



CITY OF DOVER, DELAWARE
DOVER HUMAN RELATIONS COMMISSION
Tuesday, June 17, 2025 at 6:10 PM

City Hall Council Chambers, 15 Loockerman Plaza, Dover, Delaware

AGENDA

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk's Office at 302-736-7008 or cityclerk@dover.de.us should you wish to be recognized.

OPEN FORUM - 10 Minutes Prior to Official Meeting (6:00 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to five (5) minutes. The Commission is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

ADOPTION OF AGENDA

APPROVAL OF MINUTES

- 1. Dover Human Relations Commission Meeting of March 18, 2025**

COMMITTEE REPORTS/UPDATES

- 2. Assessment (Ms. Mullen and Dr. Mishoe Sudler, I)**
- 3. Community Programs (Mr. Faust and Dr. Mishoe Sudler, I)**
- 4. School Programs (Mr. Lott, Ms. White and Dr. Mishoe Sudler, I)**
- 5. By-laws (Dr. Mishoe Sudler, I and Ms. White)**
- 6. Finance (Dr. Mishoe Sudler, I)**

NEW BUSINESS

- 7. Election of Commission Chair**
- 8. Election of Commission Vice Chair**

9. Open Discussion

ADJOURNMENT BY 7:00 P.M.

**To assure that there will be a quorum,
please RSVP by contacting the City Clerk's Office
by email at cityclerk@dover.de.us or by calling 736-7008
as soon as possible.**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING

DOVER HUMAN RELATIONS COMMISSION

The Dover Human Relations Commission (DHRC) met on March 18, 2025, at 6:10 p.m., with Chairwoman Hall presiding. Members present were Mr. Simmons, Mr. Fleming, Ms. White, Ms. Mullen, Dr. Mishoe Sudler, and Mr. Faust. Mr. Lott was absent.

Staff members present were Ms. Walls and Ms. Wheeler.

ADOPTION OF AGENDA

Mr. Fleming moved for approval of the agenda, seconded by Ms. Faust, and unanimously carried. (Lott absent)

ADOPTION OF MINUTES

Mr. Faust moved to adopt the minutes from the Dover Human Relations Commission (DHRC) meeting on February 19, 2025. The motion was seconded by Mr. Fleming and unanimously carried. (Lott absent)

COMMITTEE REPORTS/UPDATES

Assessment

Dr. Mishoe Sudler stated that the committee met on February 24th and discussed the fact that they needed several materials that they would need to look at in comparison for them to come up with a good assessment. They also have a preliminary idea of the format that they will use.

Responding to Dr. Mishoe Sudler, Ms. Walls stated that they do not have a previous assessment to give them as a reference.

Community Programs

Mr. Faust stated that about two (2) weeks ago, they met and initiated a plan to host a community resource event, bringing vendors and organizations to meet with residents. They are actively seeking a free venue. They have received preliminary interest from several groups, including the Dover Police Department with children's activities, the Department of Elections for voter registration, the Department of Corrections for employment hiring, Catholic Charities, the Salvation Army, Code Purple, EMS and Paramedics, and the Dover Fire Company. While there is no cost involved, he would need the Dover Human Relations Commission's approval before submitting the form for EMS/paramedic presence. They are actively working on securing a venue and dates. They are also reaching out to Bayhealth for screenings and the military for recruitment. Additionally, they are exploring options for entertainment, such as semi-professional sports teams and radio stations. He is also trying to get in touch with individuals from Bayhealth and the Dover Air Force Base. He stated that the event planning is ongoing.

Dr. Mishoe Sudler stated that they would like to plan the event on the weekend and that they would like to have input from everyone on the Commission. He is hoping to have the event spread throughout the City at different locations. Dr. Mishoe Sudler stated that they are reaching out to many organizations, such as the American Civil Liberties Union (ACLU) and the National Marrow Donor Program, formerly known as Be The Match. He noted that they have not come up with a date yet.

