



**CITY OF DOVER, DELAWARE
REGULAR CITY COUNCIL MEETING
Monday, October 13, 2025 at 6:30 PM**

City Hall Council Chambers, 15 Lockerman Plaza, Dover, Delaware

AGENDA

VIRTUAL MEETING NOTICE

This meeting will be held in the City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

Dial: 1-650-479-3208

Link: <https://rb.gy/3awxv6>

Event number: 2537 726 2939

Event password: DOVER (if needed)

If you are new to WebEx, get the app now at www.webex.com/ to be ready when the meeting starts.

The meeting can also be viewed on Comcast Channel 14, Verizon Channel 20, and on the City's Streaming Player located at www.cityofdover.com under "Quick Links".

OPEN FORUM - 15 Minutes Prior to Official Meeting (6:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION - Elder Ellis B. Loudon

PLEDGE OF ALLEGIANCE - Councilwoman Hall

ADOPTION OF AGENDA

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

PROCLAMATIONS

- 1. Indigenous Peoples' Day**

CONSENT AGENDA

ADOPTION OF MINUTES

- 2. Regular City Council Meeting of September 22, 2025**

COMMITTEE REPORTS

- 3. Council Committee of the Whole Report of September 23, 2025**

CCW Presentations

- 4. Review of the Dover Voices Heard Town Hall Meeting (Corie L. Priest, Director of Community Engagement, Office of the Attorney General)**
- 5. Bayhealth Expansion Plan (John Van Gorp, Senior Vice President & Chief Strategy Officer, Bayhealth)**

Legislative, Finance, and Administration Committee

- 6. Proposed Ordinance #2025-16 - Project Carry-Forward Budget Balances/Proposed Budget Amendments (Patricia Marney, Controller/Treasurer)**

(Committee Recommendation: Approval of the proposed budget amendments totaling \$22,222,063 for Fiscal Year 2026 and adoption of Ordinance #2025-16.)

- 7. Annual Review of Investment Policy (Patricia Marney, Controller/Treasurer)**

(Committee Recommendation: Approval of submitted changes)

MONTHLY REPORTS - August 2025

- 8. City Council's Community Enhancement Fund Report**
- 9. City Manager's Report**
- 10. Controller/Treasurer's Budget Report**
- 11. Fire Chief's Report**
- 12. Police Chief's Report**

APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

- 13. Silver Lake Commission - Two-Year Term to Expire July 2027**

A. William Ardito

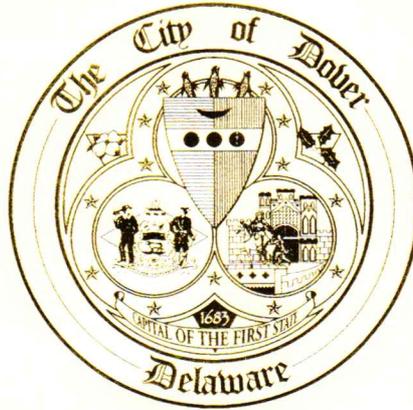
ORDINANCES

FIRST READING - The First Reading is offered on the Proposed Ordinance. Final action by Council will take place during the Second Reading on **OCTOBER 27, 2025**. The ordinance is available at the entrance of the Council Chambers, on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at 302-736-7008 or cityclerk@dover.de.us.

14. Proposed Ordinance # 2025-16 - Project Carry-Forward Budget Balances/Proposed Budget Amendments (Patricia Marney, Controller/Treasurer)

CITY MANAGER'S ANNOUNCEMENTS**MAYOR'S ANNOUNCEMENTS****COUNCIL MEMBERS' ANNOUNCEMENTS****ADJOURNMENT**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING



PROCLAMATION

WHEREAS, the City of Dover acknowledges that the land on which we live and work is part of the ancestral homeland of the Lenni-Lenape people, who have stewarded these lands for thousands of years; and

WHEREAS, the Lenni-Lenape, also known as the Delaware people, are the Indigenous inhabitants of Delaware and the surrounding region, and their enduring presence, traditions, and cultural contributions remain vital to our shared history; and

WHEREAS, Indigenous Peoples continue to enrich our community through leadership, service, scholarship, art, and advocacy, carrying forward the resilience and spirit of their ancestors; and

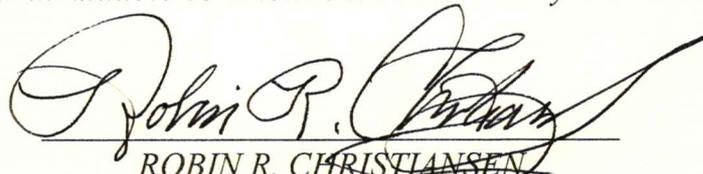
WHEREAS, Indigenous Peoples' Day is an opportunity to honor the Lenni-Lenape and all Indigenous Nations, past, present, and future, while recognizing their sovereignty, wisdom, and deep connection to the land; and

WHEREAS, the City of Dover is committed to fostering understanding, respect, and reconciliation by acknowledging the original inhabitants of this land and celebrating the diversity of Indigenous cultures; and

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim October 13, 2025, as

INDIGENOUS PEOPLES' DAY

in the City of Dover and encourage all residents to recognize and celebrate the Lenni-Lenape and all Indigenous Peoples for their invaluable contributions to our history and community.


 ROBIN R. CHRISTIANSEN
 MAYOR

REGULAR CITY COUNCIL MEETING

The Regular City Council Meeting was held on September 22, 2025, at 6:30 p.m. with Council President Neil presiding. Council members present were Ms. Hall (via WebEx), Mr. Boggerty (via WebEx), Dr. Pillsbury (joined via WebEx at 6:36 p.m.), Mr. Rocha (via WebEx), Dr. Sudler, and Mr. Lewis. Mr. Anderson and Ms. Arndt were absent.

Staff members present were Police Chief Johnson, Mr. Hugg, Ms. Marney, Ms. Melson-Williams, Fire Chief Carey, Mr. Griffith, and Ms. Bennett. Mayor Christiansen was also present.

OPEN FORUM

The Open Forum was held at 6:15 p.m., prior to commencement of the Official Council Meeting. Council President Neil declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

William G. Faust, Jr., 136 Orchard Avenue, addressed his questions and concerns to Mr. Hugg (**Exhibit #1**). He stated that his questions were straightforward and requested that any unanswered items be placed on next month's agenda. He noted that, despite assurances that Council members would respond, he had not received answers and emphasized that constituents deserve accountability and timely responses to their questions.

INVOCATION

The invocation was given by Elder Ellis B. Loudon.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Brian Lewis.

ADOPTION OF AGENDA

Dr. Sudler moved for adoption of the agenda, seconded by Mr. Lewis, and carried unanimously. (Anderson, Pillsbury, and Arndt absent)

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

Mr. Lewis moved for adoption of the consent agenda, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

PROCLAMATION – THANK A POLICE OFFICER DAY

The City Clerk read the following Proclamation into the record:

WHEREAS, over 100 sworn Dover Delaware Police Officers proudly serve and protect our Capital City of approximately 24 square miles with nearly 40,000 residents; and

WHEREAS, the City of Dover police force has been protecting our city since 1925, and our

officers spend their days coming into harm's way. Often risking their own lives while protecting others, and often criticized and underappreciated; and

WHEREAS, the mission of the Dover Police Department is to proudly serve the community by protecting the life and property of its citizens, enforcing the law, and working in partnership with the public to enhance the quality of life and nurture public trust by holding themselves to the highest standards of performance and ethics; and

WHEREAS, let us come together to help the police be the partners and protectors of our great City of Dover, letting our Dover Police Department know I see you, I appreciate you, and I thank you; and

WHEREAS, on this day, September 20, 2025, marks our 100th anniversary of our Dover Delaware Police force protecting and serving our Capital City.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim September 20th, 2025, as **THANK A POLICE OFFICER DAY** in the City of Dover and urge all citizens to mark today as a day of honor for our City of Dover, Delaware Police Department.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Sergeant Nate Warren and Patrolman First Class Demetrius Stevenson.

PROCLAMATION – NATIONAL CONSTITUTION WEEK 2025

The City Clerk read the following Proclamation into the record:

WHEREAS, it is the privilege and duty of the American people to commemorate the two hundred and thirty-eight anniversary (September 17, 1787) of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as "Constitution Week."

NOW THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the week of September 17th – 23rd, 2025 as **CONSTITUTION WEEK** in the City of Dover and encourage all citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Ms. Dot Warren, Daughters of the American Revolution (DAR).

Ms. Warren, speaking on behalf of the National Society of the Daughters of the American Revolution (NSDAR), the Delaware Association, and the Colonel John Haslett Chapter, thanked Council and Mayor Christiansen for honoring the Constitution. She noted that preparations were underway for the 250th anniversary and expressed interest in continuing to work with Dover. She shared that the Daughters of the American Revolution (DAR) has 68 members statewide who gather in Dover and highlighted their garden at Independence Mall near the Liberty Bell, which has been enhanced with perennial plantings symbolizing the American flag. She invited everyone to visit the garden and emphasized the Daughters of the American Revolution (DAR) commitment to honoring Dover, the Constitution, and America.

PROCLAMATION – NATIONAL HISPANIC HERITAGE MONTH

The City Clerk read the following Proclamation into the record:

WHEREAS, during National Hispanic Heritage Month, the U.S. government celebrates the countless contributions of 65 million Hispanic Americans, according to the U. S. Census Bureau. This makes up 18% of the total population. Hispanic Americans are the largest minority group in the United States today, and generations of Hispanic Americans have consistently helped make our country strong and prosperous. Hispanic Americans embody the best of our American values, including commitment to faith, family, and country. The Hispanic American community has left an indelible mark on our government, culture, and economy; and

WHEREAS, Latinas and Latinos have always held significant roles throughout our City of Dover history, dating all the way back to the American Revolution. Representation matters. The Hispanic/Latino community continues to shape our city as business owners, activists, artists, public servants, leaders, educators, laborers, colleagues, friends, and much more in our community. From serving in the U.S. military at the Dover Air Force Base, the City of Dover Hispanic community brings a rich cultural heritage representing many countries, ethnicities, and religious traditions, which contributes to the City of Dover's future; and

WHEREAS, according to the National Council of Hispanic Employment Program Managers, the 2025 National Hispanic Heritage Month theme is “Collective Heritage: Honoring the Past, Inspiring the Future.” Hispanic Heritage Month is an opportunity to shine a spotlight on the unique voices and experiences of Hispanic/Latin City of Dover citizens and recognize their history, journeys, and achievements.

NOW THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim September 15th through October 15th, 2025, as **NATIONAL HISPANIC HERITAGE MONTH** in the City of Dover and urge all citizens to be a part of the celebration. Dive deep into the stories, savor the flavors, and dance to the rhythms all month long.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Mr. Tony Velázquez, Founder of the Hispanic Organization of Latin Americans (HOLA).

Mr. Velazquez expressed gratitude to the City Council and the City of Dover, noting that the organization’s accomplishments over the past three (3) years would not have been possible without their support. He highlighted the annual community festival, which attracted participants

from as far as Connecticut and Virginia, and emphasized that the organization was continuing to grow and would benefit from ongoing support.

PROCLAMATION – GFWC DELAWARE INTERNATIONAL DAY OF SERVICE TO END DOMESTIC AND SEXUAL VIOLENCE 2025

The City Clerk read the following Proclamation into the record:

WHEREAS, The Dover Century Club is a 127-year-old federated women’s club with more than 65 members and is dedicated to community improvement by enhancing the lives of others through volunteer service; and

WHEREAS, The Dover Century Club members of the General Federation of Women’s Clubs and is located at 40 The Green, Dover, DE; and

WHEREAS, The Dover Century Club does focus on areas that are diverse and include campus sexual assault, child abuse, elder abuse, human trafficking, intimate partner violence, military sexual assault, teen dating violence, and violence against Native American women; and

WHEREAS, domestic and sexual violence includes but is not limited to verbal, physical, emotional, mental, and sexual abuse; and

WHEREAS, the GFWC International Day of Service, September 27, 2025, is a day in which all of GFWC comes together to combat against domestic and sexual violence; and

WHEREAS, The Dover Century Club has partnered with domestic and sexual violence organizations throughout Dover, Delaware, to provide food and needed supplies; therefore

WHEREAS, The Dover Century Club will work with Turning Point at People’s Place and the Salvation Army on September 27, 2025, for GFWC’s International Day of Service.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim September 27th, 2025, as **GFWC DELAWARE INTERNATIONAL DAY OF SERVICE TO END DOMESTIC AND SEXUAL VIOLENCE**, in the City of Dover, and urge all citizens to participate by donating food and needed supplies.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Mr. Jerry Travers, Ms. Nancy Hall, Ms. Trish Rodriguez, and members of the Dover Century Club.

Ms. Hall expressed gratitude to Ms. Rodriguez, Ms. Deborah Johnson, Ms. Bobby Jones, Dr. Pillsbury, and the other 60 women of the General Federation of Women’s Clubs (GFWC) for their achievements, particularly their work addressing domestic violence.

Ms. Jones expressed gratitude for the recognition of the Dover Century Club and noted that, under the General Federation of Women’s Clubs (GFWC), members work diligently and are

committed to supporting their community. She expressed optimism for continued achievements from the Dover Century Club.

PROCLAMATION – CHILDHOOD CANCER AWARENESS MONTH

The City Clerk read the following Proclamation into the record:

WHEREAS, Childhood Cancer Awareness Month is recognized every September to honor children who have fought and are still fighting pediatric cancer. To remind us that this is an ever growing epidemic and that with the combined efforts of us all, there is something that can be done to prevent this horrible disease; and

WHEREAS, according to the American Cancer Society, in 2025 approximately 9,550 children 0 to 14 years of age and 85,480 adolescents and young adults 15 – 39 years of age will be diagnosed with cancer in the United States; and

WHEREAS, thanks to advances in cancer research and treatments, about 85% of children with cancer live five years or more after being diagnosed, and 87% of adolescents are still alive five years after cancer diagnosis; and

WHEREAS, survivors who have lost children to this disease are also in need of support. May we not just raise awareness of the epidemic that is Childhood Cancer, but of the effects it has on the family that is fighting it right along with the child they love and cherish.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the month of September 2025 as **CHILDHOOD CANCER AWARENESS MONTH** in the City of Dover, and we encourage all citizens to help increase public awareness and support for the children and families who are affected by cancer.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to King Lion, Ms. Tami Wilson, Dover Lions Club.

Ms. Wilson, on behalf of the Dover Lions Club, expressed gratitude for the recognition of their work within the district and community. She highlighted the club's ongoing efforts, including eye screenings, food distribution, donations of medical equipment, and participation in Code Purple, and emphasized their commitment to continued service.

PROCLAMATION – CYBER SECURITY AWARENESS MONTH

The City Clerk read the following Proclamation into the record:

WHEREAS, Cybersecurity Awareness Month highlights the importance of education for citizens and businesses in Delaware. With our current physical world intertwined with the digital world, basic cyber awareness is no longer an option to fight off bad actors. The disruption of access to financial, utility, or consumer services is no longer simply an inconvenience, but a risk for an individual's privacy to be exposed and identities stolen. As the City of Dover, we must all be vigilant to protect our own and each other's digital information; and

WHEREAS, the National Cyber Security Alliance's 2025 Cybersecurity Awareness Month

theme is “Stay Safe Online,” which reminds us to take practical steps like using strong passwords, enabling multi-factor authentication, updating software, and recognizing scams to protect individuals and organizations from cyber threats;

WHEREAS, even amidst large-scale data breaches and cyberattacks, Cybersecurity Awareness Month reminds everyone that there are simple, effective ways to keep yourself safe online, protect your personal data, and ultimately help secure our world; and

WHEREAS, the National Cybersecurity Alliance and Cybersecurity and Infrastructure Security Agency (CISA) lead the campaign and create resources for organizations to talk to their employees and customers about staying safe online;

WHEREAS, Delaware’s DigiKnow Campaign is aimed at increasing the understanding of cyber threats and empowering the public to be safer and more secure online. Awareness of computer security essentials will improve the security of the City of Dover’s information infrastructure and economy.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim October 2025 as **CYBERSECURITY AWARENESS MONTH** in the City of Dover and urge all citizens to learn about cybersecurity and put that knowledge into practice.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Mr. Joe Simmons, Director of Information Technology (IT), with Ms. Sharon Duca, Assistant City Manager, accepting on his behalf.

On behalf of Mr. Simmons, Ms. Duca highlighted the Information Technology (IT) Department’s efforts to enhance the City of Dover’s security. She noted that the department was actively collaborating with state and federal partners on grants and ongoing projects and mentioned that cybersecurity training was scheduled for next month. She extended special thanks to Mr. Simmons and his team for their dedication to keeping the city secure.

PROCLAMATION – FIRE PREVENTION WEEK

The City Clerk read the following Proclamation into the record:

WHEREAS, the City of Dover is committed to ensuring the safety and security of all those living in the City of Dover, Delaware, and visiting; and

WHEREAS, fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily – including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys – are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association (NFPA) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries;

and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use, such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage, can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, the City of Dover's first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week theme, "Charge into Fire Safety: Lithium-Ion Batteries in Your Home," serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim October 5th-11th, 2025 as **FIRE PREVENTION WEEK** in the City of Dover and urge residents to make sure they are familiar with lithium-ion battery usage.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Fire Chief David Carey, 2nd Fire Line Captain Nick Senne, and Deputy Fire Marshal Jason Osika.

Fire Chief Carey expressed gratitude for the support of the fire department and volunteers who have served the department and their efforts for Fire Prevention Week every year. He noted that they had reached out to 5,500 children throughout the City of Dover, which included some public events that were attended, and throughout the school districts, where they got to provide fire prevention activities. He also mentioned that they look forward to a new year and to hopefully reach out to more children than they did last year to provide fire safety for children throughout the city.

2nd Fire Line Captain Senne expressed gratitude to the City Council, residents, school districts, day cares, and other child-focused facilities for their support. He emphasized the importance of fire prevention and safety education, noting that their outreach has already reached over 3,000 children before Fire Prevention Week. With the upcoming events, he estimated that the department would reach over 10,000 children this year.

Deputy Fire Marshal Osika expressed gratitude for the fire department's ongoing efforts, noting that Fire Prevention Week has been a long-standing tradition. He thanked the department for their year-round involvement in community events, including local schools, and offered personal thanks to Deputy Marshals Sean Christiansen and Phillip Lewis.

PROCLAMATION – NATIONAL COMMUNITY PLANNING MONTH

The City Clerk read the following Proclamation into the record:

WHEREAS, change is constant in every community and affects all of us, and planners help navigate this change through insights and expertise that assist in providing better choices for how we work and live; and

WHEREAS, community planning provides an opportunity for all residents to be involved in making choices that determine the future of their community and requires public officials and citizens who understand, support, and demand excellence in plan development and implementation; and

WHEREAS, the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions of planners who are uniquely qualified to identify solutions to our community's difficult housing, transportation, and land use questions; and

WHEREAS, the celebration of Community Planning Month gives us the opportunity to recognize the participation and dedication of appointed planning commission members, as well as the valuable contributions of our planning staff, including their continued commitment to public service.

NOW THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the month of October 2025 as **COMMUNITY PLANNING MONTH** in the City of Dover and encourage all citizens to join me in recognizing the participation and dedication of the staff of the City of Dover Department of Planning and Inspections and their help in creating a community with lasting value.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Ms. Sharon Duca, Assistant City Manager, and Ms. Dawn Melson-Williams, Principal Planner.

Ms. Melson-Williams expressed gratitude to the citizen planners serving on the Planning Commission. She noted that nine members are appointed to address zoning and land use issues each month. She also acknowledged the work of associated boards and commissions, including those responsible for enforcing the zoning ordinance, the Board of Adjustment, and the Historic District Commission, emphasizing the collaborative effort required to help residents understand the rules outlined in the Dover Code of Ordinances.

Ms. Duca expressed gratitude to Mayor Christiansen, members of Council, and Mr. Hugg for their support of the Planning Department over the past few challenging years. She also thanked supporting departments, including GIS, and acknowledged Ms. Melson-Williams for her determination and diligence, noting her critical role in keeping operations running smoothly.

PROCLAMATION – PUBLIC POWER WEEK

The City Clerk read the following Proclamation into the record:

WHEREAS, the citizens of the City of Dover place a high value on local choices over community services and therefore have chosen to operate a community-owned, not-for-profit electric utility and, as customers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, the City of Dover Electric provides our homes, businesses, schools, social services, and local government agencies with reliable, efficient, and safe electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates. It is a valuable community asset that contributes to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, safety awareness; and

WHEREAS, the City of Dover Electric Department is a dependable and trustworthy institution, whose local operations provide consumers protection, continue to make our community a better place to live and work, and contribute to protecting the global environment. The City of Dover Electric Department will continue to work to bring low-cost, safe, reliable, and sustainable electricity to community homes and businesses, just as it has since 1899, the year when the utility was created to serve all the citizens of the City of Dover; and

WHEREAS, Public Power Week is designed to recognize the people behind public power within the City of Dover Electric Department, for their contributions to the community, and to educate customer-owners, policymakers, and employees on the benefits of public power. Our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power, which puts our residents, businesses, and the community before profits.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim October 5th – 11th, 2025 as **PUBLIC POWER WEEK** in the City of Dover and urge all residents to express their heartfelt appreciation to all the men and women who so diligently serve to ensure that electrical power continues to flow to the homes and businesses of this city.

On behalf of the Mayor and Council, Mayor Christiansen presented the proclamation to Mr. Paul Waddell, Electric Director.

Mr. Waddell stated that public power was a valuable asset for communities, noting that, as highlighted in the proclamation, 2,000 public power organizations nationwide help keep resources and funds within their municipalities. He emphasized the importance of municipal ownership of utilities and, on behalf of his team, thanked Mayor Christiansen and Council for their support.

Mr. Neil stated that public power was an ongoing endeavor and emphasized the importance of electricity in daily life. He noted that on September 17th, Dover's electric reliability was recognized as one (1) of only three (3) Delaware communities performing significantly above the

national average at the annual Delaware Municipal Electric Corporation meeting. He expressed deep gratitude to the Electric Department and highlighted linemen Brian Kempista and Liam Maher, who volunteered their time to wire 200 homes in the Navajo Nation territory, recognizing their humanitarian efforts.

PROCLAMATION – HALLOWEEN TRICK-OR-TREAT

The City Clerk read the following Proclamation into the record:

WHEREAS, the children of the City of Dover enjoy the fun and festivities associated with the observance of the Halloween Trick-or-Treat custom, emerging from their homes as ghosts, witches, princesses, cartoon characters, caped crusaders, or action heroes and traveling with friends and family door to door throughout the neighborhood to gather treats; and

WHEREAS, Children ages 12 and under may participate in Trick-or-Treating in small groups, ages will be strictly enforced. Parents must accompany their children throughout their journeys in celebrating Halloween Trick-or-Treat. Motorists are urged to drive with extra caution and to be ever watchful of our youngsters making their rounds; and

WHEREAS, it is requested that residents indicate their willingness to welcome children by keeping their porch or exterior lights on and that youngsters call only on homes that are lit.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim that the **HALLOWEEN TRICK-OR-TREAT OBSERVANCE BE HELD ON FRIDAY THE 31ST DAY OF OCTOBER 2025, BETWEEN THE HOURS OF 6:00 P.M. AND 8:00 P.M.** in the City of Dover and urge all residents, both young and old, to make this a happy and safe occasion for our children.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF SEPTEMBER 8, 2024

The Minutes of the Regular Council Meeting of September 8, 2025, were unanimously approved by motion of Mr. Lewis, seconded by Mr. Neil, and bore the written approval of Mayor Christiansen. (Anderson, Pillsbury, and Arndt absent)

**COUNCIL COMMITTEE OF THE WHOLE REPORT OF –
SEPTEMBER 9, 2025**

The Council Committee of the Whole met on September 09, 2025, at 6:00 p.m. with Council President Neil presiding. Members of Council present were Mr. Anderson, Ms. Arndt, Mr. Boggerty, Ms. Hall (arrived at 6:05 p.m.), Mr. Lewis (arrived at 6:03 p.m., left at 9:29 p.m.), Dr. Pillsbury, Mr. Rocha, and Dr. Sudler. Mayor Christiansen was also present (left at 8:06 p.m.). Civilian members present for their Committee meetings were Mr. Cunningham, and Mr. Lewis (*Parks, Recreation, and Community Enhancement*), Mr. Shevock (via WebEx), and Mr. Garfinkel (via WebEx) (*Legislative, Finance, and Administration*).

ADOPTION OF AGENDA

Dr. Sudler moved for adoption of the agenda, seconded by Mr. Rocha and unanimously carried.

Council Reports – August 2025**First District**

Dr. Pillsbury reported attending the Annual Veterans Dinner held by Ms. Faye White. She noted that the event was lovely and well done.

Mr. Rocha reported attending the quarterly pension board meeting, the Capital School District Opening Day Ceremony, and a meeting to discuss the Lemon House ordinance with Council President Neil. He also noted attending a meeting with Kent County Commissioners at Kent County Levy Court with a number of colleagues, he met with the Mayor of Little Creek for a discussion on electricity with Mayor Christiansen, Council President Neil, and Mr. Hugg, City Manager. Lastly, he reported attending the Kent County bus tour, where they visited several businesses from Smyrna to the greater Dover area.

Second District

Ms. Hall reported meeting with several community leaders following the forum that was conducted at the Sankofa Center. She noted following up regarding the Group Violence Intervention (GVI) findings and what the next steps look like. She also reported meeting with constituents in the community regarding the issues of break-ins and squatters in the Dover area of properties that are on the market for sale. She noted entertaining some ideas of what could be done to find corrective measures and a strategic plan for the disengaged youth.

Mr. Lewis reported meeting with residents in Clearview Meadow regarding recycling issues, which he was able to work with the employees at Kent County Levy Court to address because it fell under their jurisdiction. He reported receiving a complaint from a resident of Evergreen Drive regarding unkept property issues, which was passed on to Ms. Duca, Assistant City Manager, so that she could have the Code Enforcement Department take care of it. He reported receiving a complaint from a resident in the Schoolview subdivision regarding potholes in the roadway, which he was addressing. Additionally, he reported receiving a complaint from a resident on Orchard Avenue regarding Public Works not picking up dead shrubs and bushes that were left at the curb. He noted that the matter had been taken care of. He noted meeting with members of the community by Crossgates Park along with Ms. Hall to discuss putting a playground at the park and what the residents wanted. He stated that it was mentioned to place one at Mayfair Park, but the money was allocated in the last budget to put a playground there. He noted that a survey had been conducted and they are waiting on the results from the Parks and Recreation Director.

Third District

Ms. Arndt reported responding to a number of quality-of-life issues with various constituents. She offered kudos to the Parks and Recreation Grounds team as they quickly handled a very large hornet's nest in a neighbor's tree. She noted they came out the next day, and rather than calling a pest control company, they put on a beekeeping suit and took it down themselves.

Fourth District

Mr. Anderson thanked Ms. Sharon Duca, Assistant City Manager, for working on an issue regarding safety concerns on Silver Lake Boulevard. He noted that she was able to find Community Transportation Funds to help resolve the issue. He thanked Senator Paradee and Representative Lynn for the additional help in resolving the issue. Mr. Anderson reported attending many events, including the City/County Committee Meeting that Mr. Rocha mentioned, and was pleased to see continued cooperation between the City and County. Lastly, he reported participating in and sponsoring the giveaway of over one hundred book bags to fourth district children with Holy Trinity Church UAME Church.

Dr. Sudler reported attending the Downtown Dover Partnership meeting to discuss some of the business of the City of Dover. He met with Belinda Main to discuss speed humps in the Simon Circle and Lincoln Park area. Lastly, he reported meeting with representatives from the Veterans Multi-Service Center to discuss various ways to provide adequate housing, new initiatives, and how to address post-traumatic stress disorders.

At-Large

Mr. Boggerty reported attending the National Association for the Advancement of Colored People (NAACP) Freedom Fund Banquet. He spent time researching and gathering information for the Security Ad-Hoc Committee meeting. He attended the Capital School District Opening Day Ceremony and worked with a state agency to give away book bags at the Blue Hen Mall.

Council President Neil

Council President Neil reported meeting with realtor, Todd Stonesifer, and Mr. Rocha regarding a drafted Lemon House ordinance. He reported attending the Caribbean Festival, a breakfast meeting with members of the city council and Kent County Levy Court Commissioners to discuss potential economic development projects, and the City/County Committee meeting. He reported attending the introduction of the new Central Elementary principal at the Dover Public Library, attending the Persimmon Park Place school giveaway program, the Capital School District Opening Day Ceremony, attending the Help Inc. project at Kings Cliffe Mobile Home Park to prepare inexpensive storm windows, and attended the governors signing of numerous bills adding protection to lease land homeowners at the Delaware Public Archives building. He met with the Chief of Police, the Mayor, and Mr. Rocha regarding complaints from an owner regarding 40 South Governors Avenue, and on the same day, met with the Mayor of Little Creek regarding electric rates. He noted that the concern over trees dying in the Capital Station shopping center was addressed. He reported receiving complaints about events beyond the city's borders for Persimmon Tree Lane, for a Kent County permitted concert and events on private property in a residential area. He worked with Commissioner Angel and President Masten, and the most recent event prompted no complaints. He noted receiving citizen comments by telephone and email regarding the Fraternal Order of Police (FOP) and the Police

Chief, many of whom did not support the FOP. Exchanged a series of emails with the President of the Kings Cliffe Homeowners Association regarding continued concerns with homes and the community, and he requested a list of the problem areas to review with staff. Lastly, he reported on the continued efforts of an East Lake homeowner to resolve problems of trash, homeless encampments, loud parties, and sexual encounters by working with various staff members who have provided exemplary service.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Parks, Recreation, and Community Enhancement Committee met with Chairwoman Arndt presiding.

Adoption of Agenda

Ms. Hall moved for adoption of the agenda, seconded by Mr. Boggerty and unanimously carried.

First State Aquatic Project (Courtney Ford, Head Coach, First State Masters Swimming)

Ms. Courtney Ford, Co-founder and Executive Director, and Ms. Julia Gorman, Co-founder and Board President of First State Aquatic Center, reviewed the presentation entitled First State Aquatic Center (**Attachment #1**).

This item was informational; committee action was not required.

Mayor Christiansen stated that all of his children were swimmers, and his grandchildren will be too. He noted that the community lost something when Kent Swim Club closed because lots of kids learned to swim there, and the YMCA is overburdened during swim meets as well as hot. He stated that he liked Ms. Ford's idea to use the old Macy's building, as it may be an idea they are open to. Mayor Christiansen explained that he is on the Prescription Opioid Settlement Distribution Commission and to date have received twenty-eight million dollars, and there should be thirty-eight million more to be distributed. He explained that a pool for the City of Dover and Kent County would be a nice addition.

Mr. Boggerty expressed his excitement surrounding the presentation as his daughter swam competitively. He noted that it was fulfilling to watch the kids draw tiny bubbles on their arms and all of the fun things they did at competitions. He explained that there were often close to five hundred people in and out of swim meets. Mr. Boggerty stated that his grandchildren are also learning to swim, but that, as an African American, swimming is often lost because they are not introduced to swimming at a younger age. He explained that he would love to support the initiative and help individuals who have not been introduced to swimming properly. He recalled reading an article where a young African American man drowned because he did not know how to swim while out on the water and thought he was safe.

Responding to Mr. Boggerty, Ms. Gorman noted that advocating for a 50-meter facility would give the flexibility to run two 25-yard swim meets at the same time, which would cut a very long day into a shorter one.

Mr. Neil expressed his excitement, noting that sports and families bring in economic development, much like the D.E. Turf Sports Complex. He stated that the D.E. Turf has been a smash hit, and with lots of teams comes lots of people, and those people will spend their money in the city. Mr. Neil noted that there will be questions about the cost and location.

Responding to Mr. Lewis, Ms. Ford stated that one of the reasons they highlighted the Greensboro Aquatic Club was that they run a program called the Healthy Lifestyles Program through their school to aid those suffering financial hardship. She explained that the second graders are bused to the aquatic center for part of their school day. She noted that they intended that the center would be an economic driver and bring in tourism with the big competitions. Those competitions would then provide funding to offer the community programs at substantial discounts or as a part of the school curriculum.

Responding to Mr. Lewis, Ms. Ford stated that the short answer would be yes, the center would be open to the youth. She explained that the details will come from the feasibility study, but their goal is to build the center large enough so that it can provide funding for free programs to the community.

Ms. Hall thanked Ms. Ford and Ms. Gorman for their presentation. She noted that it could be a financial struggle to be able to afford membership to the YMCA for kids to get swimming lessons, and she is in support of their plan. She asked that they partner with the schools to reach the most vulnerable children and give them the opportunity, so that parents will know that it is an available resource.

Mr. Anderson thanked Ms. Ford and Ms. Gorman for bringing forward an innovative program that will be of great value to Kent County and hopefully the City of Dover. He noted that the opioid settlement money is supposed to be used for reducing opioid dependence and it is specifically stated in the settlement. He explained that making them get into treatment and setting up treatment facilities in Kent County is the best use of that money. He stated that there are lots of other pots of money, grants, partnerships with schools, and programs that are available.

Mr. Rocha expressed his excitement surrounding the presentation and the different models provided. He noted that he concurred with Mr. Anderson and that the opioid money would be best spent in the area of mental health and substance abuse issues. However, he believed that there could be a tie to therapeutic help for those with mental health and substance abuse issues. Mr. Rocha recalled growing up in Long Island, where he did not learn to swim in a pool either. He stated that he caught a bus at the elementary school, and they were bused to Hampton Bays, where they dove into the water, were taught to float, and

then had to figure the rest out on their own. He also recalled his dad being sent to Little Rock, and every hotel they stayed at during the drive, he would swim laps in the pool. He explained that salt water has benefits, but he preferred swimming in fresh water. He recommended having a facility indoors and would offer any support that he could.

Mayor Christiansen explained that it does not state that the city cannot be creative with the opioid funds. He noted that swimming can be very therapeutic and help in several different ways. He explained that funds are waiting to be utilized, and the funds that had been distributed disappeared. He stated that it is time the city looks at something meaningful, and the aquatic center is something meaningful that could help the entire community by giving the kids a place to go.

Review of Active Recreation Plan – The Governor: Mixed Use Building at 120 S. Governors Avenue (Located at 120 S. Governors Avenue and associated parcels at 105, 111, and 115 S. New Street: Site Plan/Architectural Review Certification S-25-11/HI-25-02) (Dawn Melson-Williams, Principal Planner)

Ms. Dawn Melson-Williams, Principal Planner, reviewed the background and analysis of the Active Recreation Plan of The Governor located at 120 S. Governors Avenue.

Staff recommended approval of the Active Recreation Area Plan for the project, subject to the conditions outlined in the Active Recreation Review Report.

Responding to Mr. Anderson, Ms. Melson-Williams stated that the active recreation requirements are satisfied by what is in the proposed building. She noted that the three small parcels located on South New Street, where they proposed a park-like setting for the dog run and playground space, would increase the availability of recreation. However, the increase would not hold up the project because it does meet the minimum requirements for active recreation with the spaces that they are proposing in the building. She noted that it is subject to the site plan review process with the Planning Commission, and they would be looking at the whole thing, and if there are any specific conditions that should be considered at that time. The park area includes a proposal for a playground area, which she believed is part of their strategy to meet the outdoor play requirements for the child daycare center that was proposed in the building. She noted that some of the requirements are at the state level when they involve childcare services.

Responding to Mr. Lewis, Ms. Melson-Williams stated that the review of the active recreation plan is part of the site development plan review process for the development of the property located at 120 South Governors Avenue. She noted that the land is owned by the Downtown Dover Partnership and was identified as a key project in their overall transforming downtown Dover plan. However, the transforming downtown Dover plan was a vision plan and not a plan authorizing immediate construction of any projects that were identified in the plan. Ms. Melson-Williams stated that they are currently in the process outlined by the zoning ordinance for a site plan review, and as part of that site plan review

process, one of the stops is with the Parks and Recreation Committee to review the active recreation plan.

Responding to Mr. Lewis, Ms. Melson-Williams stated that the project was filed as a site development plan and earlier in the summer went before the Historic District Commission because the land was within the city's historic district. She explained that the Historic District Commission had some review responsibilities regarding how projects are constructed in the historic district. She noted that on Monday, September 15, 2025, the site plan was scheduled for review and public hearing before the Planning Commission where they will evaluate the site plan including the active recreation area plan as well as their final action on the architectural review certification for building in the historic district.

Dr. Sudler expressed concerns regarding the concern with paraphernalia and contamination issues on South New Street and New Street. He explained that he would hate to see any of the youth in the area stuck by a contaminated needle. He recommended coming up with a plan to address the issues in the area to get it cleaned up as the area continues to be developed.

Mr. Anderson moved to recommend approval of active recreation plan for the project subject to the conditions outlined and the active review report as recommended by staff. The motion was seconded by Mr. Rocha and carried with Mr. Lewis voting no.

By consent agenda, Mr. Lewis moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

Ms. Arndt moved for adjournment of the Parks, Recreation, and Community Enhancement Committee meeting, hearing no objection the meeting adjourned at 7:00 p.m.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Chairman Rocha presiding.

Adoption of Agenda

Dr. Sudler moved for adoption of the agenda, seconded by Ms. Hall and unanimously carried.

Investment Portfolio Presentation (Patricia Marney, Controller/Treasurer, Martin Hammond, Managing Director, PFM Asset Management, and Jeff Fasino, Senior Managing Consultant, PFM Asset Management)

Ms. Patricia Marney, Controller/Treasurer, and Mr. Martin Hammond, Managing Director, PFM Asset Management, reviewed the presentation entitled City of Dover Investment Performance Review for the Quarter Ended June 30, 2025.

This item was informational; committee action was not required.

Responding to Ms. Hall, Mr. Hammond stated that first and foremost, they look at the investment policy, which has three different goals. Safety of principle, adequate liquidity, which is being met, and returns. He explained that the greatest focus is on safety and liquidity.

Responding to Ms. Hall, Mr. Hammond stated that when looking at the yielding goals, they do review the risk of tolerance to determine what types of products are being used to achieve the goals. He explained that an important component of managing governmental funds while putting the portfolio together is to make sure that it is well diversified and meets the three goals mentioned, while not taking on too much interest rate risk. He noted that he has been talking with some clients about extending the duration to instead of a two-year duration target to a five or six-year duration target. He explained that those moves come with their own underlying risk, and there would need to be a conversation about whether or not the changes meet the risk tolerance for the city.

Responding to Dr. Sudler, Mr. Hammond stated that continuity of service is very important to them. He explained that they run stress testing on portfolios and their ability to manage dollars. He also noted that they have a process where they run through a scenario where servers go down and they need to pull up the portfolio managers somewhere because of an unfortunate economic event.

Responding to Dr. Sudler, Mr. Hammond stated that diversification is important when talking about managing portfolios. He explained that they only invest in very high-quality fixed income, so there are no equity holdings in the portfolio. When looking at investing outside of federal agencies or US treasuries, there are very strict guidelines that are included in the investment policy. The investment policy states that they can only invest up to fifty percent of the portfolio in "riskier" risk assets. Risk assets are not necessarily comparable to equities within fixed income. For example, corporate debt, fifty percent of the portfolio may not be held in corporate debt. Also, the maturities have to be within a certain timeframe, and the policy has a ten-year limit; they are currently investing five years out. Additionally, there are credit rating requirements. Every single security that is bought in the corporate space has to be rated A or better by one of the rating agencies.

Responding to Mr. Neil, Mr. Hammond stated that, typically, you would not want to have cash flow to the bank for your custodian and not earn anything. He noted that an institutional share class money market, mutual funds yield around four percent annualized currently. He explained that if Morgan Stanley were to make a coupon payment of around \$32,000, which is generally not enough to buy a new security because the rate will be lousy, it would become an odd lot. Typically, they would wait until they were doing another trade and bundle the cash up to buy another security, as something that makes more sense for the city. He noted that

from time to time, there will be small amounts of cash in the portfolio, earning interest, while waiting to be soaked up during another trade or when more coupon payments are made in a dollar amount that is bigger and more palatable to the market.

Change Order – Meeting House Branch Drainage Improvement Project (Jason Lyon, Water & Wastewater Director)

Mr. Jason Lyon, Water and Wastewater Director, reviewed the background and analysis of the change order for the Meeting House Branch Drainage Improvement Project.

Staff recommended approval from City Council of the proposed amendments to the engineering design scope by the consulting firms to complete the design of the project.

Responding to Ms. Arndt, Mr. Lyon stated that the feasibility study has nothing to do with the Bayhealth property, as it has no bearing on the design of the project. The feasibility study is for the contaminated portion of the project, which is down by the river. He explained that the feasibility study that was noted was to see if it would be feasible for the pipes to be moved around the building, and not a feasibility study with an environmental component.

Responding to Ms. Arndt, Mr. Lyon stated that the change order number to the \$12,000 original change order is being paid for by Bayhealth. He noted that there was another change order that was not listed because it is going directly to Bayhealth in the magnitude of \$90,000 for the redesign so that AECOM could go around the building to make sure all of the hydraulics work.

