to the building from the water loop. Typically, this valve is installed at the tee or an acceptable distance from the building. A valve must be provided on the domestic water service, which must be tapped off of the combined eight-inch (8") fire/domestic service outside of the building. The domestic water tap and valve should be as close to the building as possible. Typically, the domestic tap and valve are located within five feet (5') to ten feet (10') of the building. A blow up detail of this layout is recommended.
6. Provide a construction detail for the proposed restraining system for the fire main located within the buildings. The Department of Public Works will test and inspect all fire mains to a blind flange located inside the buildings. The blind flange with tap is used for hydrostatic pressure testing (200 psi for two (2) hours) and dechlorination. The flange must be restrained in the direction of the pipe entering the facility. A pipe entering horizontally through a wall sleeve shall be restrained with rods through the wall. A pipe entering vertically through a slab shall be restrained through the floor to the ninety degree (90°) bend and thrust block. All rods shall be a minimum of ¾" all thread. All pipes through walls and slabs must be Class 52 cement lined ductile iron pipe. Confirm particulars to meet this requirement with mechanical designer.
7. Please call out that the connection to the water main shall be accomplished with a Powerseal 3490AS tapping sleeve and valve.
8. Water services shall be either type K copper or SDR-9.
9. On October 24, 2022, City of Dover Council approved the new Cross Connection Control Program. This program requires certain backflow prevention assemblies on water service connections to the city's distribution system. This project will require a double check valve assembly to be installed downstream of the water meter in the building.

WASTEWATER

1. All wastewater utility components must meet the requirements of the Water Wastewater Handbook, effective date March 22, 2010. Please contact our office for more information.
2. The following notes must be added to the plans:
 - a. Any existing sanitary sewer lines not to be utilized by the proposed facility must be properly abandoned at the mains in accordance with the City of Dover Department of Water & Wastewater specifications and requirements.
 - b. Part II, Chapter 180, Article III, Section 180-10 of the Code of Kent County requires that "no person shall discharge or cause to be discharged any stormwater, surface water, uncontaminated groundwater, roof runoff, subsurface drainage, uncontaminated noncontact cooling water or unpolluted industrial process waters to any sanitary sewer", this shall include condensate. Sec. 110-231 of the City of Dover Code defines storm sewer as "...any system used for conveying rain water, surface water, condensate, cooling water or similar liquid wastes, exclusive of sewage." The contractor, developer, owner and designers shall ensure during construction that no illegal discharges to the sanitary sewer system are created with the site improvements.
3. The size, length, slope, type and flow directions must be shown on all existing and proposed sanitary sewer lines. Rim and invert elevations must be labeled on all sanitary structures.

4. Cleanouts must be installed on sanitary sewer laterals within five feet (5') of the building, one foot (1') outside of the right-of-way and at all bends. Any cleanout located within a traffic bearing location shall be installed with a heavy duty cast iron frame and cover to prevent damage to the cleanout and lateral.
5. Sizing (flow) calculations must be submitted for all sanitary sewer laterals (other than for single-family dwellings) showing that velocity and all other requirements are met.
6. The minimum size of all sanitary sewer laterals shall be six-inch (6").
7. If kitchen facilities are proposed a minimum 1,000 gallon, two chamber grease trap, meeting all Kent County ordinance requirements, must be provided. A construction detail for the proposed grease trap, as well as the proposed location, must be provided on the plan.
8. Sanitary sewer laterals shall be connected directly to the main, not manholes, unless impracticable, as determined by the Department of Water & Wastewater.

GENERAL

1. All existing utilities shall be adjusted to final grade in accordance with current City of Dover requirements and practices. This must be included as a note on the plan.
2. No trees may be planted within ten feet (10') of utility infrastructure.
3. No structure may be installed within ten feet (10') of utility infrastructure, please depict all underground utilities and structures on the utility plan sheet to confirm compliance.
4. The final site plan must be submitted in the following compatible digital formats:
 - a. AutoCAD 2018 (.dwg format).
 - b. Adobe Reader (.pdf format).

RECOMMENDATIONS SUGGESTED AS CONDITIONS OF APPROVAL TO MEET CODE OBJECTIVES

STREETS / SANITATION / STORMWATER / WATER / WASTEWATER / GENERAL

1. None.

ADVISORY COMMENTS TO THE APPLICANT

WATER

1. The City of Dover water system is available to this site. The developer is responsible for all costs associated with extending and providing service to the proposed development.
2. Prior to plan approval, the water system plans must be submitted to the Division of Public Health, Office of Drinking Water for review and approval. The owner/developer will be responsible for providing all completed forms and plan sets to the City of Dover as required for submission to the Office of Drinking Water. Plans will not be submitted to the Office of Drinking Water until review has been completed by our office.
3. Hydrant flow testing is currently only performed during the spring and fall. The applicant must call the Department of Water & Wastewater directly to schedule these tests. This applies to both existing hydrants as well as those proposed for the site.
4. Water impact fees may be required to be paid prior to Certificate of Occupancy for this project.

WASTEWATER

1. The City of Dover sanitary sewer system is available to this site. The developer is responsible for all costs associated with extending and providing service and capacity to the proposed development.

2. Prior to plan approval, it may be required to submit the sanitary sewer system plans to the DNREC, Division of Water Resources, Surface Water Discharges Section for review and approval. The owner/developer is responsible for providing all application fees, completed forms and plan sets directly to DNREC.
3. Wastewater impact fees may be required to be paid prior to Certificate of Occupancy for this project.

GENERAL

1. The applicant is advised that depending upon the size of the existing water service and sanitary sewer lateral to be abandoned, flowable fill may be required.
2. Construction plans will not be reviewed by our office unless all previous comments have been clearly addressed within the plan set and accordingly identified within an itemized response letter and with the Water/Wastewater Initial Plan Submission Checklist, which can be obtained from the following website: https://imageserv9.team-logic.com/mediaLibrary/198/WaterWastewaterHandbookFinal_1.pdf, page 88.

STORMWATER

1. None

STREETS

1. Please be advised that Rosemary Road is privately owned. If the developer would like to dedicate the street to the city for ownership, the improvements must meet all requirements from the City of Dover.

IF YOU HAVE ANY QUESTIONS OR NEED TO DISCUSS ANY OF THE ABOVE COMMENTS, PLEASE CALL THE ABOVE CONTACT PERSON AND THE PLANNING DEPARTMENT AS SOON AS POSSIBLE.

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Item 2.

CITY OF DOVER

DEVELOPMENT ADVISORY COMMITTEE

APPLICATION REVIEW COMMENTARY

D.A.C. MEETING DATE: January 4, 2023 Revised

APPLICATION: East Carolina Supply Warehouse

FILE #: S-23-01 REVIEWING AGENCY: City of Dover, Office of the Fire Marshal

CONTACT PERSON: Jason Osika, Fire Marshal PHONE #: (302) 736-4457

THE SUBJECT PROPOSAL HAS BEEN REVIEWED FOR CODE COMPLIANCE, PLAN CONFORMITY, AND COMPLETENESS IN ACCORDANCE WITH THIS AGENCY'S AUTHORITY AND AREA OF EXPERTISE.

THE FOLLOWING ITEMS HAVE BEEN IDENTIFIED AS ELEMENTS WHICH NEED TO BE ADDRESS BY THE APPLICANT:

CITY AND STATE CODE REQUIREMENTS:

1. Proposed occupancy classification is Warehouse.
2. Building Access shall be no further than 50 feet from a primary entrance

Where buildings are provided with an automatic sprinkler system installed in accordance with NFPA 13, access shall be no further than 100 feet from the primary entrance.
(2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 3.4)
3. Parking shall be prohibited in front of the primary entrance for a width of not less than 1.5 times the width of the door(s) or for 10 feet, whichever is greater.
(2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 6.3.2)
4. Perimeter access shall be 50% and clearly shown on the plans.

Perimeter Access minimum width shall be 10 feet for one-story buildings and 15 feet for buildings of two or more stories, measured from the face of the building at grade with a maximum slope of ten percent (10%). Plantings and utility services (includes condenser units, transformers, etc.) shall be permitted within the perimeter access, and shall not interfere with emergency services fire ground operations.

If a physical barrier (fence, pond, steep slope, etc) prevents access, that portion of the building perimeter shall not be included in the calculation of Percent of Perimeter Access.
(2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 3.5)

Where parking is located between the building and perimeter access area, parking shall not be located closer than 10 feet to the exterior wall for one-story buildings and 15 feet to the exterior wall for building of two or more stories.

5. Fire lanes shall cover 50% of the proposed building.

Fire lanes are required to be 24 feet wide and run along the front of the building as determined by the primary entrance(s). In cases where there is more than one primary entrance(s), each shall be served by a fire lane even if this exceeds the percentage as required.

The closest edge of fire lanes shall not be located closer than ten (10) feet to the exterior wall and the closest edge of fire lanes shall not be located further than 50 feet from the exterior wall if one or two stories in height; 40 feet if three or four stories in height, or 30 feet if over four stories in height. (2021 Delaware State Fire Prevention Regulations, 705, Chapter 5)

6. Where parking is located between the building and the fire lane, parking shall not be located closer than 15 feet to the exterior wall. (2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 6.4.1)

7. All Fire Lanes shall be marked as follows:

both the inner and outer edges of the fire lane shall be marked, where curbs are present, the top and face of the curb shall be painted yellow, where no curbs are present, a four inch (4") solid yellow demarcation line shall mark the edge(s) of the fire lane. (2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 7)

8. The specific color yellow shall be the uniformly accepted yellow as utilized by State of Delaware Department of Transportation (DelDOT). Only vivid and durable paint shall be used and shall be suitable for street surfaces

9. Fire lane signs shall be located as follows:

see Figure 5-16 – Approved Sign For Marking Fire Lanes, fire lane signs shall be spaced at 150 foot intervals maximum, all fire lane signs shall be located no less than six feet (6') and no higher than eight feet (8') above the pavement, signs shall be placed at each end of the fire lane, and signs shall face all oncoming traffic.

Where parking is not restricted roadway markings shall utilize the words "FIRE" and "LANE" in lieu of fire lane signs and shall conform to the specifications of 7.6. (2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 7)

10. Where overhangs, canopies, balconies, or any other building or site features must project over any fire lane, an unobstructed vertical clearance of not less than 13'-6" above the fire lane shall be provided and the portion of the building perimeter which contains overhangs, canopies, balconies, or any other building features shall not apply towards the fire lane accessibility requirements of Section 4.0, Table 5-1 in this chapter. (2021 Delaware State Fire Prevention Regulations, 705, Chapter 5, 6.8)

11. Emergency access to rear building areas compliant with City of Dover Code (Appendix B-Zoning, Article 5- Supplementary Regulations, Section 17);

all four stories and greater buildings require 24ft fire lane at the rear.

All two to three story apartment structures require an 18ft Secondary Fire Lane at the rear.

All townhouses (3-8 units with no fire protection) require a 16ft alley or 18ft secondary fire lane at the rear.

12. Multiple Access Roads shall be provided when a fire department access road (fire lane) is determined by the Fire Marshal to be impaired by vehicle congestion, condition of terrain, climatic conditions, or other factors that could limit access such as placement of fire hose from fire equipment.

13. Speed Reduction Devices must be approved, please see City of Dover Ordinance Chapter 98-10 in reference to this process.
14. Gated Areas: Fire Department access shall be provided to the property through the use of a system or device approved by the Fire Marshal. The system or device required shall be located in an area accessible to the fire department and approved by the Fire Marshal. All gates shall be either automatic or manual.

An automated system shall consist of one manual and one automated means to open the gate. The owner or their representative shall meet with the Fire Marshal prior to submission to agree on the system. A letter of agreement shall be created and signed by both parties. The letter shall include a detailed description of both the manual and automated means.

A manual gate shall consist of one manual means to open the gate. The owner or their representative shall meet with the Fire Marshal prior to submission to agree on the means to open. A letter of agreement shall be created and signed by both parties. The letter shall include a detailed description of the manual means to open.

To be considered accessible for fire department apparatus the actual clear openings shall be not less than 14 feet, the paved surface through the gate shall be not less than 12 feet, and the gate shall be setback from the perpendicular street by at least 50 feet.

Please contact this office to discuss options available to comply with this requirement.
(2021 Delaware State Fire Prevention Regulations 705, Chapter 5, 2.6)

15. All fire hydrants shall be marked as prescribed within the appropriate section of this regulation and as illustrated by the appropriate figures of this regulation.

All fire hydrants shall have minimum of four-inch (4") solid yellow demarcation lines to define specific areas, where fire hydrants are located along a curb line with permitted parking, the area between the fire hydrant and the street or fire lane shall be stenciled with four inch (4") demarcation lines and the words "NO PARKING", demarcation lines shall be measured from the center line of the fire hydrant and extend for a distance 15 feet on both sides.

Where fire hydrants are located in parking lots or other areas susceptible to blockage by parked vehicles they shall be treated as follows: fire hydrants shall be protected in all directions for a distance of seven feet (7') with barriers or curbing, Minimum four-inch (4") diameter steel bollards filled with concrete and marked yellow shall be installed at the outermost corners of the fire hydrant demarcation area. The minimum height of the bollard shall be 36 inches above the finished grade of the adjacent surface, and the steamer connection of all fire hydrants shall be positioned so as to be facing the edge of the street, or traffic lane.

(2021 Delaware State Fire Prevention Regulations, 705, Chapter 6, 2)

The owner is responsible if the hydrant is private.

16. Hydrant barrels shall be provided with reflective material, such as paint, durable for highway/roadway markings or a reflective tape of a minimum of 2" in width around the barrel under the top flange, hydrant bonnets shall be color coded based on the following criteria: class AA 1500 GPM - painted light blue, class A 1,000 GPM - 1499 GPM - painted green, class B 500 - 999 GPM - painted orange, class C 250 - 499 GPM - painted red, class D under 250 GPM - painted black.
(2021 Delaware State Fire Prevention Regulations 703, Chapter 3. 4)
The owner is responsible if the hydrant is private.

17. Hydrants are to be Darling Co. B-62-B Breakaway <https://american-usa.com/products/valves-and-hydrants/fire-hydrants/5-1-4-american-darling-b-62-b-5>

18. NFPA 72 compliant Fire Alarm System required per occupancy code requirements.

Fire alarm in place of assembly. *Fire alarm required.* Any new occupancy or new portion of an occupancy determined to be a place of assembly by the fire marshal and is capable of receiving an occupant load of 75 persons or greater, shall be required to install a fire alarm in accordance with NFPA codes governing the installation of fire alarms and the National Electrical Code.

Fire alarm system required. Any existing occupancy or portion of an existing occupancy determined to be a place of assembly by the fire marshal, and is undergoing renovations in excess of 50 percent of the assessed value of the building and is capable of receiving an occupant load 75 persons or greater or is being enlarged to receive an occupant load of 75 persons or greater, shall be required to install a complete fire alarm system in accordance with NFPA codes governing the installation of fire alarms and the National Electrical Code.

Public mode audible requirements. To ensure that audible public mode signals are clearly heard by occupants of a structure, they shall have a sound level at least 15 decibels (dB) above the average ambient sound level or five decibels (dB) above the maximum sound level having a duration of at least 60 seconds, whichever is greater, measured five feet (1.5m) above the floor in the area required to be served by the system using the A-weighted scale dBA. In the event the stated requirement cannot be met a shunt trip relay/switches shall be the approved method of meeting the intent of this section of the Code.

(City Code of Ordinances 46-171)

19. Sprinkler system required. System is to be monitored by an approved Fire Alarm System.

This chapter shall apply to all buildings, structures, marine vessels, premises, and conditions which are modified by more than 50% after the effective date of these Regulations. The 50% figure shall be calculated utilizing the gross square footage of the building, structure, marine vessel, premises and conditions as to arrive at the correct application.

20. Fire Department Connection is to be a 5-inch storz connection on a 30-degree elbow located within 50 feet of main entrance. Access to the Fire Department Connection must be clear unobstructed access as defined by the AHJ.

Fire department connections. Unless otherwise approved by the fire marshal, fire department connections shall be on the street side of the building and shall be located and arranged so that hose lines can be readily and conveniently attached to without interference from any nearby obstructions as defined by the fire marshal's office. Fire department connections shall be a five-inch Storz. Fire department connections shall be within 300 feet of an approved City of Dover Fire Hydrant and within 50 feet of the main entrance of the structure it serves. All fire department connections shall be not less than three feet nor more than five feet in height above finished grade. The fire marshal shall have the authority to require more stringent requirements when deemed necessary. (City of Dover Code of Ordinances 46-162)

21. Parking and/or obstructions shall be prohibited in front of fire department connections for a distance measuring from the center line and extending four feet on both sides.

