



Design Committee Meeting

February 12, 2025

12:00 PM

Zoom (see below and page 2)

Design Committee Meeting

Zoom:

<https://zoom.us/j/97574384969>

Meeting ID: 975 7438 4969

AGENDA

- Welcome
- Volunteer to take minutes
- Agenda
- Minutes (October Meeting)
- Public Comments
- Update on 32 W. Lookerman St. (frontage near bus stop)
 - CPTED (Crime prevention Through Environmental Design) and proposed metal project by Brian (Harry) Bachman
- Holiday window contest update:
 - EZ Pass \$200 First Place and \$100 Mayor's Choice
 - Mitten & Winters CPAs 2nd place \$150
 - Dover Art League 3rd place \$100
 - HM Pastries, Deli & More \$50
- Paint Dover! outcome Oct. 8-10, 12, 13, and virtual exhibit <https://Tinyurl.com/DoverArt>
- Potential projects of Design Committee for FY 2026
- Leadership (Chair/Co-Chair) of Design Committee begin FY 2026
- New business
- Adjourn

Next Meeting: March 12, 2025 via Zoom

See next page for full details on Zoom

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.



Design Committee Meeting

February 12, 2025

12:00 PM

Zoom (see below and page 2)

Diane Laird is inviting you to a scheduled Zoom meeting.

Topic: DDP Design Committee

Time: 12:00 PM Eastern Time (US and Canada)

Every month on the Second Wed, 10 occurrence(s)

Jan 8, 2025 12:00 PM

Feb 12, 2025 12:00 PM

Mar 12, 2025 12:00 PM

Apr 9, 2025 12:00 PM

May 14, 2025 12:00 PM

Jun 11, 2025 12:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://zoom.us/meeting/tJMocO2rpj8jHN0mnyzWIsrBhcLEVa_mMKoU/ics?icsToken=98tyKuCvqzWuGdyRuR-ORowEGY_CLOnxiCIEgo0NkRH8GRd6cRHUPuFuF4R-L9X9

Join Zoom Meeting

<https://zoom.us/j/97574384969>

Meeting ID: 975 7438 4969

One tap mobile

+13052241968,,97574384969# US

+13092053325,,97574384969# US

Meeting ID: 975 7438 4969

Find your local number: <https://zoom.us/u/adI4hf8h18>

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Meeting Minutes

Attendees: Dawn Melson-Williams, Jennifer Gunther, Kerry Lacey, Roger Ridgeway, Kristin Pleasanton, Diane Laird

Welcome

Volunteer to take minutes (Diane)

Agenda Motion to approve duly made and unanimously accepted.

Minutes (September) Motion to approve duly made and unanimously accepted.