Responding to Ms. Arndt, Mr. Lyon stated that Kent County is not offering any support or services to locate the force main due to the city initiating the project. He explained that it is a standard practice used in municipalities. When a developer comes in, they are responsible for any and all utility upgrades.

Responding to Ms. Arndt, Mr. Lyon stated that if someone were to dig in their backyard, they would want to find the location of their Comcast internet. Comcast would come out and spray paint the area, but there would be no guarantee on the depth of the utility. He explained that they roughly know the horizontal location of the force main, but they do not know the depth. The depth is from the top of the grade to the bottom of the pipe, and it is imperative that they find out the depth. Kent County is not responsible for locating the depth, only the horizontal location.

Responding to Ms. Arndt, Mr. Lyon stated that those who have been around Dover for a long time know that there have been spills that have happened to that pump station due to the age of the system. Lastly, Mr. Lyon noted that he is not aware of any plans for Kent County to do any upgrades that may go alongside the work that the city is doing.

Responding to Dr. Sudler, Mr. Lyon stated that the force main was constructed in the sixties, and they worked vigorously with Kent County to find out if they had any as-built plans. He explained that the concern they have is that, as the plans were created, in that timeframe, the city utilized the area for a landfill; therefore, the information is inaccurate. He explained that the minimum depth would be about three feet for a gravity force main. The problem will be that they have to go underneath the pipe that was discharging into the river, which was deeper than three feet. Therefore, they do not know how deep the pipe is buried.

Responding to Dr. Sudler, Mr. Lyon stated that all the work that will be related to Bayhealth, which was change order number two and the one that was not included in the presentation, has been paid for by Bayhealth. They have a master plan for their long-term growth, and both Bayhealth and the City of Dover agreed that it would be in both parties' best interest to not build the stormwater where they are going to be building in the future. Mr. Lyon explained that they do not know when they are going to be building, but it is in their master plan. He noted that they worked with Bayhealth to realign the location and go around where their proposed footprint is for the future, so that there are no issues long-term.

Responding to Dr. Sudler, Mr. Lyon stated that Bayhealth will not be enduring any of the costs regarding the contamination because the contaminated location is nowhere near the Bayhealth property; it is only on the city property.

Responding to Mr. Boggerty, Mr. Lyon stated that from Lincoln Park, where Charity Street is, through the northeast portion of Eden Hill, and then back towards what was the old Dover Light and Gas on New Street, is a drainage basin that is very large. The water that is coming from the west side of the railroad tracks to the property is coming from upstream. The work that is being done from Governors Avenue down, is downstream. He noted that the improvements would drastically improve the drainage of the intersection of Water Street and Governors Avenue.

Responding to Mr. Boggerty, Mr. Lyon stated that the Brownfield study is not available to use because the city is the owner of the property. He explained that if the city were purchasing the property from someone, they would have access to that. Mr. Lyon noted that they did submit a congressional directed spending from Lisa Blunt Rochester's office, and so far, it was approved at the local level, and it is currently sitting at the federal level. He explained that he cannot guarantee that the city will get the money, but they asked for \$1.4 million to help offset the cost of the project, which can be used at any phase of the project.

Responding to Mr. Boggerty, Mr. Lyon stated that the funding would cover more than the change order. The change order was for \$150,000, and the funding was \$1.4 million.

Responding to Mr. Lewis, Mr. Lyon stated that environmental aspects are not his forte, but he can say that when the project is approved, it will be dutifully

reviewed by DNREC. He explained that the feasibility study will lead to how things are addressed as the project is ongoing. All of the contamination that had been found had been at least four to five feet deep underneath soil, concrete, and fill that had been put on the site. Many years ago, there was an incinerator that was on the site where they would take their trash, burn it, and put it in the landfill. He noted that, as unfortunate as those things are, they have to be addressed. He explained that he has concerns for every project, but if they are to go through the process and have the project tightened up so that DNREC is okay with everything, then they will be in good shape.

Responding to Mr. Lewis, Mr. Lyon stated that he could not make any guarantees on how much more money the project may cost. He explained that he hopes that they can find the infrastructure, that it is in a place that they can design around, and then continue on and finish the project.

Responding to Mr. Lewis, Mr. Lyon stated that during the construction phase, there would be a hold harmless agreement against the city contractor, who would take all responsibility during the construction phase for anything environmental.

Dr. Sudler recommended preparing for the short-term and long-term risks of people being exposed to contamination during the feasibility study.

Responding to Dr. Sudler, Mr. Lyon stated that he believes all of those things will be worked out in the feasibility study with the effects of the construction long term, and if it is not part of the study, he will speak with the environmental consultant.

Responding to Ms. Hall, Mr. Lyon stated that every project that goes out to bid is reviewed by the city's insurance broker for minimum insurance requirements. He explained that some may carry a \$5 million rider, and some might carry \$10 million. He stated that the information is not provided until the project is fully designed. He explained that when they receive bids for a project, they review them, look at a myriad of factors with the bidder, which includes making sure they have proper insurance coverage associated with their business name. As a part of their agreement, they have to make sure they keep their insurance up to date with the city.

Responding to Ms. Hall, Mr. Lyon stated that he can bring her concerns to the insurance broker and make sure they are aware of her concerns.

Mr. Rocha recommended having a town hall meeting similar to the one done by the Electric Director regarding the destruction of the McKee Run plant. He explained that the meeting could help inform the community of the contamination and removal plans.

Responding to Mr. Rocha, Mr. Lyon stated that he believed that it would be a great idea, and they could do something similar to their Persimmon Park Place drainage project.

Responding to Mr. Anderson, Mr. Lyon stated that the city entered into a volunteer cleanup program with DNREC due to the fact that the location has been contributing to issues in the river. He noted that the importance of the project is paramount. He stated that there is a hospital, family courthouse, and businesses in the area that experience flooding, and it is something that must be tackled. Additionally, the site is not currently being used, and if it could be turned into a park or recreational area for the public rather than sitting stagnant, it could offer a great social impact to the community.

Mr. Rocha moved to recommend accepting the staff recommendation for the approval of the proposed amendments to the engineering design scope by the consulting firms. The motion was seconded by Mr. Neil and unanimously carried by a roll call vote.

By consent agenda, Mr. Lewis moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

Mr. Rocha moved to refer to staff when the time is appropriate, to hold a town hall meeting for the community in the surrounding areas of Meeting House Branch to discuss the environmental concerns and educate the community on environmental concerns when the project is in full motion. The motion was seconded by Ms. Hall and unanimously carried.

By consent agenda, Mr. Lewis moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

County and Municipal General Pension Plan Update (Naomi Poole, Human Resources Director, Patricia Marney, Controller/Treasurer, and David S. Hugg, III, City Manager)

Ms. Naomi Poole, Human Resources Director, and Ms. Patricia Marney, Controller/Treasurer, provided updates regarding the County and Municipal General Pension Plan.

This item was informational; committee action was not required.

Ms. Poole recapped that in the later part of 2024, a town hall meeting was held for all employees where the State of Delaware provided information and allowed employees to ask questions. The Human Resources Department also completed a survey that was sent out to gauge the interest of the eligible employees and whether they would like to join a pension plan. She noted that eighty-two employees were on board with a pension, and nine employees said no.

She explained that in June of the current year, they met with the state, which had made changes to their requirements. She noted that the first option includes that every current and future employee must join the pension plan, and there will be

no option for an employer buy-in, which is different than the original plan. The second option would be that all current employees would stay on the current 401/457 plan with the employer match, and that anyone hired after a certain timeframe, which the city could choose, would automatically be entered into the pension plan. For example, the city could say that anyone hired after November 1, 2025, would automatically be entered into the pension plan, which would benefit new hires joining the organization. The third option was that every current and future employee must join the pension plan to include an employer buy-in for five, ten, or all years of service.

After reviewing the information, she noted that Mr. Hugg, Ms. Duca, Ms. Marney, and she had settled on option three and were moving forward with option three. She explained that Ms. Marney was tasked with researching what the cost of option three would be, if it was viable, and could the city afford it.

Responding to Dr. Sudler, Ms. Poole stated that option three is a good option because the city would be buying in the years of service rather than the employee starting at day one. However, it is the costlier option. She noted that the difference is that they were told by the state before June of 2025 that the employee would have the option to join the pension or stay on the 401/457, and now that option has been taken off the table.

Responding to Dr. Sudler, Ms. Poole stated that the options presented have not been presented to the employees yet.

Ms. Marney stated that they have taken the last few months to do quite a bit of research, as the State of Delaware Pension Office provided them with the specific Internal Revenue Service (IRS) code outlining why they made drastic changes from the original discussion. She noted that based on 2023 actuarial estimates, they could purchase all years of service for about \$8.3 million, ten years of service for \$5.8 million, or five years of service for \$3.8 million. She noted that to be able to draw a pension, the employee must have at least five years of documented service. She explained that the state did say they would do a new actuarial report, but they did ask that the city base its funding on the 2023 numbers. Ms. Marney stated that it would be a large one-time expense that has to be paid all at once. She stated that it is up to city management and the city council to decide if they should look for the funding, and could it can be funded. She noted that the funding was not included in the Fiscal Year 2026 budget, and the totals came when they were finalizing the budget for Fiscal Year 2026.

She explained that the research was done based on option three, but if they want to benefit the most employees, they may want to look at option one, but there would be no buy-in for years of service. She noted that they could ask employees to fund a portion of the money that would be needed for the buy-in of years of service; however, that could lead to financial hardship. She noted that employees cannot access their current retirement plans due to the plan wording, and they

cannot do early withdrawals, and if they could, it would come with penalties through the Internal Revenue Service (IRS).

Responding to Mr. Anderson, Ms. Marney stated that there would be no cost with option one because there would be no buy-in, and everyone would start fresh, regardless of the time that they had worked for the city. She also noted that they would still have their 401/457, but they would no longer receive a match. Option two would have no cost because all current employees would stay in the 401/457 plan with their current matches, and then any new hires, depending on the date effective, would be in the pension plan and not qualify for the 401/457.

Responding to Dr. Sudler, Ms. Marney stated that the presented information does not affect the city's general employee pensioners or the police pensioners, only the current employees.

Responding to Mr. Lewis, Ms. Marney stated that the way the current plan documents are worded, an employee cannot withdraw from their 401A, the 457 they can withdraw from but not until they have reached fifty-five and a half. She explained that there is no provision that allows the employee to access the money now.

Ms. Arndt asked that they be provided with a matrix of the different options, the pros and cons, the cost to the city, and the impact to the employees.

Responding to Mr. Boggerty, Ms. Marney stated that there is a rollover option in the plan. She stated she would review the information and provide an update. She noted that typically the rollover provision is to an IRA and not into a pension plan.

Responding to Mr. Rocha, Ms. Marney stated that they do not lose access to their 401, and they could make the decision to roll it into an IRA on their own. For example, if the city chose option one and everyone is joining fresh, the employee would still have their 401. The contributions from the city and the contributions from the employee would still belong to the employee and no longer belong to the city. The city would no longer provide a match, and the employee would receive access to roll over the funds if they wished. She stated they should be able to bring the matrix information back at the first meeting in October.

Mr. Rocha moved to refer the topic back to staff with the suggestions that council made and to report back at the first Legislative, Finance, and Administration meeting in October. The motion was seconded by Ms. Hall and unanimously carried.

By consent agenda, Mr. Lewis moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

Small Local Cybersecurity Grant Program (SLCGP) Grant Approval for FY26 Information Technology Projects (Joseph Simmons, Information Technology Director)

Mr. Joseph Simmons, Information Technology Director, reviewed the background to the Small Local Cybersecurity Grant Program (SLCGP) Grant Approval for FY26.

Staff recommended approval of the following Small Local Cybersecurity Grant Program (SLCGP) grants totaling \$316,000 through the Cybersecurity and Infrastructure Security Agency (CISA): SLCGP-23-1157, SLCGP-23-1158, SLCGP-23-1159, SLCGP-23-1160, SLCGP-23-1161, and to authorize the City Manager to perform the necessary budget amendments based upon the award.

Dr. Sudler moved to recommend approving the staff recommendation for approval of the Small Local Cybersecurity Grant Program totaling \$316,000 through the Cybersecurity and Infrastructure Security Agency. The motion was seconded by Ms. Arndt.

Responding to Mr. Rocha, Mr. Simmons stated that, like with all federal funding, they must avoid a possible displacement of the budget. He explained that the grant would not cover anything that has already been budgeted. For example, it cannot be used for ongoing costs that have been paid for the last two years, service fees, or payments on equipment. The grant can only be used for new equipment, a new program, or new software and hardware.

Responding to Mr. Rocha, Mr. Simmons stated that the reason the Dover Police Department was granted the computers was because of an unfunded mandate. He noted that the Fire Marshal's Office would also be receiving computers because of the mandate, as they also connect to the Delaware Criminal Justice Information System (DELJIS). He explained that DELJIS has a mandate that has minimum requirements for the computers. Lastly, he noted that the city would receive funding for upgrades to the servers and any network equipment.

Responding to Mr. Rocha, Mr. Simmons stated that the current endpoint detection system, CrowdStrike runs on every computer. He noted that it would run on Windows 10 and report back any abnormal activity. He expressed understanding of Mr. Rocha's concerns that, at some point, those systems will have to be upgraded to keep ahead of the curve and work effectively.

Responding to Dr. Sudler, Mr. Hugg stated that they do have the ability to reallocate funds within the Information Technology budget. He noted that they are not planning to move any money out of the budget because, in all actuality, they need twice as much funding as was received. He noted that the fundamental system is in a much better place, and things are being replaced that should have been replaced a few years ago.

Mr. Simmons noted that the grant is a reimbursable grant that is fully funded, and the money has already been transferred to the Delaware Emergency Management Agency (DEMA). He noted that once the city is able to provide a proof of purchase to DEMA it would take approximately thirty days for DEMA to provide the city with a check.

Dr. Sudler moved to recommend approving the staff recommendation for approval of the Small Local Cybersecurity Grant Program totaling \$316,000 through the Cybersecurity and Infrastructure Security Agency. The motion was seconded by Ms. Arndt and unanimously carried.

By consent agenda, Mr. Lewis moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

Non-Bargaining Step Proposal Discussion (David S. Hugg, III, City Manager)

Ms. Naomi Poole, Human Resources Director, and Ms. Patricia Marney reviewed the background regarding the non-bargaining step proposal. Staff recommended discussion and direction for staff.

Mr. Anderson expressed support and noted that a scale is needed. He explained that the union scales have a basic scale, and then the cost-of-living scale is negotiated and can change. He recommended building a basic scale to move employees along and then a cost-of-living scale that could be built into the budget.

Dr. Sudler expressed support for the escalation and advancement of the non-bargaining employees.

Ms. Andria L. Bennett, City Clerk, noted that often when people think of non-bargaining, they think of department heads. However, many departments have staff who are considered part of the non-bargaining unit due to the nature of their job. For example, the clerk's office had a person go to the planning department and take a pay cut, but because she is now union, she will likely surpass her previous salary at a faster rate.

Responding to Mr. Lewis, Mr. Hugg stated that they were not looking for a vote. They wanted to obtain clarification as to whether the proposal was something that council wanted them to continue to look into.

Mr. Lewis stated that he would like more information.

Responding to Mr. Lewis, Ms. Marney stated that there was an estimated cost of \$135,000 for Fiscal Year 2026, and it would be similar if backdated for Fiscal Year 2025. The total expenditure would cost about \$300,000. She noted that they would be going from a min, mid, max scale to an actual step scale. It would

provide a three percent growth between steps, and then the cost-of-living increases. She explained that if they were to implement the scale mid-year, it would be about a \$70,000 budget amendment.

Ms. Poole noted that they are seeing employees leave at a high rate. She explained that when considering the costs, they must consider the overall costs of vacancies, and what does that mean from a cost perspective? She explained that it will be put into perspective when they do the math and figure out what the cost would be to keep the employees by creating a scale that makes sense, as opposed to having them leave.

Responding to Mr. Boggerty, Ms. Marney stated that there are twenty steps, and they modeled the scale based on the recent changes made with the American Federation of State, County, and Municipal Employees (AFSCME) union contract. She explained that they recently went from a min, mid, max scale to an actual step scale like the other unions.

Responding to Mr. Boggerty, Ms. Marney stated that they would evaluate where everyone is currently, how many years of service they had, and where they would fall on the scale dollar-wise. She clarified that the employees would continue to step up until they get to 20 on the scale, and then they would only be given the cost-of-living increase thereafter.

Mr. Anderson expressed his support and stated that a mid-year raise should not be difficult, and they should be able to find the \$65,000, but he would like to see a proposal on where the money would come from. He also expressed interest in seeing a proposal for the retroactive \$130,000.

Responding to Mr. Boggerty, Ms. Marney stated that the city can do one-time bonuses, and it has been done in the past if council so chooses.

Mr. Neil noted that the difference between the two is that a bonus may be given, and the scale, the employee knows that it will be coming and is a built-in incentive. He stated that he was looking at a room full of employees he has a great deal of respect for, and he would like them to know that it was not just a handout on occasion. He explained that some people do not want to spend money, but sometimes you have to if you want to keep good people.

Mr. Anderson also asked that staff bring back the numbers that show what a one-time bonus would cost and where the funding would come from, in addition to the information for the mid-year raise and the retroactive \$130,000.

Review of Application for the Economic Development Fund (David S. Hugg, III, City Manager)

Mr. David S. Hugg, III, City Manager, reviewed the application for the Economic Development Fund.

Staff recommended reviewing, revising, and approving the Economic Development Fund Application.

Mr. Anderson noted that there was an accidental merger between the community development and the economic development applications. Therefore, some corrections had to be made. On the last page, where it said Parks and Recreation Committee, it should say Legislative, Finance, and Administration Committee.

Responding to Dr. Sudler, Mr. Hugg stated that when the applicant is asked to do their project description and identify the location, one of the things they will look for is that the location is not in a wetland or brownfield setting. He noted that one of the reasons they asked for zoning was so that the applicant would not want to put an industrial building in a residential neighborhood or vice versa.

Mr. Anderson clarified that the economic development fund is not for nonprofits, but the community development fund is. He explained that there were two funds that came about around the same time, and the guidelines were passed at the same time. He noted that the applications are being made separately because if the city wanted to join Kent County for a partnership to do something that costs a couple of million dollars, it would be allowed. He noted that if there was a smaller program like the Workforce Development Program, the proposed application could provide up to \$50,000.

Mr. Anderson recommended placing the application and the guidelines on the city website.

Ms. Hall moved to recommend the adoption of the application with the technical corrections. The motion was seconded by Mr. Rocha and unanimously carried.

By consent agenda, Mr. Lewis moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote (Anderson, Pillsbury, and Arndt absent).

Mr. Anderson moved for adjournment of the Legislative, Finance, and Administration Committee meeting, hearing no objection the meeting adjourned at 9:31 p.m.

Mr. Neil moved for adjournment of the Council Committee of the Whole meeting, hearing no objection the meeting adjourned at 9:32 p.m.

By consent agenda, Mr. Lewis moved for acceptance of the Council Committee of the Whole Report, seconded by Mr. Neil and carried by a unanimous roll call (Anderson, Pillsbury, and Arndt absent).

FIRST READING OF PROPOSED ORDINANCE #2025-15 – REZONING REQUEST FOR LANDS OF BAYHEALTH MEDICAL CENTER, INC. AT 600 SOUTH STATE STREET

A request was received to rezone property located at 600 South State Street, consisting of 1.0053 acres +/-, owned by Bayhealth Medical Center, Inc. This property is currently zoned RGO (General Residence and Office Zone) and partially subject to the SWPOZ (Source Water Protection Overlay Zone). The proposed zoning is an IO (Institutional and Office Zone) and is partially subject to the SWPOZ (Source Water Protection Overlay Zone). Staff recommended that the request be referred to the Planning Commission for a public hearing on October 20, 2025, and that a Public Hearing/Final Reading be set for November 10, 2025, at 6:30 p.m. (Tax Parcel: ED-05-077.13-01-48.00-000; Planning Reference: Z-25-01)

Dr. Sudler moved for referral, as recommended, seconded by Mr. Neil, and unanimously carried (Anderson and Arndt absent).

Ms. Dawn Melson-Williams, Principal Planner, briefed the members of council on the proposed Ordinance #2025-15 – Amending the Zoning Ordinance and Zoning Map of the City of Dover by Changing the Zoning Designation of Property Located at 600 South State Street.

In accordance with Section 1-9 of the Dover Code, Council acknowledged the First Reading of the proposed Ordinance as read by the City Clerk, by title only, as follows:

ORDINANCE #2025-15 – AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER BY CHANGING THE ZONING DESIGNATION OF PROPERTY LOCATED AT 600 SOUTH STATE STREET.

CITY MANAGER'S ANNOUNCEMENTS

Mr. Hugg referred to Mr. Neil's comments regarding the Electric Department, stating that the department was outstanding. He noted that they had received numerous awards and recognitions at the Delaware Municipal Electric Corporation annual dinner and offered congratulations for the department's hard work and dedication to the City of Dover.

MAYOR'S ANNOUNCEMENTS

Mayor Christiansen clarified that the City of Dover did not directly receive \$28 million from the opioid settlement, noting that the funds were shared among the State, counties, and municipalities involved in the lawsuit. He suggested that a portion of the funds could be requested for the Aquatic Center, citing its therapeutic value, and emphasized the need for resources to address crises facing the city. He announced that Dr. Sudler will chair a Blue Ribbon Working Group to prepare recommendations for Dover's funding request by January 26, 2026. Mayor Christiansen also expressed strong support for establishing a rehabilitation and addiction center in Kent County, suggesting the old Family Court building as a possible location.

Dr. Sudler began by expressing gratitude to the Lord and Savior, Jesus Christ, and to Mayor Christiansen for the opportunity to address long-term solutions to challenges facing the City of Dover. He emphasized that the responsibility for safety and well-being was taken very seriously. He stated that he was looking for a mixed-methodology approach to a long-term sustainable plan

to get opioid users off the streets and into optimal well-being treatment facilities, so that they become better and more productive constituents in the Capital of Dover. He noted that the committee will focus on risk factors, public safety concerns, and legal issues related to opioid use and associated challenges. He also announced that Senator Buckson, Delaware University Representative Bernard Pratt, and Mr. Samuel Simmons have joined the committee. He concluded by expressing appreciation to Mayor Christiansen, God, and Team Dover for supporting the effort to enhance the city and make it greater than ever.

Mr. Neil mentioned that it was Dr. Sudler's birthday.

Dr. Sudler asked if Elder Ellis B. Loudon could be allowed to come forward and say a prayer for the committee for their productivity and for cohesiveness, representing the city and Mayor Christiansen.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Lewis reported attending several events, beginning Friday with the Veterans Stand Down at Schutte Park, which was well-received and provided numerous resources for veterans in the community. On Saturday, he attended the ribbon-cutting ceremony for the New Calvary Church, and on Sunday, he participated in the 10th anniversary service for the United Church at Dover High School.

Ms. Hall stated that she wished to add to Mr. Lewis's remarks regarding the Veteran Stand Down event. She thanked everyone who had contributed and noted that she had committed some of her discretionary funds to the effort, adding that assistance was still needed to help cover some of the community expenditures. She encouraged others to consider donating to the Veteran Stand Down Committee and noted that the City Clerk had the necessary information to forward any donations.

Mr. Neil wished a L'Shanah Tovah to his fellow members of the Jewish faith as they celebrate the start of the Jewish New Year with services this evening. This marks the beginning of the holiest days of the year, which will conclude with Yom Kippur, the Day of Atonement, beginning on October 1st.

The meeting adjourned at 7:30 p.m.

ANDRIA L. BENNETT
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by the City Council during their Regular Meeting of September 22, 2025, are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

/AB

Exhibits

Exhibit #1 – Mr. Faust’s questions to Mr. Hugg

COUNCIL COMMITTEE OF THE WHOLE

The Council Committee of the Whole met on September 23, 2025 at 6:00 p.m. with Council President Neil presiding. Members of Council present were Mr. Anderson, Ms. Arndt, Mr. Boggerty (via WebEx), Ms. Hall (arrived at 6:16 p.m.), Mr. Lewis (arrived at 6:03 p.m. via WebEx), Dr. Pillsbury (via WebEx), Mr. Rocha, Dr. Sudler (arrived at 6:16 p.m., left at 6:19 p.m. via WebEx). Mayor Christiansen was also present (left at 7:33 p.m.). Civilian members present for their Committee meetings were Mr. Garfinkel (via WebEx) and Mr. Shevock (via WebEx) (*Legislative, Finance, and Administration*).

ADOPTION OF AGENDA

Mr. Rocha moved for adoption of the agenda, seconded by Ms. Arndt, and unanimously carried.

Review of the Dover Voices Heard Town Hall Meeting (Corie L. Priest, Director of Community Engagement, Office of the Attorney General)

Mr. Corie L. Priest, Director of Community Engagement, Office of the Attorney General, reviewed the Dover Voices Heard Town Hall Meeting.

This item was informational; committee action was not required.

Responding to Mr. Priest, Mr. Neil stated that the goals that were proposed were great. He noted that they can get the children involved and hopefully have the problems in the neighborhood disappear.

Responding to Ms. Arndt, Mr. Cammerin Norwood, Founder of the Reclaiming Our Own Through Support (R.O.O.T.S.) Foundation and member of Leaders In Transition (LIT), stated that what makes Leaders In Transition (LIT) unique is that its members are individuals with lived experience from the community. He explained that this equips them to effectively connect with and support youth. However, due to their backgrounds, there are barriers and red tape that sometimes prevent them from working directly with students in schools. He emphasized that the group has been 100 percent effective in its efforts. He noted that many members are currently going through the pardon process to be able to work more closely with the youth who need them the most. He shared that they have successfully worked with students in other counties, such as Laurel, Odessa, Middletown, and Brandywine, where their impact has been clearly demonstrated through data and reports. He stated that Dover and Lake Forest have been more challenging in terms of gaining access and providing hands-on support for students. He stressed that the work was personal to them as Dover residents, and despite their proven effectiveness elsewhere, they had not received much feedback or response to their outreach efforts to establish partnerships locally.

Responding to Mr. Norwood, Mr. Anderson expressed his gratitude for the work being done in the community. He agreed that it was unfortunate when the Boys and Girls Clubs withdrew from the neighborhoods, noting that their absence had negatively impacted the community. He referenced Ms. Arndt's comment that there was a Police Athletic League (PAL) facility, but not a dedicated building. He emphasized the need for a significant expansion of the Police Athletic League (PAL) program, which had been discussed previously.

Responding to Mr. Anderson, Mr. Norwood stated that if the Police Athletic League (PAL) expanded into the neighborhood, it should foster collaboration between police officers and

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community members with lived experience to build stronger relationships. He emphasized involving reformed individuals to work alongside law enforcement for mutual understanding. He noted that a weekly school district newsletter helps keep the community informed about Police Athletic League (PAL) and suggested using affordable youth programs, such as a low-cost basketball league, to strengthen community ties. He proposed that police officers and community members coach teams together, with council members present to show support, emphasizing that engagement begins in the schools.

Responding to Mr. Rocha, Mr. Norwood clarified that the Leaders in Transition (LIT) tried to partner with the Green Beret, but they were not close and friendly. He pointed out that when the Green Beret was in town, they picked and chose who they would deal with.

Responding to Mr. Rocha, Mr. Norwood stated that youth leagues were not something currently being offered, but it was an idea they could certainly embrace. He noted that there were three (3) gyms available for use: Wesley College, Central Middle School, and Simon Circle. He added that they could hit the ground running to get a program started and help curb the crime activity occurring within the community.

Responding to Mr. Norwood, Mr. Rocha stated that they could have a conversation with the individuals who run the Police Athletic League Facility (PAL) program and noted that they could assist in connecting with Officer Smith. He explained that while they currently do not have a dedicated facility, the Police Athletic League Facility (PAL) operated programs within schools, which was their preferred approach. He added that if it were up to him, he would like to see a building similar to the one in Wilmington, though that location also functions through a partnership with the schools. He suggested starting a conversation that could be coordinated through the police leadership and those involved with the Police Athletic League Facility (PAL) program.

Ms. Hall expressed her gratitude to everyone who came out to speak. She emphasized her enthusiasm for collaborating on efforts to address the issues discussed. She also thanked those involved in organizing the town hall and engaging the local community to assess its needs. She noted that she had reviewed their report and findings and looks forward to working together to advance initiatives that address the challenges facing the youth.

Responding to Mr. Handy, Mayor Christiansen expressed a concern that was mentioned was that the Capital School District had not been responsive. He noted that if that was the case, he would like to offer his assistance in facilitating communication. He stated that he had a close personal relationship with the superintendent and the assistant superintendent. He believed that they could sit down together, develop those ideas, create a solid game plan, and work toward keeping the youth off the streets.

Responding to Mayor Christiansen, Mr. Priest, that last year, there was an incident that occurred at the middle school involving a student with a firearm. He noted that he took the initiative to go to the district office instead of the school itself. He explained that he personally met with district leadership, and they had really liked the idea and agreed it needed to move forward. There was another meeting that was set up between their leadership and his leadership, which led to a productive conversation and a follow-up meeting, during which all parties were on board. He also noted that he spoke with the former superintendent, who understood and supported what they were trying to accomplish. Since then, he has continued

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to reach out, including multiple emails to the Capital School District office, but as of now, he is still waiting for a response.

Responding to Mr. Handy, Mayor Christiansen stated that if they reached out to him, he would personally arrange a meeting in his office with Dr. Victoir T. Cahoon, Superintendent, Mr. Toriano Giddens, Assistant Superintendent, and any other related parties. He emphasized the need to sit down and develop a game plan. He offered the resources of his office to facilitate the meeting and advocate for the Capital School District, expressing his belief that the leadership of the Capital School District would be open and willing to collaborate on a plan.

Mr. Jermaine Harmon, a member of Leaders In Transition (LIT), recalled a Police Athletic League Facility (PAL) program that brought a truck, music, and basketball to neighborhoods, which encouraged youth participation. Since the program ended, crime rates have increased. He emphasized the need to build a stronger rapport between the community and law enforcement to work together as one (1). He emphasized that community engagement was essential for meaningful change and highlighted the importance of programs that provided positive activities for youth. He recalled a past summer youth program called Forum to Advance Minorities in Engineering, Inc. (FAME) through Delaware State University that kept the youth engaged and active, helping to reduce crime in the area. He asked when they could bring that type of program back and what opportunities might be available. He noted that the program would not necessarily have to come through Delaware State University, as several individuals from Leaders In Transition (LIT) could serve as mentors and help develop a program to engage with local youth. He emphasized that the program would be available not just in the summertime, but in the wintertime as well. He highlighted the need for positive change for their own children and recognized the challenges that youth face, including poverty.

Mr. Norwood stated that there was a need for trauma-informed programming for both the community and the police. He explained that such a trauma-informed program would bring everyone together, building familiarity and understanding. Whether an individual experienced a shooting or an officer had to discharge his weapon, he noted that trauma affects both sides. He emphasized that nobody discussed the impact on those individuals or discussed it together. He further stressed that police officers are part of the community, and noted that they have families, lives, and children, and they share the same desire to keep homes safe. He observed that residents in the community fear each other because of appearances or clothing. He expressed concern that some of the reported data in Dover, such as shootings or thefts, do not always appear accurately in public reports, leaving residents confused and concerned. He emphasized that by increasing the integrity of data reporting, the trauma-informed program for the community and police would improve.

Mr. Parker stated that he has lived in Dover his entire life and that the city has always been a family-oriented community. He emphasized the importance of getting the police more involved with schools and youth activities, such as playing basketball with students. He noted that many young people are taught to fear police, feeling tense or shutting down when pulled over, turning encounters into confrontational or high-stress situations. He stressed that this should not be the case and that increased interaction and visibility from police can demonstrate to the community that they genuinely care.

Mr. Norwood stated that he knows and respects several police officers and law enforcement personnel, and it was not about criticizing them personally. He noted that it was about

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community accountability. He explained that several of the issues that they were addressing stemmed from situations where parents allowed their children to do whatever they wanted. Individuals cannot just go to the police and expect them to handle everything based on their word. Residents are responsible for the community side, and they hold families accountable, even when they come to them as a victim, ensuring that parents understand the actions of their children and the consequences involved. He noted that he wanted the police to be integrated more into the community.

Mr. William Matthews, a member of Leader in Transition (LIT), stated that through his work with the Help Initiative Incorporated, he serves communities across Delaware, Sussex, Kent, and New Castle Counties by assisting residents with housing, food, and safety needs. He explained that they install lights to keep neighborhoods safe and help families maintain their homes. He emphasized concerns about abandoned properties, noting that many were closed due to drugs, violence, or foreclosure and now negatively impact communities. He suggested that those buildings could be remodeled and repurposed for youth and family programs to strengthen neighborhoods. He also stressed the need for more substance support teams to assist individuals struggling with addiction by providing Narcan, food, housing, and recovery guidance. Many individuals are unaware of existing recovery centers and outpatient programs, including eligibility and access without insurance, so increased outreach and education are essential. He noted that transitional housing was critical for youth aging out of foster care, particularly those who have gotten into trouble, as they need guidance, safe spaces, and mentorship to make positive decisions.

Mr. Neil stated that he was aware of the issue with abandoned buildings and noted that he and Mr. Rocha serve on the Construction and Property Appeals Board. He explained that when a property owner is fined, they have the opportunity to file an appeal, during which a full discussion is held regarding the future of the building. If no action is taken by the owner, the building may be demolished. He clarified that the property owner must either pay the fines or sell the building, emphasizing that there is a legal process involved before any action can be taken, as the property does not belong to the city. He noted that the abandoned buildings often become targets that can negatively impact an entire neighborhood. He emphasized that they were aware of the issue and were trying to address it; all actions must follow legal procedures. He assured the public that their concerns are being heard, even if it may not always appear that way.

Mr. Ronald Handy, Lead In Transition (LIT) Coordinator, emphasized the importance of collaboration between the government and the community. He stated that Dover needs to form an advisory committee made up of members of Leaders in Transition (LIT) with lived experience, as they are trusted by the community and understand the challenges firsthand. He explained that such a committee would not make final decisions but would provide insight to help council create more effective policies and programs. He suggested that council members hold listening sessions within their districts rather than at City Hall, so residents feel more comfortable sharing their views. He also suggested reviewing policies on vacant buildings to explore ways to accelerate the process. Additionally, he proposed creating an incentive program for new and existing businesses, where one (1) percent of their gross income would support youth programs and community improvement projects, benefiting both residents and local businesses through increased foot traffic and growth. He stressed the need for more positive role models, collaboration, and coalition-building to strengthen community unity and outreach. He stated that community members must also take responsibility for rebuilding their

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neighborhoods by attending council and committee meetings to share their concerns and ideas.

Mr. Priest stated that the key themes he identified included youth engagement, community policing, and access to essential resources such as housing, mental healthcare, transportation, and employment. He highlighted that public health, wellness, substance use, and trauma continue to impact quality of life in Dover. He recommended forming working groups focused on collaboration, resource mapping, and policy advocacy to address those challenges. He concluded by emphasizing that the members of Leaders in Transition (LIT) who are involved in those efforts have lived the struggles and are committed to making meaningful, lasting change in their community.

Responding to Mr. Anderson, Mr. Priest stated that his database of resources was all in his spreadsheets. He noted that his position was statewide, which allowed him access to a wide range of resources and partnerships. One (1) of those partnerships was with Neighborhood Good Partners, an organization he has worked with for several years has maintained a strong coalition of community supporters, service providers, and resources. He suggested that Dover could build upon and expand the work that groups such as Neighborhood Good Partners are already doing in community engagement and outreach. He also emphasized the importance of reconnecting with faith-based organizations, noting that while much community work was being done, efforts have drifted away from the faith community. He stated that reintegrate those initiatives to strengthen local impact.

Responding to Mr. Anderson, Mr. Priest clarified that there are grants available through the Department of Justice and suggested that grassroots organizations could collaborate to apply for them. He explained that the funding cannot remain with the Department of Justice but must be administered through a nonprofit organization to support initiatives such as mentoring or other community-impacting services. He noted that they would likely look to a nonprofit to manage the grant process and mentioned that several of the Leaders in Transition (LIT) members involved already have their own nonprofits in formation.

Mr. Parker stated that he wanted to address two (2) main points. First, he emphasized that any community or youth-related programs should have a mandatory two (2) year duration, noting that crime rates tend to spike just before college begins and again when students return home for the summer. He explained that those periods present opportunities to engage youth through programming and prevention efforts. Second, he spoke about community collaboration and expressed appreciation to Mayor Christiansen and Ms. Hall for their support of recent initiatives. He shared that he and Mr. Norwood have developed a new idea that has never been done before in Dover, a gala that would bring together the City Council and the community. He noted that he had reached out to council members and had discussions with Mayor Christiansen and Ms. Hall regarding funding and participation for the event.

Bayhealth Expansion Plan (Terry Murphy, President and Chief Strategy Officer)

Mr. Terry Murphy, Chief Executive Officer, reviewed the Bayhealth Expansion Plan (**Attachment #1**).

This item was informational; committee action was not required.

Responding to Ms. Arndt, Mr. Murphy clarified that the building would remain at 10 stories. He explained that modern hospital floors require a height of 15 to 18 feet to accommodate

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structural elements, gases, heating, and ventilation systems, compared to 10 to 12 feet in a typical building. Therefore, while each floor would be taller, the overall height would not exceed the 10 stories previously approved in 2006. He further noted that part of the additional \$175,000 would cover the construction of a mezzanine level to house the building's heating, ventilation, and air conditioning systems. Unlike most buildings in the city, which are in continuous operation, this facility would run 24 hours a day, seven days a week, requiring a full backup system. As a result, additional equipment and structural reinforcement would be needed, along with expanded rooftop space to accommodate the infrastructure.

Responding to Ms. Arndt, Mr. Murphy clarified that there would be no space for a green roof on top of the building due to the placement of the heating and ventilation systems on the roof and within the ceiling structure. He explained that the ventilation system must run vertically through the building as part of the project's design, and the volume of air movement in that area would prevent a green roof from functioning properly.

Responding to Ms. Arndt, Mr. Murphy stated that, at present, he would not completely rule out the possibility of a green roof. However, he noted that the bed tower would be fully occupied and covered with equipment.

Responding to Ms. Arndt, Mr. Murphy stated that they have not yet considered installing solar panels on the roof. He noted that they were in the early stages of the project and are currently focused on Phase One (1), having recently completed and submitted the Emergency Department (ED) plans. He emphasized the importance of improving the Emergency Department (ED) complex. He also mentioned that, since they were still in the design phase, he could not provide detailed answers regarding a green roof or solar panels, but he would relay those questions to the designers.

Responding to Mr. Murphy, Ms. Arndt stated that if a modern hospital were to be built, she believed that it should incorporate alternative energy solutions and improvements to stormwater management. She highlighted ongoing flooding issues in the Kent Campus area and noted that the city was working on several projects to mitigate those impacts by increasing appropriate surface areas. She cautioned that the new construction could create additional stormwater challenges and recommended that those concerns be addressed in the project plans.

Responding to Ms. Arndt, Mr. Murphy stated that they have been collaborating with the city and state to improve the stormwater systems in the area, an ongoing process since 1992. He noted that he has been keeping the hospital informed about the flooding issues. He emphasized his work with Mr. Hugg and the Public Works Department to review the city's plans, which they fully support. He also mentioned that they have provided the necessary easements to allow water to flow to the St. Jones River, contributing approximately \$150,000 toward the design and construction of the system as part of a collaborative effort with the city.

Responding to Mr. Murphy, Ms. Arndt expressed her gratitude that the hospital was a major employer in Dover and served as a teaching hospital. She also appreciated the partnerships the hospital has fostered with local colleges, universities, and high schools.

Responding to Ms. Arndt, Mr. Murphy stated that, while housing remains an ongoing concern, they were supporting their team members by providing a childcare facility accredited by the National Association for the Education of Young Children (NAEYC). He noted that a 102-slot

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childcare center would be opening on the Sussex Campus. He also mentioned programs to attract individuals, such as the “Earn While You Learn” initiative, which allows students to attend Polytech or Sussex Tech with tuition covered, training to become phlebotomists or certified nursing assistants. He emphasized that the teaching program with physicians has the greatest impact in bringing more clinicians to Kent and Sussex counties.

Responding to Mr. Rocha, Mr. Murphy noted that adding charging stations and USB outlets was an excellent idea. He explained that the upgrades to the Emergency Department aim to add more beds so patients are not kept in the waiting room, while also expanding the waiting area to improve the overall experience. He highlighted that the current space was relatively small, which could result in overcrowding, especially between October and March. He noted that plans were in place for additional staffing and designated areas to accommodate patient overflow during peak times. He emphasized that the expanded waiting area was being designed to ensure that patients who do need to wait would do so in a comfortable and convenient environment.

Responding to Ms. Hall, Mr. Murphy clarified that additional social workers would be added to the staff to address the influx of homeless individuals and connect them with wraparound services as part of the planned surge. He explained that various programs and organizations already have teams engaged in community health, and during the surge, all staff, not just nurses and physicians, would act as care managers, including members from the Emergency Department (ED). The Emergency Department (ED) was currently undergoing a project and was very busy, serving approximately 123,000 patients annually. Many of those patients are complex, critically ill, and have experienced significant trauma. He emphasized that the care management teams provided wraparound services and would operate alongside the surge plan to support those individuals.