(2015 Delaware State Fire Prevention Regulations, 705, Chapter 5, 6.3.4)

22. Fire Department Connection to be located within 300 feet of fire hydrant, measured as hose would come off the fire equipment.

23. If there is any type of rack storage, the following will be required: 1) a diagram showing the layout and type of rack system 2) a list and quantity of items being stored 3) a letter from an

authorized/licensed fire suppression contractor stating that in rack sprinklers are or are not needed. If in rack sprinklers are not needed, a letter may be requested from an authorized/licensed fire suppression contractor to ensure that the sprinkler system is adequate for the storage presented.

24. All standpipe and sprinkler connections shall be marked as prescribed within the appropriate section of this regulation and as illustrated by the appropriate figures of this regulation. All standpipe and sprinkler connections shall have minimum of four inch (4") solid yellow demarcation lines to define specific areas, Solid yellow demarcation lines shall be measured from the center line of the connection and extend for a distance of four feet (4') on both sides, and where parking is allow between the building and the street or fire lane the solid yellow demarcation lines shall extend from the end of the sidewalk surface to the street or fire lane (Markings shall not be required on the sidewalk surface). All fire department connections (standpipe and sprinkler) shall have a minimum 12" x 18" sign that reads FIRE DEPT. CONNECTION, sign lettering shall be a minimum of 3 inches (3") in height with red scotchlite letters on white scotchlite background. The sign shall be clearly visible from the fire lane or roadway, and signs using NFPA international symbols shall be an acceptable alternative. (2021 Delaware State Fire Prevention Regulations, 705, Chapter 6, 3)
25. Standpipes shall be provided in all areas and buildings as required in the codes and standards listed in Regulation 701 as well as the following areas or buildings:

In all Class A and Class B places of assembly and institutional occupancies two (2) stories or 25 feet in height or over,

a Class I horizontal standpipe system installed in accordance with the applicable codes and standards listed in Regulation 701 of these Regulations shall be provided. All standpipe systems shall be installed in accordance with the applicable codes and standards listed in Regulation 701.

The standpipe system shall be carried up with each floor and shall be installed and ready for use as each floor progresses.

Standpipes shall not be more than one floor below the highest forms of staging,

The 2½-inch of hose connections on Class I systems shall be provided in the following locations, At the highest intermediate landing between floor levels in every required exit stairway,

Where intermediate landing is not provided, hose connections shall be permitted to be located at the main floor landings in exit stairways when approved by the authority having jurisdiction, Where the local fire department has the capability of providing the required pressure, hydraulically designed standpipe systems in fully sprinklered, non-high-rise buildings shall be designed to provide the required waterflow rate.

A sign shall be provided at each landing, in all interior stairways, designating the floor level. (2021 Delaware State Fire Prevention Regulations 702, Chapter 4, 2)

26. The installation of natural gas and LP gas meters, regulators, valves, and LP gas bottles shall be protected from impact damage by impact protection. Natural gas and LP gas meters, regulators, and valves located inside structures shall have impact protection, except when located in separate protected utility rooms.

Dimensions of bollards. Bollards shall be a minimum of six-inch diameter filled with concrete. The bollard shall be set into the ground at a depth of at least 36 inches (three ft.) embedded in concrete at a minimum of 18 inches surrounding the bollard. The bollards must be a least 48 inches (four ft.) in height above the finish grade elevation. Any deviation of the stated requirements must be approved by the fire marshal and/or chief building inspector. The above dimensions shall serve as the requirement for installation; however, the fire marshal and/or chief building inspector shall have the

authority to require more stringent dimensions to fit the needs of devices warranting impact protection.

Color of bollards. Bollards should be of the following colors; yellow, amber or orange. All colors shall be of fluorescent or have a reflective coating. Any deviation of the stated requirements must be approved by the fire marshal and/chief building inspector.
(City of Dover Code of Ordinances, 46-4)

27. A lock box (Knox) containing any and all means necessary for fire department access shall be provided at the following occupancies: any occupancy that contains a fire alarm signaling system that is monitored off-site, or any occupancy that contains an automatic sprinkler system.
(2021 Delaware State Fire Prevention Regulations 705, Chapter 5, 2.4)

Secured key systems. When required; exemption. A secured key system shall be required for any new or existing building where a fire alarm or sprinkler system is being installed. It shall be the responsibility of the owner or occupant to keep a set of keys in the secured key box that are current to the locks of the protected occupancy. Buildings with 24-hour staffing or guard service shall be exempt from this subsection.

Location. The secured key system shall be located as close to the main entrance as possible. Should the building design not allow the secured key system to be located by the main entrance, the fire marshal and fire chief shall come to an agreement as to an alternate location for the key box. A secured key system, once installed, shall not be obstructed from view or obstructed by any means that would delay the fire department access to the box.

Required keys. Keys to be secured in the key box shall include keys to all points of ingress or egress, whether on the interior or exterior of the building, and keys to locked mechanical rooms, electrical rooms, elevator rooms, fire alarm and sprinkler controls and any area protected by automatic fire detection. Keys to individual residential apartment units are not required.

Ordering responsibility. It shall be the responsibility of the general contractor to order the key box for new buildings. It shall be the responsibility of the owner or tenant to order the key box for existing buildings.

Installation before testing. No acceptance test for sprinklers or fire alarms shall be conducted before the installation of a key box.
(City Code of Ordinances 46-127)

Knox Box to be mounted 6 feet above ground level

28. All required means of egress shall have an exit discharge consisting of a non-slip surface and leading to and terminating at a public way. NFPA 101
29. Buildings over 25,000 Sq. Ft are to have radio performance testing done by Delaware State Communications prior to Final CO. This must be scheduled in advance with Delaware State Communications.
30. Project to be completed per approved Site Plan.
31. Full building and fire plan review is required.
32. Separate building permits/plans submission will be required for each building and/or tenant fit out. If the permit submission is for a “shell” a Certificate of Occupancy will not be issued. Separate plans and permits submissions will be required for each “tenant fit out” at which time a Certificate of Occupancy will be issued upon compliance/completion of each “tenant fit out”.

Each “shell” will require a fire permit for sprinkler and fire alarm if applicable. Those systems (for the “shell”) must be accepted into service prior to any “tenant fit out” fire permits being issued.

33. Construction or renovations cannot be started until building plans are approved.
34. Fire alarm systems, fire suppression systems, hoods, exhaust ducts, and hood suppression systems require a fire permit from the Fire Marshal’s Office. This work cannot be started until the permit is approved.
35. Building cannot be occupied by the public until a Certificate of Occupancy is obtained.
36. The following is City Ordinance, Appendix B-Zoning, Article 8 Enforcement and Penalties:

Section 1. - Building permits.

No building or structure in any district shall be erected or structurally altered without a building permit duly issued upon application to the building inspector. No building permit shall be issued unless the proposed construction or use is in full conformity with all the provisions of this ordinance. Any building permit issued in violation of the provisions of this ordinance shall be null and void and of no effect, without the necessity for any proceedings for revocations or nullification thereof, and any work undertaken or use established pursuant to any such permit shall be unlawful (see section 4 for penalties).

1.1 No building permit shall be issued for the construction or alteration of any building upon a lot without frontage upon, or legal permanent access to, a public street improved to the satisfaction of the planning commission, or without access to a public sewer.

1.2 No building permit shall be issued for any building where the site development plan of such building is subject to approval by the planning commission, except upon approval of such plans approved by the said commission.

1.21 No building permit shall be issued for any building in a subdivision unless the subdivision plot has been approved by the planning commission.

1.3 No building permit shall be issued for a building to be used for any conditional use in any zone where such use is allowed only with approval of the planning commission, unless and until such approval has been duly granted by the said commission.

(Ord. of 7-12-1993, § 3)

ADDITIONAL / SPECIFIC REQUIREMENTS TO OBTAIN APPROVAL:

1. Show existing hydrants on the plan with measurement. Must be within 300 ft of FDC
2. Show Firefighter perimeter access on the plan
3. Show Proposed fire lanes on plan
4. Any Gas meters? If so, Impact protection required
5. Show proposed Fire Department Connection on Plan

APPLICABLE CODES LISTED BELOW (NOT LIMITED TO):

2021 NFPA 1 Fire Code (NFPA; National Fire Protection Association)

2021 NFPA 101 Life Safety Code (NFPA; National Fire Protection Association)

2019 NFPA 72 National Fire Alarm and Signaling Code (NFPA; National Fire Protection Association)

2019 NFPA 13 Installation of Sprinkler Systems (NFPA; National Fire Protection Association)

2009 IBC (International Building Code)

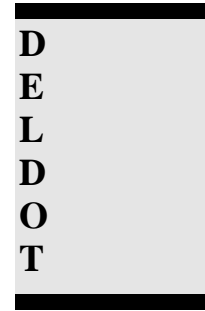
Latest editions of all other NFPA Codes as defined by the Delaware State Fire Prevention Regulations

2021 Delaware State Fire Prevention Regulations

City of Dover Code of Ordinances

***If you have any questions or need to discuss any of the above comments, please call the above contact person listed.**

CITY OF DOVER
DEVELOPMENT ADVISORY COMMITTEE
APPLICATION REVIEW COMMENTARY



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APPLICATION: East Carolina Supply Warehouse on Ridgely Street

FILE#: S-23-01

REVIEWING AGENCY: DeIDOT

CONTACT PERSON: Joshua Johnson

PHONE#: 302-760-2141

=====

THE SUBJECT PROPOSAL HAS BEEN REVIEWED FOR CODE COMPLIANCE, PLAN CONFORMITY AND COMPLETENESS IN ACCORDANCE WITH THIS AGENCY'S AUTHORITY AND AREA OF EXPERTISE.

THE FOLLOWING ITEMS HAVE BEEN IDENTIFIED AS ELEMENTS WHICH NEED TO BE ADDRESSED BY THE APPLICANT:

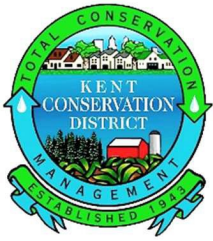
CITY & STATE CODE REQUIREMENTS:

No person, firm, corporation or the like shall construct, open, reconstruct, maintain, modify or use any crossing or entrance onto a state-maintained highway, street or road, including any drainage modifications leading into or carried by the highway drainage system, without first having complied with standards and regulations adopted by the Department and having obtained a permit issued by the Department. Please contact the Delaware Department of Transportation - Development Coordination section to begin permit process.

RECOMMENDATIONS SUGGESTED AS CONDITIONS OF APPROVAL TO MEET CODE OBJECTIVES:

ADVISORY COMMENTS TO THE APPLICANT:

1. The developer should schedule a pre-submittal meeting to discuss the development with DelDOT Subdivisions.



KENT CONSERVATION DISTRICT

Item 2.

1679 SOUTH DUPONT HIGHWAY • DOVER, DELAWARE 19901 • (302) 608-5370 • WWW.KENTCD.ORG

**CITY OF DOVER
DEVELOPMENT ADVISORY COMMITTEE
APPLICATION REVIEW COMMENTARY
JANUARY 2023**

APPLICATION: East Carolina Supply Warehouse on Ridgely Street

FILE #: S-23-01

REVIEWING AGENCY: Kent Conservation District

CONTACT PERSON: Kate Owens

PHONE: (302) 608 – 5370

EMAIL: stormwater@kentcd.org

THE SUBJECT PROPOSAL HAS BEEN REVIEWED FOR CODE COMPLIANCE, PLAN CONFORMITY AND COMPLETENESS IN ACCORDANCE WITH THIS AGENCY’S AUTHORITY AND AREA OF EXPERTISE. THE FOLLOWING ITEMS HAVE BEEN IDENTIFIED AS ELEMENTS WHICH NEED TO BE ADDRESSED BY THE APPLICANT:

Source: 2019 Delaware Sediment and Stormwater Regulations

CITY AND STATE CODE REQUIREMENTS:

1. As the disturbance for this site will exceed 5,000 square feet, a sediment and stormwater management plan must be reviewed and approved by the District prior to any land disturbing activity (i.e. clearing, grubbing, filling, grading, etc.) taking place. The review fee and a completed application are due at the time of plan submittal to the District’s office.
2. The following notes must appear on the record plan:
 - a. The Kent Conservation District reserves the right to enter private property for purposes of periodic site inspection.
 - b. The Kent Conservation District reserves the right to add, modify, or delete any erosion or sediment control measure, as it deems necessary.
 - c. A clear statement of defined maintenance responsibility for stormwater management facilities must be provided on the Record Plan.

ADVISORY COMMENTS TO THE APPLICANT:

1. A letter of no objection to recordation will be provided once the detailed Sediment and Stormwater Management Plan has been approved.

December 1, 2022

City of Dover
Planning Department
P.O. Box 475
Dover, DE 19903-0475

Attn: Dawn Melson-Williams, AICP

**RE: East Carolina Supply Warehouse
Preliminary Site Plan – New Lot off an Existing Easement
Tax Map No: ED-05-07608-01-0100
631 Ridgely Street**

Dear Ms. Melson-Williams:

On behalf of our client, East Carolina Supply, LLC, we request a waiver from Appendix A, Article IV, Item E of the City Code requiring all lots to have frontage on a public street. We propose subdividing the parcel referenced above to create a new lot for a 42,400 sf warehouse. We propose the new lot take its frontage from an existing access and utility easement on the lands now or formerly of Fountainview, LLC. The easement provides direct access to Ridgely Street which is owned and maintained by the City of Dover.

The existing 28.654-acre property was home to a ±427,110 sf Playtex manufacturing facility. Playtex ceased operations at the plant some time ago, and the building is now used primarily as a warehouse. Access to the property is from Ridgely Street via the access easement noted above and from Clara Street Extension. We propose easements on both the remaining lands and the new lot so that the existing traffic flow will be maintained.

The access easement from Ridgely Street was recorded on February 27, 1996, in deed book 160, page 319, between Playtex Apparel, Inc. and Cosden-Evans Co., Inc. It does not define maintenance responsibility, and no known maintenance agreement exists. The easement is for the benefit of the existing property noted above.

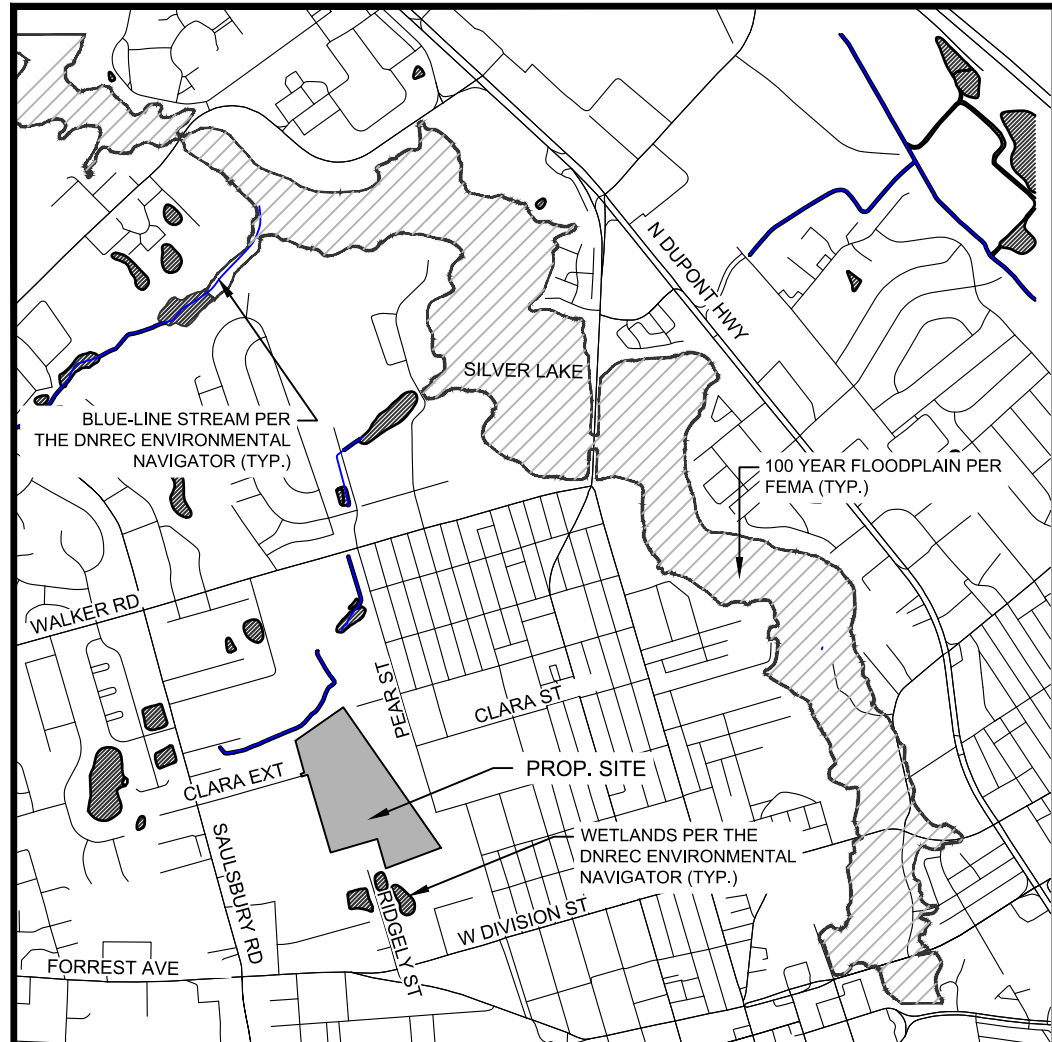
Please call me if you have any questions or concerns at (302) 841-7901.