Public Comments N/A

32 W. Lookerman St. (frontage near bus stop) (Property owned by Colonial Management)

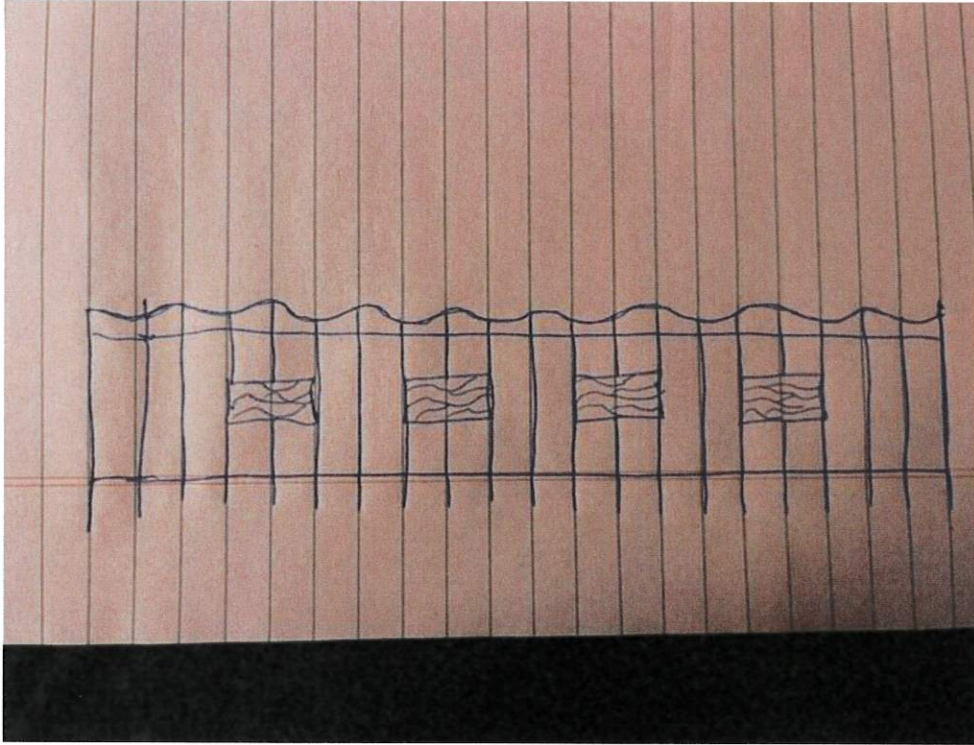
- Discuss revisions to proposed CPTED (Crime prevention Through Environmental Design) measure. Brian (Harry) Bachman, Owner of Graydie Welding, is the artist. Scaled down project to reduce costs. No paint (we don't want upkeep), all metal natural (we understand it could rust and the natural material would meld in, uniform look), reduced decorative elements for a more streamlined design, a soft wavy line reminiscent of the St. Jones River. Artist returned a simple sketch, with four panels and a unique water/wave design, and top edge is wavy, which will deter people from going on top of the rail. Height is from top of step. Railing would be a bit tighter space-wise than on the concept drwg. We need a final scaled rendering, closer to what he can do, based on the sketch (on the pink paper.)
- Water lilies and other paintings are available at The Biggs could tie in with the theme of the St. Jones River theme.
- Some concern was discussed about ensuring people don't get comfortable behind the railing on the surface behind, but we can see if a problem arises. Some balls or "mall pyramids" can be installed on top of the brick later, if necessary. And ask artist if there is anything that the artist may consider.
- New cost totals \$7,920 - 40' rail + 10 posts, anchors, shoes, and art metal, etc.
- Proposed sources of funding

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- \$2,000 safety/parking CPTED
 - \$2,500 seeking from Colonial Mgmt.
 - \$3,000 DDOA special Project application to cover panels and design
 - \$500 seeking from City of Dover Mayor
- Each decorative frame/panel, is approx. 4'-0" wide x 2'-0" high. We want to be sure the artwork stands out nicely, in proportion to the verticals.
 - Ask artist to create a measured drawing so that we can really understand the final proportions, where posts are and where do the panels actually begin (top to bottom). Where is it best to locate the panels vertically? Is it better to locate them higher to see the artwork better? We don't know what's best in relation to the brick. Look to artist to determine what's best. What is the timeline? Can this be done in cold weather?
 - DDP/Diane will complete the DDOA application, briefer application for public art. Kristin will post the application on-line. Therefore, Kristin will step out of the process from here.



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Holiday window contest

Completion of window decoration by Nov. 29th, day before Small Business Saturday. Many possible themes were suggested (winter wonderland, cozy cabin, starry night, Arctic Adventure, Winter garden, northern lights, Scandinavian Hygge, woodland animals, winter play, holiday winter, playful winter holiday.

- **“Playful Holiday Fun” was agreed upon.**
- Dawn Melson moved to approve, Kristin Pleasanton seconded, motion carried unanimously.
- Paint Dover! Oct. 8-10, 12, 13
- New business
- Next meeting date? January 8, 2025, via Zoom
- Adjourn 1:00

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