Responding to Ms. Hall, Mr. Murphy stated that while they have strong connections, the issue continues to grow. He noted that the federal government has released a \$50 billion Rural Transformation Grant across the United States. He also mentioned that they were working with the current administration through the Delaware Healthcare Association on various initiatives, some of which could be supported through federal funding.

Responding to Mr. Anderson, Mr. Murphy stated that Phase One (1), which included the addition of beds, is scheduled to be completed by 2029. The Emergency Department (ED) expansion is expected to begin in the first quarter of 2026 and is estimated to take about a year. He noted that they were implementing measures to speed up processes, such as improving transportation. He acknowledged that some patients may not be ready for discharge until a family member is available. In response to his question, he noted that Phase One (1) is expected to be completed by 2029, assuming approvals proceed smoothly and the process moves efficiently. The Emergency Department (ED) project would expand the waiting area, treatment areas, and behavioral health space, with work starting in the first quarter of the upcoming year.

Responding to Mr. Anderson, Mr. Murphy stated that he could not provide specific data on how the addiction crisis has impacted Bayhealth over the past five (5) years. He acknowledged that the crisis was severe and ongoing, affecting communities across the country, not just in Delaware. He noted that while several individuals were working to address those issues, the impact continues, and additional efforts were needed to support the community effectively.

COUNCIL COMMITTEE OF THE WHOLE MEETING SEPTEMBER 23, 2025 PAGE 8

Responding to Mr. Anderson, Mr. Murphy clarified that Bayhealth integrated with a wide range of educational programs, such as Polytech, Certified Nursing Assistant (CNA) training, phlebotomy, and Licensed Practical Nurse (LPN) programs. He noted that their partnerships extend beyond Wilmington University, Delaware State University, and the University of Delaware, which expanded its Clinical Scholars program from four (4) to eight (8) students in its first year, to Delaware Technical Community College and local high schools. He also highlighted their involvement in Project SEARCH with the Capital School District, providing work experiences for developmentally disabled youths. He emphasized that Bayhealth was deeply engaged with both the community and local schools.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Chairman Anderson presiding.

Adoption of Agenda

Mr. Rocha moved for adoption of the agenda, seconded by Ms. Arndt, and unanimously carried.

Proposed Ordinance 2025-16 – Project Carry Forward-Budget Balances/Proposed Budget Amendments (Patricia Marney, Controller/Treasurer)

Mrs. Patricia Marney, Controller/Treasurer, reviewed the background and analysis regarding the Proposed Ordinance #2025-16 – Project Carry Forward-Budget Balances/Proposed Budget.

Staff recommended approval of the Proposed Budget Amendment for the Fiscal Year 2026 and adoption of the Proposed Ordinance #2025-16

Mr. Rocha moved to recommend approval of the proposed budget amendments totaling \$22,222,063 for Fiscal Year 2026 as recommended by staff. The motion was seconded by Ms. Arndt and carried by a unanimous roll call vote (Sudler absent).

Annual Review of Investment Policy (Patricia Marney, Controller/Treasurer)

Mrs. Patricia Marney, Controller/Treasurer, reviewed the background and analysis regarding the Annual Review of Investment Policy.

Staff recommended approval of the policy with the submitted changes.

Responding to Mr. Anderson, Ms. Marney clarified that the housekeeping change would be for the financial policy that was related to the appointment of the Controller/Treasurer to the Annual Meeting, which could be addressed this evening or at another time. She noted that they were addressing the investment policy.

Mr. Rocha moved to recommend accepting the staff recommendation for the approval of the policy with the submitted changes. The motion was seconded by Ms. Hall.

Responding to Mr. Anderson, Ms. Marney clarified that the interest that was earned on the last quarterly report was either 6.2% or 6.4%. She stated that the total interest income reviewed for the Fiscal Year 2025 was \$11 million in total, and that was across all measures of collectability.

COUNCIL COMMITTEE OF THE WHOLE MEETING SEPTEMBER 23, 2025 PAGE 9

Responding to Mr. Anderson, Ms. Marney clarified that the interest earned was one of their largest sources of income.

Mr. Rocha moved to recommend accepting the staff recommendation for the approval of the policy with the submitted changes. The motion was seconded by Ms. Hall and carried by a unanimous roll call vote (Sudler absent).

Mr. Anderson moved for adjournment of the Legislative, Finance, and Administration Committee meeting, hearing no objection the meeting adjourned at 7:44 p.m.

Christopher T. Miller, 200 West Loockerman Street, Apartment 203, expressed concerns and complaints. He stated that he had a complaint regarding the desk officer at the Bayard Plaza Apartments; he was rude and had an attitude toward the public. He also noted concerns about encountering prostitutes, panhandlers, and addicts while walking up and down Loockerman Street. He emphasized that he does not feel safe and noted that nothing appeared to be done about those issues. He stated that he would like to see action taken.

Responding to Mr. Miller, Mr. Neil stated that Council was frustrated as he was. He noted that there was hope that the Department of Justice would change their mind about certain items and be able to take those individuals off the streets.

Mr. Neil moved for adjournment of the Council Committee of the Whole meeting, hearing no objection, the meeting adjourned at 7:50 p.m.

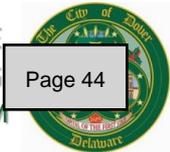
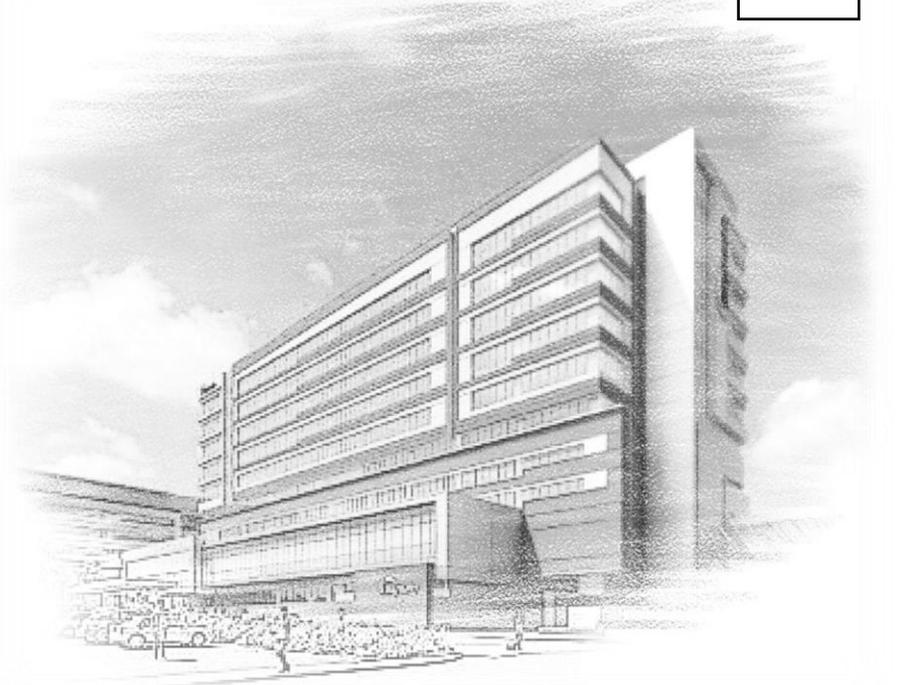
Fred A. Neil
Council President

Attachments

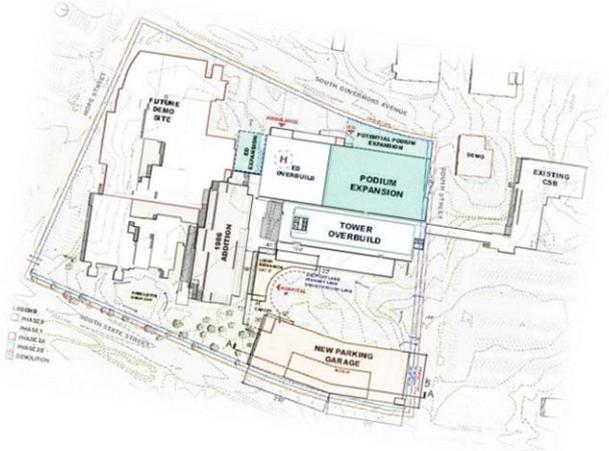
Attachment #1 – Presentation entitled “Kent Campus Vertical Integration Project (VIP)”



Kent Campus Vertical Integration Project (VIP)



1. A little history...
2. Kent Campus – Current State
3. Kent Campus – Future Vision
 - a. Phase 1
 - b. Long-term
4. Required Approvals



Terence Murphy
President & CEO
Bayhealth



Kyle Benoit
Executive VP & COO
Bayhealth



Gregory Morre, PE
Principal
Becker Morgan Group

A LITTLE HISTORY...

BAYHEALTH KENT GENERAL HOSPITAL

CIRCA SUMMER 1926

4
Item #3.



Bayhealth Hospital, Kent



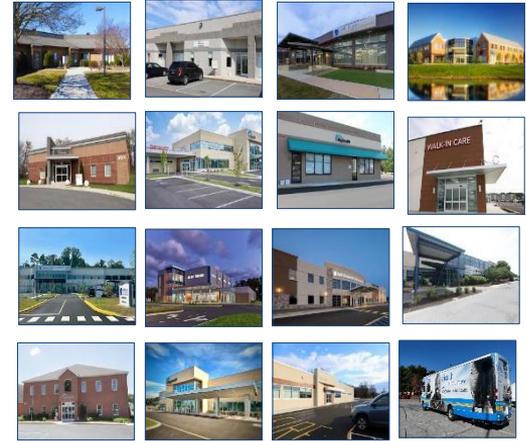
- 35-acre campus in Dover, DE
- 266 Licensed Beds
- 945,000,000 Square Feet

Bayhealth Hospital, Sussex



- 250+ acre campus in Milford
- 152 Licensed Beds
- 440,000 Square Feet

Ambulatory Sites of Care



- 35+ Sites of Care
- Locations in:
 - Kent County
 - Sussex
 - New Castle County

Bayhealth today... A Leading Healthcare Provider in Delaware

Item #3.

Key Facts

- 2nd Largest Healthcare System in Delaware
- Total Inpatient Beds 448
- Staffed Beds 426
- Admissions 19,530
- Outpatient Visits 727,132
- Emergency Department Visits 123,347

Employee Metrics

Total Number of Employees	4,730
Live in Dover	1,223
Live in Kent County	2,787

26% of our Bayhealth Team call Dover home



COMMUNITY BENEFITS FY2024



Financial Assistance (charity care at cost)	\$16,294,577
Government-Sponsored Healthcare	\$60,784,446
Unreimbursed Care	\$9,641,303
Community Health Improvement Services	\$4,345,557
Health Professions Education	\$3,672,513
Subsidized Health Services	\$70,837,598
Research	\$1,919,056
Financial and In-Kind Contributions	\$594,639
Community – Building Activities	\$3,511,151
Community Benefit Operations	\$133,092
Total	\$171,733,932

BAYHEALTH FY2024 COMMUNITY BENEFITS REPORT | 16

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For 100 years, we have been committed to strengthening the health of Central and Southern Delaware, one life at a time

...and we are just getting started



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CURRENT STATE

Key Metrics Nationwide

- Hospital admissions 11% higher since the beginning of COVID-19
- Aging population and dwindling number of hospital beds due to labor shortages and hospital closures
- Researcher project annual hospitalizations will rise from 36 million in 2025 to 40 million in 2035
- Pre-Covid mean hospital occupancy 63.9%
- Projected occupancy rate of 85% by 2035
- Increasing the number of staffed hospital beds to address crisis

The Washington Post

Item #3.

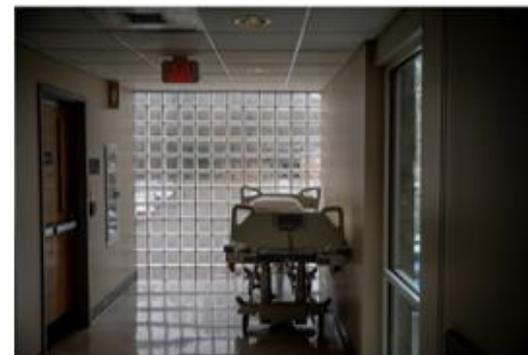
Democracy Dies in Darkness

U.S. is headed toward a hospital bed shortage, researchers warn

The researchers project that annual hospitalizations will rise from 36 million in 2025 to 40 million in 2035.

March 8, 2025

2 min Summary 179



(Jon Cherry/Bloomberg)

By Erin Blakemore

The United States may face a shortage of hospital beds by 2032, a recent analysis in JAMA Network Open warns.

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Bayhealth Specific Bed Projections

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	Current Beds		Current Bed Need		10-Year Bed Need		10-Year Total	
	Kent	Sussex	Kent	Sussex	Kent	Sussex	Kent	Sussex
ICU Beds	29	10	6	5	11	6	40	16
Med/Surg Beds	196	96	25	(2)	55	4	251	100
Observation Beds	15	12	25	4	31	7	46	19
Total	240	118	56	6	97	17	337	135
ED Bays	33	25	7	0	7	0	40	25
ORs	11	5	0	0	1	0	12	5
Cath Labs	3	1	0	0	1	0	4	1

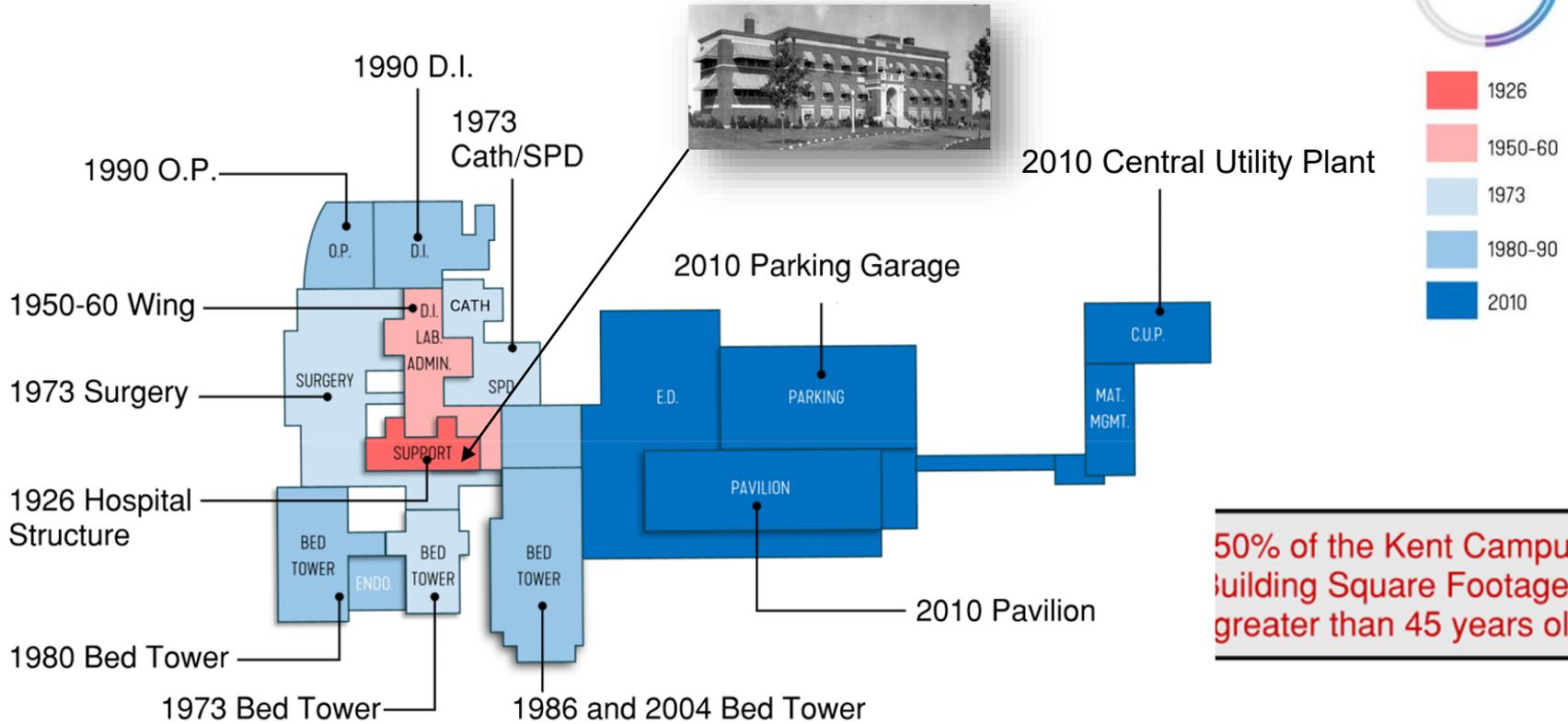
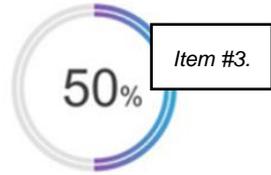
- Excludes 20 Women's Services and 6 Pediatric Beds (266 total licensed acute beds)
- 10-year system need of 114 beds plus 55 rooms at Kent Campus to achieve all private
- Observation Beds were included at Sussex due to the large IP bed gap. Considerations should be made to a hybrid observation and ED overflow unit
- ED bays exclude Behavioral Health Holding, Trauma, and Sane rooms due to unique patient base
- Consideration should be made for plans and benefits of expanding Cath Labs at Sussex to decant volume from the Hybrid OR and add service options to encourage Kent decant

Kent Hospital will need an additional 97 inpatient beds by 2033

Kent identified needs:

- **Immediate**
 - **56 beds** – 6 ICU & 50 Med Surg/OBS
 - **7 ED Bays**
- **10-Year Need**
 - **Additional 41 Beds**
 - Position campus to transition to all private rooms

Kent Age of Plant Map



50% of the Kent Campus Building Square Footage is greater than 45 years old

How do we:

- a. **Expand** our number of **beds**
- b. Move to all **private rooms**
- c. Modernize our **Surgical and Interventional platform**
- d. Replace and retire our **aging infrastructure**
- e. **Decrease** operating **expenses**
- f. Maximize the acreage we already own and **stop “hospital-sprawl”**



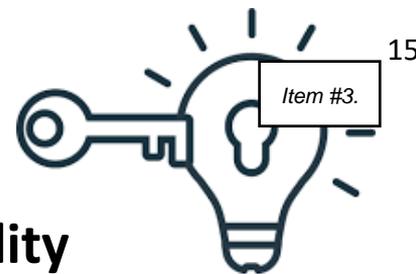
The answer –

Reimagine the prior Campus Master Plan approved by City Council circa 2010

VISION FOR BAYHEALTH'S KENT CAMPUS - *PHASE 1*



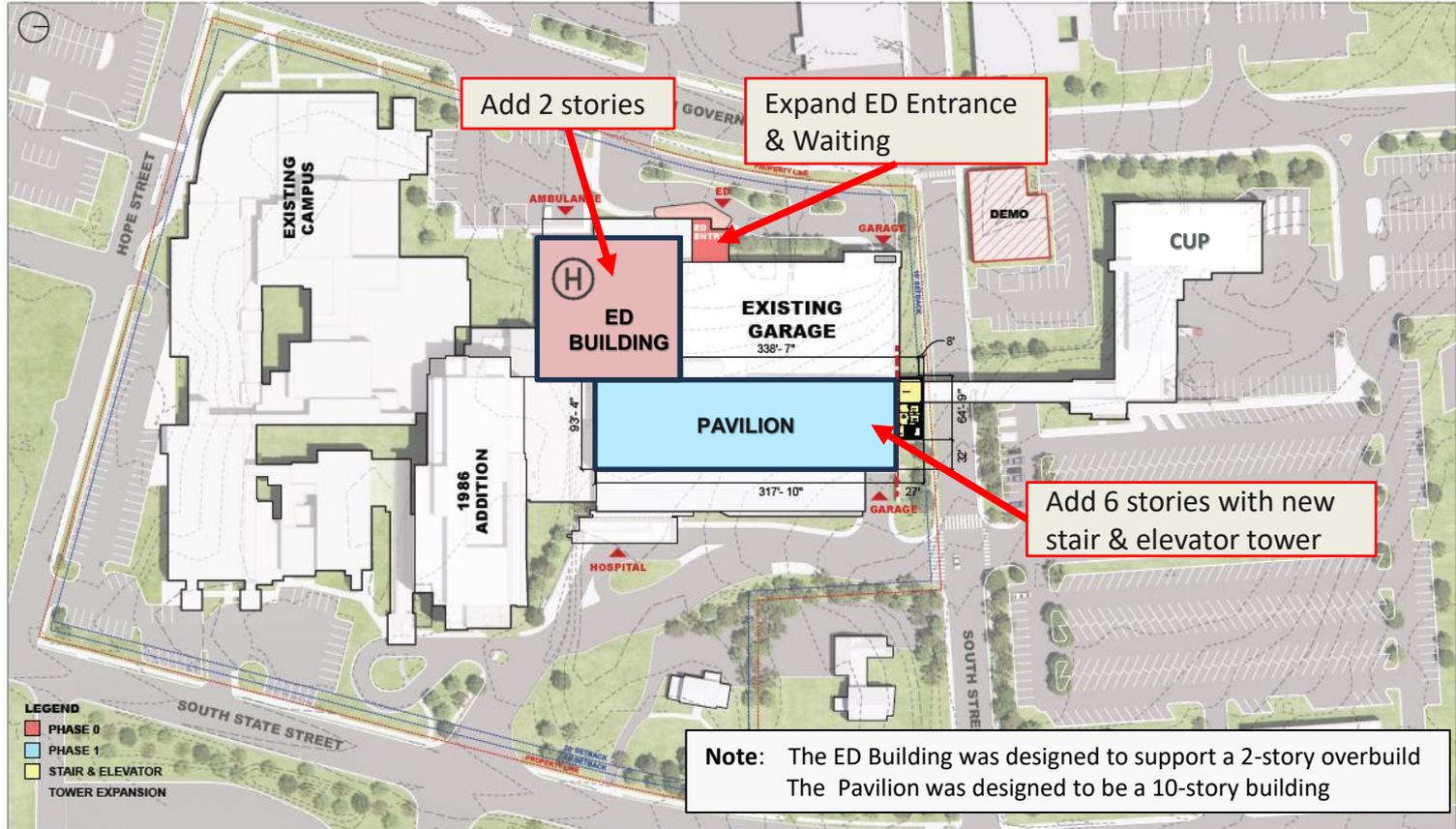
1. Improve **Patient Experience**
2. Improve the **Quality of Care**
3. Reduce the **Cost of Care**
4. Improve **Staff Experience**, Wellbeing & Career Satisfaction
5. **Improve Access** through Capacity Expansion & Efficiency



1. Reorganize campus around **greater density** and **verticality**
2. Evolve to an **all-private**, multi-acuity **patient room** platform
3. **Efficient movement** of patient, visitor and operations
4. **Leverage technology** to reduce costs & improve efficiency
5. Develop **purpose-built**, yet **flexible facilities** to adapt to surges and future needs
6. Create a **great environment** in which to get well

Kent Campus Master Plan 2025 – Phase 1 Site Plan

Item #3.



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Kent Expansion Project – Phase 1 Rendering

Item #3.



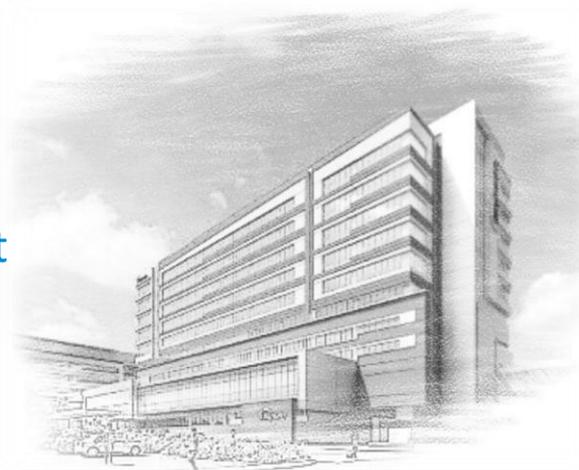
Page 60

Kent Expansion Project Scope – Phase 1

Item #3.

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- a. ED expansion
 - i. New Behavioral Health Suite
 - ii. Dedicated Fast Track & Expanded Waiting
- b. Overbuild 6 floors on top of the Pavilion
 - i. Build-out 2 floors - each to be a 32-bed patient unit
- c. Overbuild 2 floors on top of the Emergency Department
 - i. 2nd Floor to house New Lab & Pharmacy
 - ii. 3rd Floor - shell
- d. New Kitchen (*in vacated Pharmacy, Pavilion Basement*)
- e. Expanded Cafeteria (*in vacated Kitchen, Klima basement*)
- f. Expanded ICU (*in 3A IMC, Klima Bldg.*)



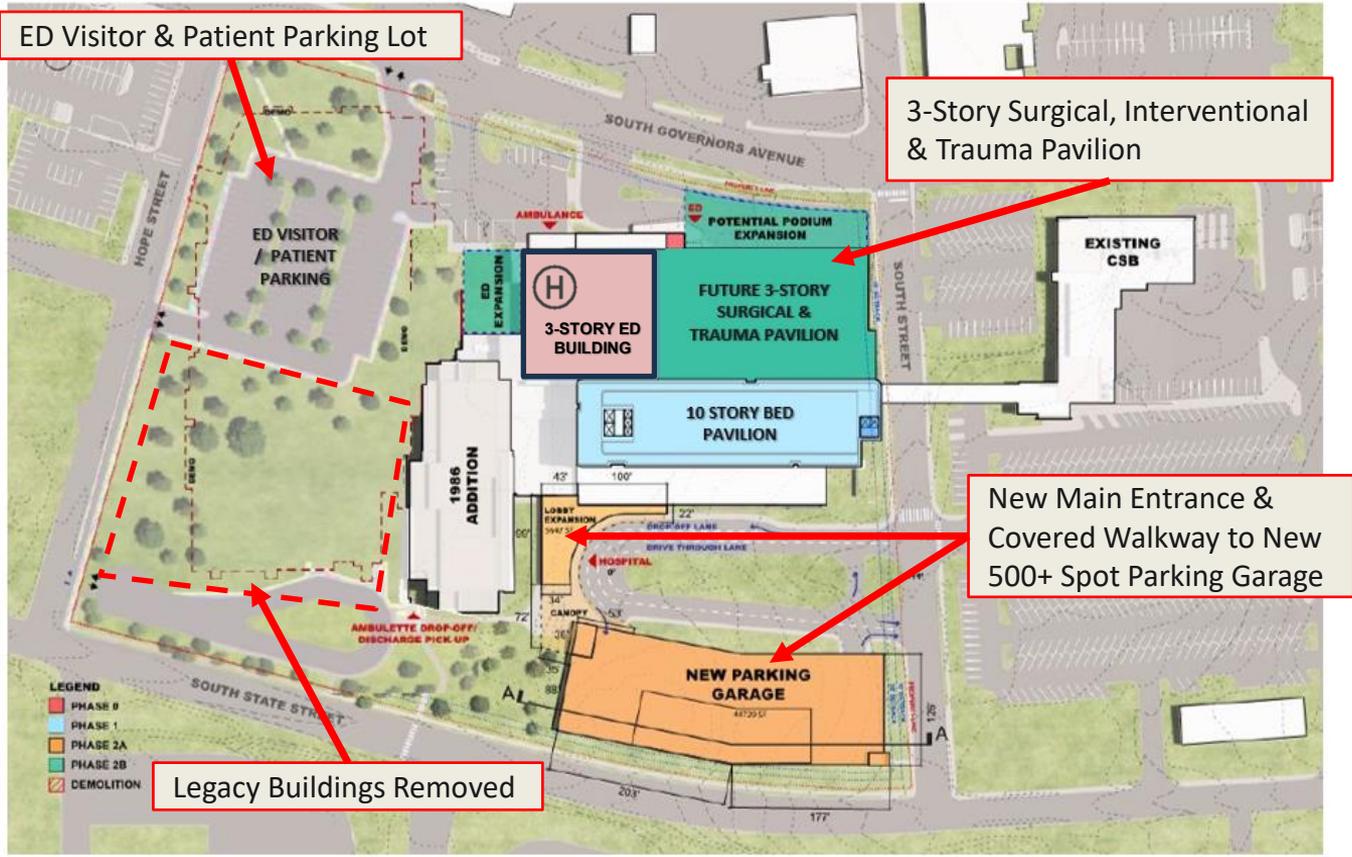
Total Project: \$248,674,758

KENT CAMPUS

LONG-TERM MASTER PLAN

Kent Campus Long-Term Master Plan

Item #3.



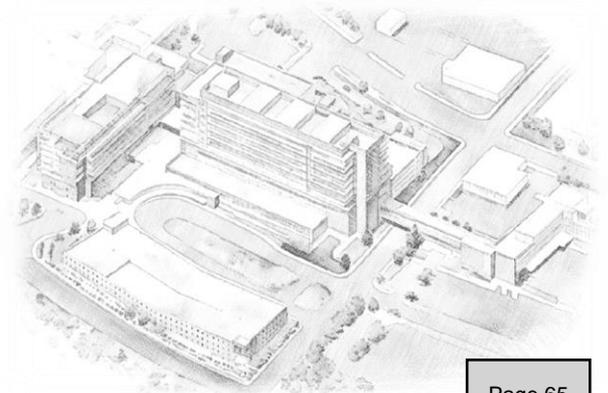
Kent Expansion Long-Term Rendering

Item #3.



Kent Long-Term Expansion Plans

- a. **Fit-out all Pavilion shell floors** to achieve all private rooms
- b. Build a **new 500-spot Parking Garage** on the corner of State and South Streets
- c. **Expand the main entrance** to include a covered walkway to the new garage
- d. **New Surgical & Interventional Building** at Governor's Avenue and South Street
 - a. Build-out new OR and Interventional Suite with all related support spaces
 - b. Expand the Emergency department
 - c. Buildout and relocate the Diagnostic Imaging Department
- e. **Relocate all non-hospital-based services** to Blue Hen



APPROVALS

Approvals – Required for Phase 1

Item #3.

1. Rezoning of 600 S State Street from “RGO” to “IO”
 - a. Public Hearing
 - i. Dover Planning Commission, October 20, 2025
 - ii. Dover City Council, November 10, 2025
2. Building Code Variance for Height and Setback
 - a. Public Hearing
 - i. Dover Board of Adjustment, October 15, 2025
3. Site Plan Approval
 - a. Public Hearing
 - i. Dover Planning Commission, January 20, 2025



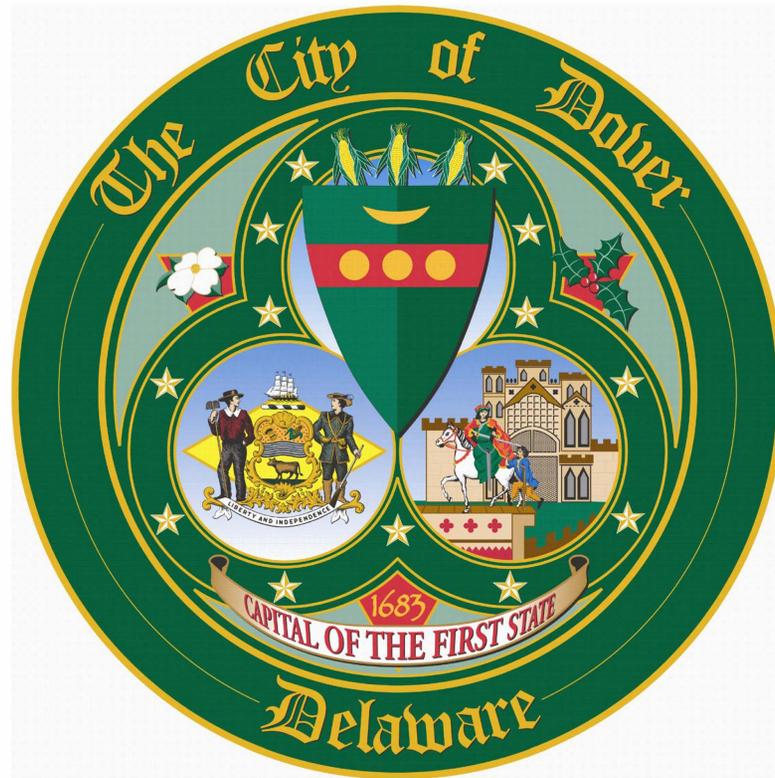


Thank You



Our Commitment Runs Deep

CITY COUNCIL COMMUNITY ENHANCEMENT FUND REPORT



AUGUST 2025

CITY COUNCIL COMMUNITY ENHANCEMENT FUND									
JULY 1, 2025 - JUNE 30, 2026									
100-10-12-99-000-53037									
Current									
Balance - \$ 16,950.00									
BUDGETED AMOUNT									\$ 25,000.00
COMMUNITY ENHANCEMENT FUND - \$2,500 FOR EACH COUNCIL MEMBER PER DISTRICT AND \$5,500 FOR THE AT-LARGE COUNCIL MEMBER. THE PURPOSE OF THE FUND IS TO ALLOW MEMBERS TO CONTRIBUTE FUNDS TO A SMALL PROJECT OR COMMUNITY NEEDS IN EACH DISTRICT.									
Total									\$ 25,000.00
Date	COUNCIL SPONSOR	Vendor	Description	P.O. #/INVOICE #	BATCH#	TOTAL CHARGES	YEAR TO DATE	BALANCE	
7/1/2025	Anderson	Hispanic Organization of Latin Americans (HOLA)	Councilman Anderson authorized the designation of \$500 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from David Anderson dated 06/02/2025 and an email from Anthony (Tony) Velazquez Founder/CEO dated 06/02/2025	6577	\$ 500.00	\$ 500.00	\$ 24,500.00	
7/3/2025	Sudler	Holy Trinity UAME Church	Councilman Sudler authorized the designation of \$1,000 of his community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from Roy Sudler, Jr dated 07/03/2025 and a letter from Pastor Sheila Lomax dated 06/20/2025	6577	\$ 1,000.00	\$ 1,500.00	\$ 23,500.00	
7/5/2025	Rocha	Holy Trinity UAME Church	Councilman Rocha authorized the designation of \$200 of his community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from Gerald Rocha, Sr, dated 07/05/2025 and an email from Pastor Sheila Lomax dated 07/04/2025	6577	\$ 200.00	\$ 1,700.00	\$ 23,300.00	
7/7/2025	Anderson	Holy Trinity UAME Church	Councilman Anderson authorized the designation of \$200 of his community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from David Anderson dated 07/07/2025 and a letter from Pastor Sheila Lomax dated 06/20/2025	6577	\$ 200.00	\$ 1,900.00	\$ 23,100.00	
7/7/2025	Lewis	Holy Trinity UAME Church	Councilman Lewis authorized the designation of \$400 of his community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from Brian Lewis dated 07/07/2025 and a letter from Pastor Sheila Lomax dated 06/20/2025	6577	\$ 400.00	\$ 2,300.00	\$ 22,700.00	
7/9/2025	Boggerty	Holy Trinity UAME Church	Councilman Boggerty authorized the designation of \$150 of his community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from Andre Boggerty dated 07/09/2025 and a letter from Pastor Sheila Lomax dated 06/20/2025	6656	\$ 150.00	\$ 2,450.00	\$ 22,550.00	
7/14/2025	Pillsbury	Holy Trinity UAME Church	Councilwoman Pillsbury authorized the designation of \$200 of her community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from Julia Pillsbury dated 07/11/2025 and an email from Pastor Sheila Lomax dated 07/04/2025	6656	\$ 200.00	\$ 2,650.00	\$ 22,350.00	
7/14/2025	Pillsbury	Hispanic Organization of Latin Americans (HOLA)	Councilwoman Pillsbury authorized the designation of \$200 of her community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Julia Pillsbury dated 07/11/2025 and an email from Anthony (Tony) Velazquez Founder/CEO dated 07/11/2025	6656	\$ 200.00	\$ 2,850.00	\$ 22,150.00	
7/14/2025	Boggerty	Hispanic Organization of Latin Americans (HOLA)	Councilman Boggerty authorized the designation of \$200 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Andree Boggerty dated 07/14/2025 and an email from Anthony (Tony) Velazquez Founder/CEO dated 07/11/2025	6656	\$ 200.00	\$ 3,050.00	\$ 21,950.00	
7/17/2025	Hall	Holy Trinity UAME Church	Councilwoman Hall authorized the designation of \$200 of her community enhancement funds to Holy Trinity UAME Church for their Youth Empowerment event.	Email from Donyale Hall dated 07/11/2025 and an email from Pastor Sheila Lomax dated 06/20/25	6764	\$ 200.00	\$ 3,250.00	\$ 21,750.00	
7/29/2025	Rocha	Hispanic Organization of Latin Americans (HOLA)	Councilman Rocha authorized the designation of \$250 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Gerald Rocha dated 07/28/2025 and an email from Anthony (Tony) Velazquez, Founder/CEO, dated 07/11/2025	6854	\$ 250.00	\$ 3,500.00	\$ 21,500.00	
7/31/2025	Lewis	Hispanic Organization of Latin Americans (HOLA)	Councilman Lewis authorized the designation of \$500 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Brian Lewis dated 07/31/2025 and an email from Anthony (Tony) Velazquez, Founder/CEO, dated 07/30/2025	6906	\$ 500.00	\$ 4,000.00	\$ 21,000.00	
8/11/2025	Lewis	Caribbean Culture Awareness Inc.	Councilman Lewis authorized designation of \$300 of his community enhancement funds to the Caribbean Culture Awareness Inc. for their 2nd Annual Delaware Caribbean Carnival.	Email from Brian Lewis dated 08/11/2025 and an email from Ewan Fenty-Marsell dated 8/09/2025	6959	\$ 300.00	\$ 4,300.00	\$ 20,700.00	
8/12/2025	Rocha	A 2nd Chance A Haven for Abused and Battered Woman and Children	Councilman Rocha authorized the designation of \$500 of his community enhancement funds to Ms. Faye White at A 2nd Chance, for their Annual Veterans Honorary Dinner	Email from Gerald Rocha dated 08/12/2025 and email from City Clerk's Office dated 08/12/2025	6950	\$ 500.00	\$ 4,800.00	\$ 20,200.00	
8/12/2025	Neil	A 2nd Chance A Haven for Abused and Battered Woman and Children	Councilman Neil authorized the designation of \$100 of his community enhancement funds to Ms. Faye White at A 2nd Chance, for their Annual Veterans Honorary Dinner	Email from Fred Neil dated 08/12/2025 and email from City Clerk's Office dated 08/12/2025	6959	\$ 100.00	\$ 4,900.00	\$ 20,100.00	
8/12/2025	Anderson	A 2nd Chance A Haven for Abused and Battered Woman and Children	Councilman Anderson authorized the designation of \$300 of his community enhancement funds to Ms. Faye White at A 2nd Chance, for their Annual Veterans Honorary Dinner	Email from David Anderson dated 08/12/2025 and email from City Clerk's Office dated 08/12/2025	6959	\$ 200.00	\$ 5,100.00	\$ 19,900.00	
8/15/2025	Sudler	Hispanic Organization of Latin Americans (HOLA)	Councilman Sudler authorized the designation of \$500 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Roy Sudler dated 08/15/2025 and an email from Anthony (Tony) Velazquez, Founder/CEO, dated 06/06/2025	7002	\$ 500.00	\$ 5,600.00	\$ 19,400.00	
8/19/2025	Anderson	Holy Trinity UAME Church	Councilman Anderson authorized the designation of \$750 of his community enhancement funds to Holy Trinity UAME Church for their Back to School Book Bag Drive	Email from David Anderson dated 08/19/2025 and an email from Pastor Sheila Lomax dated 08/19/25	7002	\$ 750.00	\$ 6,350.00	\$ 18,650.00	
9/8/2025	Pillsbury	I Am My Sister's Keeper (MSK)	Councilwoman Pillsbury authorized the designation of \$200 of her community enhancement funds to I Am My Sister's Keeper (MSK) for their Founders Day	Email from Julia Pillsbury dated 09/4/2025 and an email from Marcille Sewell-Lingham dated 09/4/25	7165	\$ 200.00	\$ 6,550.00	\$ 18,450.00	
9/8/2025	Boggerty	I Am My Sister's Keeper (MSK)	Councilman Boggerty authorized the designation of \$250 of his community enhancement funds to I Am My Sister's Keeper (MSK) for their Founders Day	Email from Andre Boggerty dated 09/4/2025 and an email from Marcille Sewell-Lingham dated 09/4/25	7166	\$ 250.00	\$ 6,800.00	\$ 18,200.00	
9/8/2025	Neil	I Am My Sister's Keeper (MSK)	Councilman Neil authorized the designation of \$50 of his community enhancement funds to I Am My Sister's Keeper (MSK) for their Founders Day	Email from Fred Neil dated 09/4/2025 and an email from Marcille Sewell-Lingham dated 09/4/25	7165	\$ 50.00	\$ 6,850.00	\$ 18,150.00	
9/8/2025	Rocha	1NA Foundation	Councilman Rocha authorized the designation of \$200 of his community enhancement funds to 1NA Foundation for their 2nd Annual 1NA Day of Giving Back	Email from Gerald Rocha dated 09/4/2025 and an email from Deanna Wright dated 09/4/25	7165	\$ 200.00	\$ 7,050.00	\$ 17,950.00	
9/8/2025	Pillsbury	1NA Foundation	Councilwoman Pillsbury authorized the designation of \$200 of her community enhancement funds to 1NA Foundation for their 2nd Annual 1NA Day of Giving Back	Email from Julia Pillsbury dated 09/4/2025 and an email from Deanna Wright dated 09/4/25	7166	\$ 200.00	\$ 7,250.00	\$ 17,750.00	
9/16/2025	Boggerty	1NA Foundation	Councilman Boggerty authorized the designation of \$300 of his community enhancement funds to 1NA Foundation for their 2nd Annual 1NA Day of Giving Back	Email from Andre Boggerty dated 09/12/2025 and an email from Deanna Wright dated 09/1/25	7121	\$ 300.00	\$ 7,550.00	\$ 17,450.00	
9/17/2025	Hall	The Veterans Awareness Center Foundation Stand-Down	Councilwoman Hall authorized the designation of \$500 of her community enhancement funds to The Veterans Awareness Center Foundation Stand-Down for their Delaware 2025 Veterans' Stand Down	Email from Donyale Hall dated 09/17/2025	7263	\$ 500.00	\$ 8,050.00	\$ 16,950.00	
TOTALS						\$ 8,050.00		\$ 16,950.00	

BUDGETED AMOUNT	DISTRICT	COUNCIL SPONSOR	YTD EXPENDITURES	BALANCE
\$ 5,000.00	At-Large	Boggerty	\$ 900.00	\$ 4,100.00
\$ 2,500.00	1st District	Pillsbury	\$ 800.00	\$ 1,700.00
\$ 2,500.00	1st District	Rocha	\$ 1,150.00	\$ 1,350.00
\$ 2,500.00	2nd District	Hall	\$ 700.00	\$ 1,800.00
\$ 2,500.00	2nd District	Lewis	\$ 1,200.00	\$ 1,300.00
\$ 2,500.00	3rd District	Arndt	\$ -	\$ 2,500.00
\$ 2,500.00	3rd District	Neil	\$ 150.00	\$ 2,350.00
\$ 2,500.00	4th District	Anderson	\$ 1,650.00	\$ 850.00
\$ 2,500.00	4th District	Sudler	\$ 1,500.00	\$ 1,000.00
TOTAL			\$ 8,050.00	\$ 16,950.00

CITY MANAGER'S MONTHLY REPORT



August 2025

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October 6, 2025

Honorable Mayor & Members of City Council
Dover, DE 19901

RE: CITY MANAGER'S OFFICE MONTHLY REPORT – AUGUST 2025

Dear Mayor & Members of City Council:

The City Manager's Office is pleased to present our monthly report for the month of August 2025. Included are the monthly reports from Departments directly reporting to the City Manager. Tasks performed by the City Manager and Assistant City Manager include the following:

- Attended monthly City Council and Council Committee of the Whole meetings. Prepared for the Resolution Authorizing the City Manager to Act on Behalf of the City of Dover in the Sale of Three Lots at Garrison Oak Business and Technology Park. Assisted in research and development of Committee Action Form for the Parks and Recreation Capital Project Reallocation of Funds.
- Attended Special Council Meeting Strategy Session.
- Researched requests from Council members and constituents and addressed concerns. Attended onsite meeting regarding Stoney Creek and Barrister Place area needs. Attended staff planning meeting regarding speed reduction devices.
- Attended weekly staff meetings and board and commission meetings associated with the Department of Planning, Inspections and Community Development. Performed administrative duties for the Department including budgetary reviews, meeting with constituents regarding concerns, resolving issues and addressing personnel concerns. Conducted interviews for the Community Development Manager and Director of Planning, Inspections and Community Development positions. Continued to review the needs of the Department in relation to staffing vacancies utilizing consultant assistance as an intermediate solution to meet critical needs.
- Conducted individual monthly and regular Department Head meetings.
- Attended the Library Advisory Committee meeting.
- Attended the Management Committee and Risk Management Committee meetings regarding electric (TEA), the DEMEC Legislative Luncheon, DEMEC Joint Council Briefing and DEMEC Administrative Committee meeting.
- Participated in Delaware League of Local Government Legislative review with Legislative Action Committee to discuss pending and proposed legislation, Delaware Economic Development Partners meeting, and Kent Economic Partnership Board meeting.
- Attended the DDP Board meeting. Discussed status of DDD project requests with DDP and consultant.
- Worked with broker regarding property sales at Garrison Oak (ongoing discussions).