Responding to Chairwoman Hall, Dr. Mishoe Sudler stated that they would like to have the event between the spring and summer, but not too far into summer. He stated that they would like this event to be an annual event that the Dover Human Relations Commission (DHRC) would sponsor.

Responding to Chairwoman Hall, Mr. Faust noted that he is flexible with the date and that he is simply seeking a venue that will host the event for free.

Responding to Chairwoman Hall, Ms. Walls stated that they would need to contact Permits and Licensing and apply for a Special Event Permit from the City.

Responding to Mr. Faust, Chairwoman Hall stated that they would need to see if they would be covered under the City's liability insurance.

Donna Mitchell, 1120 Monroe Terrace, stated that for past city events, the organizer was responsible for collecting a certificate of insurance from each vendor.

School Programs

Dr. Mishoe Sudler stated that they have had a discussion regarding some of the current issues within the schools coming from the community. It then led to the things that kids are carrying with them, as far as baggage from the community. They were thinking of some ways and programs to interact with the school districts in order to give some support and find out what it is that they can do in the community to help make some situations better within the school district. Not only with just discipline, but more proactive activities. Such as mannerism and how to conduct themselves these days, what is expected of them, and who would demonstrate that to them. Dr. Mishoe Sudler noted that Mr. Lott discussed having conversations with some of the representatives in the districts and talking to them about some of their ideas. At first, he reported that they were not too receptive to it. However, there has been a little bit of reflection and more communication between the two (2). So hopefully they will be able to have a little collaboration with the school district and see what they can do.

Responding to Ms. White, Dr. Mishoe Sudler stated that Mr. Lott planned to speak with Chairwoman Hall regarding communication with the Superintendents of the Capital School District and potentially the Caesar Rodney School District.

Responding to Dr. Mishoe Sudler, Chairwoman Hall noted that Mr. Lott had not reached out to her as of yet, but that she has no problem communicating with the school districts.

Ms. White also discussed going into the schools and talking with the students as well.

Responding to Ms. White, Chairwoman Hall stated that they would definitely have to have a conversation with the superintendents to ask if they could have access to the schools, and then she thinks a strategic plan on how to disseminate that information and engage with each particular school. Chairwoman Hall requested that at least one committee member attend these initial discussions with the superintendents to articulate the committee's intentions.

Ms. Mullen suggested inviting the Superintendents to a Dover Human Relations Commission (DHRC) meeting.

Mr. Faust made a motion to invite the Superintendents from the Capital School District and the Caesar Rodney School District to the Dover Human Relations Commission (DHRC) meeting in May. The motion was seconded by Ms. Mullen and unanimously carried. (Lott absent)

By-laws

Dr. Sudler stated that there was no report at this time.

Finance

Chairwoman Hall stated that she is excited that their new shirts have come in and have been distributed to the members.

Responding to Chairwoman Hall, Ms. Walls stated that the shirts were \$206.60, leaving them with a balance of \$2,793.40 for the fiscal year.

Responding to Ms. White, Chairwoman Hall noted that she does not believe that there is a cap on how many boxes of business cards they can order within one (1) year.

Chairwoman Hall offered to design a digital business card for any members that were interested by using a program called Blinq. She discussed how the digital business cards work and how others can share their cards as well.

NEW BUSINESS

Open Discussion

Mr. Faust discussed creating a handout with important phone numbers for residents, such as those for Code Purple, the Salvation Army, and the City of Dover. He suggested using former State Representative Donna Stone's handout as an example (**Attachment #1**).

Responding to Mr. Faust, Chairwoman Hall reminded him that they do have the informational tri-fold brochure, and that the document he is proposing would be in addition to the brochure. She stated that she does like this idea because the tri-fold has the information regarding the Dover Human Relations Commission (DHRC).

Responding to Chairwoman Hall, Mr. Faust offered to produce a draft of this document. He asked for input from other members.

Responding to Mr. Faust, Chairwoman Hall asked if he could share a digital file so that everyone can add to it, such as a google drive document.