Dave Heatwole, PE | Principal
SITWORKS ENGINEERING

EAST CAROLINA SUPPLY WAREHOUSE

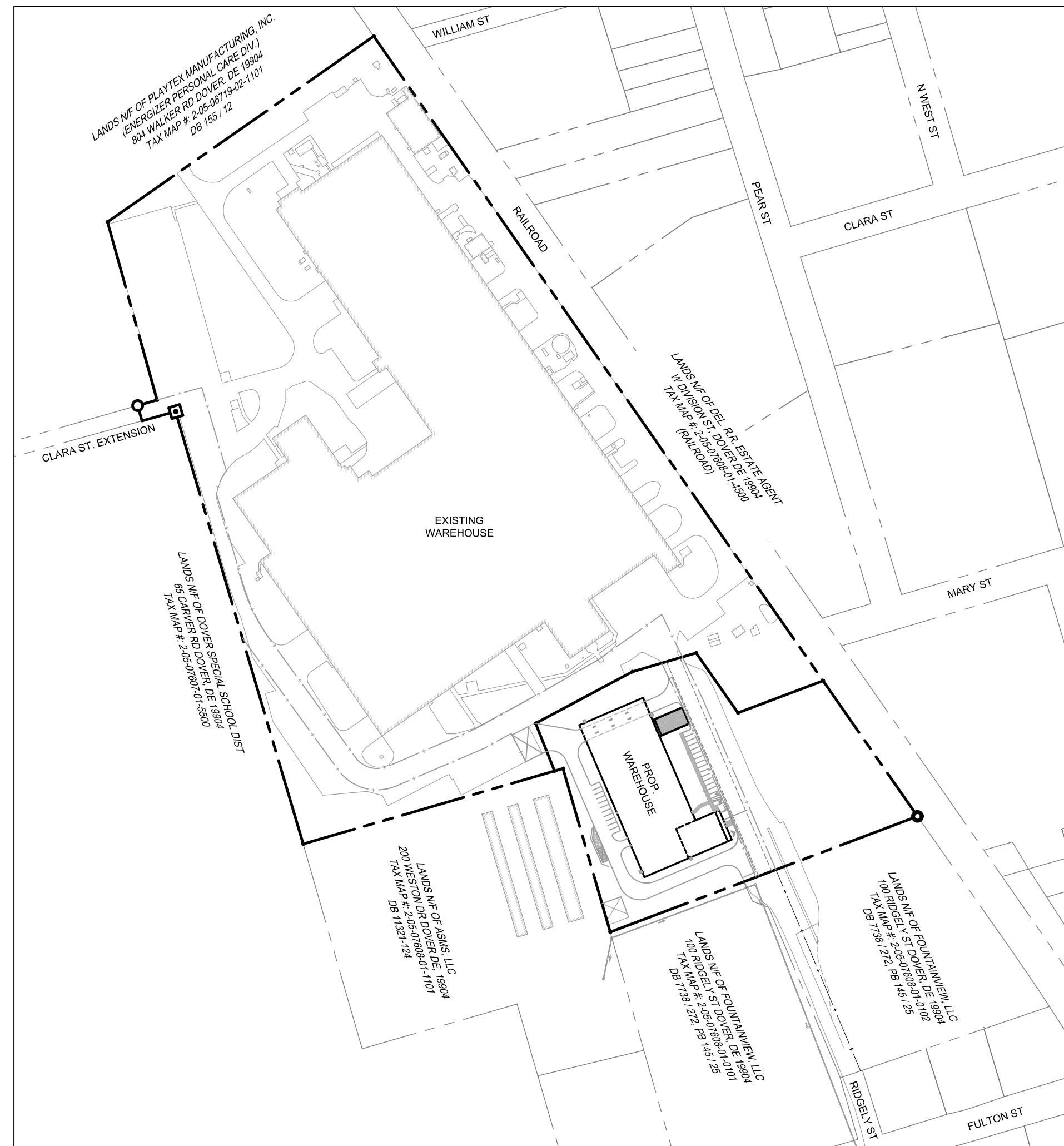
PRELIMINARY SITE PLANS



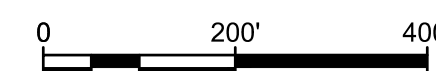
WETLANDS/FEMA/STREAM MAP
SCALE: 1" = 2000'

LEGEND

	EXISTING	PROPOSED
PROPERTY LINE / RIGHT OF WAY	---	---
ADJOINING PROPERTY LINE	---	---
BUILDING RESTRICTION LINE	---	---
EASEMENT	---	---
CENTER LINE OF ROAD	---	---
EDGE OF PAVING	---	---
CURB	---	---
DRIVEWAY	---	---
CONTOURS	---	---
SWALE	---	---
LIMIT OF CONSTRUCTION	---	---
WETLANDS LINE AND FLAG (2017 DNREC)	---	---
FLOODPLAIN	---	---
SOILS/DESIGNATION	---	---
SOIL BORING	MmA	
WOODS	---	---
FENCE	---	---
SIDEWALK	---	---
SHARED USE PATH	---	---
BUILDING	---	---
UTILITY POLE/GUY WIRE	---	---
OVERHEAD ELECTRIC	OHE	OHE
CABLE TV, PEDESTAL OR HAND HOLE	---	---
TRAFFIC SIGN	---	---
SINGLE & TWIN HEAD SITE LIGHT	---	---
ELECTRICAL HAND HOLE AND TRANSFORMER	---	---
FIBER OPTIC HAND HOLE	---	---
WATER MAIN, FIRE HYDRANT, VALVE, SERVICE ASSEMBLY, AND METER PIT	W, FH, V, W, O, W	W, FH, V, W, O, W
SEWER MAIN, MAHNOLE, & CLEANOUT	S, S, MH, C.O.	S, S, MH, C.O.
SANITARY SEWER FORCEMAIN	FM	FM
UNDERGROUND ELECTRIC	E	E
UNDERGROUND GAS	GAS	GAS
UNDERGROUND FIBER OPTIC	FO	FO
TELEPHONE LINE	T	T
STORM WATER PIPE, MH, AND CB	---	---



SITE OVERVIEW
SCALE: 1" = 200'



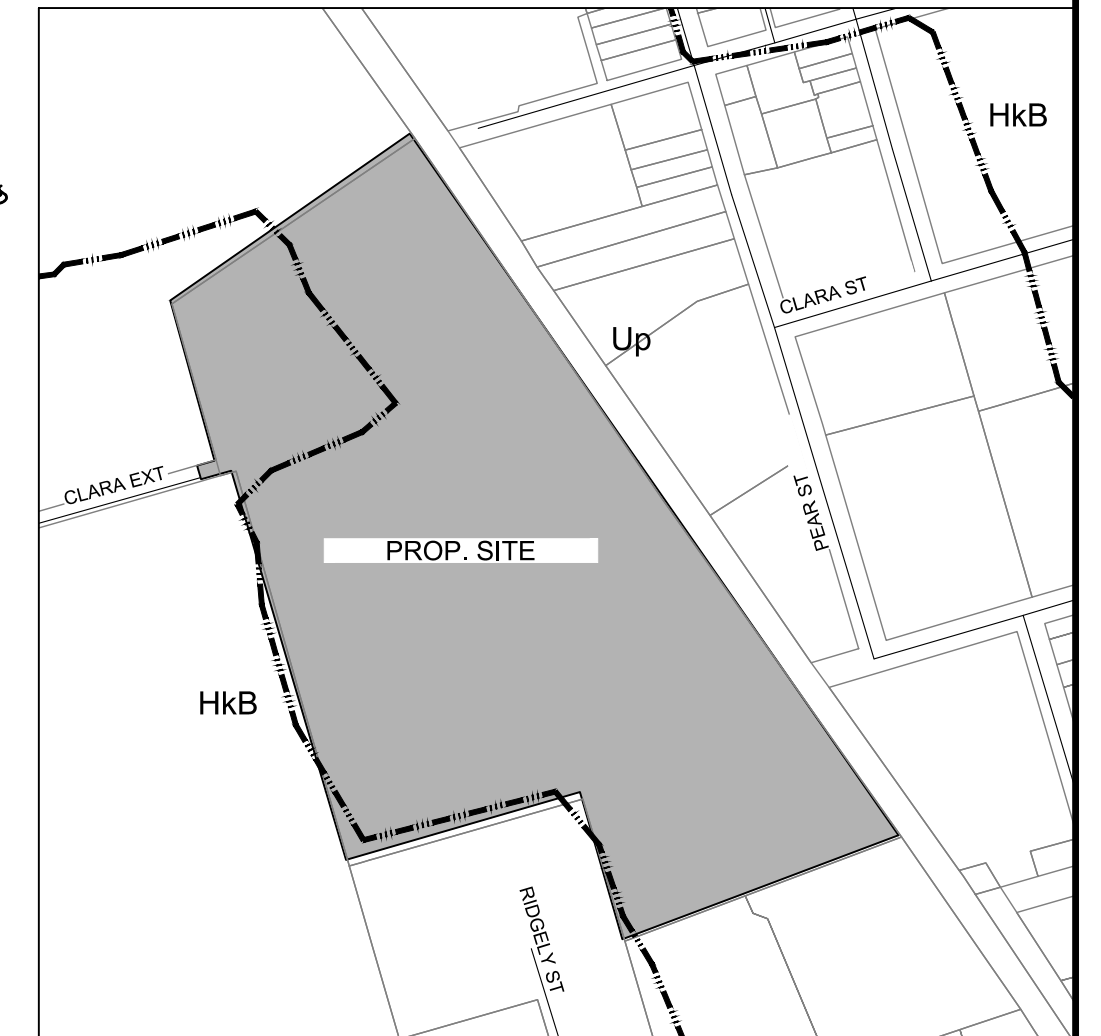
INDEX OF DRAWINGS

Sheet Number	Sheet Title
RP-1	COVER SHEET
RP-2	SUBDIVISION PLAN
RP-3	SITE PLAN
LP-1	LANDSCAPE AND LIGHTING PLAN
FP-1	FIRE PROTECTION PLAN
EX-1	EXISTING CONDITIONS AND DEMOLITION PLAN
GP-1	GRADING PLAN
UP-1	UTILITY PLAN

CALL Miss Utility of Delmarva BEFORE YOU DIG 800-282-8555 or 811

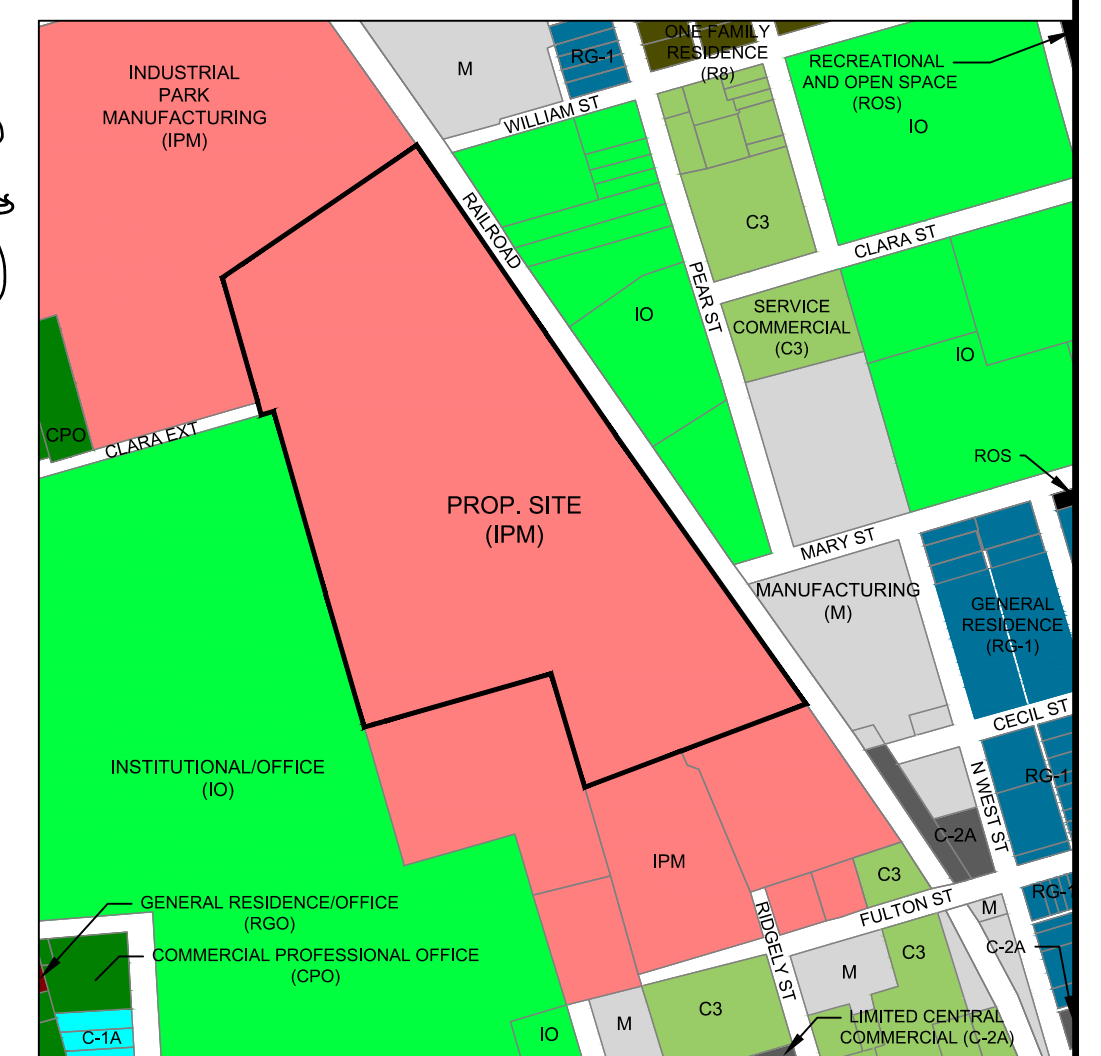


LOCATION MAP
SCALE: 1" = 1200'



LOCATION & SOIL MAP
SCALE: 1" = 400'

SYMBOL	NAME	SOIL GROUP
HkB	HAMBROOK-URBAN LAND COMPLEX, 0 TO 5% SLOPE	NOT CLASSIFIED
Up	URBAN LAND	NOT CLASSIFIED



ZONING
SCALE: 1" = 500'

PROJECT TEAM

OWNER:
CLARA RIDGELY PROJECT, LLC
200 WESTON DRIVE
DOVER, DE 19904
(302) 736-0924

DEVELOPER:
EAST CAROLINA SUPPLY, LLC
PO BOX 4187
CRESWELL, NC 27928
(302) 736-0924

SITE PLANNER, ENGINEER, AND SURVEYOR:
SITEWORKS ENGINEERING
19 COMMERCE STREET
HARRINGTON, DE 19952
(302) 841-7901

KENT CONSERVATION DISTRICT:
1679 S DUPONT HWY
DOVER, DE 19901
(302) 608-5370

DOVER PUBLIC WORKS DEPARTMENT:
15 LOCKERMAN PLAZA
DOVER, DE 19901
(302) 736-7025

CITY ENGINEER CERTIFICATION

THE CATEGORY A SITE PLAN CONFORMS TO ALL APPLICABLE CITY ZONING AND SUBDIVISION ORDINANCES.

CITY ENGINEER _____ DATE _____

CITY MANAGER CERTIFICATION

THE CATEGORY A SITE PLAN CONFORMS TO ALL APPLICABLE CITY ZONING AND SUBDIVISION ORDINANCES.