October 6, 2025

Page 2 of 2

- Attended the Meet & Greet with the new City Solicitor. Regularly scheduled coordination with City Solicitor on pending legal matters.
- Continued meetings with outside counsel on legal matters.
- Attended Chesapeake Utilities and 5-year Safety Tour celebration. Attended concept meeting with Chesapeake Utilities and Electric Department regarding future energy issues.
- Participated in meetings with City and County leaders regarding planning to address future economic development concerns.
- Participated in review of workers compensation plan claims with insurance carrier.

If you have any questions or would like to discuss, please feel free to contact our office.

Most respectfully,



David S. Hugg, III
City Manager



Sharon J. Duca, P.E., ICMA-CM
Assistant City Manager

CENTRAL SERVICES MONTHLY REPORT August 2025

PROCUREMENT & INVENTORY DIVISION		
Purchase Orders for Stock by Fund		
	FY 2026 to Date	Difference from FY 2025
Electric	\$238,398.68	-375.3%
Water	\$8,339.96	-455.5%
Wastewater	\$0.00	0.0%
General	\$17,507.82	21.3%
Total	\$264,246.46	-351.8%
Issues from Stock by Fund		
	FY 2026 to Date	Difference from FY 2025
Electric	\$227,161.29	-19.4%
Water	\$13,622.59	-175.9%
Wastewater	\$0.00	0.0%
General	\$13,622.59	-85.4%
Total	\$254,406.47	-31.6%
Bids/RFPs Solicited		
	FY 2026 to Date	Difference from FY 2025
	3	-66.7%
Money Spent for Postal Services		
	FY 2026 to Date	FY 2025 to Date
	\$38,142.04	\$39,245.27

Fuel Usage		
Type	FY 2026 to Date	FY 2025 to Date
Unleaded	26,214	27,446
Diesel	11,249	15,157
Dollars Spent	\$87,202.06	\$112,721.38

Warehouse Stock Value		
	FY 2026	FY 2025
	\$5,548,896.39	\$4,384,899.05

Purchase Orders for Stock are down 351.8% compared to this time last year.
 Issues from Stock are down 31.6% compared to this time last year.
 Bids/RFP's are down 66.7% compared to this time last year.
 Postal Expenses are down 2.9% compared to this time last year.
 Fuel Costs are down 29.3% compared to this time last year.
 Overall warehouse value is up 21.0% compared to this time last year.

FLEET DIVISION		
PM Work Orders Scheduled: 30	PM Work Orders Completed: 39	Total Work Orders PM & Repair: 92
Total Hours Turned: 285.5	Excess Hours Turned: 0	Uncaptured Time: 143.8
MEASURE	August 2025	August 2024
Completed PM's	39	28

DIFFERENCE 39.29%

There were 30 PM's scheduled for this month. A total of 39 PM's were completed along with 53 repair work orders. There were a total of 92 work orders completed.

FACILITIES DIVISION		
Routine Work Orders Completed: 53	Emergency Work Orders Completed: 1	
City-owned Facility Work Orders: 50	Events & Support Work Orders: 4	
MEASURE	August 2025	August 2024
Completed Work Orders	54	59

DIFFERENCE -8.47%

There were 54 routine and emergency Work Orders completed during this month. The work orders consisted of 50 for maintenance and repair of City-owned facilities and 4 related to events and other support work.

Central Services Narrative
<p>Warehousing & Procurement is operating as normal. Project CS2502 is under review.</p> <p>Facilities is operating as normal; two positions posted.</p> <p>Fleet is operating as normal.</p>

CENTRAL SERVICES PROJECT UPDATE		
August 2025		
FY/PROJECT NUMBER	DEPARTMENT	STATUS
FC2601	CITY HALL FLAT ROOF	QUOTING
FC2600	PEAR STREET ABATEMENT	SCHEDULING VENDOR
FC2602	CITY HALL FIRE ALARM EQUIPMENT UPGRADE	SCHEDULING VENDOR
EA2601	WEYANDT HALL STAIRWELL FLOORING	SCHEDULING VENDOR
CS2502	FUEL ISLAND UPGRADE	RFP EVALUATION

City of Dover

Customer Services Department

Item #9.

Major Program Updates	Aug 2025	Aug 2024	Difference	FY 2026	FY 2025
				Year-to-Date	Year-to-Date
Customers Served for Payment Processing	20,758	21,900	(1,142)	42,328	43,304
Final Bills	534	476	58	1002	1,068
Estimated Bills	686	359	327	1296	769
Penalties Posted	\$ 15,307	\$ 11,777	\$ 3,530	\$ 29,679	\$ 15,730
Extensions of Credit - Amount Extended	\$ 319,913	\$ 374,559	\$ (54,645)	\$ 542,396	\$ 357,516
Balance Transfers	\$ 12,230	\$ 12,407	\$ (177)	\$ 30,542	\$ 441,260
Utility Collections	\$ 51,003	\$ 24,362	\$ 26,641	\$ 73,076	\$ 66,215
Miscellaneous Billings	\$ 3,701,808	\$ 3,997,639	\$ (295,831)	\$ 6,755,617	\$ 3,683,461
Taxes Levied	\$ 3,211,954	\$ 13,799,622	\$ (10,587,667)	\$ 16,998,315	\$ 16,066,172
Billing Adjustments / Credit Balances	\$ 106,881	\$ 31,984	\$ 74,898	\$ (42,676)	\$ 3,791
Total Taxes Collected	\$ 2,094,294	\$ 11,531,681	\$ (9,437,387)	\$ 15,731,097	\$ 13,983,632
Taxes Outstanding	\$ 1,224,542	\$ 2,299,924	\$ (1,075,382)	\$ 1,224,542	\$ 2,086,331
Write Off Request	\$ -	\$ -	\$ -	\$ 32,121	\$ 15,053

Recap of monthly activities / notations –

As of August 31, 2025, the City of Dover served 25,210 electric utility customers, up slightly from 25,083 in August 2024. Data is sourced from the Monthly Utility Bill Summary Report, which includes all utility rate classifications. Customer Services Department is currently in the process of interviewing candidates for a new Customer Service Representative position. Additionally, the Metering Department has recently onboarded a new Field Service Representative, further strengthening field operations. All necessary updates have been completed and implemented to ensure full compliance with House Bill 62 (HB62). These changes reflect updated procedures, system modifications, and operational protocols designed to meet all legislative requirements. Effective October 20, 2025, on-call hours for metering staff will be reduced to Monday through Friday, from 5:00 p.m. to 8:00 p.m. Furthermore, service disconnects will only be performed on Mondays and Tuesdays moving forward. These changes are intended to improve efficiency, better align staffing resources, and maintain service quality.

Receivable Comparison FY 2025 to FY2026 to date (August 2025)

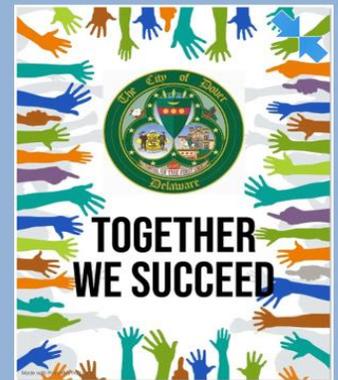
Compared to the same time last year the City had open receivables of \$12,565,596.60 vs \$11,611,829.43.

Utility Disconnections for August 2025

863 accounts were disconnected for non-payment of service.
 Total receivable collected through the disconnection process \$402,190.34.
 Ending Utility Receivable Due - \$9,263,300.81.

Outstanding Receivable FYE 2026

	Utility	Taxes	General Billing	Total Receivable
JULY	9,266,355.56	3,211,954.32	1,053,560.67	13,531,870.55
AUGUST	9,263,300.81	\$1,224,542.11	1,123,986.51	11,611,829.43
SEPTEMBER				-
OCTOBER				-
NOVEMBER				-
DECEMBER				-
JANUARY				-
FEBRUARY				-
MARCH				-
APRIL				-
MAY				-

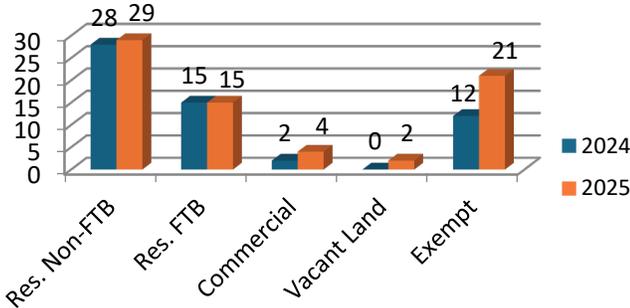


Customer Service Department Mission

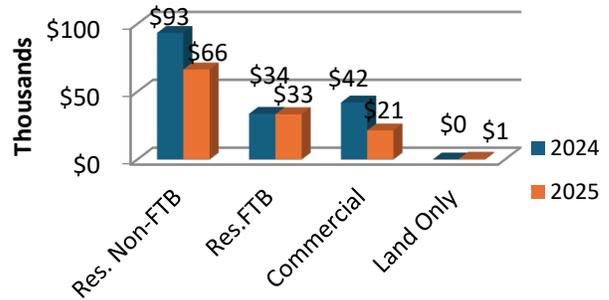
Continually provide quality public service to our diverse group of customers with professionalism, respect, & integrity. ~ City of Dover Customer Service Department

ASSESSOR'S REPORT

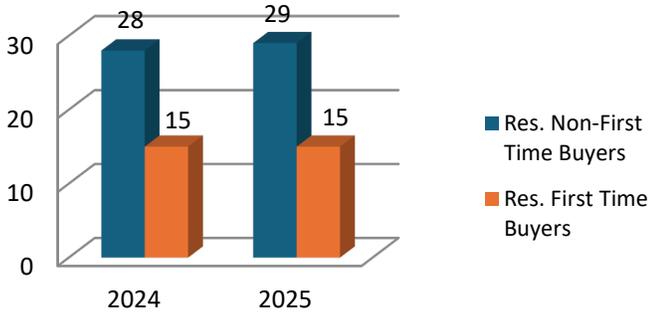
Number of Deeds Stamped for the Month of Aug. 2024/2025



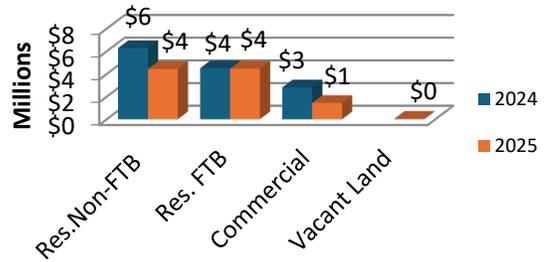
Transfer Tax Dollar Amount for the Month of Aug. 2024/2025



First Time Buyer for the Month of Aug. 2024/2025



Aug. 2024/2025 Realty Property Sales in Dollars Received Prior to Recording



Major Updates

	June	July	August
Assessment Change	\$9,304,850	\$0	\$507,000

Residential Sales Ratio Report

Sales in Study	Total Assessed Value	Total Sale Price	Ratio	PRD
31	\$5,142,600	\$8,484,690	0.61	1.01

Ratio – Assessed Value divided by Sale Price. **PRD – Mean** – A PRD above 1.03 tends to indicate assessment regressivity – high valued properties are under appraised relative to low valued properties. A PRD below .98 tends to indicate assessment progressivity – high valued properties are relatively over appraised.

Tax Office

Wild Meadows / Persimmon Park Place Home Sales for August 2025:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Sales Price</u>
206 Persimmon Cir	\$97,900	\$218,000

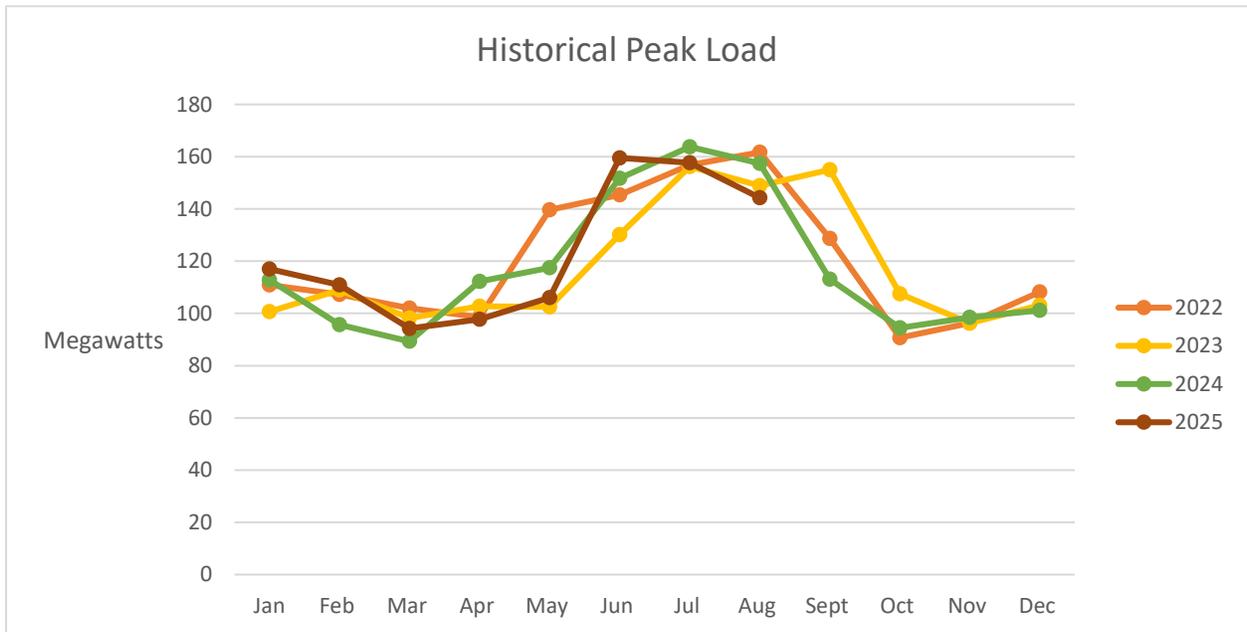
CITY OF DOVER
SALES RATIO REPORT

PARID	NBHD	LUC	ADDRESS	UNITS	STYLE	YRBLD	STORIES	SFLA	GRADE	CDU	TOTAL APPR	SALE DT	PRI	Item #9.	R
ED05-057.17-01-23.00	18	R10	57 GRISTMILL PL	1	8	1991	2	1393	C+	AV	148,900	28-AUG-25	305,000		9
ED05-067.01-01-23.00	18	R10	406 TOPAZ CIR	1	1	2012	2	2164	B	AV	250,400	05-AUG-25	390,000	.64	
ED05-067.01-01-67.00	18	R10	115 TOPAZ CIR	1	5	2007	2	2347	B	AV	238,100	21-AUG-25	394,900	.60	
ED05-067.09-01-35.00	18	R10	187 MERION RD	1	16	1977	1	1984	C+	GD	200,400	11-AUG-25	285,000	.70	
ED05-067.09-03-18.00	3	R10	349 PINE VALLEY RD	1	13	1984	2	2390	B-	AV	224,200	28-AUG-25	340,000	.66	
ED05-067.13-01-64.00	3	R10	20 MUIRFIELD CT	1	14	1973	1	1956	B-	AV	204,000	12-AUG-25	320,000	.64	
ED05-067.17-02-24.00	3	R10	35 SHINNECOCK RD	1	5	2001	2	3463	A	GD	386,400	25-AUG-25	489,000	.79	
ED05-067.20-03-10.00	9	R10	317 N NEW ST	1	1	1939	2	1638	C	AV	122,600	01-AUG-25	135,000	.91	
ED05-068.09-02-11.00	13	R10	816 BACON AVE	1	16	1968	1	1925	C	AV	168,100	01-AUG-25	220,000	.76	
ED05-068.10-03-44.00	13	R10	906 MCDOWELL DR	1	16	1968	1	1566	C	GD	172,000	29-AUG-25	320,000	.54	
ED05-068.14-01-34.00	13	R10	355 FREAR DR	1	14	1965	1	1130	C	GD	166,000	15-AUG-25	270,000	.61	
ED05-068.14-04-27.00	7	R10	132 SPRUANCE RD	1	13	1986	2	1045	C-	PR	73,700	15-AUG-25	165,000	.45	
ED05-068.18-03-09.00	7	R10	71 N HALSEY RD	1	14	1955	1	896	C	AV	130,900	29-AUG-25	225,000	.58	
ED05-076.03-02-19.00	14	R10	335 PARADEE DR	1	8	2007	2	1855	C+	AV	167,700	04-AUG-25	297,000	.56	
ED05-076.04-01-82.00	2	R10	514 ANN MOORE ST	1	13	2012	3	1776	C+	AV	185,100	28-AUG-25	300,000	.62	
ED05-076.04-02-72.00	2	R10	116 RIDGELY BLVD	1	8	2025	1	1545	C+	AV	169,600	07-AUG-25	319,900	.53	
ED05-076.04-02-75.00	2	R10	108 RIDGELY BLVD	1	8	2025	1	1545	C+	AV	169,600	22-AUG-25	324,990	.52	
ED05-076.05-04-01.061	102	R50	46 PAR HAVEN DR	1	20	1978	1	723	C-	AV	46,000	27-AUG-25	125,000	.37	
ED05-076.05-04-01.076	102	R50	56 PAR HAVEN DR	1	20	1978	1	739	C-	AV	47,000	25-AUG-25	112,000	.42	
ED05-076.06-06-09.00	2	R10	133 HAMPTON DR	1	13	1985	2	1200	C-	AV	117,800	15-AUG-25	230,000	.51	
ED05-076.08-05-42.00	9	R10	216 FULTON ST	1	1	1925	2	1424	C	AV	109,200	20-AUG-25	155,000	.70	
ED05-076.12-01-45.00	2	R10	120 REESE ST	1	16	1962	1	1608	C	AV	153,400	04-AUG-25	115,000	1.33	
ED05-077.07-01-30.00	6	R10	195 HOLMES ST	1	13	2005	2	1368	C	AV	153,000	12-AUG-25	259,900	.59	
ED05-077.07-07-23.00	6	R10	125 LADY BUG DR	1	13	2008	2	1784	B-	AV	177,100	18-AUG-25	310,000	.57	
ED05-077.09-03-23.00	4	R20	428 S GOVERNORS AVE	2	1	1920	2	2224	C	AV	172,000	19-AUG-25	226,500	.76	
ED05-077.10-02-49.00	2	R10	745 RIVER RD	1	14	1956	1	925	C-	FR	93,100	22-AUG-25	212,500	.44	
ED05-085.06-01-54.00	11	R10	126 CREEK BEND RD	1	5	2005	2	1998	B	AV	221,600	12-AUG-25	365,000	.61	
ED05-085.08-01-81.00	12	R10	87 LYNNHAVEN DR	1	5	1965	2	2935	B	AV	260,400	04-AUG-25	460,000	.57	
ED05-085.08-02-68.00	12	R10	409 DOGWOOD CT	1	16	1964	1	1780	C+	AV	166,600	15-AUG-25	325,000	.51	
ED05-085.12-01-20.00	12	R10	293 KESSELRING AVE	1	14	1965	1	912	C	VG	149,800	11-AUG-25	270,000	.55	
LC05-058.18-01-66.00	1A	R10	206 PERSIMMON CIR	1	11	1990	1	1512	D+	AV	97,900	08-AUG-25	218,000	.45	

ELECTRIC DEPARTMENT MONTHLY REPORT

FY26

Outage Cause	Count	Outage Cause	Customer Minutes of Duration	Outage Cause	Customers Interrupted
Overhead	3	Underground	289,479	Construction	800
Underground	2	Construction	30,400	Underground	684
Unscheduled	1	Overhead	4,370	Unscheduled	290
Vehicle Accident	1	Vehicle Accident	2,480	Overhead	54
Squirrel	1	Bird	702	Bird	13
Construction	1	Squirrel	420	Vehicle Accident	10
Bird	1	Unscheduled	0	Squirrel	7
Total	10	Total	327851	Total	1858





HUMAN RESOURCES

AUGUST 2025

City of Dover Human Resources Mission Statement:

The City of Dover’s Human Resources Department strives to provide quality service to assist our greatest asset, our employees. Equity, Integrity, and Urgency is our focus to ensure employee satisfaction as well as company wellness. We implement policies and procedures that align with organizational goals, including a safe and compliant workplace, effective training and professional development, and addressing both the needs of employees and the organization.

City of Dover Human Resources Value Statement:

Innovation: *We strive to include best HR practices to enhance a robust technological movement to enhance the quality and efficiency of the department.*

Collaboration: *We honor knowledge sharing, diversity of thoughts and ideas, and experiences to encourage an inclusive workforce.*

Integrity and Transparency: *We honor our commitments and promote a healthy environment that promotes fairness, honesty, respect, and trust.*

Results Driven: *Customer service is front and center, and we advocate for employees' and retirees' needs at all times.*

AIUGUST SUMMARY:

AUGUST Hiring Trends FY26:

MONTH	NEW HIRE AMOUNT	STATUS
AUGUST	2	1 FT, 1 PT

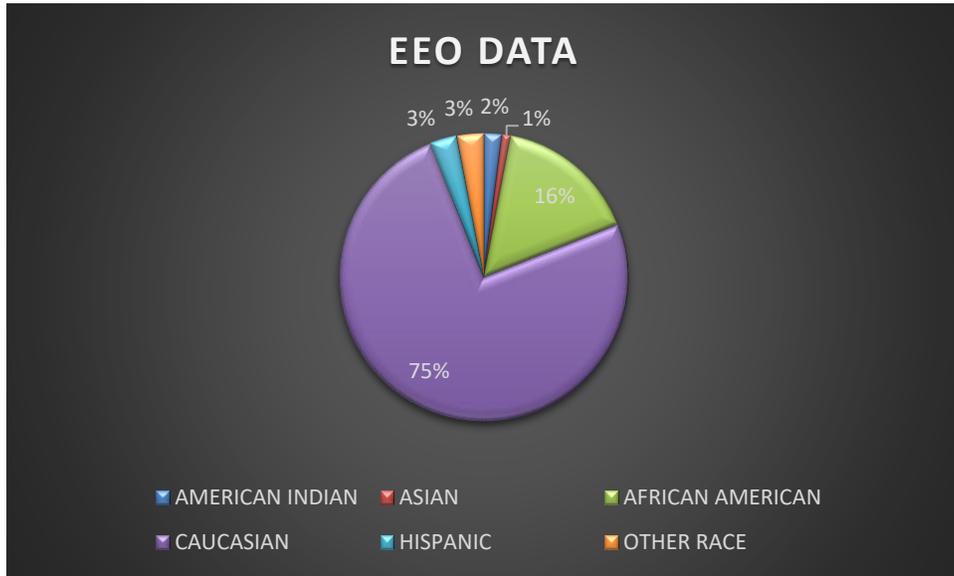
AUGUST Voluntary Termination/Involuntary Termination Trends FY26:

VOLUNTARY	5 FT, 1 PT
INVOLUNTARY	1 FT
RETIREMENT	0 FT



HUMAN RESOURCES

AUGUST EEO DATA

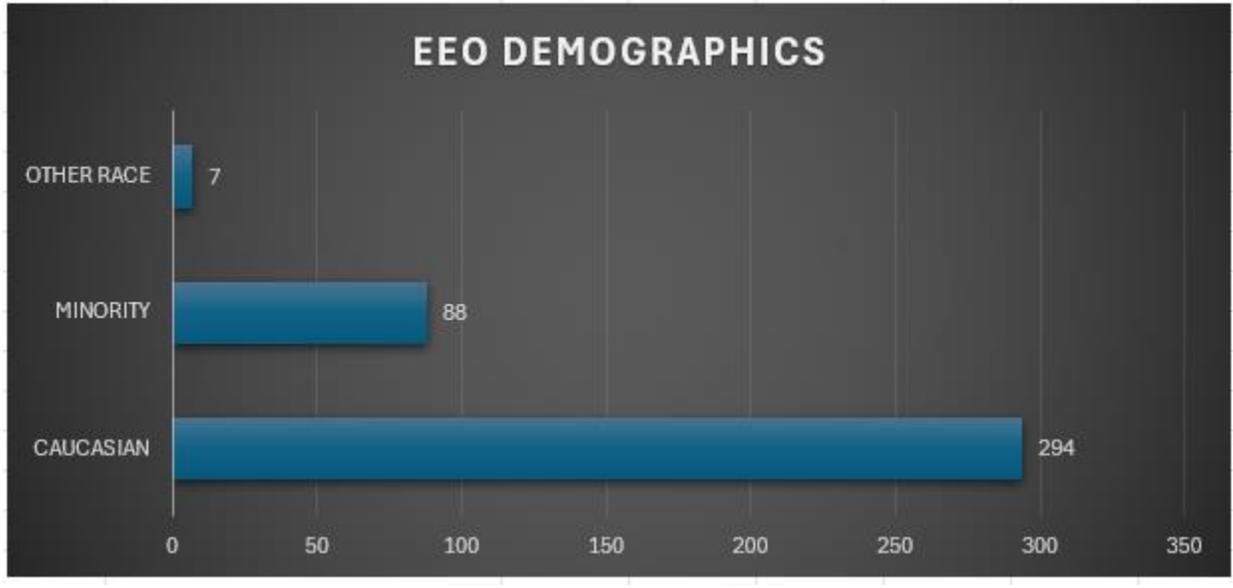


AMERICAN INDIAN	2%
ASIAN	1%
AFRICAN AMERICAN	16%
CAUCASIAN	75%
HISPANIC	3%
OTHER RACE	3%



HUMAN RESOURCES

AUGUST EEO DEMOGRAPHICS

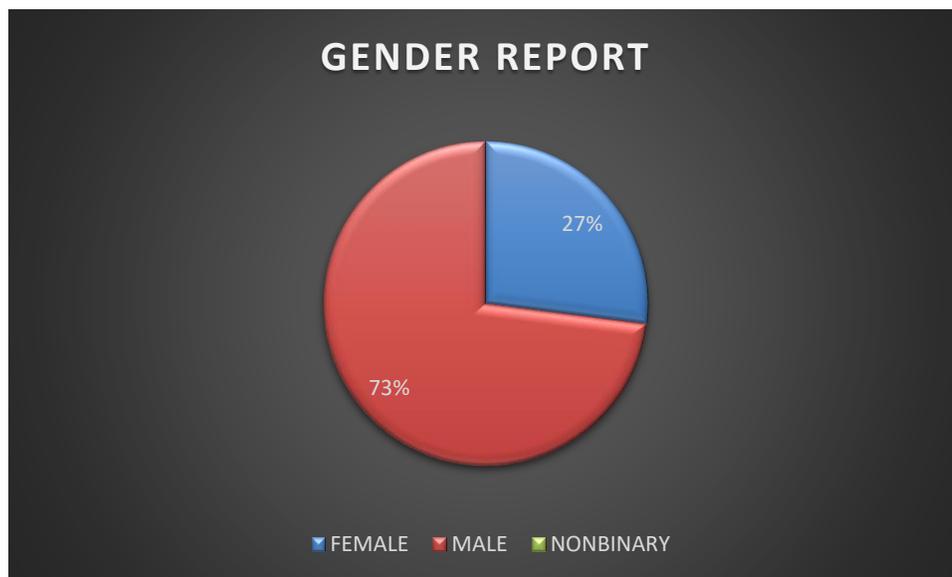


OTHER RACE	7
MINORITY	88
CAUCASIAN	294



HUMAN RESOURCES

AUGUST GENDER REPORT

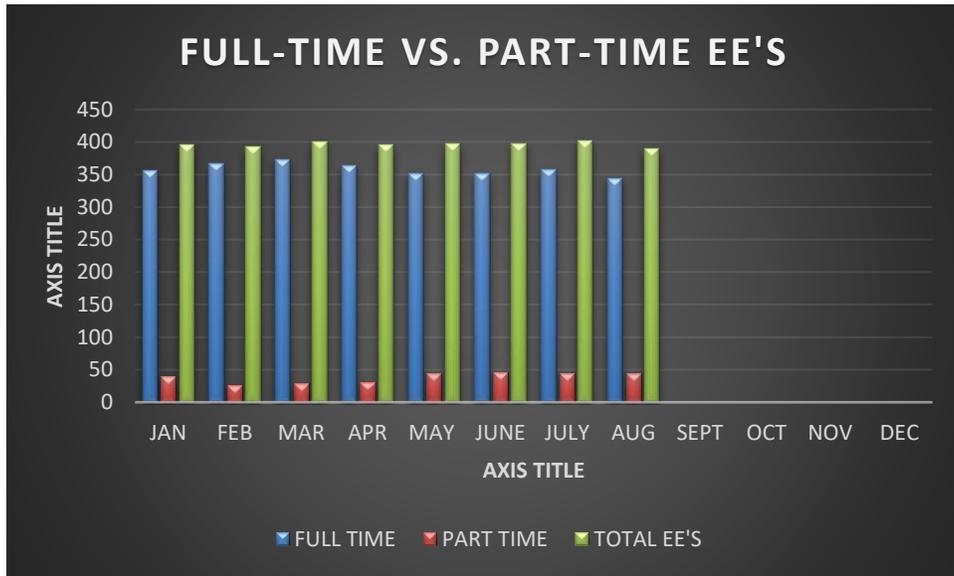


MALES	73%
FEMALE	27%
NON-BINARY	0%



HUMAN RESOURCES

FULL-TIME VS. PART-TIME EE'S



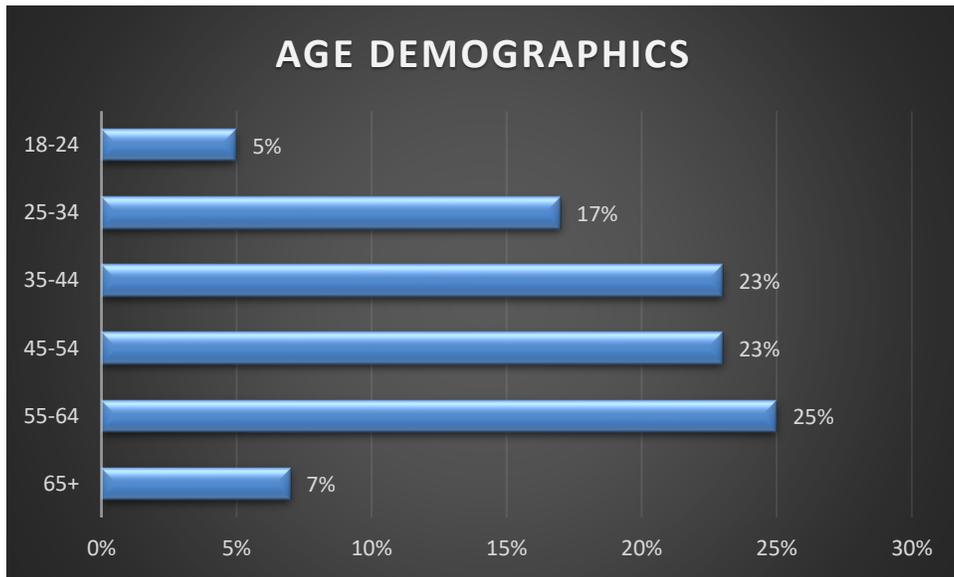
Numbers do not reflect committees, or council members.