Responding to Ms. Mullen, Chairwoman Hall explained that she is currently coordinating with the state to finalize training dates. Although the training would likely take place at a Dover Human Relations Commission (DHRC) meeting, she is exploring other dates that may be more convenient. She is aiming for a brief, 20-30 minute virtual training, that would not add any extra demand to individuals' schedules. Her priority is to be a good steward of everyone's time, ensuring the training is accessible without requiring further commitment.

Responding to Ms. White, Chairwoman Hall noted that the lady who would be doing the training lives in Wilmington, so virtual training would be more convenient.

Responding to Ms. White, Chairwoman Hall stated that refreshments could be potentially provided at these training sessions.

Responding to Chairwoman Hall, Mr. Faust offered to provide pizzas or sandwiches.

Mr. Faust suggested doing the training at City Hall, both in person and virtually, to utilize the available cameras and TVs.

Responding to Mr. Faust, Chairwoman Hall explained that she suggested holding the training during their regular monthly meetings to avoid using additional resources.

Councilwoman Hall noted that she will request the training to be during the May meeting.

ADJOURNMENT BY 7:00 P.M.

Chairwoman Hall moved for adjournment of the Dover Human Relations Commission (DHRC) meeting, hearing no objection, the meeting adjourned at 6:57 p.m. (Lott absent)

Meeting adjourned at 6:57 p.m.

Donyale Hall
Chairwoman

DH/aw

Attachments

Attachment #1 – Former State Representative Donna Stone’s important numbers handout



DONNA STONE

your State Representative

Home: 736-1044

Legislative Hall Office: 744-4253

Legislative Hall Fax: 739-2773

e-mail: Donna.Stone@state.de.us

website: repdonnastone.com

Emergency & Community Numbers

Police, Fire & Ambulance	911
Delaware State Police Troop 3	697-4454
Dover Police Department	736-7111
Police Crimestoppers	800-847-3333
Poison Information Center	800-222-1222
School Crime Hotline	800-220-5414

City of Dover Numbers

Information - Municipal Offices	736-7000
City Council	736-7006
City Manager	736-7005
Dover Post Office	734-5821
Electric Emergency	736-7060 or 736-7086
Inspections	736-7010
Library	736-7030
Mayor	736-7004
Planning	736-7010
Property Taxes & Assessments	736-7022
Trash	736-7025
Water/Sewer	736-7060

Kent County Numbers

Kent County Information	744-2300
Building Permits	744-2451
Inspections & Enforcement	744-2445
Kent Conservation District	741-2600
Levy Court	744-2305
Planning & Zoning	744-2471
Receiver of Taxes	744-2341
Recorder of Deeds	744-2315
Registrar of Wills	744-2330
Sheriff	736-2161

State Representative Donna Stone

Item 1.

State Government

Office of the Governor	744-4101
Delaware House of Representatives	744-4171
Delaware State Senate	739-4286
Delaware Helpline	1-800-464-4357
Consumer Protection Unit	1-800-220-5424
Department of Labor	739-5473
Div. of Child Protective Services	1-800-292-9582
Div. of Child Support Enforcement	739-8299
Insurance Commissioner	739-4251
Legislative Council	744-4114
Nursing Home Complaint Line	1-877-453-0012

Federal Information

Senator Tom Carper	674-3308
Senator Joe Biden	424-8090
Congressman Mike Castle	736-1666
Internal Revenue Service	1-800-829-1040
Medicare	1-800-633-4227
Social Security Administration	1-800-772-1213

School Information

Caesar Rodney School District

Caesar Rodney District Office	697-2173
Caesar Rodney High School	697-2161
Fred Fifer III Middle School	698-8400
Postlethwait Middle School	698-8410
Allen Frear Elementary	697-3279
W. Reily Brown Elementary	697-2101

Capital School District

Capital School District Office	672-1556
Dover High School	672-1525
Central Middle School	672-1772
William Henry Middle School	672-1620
East Elementary	672-1655
South Dover Elementary	672-1690
Towne Point Elementary	672-1590

Holy Cross Elementary	674-5784
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