CITY MANAGER _____ DATE _____

ENGINEERS CERTIFICATION

IT IS HEREBY CERTIFIED THAT I AM A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF DELAWARE, THAT THE INFORMATION SHOWN HEREON HAS BEEN PREPARED UNDER MY SUPERVISION, AND TO MY BEST KNOWLEDGE AND BELIEF REPRESENTS GOOD ENGINEERING PRACTICES AS REQUIRED BY THE APPLICABLE LAWS OF THE STATE OF DELAWARE.

DAVID M. HEATWOLE, P.E. (DE LICENSE NO. #17760)
19 COMMERCE STREET
HARRINGTON, DE 19952

DATE _____

DEVELOPER'S CERTIFICATION

IT IS HEREBY CERTIFIED THAT I AM THE LEGAL OWNER OF THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAN, THAT THE PLAN WAS MADE AT MY DIRECTION, THAT I ACKNOWLEDGE THE SAME TO BE MY ACT, AND DESIRE THE PLAN TO BE DEVELOPED AS SHOWN IN ACCORDANCE WITH ALL APPLICABLE LAWS AND REGULATIONS.

EAST CAROLINA SUPPLY, LLC
200 WESTON DRIVE
CRESWELL, NC 27928

DATE _____

OWNER'S CERTIFICATION

IT IS HEREBY CERTIFIED THAT I AM THE LEGAL OWNER OF THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAN, THAT THE PLAN WAS MADE AT MY DIRECTION, THAT I ACKNOWLEDGE THE SAME TO BE MY ACT, AND DESIRE THE PLAN TO BE DEVELOPED AS SHOWN IN ACCORDANCE WITH ALL APPLICABLE LAWS AND REGULATIONS.

CLARA RIDGELY PROJECT, LLC
200 WESTON DRIVE
DOVER, DE 19904

DATE _____

SITEWORKS ENGINEERING
PO BOX 2119 COMMERCE ST., HARRINGTON, DE 19952 Phone: (302) 841-7901

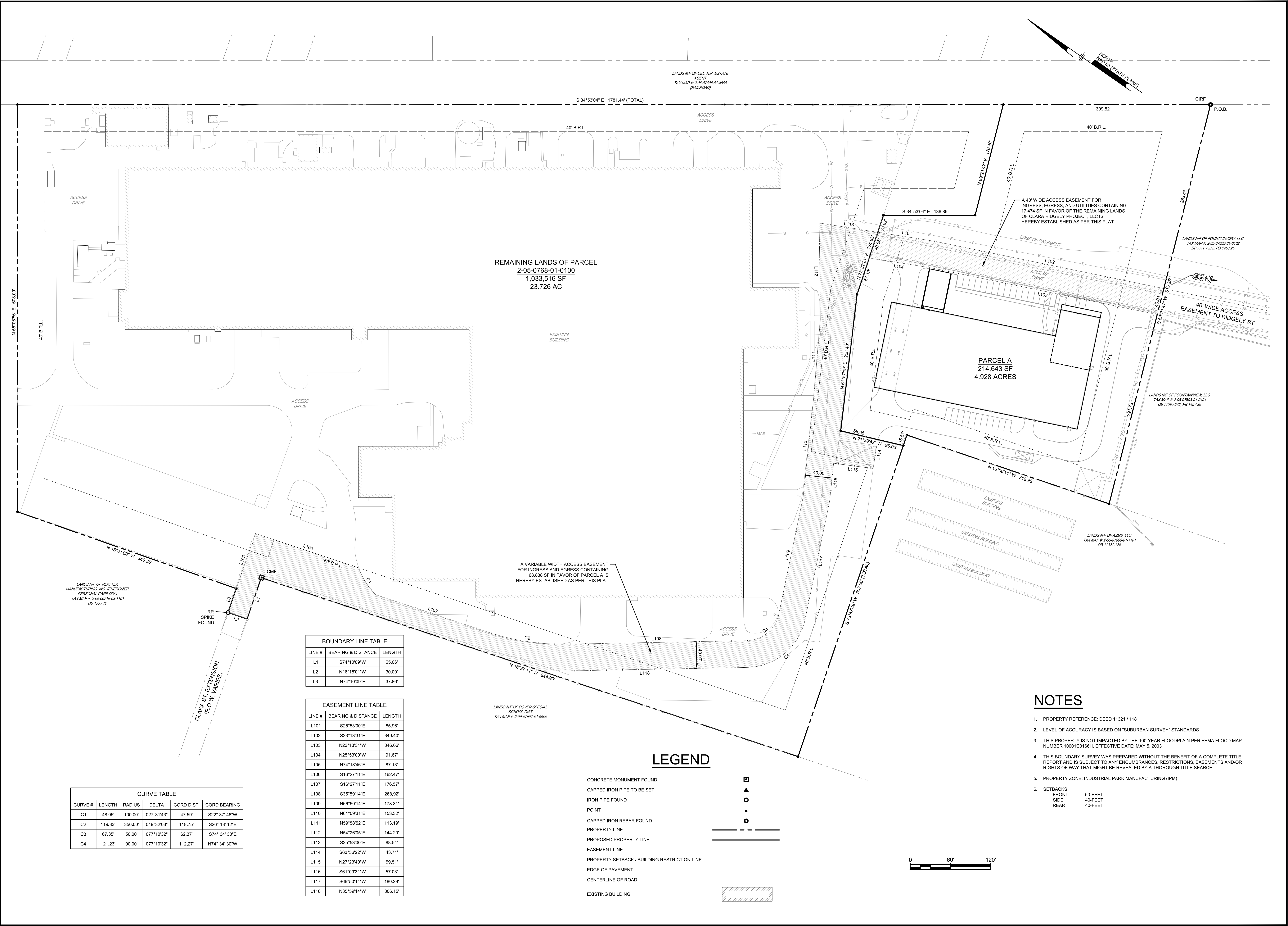
EAST CAROLINA SUPPLY WAREHOUSE
TAX PARCEL NO. 2-05-0768-01-0100
CLARA ST AND RIDGELY ST.

EAST DOVER HUNDRED, CITY OF DOVER, DELAWARE

ISSUE / REVISION BLOCK
12/1/22 - CITY OF DOVER

SCALE AS NOTED
PROJECT # 22-243
DRAWN BY DMH

RP-1



REMAINING LANDS OF PARCEL
 2-05-0768-01-0100
 1,033,516 SF
 23.726 AC

PARCEL A
 214,643 SF
 4.928 ACRES

BOUNDARY LINE TABLE

LINE #	BEARING & DISTANCE	LENGTH
L1	S74°10'09"W	65.06'
L2	N16°18'01"W	30.00'
L3	N74°10'09"E	37.86'

EASEMENT LINE TABLE

LINE #	BEARING & DISTANCE	LENGTH
L101	S25°53'00"E	85.96'
L102	S23°13'31"E	349.40'
L103	N23°13'31"W	346.66'
L104	N25°53'00"W	91.67'
L105	N74°18'46"E	87.13'
L106	S16°27'11"E	162.47'
L107	S16°27'11"E	176.57'
L108	S35°59'14"E	268.92'
L109	N66°50'14"E	178.31'
L110	N61°09'31"E	153.32'
L111	N59°58'52"E	113.19'
L112	N54°28'05"E	144.20'
L113	S25°53'00"E	88.54'
L114	S63°56'22"W	43.71'
L115	N27°23'40"W	59.51'
L116	S61°09'31"W	57.03'
L117	S66°50'14"W	180.29'
L118	N35°59'14"W	306.15'

CURVE TABLE

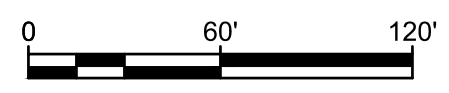
CURVE #	LENGTH	RADIUS	DELTA	CORD DIST.	CORD BEARING
C1	48.05'	100.00'	027°31'43"	47.59'	S22°37'46"W
C2	119.33'	350.00'	019°32'03"	118.75'	S26°13'12"E
C3	67.35'	50.00'	077°10'32"	62.37'	S74°34'30"E
C4	121.23'	90.00'	077°10'32"	112.27'	N74°34'30"W

LEGEND

- CONCRETE MONUMENT FOUND
- CAPPED IRON PIPE TO BE SET
- IRON PIPE FOUND
- POINT
- CAPPED IRON REBAR FOUND
- PROPERTY LINE
- PROPOSED PROPERTY LINE
- EASEMENT LINE
- PROPERTY SETBACK / BUILDING RESTRICTION LINE
- EDGE OF PAVEMENT
- CENTERLINE OF ROAD
- EXISTING BUILDING

NOTES

1. PROPERTY REFERENCE: DEED 11321 / 118
2. LEVEL OF ACCURACY IS BASED ON "SUBURBAN SURVEY" STANDARDS
3. THIS PROPERTY IS NOT IMPACTED BY THE 100-YEAR FLOODPLAIN PER FEMA FLOOD MAP NUMBER 10001C0166H, EFFECTIVE DATE: MAY 5, 2003
4. THIS BOUNDARY SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A COMPLETE TITLE REPORT AND IS SUBJECT TO ANY ENCUMBRANCES, RESTRICTIONS, EASEMENTS AND/OR RIGHTS OF WAY THAT MIGHT BE REVEALED BY A THOROUGH TITLE SEARCH.
5. PROPERTY ZONE: INDUSTRIAL PARK MANUFACTURING (IPM)
6. SETBACKS:
 - FRONT 60- FEET
 - SIDE 40- FEET
 - REAR 40- FEET



SITEWORKS
ENGINEERING
 PO BOX 2 | 19 COMMERC ST., HARRINGTON, DE 19952 Phone: (302) 841-7901
SUBDIVISION PLAN

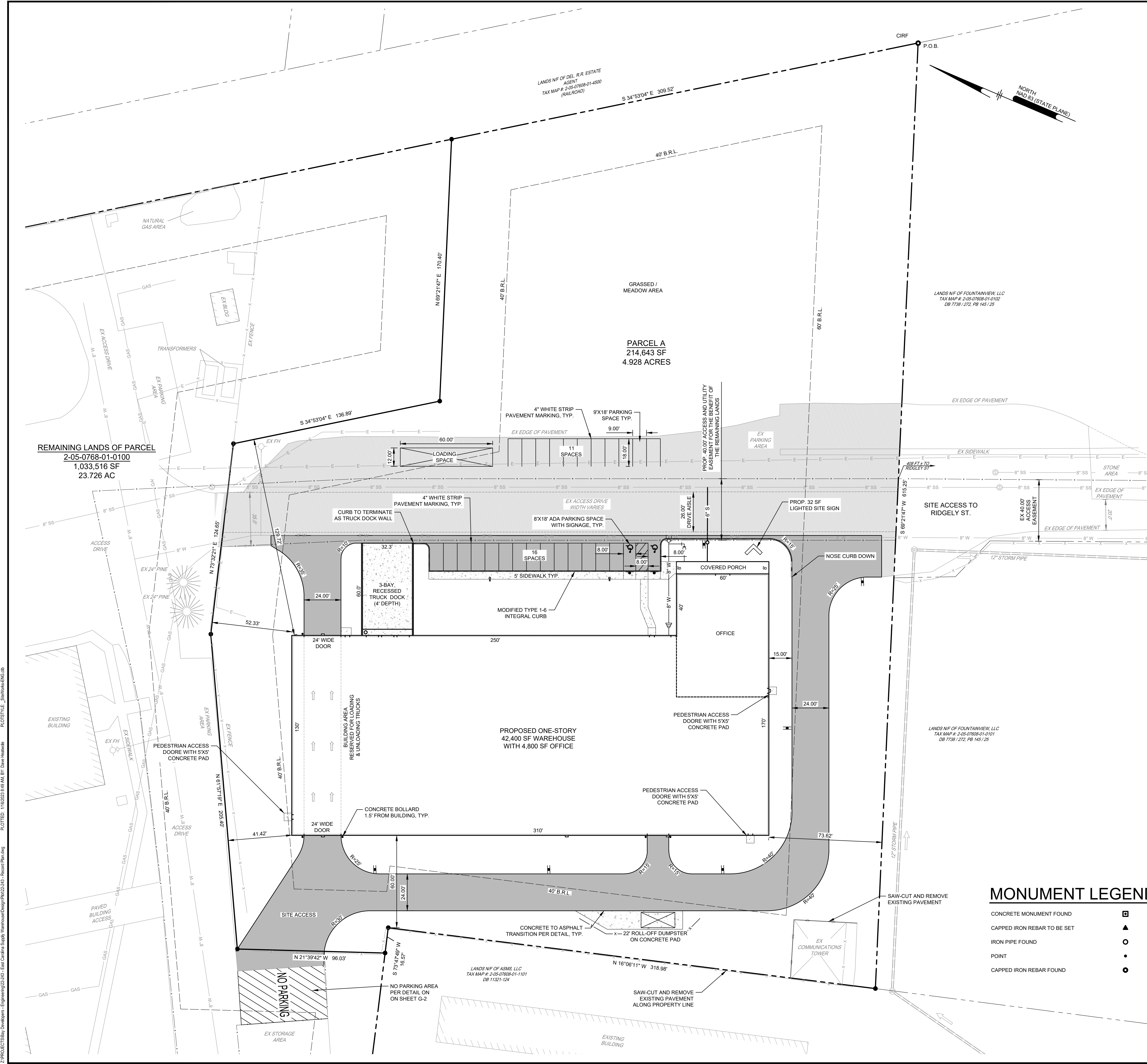
EAST CAROLINA SUPPLY WAREHOUSE
 TAX PARCEL NO. 2-05-0768-01-0100
 CLARA ST AND RIDGELY ST.
 EAST DOVER HUNDRED, CITY OF DOVER, DELAWARE

ISSUE / REVISION BLOCK
 12/1/22 - CITY OF DOVER

SCALE PROJECT # DRAWN BY
 1" = 60' 22-243 DMH
 DRAWING NUMBER

RP-2

Z:\PROJECTS\2022\2022-05-0768-01-0100 - East Carolina Supply Warehouse\Drawings\22-243 - Report Plan\Subdivision.dwg
 PLOTTED: 12/1/2022 5:16 PM BY: Dan Haddock
 PLOTTED: 12/1/2022 5:16 PM BY: Dan Haddock



SITE DATA:

- MAP NUMBER: 2-05-07608-01-0100-00001
DEED BOOK AND PAGE REFERENCE: 11321-118
- PROPERTY OWNER & ADDRESS: CLARA RIDGELY PROJECT, LLC
200 WESTON DRIVE
DOVER, DE 19904
- DEVELOPER: EAST CAROLINA SUPPLY, LLC
PO BOX 4187
CRESWELL, NC 27928
- TOTAL LOTS / PARCELS: 1 EXISTING
1 PROPOSED
2 TOTAL
- SITE AREA AND ACREAGE: REMAINING LANDS: 23.726 ACRES
PARCEL A: 4.928 ACRES
- PROPERTY ADDRESS: 631 RIDGELY STREET,
DOVER, DE 19904
- HUNDRED/MUNICIPALITY: EAST DOVER HUNDRED / CITY OF DOVER
- THE CITY OF DOVER RESPONSIBLE FOR LAND DEVELOPMENT APPROVAL.
- EXISTING ZONING: IPM- INDUSTRIAL PARK MANUFACTURING (CONVENTIONAL PLANNED)
- PRESENT USE: WAREHOUSE
- PROPOSED USE (PARCEL A): WAREHOUSE (NO CHANGE FOR THE REMAINING LANDS)
- AREA REGULATIONS:

	IPM CONVENTIONAL PLANNED	PROPOSED PARCEL A
MIN. LOT AREA	2.5 AC	4.928 AC
LOT WIDTH (FT)	200 FT	344 FT
LOT DEPTH (FT)	300 FT	301 FT
FRONT YARD (FT)	60 FT	60 FT
SIDE YARD (FT)	40 FT	40 FT
REAR YARD (FT)	40 FT	40 FT

- REQUIRED PARKING: 1 / 800 SF OF FLOOR AREA: 42,400 SF / 800 = 53 SPACES
1 / EMPLOYEE LARGEST SHIFT IF GREATER THAN PARKING REQUIREMENT ABOVE):
NUMBER OF EMPLOYEES: 5
- REQUIRED PARKING SPACES PROVIDED SPACE: 53 SPACES
27 (WAIVER REQUESTED)
- MAXIMUM HEIGHT ALLOWED: EQUAL TO DISTANCE TO NEAREST LOT LINE
DISTANCE TO NEAREST LOT LINE: 41.4 FEET
PROPOSED HEIGHT: 36.5 FEET
- FLOOR AREA RATIO: 0.20
- LOT COVERAGE CHART:

PARCEL 2-05-07608-01-0100	REMAINING LANDS	EX. PARCEL A	PROP. PARCEL A
20.522 AC (71.6%)	17.537 AC (73.9%)	2.986 AC (60.6%)	2.378 AC (48.3%)

- WATER SUPPLIER: CITY OF DOVER
- SANITARY SEWER PROVIDER: CITY OF DOVER
- ELECTRIC SERVICE PROVIDER: CITY OF DOVER
- GAS SERVICE PROVIDER: CHESAPEAKE UTILITIES, INC.
- FEMA FLOOD MAP: THE SITE IS NOT IMPACTED BY THE 100-YEAR FLOOD EVENT PER FEMA FLOOD INSURANCE RATE MAP NUMBER 10001C0166H DATED MAY 5, 2003.
- 2020 STATE INVESTMENT AREA: LEVEL 1
- LATITUDE AND LONGITUDE STATE PLANE COORDINATES:
LATITUDE: N 39° 09' 46"
LONGITUDE: W 75° 32' 15"
- WETLAND & WATERS OF THE U.S.: 0.0 ACRES PER THE DNREC ONLINE ENVIRONMENTAL NAVIGATOR
- PROPOSED DISCHARGE LOCATION: SHEET FLOW TO ADJACENT PARCELS (TAR DITCH)
- PROXIMITY TO T.I.D.: NOT WITHIN AN IDENTIFIED T.I.D.
- LIMIT OF DISTURBANCE: 2.8 ACRES
- SURVEY DATUM: NAD 83 / NAVD 88
- WATERSHED: SAINT JONES RIVER

GENERAL NOTES:

- ALL KNOWN EASEMENTS ARE SHOWN ON THE PLAN; HOWEVER, THIS SURVEY DOES NOT VERIFY TO THE LOCATION AND/OR EXISTENCE OF EASEMENTS OR RIGHTS OF WAY CROSSING SUBJECT PROPERTY.
- THE ITEMS DEPICTED ON THE FINAL SITE PLAN ARE FOR ILLUSTRATIVE AND OUTLINE PURPOSES ONLY. THE GENERAL LOCATION AND DIMENSIONS OF ITEMS DEPICTED ON THE FINAL SITE PLAN MAY BE SUPERCEDED BY APPROVED / REVISED CONSTRUCTION DRAWINGS, BUILDING PERMIT DRAWINGS AND OTHER MODIFICATIONS THERETO APPROVED BY THE AUTHORITIES HAVING JURISDICTION AT THE SOLE DISCRETION OF THE DEVELOPER INCLUDING THE DEVELOPER'S SUCCESSORS AND ASSIGNS.
- ALL LIGHTING SHALL BE DOWNWARD SCREENED TO MINIMIZE GLARE ON SURROUNDING RESIDENTIAL PROPERTIES.
- THE PROPOSED EAST CAROLINA SUPPLY WAREHOUSE SIGN AT THE ENTRANCE IS NOT APPROVED AS PART OF THIS SITE PLAN. A SEPARATE PERMIT IS REQUIRED.
- KENT CONSERVATION DISTRICT RESERVES THE RIGHT TO ENTER PRIVATE PROPERTY FOR PURPOSES OF PERIODIC SITE REVIEWS.
- KENT CONSERVATION DISTRICT RESERVES THE RIGHT TO ADD, MODIFY, OR DELETE ANY EROSION OR SEDIMENT CONTROL MEASURE, AS IT DEEMS NECESSARY.
- THE OWNER IS RESPONSIBLE FOR THE MAINTENANCE OF ALL STORMWATER FACILITIES.
- KENT CONSERVATION DISTRICT AND/OR DNREC SEDIMENT AND STORMWATER PROGRAM MAY SEEK ENFORCEMENT ACTION AGAINST ANY OWNER DEEMED NEGLIGENT IN FULFILLING THE OPERATION AND MAINTENANCE REQUIREMENTS OF THE DELAWARE SEDIMENT AND STORMWATER REGULATIONS

MONUMENT LEGEND

- CONCRETE MONUMENT FOUND
- CAPPED IRON REBAR TO BE SET
- IRON PIPE FOUND
- POINT
- CAPPED IRON REBAR FOUND

PAVEMENT LEGEND

- FULL DEPTH PAVEMENT SECTION
- MILL & OVERLAY TO FINAL GRADE



SITEWORKS
ENGINEERING

PO BOX 2 | 19 COMMERC ST., HARRINGTON, DE 19952 Phone: (302) 841-7901

SITE PLAN

EAST CAROLINA SUPPLY WAREHOUSE
TAX PARCEL NO. 2-05-0768-01-0100
CLARA ST AND RIDGELY ST.
EAST DOVER HUNDRED, CITY OF DOVER, DELAWARE

ISSUE / REVISION BLOCK
12/1/22 - CITY OF DOVER
12/15/22 - KENT CONSERVATION DISTRICT
1/16/23 - CITY OF DOVER

SCALE: PROJECT # DRAWN BY
1" = 30' 22-243 DMH

RP-3

Z:\PROJECTS\2023\Drawings\Engineering\23-243_East Carolina Supply Warehouse\Design\23-243_RP-3.dwg - Revised 1/16/23 - PLOTTED: 1/16/2023 8:48 AM BY: Dave Haddock



SITEWORKS
ENGINEERING

PO BOX 2 | 19 COMMERC ST. HARRINGTON, DE 19952 Phone: (302) 841-7901

EXISTING CONDITIONS AND DEMOLITION PLAN

EAST CAROLINA SUPPLY WAREHOUSE
TAX PARCEL NO. 2-05-0768-01-0100
CLARA ST AND RIDGELY ST.
EAST DOVER HUNDRED, CITY OF DOVER, DELAWARE

ISSUE / REVISION BLOCK
12/1/22 - CITY OF DOVER

SCALE	PROJECT #	DRAWN BY
1" = 30'	22-243	DMH
DRAWING NUMBER		




EX-1

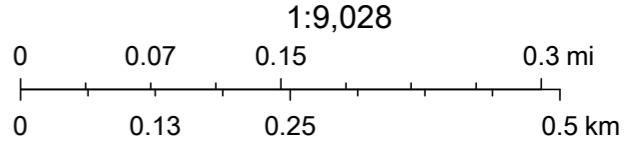
Z:\PROJECTS\1900 Drawings - Engineers - Engineering\22-243 - East Carolina Supply Warehouse\Design\22-243 - Existing Conditions.dwg PLOTTED: 11/10/22 5:17 PM BY: Drew Neunardt PLOTTFILE: S:\m\dwg\eng.dwg

Planning & Inspections View Map



1/19/2023, 2:12:10 PM

-  City Boundary
-  Parcels Outside Dover
-  Dover Parcels



Maxar

CITY OF DOVER PLANNING COMMISSION
January 17, 2022
Excerpt from Meeting Minutes – Draft

The Meeting of the City of Dover Planning Commission was held on Tuesday, January 17, 2023 at 7:00 PM as an In-Person Meeting and also using the phone/videoconferencing system WebEx. The Meeting Session was conducted with Chair Mrs. Maucher presiding. Members present were Mr. Roach (virtual), Mrs. Denney, Mr. Hartman, Mr. Baldwin, Dr. Jones, Mrs. Welsh (virtual), Mrs. Malone (virtual) and Mrs. Maucher. Mr. Cooper was absent.

Staff members present were Mrs. Mary Ellen Gray, Mrs. Dawn Melson-Williams, Mr. Julian Swierczek (virtual), Ms. Katherine Oehmke, Mr. Jason Lyon (virtual) and Mrs. Kristen Mullaney. Also present for this application were Dave Heatwole and Henry Mast. Speaking from the public on this application was Ms. Linda Parkowski.

NEW APPLICATION

S-23-01 East Carolina Supply Warehouse on Ridgely Street – Public Hearing and Review of a Site Development Plan and Minor Subdivision Plan for a property currently addressed as 631 Ridgely Street. The Plan proposes to subdivide the current parcel of 28.65 +/- acres into two new parcels. The proposed Parcel A is southernmost portion of the site and is to be 4.928 +/- acres (214,643 SF). The Residual Parcel is the northern portion of the site containing an existing warehouse building and would be 23.726 +/- acres (1,033,516 SF). The Plan is to permit construction on Parcel A of a 42,400 SF +/- warehouse and associated site improvements. The current property is zoned IPM (Industrial Park Manufacturing Zone). The property is located north of the terminus of Ridgely Street and at Clara Street to the west of the railroad. The owner of record is Clara Ridgely Project, LLC. Property Address: 631 Ridgely Street. Tax Parcel: ED-05-076.08-01-01.00-000. Council District 4. *Waiver Requests: Partial Elimination of Curbing, Reduction of Parking Requirement, and a Subdivision Waiver to Create Lot without Frontage on a Public Street. For Consideration: Performance Standards Review.*

Representative: Mr. Dave Heatwole, Siteworks Engineering

Mr. Swierczek stated that this is an application for both a Site Development Plan and an associated Minor Subdivision Plan. The parcel of land is currently a little over 28.5 acres. The Minor Subdivision Plan is proposing a 23.7-acre parcel to the north that would be the bulk of the existing land that will also contain the existing warehouse building. The second parcel to be created would be to the south and that would be just under 5 acres. That southern parcel of land would then be proposed to contain a new warehouse building which is the Site Development Plan portion of this application and that would be 42,400 SF. With that, there is first a Subdivision Waiver that they will be submitting. The Ridgely Street's public right-of-way does not extend this far north. There is sort of an existing easement on this property. They are asking for the Subdivision Waiver so that they can establish a cross access easement to allow access from the Ridgely Street to the south across this property to the larger parcel to the north. They have additionally submitted Waiver Requests for the partial elimination of the 6-inch upright curbing for stormwater management and they have also submitted a Waiver for the reduction in

parking. Fifty-three parking spaces would be required, and they are asking for it to be reduced to twenty-seven. In their Waiver Request, they have noted that they expect about five employees to work at this facility at once as the main reason for their reduction in parking. Lastly, they did submit a Performance Standards Review Application due to the zoning of this property being IPM (Industrial Park Manufacturing Zone). The Performance Standards Review Application was required to ensure that no undesirable activities or chemicals or anything of that nature will be present onsite. Planning Staff finds that the literature that they submitted meets those requirements but that will have to be something that the Planning Commission takes a vote on.

Mr. Heatwole stated that this is a project that they are really excited about. It's a redevelopment project. They are putting a 42,000 SF warehouse in an existing area that is paved. They are going to take up the paving and put the warehouse in. They are going to see a reduction in paving by about 23% so that is going to help the drainage in the area. It is at a great location. Behind them is an existing mini-storage complex. There is a cell tower on their property and then they are in the IPM (Industrial Park Manufacturing Zone). The property to the south is also IPM (Industrial Park Manufacturing Zone). There is already over 1 million square feet of warehousing on the parent parcel; so, they are just going to do a small portion. They are doing 42,000 SF which is quite a bit less than the 1 million that is already present. There is water and sewer on the easement and there is also electric and gas. So, they don't have to go far for utilities. It is a great spot for development, and he feels like it is going to pull development Downtown which is a good thing. One of the challenges that they face is with curbing. They are asking for the Waiver to create a new lot off of an easement and then they are asking for also a waiver with the curbing. They are planning to put curbing on the front of the building on the front side. That is easier for them to do because they can super-elevate that road and maintain existing drainage patterns, but on the back side is where they are asking to not put in the curbing. They have just over two feet of fall that they have to deal with across the site. When you put in a curb, you kind of concentrate the flows and they want to kind of fan out the water. They are going to push it more into the grass so that as it goes to the property to the south, it is not creating a concentrated channel going onto the property which would impact that.

Mrs. Maucher asked if he wanted to address the request for the Waiver to create a lot without frontage on a public street. Responding to Mrs. Maucher, Mr. Heatwole stated that right now to the south, which is the right side of the plan, Ridgely Street is 408 feet to the right. There is an easement that runs across the lot to the south that provides access. This is existing so trucks use this easement to access this existing warehouse. If you go to Sheet RP-2, see the hashed area or darker area that goes from Clara Street Extension and wraps all the way around. What they are purposing is a cross access easement so both parcels can continue to use both Ridgely Street and Clara Street Extension with essentially no change to the parcels.

Mrs. Maucher asked if those easements were in place. Responding to Mrs. Maucher, Mr. Heatwole stated that they will be in place once they record the Subdivision.

Mr. Hartman stated that he thinks it is well presented and the proposal will probably improve the area, but he does have a couple of questions about Ridgely Street and the extension. Will that easement be used for truck traffic? Responding to Mr. Hartman, Mr. Heatwole stated that there will be some truck traffic from Ridgely Street, but his understanding is that with the way that this

site is functioning now is that most of the truck traffic comes from the Clara Street Extension.

Mr. Hartman asked if there are no maintenance plans in affect for maintaining the Ridgely Street easement. Responding to Mr. Hartman, Mr. Heatwole stated that to his knowledge there is no easement maintenance agreement in place. He thinks that one of the things that they have talked about in this process is that they need to get one of those agreements in place. The two properties to the south are undeveloped so that if they develop in some time, they will need to become a party to that easement maintenance agreement as well.

Mr. Hartman stated that the next concern that he has is the frontage requirement from the Ordinance. We are required to submit to the City Council a recommendation whether or not waiving this frontage requirement is something that is necessary. He hasn't seen anything in the application that he can refer to or talk to City Council about why this is needed. There are specific requirements that they ask for would cause extraordinary and unnecessary hardship. Or it wouldn't be detrimental to public health, safety, and general welfare. This is all in the DAC Report, but he doesn't see a response from the applicant. Responding to Mr. Hartman, Mr. Heatwole stated that the property has limited frontage. They just have a little bit of frontage on Clara Street Extension. They actually don't own frontage on Ridgely Street. So, the hardship is that the property has a lack of frontage; yet there is more space on the property to develop.

Mr. Hartman stated that he just doesn't see that in writing where City Council can look at it and say this is a fact, this is in writing and is something that we can vote on. Can that be pointed out somewhere? Responding to Mr. Hartman, Mr. Heatwole stated that this plan that is up right now would show that. It identifies that they are 408 feet from Ridgely Street. They are showing Clara Street Extension. and there is about 30 feet of frontage on Clara Street Extension. This plan shows the hardship for the parcel.

Mr. Hartman asked if Planning Staff feels that the applicant has met the requirement for the Commission to consider this waiver of the lot frontage. Responding to Mr. Hartman, Mrs. Melson-Williams stated that as part of the DAC Report on Page 11 under the "Recommendations Suggested as Conditions of Approval," Item #3 is the Planning Staff's response to this request for a Subdivision Waiver for the requirement for a lot to have frontage on a public street. They find that this property is unique in nature as Mr. Heatwole noted. It has very limited frontage even on Clara Street Extension. On this image it is about 30 feet. There is no other street network that it is adjacent to. It is certainly adjacent to a railroad corridor but that doesn't count as a public street. They feel that the current access easement that basically continues from the terminus of the right of way of Ridgely Street across adjacent property to this property in this southern area which has been in place for a number of years is likely from the time of development of the "parent building" on the site. That is in place, so it clearly provides access to a public street. There is that other existing access to the Clara Street Extension. This property is like the last property on the end of the street. They are going to do a cross access easement to ensure that even this smaller subdivided parcel continues to be able to cross the large "parent parcel" to be able to get to that public street. This is one of those cases where she thinks that the shape of the property and its relationship to this existing street network is one of reasons why waivers such as this are built into our Code. There is really no other street network for them to take access from or have frontage on because there are other properties that are between them

and those street networks.

Mr. Hartman stated that Planning Staff agrees that the waiver to create a lot without frontage should be approved. Responding to Mr. Hartman, Mrs. Melson-Williams stated yes.

Mrs. Denney asked if ingress/egress is totally on Ridgely Street. Responding to Mrs. Denney, Mr. Heatwole stated that they envision that most of the truck traffic will come from Clara Street Extension. and Mr. Mast who was here tonight could explain that. They anticipate most of the truck traffic coming from that direction because it comes from that direction for the existing warehouse now, not entirely but mostly. Then they would expect employees to use Ridgely Street because it's easier for cars on that street. He understands that that has more to do with the Route 8 intersection than it does with Ridgely Street itself. In laying out the site, they provided a means for trucks to come in, deliver materials to the site, and then kind of circle back and go around through the easement and back to the Clara Street Extension. The idea was to give vehicles the option in whatever direction they want to go. They feel that the traffic works now for an existing 1 million square foot warehouse; so, with adding 40,000 SF, they are confident that it is also going to work.