MONTH	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
FULL TIME	356	366	373	364	352	351	357	344				
PART TIME	39	26	28	31	45	46	45	45				
TOTAL EE'S	395	392	401	395	397	397	402	389				



HUMAN RESOURCES

AUGUST INTERNAL EE AGE DEMOGRAPHICS



AGE	PERCENTAGE
18-24	5%
25-34	17%
35-44	23%
45-54	23%
55-64	25%
65 +	7%



HUMAN RESOURCES

HIRING DETAILS

Position Hired: POLICE CLERK II, BUILDING SUPERVISOR

Transferred/Promoted:

Position Terminated/Resigned/Retired/Other: CUSTOMER SERVICE CLERK, WATER TREATMENT PLANT OPERATOR, CODE ENFORCEMENT OFFICER, PLANNER II, COMMUNICATION OPERATOR, SERVICE CENTER CLERK, ASSISTANT CONTROLLER

Terminal Leave: N/A

CURRENT VACANT POSITIONS

OPEN POSITIONS	ORIGINAL POSTING DATE	STATUS
MOTOR EQUIPMENT OPERATOR I/STREETS-PUBLIC WORKS DEPARTMENT	8/25/2025	PT
POLICE CADET/POLICE DEPARTMENT	8/25/2025	PT
CIVIL ENGINEER I/DEPARTMENT OF WATER & WASTEWATER	8/25/2025	FT
CUSTOMER SERVICE CLERK I/CUSTOMER SERVICE DEPARTMENT	8/20/2025	FT
COMMUNICATIONS OPERATOR/POLICE DEPARTMENT	8/5/2025	FT
WATER TREATMENT PLANT OPERATOR I/WATER TREATMENT DIVISION	8/5/2025	FT
COMMUNITY DEVELOPMENT MANAGER/PLANNING, INSPECTIONS, AND COMMUNITY DEVELOPMENT (IN-HOUSE)	7/17/2025	FT
FIELD SERVICE REP I/CUSTOMER SERVICE DEPARTMENT	7/16/2025	FT
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SPECIALIST/WASTEWATER ENGINEERING DIVISON	7/14/2025	FT
EXECUTIVE ASSISTANT/CITY CLERK'S OFFICE	7/11/2025	FT
ACCOUNT CLERK I/ELECTRIC DEPARTMENT	6/3/2025	FT
MOTOR EQUIPMENT OPERATOR II/WATER & WASTEWATER	6/3/2025	FT
BUILDING MAINTENANCE CRAFTSPERSON III/CENTRAL SERVICES DEPARTMENT	5/23/2025	FT
BUILDING MAINTENANCE CRAFTSPERSON I/CENTRAL SERVICES DEPARTMENT	5/7/2025	FT
LAN ANALYST/INFORMATION TECHNOLOGY DEPARTMENT	5/6/2025	FT
PLANNER I/PLANNING, INSPECTIONS, AND COMMUNITY DEVELOPMENT	10/16/2024	FT
CHIEF BUILDING INSPECTOR/PLANNING, INSPECTIONS, AND COMMUNITY DEVELOPMENT	6/13/2024	FT
ACCOUNTANT II/FINANCE DEPARTMENT	5/1/2024	FT
MOTOR EQUIPMENT OPERATOR I/SANITATION-PUBLIC WORKS DEPARTMENT	3/4/2024	FT
PLANNING, INSPECTIONS, AND COMMUNITY DEVELOPMENT DIRECTOR/PLANNING AND INSPECTIONS DEPARTMENT	10/18/2023	FT

**Not used for Budgeting Purposes*



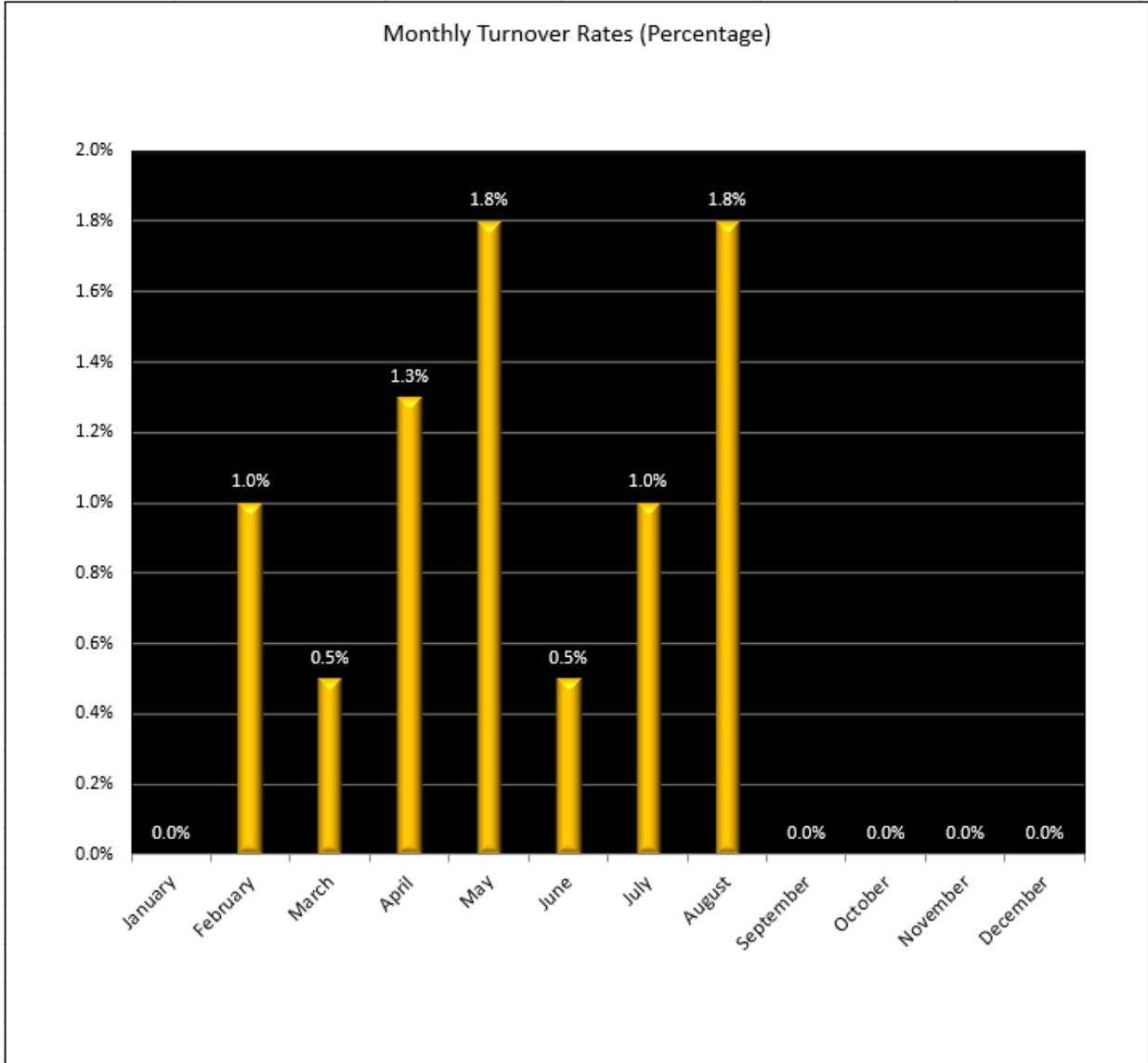
HUMAN RESOURCES

TURNOVER STATISTICS

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate	
January	0	395	0.0%			
February	4	392	1.0%			
March	2	401	0.5%			1.5%
April	5	395	1.3%			
May	7	397	1.8%			
June	2	397	0.5%			3.6%
July	4	402	1.0%			
August	7	389	1.8%			
September	0	1	0.0%			2.8%
October	0	1	0.0%			
November	0	1	0.0%			
December	0	1	0.0%			0.0%

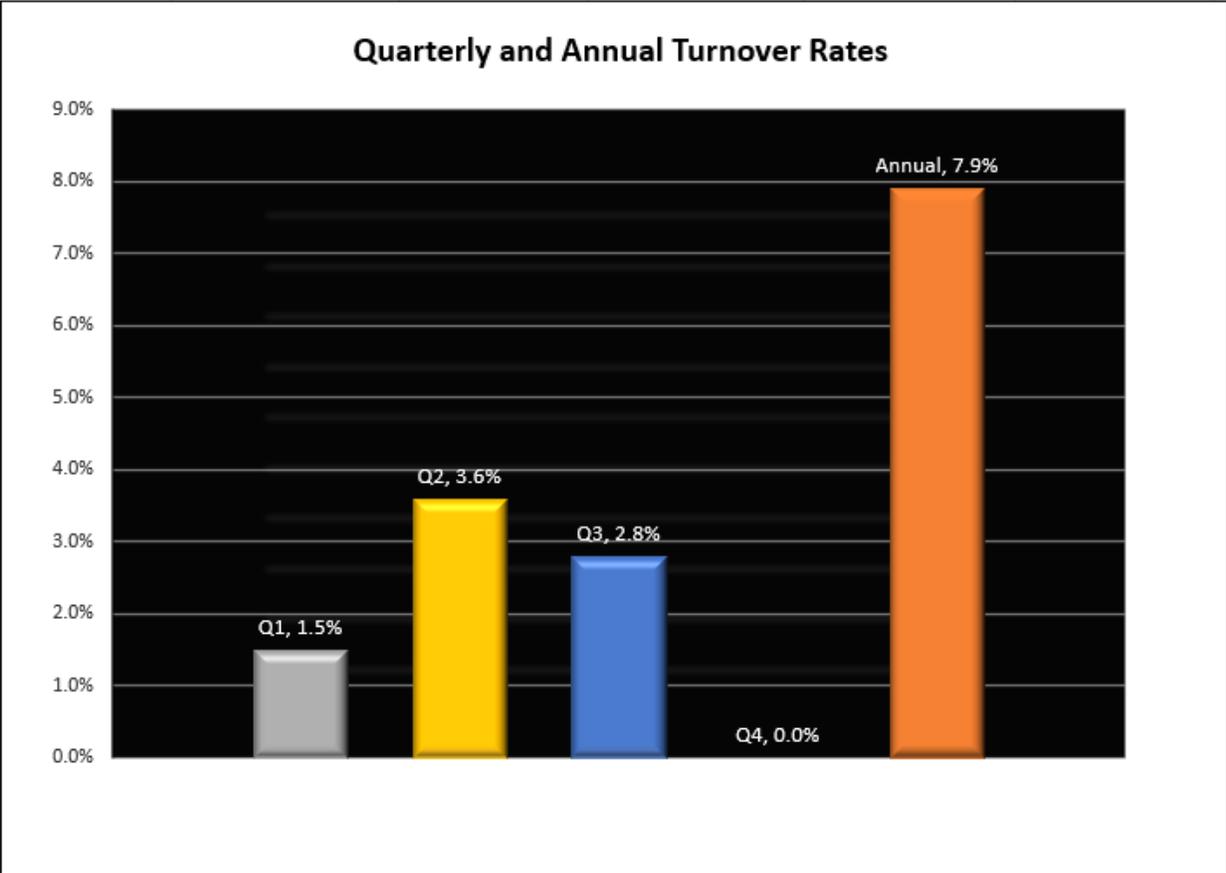


HUMAN RESOURCES





HUMAN RESOURCES





HUMAN RESOURCES

AUGUST WORKER'S COMPENSATION DATA

MONTH	JULY-25	AUGUST-25
WORKERS COMP INJURY DETAIL	4	8



Respectfully Submitted by H. Naomi Poole

Information Technology Department August 2025 Report

IT Network Server/SAN Modernization Project

IT continues to scope out plans to upgrade and modernize our Network Infrastructure by investigating specific improvements, such as enhanced better multifactor authentication, strengthening our network logging and monitoring tools, ensuring robust backup capabilities, adding redundancy to systems and adopting the .gov domain.

IT Staffing

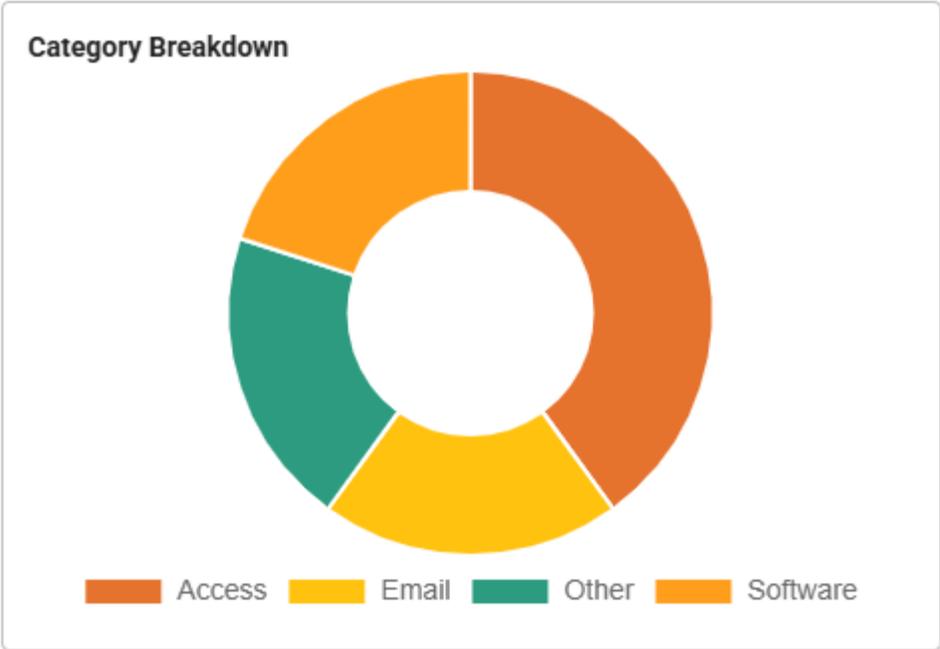
The IT Department currently maintains a functional staffing level but continues to operate under slight strain due to staff turnover and ongoing process to fill one (1) vacancy. The Network Administrator position has been filled, and we are actively recruiting a LAN Analyst, with interviews scheduled for next week.

Despite this gap, Help Desk operations remain stable through effective cross-training and workload redistribution among existing staff. However, the vacancies have created some delays in support response times, project delivery, and documentation close-out activities. Recruitment efforts are progressing, and the department is also evaluating options for temporary contract support and internship partnerships through Delaware Technical Community College's ITN program to supplement capacity in the short term.

Looking ahead, the IT Department will continue its hiring efforts to fill open positions while exploring retention strategies and internal development opportunities to strengthen workforce stability. Overall, staffing levels are adequate to sustain daily operations, but long-term project delivery could be affected if vacancies persist in the next quarter.

IT Support:

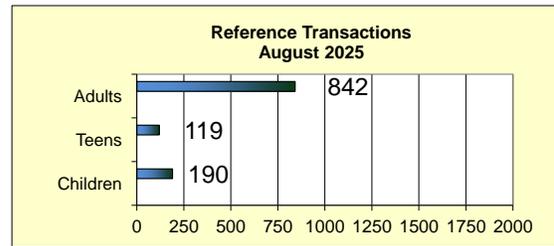
The IT Department's goal is to reduce the time we respond to and resolve technical issues that the users may have. We have seen a significant decrease in Tyler support tickets and an overall decrease in support ticket resolution times. IT continues to improve basic system uptime and reliability.



IT Projects:

We've completed the grant presentation and acceptance process and submitted all documentation to DEMA we are awaiting the final grant active status to complete our Federal FY23 SLCSG funding request. Other IT capital projects are in the planning initiation stages.

- 1) Network Server and SAN's upgrades.
- 2) City Hall wiring and wireless access upgrades.
- 3) Windows 10 to Windows 11 PC software upgrades.
- 4) Transition to .gov domain



Item #9.

Circulation August '25 FYTD '26 August '24 FYTD '25

City of Dover Residents	10,284	21,420	11,947	24,241
Electronic Materials	8,814	17,689	7,157	13,908
Kent County Residents	11,075	21,833	11,330	22,626
Non-County Residents	1,119	3,411	1,378	2,746

New Library Registrations

City of Dover Residents	338	658	318	641
Kent County Residents	165	313	132	273
Non-County Residents	7	7	3	12

Registered Library Users as of 8/31/2025 Registered Library Users as of 8/31/2024

City of Dover Residents	19,426			19,561
Kent County Residents	10,033			9,160
Non-County Residents	<u>671</u>			<u>698</u>
TOTAL	30,130			29,419

Other

Visitors	15,706	32,969	17,815	35,048
Meeting Room Attendance	2,234	4,994	4,600	8,023
Number of Computer Users	1,632	3,217	2,054	4,075
Number of Wireless Computer Users	1,609	3,197	1,762	3,414
Inter/Intralibrary - Loaned	27		70	
Inter/Intralibrary - Borrowed	77		52	
Holds Sent	2,936		2,627	
Holds Received	<u>1,654</u>		<u>1,988</u>	
TOTAL	4,694	9,380	4,737	9,321
Tech Services/Items Added	832		1,099	
Tech Services/Items Deleted	814		711	
Passport Services/Customers	218	455	245	496
Passport Services/Revenue	\$8,396	\$17,405	\$9,464	\$19,730

Monthly Highlights

- ▶ 470 attended 55 programs for adults.
- ▶ 53 attended 19 program for teens.
- ▶ 1,110 attended 29 programs for children.
- ▶ 0 volunteers.

Program Spotlight

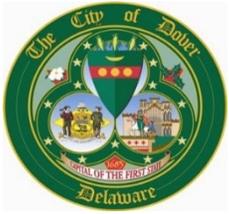


In Harmony Concert Series: La Unica

America's Best Irish Latin Rock Band. Energetic, Different, Creative. La Unica is a Washington, DC-based band who's been bringing their "Irish Latin Rock" sound to audiences for over 15 years. The Washington Post called La Unica a "pan-genre party band", and their fans call them "exciting", "creative", and "high-energy". Pronounced "La-Ooh-Knee-Ka", this group is absolutely one of a kind. In a style all their own, La Unica's 5 musicians seamlessly harness sounds from Latin America and Celtic nations to create a patented Irish Latin Rock musical experience. La Unica plays a mix of original creations and familiar-sounding cover songs which are sung in both English and Spanish, appealing to, well, everyone! La Unica offers a truly original sound and provides a high energy show which gets even the shyest of guests dancing and excited to party.

This program is supported, in part, by a grant from the Delaware Division of the Arts, a state agency, in partnership with the National Endowment for the Arts. The Division promotes Delaware arts events at www.DelawareScene.com.

Date: Sunday, August 3, 2025 [Show more dates](#)
Time: 2:00pm - 3:30pm Eastern Time
Location: Multi-Purpose Room A, Multi-Purpose Room B
Library: Dover Public Library
Audience: All Ages
Categories: Arts and Crafts Community and Culture



Parks & Recreation

Monthly Report – August 2025



Item #9.

PARKS & RECREATION HIGHLIGHTS

Five Park Projects

Dover Park Building and Spray Pad: The building is complete. We are waiting on the final step in completion of the spray pad. Due to the project building and spray pad approval from planning, we can not open the building until the spray pad is also complete.

All Accessible Playground: Staff is awaiting approval for Kent Construction to start site preparation.

Skate Park: Staff is working with WRA on final design for bidding project.

Dog Park: Complete. Staff is going to work with the Water Department to have a water line installed.

Summer Camp Participants participated in a Bike Safety Rodeo presented by the Dover Elks Lodge 1903 and DelDOT. Through a grant received by the Dover Elks, 28 children received new bicycles, helmets, lights and locks for their bicycles. Several other children received safety gear such as lights and helmets as they already had bicycles. The Dover Elk Lodge members are looking forward returning in 2026 for this educational and fun event.

Recreation Revenue Breakdown



August 2025	
General Recreation	\$1,194
Sports	\$180
Leagues	\$5,780
Trips	\$385
Bldg, Field Pavilion Stage Permits	\$150
Camps	\$3,965

August 2024	
General Recreation	\$1,207
Sports	\$1,050
Leagues	\$8,560
Trips	\$157
Bldg, Field Pavilion Stage Permits	\$1,035
Camps	\$4,620

Outdoor Sports & Leagues

Participant & Spectator Count

Activity	Participants	Spectators	Location
Soccer Clinics	25	55	Schutte Park
KC Senior Softball	608	150	Schutte Park
Church League Softball	860	260	Schutte Park
Tuesday Night Track	420	520	Dover High School
High School Field Hockey	150	100	Dover High School
Football Camp	8	20	Schutte Park

Parks & Recreation Programs	Aug 25	FYTD 26	Aug 24	FYTD 25
General Recreation	268	536	219	447
Open Gym	38	41	56	95
Sports	0	6	0	5
Leagues (Inside)	1,594	4,888	2,234	5,455
Bldg, Field, Facility, Stage permits	45	67	33	45
Camps	636	1,700	614	1,609

Bicycle Rodeo



Grounds Monthly Report

Aug. 2025



Arborist Crew:

- Clean up storm damaged trees
- Assit with mowing right aways
- Remove several bee nests

Beautification Crew:

- Weed flower beds
- Watering hanging baskets and flower beds
- Spraying weeds

Mowing Crew:

- Mowing routes on schedule
- Spraying weeds

Litter Removal:

- Litter route is being picked up on schedule
- 329 90 gallon cans picked up

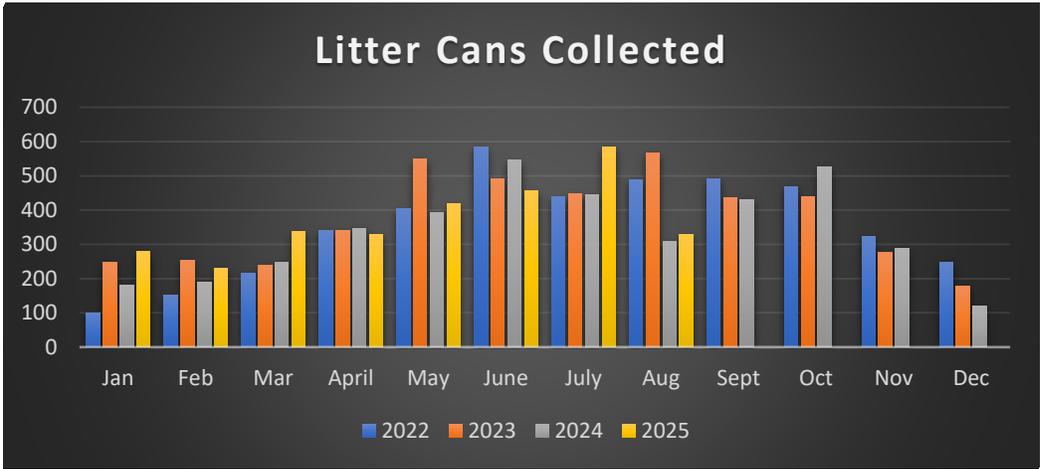
Parks Crew:

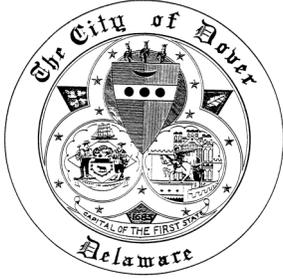
- Completed parks route daily
- Maintain sports fields
- Set up stage for events

Arborist Crew	
Tree Work	Completed
Tree's Trimmed	123
Tree's Removed	41
Root Pruning	0
Stumps Removed	1
Trees Planted	0

Miscellaneous:

- Bush hogging city property and well sites
- Spraying city parks and property





City Planner's Monthly Report

Department of Planning & Inspections

AUGUST 2025

Planning & Inspections Highlights

Some Items to Call to Your Attention

Planning Office staff reviewed 57 Building Permits and 12 Certificate of Occupancy Permits. Staff also provided support to the Historic District Commission (1 application review) and the Board of Adjustment (1 application reviewed). The Planning Commission did not meet in August due to a lack of agenda items. Three (3) vacancies remain including the Director, a Planner II and a Planner I. Due to these vacancies, the Department continues to utilize a consultant to assist staff in addressing the current workload.

Construction activity continued in August with both residential and non-residential projects having Building Permits and Certificates of Occupancy issued. Residential development areas consisted of Eden Hill Farm TND, Rojan Meadows PND, the Downtown Development District, Monroe Terrace, Dover East Estates and Kings Cliffe Manufactured Home Park. Non-residential projects included Certificates of Occupancy issued for the First Watch Restaurant at Capital Station, the Gym Building on the Delaware State University Downtown campus, and Central Elementary School. Overall, 245 permits were issued resulting in 483 inspections.

The Inspections Division consists of both Building Inspections and Permitting & Licensing. Within Building Inspections, two (2) vacancies remained for the Chief Building Inspector and a Building Inspector I in August. In order to ensure construction activity is not stalled, the Department continued to utilize a contractor to assist in Building Permit/Plan reviews as well as with Building Inspections as needed.

Code Enforcement staff conducted Annual Housing Inspections (13 cases) as part of the Rental Dwelling Permit program. Other Code Enforcement cases focused on exterior property maintenance issues/violations (73 cases), tall grass and weeds violations (77 cases) and *Dover Code of Ordinance* violations (56 cases). July ended with 120 registered vacant buildings, 61 dangerous buildings, and 7,860 active rental dwelling units. Code Enforcement had one (1) vacancy in August.

Staff within the Fire Marshal's Office conducted 45 Annual Fire & Life Safety Inspections resulting in the identification of 28 deficiencies. The Fire Marshal also conducted 15 Preliminary Meetings & Walk Throughs to help developers plan projects. Staff investigated 3 fire incidents which included 2 fire losses. Staff also were on site for the fireworks at Bally's, the HOLA event, and the Caribbean event. Monthly Departmental reports from the Department of Emergency Management and Communications are forthcoming.



Planning & Inspections Revenue			
Revenue Stream	FY 2026 Revenue Estimates from Budget	FY2026 Actual (YTD) August 2025	% of Budget
Business License	\$1,540,000	\$ 1,396,326	91%
Manufactured Home License	\$16,000	\$ 8,865	55%
Building Permits	\$500,000	\$ 152,481	30%
Cert. of Occupancy	\$9,000	\$ 1,555	17%
Public Occupancy	\$45,000	\$ 1,430	3%
Lodging House	\$28,000	\$ 32	0%
Plumbing/Heating/Air	\$110,000	\$ 24,849	23%
Rental Inspection Fee	\$750,000	\$ 3,699	0%
Miscellaneous	\$21,000	\$ 3,075	15%
Fire Protection Fees	\$100,000	\$ 20,382	20%
Code Enforcement Fines	\$80,000	\$ 6,150	8%
Vacant Building Reg.	\$50,000	\$ 21,375	43%
Total P&I Revenue	\$3,249,000	\$ 1,640,219	50%

Planning Office Operations

The Meetings of the Boards and Commission supported by the Planning Office are presented in the Hybrid format with both In-Person and Virtual (using Webex) meeting options for participation. Conducting Meetings and Trainings in virtual formats are also offered. Meetings in August included several project informational meetings, Pre-Application Meetings, and attendance a webinar presented by the Delaware State Housing Authority on the Land Use & Zoning Reform program. It is also noted that August 22, 2025 was Chris Salzano’s (Planner II) last day with the Planning Office.

The Planning Office is part of the review process for certain types of construction activity permits (Building Permits, Sign Permits, etc.) and Certificate of Occupancy permits to confirm compliance with the *Zoning Ordinance* provisions. For August 2025, Planning Staff was involved with the review of 57 Building Permits and 12 Certificates of Occupancy that were issued for a monthly total of 69 and a year-to-date total of 585. The 2025 year-to-date tally as compared to the calendar year totals of Permits and COs is less than the totals seen in 2024 at 629 and also lower than the 2023 totals at 737. Staff also reviews new applications for Business Licenses and Rental Dwelling Permits.

	AUGUST 2025 (FY26)	TOTAL FOR FY26
New Home Permits Issued	5	21
Value of Commercial Projects	\$6,139,251.00	\$9,809,535.00
Downtown Incentives (Fees Waived)	\$2,154	\$2,282.00

COMPREHENSIVE PLAN IMPLEMENTATION

2019 Comprehensive Plan

Implementation of the *2019 Comprehensive Plan* continues as Departments citywide focus on the plan implementation items as found in Implementation Plan (Chapter 15) items such as the projects, studies, code amendments, and other activities. A copy of the Final Plan (as amended) is available on the Comprehensive Plan website: <https://www.cityofdover.com/2019-comprehensive-plan> Visit the **Dover Parcel and Zoning Viewer** on the City's website to see zoning information for properties located in Dover. Use the Quick Link on the main page: www.cityofdover.gov

Other Activities

- **Downtown Dover Strategic Master Plan:** The Downtown Dover Partnership's Strategic Master Plan is known as "*Transforming Downtown Dover: Capital City 2030*" (January 2023). Various partners are focusing on aspects of Plan implementation. The Downtown Dover Partnership is moving forward with planning for the development of priority project sites. Also, the City is involved in planning for water and sanitary sewer improvement projects for the Loockerman Street corridor. The key priority project for the Dover Mobility Center revisited the Historic District Commission in August with a plan revision (HI-25-01).
- **Downtown Development District – Renewal Application:** The Downtown Development District (DDD) for the City of Dover was designated in January 2015 for a period of ten years and through the Renewal process in 2024 the City's DDD designation is extended through January 31, 2030. The Ordinance #2025-01 to establish the revised Downtown Development District boundaries and refine the City's DDD Incentive Program was adopted by City Council on February 24, 2025. The City and the consultant (Rossi Group) have completed the map update documents and program materials as part of a rebranding of the program. These items are on the City's website for reference.

CONSTRUCTION ACTIVITIES

- In August 2025, Residential Building Permits were issued for 2 Duplex units (D.R. Horton) and one single family detached in **Eden Hill Farm TND**; a single family detached dwelling in the **Downtown Development District**; a single family detached dwelling on **North Little Creek Road**; and a manufactured home placement in **Kings Cliffe Manufactured Home Park**.
- Certificates of Occupancy were issued for four (4) Townhouse units in **Rojan Meadows PND**, a single family detached home on **Monroe Terrace**, and a manufactured home placement in **Dover East Estates**.
- Building Permits issued in August were the **Stoltzfus Warehouse Building** at 1285 College Park Drive (S-24-10); a tenant fit-out for Peirce Phelps (HVAC distributor) at **350 Lafferty Lane** (S-24-13); renovation projects for medical office at 560 S. Governors Avenue and at the hospital for **Bayhealth**; and renovations of the **Department of Labor Offices** on Bay Road.
- A Temporary Certificate of Occupancy was issued to the **First Watch Restaurant in Capital Station**. Certificates of Occupancy were issued for renovations to the **Gym Building** on the Delaware State University Downtown campus; for renovations at the **Central Elementary School**; for a tenant fit-out for **European Wax Center in Capital Station**; for interior renovations at **515 S. DuPont Highway Suite 5** (tenant pending); and medical office renovations at **500 W. Loockerman Street**.

2025: Welcome to Dover!

Progress in Pictures—Under Construction



Maple Dale Townhouses—Valhalla Court



40 N DuPont Highway

2025: Welcome to Dover!

Progress in Pictures—Under Construction



BOARD AND COMMISSION ACTIVITY

There were Meetings in August of the Boards and Commissions supported by the Planning Office. The Planning Commission did not meet on August 18, 2025. The Board of Adjustment met on August 20, 2025 to consider one application for a sign variance. The Historic District Commission met on August 21, 2025 to consider an application for a recommendation on an Architectural Review Certification for a revised project. The Historic District Commission also welcomed new member Kathleen Baker.

Planning Commission:

The Planning Commission did not meet on August 18, 2025. The next Planning Commission meeting is scheduled for September 15, 2025.

Historic District Commission:

The Historic District met on August 21, 2025 to consider the following application. The next Historic District Commission meeting is scheduled for September 18, 2025.

- **HI-24-09 Revised Dover Mobility Center Garage at 133 S. Governors Avenue** – The Historic District Commission recommended approval subject to conditions of the Revised Architectural Review Certification for construction of a four-story, 329-space multi-purpose parking garage structure to be known as the Dover Mobility Center Garage as revised. This application previously came before the Historic District Commission at their December 19, 2024 Meeting and was for a 400-space parking garage. There have been architectural changes as designed, including the removal of the S Bradford Street garage entrance. The subject site involves six parcels in the block between S. Governors Avenue and S. Bradford Street north of Minor Street Alley. The properties are zoned C-2 (Central Commercial Zone) and subject to the H (Historic District Zone). The owners of record are the Downtown Dover Partnership, City of Dover, Capital City Transformation Alliance Inc, and Main Street – Dover Inc. Property Addresses: 133 S. Governors Avenue, 139 S. Governors Avenue, 145 S. Governors Avenue, 136 S. Bradford Street, 148 S. Bradford Street, and 150 S. Bradford Street, Dover. Tax Parcels: ED-05-077.09-02-10.00-000, ED-05-077.09-02-09.00-000, ED-05-077.09-02-08.00-000, ED-05-077.09-02-24.00-000, ED-05-077.09-02-25.00-00, and ED-05-077.09-02-27.00-000. Council District 4. *The Revised project will also be reviewed by the Planning Commission in the September.*

Board of Adjustment:

The Board of Adjustment met on August 20, 2025. The Board considered the following application. The next Board of Adjustment meeting is scheduled for September 17, 2025.

- **Application #V-25-04**
Property at 2285 Forrest Avenue. After consideration of a Variance from the requirements of *Zoning Ordinance*, Article 5 §4.7, as associated with a proposed monument sign, the Board of Adjustment granted variances to an alternative monument sign format (Option 3). The initial Variance Request sought an enlargement of the allowable sign area from 12 SF to 70 SF and an increase of the allowable height from 7 feet to 13-feet 7-inches. As approved, the alternative monument sign to allowed to consist of a sign area of 55 SF and height of 8 feet. The property is zoned R-10 (One Family Residence Zone) and is subject to the COZ-1 (Corridor Overlay Zone). The owner of record is Calvary Baptist Church of Dover Delaware Inc. Property Address: 2285 Forrest Avenue, Dover, DE. The Tax Parcel ID is ED-05-075.00-01-06.00-000.

CDBG FY25 Projects

The Department of Housing and Urban Development approved the 2025-2029 Consolidated Plan and the 2025 Action Plan for the City of Dover. Funding is expected to be released in late August or early September. Environmental Reviews have been completed for FY25 Projects.

- **Homeownership Assistance Program**
CDBG funds will be used to provide homeownership assistance to first-time homebuyers who purchase affordable housing in the City of Dover. Two families have purchased homes. One family is expected to purchase a home in early October.
- **Central Delaware Housing Collaborative Renovations Costs**
CDBG funds will be used for interior renovations for a women’s homeless shelter.
- **Central Delaware Housing Collaborative Operations Costs**
CDBG funds will be used to provide operations costs for a women’s shelter.
- **Milford Housing Homeowner Rehabilitation/Emergency Home Repair Programs**
CDBG funds will be used to rehabilitate existing owner-occupied housing in the City that are in violation of the City’s Housing Code and complete emergency home repairs to eliminate housing conditions that threaten the health and safety of low-income homeowners. Two (2) owner occupied homes have been rehabbed, and three (3) homes received emergency home repairs.
- **People’s Community Center Operations Costs**
CDBG funds will be used to provide operations costs for a homeless shelter for men.
- **People’s Community Center Renovations Costs**
CDBG funds will be used to renovate an existing portion of the building to a resource and case management center to provide social services to homeless men.
- **Central Delaware Habitat for Humanity**
CDBG funds will be used for the construction of an affordable housing unit in the Downtown Development District area.

American Rescue Act (ARPA) Funding

City Council approved to award a little over \$1.8 million in grant funding for Housing and Community Service projects. All projects are underway. A little over \$1.8 million or 87% of funds have been spent on Round 1 of ARPA funding year to date. Dover Housing Authority, Murphey School, Reading Assist and Peoples Church have completed their projects. ARPA Round 2 funding for a little under \$500,000 was awarded to subgrantees in April 2023. Projects are currently underway. Eighty-three percent (83%) of funds have been drawn down for Round 2 with Murphey School, People’s Community Center, John Wesley AME Church, and NeighborGood Partners completing their projects.

CODE ENFORCEMENT ACTIVITY

AUGUST 2025						
CASE TYPE	MTD	MTD FY25	%	YTD FY26	YTD FY25	YTD %
No Valid Rental Permit	28	28	0%	101	183	-45%
No Valid Building Permit	6	2	200%	11	7	57%
Tall Grass and Weeds	77	126	-39%	192	240	-20%
Additional Tall Grass	18	15	20%	39	24	63%
Annual Housing Inspect	13	51	-75%	82	181	-55%
Property Maint. Exterior	73	73	0%	141	190	-26%
Electric Termination	29	5	480%	37	7	429%
Dover Code of Ordinances	56	25	124%	119	71	68%
Dangerous Buildings	7	7	0%	14	53	-74%
Zoning	8	11	-27%	19	26	-27%
Total Cases	357	449	-20%	857	1,140	-25%
Total Inspections	847	1,020	-17%	2,036	2,123	-4%
Total Admin Inspections	8	29	-72%	29	33	-12%
Total # of Violations	374	456	-18%	898	1,050	-14%

Dangerous Buildings, Vacant Buildings, Demolitions

- ◆ Vacant Buildings currently registered - 120
- ◆ Dangerous Buildings – 61
- ◆ Active Rental Dwellings – 7,860 units

Building Inspections & Licensing Summary

Item #9.

	Current	July 2025– June 2026	August FY'25	July 2024– June 2025
PERMITTING AND LICENSING				
Permits Issued	AUG (2025) FY 26	FYTD 26	AUG (2024) FY25	FYTD 25
Administrative Permit	3	6	1	3
Building Addition/Renovation Permits	34	63	27	66
Building Permits	21	45	35	57
Demolition Permits	0	3	1	8
Fence Permits	13	35	19	38
Fire Prevention Permits	6	23	4	12
Mechanical Permits	61	100	33	80
Plumbing Permits	92	110	37	58
Sign Permits	13	19	10	21
Swimming Pool Permits	1	2	0	3
Wireless Communications Facilities	1	2	1	0
Subtotal		408		346
Business Licenses				
Business Licenses	595	1431	723	1420
Merchant Licenses	123	240	134	230
Contractor Licenses	220	958	332	954
Subtotal		2629		2604
Lodging House Licenses				
Lodging House Licenses	0	0	1	1
Public Occupancy	16	26	10	26
Rental Dwelling	17	31	38	115
Subtotal		57		142
Manufactured Homes				
Manufactured Homes	66	196	77	194
BUILDING INSPECTIONS				
Inspections	AUG (2025) FY 26	FYTD 26	AUG (2024) FY25	FYTD 25
Building (Inspections/CBI/Site Meetings)	261	532	354	587
Plumbing/Mechanical	211	451	460	690
Certificate of Occupancy	11	25	18	30

Office of the Fire Marshal

- The Fire Marshal’s Office investigated three (3) incidents during the month of August including a fire loss on Topaz Circle and Trafalgar Dr.
- Staff has completed educational occupancy annual fire and life safety inspections.
- Staff was on site for the fireworks at Bally's, the HOLA event, Caribbean event, and DSU freshman presentation.



	Month	Year to Date	Previous Year to Date
Annual Fire & Life Safety Inspections	45	87	84
Deficiencies From the Above Inspections	28	55	167
Fire Code Violations/Deficiencies/Complaints	15	36	46
C/O & Fire Equipment Acceptance Tests	22	36	20
Meetings & Walk Through	15	42	24
Fire Plan Review & DAC	12	22	15

	Month	Year to Date	Previous Year to Date
Accidental	2 totaling \$110,000	5 totaling \$120,201	16 totaling \$235,000
Incendiary	0	3 totaling \$2,000	2 totaling \$2
Undetermined	1 totaling \$500	1 totaling \$500	2 totaling \$2,600
Natural	0	1 totaling \$1,000	0
Investigation Time	6 hours	17 hours	32 hours
Injuries	0	1	8
Deaths	0	0	0
Arrest made with DPD	0	0	0

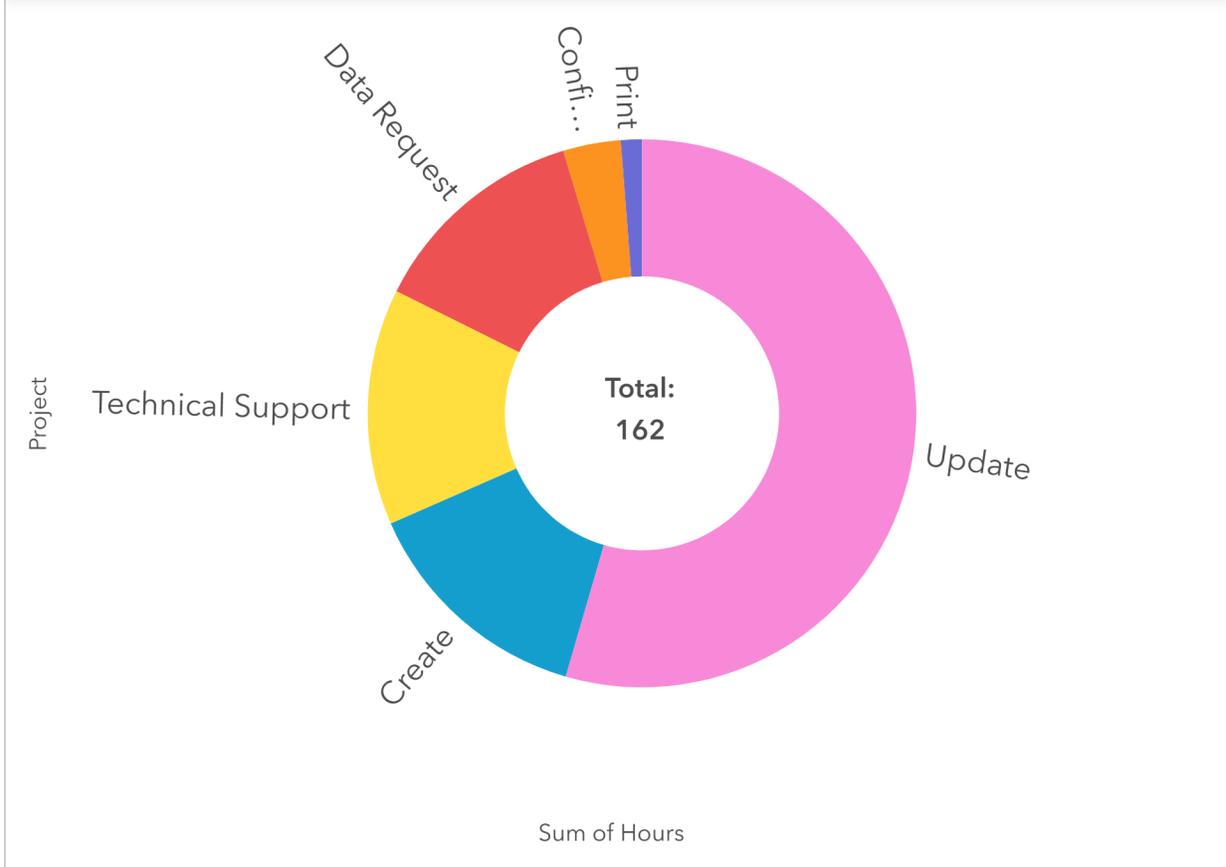


Department of Public Works

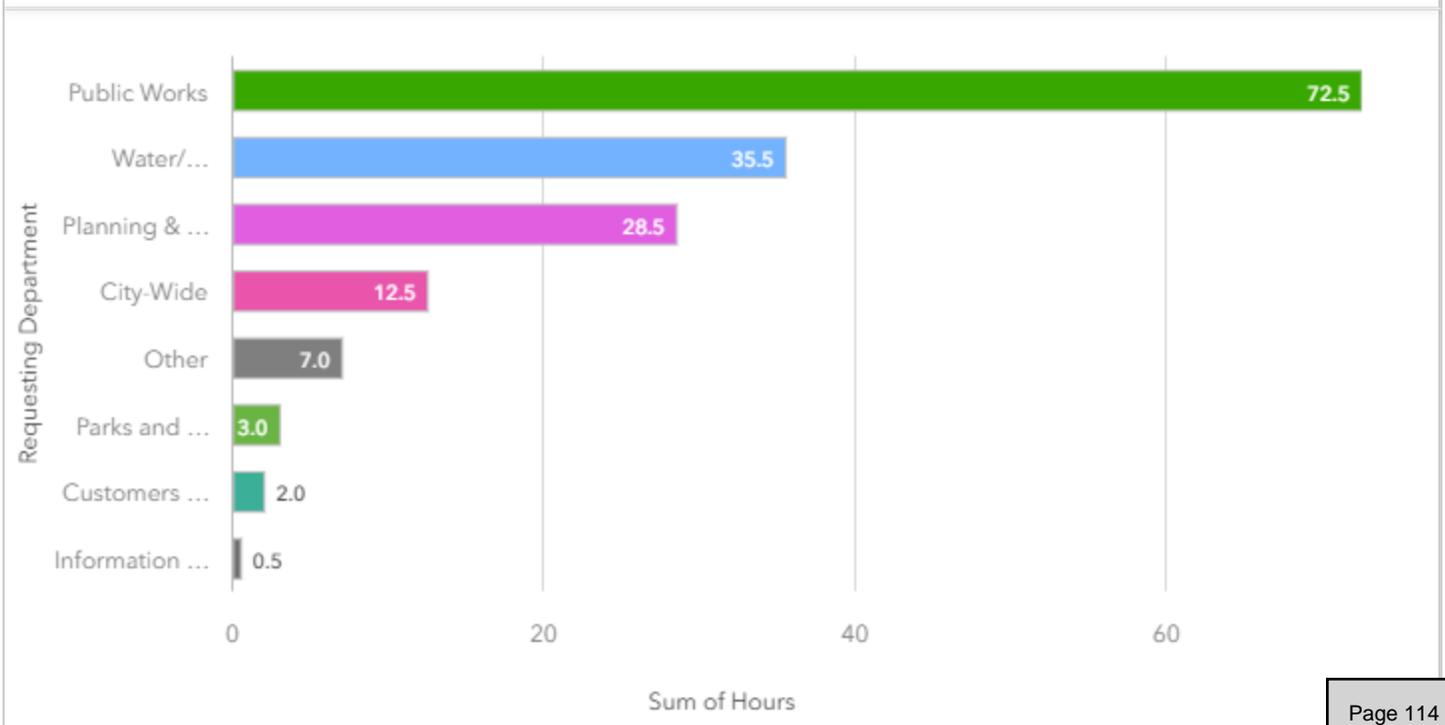
August 2025 Monthly Report



GIS Project Hours - Type



GIS Project Hours by Department



Sanitation

Item #9.

