



Design Committee Meeting

June 11, 2025

12:00 PM

Zoom (see below and page 2)

Design Committee Meeting

Zoom:

<https://zoom.us/j/97574384969>

Meeting ID: 975 7438 4969

AGENDA

- Welcome
- Agenda
- Minutes (April Meeting)
- Public Comments
- Update on 32 W. Loockerman St. (frontage near bus stop)
 - CPTED (Crime prevention Through Environmental Design) and proposed metal project by Brian (Harry) Bachman
 - Grants awarded: DDOA and “Make Delaware Beautiful” (+DDP and property owner)
- Workplan Design Committee for FY 2026
 - Near term: Tiny Art Project (locations and funding)
 - Leadership (Chair/Co-Chair) of Design Committee begin FY 2026
- Open House to be held June 26, 2025 master plan updates
- Paint Dover October 9-12, 2025 (Downtown Dover and at The Biggs Museum)
- Summer Design Committee Schedule
- New business
- Adjourn

Next Meeting to be determined via Zoom

See next page for full details on Zoom

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.



Design Committee Meeting

June 11, 2025

12:00 PM

Zoom (see below and page 2)

Diane Laird is inviting you to a scheduled Zoom meeting.

Topic: DDP Design Committee

Time: 12:00 PM Eastern Time (US and Canada)

Every month on the Second Wed, 10 occurrence(s)

Jan 8, 2025 12:00 PM

Feb 12, 2025 12:00 PM

Mar 12, 2025 12:00 PM

Apr 9, 2025 12:00 PM

May 14, 2025 12:00 PM

Jun 11, 2025 12:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://zoom.us/meeting/tJMocO2rpj8jHN0mnyzWIsrBhcLEVa_mMKoU/ics?icsToken=98tyKuCvqzWuGdyRuR-ORowEGY_CLOnxiClEgo0NkRH8GRd6cRHUPuFuF4R-L9X9

Join Zoom Meeting

<https://zoom.us/j/97574384969>

Meeting ID: 975 7438 4969

One tap mobile

+13052241968,,97574384969# US

+13092053325,,97574384969# US

Meeting ID: 975 7438 4969

Find your local number: <https://zoom.us/u/adI4hf8h18>

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.

Meeting Minutes

Attendance: Dawn Melson-Williams, Kristian Pleasanton, Kerri Lacey, Chevonne Boyd, Alexis Ballard, Diane Laird

Welcome

Agenda – Approved by consensus.

Minutes (March 12th meeting) - Approved by consensus.

Public Comments – None

32 W. Loockerman St. (frontage near bus stop) (Property owned by Colonial Management)

- CPTED (Crime prevention Through Environmental Design) and proposed metal project by Brian (Harry) Bachman. Total cost is ~\$7,950.00. Project is moving forward.

Funding Sources:

- \$2,000 from DDP
- \$2,500 from Colonial Management
- \$3,000 from the DE Division of Arts

Potential Projects – Julie Miro, Executive Director of Keep Delaware Beautiful would like to help fund a project in Downtown Dover that focuses on our key initiatives; beautification, recycling or litter abatement. Funds (~ \$3,800) have already been secured from Coca Cola for the project.

- Diane revisited the idea of installing benches that was discussed at the last meeting. There are metal benches in storage. It may be possible to work with a metal worker to add decorative elements to the benches. Another option would be to purchase a decorative (butterfly shaped, for example) bench.
- Diane discussed a Tiny Art Project installation. A company out of New Mexico presented the idea at this year's Main Street conference. The company had \$3,000 donated and they found cracks in pavement, missing fence finials, cut-off pipes in the sidewalk, etc, and engaged with local artists to beautify those spaces. The artists were provided the list of spaces available and allowed up to \$500.

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- Examples:
 - A small metal woman sitting on top of the fence where a finial is missing
 - A painted mouse hole with an image of a motorcycle driving out of it on a cracked wall
 - A small mosaic using broken glass bottles on a broken curb
 - Flowers pressed in resin to fill a hole created by a pipe having been cut off at the ground
- The presentation discussed is included as an attachment.

Leadership – The committee still needs volunteers for Chair/Co-Chair of the committee for FY 2026.

New Business – Chevonne talked about possibly installing a digital billboard downtown. The idea is a structure 6-7ft tall, 3ft wide, with a digital screen on one side to showcase downtown attractions and information. She will send more information to Diane to share with the group and have the discussion added to the agenda for next month.

Next Meeting – May 14, 2025 via Zoom

Adjourn – 12:47pm

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