Mrs. Denney stated that primary ingress/egress at this point is the Clara Street Extension. There could be some options with employees and stuff, but the biggest thought process lends itself to the trucks. Of course, there is a school there but realizing it is separated by the railroad tracks, so she is not as concerned about that. She travels that way and goes over in that direction every morning because she drops her grandkids off at school. But she also notes that within that area because of the public school systems there, we do have a lot of youth who are walking and coming and going in that area. She would say that she generally sees them mostly before and after school but kids and tractor trailers, to her, sometimes don't mix. She just kind of wants to feel assured that that will be the primary ingress/egress for the tractor trailers. Responding to Mrs. Denney, Mr. Heatwole stated yes, that is his understanding. They are going to set the building to kind of front on Ridgely Street (easement).

Dr. Jones asked if they are at a point where there may be concerns or any comments from residents. Responding to Dr. Jones, Mrs. Maucher stated that she is getting ready to open the public hearing.

Mrs. Maucher opened the public hearing.

Ms. Linda Parkowski – Kent Economic Partnership

Ms. Parkowski stated that they have been involved with this project. She strongly encourages the Planning Commission to approve. Like everyone said, this is unique property, and they don't have a whole lot of options for where to place it. But this is needed. Warehousing in Dover is needed, and this is an industrial area over on Ridgely Street. They support this project.

Mrs. Melson-Williams stated that she did want to note that the applicant brought with him this evening, an updated Site Plan diagram that relocated a series of the parking spaces from the west side of the building (which is at the bottom of the page) over to the east side of the building. That would kind of cluster the parking for vehicles on one side of the building and that side of the

building being the one closest to the building entry for employees and the public. It was also placed on the desks of the Commissioners this evening.

Mrs. Maucher closed the public hearing.

Mr. Hartman moved to approve S-23-01 East Carolina Supply Warehouse on Ridgely Street for the Site Development Plan and the Minor Subdivision Plan for a property currently addressed as 631 Ridgely Street, including the Performance Standards Review, the reduction of parking requirements, and the Subdivision Waiver to create a lot without frontage on a public street. He bases the motion to approve the waiver for the lot frontage based on the recommendations of Planning Staff in the DAC Report, Section 11 Subparagraph 3 and comments made during this meeting, seconded by Mrs. Welsh.

Mr. Heatwole stated that they have one more waiver for the partial elimination of upright curbing. Responding to Mr. Heatwole, Mrs. Maucher stated that is a function that Staff can grant without Planning Commission approval.

Mrs. Melson-Williams stated that the curbing waiver is something that Planning Staff can recommend and take action on. They have done that as part of the Report.

The motion was carried 8-0 by roll call vote with Mr. Cooper absent. Mr. Hartman voting yes; based on the DAC Report and the questions and answers revealed tonight. Mr. Baldwin voting yes; based on the previous discussions and Staff recommendation. Dr. Jones voting yes; based upon the previous comments. Mrs. Welsh voting yes; she thinks that it is a great use of the property and a particularly good solution for the frontage on a public street. Mrs. Malone voting yes; for the reasons stated. Mr. Roach voting yes. Mrs. Denney voting yes; for reasons stated as the motion was made. The DAC Report is certainly important to her, and she thinks that the waivers, especially the frontage issues are just necessary because to her, they are exceptional practical difficulties because of the lay of the land and the location of the lot. She agrees with comments from ~~Mrs. Malone~~ (Mrs. Welsh) that this is a good use for this particular piece of property. Mrs. Maucher voting yes; based on the DAC recommendations and Planning Staff recommendations.

MAJC NOW

A regional initiative of



**MidAtlantic
JusticeCoalition**

environment · economy · equity

MidAtlanticJustice.org

Who is MAJC?

We are a DC, Delaware, Maryland, and Virginia **community-focused** coalition that lives at the intersection of **economic and environmental** justice.

We work with communities to create **good economic opportunities** that do not risk the **health and well-being** of their workers and surrounding communities, while also **fighting back against industries** that have disrespected their neighbors.



Do you believe in MAJC?

Your vision can define your community.

Our regional initiative, MAJC NOW, works towards **solutions** that address **economic** needs, **toxic hazards**, and community **health**.

We assist impacted residents to envision the **changes** they want to see for their communities, **identify and pursue funding sources**, and track the **implementation** of the funding.

Why MAJC NOW? 5 reasons-

1. Impacted communities have been sacrificed for so long and rarely get a say in the programs and investments meant to benefit them. MAJC NOW is a chance to get the financial resources that would **repair some of that destruction**.
2. There are **funds currently available** that are not being utilized. Let's not leave any funding on the table that could benefit our communities.
3. MAJC NOW helps identify **funding sources** and growth opportunities for communities.
4. MAJC NOW fills the holes/gaps in **funding awareness, knowledge, and distribution**.
5. MAJC NOW has the potential to **improve overall conditions of communities**, which often has many benefits including: increasing property value, reducing healthcare costs, and fostering economic activity.

Sounds great, but how does it work?



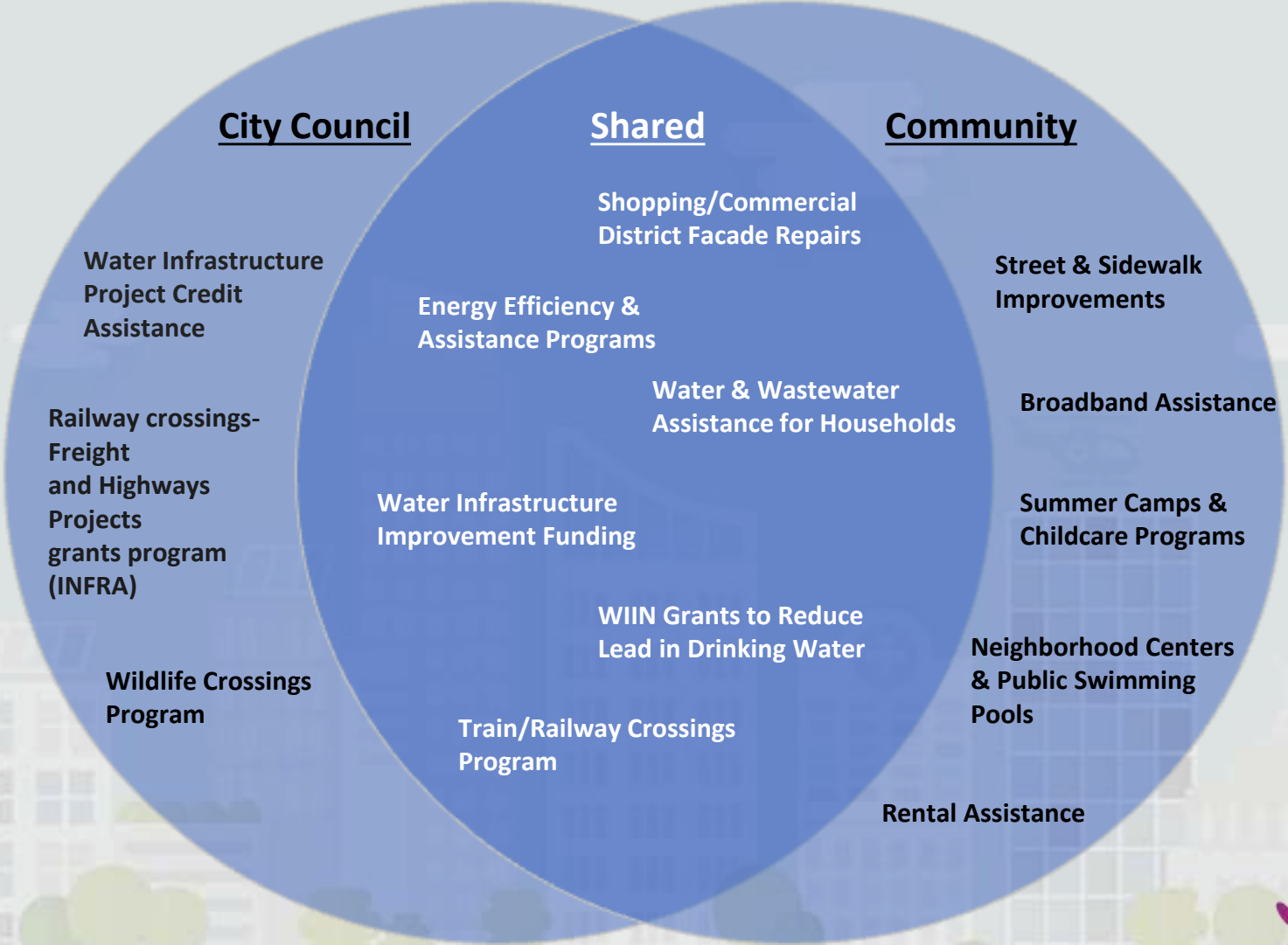
What does this really look and feel like?



Dover MAJC NOW feature

Priority areas for funding

Let's help our communities envision and fund improvements.
Let's not leave money on the table or get left behind.



Standout funding opportunities for Dover

Affordable Connectivity Program (ACP) Broadband Pilot Programs

- A new FCC program to provide low-income residents:
 - \$30 monthly discount on broadband services
 - \$100 one-time discount for laptop/desktop, or tablet
- Funding for community outreach about ACP
 - Cities needed to apply by Jan. 9, 2023 to apply to receive grant funding for community outreach about the program
 - But, residents can apply for ACP funding directly here (on a rolling basis until funding is exhausted)

Click here to learn
more about the ACP

Healthy Streets Program

- Provides funding for breathable/porous street pavement and street-side tree plantings to reduce impact of ‘heat islands’
- Federal commitment of \$500M over five years
 - In the FY 2023 appropriations bill, Congress included \$55M for the program
 - \$15M max for each individual competitive grant
 - Funding **announcement not yet posted** on Grants.gov

[Click here to learn more about the Healthy Streets Program](#)

Rep. Lisa Blunt Rochester worked on a House committee to provide funding that was needed to begin implementing the Healthy Streets program established in last year's bipartisan infrastructure bill!

Community Development Block Grant Program (CDBG)

- The City of Dover is an existing annual recipient of the entitlement funds
 - Funds are currently used to support transitional housing efforts
- CDBG funds can also be used to support a range of other eligible activities, for example-
 - Acquisition of real property
 - Rehabilitation of residential and non-residential structures
 - Construction of public facilities and improvements
- Additional entitlement funds have been appropriated in FY2023 (and beyond) for all eligible activities
 - Annual cycle for competitive CDBG grant funds opens in Delaware in July 2023

Supplementary opportunities to fight homelessness

- Continuum of Care competitive program (from 2022 cycle) [Click here to learn more](#)
- Housing Opportunities for Persons With AIDS Program [Click here to learn more](#)
- Choice Neighborhoods Implementation Grant Program
 - The link above is an example from 2022 funding cycle; these HUD funds will be disbursed over several years
- Supportive Housing for the Elderly Program
 - This is funding for the development of supportive rental housing for Very-Low-Income persons aged 62 years or older and project rental subsidies in the form of a Project Rental Assistance Contract (PRAC) to maintain ongoing affordability

DE Low-Income Home Energy Assistance (LIHEAP)

- Helps low-income households pay heating and cooling bills; weatherization and energy related home repairs
- \$100M more is on the table for 2023
 - Formula funding, local agencies request funds on an annual basis (Catholic Charities allocates funds for Kent County)
 - From there, residents apply with the city to directly receive funding for their household

[Click here to learn more about LIHEAP](#)

Questions? Thank you!

Research document with additional program details and opportunities: [Funding for Dover](#)



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@OurMAJC

www.midatlanticjustice.org/majcnowdelaware

ACTION FORM

PROCEEDING: Council Committee of The Whole (Legislative, Finance and Administration)
DEPARTMENT OF ORIGIN: Planning & Community Development DATE SUBMITTED: 1/13/23
PREPARED BY: Tracey Harvey
SUBJECT: American Rescue Plan Act (ARPA) proposed grant recommendations for Housing & Community Service Projects Round 2
REFERENCE: N/A
RELATED PROJECT: American Rescue Plan Act Round 1
REVIEWED BY: Dave Hugg, City Manager and Mary Ellen Gray, Planning Director
EXHIBITS: N/A
EXPENDITURE REQUIRED: \$499,610.82 AMOUNT BUDGETED: \$499,610.82
FUNDING SOURCE (Dept./Page in CIP & Budget): ARPA funds
TIMETABLE: Pending Council approval, staff will meet with the ARPA Joint Subcommittee to discuss funding projects that will provide a permanent impact on affordable housing in the city.
RECOMMENDED ACTION: Award \$499,610.82 in ARPA funds to sub-grantees to carry out projects in response to Covid-19.

BACKGROUND AND ANALYSIS

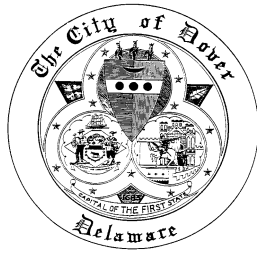
The first round of ARPA funding has a set aside of \$2.5 million of which the following line items have been allocated:

Housing and Community Service projects	\$1,878,978.00
Administration and Legal Fees	\$ 65,000.00
<u>IRT Training</u>	<u>\$ 56,411.18</u>
Total	\$2,000,389.18

The proposed grant funding recommendation will be allocated to sub-grantees that submit eligible projects that address the connection between the negative economic harm of Covid-19, and how the use of the funding would address the harm.

The Treasury has interpreted that cost be incurred by December 31, 2024, and that recipients have obligated the funds by that date.

The period of performance will run until December 31, 2026, which will provide recipients a reasonable amount of time to complete projects funded with Fiscal Recovery Funds.



COMMUNITY DEVELOPMENT DEPARTMENT

Department of Planning & Inspections
P.O. Box 475
Dover, DE 19903
Phone: (302) 736-7175 Fax (302) 736-4217

TO: Members of City Council
FROM: Tracey N. Harvey, Community Development Manager
DATE: January 13, 2023
RE: Update Round 1 expenditures for the American Rescue Plan Act (ARPA)

A total of \$1,878,978 in ARPA funding for Housing and Community Service projects were awarded to subgrantees effective April 1, 2022 to carry out projects in response to the harm and negative impact of Covid-19. Year to date, a total of \$822,648.37 or 44% of funds have been expended in Housing and Community Service Projects. The following update provides the status of each project:

The Department of Health and Social Services and Dover Interfaith Mission for Housing serviced a combined total of 98 clients by proving motel vouchers, rental and utility assistance with 88% of funds drawn down.

Dover Housing Authority has spent 55% of their grant on professional engineering services for the renovation of Queen and Owens Manor.

The Central Delaware Housing Collaborative spent 32% of their grant on covering payroll for staff in response to the negative impact of Covid-19 in the women’s shelter.

Habitat constructed two (2) affordable housing units that have been sold in the Downtown Development area.

Dover Interfaith Mission for Housing has serviced 57 clients in their Covid Clinic by providing covid vaccines and booster shots, administering covid testing kits and providing covid educational classes.

The Elizabeth Murphey School completed renovations to a single-family home that is being utilized for transitional housing for at risk young adults at risk of becoming homeless. This project has been completed.

Reading Assist has just hired fellows for the program that will begin tutoring elementary school students in the after-school programs in the Capital School District. They will be submitting invoices for payment in early February.

Peoples Church completed 30% of renovations to a basement in a church that will be utilized as a men's homeless shelter. Invoices will be submitted by the end of the month.

INSTRUCTIONS FOR REQUESTING FUNDS FROM AN APPROVED GRANT

The Request for Payment form (Worksheet, Approved Budget/Payment Request) is the form to be used when requesting funds from an approved grant.

Request for payment of funds (Draws) may be requested **monthly** by the Grantee.

Please complete the payment request form, client detail tab, sign, date and return for processing.
Please include all supporting documentation.

Requests will be accepted by email and by regular mail, however, email is the preferred method.

The request form has been partially completed for your convenience. Please fill in the yellow highlighted areas where appropriate.

Important: Please make sure the appropriate **draw number** is entered in the upper right corner of the form. This is a linked cell and is used in calculating the correct payment request.