Trips to the Landfill (August...)

206

Count of DSWA_Billing_Detail

Tonnage (August)

1,135

Sum of Tons

FYTD 26 - Trips to Landfill

457

Count of DSWA_Billing_Detail

FYTD 26 - Tonnage

2,551

Sum of Tons

FYTD 25 - Trips to Landfill

494

Count of DSWA_Billing_Detail

FYTD 25 - Tonnage

2,695

Sum of Tons



Sanitation Hours Breakdown

August Hours - Refuse Total & Container Delivery				
	RefuseCollectioHours	RefuseHrs_FYTD	ContainerDeliveryHours	ContainerDelHrs_FYTD
1	493	1,075.5	11	48
Total Records: 1				

August Hours Continued... - Hand Trash, Bulk, & Yard Waste						
	BulkHours	BulkHrs_FYTD	HandTrash	HandHrs_FYTD	YardWaste	YardWasteHrs_FYTD
1	356	769	349	691	226	521
Total Records: 1						

Recycling Customers

10,346

Count of Recycling_Customers

Curbside Recycling Numbers - August			
	Cans_Collected	Weight_Lbs	Ave_Weight_Lbs
1	21,504	216,660	10.0753
Total Records: 1			

Signs - Installed/Repaired

4 

Count of GIS.GISADMIN.Asset_Collection2

Concrete Repairs August 2025

191

Count of Concrete Repair

Signs Workorders FYTD

24

Count of GIS.GISADMIN.Asset_Collection2

Concrete Repairs FYTD

389

Count of Concrete Repair

Signs FYTD 2025

12

Count of GIS.GISADMIN.Asset_Collection2

Concrete Repairs FYTD 2025

13

Count of Concrete Repair

Hot Mix Repairs in Aug. 2025

4 

Potholes Filled Aug. 2025

31 

Hot Mix Repairs in FYTD

10

Potholes Filled FYTD

45

Community Signs Maintained

1 

Streets Panting: 

13 Stop Bars / 530' Yellow Curb

19 Parking Spaces

Stormwater

Item #9.

Catch Basins Cleaned

34



Sum of Number of Catch Basins

Pipe Cleaned (Feet)

1,255



Sum of Length (Feet)

Inspections

22



Count of Stormwater Workorder Tracking

City Ditch Work - Ft Maintained

3,291.9 FYTD



Street Sweeping Road Miles

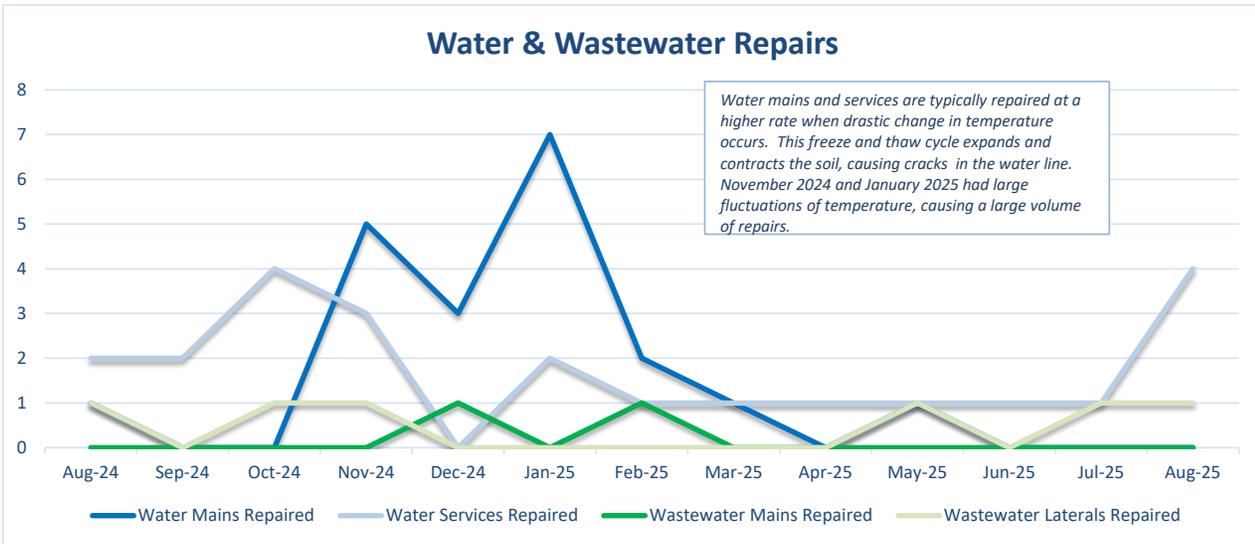
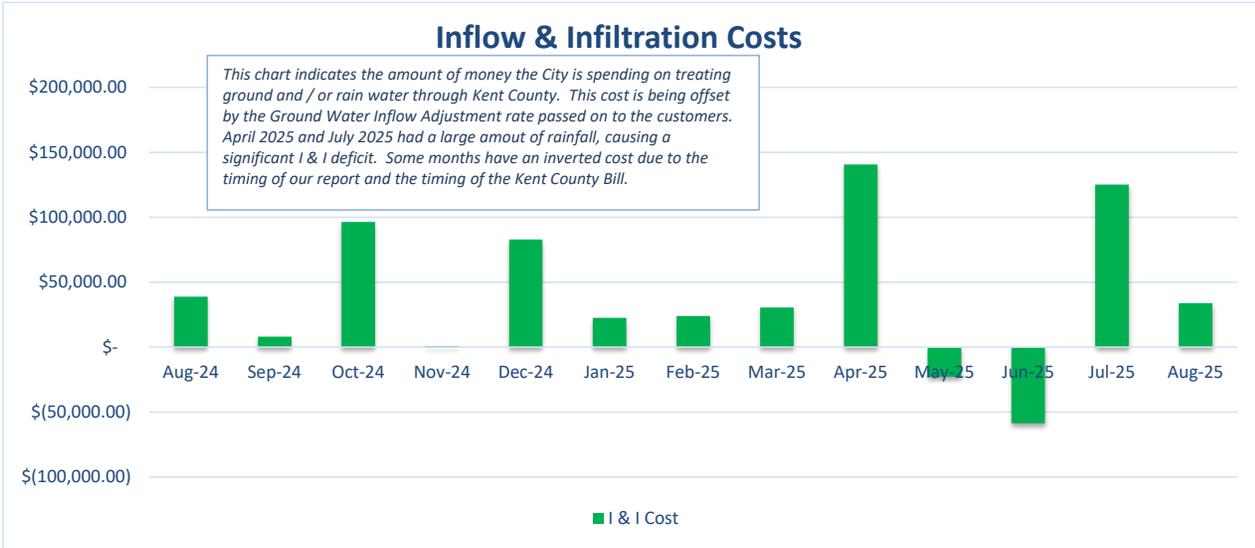
1,776



Sum of Miles Traveled

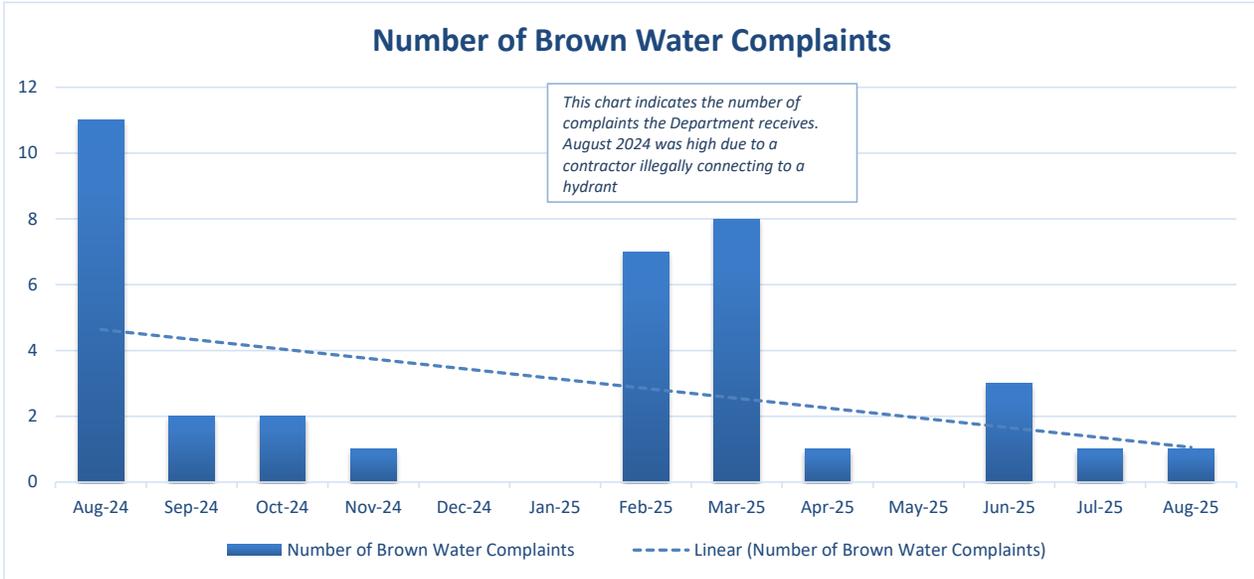


CITY OF DOVER
DEPARTMENT OF WATER & WASTEWATER
MONTHLY REPORT
Aug-25





CITY OF DOVER
DEPARTMENT OF WATER & WASTEWATER
MONTHLY REPORT
Aug-25



Department Spotlight - August

The Department of Water & Wastewater will be proactively flushing our water lines in the month of October to flush out sediment that is in our mains. The dates will be between October 5-24. The activity occurs between 9pm and 6am, Sunday through Friday each week. The flyer to the right was provided to all customers through their utility bill.



Department of Water & Wastewater
Upcoming Event



WATER DISTRIBUTION SYSTEM FLUSHING

The City of Dover Department of Water & Wastewater will be flushing various sections of the City's water distribution system in an effort to alleviate concerns regarding brown water. Staff intends to flush all sectors of the distribution system as long as time and weather conditions permit. Flushing will occur continuously each night from 9:00 p.m. until 6:00 a.m., starting on Sunday evening and ending on Friday morning. In the event of adverse weather conditions, the flushing operations may be postponed by one week. A fifteen (15) night flushing schedule, from Sunday, October 05, 2025 to Friday, October 24, 2025, will be conducted as follows:

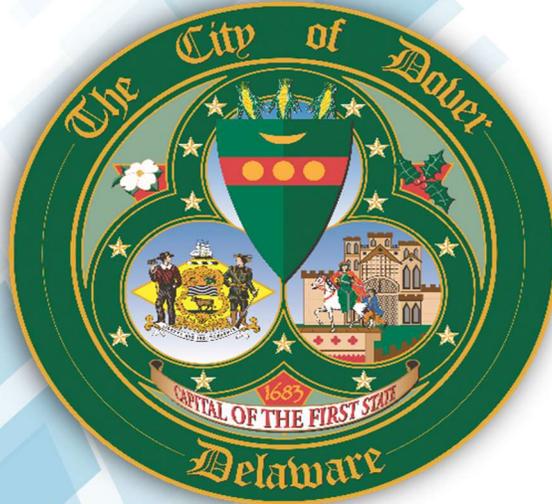
- (Week 1) October 05, 2025 to October 10, 2025: (Day 1) Long Point Road, N. Little Creek Road, S. Little Creek Road, Horseshoe Road and Acorn Lane areas. (Day 2) White Oak Road, Towne Point and Edgell areas, Stoney Creek, Schoolview. (Day 3) U.S. 13 corridor, the U.S. 13 corridor from Public Safety Boulevard to Lockerman Street and the Bayard Avenue area. (Day 4) U.S. 13 corridor from Lockerman Street to Leipsic Road and the Persimmon Tree Lane area. (Day 5) U.S. 13 corridor from Leipsic Road to Scarborough Road and the OTCC campus area.
- (Week 2) October 12, 2025 to October 17, 2025: (Day 6) Western U.S. 13 corridor from North State Street to Lake Club Drive, U.S. 13 corridor south from Public Safety Boulevard to State Street Extended and the State Street Extended service area. (Day 7) Rodley Village, Webbs Lane to Wyoming Avenue and New Burton Road to South Governors Avenue. (Day 8) Wyoming Avenue to Water Street and New Burton Road to U.S. 13 as well as the Legislative Mall area. (Day 9) Water Street to Division Street from West Street to State Street as well as Pear Street and Walker Road. (Day 10) Division Street to Walker Road from Pear Street to State Street as well as areas on the east side of State Street and the north side of Walker Road.
- (Week 3) October 19, 2025 to October 24, 2025: (Day 11) North Street to Route 8 from West Street to Millin Road. (Day 12) Farmview, Hazelville Road, Wyoming Mill Road and western Route 8 areas. (Day 13) Salisbury Road to Dover-Kenton Road from Route 8 to Walker Road. (Day 14) McKee Road corridor from Walker Road to Denny's Road, College Road corridor from Dover-Kenton Road to DSU. (Day 15) Dover-Kenton Road corridor from College Road to Denny's Road and Denny's Road corridor from Dover-Kenton Road to McKee Road.



The Department of Water & Wastewater anticipates increased amounts of brown water within the system until the flushing operation is complete. Any customers who experience discolored water should run cold water to clear their service lines. It is recommended that one faucet be utilized to clear service lines, preferably an outside faucet. Customers are requested to refrain from washing laundry during the week the operation is in your neighborhood. Residents are encouraged to not park across from, or within fifteen (15) feet of, fire hydrants during the flushing period to ensure that all lines can be flushed. We apologize for any inconvenience the flushing operations may cause. If necessary, additional days may be added to the flushing schedule without additional public notice.

All questions regarding this issue should be directed to the City of Dover Department of Water & Wastewater at (302) 736-7025. During non-business hours, please call (302) 736-7060 24 hours, 7 days a week or via email at waterquality@dover.de.us.

City of Dover



Finance Department

MONTHLY REPORT

August 2025

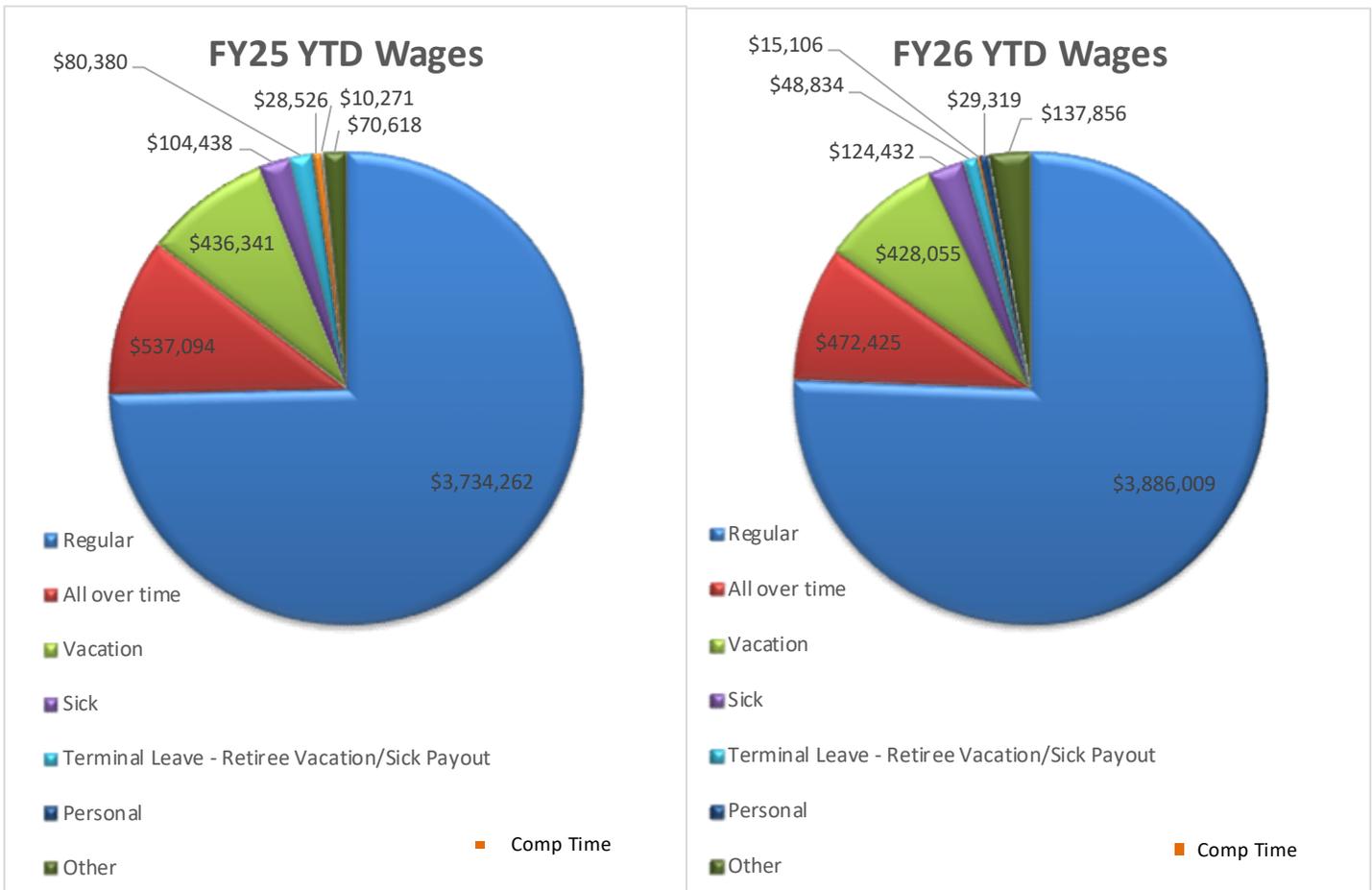
PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.

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CITY OF DOVER ACTIVITY REPORTS August 2025

	FY25 YTD	FY26 YTD
BANK TRENDS		
Number of Deposits Made (Hand, ACH & Wire, Lockbox)	1,193	1,176
Total Amount of All Deposits	\$ 45,638,918	\$ 46,612,045
Other Activity		
Number of Pay Periods	5	4
Number of Direct Deposits Issued	1,928	1,702
Number of Pension Checks Issued	728	515
Total Pension Benefits Paid - Defined Benefit Plan	\$ 1,286,242	\$ 1,063,122

ACCOUNTS PAYABLE		
Number of Check Vouchers	1,059	897
Number of EFT Vouchers	604	578
Vouchers Dollar Amount Disbursed	\$ 22,881,005	\$ 20,715,039



Other includes: pay adjustments, military differential pay, training, committee meetings, worker compensation tracking/adjustments, etc.

City of Dover
General Fund Summary
Fiscal Year to Date August 2025

Revenues

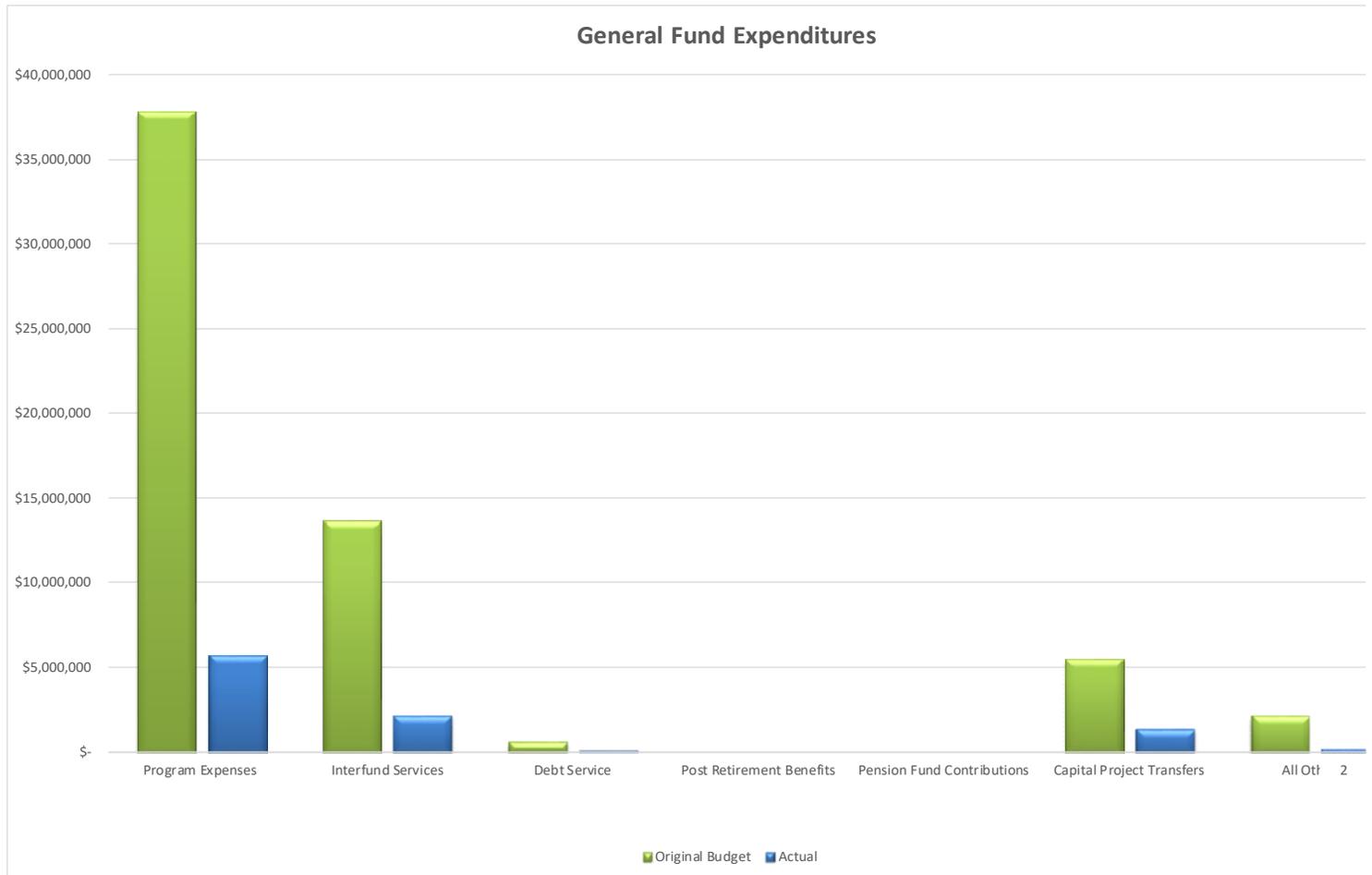
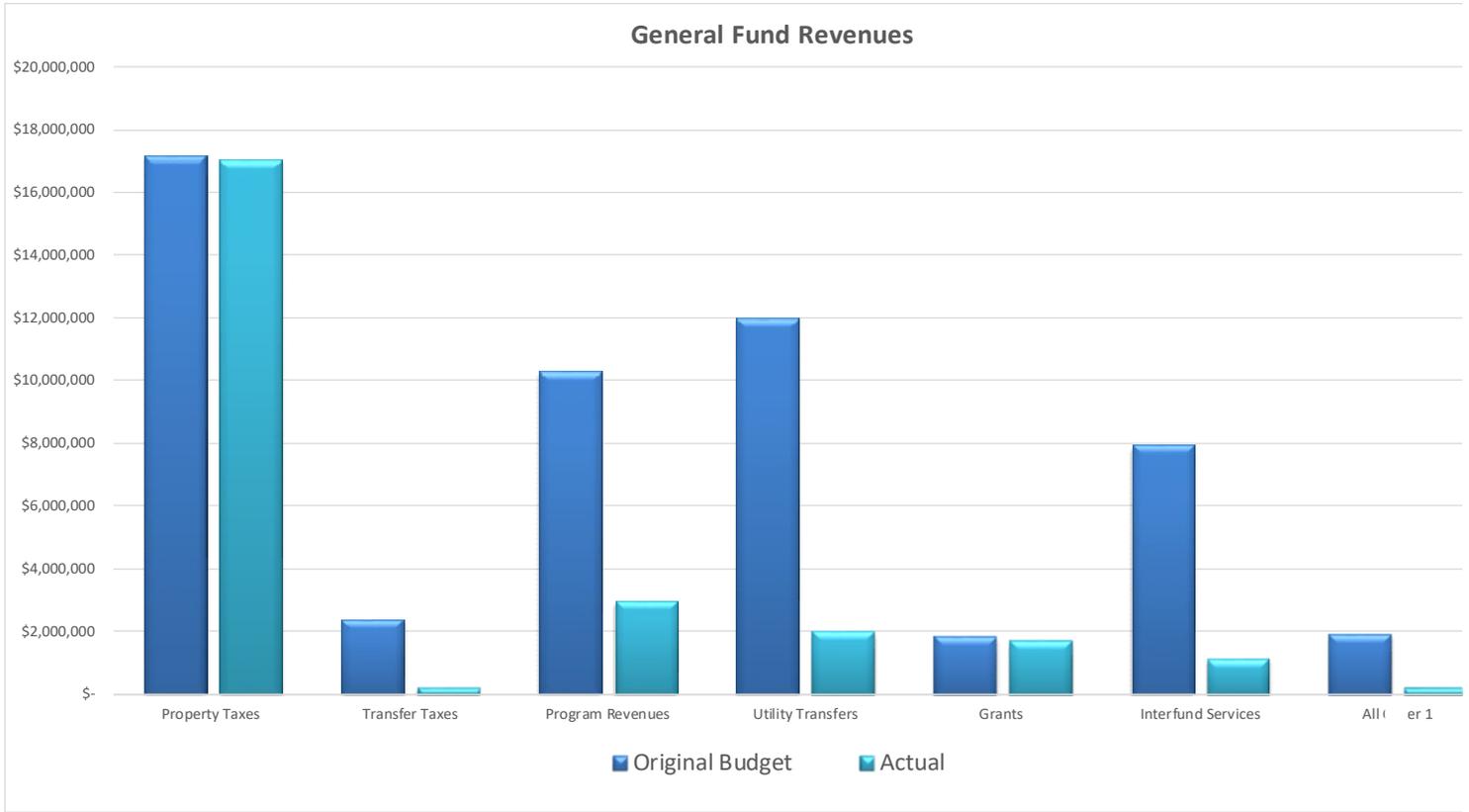
	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Property Taxes	\$ 17,200,000	\$	17,070,915	99%
Transfer Taxes	2,400,000		228,168	10%
Program Revenues	10,320,100		2,988,895	29%
Utility Transfers	12,000,000		2,000,000	17%
Grants	1,821,500		1,693,012	93%
Interfund Services	7,938,700		1,120,183	14%
All Other ¹	1,900,000		236,058	12%
	\$ 53,580,300	\$	25,337,231	47%

Expenditures

	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Program Expenses	\$ 37,803,800	\$	5,707,546	15%
Interfund Services	13,654,000		2,181,282	16%
Debt Service	625,200		105,043	17%
Post Retirement Benefits	-		-	0%
Pension Fund Contributions	-		-	0%
Capital Project Transfers	5,511,200		1,377,800	25%
All Other ²	2,147,800		199,669	9%
	\$ 59,742,000	\$	9,571,340	16%

¹ Includes Cable Franchise Revenue, Miscellaneous Receipts, Garrison Farm Rent, Sales of Assets, Fund Invest Manager Cost.

² Includes Bank and CC Fees, Street Lights Expense, DDP Contribution, Trf to Cable Franchise Reserve, Trf to Electric I & E, and Trf to Electric Revenue Fund, Trf to Uncollectible Reserve and Misc. Grant Expense and Trf to Economic Development Reserve Fund.



City of Dover
Water Fund Summary
Fiscal Year to Date August 2025

Revenues

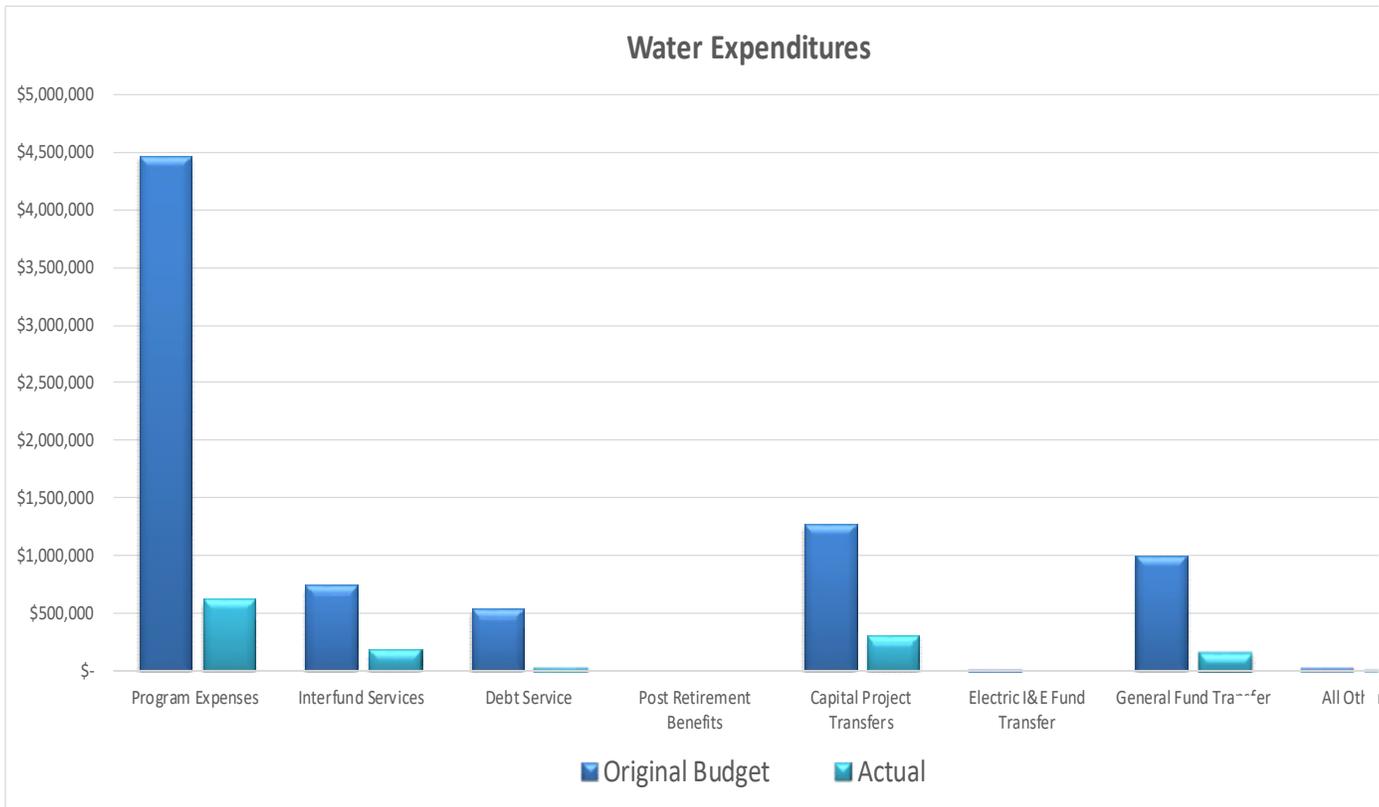
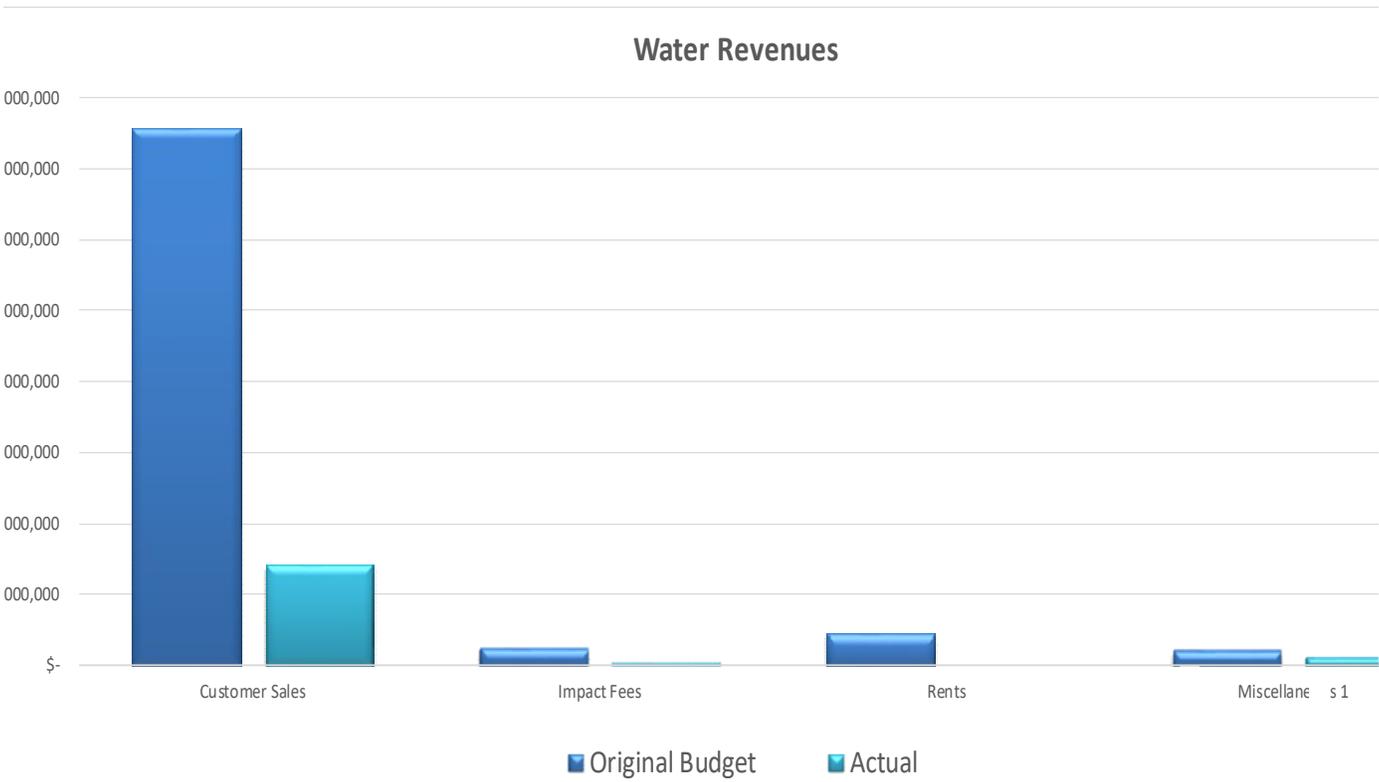
	<u>Original Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 7,568,500	\$ 1,434,967	19%
Impact Fees	250,000	41,319	17%
Rents	464,000	-	0%
Miscellaneous ¹	215,400	114,792	53%
	\$ 8,497,900	\$ 1,591,078	19%

Expenditures

	<u>Original Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 4,469,100	\$ 636,888	14%
Interfund Services	750,900	201,826	27%
Debt Service	543,000	35,745	7%
Post Retirement Benefits	-	-	0%
Capital Project Transfers	1,280,600	320,150	25%
Electric I&E Fund Transfer	25,000	-	0%
General Fund Transfer	1,000,000	166,667	17%
All Other ²	30,000	3,322	11%
	\$ 8,098,600	\$ 1,364,597	17%

¹ Includes Penalties, Income from Sale of Assets, Miscellaneous Income, and Reconnect Fee.

² Includes Bank & CC Fees.



City of Dover
Wastewater Fund Summary
Fiscal Year to Date August 2025

Revenues

	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Customer Sales	\$ 12,276,500	\$	1,361,563	11%
Impact Fees	235,000		29,852	13%
Miscellaneous ¹	200,200		34,415	17%
	\$ 12,711,700	\$	1,425,830	11%

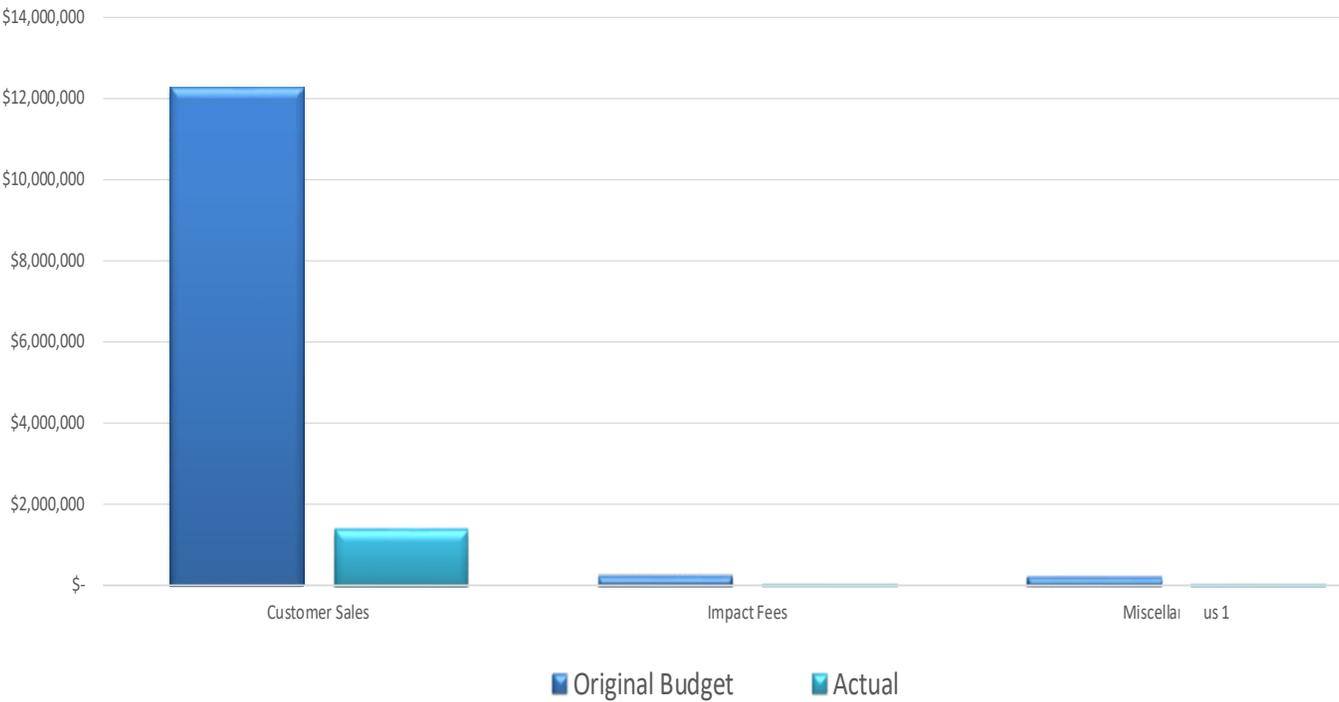
Expenditures

	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Program Expenses	\$ 2,044,300	\$	307,927	15%
Kent County Treatment Fee	5,822,500		611,511	11%
Interfund Services	935,200		155,194	17%
Debt Service	644,000		38,480	6%
Post Retirement Benefits	-		-	0%
Capital Project Transfers	2,694,900		673,725	25%
Electric I&E Transfer	25,000		-	0%
General Fund Transfer	1,000,000		166,667	17%
All Other ²	11,000		984	9%
	\$ 13,176,900	\$	1,954,488	15%

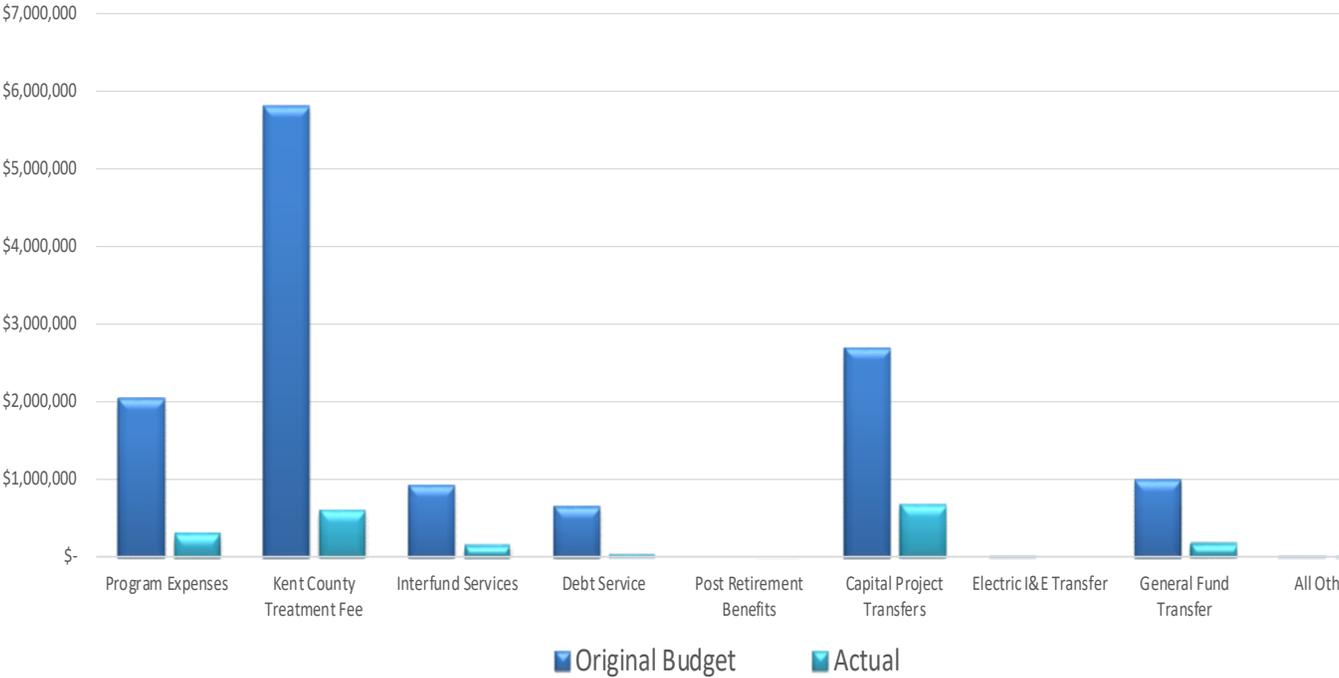
¹ Includes Interest Income, Penalties, Loss on Disposal, and Miscellaneous Income.

² Includes Bank & CC Fees.

Wastewater Revenues



Wastewater Expenditures



City of Dover
Electric Fund Summary
Fiscal Year to Date August 2025

Revenues

	<u>Original Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 103,145,400	\$ 19,577,875	19%
All Other ¹	3,045,000	568,766	19%
	<u>\$ 106,190,400</u>	<u>\$ 20,146,642</u>	<u>19%</u>

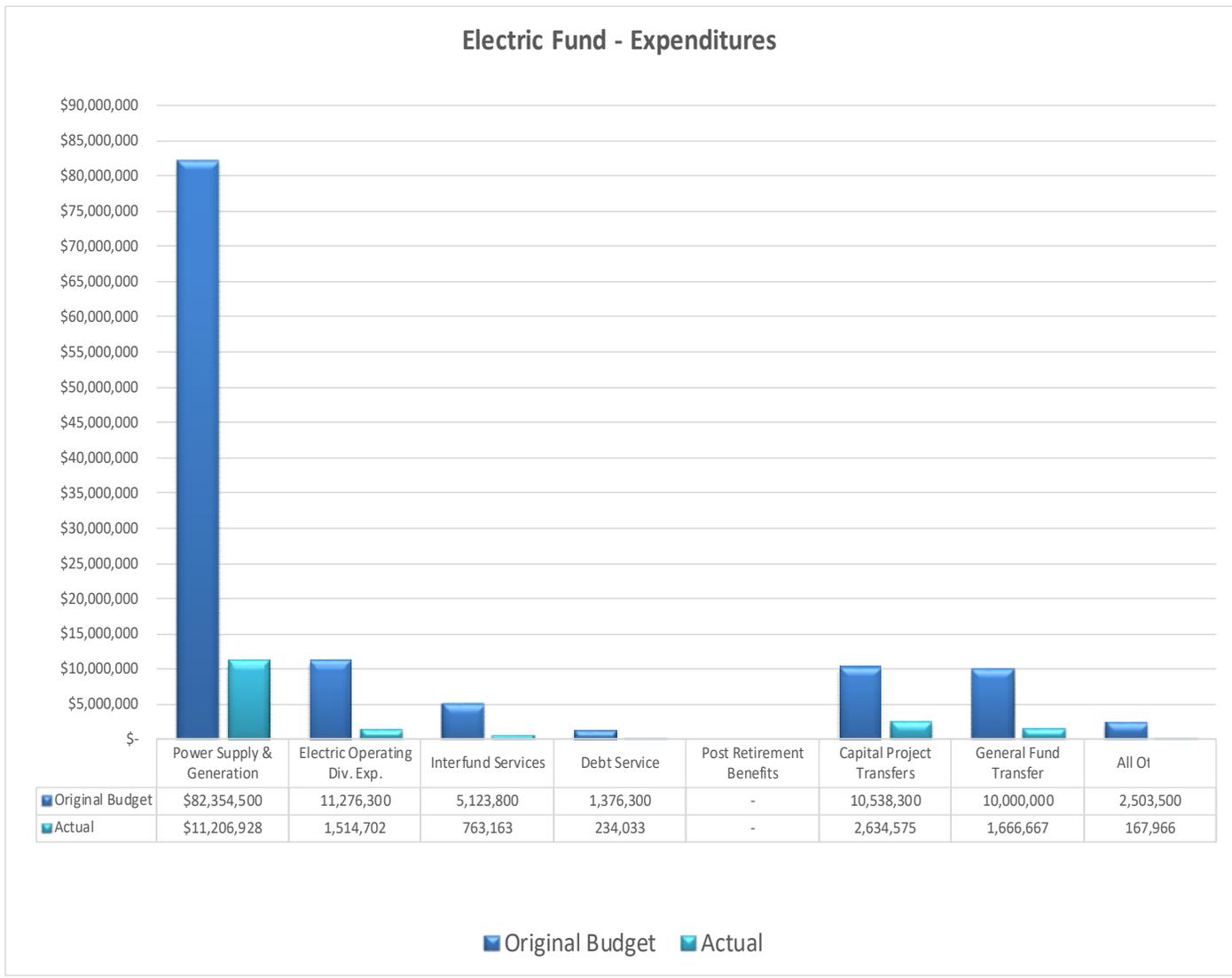
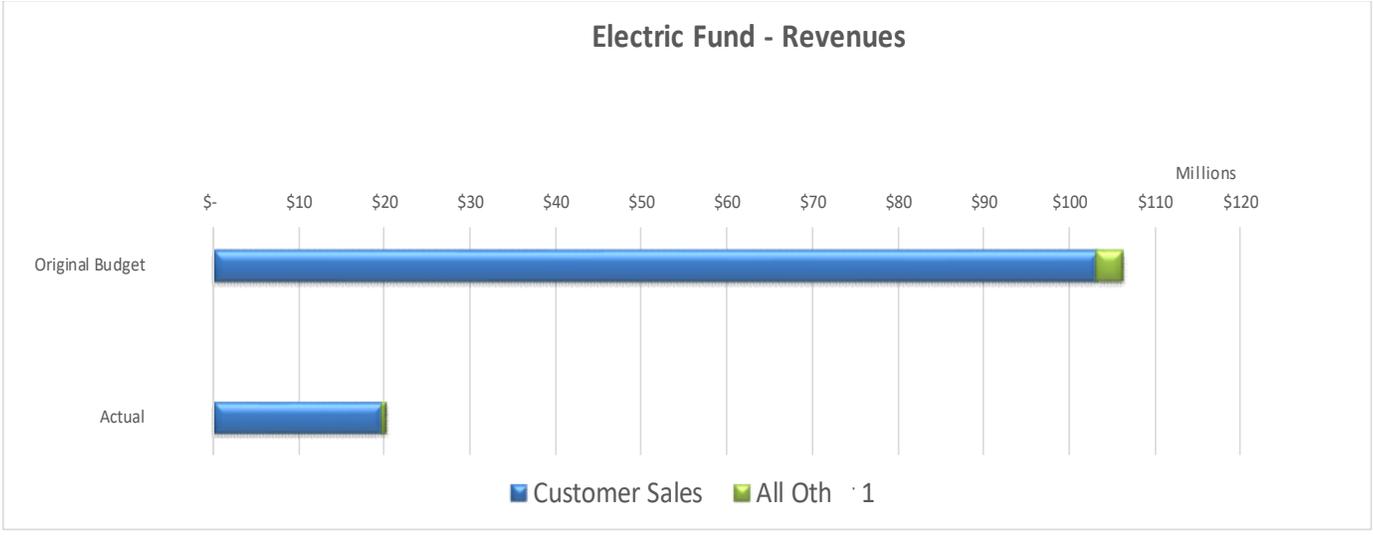
Expenditures

	<u>Original Budget</u>	<u>Actual</u>	<u>%</u>
Power Supply & Generation	\$ 82,354,500	\$ 11,206,928	14%
Electric Operating Div. Exp.	11,276,300	1,514,702	13%
Interfund Services	5,123,800	763,163	15%
Debt Service	1,376,300	234,033	17%
Post Retirement Benefits	-	-	0%
Capital Project Transfers	10,538,300	2,634,575	0%
General Fund Transfer	10,000,000	1,666,667	17%
All Other ²	2,503,500	167,966	7%
	<u>\$ 123,172,700</u>	<u>\$ 18,188,034</u>	<u>15%</u>

¹ Includes Rental Revenue, Miscellaneous Service Revenue, Interest Earnings, Investment Management Fees, New Service Fees, Sale of Assets, Trf from Uncollectible Reserves, General Service Billing, Revenue Stabilization, Penalties, Green Energy Charges, and Delay Damages.

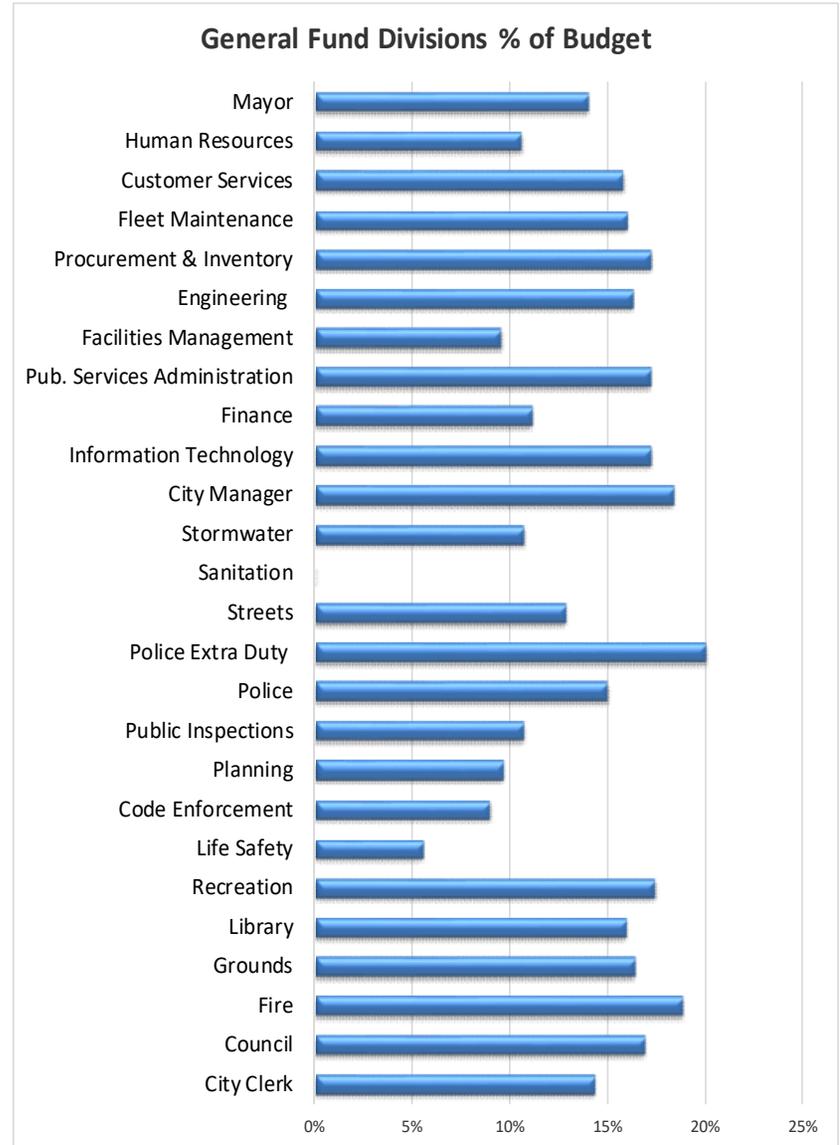
² Includes Utility Tax, Interest on Deposits, Bank & CC Fees, Bond Issuance Costs, Transfer to Unrestricted Reserve, and Green Energy.

<u>Megawatt Hours Sold & Purchased</u>	<u>Rev. Budget</u>	<u>Actual</u>
Sales to Customers MWh (excl. Street Light MWh)	764,148	147,725
Sales per MWh	\$133.22	\$130.47
Purchased/Generated MWh	770,241	151,015
All In MWh Supply & Generation	\$106.86	\$74.21



**City of Dover
Division Expense Summary (General Fund)
Fiscal Year to Date August 2025**

	<u>Original Budget</u>	<u>Actual</u>	<u>%</u>
City Clerk	\$ 492,900	\$ 70,240	14%
Council	276,600	46,570	17%
Fire	1,133,800	213,220	19%
Grounds	2,047,300	334,294	16%
Library	2,378,800	378,132	16%
Recreation	1,653,300	287,699	17%
Life Safety	1,664,100	91,761	6%
Code Enforcement	1,143,700	102,074	9%
Planning	1,079,800	103,894	10%
Public Inspections	769,100	82,061	11%
Police	24,762,300	3,703,340	15%
Police Extra Duty	910,700	182,063	20%
Streets	899,800	115,149	13%
Sanitation	-	280,511	0%
Stormwater	1,104,900	118,314	11%
City Manager	1,485,300	272,220	18%
Information Technology	1,045,700	179,739	17%
Finance	1,039,800	115,381	11%
Pub. Services Administration	743,500	127,408	17%
Facilities Management	807,900	76,831	10%
Engineering	303,500	49,328	16%
Procurement & Inventory	1,012,700	173,772	17%
Fleet Maintenance	1,139,800	181,840	16%
Customer Services	1,515,900	239,094	16%
Human Resources	529,900	55,835	11%
Mayor	316,700	44,229	14%
Total	\$ 50,257,800	\$ 7,624,999	15%



**City of Dover
Utilities Expenditure Summary
Fiscal Year to Date August 2025**

Water Divison

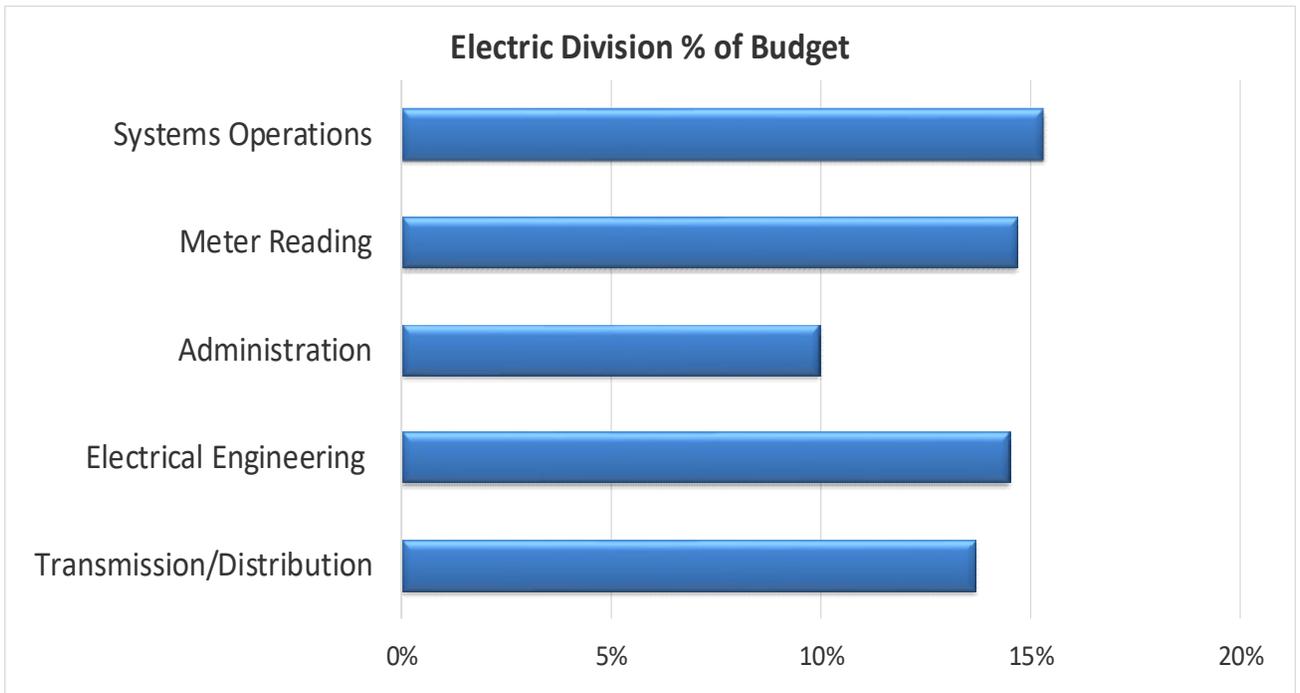
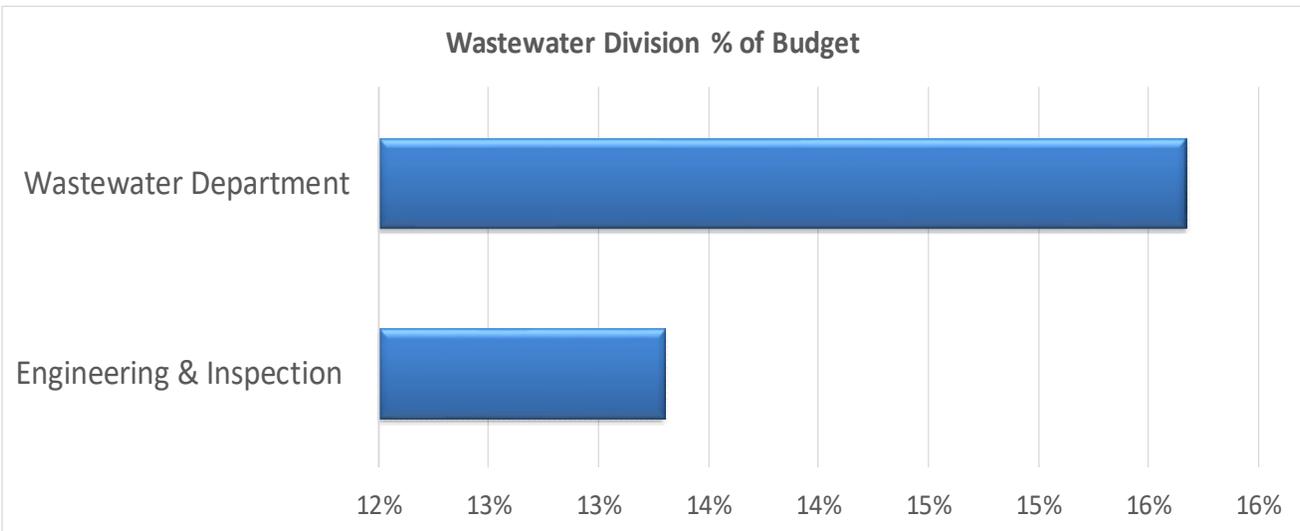
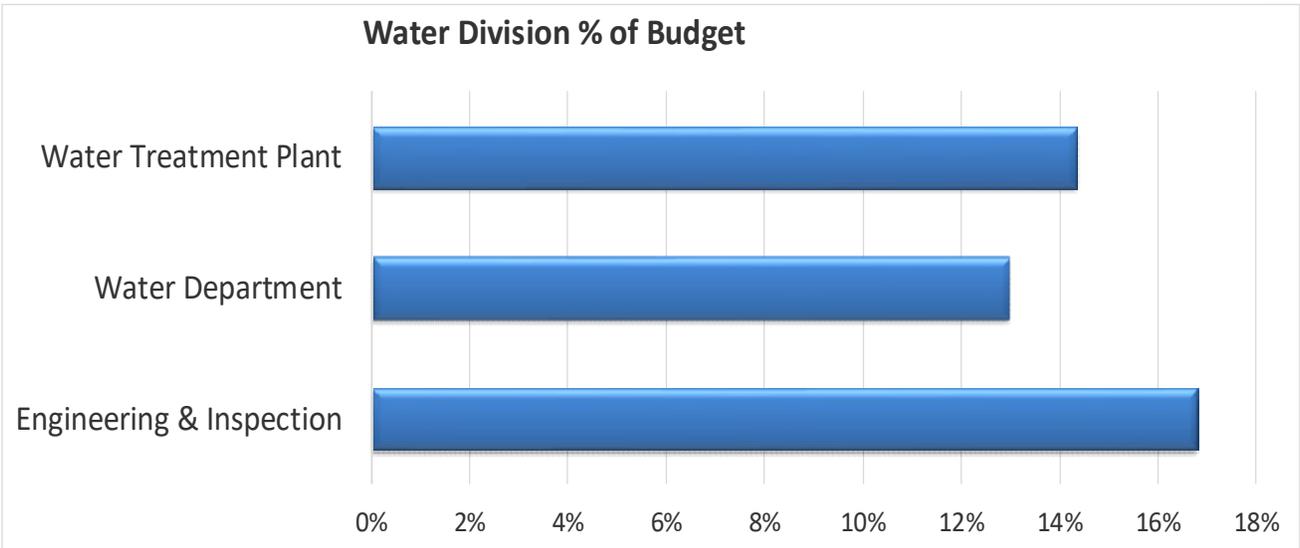
	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 416,600	\$	69,844	17%
Water Department	971,000		125,591	13%
Water Treatment Plant	3,081,500		441,453	14%
	\$ 4,469,100	\$	636,888	14%

Wastewater Divison

	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 519,900	\$	69,111	13%
Wastewater Department	1,524,400		238,816	16%
	\$ 2,044,300	\$	307,927	15%

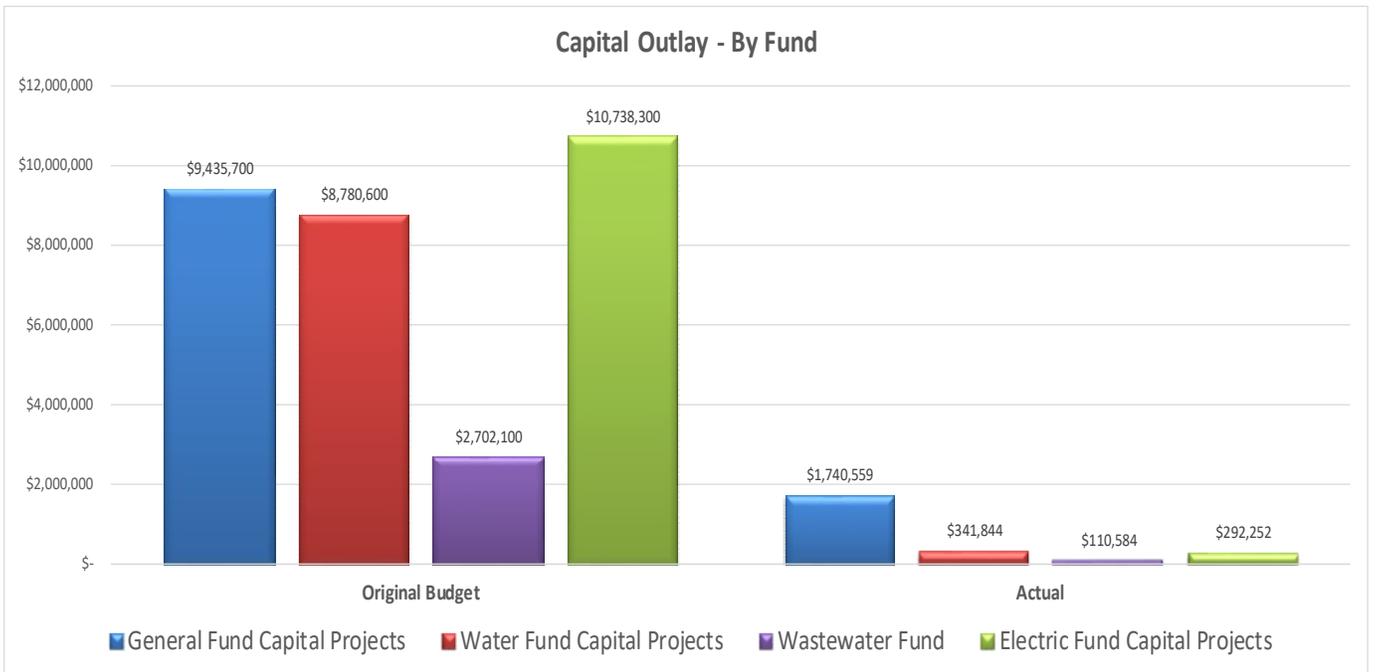
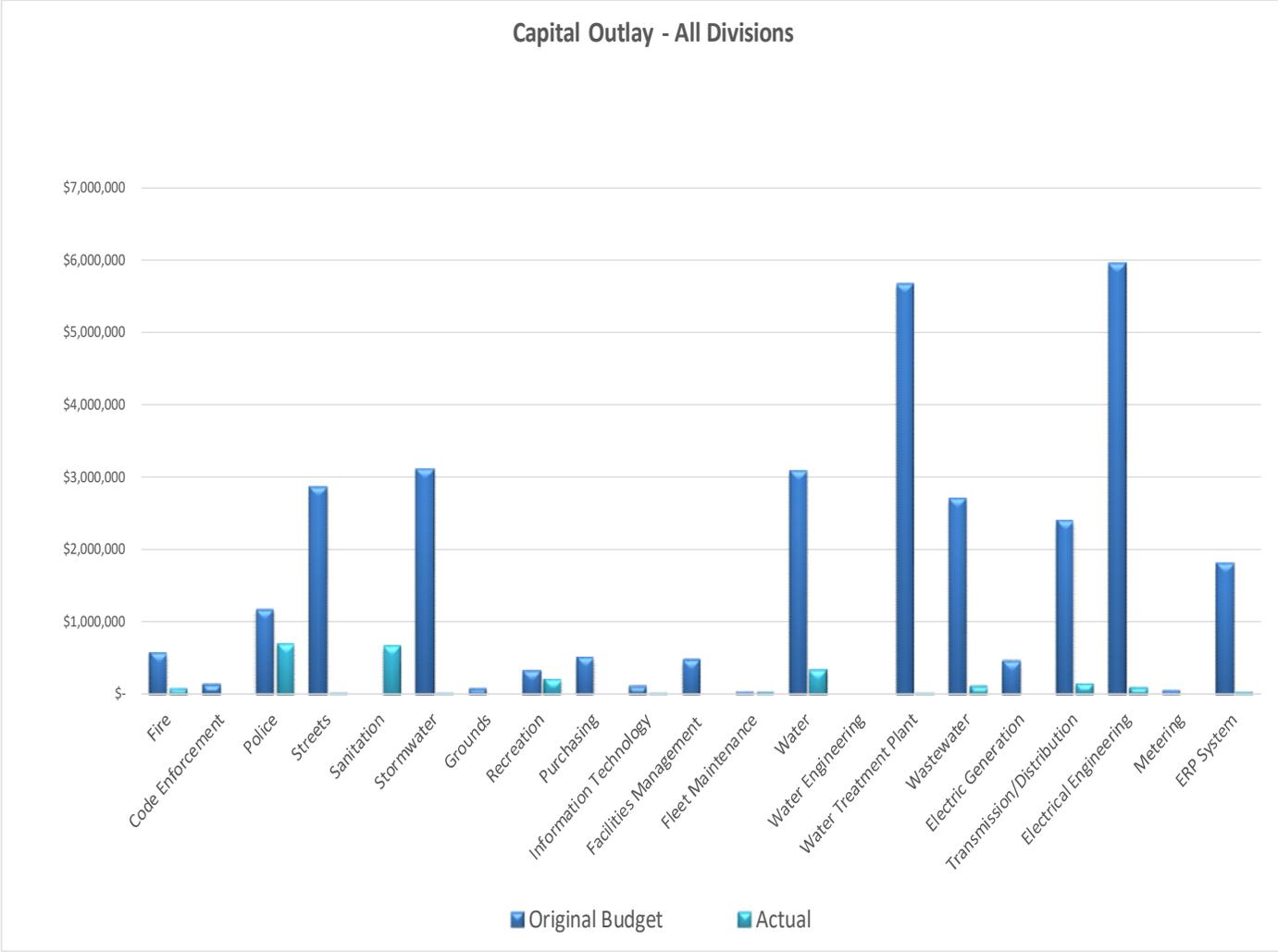
Electric Division

	<u>Original Budget</u>		<u>Actual</u>	<u>%</u>
Transmission/Distribution	\$ 5,743,600	\$	783,580	14%
Electrical Engineering	2,052,000		296,792	14%
Administration	1,751,900		173,892	10%
Meter Reading	569,400		83,387	15%
Systems Operations	1,159,400		177,053	15%
	\$ 11,276,300	\$	1,514,702	13%



**City of Dover
Capital Outlay Summary (All Funds)
Fiscal Year to Date August 2025**

<u>General Fund</u>	<u>Original Budget</u>	<u>Actual</u>	<u>%</u>
Fire	\$ 569,500	\$ 79,323	14%
Code Enforcement	135,000	-	0%
Police	1,176,400	697,917	59%
Streets	2,870,000	12,702	0%
Sanitation	-	670,994	0%
Stormwater	3,124,000	16,136	1%
Grounds	85,000	-	0%
Recreation	330,000	219,165	66%
Purchasing	517,000	-	0%
Information Technology	110,700	15,967	9%
Facilities Management	474,000	-	0%
Fleet Maintenance	44,100	28,355	0%
General Fund Capital Projects	\$ 9,435,700	\$ 1,740,559	18%
<u>Water Fund</u>			
Water	\$ 3,098,600	\$ 339,597	12%
Water Engineering	-	-	0%
Water Treatment Plant	5,682,000	2,247	0%
Water Fund Capital Projects	\$ 8,780,600	\$ 341,844	4%
<u>Wastewater Fund</u>			
Wastewater	\$ 2,702,100	\$ 110,584	4%
Wastewater Fund Capital Projects	\$ 2,702,100	\$ 110,584	4%
<u>Electric Fund</u>			
Electric Generation	\$ 460,000	\$ -	0%
Transmission/Distribution	2,400,000	159,291	7%
Electrical Engineering	5,964,000	102,710	1%
Metering	50,800	-	0%
ERP System	1,803,500	30,250	2%
Electric Administration	60,000	-	0%
Electric Fund Capital Projects	\$ 10,738,300	\$ 292,252	2%
TOTAL CAPITAL PROJECTS	\$ 31,656,700	\$ 2,485,239	7%



DOVER FIRE DEPARTMENT



August 2025

FIRE CHIEFS REPORT

To: Mayor and Council
From: David Carey, Fire Chief
Date: September 11, 2025
Subject: August 2025 Fire Chief's Report

Acknowledgements

- Thank you to all the members who assisted with the National Night Out on August 5th and those who supported the Dover Downs fireworks event.

Training and Driver Opportunities

- We have several opportunities available at the Delaware State Fire School for new drivers seeking experience. These include supporting evolutions for the Firefighter I & II classes as well as the Fire Officer I class.

Station 2 Updates

- We are coordinating with DelDOT to expedite construction in front of Station 2, particularly as we are currently:
 - Down an engine for maintenance
 - Dealing with a broken overhead rear door at Station 2

Duty Crew Feedback & Operations

Recent discussions with Duty Crews covered a variety of operational topics:

- Apparatus clearing procedures
- Duty crew dress code
- Training needs
- Truck checks
- Internal communications

Additional considerations included:

- Station rule enforcement: Whether to be stricter, more relaxed, or maintain current standards.
- Roll call implementation: Most riding members felt current operations are satisfactory but agreed on a few minor adjustments.

These topics will be reviewed by the officers at the upcoming meeting. Members are encouraged to bring any additional suggestions directly to me.

FACETS Report Update

- The FACETS report for Kent County Fire Companies has been finalized.
 - Will be presented:
 - September 17th at the Kent County Firefighter Association meeting
 - September 23rd to Kent County Levy Court
 - Myself, the President, and Deputy Chief have reviewed the draft. Overall, the department is in a good position. Minor adjustments have been requested before final distribution.

Personnel Updates

Promotions

- **To Firefighter I:**
 - Elizabeth Dlouhy
 - Sarah Barnes
- **To Firefighter II:**
 - Evlyn Marrs

New Driver Qualifications

Member	Qualified Apparatus
Drew Kuntzi	Ladder 1
Chase Christiansen	Squad 2, Engine 2
Kevin O'Toole	Utilities and Brush Trucks
Dylan Miller	Tower 2

Major Incidents – August 2025

- **Working House Fire – Emerald Pointe**
- **Working House Fire – Trafalgar Drive**

Stipend / Live-In Program Updates

Live-In Program

- We currently have **8 live-ins, 4 at each station.**

2025 Stipend Program – Totals to Date

The Stipend Program has had a strong start. In August, 46 firefighters participated. We are continuing to collect feedback, identify areas for improvement, and make necessary adjustments.

Month	Total \$\$\$	Members	General	Full Alarm	MVC/PIN	No Driver
June	\$19,106.00	41	21	7 (33.33%)	5 (23.81%)	8 (38.10%)
July	\$21,188.10	41	15	3 (20.00%)	3 (20.00%)	8 (53.33%)
August	\$25,476.80	46	24	7 (29.17%)	4 (16.67%)	11 (45.83%)

Total Expenditure to Date: \$65,770.90

Vehicle Sale – Brush 2

We are in the process of accepting bids for the sale of Brush 2. Brush 2 is a 2005 Ford F-350 that was replaced in 2023, that was utilized for field and woods fires as well as for special events at Dover Downs.

Personnel Activities

Event:	Hours:
Meetings	40
Training	319
Duty crews	5,880.01
Incident	3,473

Total: 9,712.01 Hours

146 calls with an average attendance of 23.79 personnel per call

Respectfully submitted,

David Carey
Fire Chief

Primary Action Taken Report (Summary)

Date Range: From 08/01/2025 to 08/31/2025

Dover Fire Department

Primary Action Take	Count	Pct of Incidents	Total Est Loss	Total Est Loss
00 Action taken, other				
Totals	0	0.00%	\$0	0.00%
1 Fire Control or Extinguishment				
10 Fire control or extinguishment, other	3	2.05%	\$0	0.00%
11 Extinguishment by fire service personnel	7	4.79%	\$0	0.00%
12 Salvage & overhaul	1	0.68%	\$0	0.00%
Totals	11	7.53%	\$0	0.00%
2 Search & Rescue				
20 Search & rescue, other	1	0.68%	\$0	0.00%
21 Search	2	1.37%	\$0	0.00%
22 Rescue, remove from harm	1	0.68%	\$0	0.00%
Totals	4	2.74%	\$0	0.00%
3 EMS & Transport				
30 Emergency medical services, other	1	0.68%	\$0	0.00%
31 Provide first aid & check for injuries	2	1.37%	\$0	0.00%
32 Provide basic life support (BLS)	1	0.68%	\$0	0.00%
34 Transport person	1	0.68%	\$0	0.00%
Totals	5	3.42%	\$0	0.00%
4 Hazardous Condition				
43 Hazardous materials spill control and confinement	2	1.37%	\$0	0.00%
45 Remove hazard	1	0.68%	\$0	0.00%
Totals	3	2.05%	\$0	0.00%
5 Fires, Rescues & Hazardous Conditions				
50 Fires, rescues & hazardous conditions, other	1	0.68%	\$0	0.00%
51 Ventilate	5	3.42%	\$0	0.00%
Totals	6	4.11%	\$0	0.00%
6 Systems & Services				
64 Shut down system	3	2.05%	\$0	0.00%
Totals	3	2.05%	\$0	0.00%
7 Assistance				
70 Assistance, other	11	7.53%	\$0	0.00%
72 Assist animal	2	1.37%	\$0	0.00%
73 Provide manpower	5	3.42%	\$0	0.00%
74 Provide apparatus	3	2.05%	\$0	0.00%
75 Provide equipment	1	0.68%	\$0	0.00%
78 Control traffic	4	2.74%	\$0	0.00%
Totals	26	17.81%	\$0	0.00%
8 Information, Investigation & Enforcement				
80 Information, investigation & enforcement, other	19	13.01%	\$0	0.00%
81 Incident command	1	0.68%	\$0	0.00%
82 Notify other agencies	2	1.37%	\$0	0.00%
83 Provide information to public or media	1	0.68%	\$0	0.00%
84 Refer to proper authority	4	2.74%	\$0	0.00%

Date: 09/16/2025

Page: 1

Primary Action Taken Report (Summary)

Date Range: From 08/01/2025 to 08/31/2025

Dover Fire Department

Primary Action Take	Count	Pct of Incidents	Total Est Loss	Total Est Loss
86 Investigate	79	54.11%	\$0	0.00%
87 Investigate fire out on arrival	2	1.37%	\$0	0.00%
Totals	108	73.97%	\$0	0.00%
9 Fill-in, Standby				
93 Cancelled en route	5	3.42%	\$0	0.00%
Totals	5	3.42%	\$0	0.00%
Totals	146		\$0	

11:49 AM

Robbins Hose Company # 1, Inc.

09/06/25

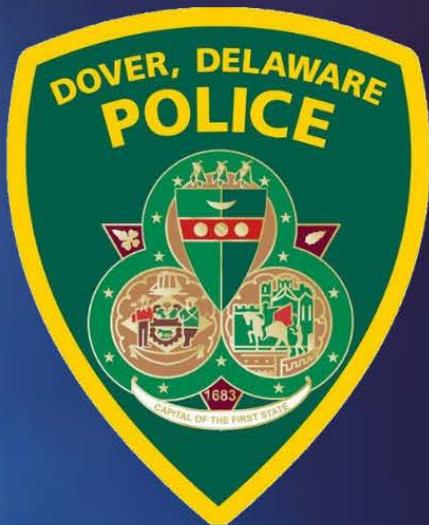
Profit & Loss

Accrual Basis

August 2025

	<u>Aug 25</u>
Ordinary Income/Expense	
Expense	
Personnel & Office Expenses	
203 · Office Supplies	26.78
204 · Training & Travel Expen...	300.00
Total Personnel & Office Expen...	<u>326.78</u>
Repairs & Maintenance	
101 · Equipment Repairs	20,007.60
102 · Fuel	2,224.65
106 · Program Expenses	140.05
Total Repairs & Maintenance	<u>22,372.30</u>
Uniforms	
304 · Dispatchers Uniforms	650.00
Total Uniforms	<u>650.00</u>
Utilities	
402 · Electric	6,747.29
403 · Natural Gas	266.88
404 · Telephone	953.40
405 · Water/Sewer	318.32
Total Utilities	<u>8,285.89</u>
Total Expense	<u>31,634.97</u>
Net Ordinary Income	<u>-31,634.97</u>
Net Income	<u><u>-31,634.97</u></u>

CITY OF DOVER POLICE DEPARTMENT



MONTHLY REPORT AUGUST 2025

CITY OF DOVER DEPARTMENT OF POLICE

Item #12.



400 SOUTH QUEEN STREET
DOVER, DELAWARE 19904
302-736-7111



Chief of Police
THOMAS A. JOHNSON, JR.
Deputy Chief of Police
PAUL D. KUNTZI

Police Captains
RANDY R. ROBBINS
ROBERT E. ROSWELL
KEVIN A. STREADWICK

October 13, 2025

Honorable Robin Christiansen, Mayor
Members of Dover City Council
City Hall
Dover, DE 19901

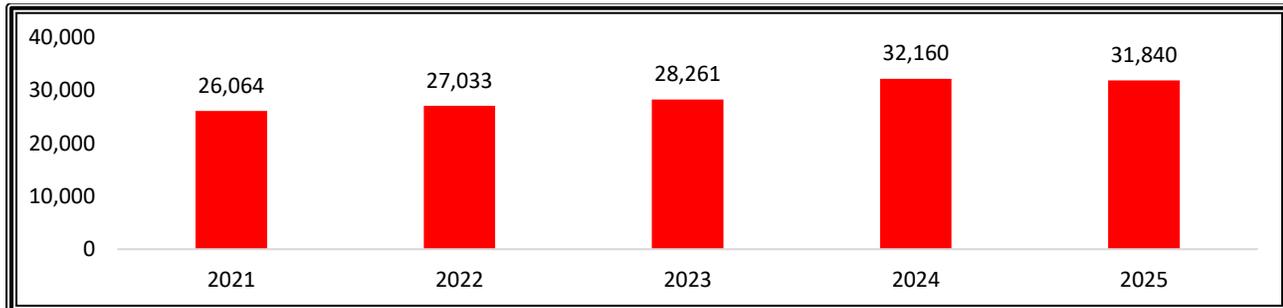
Mayor Christiansen and Council Members:

The following is the monthly report of Dover Police Department activities for August:

COMPLAINTS/EVENTS

YTD Totals compiled through August numbered 31,840.

This represents a decrease of 320 from the 32,160 reported over the same period in 2024.



CRIMINAL INVESTIGATIONS

Burglary: 2 cases reported, 1 case cleared and 0 cases were cleared from previous months.

Robbery: 2 cases reported, 2 cases cleared and 0 cases was cleared from previous months.

Sex Assault: 3 cases reported, 2 cases cleared and 4 cases was cleared from previous months.