Draw Request for Payment of Funds from Approved Grant

Date: 9/7/2022
 Grantee Name: CITY OF DOVER
 Program Name: _____
 Grant Period: 4/1/2022 to 12/31/2026
 ARPA Program

Draw Number: 1
 ARP SLFRF-CV Grant Number: _____
 Approved Grant Amount: Up to: \$1,878,978
 Agency Name: CITY OF DOVER ARPA

Program Budget Activity	Approved Budget	1	2	3	4	5	6	7	8	9	10	11	12	Total Draws to Date	Budget Balance	% of Bdgt Used
Dover Housing Authority	\$400,000.00	\$220,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220,325.00	\$179,675.00	55%
Dept. of Health & Social Services	\$450,000.00	\$391,937.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$391,937.49	\$58,062.51	87%
Central Delaware Housing Collar.	\$250,000.00	\$13,066.30	\$10,603.25	\$11,444.06	\$13,685.37	\$11,708.95	\$7,757.50	\$11,011.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,276.48	\$170,723.52	32%
Habitat	\$260,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$220,000.00	15%
Dover Interfaith #1	\$210,000.00	\$4,800.00	\$8,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,600.00	\$196,400.00	6%
Reading Assist	\$75,000.00	+	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0%
Dover Interfaith #2	\$50,000.00	\$23,590.12	\$23,919.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,509.40	\$2,490.60	95%
Murphey School	\$30,000.00	\$29,655.00	\$345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	100%
Peoples Church	\$153,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153,978.00	0%
Total Assistance	\$1,878,978.00	\$703,373.91	\$63,667.53	\$11,444.06	\$13,685.37	\$11,708.95	\$7,757.50	\$11,011.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$822,648.37	\$1,056,329.63	44%
Program Delivery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL	\$1,878,978.00	\$703,373.91	\$63,667.53	\$11,444.06	\$13,685.37	\$11,708.95	\$7,757.50	\$11,011.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$822,648.37	\$1,056,329.63	44%

Approved Grant Amount	\$1,878,978.00
Grant Balance Remaining	\$1,056,329.63
% of Funds Used	43.78%

_____	_____	_____
_____	_____	_____
_____	_____	_____

FY20 CDBG-CV Client Information

Item 3.

		HOMELESS INFORMATION		Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
3/21/2022			655 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
3/28/2022			656 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
4/4/2022			657 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
4/11/2022			658 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
4/18/2022			659 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
4/25/2022			660 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
5/2/2022			661 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
5/9/2022			662 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
5/16/2022			663 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
5/23/2022			664 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
5/27/2022			665 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
6/13/2022			666 S. Bay Road, Ste 6A, Dover, DE 19901		\$ 350.00		
3/16/2022			1506 McKee Road, Dover, DE 19904		\$ 350.00		
3/23/2022			1507 McKee Road, Dover, DE 19904		\$ 350.00		
3/31/2022			1508 McKee Road, Dover, DE 19904		\$ 350.00		
4/7/2022			1509 McKee Road, Dover, DE 19904		\$ 350.00		
4/14/2022			1510 McKee Road, Dover, DE 19904		\$ 350.00		
4/21/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
4/28/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
5/5/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
5/12/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
5/19/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
5/26/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
6/2/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
6/9/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
6/16/2022			1511 McKee Road, Dover, DE 19904		\$ 350.00		
3/29/2022			237 N. West Street, Dover, DE 19904		\$ 420.00		
3/22/2022			237 N. West Street, Dover, DE 19904		\$ 385.00		
4/5/2022			237 N. West Street, Dover, DE 19904		\$ 420.00		
4/12/2022			237 N. West Street, Dover, DE 19904		\$ 420.00		
4/19/2022			237 N. West Street, Dover, DE 19904		\$ 420.00		
4/26/2022			237 N. West Street, Dover, DE 19904		\$ 420.00		
5/3/2022			237 N. West Street, Dover, DE 19904		\$ 120.00		
2/3/2022			13 Spruance Rd, Dover, DE 19901		\$ 350.00		
2/17/2022			13 Spruance Rd, Dover, DE 19901		\$ 350.00		
2/10/2022			13 Spruance Rd, Dover, DE 19901		\$ 350.00		
2/24/2022			13 Spruance Rd, Dover, DE 19901		\$ 250.00		
4/25/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
5/2/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
5/9/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
5/16/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
5/23/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
5/27/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
6/6/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 420.00		
1/10/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 980.00		
1/4/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 490.00		
2/14/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 490.00		
1/24/2022			805 River Rd, Williams Service Center, Dover, DE 19901		\$ 490.00		

FY20 CDBG-CV Client Information

Item 3.

HOMELESS INFORMATION			Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
1/31/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
2/21/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
2/7/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
2/28/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
3/7/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
3/14/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
3/21/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
3/28/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/4/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/11/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/18/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/25/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/2/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/9/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/16/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/23/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	980.00		
6/6/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
1/6/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
1/13/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
1/20/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
2/3/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
2/10/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
2/17/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
1/26/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
2/28/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
3/4/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
3/14/2022		466 E. Water Street, Dover, DE 19901	\$	385.00		
1/5/2022		126 Kentwood Street, Dover, DE 19901	\$	300.00		
1/12/2022		126 Kentwood Street, Dover, DE 19901	\$	300.00		
1/19/2022		126 Kentwood Street, Dover, DE 19901	\$	300.00		
3/23/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
3/30/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/6/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/13/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/20/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
4/27/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/4/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/11/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/18/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
5/25/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
6/1/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	490.00		
6/8/2022		805 River Rd, Williams Service Center, Dover, DE 19901	\$	70.00		
2/4/2022		655 S. Bay Road STE 2I, Dover, DE 19901	\$	490.00		
1/21/2022		655 S. Bay Road STE 2I, Dover, DE 19901	\$	490.00		
1/28/2022		655 S. Bay Road STE 2I, Dover, DE 19901	\$	490.00		
12/30/2021		419 Collins Dr., Dover, DE 19901	\$	310.00		
1/13/2022		419 Collins Dr., Dover, DE 19901	\$	310.00		
1/20/2022		419 Collins Dr., Dover, DE 19901	\$	320.00		

FY20 CDBG-CV Client Information

Item 3.

HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
1/6/2022			419 Collins Dr., Dover, DE 19901		\$ 310.00		
1/27/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
2/3/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
2/10/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
2/17/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
3/3/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
2/24/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
3/10/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
3/25/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
4/1/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
3/17/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
4/21/2022			419 Collins Dr., Dover, DE 19901		\$ 320.00		
1/14/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
1/7/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
1/21/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
2/4/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
2/10/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
1/28/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
2/17/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
2/25/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
3/3/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
3/10/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
3/24/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
3/31/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
4/7/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
5/5/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
5/12/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
5/19/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
5/26/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
6/2/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
6/9/2022			33 Heatherfield Way, Dover, DE 19904		\$ 490.00		
5/17/2022			1131 S. Bay Road, Dover, DE 19901		\$ 420.00		
5/24/2022			1131 S. Bay Road, Dover, DE 19901		\$ 420.00		
5/31/2022			1131 S. Bay Road, Dover, DE 19901		\$ 420.00		
6/7/2022			1131 S. Bay Road, Dover, DE 19901		\$ 420.00		
6/14/2022			1131 S. Bay Road, Dover, DE 19901		\$ 420.00		
3/8/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 490.00		
3/15/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 490.00		
3/22/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 490.00		
3/29/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 490.00		
4/5/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 490.00		
4/12/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 630.00		
4/22/2022			151 Roosevelt Avenue, Dover, DE 19901		\$ 490.00		
3/9/2022			37. S. New St, Dover, DE 19904				
1/6/2022			204 n. New Street, Dover, DE 19904		\$ 455.00		
1/13/2022			204 n. New Street, Dover, DE 19904		\$ 455.00		
1/20/2022			204 n. New Street, Dover, DE 19904		\$ 455.00		
2/10/2022			204 n. New Street, Dover, DE 19904		\$ 525.00		

FY20 CDBG-CV Client Information

Item 3.

Draw	CMIS #	HOMELESS INFORMATION			Address verified as City of Dover	FINANCIAL ASSISTANCE		
		HOMELESS Certification	Last known address			Hotel/Motel*	Food*	Sanitation/Cleaning*
2/3/2022			204 n. New Street, Dover, DE 19904			\$ 455.00		
2/17/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
1/27/2022			204 n. New Street, Dover, DE 19904			\$ 455.00		
2/24/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
3/3/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
3/10/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
3/17/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
3/24/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
3/31/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
4/7/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
4/14/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
4/21/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
4/28/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
5/5/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
5/12/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
5/19/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
5/26/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
6/2/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
6/9/2022			204 n. New Street, Dover, DE 19904			\$ 525.00		
5/3/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
5/10/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
5/17/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
5/24/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
5/31/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
6/7/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
6/21/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
6/14/2022			72 N. New Street, Dover, DE 19904			\$ 350.00		
01/04/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
01/12/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
01/19/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
02/01/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
02/07/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
02/16/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
01/25/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
02/21/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
02/28/22			133 Madison Ct., Dover, DE 19904			\$ 350.00		
03/07/22			133 Madison Ct., Dover, DE 19904			\$ 200.00		
4/14/2022			1001 White Oak Rd., Apt. B31 Dover, DE 19901					
01/05/22			50 S. New Street, Dover, DE 19904			\$ 420.00		
01/12/22			51 S. New Street, Dover, DE 19904			\$ 420.00		
01/19/22			52 S. New Street, Dover, DE 19904			\$ 420.00		
02/01/22			53 S. New Street, Dover, DE 19904			\$ 420.00		
02/07/22			54 S. New Street, Dover, DE 19904			\$ 420.00		
02/14/22			55 S. New Street, Dover, DE 19904			\$ 420.00		
01/25/22			56 S. New Street, Dover, DE 19904			\$ 420.00		
02/21/22			57 S. New Street, Dover, DE 19904			\$ 420.00		
02/28/22			58 S. New Street, Dover, DE 19904			\$ 420.00		
03/07/22			59 S. New Street, Dover, DE 19904			\$ 420.00		

FY20 CDBG-CV Client Information

Item 3.

HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
03/15/22			60 S. New Street, Dover, DE 19904		\$ 420.00		
03/22/22			61 S. New Street, Dover, DE 19904		\$ 420.00		
03/30/22			62 S. New Street, Dover, DE 19904		\$ 420.00		
04/05/22			63 S. New Street, Dover, DE 19904		\$ 420.00		
04/13/22			64 S. New Street, Dover, DE 19904		\$ 420.00		
5/25/2022			149 Old Forge Dr., Dover, DE 19904				
01/07/22			655 S. Bay Road , Dover, DE 19901		\$ 350.00		
01/13/22			805 River Road, Dover, DE 19901		\$ 350.00		
01/06/22			806 River Road, Dover, DE 19901		\$ 350.00		
01/21/22			807 River Road, Dover, DE 19901		\$ 350.00		
02/10/22			808 River Road, Dover, DE 19901		\$ 350.00		
02/16/22			809 River Road, Dover, DE 19901		\$ 350.00		
01/26/22			810 River Road, Dover, DE 19901		\$ 350.00		
02/02/22			811 River Road, Dover, DE 19901		\$ 350.00		
02/24/22			812 River Road, Dover, DE 19901		\$ 350.00		
03/03/22			813 River Road, Dover, DE 19901		\$ 350.00		
03/10/22			814 River Road, Dover, DE 19901		\$ 350.00		
03/18/22			815 River Road, Dover, DE 19901		\$ 350.00		
03/25/22			816 River Road, Dover, DE 19901		\$ 350.00		
04/04/22			817 River Road, Dover, DE 19901		\$ 350.00		
04/08/22			818 River Road, Dover, DE 19901		\$ 350.00		
04/18/22			819 River Road, Dover, DE 19901		\$ 350.00		
01/13/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
01/06/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
01/28/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
02/04/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
02/18/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
02/25/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
02/11/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
03/04/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
03/11/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
03/18/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
03/25/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
04/01/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
04/08/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
04/14/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
04/22/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
04/29/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
05/06/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
05/12/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
05/20/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
05/27/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
06/03/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
06/10/22			426 S. New Street, Dover, DE 19904		\$ 490.00		
01/10/22			150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
01/05/22			150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
01/19/22			150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
01/25/22			150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		

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HOMELESS INFORMATION			Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
02/07/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
02/15/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
01/31/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
02/21/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
03/01/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
03/08/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
03/16/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
03/30/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
03/22/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
04/06/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
04/12/22		150 Greenhill Avenue, Dover, DE 19901		\$ 630.00		
04/22/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
04/29/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
05/06/22		150 Greenhill Avenue, Dover, DE 19901		\$ 490.00		
05/13/22		150 Greenhill Avenue, Dover, DE 19901		\$ 280.00		
04/13/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
04/20/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
04/27/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
05/04/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
05/11/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
05/18/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
05/25/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
06/01/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
06/08/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
06/15/22		100 Periwinkle Drive, Dover, DE 19904		\$ 525.00		
05/03/22		46 Willis Rd, Dover, DE 19901		\$ 420.00		
05/10/22		46 Willis Rd, Dover, DE 19901		\$ 420.00		
05/17/22		46 Willis Rd, Dover, DE 19901		\$ 420.00		
12/13/21		1289 Walker Rd. Apt. L13, Dover, DE 19904		\$ 546.63		
12/20/21		1289 Walker Rd. Apt. L13, Dover, DE 19904		\$ 546.63		
12/27/21		1289 Walker Rd. Apt. L13, Dover, DE 19904		\$ 546.63		
01/24/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
01/31/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
02/07/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
01/14/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
01/10/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
02/14/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
02/21/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
02/28/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
03/07/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
03/14/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
03/28/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
03/21/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
04/04/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
04/11/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
04/25/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
05/02/22		39 Mifflin St., Dover, DE19904		\$ 350.00		
04/18/22		39 Mifflin St., Dover, DE19904		\$ 350.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
05/09/22			39 Mifflin St., Dover, DE19904		\$ 350.00		
05/16/22			39 Mifflin St., Dover, DE19904		\$ 350.00		
05/23/22			39 Mifflin St., Dover, DE19904		\$ 350.00		
05/27/22			39 Mifflin St., Dover, DE19904		\$ 350.00		
06/06/22			39 Mifflin St., Dover, DE19904		\$ 350.00		
5/6/2022			1289 Walker Rd. Apt. E14, Dover, DE 19904				
01/10/22			1426 N. Dupont Hwy, Dover, DE 19901		\$ 490.00		
01/20/22			1426 N. Dupont Hwy, Dover, DE 19901		\$ 490.00		
02/17/22			801 W. Division Street, Dover, DE 19904		\$ 150.00		
4/26/2022			4 Vera Way, Dover, DE 19904				
01/06/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
01/13/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
01/20/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
01/27/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
02/03/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
02/10/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
02/17/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
02/24/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
03/03/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
03/10/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
03/17/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
03/24/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
03/31/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
04/07/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
04/14/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
04/21/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
04/28/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
05/05/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
05/12/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
05/19/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
05/26/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
06/02/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
06/09/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
06/16/22			379 Alder Rd., Dover, DE 19904		\$ 490.00		
06/10/22			149 S. New Street, Dover, DE 19904		\$ 490.00		
01/06/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
01/13/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
01/19/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
02/10/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
01/27/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
02/17/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
02/03/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
03/03/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
02/24/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
03/17/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
03/10/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
03/24/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
03/31/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		

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		HOMELESS INFORMATION		Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
04/07/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
04/14/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
04/21/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
05/12/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
05/19/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
04/28/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
05/05/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
05/26/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
06/02/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
06/09/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
06/15/22			129 Roosevelt Ave, Dover, DE 19901		\$ 490.00		
01/04/22			348 S. Dupont HWY, Rm 121, Dover, DE 19901		\$ 525.00		
01/10/22			348 S. Dupont HWY, Rm 121, Dover, DE 19901		\$ 1,050.00		
05/31/22			177 Willis Rd., Apt. L, Dover, DE 19901		\$ 490.00		
06/07/22			177 Willis Rd., Apt. L, Dover, DE 19901		\$ 490.00		
06/14/22			177 Willis Rd., Apt. L, Dover, DE 19901		\$ 490.00		
01/05/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/12/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/19/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/24/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/09/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/17/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/01/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/23/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/02/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/08/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/16/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/23/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/31/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/07/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/14/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/21/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/28/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/04/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
04/11/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
04/19/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
04/26/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
05/03/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
05/10/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
05/24/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
06/07/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
06/14/22			445 Bank Ln., Dover, DE 19904		\$ 420.00		
01/05/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/10/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/19/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/25/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/07/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/15/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
01/31/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/23/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/01/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/07/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/15/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/22/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/30/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/06/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/13/22			655 S. Bay Rd., Dover, DE 19901		\$ 630.00		
04/22/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/29/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
05/06/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
05/13/22			655 S. Bay Rd., Dover, DE 19901		\$ 280.00		
01/04/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/10/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/14/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/07/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/15/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/26/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/31/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/21/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
02/28/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/08/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/15/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/22/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
03/29/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/06/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/13/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/20/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
04/27/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
05/04/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
05/11/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
05/18/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
05/25/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
06/01/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
06/08/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
06/15/22			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 490.00		
01/06/22			621 W. Division St, Dover, DE 19904		\$ 385.00		
01/13/22			622 W. Division St, Dover, DE 19904		\$ 385.00		
01/04/22			55 Loockerman Plz, Dover, DE 19903		\$ 385.00		
01/11/22			56 Loockerman Plz, Dover, DE 19903		\$ 385.00		
01/18/22			57 Loockerman Plz, Dover, DE 19903		\$ 385.00		
01/05/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		
01/12/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		
01/20/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		
02/01/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		
02/08/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		
01/25/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
02/16/22			441 Barrister Pl, Dover, DE 19901		\$ 350.00		
01/04/22			475 River Rd, Dover, DE 19901		\$ 490.00		
01/10/22			475 River Rd, Dover, DE 19901		\$ 490.00		
01/14/22			475 River Rd, Dover, DE 19901		\$ 490.00		
01/24/22			475 River Rd, Dover, DE 19901		\$ 490.00		
01/28/22			475 River Rd, Dover, DE 19901		\$ 490.00		
02/07/22			475 River Rd, Dover, DE 19901		\$ 490.00		
02/21/22			475 River Rd, Dover, DE 19901		\$ 490.00		
02/28/22			475 River Rd, Dover, DE 19901		\$ 490.00		
02/14/22			475 River Rd, Dover, DE 19901		\$ 490.00		
03/07/22			475 River Rd, Dover, DE 19901		\$ 490.00		
03/14/22			475 River Rd, Dover, DE 19901		\$ 490.00		
03/21/22			475 River Rd, Dover, DE 19901		\$ 490.00		
03/28/22			475 River Rd, Dover, DE 19901		\$ 490.00		
04/04/22			475 River Rd, Dover, DE 19901		\$ 490.00		
04/11/22			475 River Rd, Dover, DE 19901		\$ 490.00		
04/18/22			475 River Rd, Dover, DE 19901		\$ 490.00		
04/25/22			475 River Rd, Dover, DE 19901		\$ 490.00		
05/02/22			475 River Rd, Dover, DE 19901		\$ 490.00		
05/09/22			475 River Rd, Dover, DE 19901		\$ 490.00		
05/16/22			475 River Rd, Dover, DE 19901		\$ 490.00		
05/23/22			475 River Rd, Dover, DE 19901		\$ 490.00		
05/27/22			475 River Rd, Dover, DE 19901		\$ 490.00		
06/06/22			475 River Rd, Dover, DE 19901		\$ 490.00		
06/13/22			475 River Rd, Dover, DE 19901		\$ 490.00		
01/05/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/11/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/19/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/07/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/15/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/26/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/01/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
02/23/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/02/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/08/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/15/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/22/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
03/30/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/06/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/13/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/20/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
04/27/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
05/04/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
05/11/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
05/18/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
05/25/22			655 S. Bay Rd., Dover, DE 19901		\$ 490.00		
01/04/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
01/10/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		

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		HOMELESS INFORMATION		Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
01/14/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
01/24/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
02/07/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
02/21/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
01/28/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
02/28/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
02/14/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
03/07/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 300.00		
03/14/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
03/21/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
03/28/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
04/04/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
04/11/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
04/18/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
04/25/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
05/02/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
05/09/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
05/16/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
05/23/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
05/27/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
06/06/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
06/13/22			9 Par Haven Dr., Apt C12, Dover, DE 19904		\$ 350.00		
01/05/22			255 Webbs Ln., Apt D22, Dover, DE 19904		\$ 350.00		
01/14/22			255 Webbs Ln., Apt D22, Dover, DE 19904		\$ 350.00		
01/20/22			255 Webbs Ln., Apt D22, Dover, DE 19904		\$ 350.00		
02/03/22			255 Webbs Ln., Apt D22, Dover, DE 19904		\$ 350.00		
02/11/22			255 Webbs Ln., Apt D22, Dover, DE 19904		\$ 350.00		
01/26/22			255 Webbs Ln., Apt D22, Dover, DE 19904		\$ 350.00		
01/05/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
01/11/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
01/19/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
02/02/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
02/08/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
01/25/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
02/16/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
02/23/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
03/02/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
03/09/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
03/17/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
03/24/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 385.00		
03/31/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 420.00		
04/07/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 420.00		
04/14/22			100 MacDonald Grv Apt 104, Dover, DE 19904		\$ 420.00		
5/5/2022			453 Barrister Pl., Dover, DE 19901				
01/06/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
01/13/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
01/20/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
01/27/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
02/03/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
02/10/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
02/17/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
02/24/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
03/03/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
03/10/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
03/17/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
03/24/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
03/31/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
04/07/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
04/14/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
04/21/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
04/28/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
05/05/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
05/12/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
05/19/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
05/26/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
06/02/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
06/09/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
06/16/22			656 Buckson Dr., Dover, DE 19901		\$ 490.00		
03/28/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
04/04/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
04/08/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
04/18/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
04/25/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
05/02/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
05/09/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
05/16/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
05/23/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
05/27/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
06/06/22			132 Beth Pl., Dover, DE 19901		\$ 490.00		
01/05/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
01/10/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
01/18/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
01/31/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
02/07/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
02/16/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
01/24/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
02/22/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
02/28/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
03/07/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
03/15/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
03/22/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
03/30/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
04/05/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
04/13/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
04/20/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
04/27/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
05/04/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
05/11/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
05/18/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
05/25/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
06/01/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
06/08/22			1001 White Oak Rd, Apt J32, Dover, DE 19901		\$ 350.00		
3/31/2022			17 Miüschler Rd., Dover, DE 19901				
01/04/22			655 S. Bay Rd., Ste. 2I, Dover, DE 19901		\$ 350.00		
01/10/22			655 S. Bay Rd., Ste. 2I, Dover, DE 19901		\$ 350.00		
01/18/22			655 S. Bay Rd., Ste. 2I, Dover, DE 19901		\$ 350.00		
02/16/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
02/23/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
03/03/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
03/10/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
03/16/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
03/24/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
03/31/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
04/07/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
04/13/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
04/21/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
04/28/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
05/05/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
05/12/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
05/19/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
05/26/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
06/02/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
06/09/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
06/16/22			457 Barrister Pl, Dover, DE 19901		\$ 490.00		
5/3/2022			521 River Rd, Dover, DE 19901				
03/16/22			119B Davis Cr., Dover, DE 19904		\$ 350.00		
03/23/22			119B Davis Cr., Dover, DE 19904		\$ 350.00		
03/31/22			119B Davis Cr., Dover, DE 19904		\$ 350.00		
04/07/22			119B Davis Cr., Dover, DE 19904		\$ 350.00		
04/13/22			119B Davis Cr., Dover, DE 19904		\$ 350.00		
04/21/22			119B Davis Cr., Dover, DE 19904		\$ 350.00		
01/04/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
01/10/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
01/14/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
01/24/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
01/28/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
02/07/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
02/21/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
02/28/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
02/14/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
03/07/22			58 Freedom, Dr., Dover, DE 19904		\$ 300.00		
03/14/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
03/21/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
03/28/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
04/04/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
04/11/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
04/18/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
04/25/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
05/02/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
05/09/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
05/16/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
05/23/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
05/27/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
06/06/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
06/13/22			58 Freedom, Dr., Dover, DE 19904		\$ 350.00		
04/04/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
04/11/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
04/18/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
04/25/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
05/02/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
05/09/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
05/16/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
05/23/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
05/27/22			655 S. Bay Rd., Dover, DE 19901		\$ 420.00		
01/06/22			133 President Dr., Dover, DE 19901		\$ 490.00		
01/13/22			133 President Dr., Dover, DE 19901		\$ 490.00		
01/20/22			133 President Dr., Dover, DE 19901		\$ 490.00		
01/06/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
01/13/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
01/20/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
01/27/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
02/10/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
02/17/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
02/03/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
02/24/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
03/03/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
03/10/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
03/17/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
03/24/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
03/31/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
04/07/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
04/14/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
04/21/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
04/28/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
05/05/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
05/12/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
05/19/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
05/26/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
06/02/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
06/09/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
06/16/22			817 Miller Dr., Dover, DE 19901		\$ 490.00		
4/6/2022			110 Katrina Way, Apt 303, Dover, De 19904				

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
01/07/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
01/14/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
01/28/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
02/04/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
01/21/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
02/25/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
02/18/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
02/11/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
03/03/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
03/14/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
03/21/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
03/28/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
04/04/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
04/11/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
04/19/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
04/26/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
05/03/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
05/10/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
05/17/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
05/24/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
05/31/22			621 W. Division St., Dover, DE 19904		\$ 380.00		
06/07/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
06/14/22			621 W. Division St., Dover, DE 19904		\$ 370.00		
02/18/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
02/28/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
03/03/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
03/11/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
03/18/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
03/25/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
04/04/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
04/08/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
04/18/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
04/25/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
05/02/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
05/09/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
05/16/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
05/23/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
05/27/22			319 W. Water St, Dover, DE 19904		\$ 420.00		
01/14/22			1114 N. Dupont Hwy, Dover, DE 19901		\$ 420.00		
01/10/22			1114 N. Dupont Hwy, Dover, DE 19901		\$ 420.00		
01/20/22			1114 N. Dupont Hwy, Dover, DE 19901		\$ 420.00		
01/07/22			612 Carol St., Dover, DE 19904		\$ 490.00		
01/14/22			612 Carol St., Dover, DE 19904		\$ 490.00		
01/21/22			612 Carol St., Dover, DE 19904		\$ 490.00		
01/28/22			612 Carol St., Dover, DE 19904		\$ 490.00		
02/25/22			612 Carol St., Dover, DE 19904		\$ 490.00		
02/04/22			612 Carol St., Dover, DE 19904		\$ 490.00		
02/18/22			612 Carol St., Dover, DE 19904		\$ 490.00		

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HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
02/11/22			612 Carol St., Dover, DE 19904		\$ 490.00		
03/04/22			612 Carol St., Dover, DE 19904		\$ 490.00		
03/11/22			612 Carol St., Dover, DE 19904		\$ 490.00		
03/18/22			612 Carol St., Dover, DE 19904		\$ 490.00		
03/25/22			612 Carol St., Dover, DE 19904		\$ 490.00		
04/01/22			612 Carol St., Dover, DE 19904		\$ 490.00		
04/08/22			612 Carol St., Dover, DE 19904		\$ 490.00		
04/14/22			612 Carol St., Dover, DE 19904		\$ 490.00		
04/22/22			612 Carol St., Dover, DE 19904		\$ 490.00		
04/29/22			612 Carol St., Dover, DE 19904		\$ 490.00		
05/06/22			612 Carol St., Dover, DE 19904		\$ 490.00		
05/13/22			612 Carol St., Dover, DE 19904		\$ 490.00		
05/20/22			612 Carol St., Dover, DE 19904		\$ 490.00		
05/27/22			612 Carol St., Dover, DE 19904		\$ 490.00		
06/03/22			612 Carol St., Dover, DE 19904		\$ 490.00		
06/10/22			612 Carol St., Dover, DE 19904		\$ 490.00		
05/18/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
05/25/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
06/15/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
06/08/22			918 S. Bradford St., Dover, DE 19904		\$ 490.00		
01/12/22			919 S. Bradford St., Dover, DE 19904		\$ 504.00		
01/19/22			621 W. Division St., Dover, DE 19904		\$ 504.00		
01/06/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
01/12/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
01/20/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
01/24/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
02/01/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
02/08/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
02/22/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
02/16/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
03/02/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
03/08/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
03/16/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
03/24/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
03/31/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
04/07/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
04/14/22			621 W. Division St., Dover, DE 19904		\$ 490.00		
2/7/2022			150 Cherry St., Dover, DE 19904				
1/5/2022			311 W. Division St., Dover, DE 19904		\$ 490.00		
1/11/2022			311 W. Division St., Dover, DE 19904		\$ 490.00		
2/15/2022			856 Lincoln St., Dover, DE 19904				
6/10/2022			54 Fairway Lakes Dr., Apt 131, Dover, DE 19904		\$ 350.00		
5/18/2022			108 S. Governors Ave., Dover, DE 19904				
1/4/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
1/11/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
1/18/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
1/24/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
2/8/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		

FY20 CDBG-CV Client Information

Item 3.

HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
2/15/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
1/31/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
2/21/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
3/1/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
3/8/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
3/15/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
3/22/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 385.00		
3/29/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
4/5/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
4/13/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
5/4/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
4/27/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
5/11/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
5/18/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
5/25/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
6/1/2022			655 S. Bay Rd., Ste. 21, Dover, DE 19901		\$ 420.00		
1/4/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
1/11/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
1/19/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
2/8/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
1/25/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
2/15/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
2/1/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
2/22/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
3/1/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
3/8/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
3/15/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
3/22/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
3/29/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
4/5/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
4/13/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
4/20/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
4/26/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
5/3/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
5/10/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
5/17/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
5/24/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
5/31/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
6/7/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
6/14/2022			452 Barrister Pl., Dover, DE 19901		\$ 490.00		
3/3/2022			1001 White Oak Rd., Apt D12				
5/18/2022			805 River Rd., Dover, DE 19901		\$ 420.00		
5/25/2022			805 River Rd., Dover, DE 19901		\$ 420.00		
6/1/2022			805 River Rd., Dover, DE 19901		\$ 420.00		
6/8/2022			805 River Rd., Dover, DE 19901		\$ 420.00		
6/15/2022			805 River Rd., Dover, DE 19901		\$ 420.00		

FY20 CDBG-CV Client Information

Item 3.

HOMELESS INFORMATION				Address verified as City of Dover	FINANCIAL ASSISTANCE		
Draw	CMIS #	HOMELESS Certification	Last known address		Hotel/Motel*	Food*	Sanitation/Cleaning*
1/4/2022			10 Forest Creek Dr. Dover, DE		\$ 700.00		
1/18/2022			10 Forest Creek Dr. Dover, DE		\$ 700.00		
1/11/2022			10 Forest Creek Dr. Dover, DE		\$ 700.00		
1/27/2022			10 Forest Creek Dr. Dover, DE		\$ 700.00		

ACCOUNT	ACCOUNT DESCRIPTION	TYPE	ROLLUP	SUB-ROLLUP	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
210-10-00-00-000-33111-	Federal Grant	R			-4,300,000	-4,309,700	-4,309,628.50	-72	100.20
210-10-00-00-000-39999-	Beg Budget Balance	R			-1,809,600	-3,773,600	0.00	-3,773,600	0.00
210-30-00-00-000-36111-	Fund Interest Income	R			0	0	-45,875.63	45,876	100.00
	Total 00 No Division				-6,109,600	-8,083,300	-4,355,504	-3,727,796	51.20
210-10-99-99-000-52026-	Program Expense and Supplies	E	20010		0	1,956,400	14,000.00	1,942,400	0.60
210-10-99-99-000-52026-20010	ARPA Public Health	E	20010		0	0	4,800.00	-4,800	100.00
210-10-99-99-000-52026-20020	ARPA Housing	E	20010		0	0	116,645.18	-116,645	100.00
210-10-99-99-000-52026-20030	ARPA Education/Technology	E	20010		0	0	239,791.45	-239,791	100.00
210-10-99-99-000-54031-	Construction	E			6,098,000	6,103,000	499,958.11	5,603,042	18.30
210-10-99-99-000-55001-	Transfer to General Fund	E			0	0	0.00	0	0.00
210-10-99-99-000-59017-	Budget Balance	E			11,600	23,900	0.00	23,900	0.00
210-14-99-99-000-52026-	Program Expense and Supplies	E			0	0	0.00	0	0.00
	Total 99 Non Division Specific				6,109,600	8,083,300	875,195	7,208,105	17.60
	Total 210 ARPA Grant				0	0	-3,480,309.39	2,854,465	100.00
	Revenue Total				-6,109,600	-8,083,300	-4,355,504	-3,727,796	51.20
	Expense Total				6,109,600	8,083,300	875,195	7,208,105	17.60
	Grand Total				0	0	-3,480,309	3,480,309	100.00

Spent/trans in FY22 543,623
 FY22 Int 7,602
 amt not originally budgeted 9,700

Full ARPA Funding -8,619,257
 FY22 Int -4,602
 FY23 Int (so far) -45,876
 To Date Bal. -8,669,735