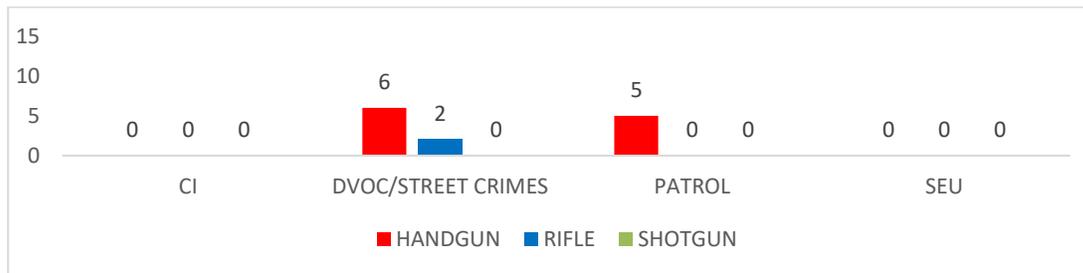
Homicide: 0 cases reported, 0 cases cleared and 0 cases cleared from previous months.

There were 2 Non-Criminal Death Investigations, 2 cases cleared and 0 cases cleared from previous months.

DRUG, VICE, & ORGANIZED CRIME / STREET CRIMES UNIT ENFORCEMENT

Marijuana: 2,836.4 grams seized
Cocaine: 999.66 grams seized
Ecstasy: 0 doses seized
Prescription Pills: 114.5 doses seized
Heroin: .09 grams seized
Methamphetamine: 312.6 grams seized
Fentanyl: 69.74 grams seized
Other Rx Drugs: 92.5 grams/doses seized
Drug Proceeds: \$26,768 seized

FIREARM SEIZURES/INSIDE CITY LIMITS

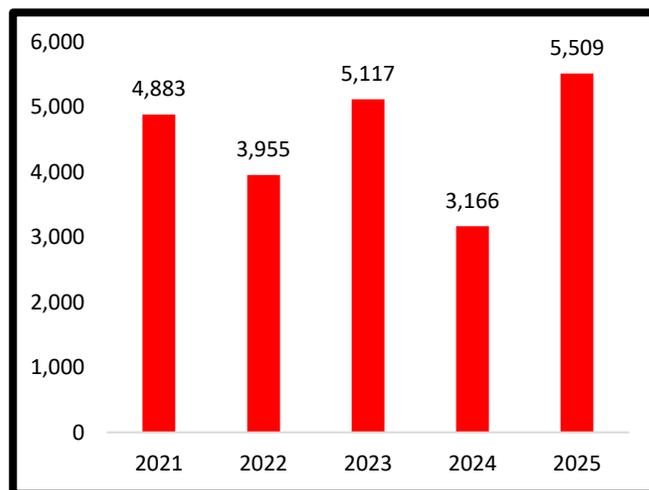


Firearms: 11 Handguns, 2 Rifles

TRAFFIC ENFORCEMENT

YTD Citation Totals compiled through August numbered 5,509.

This represents an increase of 2,343 from the 3,166 reported over the same period in 2024.

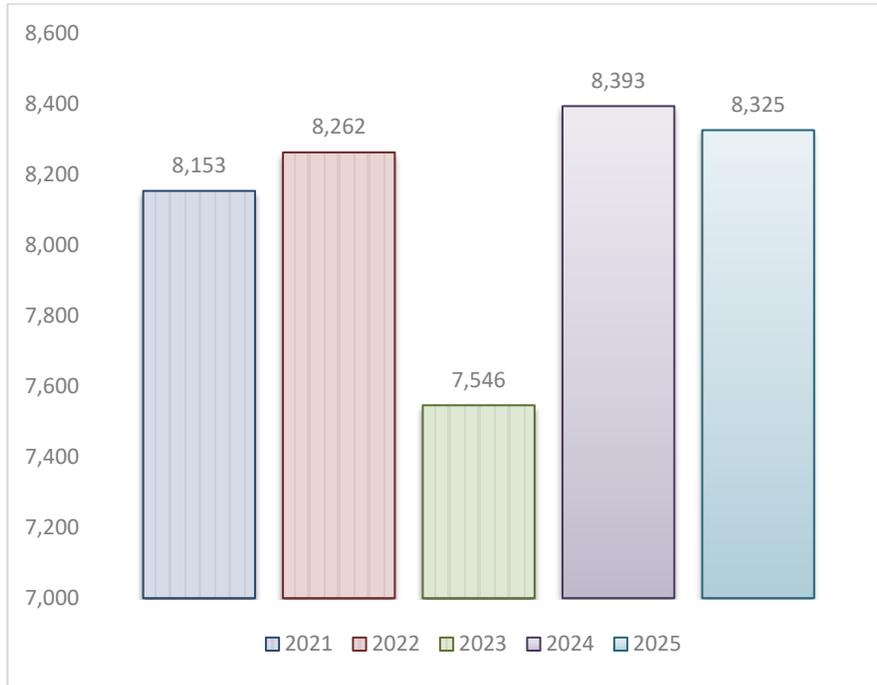


TRAFFIC CRASHES: YTD = 1.270

911 CENTER ACTIVITY

Total compiled during August numbered 8,325 calls.

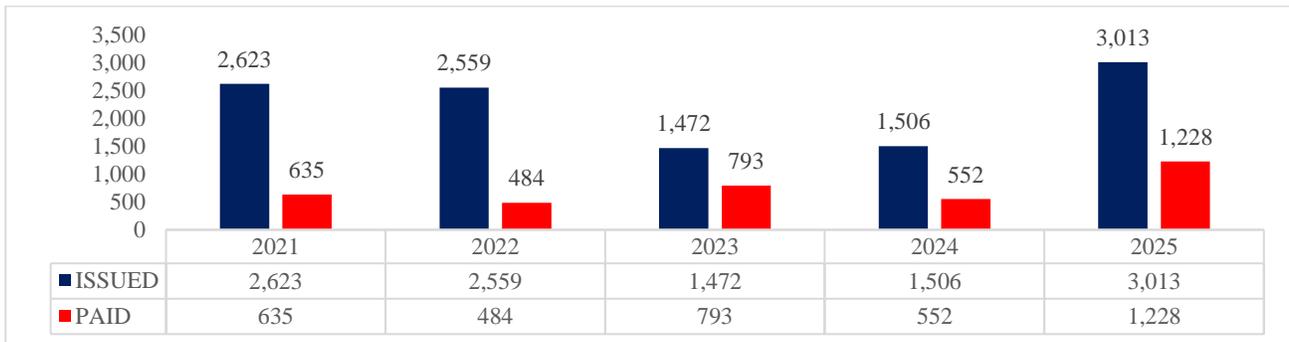
This represents a decrease of 68 from the 8,393 reported during the same period in 2024.



CITY ORDINANCE SUMMONS

YTD Totals compiled through August numbered 3,013.

This represents an increase of 1,507 from the 1,506 reported over the same period in 2024.



This proactive unit takes the lead on community engagement and supporting our community organizations. They have administrative responsibilities and also support other departmental units, such as patrol, during times of high work volumes or special operations with enforcement activities. In addition to those duties, the unit accomplished the following in August:

- **Assisted Patrol** Units during major incidents, high 911 call volume and/or low staffing
- Preparation for upcoming Resources Fair for Senator Blunt-Rochester
- **Community Response Vehicle:** Hope Street Event in DSU Downtown zone
- **Community Response Vehicle:** Hope Street Event on Capital / Sussex Green
- **Community Response Vehicle:** Hope Street Event at the Towne Point Apartments
- **Community Response Vehicle:** Kings Cliff MHP event in conjunction with PAL
- Supported **National Night Out** activities [K-9 Roy]
- Follow-up with **Persimmon Tree Apts.** Manager regarding illegal dumping issue
- Attended **Back to School** event in **Sussex Green** [K-9 Roy]
- Attended **Back to School** event in **Manchester** [K-9 Roy]
- Participated in the **Dover Estates** Day
- Follow-up w/representatives of the **DHA** – ongoing issue: Bacon Ave. Apartments
- Follow-up w/representatives of the **DHA** – shooting incident at their property
- Follow-up with DART / Dover Liquor Warehouse regarding a bus stop complaint
- Follow-up with Kings Cliff HOA President regarding Speeding complaints
- Liaison with the **property manager of the Hamlett** regarding ongoing problems
- Assisted **Laurel Drive** neighborhood watch proposal with program guidance
- Contacted Code Enforcement Re- 34 S. Governors Ave.
- Continued to obtain **authorization to enforce** trespassing and conduct checks for same
- Continued efforts regarding **trespassing** complaint at the **Presbyterian Church: 1 arrest**
- Participated in the **Little Defenders Camp** at the Dover Air Force Base
- Follow-up on a parking situation on Tucket Circle
- Meeting with the **Department of Labor**
- Participated in the monthly meetings with the various property managers
- Conducted property checks of problem areas from community complaints
- Participated in the **Back to School Giveaway** for Booker T. Washington Elementary
- Participated in **Growing Sprouts ELC** event [K-9 Roy]
- Follow up: Meadows HOA – ongoing issues
- Participated in Wellness Day – **Masonic Lodge** – College Road
- Supported **NeighborGood Partners/HOA Development** meetings
- Continued planning for a **Trunk or Treat** event in October
- Training Event: Crisis Negotiation Team
- Follow up: Presbyterian Church in regards to drug use, prostitution and loitering issues
- Supported the **Caribbean Festival celebration**
- The **Behavioral Health Unit (BHU)** responded to **89 notable Calls for Service (CFS)**. Of those 89 CFS the following occurred:
 - **19** involved **transports** to Medical/Mental Health Facilities, Dept. of Corrections, Courthouses & the Dover Police Department.
 - **26** involved **Mental Health** contacts and **31** involved **Substance Abuse** contacts, while **5** CFS involved a **combination of both**.
 - **76** involved **other circumstances** and/or CFS types.
 - **106 total field contacts** involving Mental Health, Substance Abuse, and/or Other Circumstances across the 89 CFS.

- BHU Meetings/Community Engagement/Projects/Training
 - Most Notable: PFC Shepherd was contacted by the Conexio Care Housing Director in reference to a Group Home Client that was improperly released from Sussex Correctional Institution. The client is intellectually disabled and unable to function independently. PFC Shepherd, now with Statewide Jurisdiction, communicated with DSP Troop 4, DART, and Conexio in reference to this complaint and became the primary investigator. The Client was safely located the same night at Bayhealth Sussex Campus and this was confirmed through Milford PD. Conexio Care Staff responded to the Emergency Department to care for the Client.
 - PFC Shepherd met with Dover Behavioral Health and Bayhealth Kent Campus to continue building a positive relationship between Law Enforcement, Behavioral Health Services, and Emergency Department Services.
 - PFC Shepherd met with the new Senior Director of Emergency, Trauma, and Observation Services at Bayhealth Kent Campus to discuss Staff safety and Behavioral Health related patient care.
 - PFC Shepherd assisted SORT/Street Crimes/DVOC with a search warrant at Barrister Pl that required Critical Incident Stress Management (CISM) services.
 - BHU continues to assist all Units within the Department with Behavioral Health related cases to increase community safety and provide access to quality resources.

PROGRAMS AND INITIATIVES

✚ The Department joined the Dover community at Dover High School for another successful National Night Out on August 5, 2025. There were static displays and demonstrations related to our local public safety organizations. Other government, non-government and civic organizations were on hand to offer literature on their services or resource availability. Scouting America brought their rock-climbing wall. There was a variety of food and beverage vendors to round out an awesome August evening. Congratulations to Corporal Demetrius Stevenson and his planning team for another job well done.



✚ The Department welcomed Congresswoman McBride for a visit on August 20, 2025 to discuss issues related to law enforcement and allow her to preview the new VirTra training system recently put into service at DPD.

Please visit our website at www.doverpolice.org for up to date information on crimes and activities in the City of Dover.

Respectfully Submitted,

Thomas A. Johnson, Jr.
Chief of Police

**CITY OF DOVER ORDINANCE # 2025-16
2025-2026 BUDGET ORDINANCES**

1 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 2 The amount hereinafter named aggregating Sixty-Four Million Seven Hundred Sixty Thousand
 3 Eight Hundred dollars (\$64,760,800) or so much thereof as may be necessary are hereby appropriated
 4 from current revenues and other funds for the use by several departments of the Municipal
 5 Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

**GENERAL FUND
CASH RECEIPT SUMMARY FOR 2025-2026**

	2025/26 BUDGET	2025/26 REVISED
10 BEGINNING BALANCE	\$ 11,180,500	\$ 11,180,500
11 RECEIPTS		
12 FINES AND POLICE REVENUE	767,900	767,900
13 LIBRARY REVENUES	151,200	151,200
14 KENT COUNTY BOOK REIMBURSEMENT	180,000	180,000
15 BUSINESS LICENSES	1,540,000	1,540,000
16 PERMITS AND OTHER FEES	1,722,000	1,722,000
17 POLICE EXTRA DUTY	514,000	514,000
18 PROPERTY TAXES	17,200,000	17,200,000
19 RECREATION REVENUE	145,000	145,000
20 FRANCHISE FEE	500,000	500,000
21 RENT REVENUE - GARRISON FARM	100,000	100,000
22 COURT OF CHANCERY FEES	4,500,000	4,500,000
23 INVESTMENT INCOME	200,000	200,000
24 RECEIPTS SUBTOTAL	27,520,100	27,520,100
25 INTERFUND SERVICE RECEIPTS		
26 INTERFUND SERVICE RECEIPTS GENERAL GOV	1,788,200	1,788,200
27 INTERFUND SERVICE RECEIPTS PUBLIC WORKS	983,100	983,100
28 INTERFUND SERVICE RECEIPTS CENT SRVCS	1,793,700	1,793,700
29 INTERFUND SERVICE RECEIPTS FIN ADMIN	3,373,700	3,373,700
30 INTERFUND SERVICE RECEIPTS SUBTOTAL	7,938,700	7,938,700
31 GRANTS:		
32 POLICE EXTRA DUTY	708,000	708,000
33 POLICE GRANTS FUND	165,000	165,000
34 POLICE PENSION GRANT	850,000	850,000
35 GREEN ENERGY GRANT	98,500	98,500
36 GRANTS SUBTOTAL	1,821,500	1,821,500
37 TRANSFERS FROM:		
38 TRANSFER TAX	2,400,000	2,400,000
39 LODGING TAX	500,000	500,000
40 AMBULANCE SERVICE	600,000	600,000
41 MUNICIPAL STREET AID	750,000	750,000
42 CIVIL TRAFFIC PENALTIES	50,000	50,000
43 WATER/WASTEWATER	2,000,000	2,000,000
44 ELECTRIC	10,000,000	10,000,000
45 TRANSFERS FROM SUBTOTAL	16,300,000	16,300,000
46 TOTAL REVENUES	53,580,300	53,580,300
47 TOTAL BEGINNING BALANCE & REVENUE	\$ 64,760,800	\$ 64,760,800

2025-2026 BUDGET ORDINANCES

GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2025-2026

	2024/25 BUDGET	2025/26 REVISED
51 DEPARTMENT EXPENSES		
52 CITY CLERK	\$ 492,900	\$ 492,900
53 COUNCIL	276,600	276,600
54 PLANNING	1,079,800	1,079,800
55 CITY MANAGER	1,485,300	1,485,300
56 HUMAN RESOURCES	529,900	529,900
57 MAYOR	316,700	316,700
58 FIRE	1,133,800	1,133,800
59 LIFE SAFETY	1,664,100	1,664,100
60 CODE ENFORCEMENT	1,143,700	1,143,700
61 INSPECTIONS	769,100	769,100
62 POLICE	24,762,300	24,762,300
63 POLICE EXTRA DUTY	910,700	910,700
64 PUBLIC WORKS - ADMINISTRATION	743,500	743,500
65 STREETS	899,800	899,800
66 GROUNDS MAINTENANCE	2,047,300	2,047,300
67 STORMWATER	1,104,900	1,104,900
68 FACILITIES MANAGEMENT	807,900	807,900
69 PUBLIC WORKS - ENGINEERING	303,500	303,500
70 LIBRARY	2,378,800	2,378,800
71 RECREATION	1,653,300	1,653,300
72 PROCUREMENT & INVENTORY	1,012,700	1,012,700
73 FLEET MAINTENANCE	1,139,800	1,139,800
74 INFORMATION TECHNOLOGY	1,045,700	1,045,700
75 FINANCE	1,039,800	1,039,800
76 CUSTOMER SERVICE	1,515,900	1,515,900
77 DEPARTMENT SUBTOTALS	50,257,800	50,257,800
78 OTHER EXPENSES		
79 DEBT SERVICE	625,200	625,200
80 CONTRIBUTION TO DDP	150,000	150,000
81 INSURANCE	1,200,000	1,200,000
82 OTHER EMPLOYMENT EXPENSES	200,000	200,000
83 BANK & CREDIT CARD FEES	57,800	57,800
84 STREET LIGHTS	830,000	830,000
85 OTHER EXPENSE SUBTOTAL	3,063,000	3,063,000
86 TRANSFERS		
87 TRANSFER TO CAPITAL FUND - PROJECTS	5,511,200	5,511,200
88 APPROP. POLICE PENSION - STATE GRANT	850,000	850,000
89 TRANSFER TO FRANCHISE FEE RESERVE	10,000	10,000
90 TRANSFER TO ELECTRIC FUND (ERP)	25,000	25,000
91 TRANSFER TO INVENTORY RESERVE	25,000	25,000
92 TRANSFERS SUBTOTAL	6,421,200	6,421,200
93 TOTAL EXPENDITURES	59,742,000	59,742,000
94 CURRENT YEAR BALANCE	5,018,800	5,018,800
95 TOTALS	\$ 64,760,800	\$ 64,760,800

96 The City Manager is hereby authorized, without further approval of the City Council, to make
 97 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 98 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Twenty Million One Hundred and Sixty-Three Thousand Seven Hundred dollars (\$20,163,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

REVENUES

	<u>2025/26</u>		<u>2025/26</u>
	<u>BUDGET</u>		<u>REVISED</u>
BEGINNING BALANCE - PROJECTS	\$ 3,566,100	\$	6,584,300
REVENUES			
MISCELLANEOUS RECIEPTS	-		20,000
LINE OF CREDIT (HEAVY DUTY VEHICLES)	-		324,500
STATE GRANTS - Other	3,924,500		7,014,500
TRANSFER FROM GENERAL FUND	5,720,400		5,720,400
TRANSFER FROM LODGING TAX	500,000		500,000
SUBTOTAL PROJECT RECEIPTS	10,144,900		13,579,400
TOTAL FUNDING SOURCES	10,144,900		13,579,400
TOTAL BEGINNING BALANCE AND REVENUES	\$ 13,711,000	\$	20,163,700

EXPENSE SUMMARY

	<u>2025/26</u>		<u>2025/26</u>
	<u>BUDGET</u>		<u>REVISED</u>
EXPENDITURES			
FIRE	\$ 569,500	\$	569,500
GROUNDS	85,000		85,000
RECREATION	330,000		1,890,200
CODE ENFORCEMENT	135,000		135,000
POLICE	1,176,400		1,562,600
STREETS	2,870,000		3,667,600
STORMWATER	3,124,000		5,993,700
INFORMATION TECHNOLOGY	110,700		186,600
FACILITIES MANAGEMENT	474,000		474,000
PROCUREMENT & INVENTORY	517,000		1,280,100
FLEET MAINTENANCE	44,100		44,100
DEPARTMENT SUBTOTAL	9,435,700		15,888,400
BUDGET BALANCE	4,275,300		4,275,300
TOTAL BUDGET BALANCE & EXPENDITURES	\$ 13,711,000	\$	20,163,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16

140

GENERAL FUND CONTINGENCY

141

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Ten Thousand Eight Hundred dollars (\$810,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

147

CASH RECEIPTS

148

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150 BEGINNING BALANCE

	2025/26 BUDGET	2025/26 REVISED
	\$ 790,800	\$ 790,800

151 INTEREST EARNED

	20,000	20,000
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152 **TOTALS**

	\$ 810,800	\$ 810,800
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EXPENSE SUMMARY

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156 CARRY FORWARD TO NEXT YEAR

	2025/26 BUDGET	2025/26 REVISED
	\$ 810,800	\$ 810,800

157 **TOTALS**

	\$ 810,800	\$ 810,800
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The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16

162

GOVERNMENTAL CAPITAL ASSET RESERVE

163

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

164 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

165 The amount hereinafter named aggregating One Million Five Hundred Four Thousand Seven
 166 Hundred dollars (\$1,504,700) or so much thereof as may be necessary are hereby appropriated from
 167 current revenues and other funds for the use by several departments of the Municipal Government for
 168 the fiscal year beginning July 1, 2025 and ending June 30, 2026:

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CASH RECEIPTS

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2025/26

2025/26

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BUDGET

REVISED

172 **BEGINNING BALANCE**

\$ 1,404,700 \$ 1,404,700

173 INTEREST EARNINGS

100,000 100,000

174 **TOTALS**

\$ 1,504,700 \$ 1,504,700

175

EXPENSE SUMMARY

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2025/26

2025/26

177

BUDGET

REVISED

178 CARRY FORWARD TO NEXT YEAR

\$ 1,504,700 \$ 1,504,700

179 **TOTALS**

\$ 1,504,700 \$ 1,504,700

180 The City Manager is hereby authorized, without further approval of the City Council, to make
 181 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 182 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
PARKLAND/RECREATION RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

186 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 187 The amount hereinafter named aggregating One Hundred Thousand dollars (\$100,000) much
 188 thereof as may be necessary are hereby appropriated from current revenues and other funds for the
 189 use other funds for the use by several departments of the Municipal Government for the
 190 fiscal year beginning July 1, 2025 and ending June 30, 2026:

		<u>OPERATING REVENUES</u>	
		2025/26	2025/26
		BUDGET	REVISED
194	BEGINNING BALANCE	\$ 100,000	\$ 100,000
195	INTEREST EARNINGS	-	-
196	TOTALS	\$ 100,000	\$ 100,000
		<u>OPERATING EXPENSES</u>	
		2025/26	2025/26
		BUDGET	REVISED
201	TRANSFER TO GENERAL CAPITAL PROJECT FUND	\$ -	\$ -
200	CURRENT YEAR BALANCE	100,000	100,000
201	TOTALS	\$ 100,000	\$ 100,000

202 The City Manager is hereby authorized, without further approval of the City Council, to make
 203 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 204 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

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**SANITATION
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

208 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 209 The amount hereinafter named aggregating Five Million Five Hundred Thousand Two Hundred dollars
 210 (\$5,500,200) much thereof as may be necessary are hereby appropriated from current revenues and
 211 other funds for the use other funds for the use by several departments of the Municipal Government for the
 212 fiscal year beginning July 1, 2025 and ending June 30, 2026:

		<u>OPERATING REVENUES</u>	
		2025/26	2025/26
		BUDGET	REVISED
216	BEGINNING BALANCE	\$ 331,800	\$ 331,800
RECEIPTS			
217	SANITATION SERVICES	5,168,400	5,168,400
218	TOTALS	\$ 5,500,200	\$ 5,500,200
		<u>OPERATING EXPENSES</u>	
		2025/26	2025/26
		BUDGET	REVISED
221	DEPARTMENT EXPENSES		
222	SANITATION OPERATIONS	\$ 3,282,900	\$ 3,282,900
223	INTERFUND SERVICE FEES	615,800	615,800
224	TRANSFER TO CAPITAL FUND - PROJECTS	735,000	735,000
225	TOTAL EXPENSES	4,633,700	4,633,700
226	CURRENT YEAR BALANCE	866,500	866,500
227	TOTALS	\$ 5,500,200	\$ 5,500,200

228 The City Manager is hereby authorized, without further approval of the City Council, to make
 229 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 230 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
SANITATION CAPITAL PROJECTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating One Million Four Hundred and Seventy-Four Thousand dollars (\$1,474,000) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

REVENUES

	<u>2025/26</u>		<u>2025/26</u>
	<u>BUDGET</u>		<u>REVISED</u>
BEGINNING BALANCE	\$ -		\$ 739,000
TRANSFER FROM OPERATING FUND	735,000		735,000
TOTALS	\$ 735,000		\$ 1,474,000

EXPENSE SUMMARY

	<u>2025/26</u>		<u>2025/26</u>
	<u>BUDGET</u>		<u>REVISED</u>
DEPARTMENT EXPENSES			
SANITATION CAPITAL PROJECTS	\$ 735,000		\$ 1,474,000
TOTAL EXPENSES	735,000		1,474,000
CURRENT YEAR BALANCE	-		-
TOTALS	\$ 735,000		\$ 1,474,000

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

**STORMWATER
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Zero dollars (\$0) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

OPERATING REVENUES

	<u>2025/26 BUDGET</u>	<u>2025/26 REVISED</u>
BEGINNING BALANCE	\$ -	\$ -
STORMWATER SERVICES	-	-
TOTALS	\$ -	\$ -

OPERATING EXPENSES

	<u>2025/26 BUDGET</u>	<u>2025/26 REVISED</u>
DEPARTMENT EXPENSES		
STORMWATER OPERATIONS	\$ -	\$ -
INTERFUND SERVICE FEES	-	-
UNCOLLECTIBLES	-	-
TRANSFER TO CONTINGENCY RESERVES	-	-
TRANSFER TO CAPITAL FUND - PROJECTS	-	-
TOTAL EXPENSES	-	-
CURRENT YEAR BALANCE	-	-
TOTALS	\$ -	\$ -

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16
STORMWATER CAPITAL PROJECTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Zero dollars (\$0) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

	<u>OPERATING REVENUES</u>	
	<u>2025/26 BUDGET</u>	<u>2025/26 REVISED</u>
BEGINNING BALANCE	\$ -	\$ -
STATE GRANT	-	-
STORMWATER SERVICES	-	-
TOTALS	\$ -	\$ -
	<u>OPERATING EXPENSES</u>	
	<u>2025/26 BUDGET</u>	<u>2025/26 REVISED</u>
DEPARTMENT EXPENSES		
STORMWATER CAPITAL PROJECTS	-	-
TOTAL EXPENSES	-	-
CURRENT YEAR BALANCE	-	-
TOTALS	\$ -	\$ -

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WATER FUND
REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Nine Million Seven Hundred Ninety-Two Thousand Nine Hundred dollars (\$9,792,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

	2025/26		2025/26
	BUDGET		REVISED
BEGINNING BALANCE - WATER	\$ 1,295,000	\$	1,295,000
TOTAL BEGINNING BALANCES	1,295,000		1,295,000
BASE REVENUE			
WATER SERVICES	7,568,500		7,568,500
WATER TANK SPACE LEASING	464,000		464,000
WATER IMPACT FEES	250,000		250,000
INTEREST - WATER	150,000		150,000
MISCELLANEOUS SERVICE FEE	65,400		65,400
TOTAL REVENUES	8,497,900		8,497,900
TOTAL BEGINNING BALANCES AND REVENUES	\$ 9,792,900	\$	9,792,900

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2025-2026 BUDGET ORDINANCES

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WATER FUND - EXPENSES AND BUDGET BALANCE FOR 2025-2026

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278 DIRECT EXPENSES

279 ENGINEERING & INSPECTION

280 WATER DEPARTMENT

281 WATER TREATMENT PLANT

282 **DIRECT EXPENDITURE SUBTOTAL**

283 OTHER EXPENSES

284 DEBT SERVICE - WATER

285 INTERFUND SERVICE FEES

286 BANK & CREDIT CARD FEES

287 **OTHER EXPENSES SUBTOTAL**

288 TRANSFER TO:

289 GENERAL FUND FROM WATER

290 WATER IMP AND EXT

291 ELECTRIC FUND (ERP)

292 TRANSFER TO INVENTORY WRITE-OFFS

293 **TRANSFER TO SUBTOTAL**

294 **TOTAL EXPENSES**

297 **BUDGET BALANCE SUBTOTALS**

298 **TOTAL CURRENT YEAR BALANCES AND EXPENSES**

	2025/26 BUDGET	2025/26 REVISED
	\$ 416,600	\$ 416,600
	971,000	971,000
	3,081,500	3,081,500
	4,469,100	4,469,100
	543,000	543,000
	750,900	750,900
	25,000	25,000
	1,318,900	1,318,900
	1,000,000	1,000,000
	1,280,600	1,280,600
	25,000	25,000
	5,000	5,000
	2,310,600	2,310,600
	8,098,600	8,098,600
	1,694,300	1,694,300
	\$ 9,792,900	\$ 9,792,900

299 The City Manager is hereby authorized, without further approval of the City Council, to make
 300 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 301 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

305 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

306 The amount hereinafter named aggregating Sixteen Million Four Hundred and Fifteen Thousand One
 307 Hundred dollars (\$16,415,100) or so much thereof as may be necessary are hereby appropriated from
 308 current revenues and other funds for the use by several departments of the Municipal Government
 309 for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

		<u>CASH RECEIPTS</u>	
		2025/26	2025/26
		BUDGET	REVISED
313	BEGINNING BALANCE - WATER	\$ 93,500	\$ 4,436,900
314	TOTAL BEGINNING BALANCES	93,500	4,436,900
315	REVENUES		
316	STATE LOAN FUND - WATER	2,217,500	2,217,500
317	STATE GRANT - WATER	5,000,000	8,072,500
318	TRANS FR OPERATING FUND - WATER	1,280,600	1,280,600
319	TRANSFER FR WATER IMPACT FEE	282,500	357,600
320	INTEREST INCOME	50,000	50,000
321	TOTAL REVENUES	8,830,600	11,978,200
322	TOTAL BEGINNING BALANCES & REVENUES	\$ 8,924,100	\$ 16,415,100

		<u>EXPENSE SUMMARY</u>	
		2025/26	2025/26
		BUDGET	REVISED
325	EXPENSES		
326	ENGINEERING	\$ -	\$ -
327	WATER	3,098,600	9,711,400
328	WATER TREATMENT PLANT	5,682,000	6,560,200
329	TOTAL EXPENSES	8,780,600	16,271,600
331	CURRENT YEAR BALANCE SUBTOTALS	143,500	143,500
332	TOTAL BUDGET BALANCES & EXPENSES	\$ 8,924,100	\$ 16,415,100

333 The City Manager is hereby authorized, without further approval of the City Council, to make
 334 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 335 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WASTEWATER FUND
REVENUES AND BUDGET FOR 2025-2026

339 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 340 The amount hereinafter named aggregating Sixteen Million Two Hundred and Eighteen Thousand Seven
 341 Hundred dollars (\$16,218,700) or so much thereof as may be necessary are hereby appropriated from
 342 current revenues and other funds for the use by several departments of the Municipal Government
 343 for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

	2025/26 BUDGET	2025/26 REVISED
344		
345		
346 BEGINNING BALANCE - WASTEWATER	\$ 3,507,000	\$ 3,507,000
347 TOTAL BEGINNING BALANCES	3,507,000	3,507,000
348 BASE REVENUE		
349 WASTEWATER SERVICES	5,131,300	5,131,300
350 WASTEWATER TREATMENT SERVICES	4,775,400	4,775,400
351 GROUNDWATER INFLOW ADJUSTMENT	2,369,800	2,369,800
352 WASTEWATER IMPACT FEES	235,000	235,000
353 INTEREST - WASTEWATER	200,000	200,000
354 MISCELLANEOUS SERVICE FEE	200	200
355 TOTAL REVENUES	12,711,700	12,711,700
356 TOTAL BEGINNING BALANCES AND REVENUES	\$ 16,218,700	\$ 16,218,700

2025-2026 BUDGET ORDINANCES

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WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2025-2026

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DIRECT EXPENSES

361 ENGINEERING & INSPECTION

362 WASTEWATER DEPARTMENT

363 **DIRECT EXPENDITURE SUBTOTAL**

364 **OTHER EXPENSES**

365 DEBT SERVICE - WASTEWATER

366 KENT COUNTY TREATMENT CHARGE

367 INTERFUND SERVICE FEES

368 BANK & CREDIT CARD FEES

369 **OTHER EXPENSES SUBTOTAL**

370 **TRANSFER TO:**

371 GENERAL FUND FROM WASTEWATER

372 WASTEWATER IMP AND EXT

373 ELETRIC FUND (ERP)

374 TRANSFER TO INVENTORY WRITE-OFFS

375 **TRANSFER TO SUBTOTAL**

376 **TOTAL EXPENSES**

377 **BUDGET BALANCES**

378 BUDGET BALANCE WASTEWATER

379 **BUDGET BALANCE SUBTOTALS**

380 **TOTAL CURRENT YEAR BALANCES AND EXPENSES**

	2025/26 BUDGET	2025/26 REVISED
	\$ 519,900	\$ 519,900
	1,524,400	1,524,400
	2,044,300	2,044,300
	644,000	644,000
	5,822,500	5,822,500
	935,200	935,200
	6,000	6,000
	7,407,700	7,407,700
	1,000,000	1,000,000
	2,694,900	2,694,900
	25,000	25,000
	5,000	5,000
	3,724,900	3,724,900
	13,176,900	13,176,900
	3,041,800	3,041,800
	3,041,800	3,041,800
	\$ 16,218,700	\$ 16,218,700

381 The City Manager is hereby authorized, without further approval of the City Council, to make
 382 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 383 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

387 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

388 The amount hereinafter named aggregating Five Million Six Hundred and Seventy-Nine Thousand
 389 Eight Hundred dollars (\$5,679,800) or so much thereof as may be necessary are hereby appropriated
 390 current revenues and other funds for the use by several departments of the Municipal Government
 391 for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

		<u>CASH RECEIPTS</u>	
		2025/26	2025/26
		BUDGET	REVISED
395	BEGINNING BALANCE - WASTEWATER	\$ 787,100	\$ 2,604,200
396	REVENUES		
397	STATE GRANT	-	95,300
398	TRANS FR OPERATING FUND - WW	2,694,900	2,694,900
399	TRANSFER FR WASTEWATER IMPACT FEE	7,200	235,400
400	INTEREST INCOME	50,000	50,000
401	TOTAL REVENUES	2,752,100	3,075,600
402	TOTAL BEGINNING BALANCES & REVENUES	\$ 3,539,200	\$ 5,679,800

		<u>EXPENSE SUMMARY</u>	
		2025/26	2025/26
		BUDGET	REVISED
405	EXPENSES		
406	WASTEWATER	\$ 2,702,100	\$ 4,842,700
407	TOTAL EXPENSES	2,702,100	4,842,700
408	BUDGET BALANCE - WASTEWATER	837,100	837,100
409	CURRENT YEAR BALANCE SUBTOTALS	837,100	837,100
410	TOTAL BUDGET BALANCES & EXPENSES	\$ 3,539,200	\$ 5,679,800

411 The City Manager is hereby authorized, without further approval of the City Council, to make
 412 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 413 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Six Hundred Thirty-Six Thousand Two Hundred dollars (\$636,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

CASH RECEIPTS

	2025/26		2025/26
	BUDGET		REVISED
BEGINNING BALANCE - WATER	\$ 616,200	\$	616,200
TOTAL BEGINNING BALANCES	616,200		616,200
RECEIPTS			
INTEREST EARNINGS - WATER	20,000		20,000
TOTAL RECEIPTS	20,000		20,000
TOTALS	\$ 636,200	\$	636,200

EXPENSE SUMMARY

	2025/26		2025/26
	BUDGET		REVISED
CURRENT YEAR BALANCE - WATER	\$ 636,200	\$	636,200
CURRENT YEAR BALANCE SUBTOTALS	636,200		636,200
TOTALS	\$ 636,200	\$	636,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WASTEWATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Six Hundred Thirty-Four Thousand Eight Hundred dollars (\$634,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

CASH RECEIPTS

	2025/26		2025/26
	BUDGET		REVISED
BEGINNING BALANCE - WASTEWATER	\$ 614,800	\$	614,800
TOTAL BEGINNING BALANCES	614,800		614,800
RECEIPTS			
INTEREST EARNINGS - WASTEWATER	20,000		20,000
TOTAL RECEIPTS	20,000		20,000
TOTALS	\$ 634,800	\$	634,800

EXPENSE SUMMARY

	2025/26		2025/26
	BUDGET		REVISED
CURRENT YEAR BALANCE - WASTEWATER	\$ 634,800	\$	634,800
CURRENT YEAR BALANCE SUBTOTALS	634,800		634,800
TOTALS	\$ 634,800	\$	634,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

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**WATER IMPACT FEE RESERVE
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

469 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 470 The amount hereinafter named aggregating Two Million One Hundred Thirty-Two Thousand Seven
 471 Hundred dollars (\$2,132,700) or so much thereof as may be necessary are hereby appropriated from
 472 current revenues and other funds for the use by several departments of the Municipal Government
 473 for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

474 CASH RECEIPTS

	2025/26 BUDGET	2025/26 REVISED
477 BEGINNING BALANCE - WATER	\$ 2,082,700	\$ 2,082,700
478 TOTAL BEGINNING BALANCES	2,082,700	2,082,700
RECEIPTS		
480 INTEREST EARNINGS - WATER	50,000	50,000
481 TOTAL RECEIPTS	50,000	50,000
482 TOTALS	\$ 2,132,700	\$ 2,132,700

483 EXPENSE SUMMARY

	2025/26 BUDGET	2025/26 REVISED
486 TRANSFER TO I & E FUND FROM WATER IMPACT FEES	-	357,600
487 CURRENT YEAR BALANCE - WATER	\$ 2,132,700	\$ 1,775,100
488 CURRENT YEAR BALANCE SUBTOTALS	2,132,700	2,132,700
489 TOTALS	\$ 2,132,700	\$ 2,132,700

490 The City Manager is hereby authorized, without further approval of the City Council, to make
 491 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 492 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16

**WASTEWATER IMPACT FEE RESERVE
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Six Million Two Hundred Sixty-Four Thousand Six Hundred dollars (\$6,264,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

CASH RECEIPTS

	2025/26 BUDGET	2025/26 REVISED
BEGINNING BALANCE - WASTEWATER	\$ 6,064,600	\$ 6,064,600
TOTAL BEGINNING BALANCES	6,064,600	6,064,600
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	200,000	200,000
TOTAL RECEIPTS	200,000	200,000
TOTALS	\$ 6,264,600	\$ 6,264,600

EXPENSE SUMMARY

	2025/26 BUDGET	2025/26 REVISED
TRANSFER TO I & E FUND FROM WASTEWATER IMPACT FEES	\$ -	\$ 235,400
CURRENT YEAR BALANCE - WASTEWATER	\$ 6,264,600	\$ 6,029,200
CURRENT YEAR BALANCE SUBTOTALS	6,264,600	6,264,600
TOTALS	\$ 6,264,600	\$ 6,264,600

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Three Hundred Thirty-Six Thousand Seven Hundred dollars (\$336,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

CASH RECEIPTS

	2025/26		2025/26
	BUDGET		REVISED
BEGINNING BALANCE - WATER	\$ 326,700	\$	326,700
TOTAL BEGINNING BALANCES	326,700		326,700
RECEIPTS			
INTEREST EARNINGS - WATER	10,000		10,000
TOTAL RECEIPTS	10,000		10,000
TOTALS	\$ 336,700	\$	336,700

BUDGET SUMMARY

	2025/26		2025/26
	BUDGET		REVISED
CURRENT YEAR BALANCE - WATER	\$ 336,700	\$	336,700
CURRENT YEAR BALANCE SUBTOTALS	336,700		336,700
TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 336,700	\$	336,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WASTEWATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Three Hundred Thirty-Eight Thousand Seven Hundred dollars (\$338,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

CASH RECEIPTS

	2025/26		2025/26
	BUDGET		REVISED
BEGINNING BALANCE - WASTEWATER	\$ 326,700	\$	326,700
TOTAL BEGINNING BALANCES	326,700		326,700
RECEIPTS			
INTEREST EARNINGS - WASTEWATER	12,000		12,000
TOTAL RECEIPTS	12,000		12,000
TOTALS	\$ 338,700	\$	338,700

BUDGET SUMMARY

	2025/26		2025/26
	BUDGET		REVISED
CURRENT YEAR BALANCE - WASTEWATER	\$ 338,700	\$	338,700
CURRENT YEAR BALANCE SUBTOTALS	338,700		338,700
TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 338,700	\$	338,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
ELECTRIC REVENUE FUND
REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating One Hundred Fifty-Eight Million Seven Hundred Ten Thousand Six Hundred dollars (\$158,710,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

	2025/26	2025/26
	BUDGET	REVISED
BEGINNING BALANCE	\$ 52,519,600	\$ 52,519,600
DISTRIBUTION OF EARNINGS - PCA CREDIT	-	-
BEGINNING BALANCE - ADJUSTED	52,519,600	52,519,600
BASE REVENUE		
DIRECT SALES TO CUSTOMER	101,796,900	101,796,900
UTILITY TAX	1,348,500	1,348,500
MISCELLANEOUS REVENUE	700,000	700,000
RENT REVENUE	135,000	135,000
GREEN ENERGY	135,000	135,000
INTEREST EARNINGS	2,000,000	2,000,000
TRANSFER FROM DEPR. RESERVE	-	-
TRANSFER FROM OTHER FUNDS (ERP)	75,000	75,000
TOTAL REVENUES	106,190,400	106,190,400
TOTAL BEGINNING BALANCE & REVENUES	\$ 158,710,000	\$ 158,710,000

2025-2026 BUDGET ORDINANCES

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ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2025-2026

	2025/26	2025/26
	BUDGET	REVISED
EXPENSES		
POWER SUPPLY	\$ 26,631,500	\$ 26,631,500
SOLAR ENERGY	3,361,200	3,361,200
SOLAR RENEWAL ENERGY CREDITS	375,100	375,100
POWER SUPPLY MANAGEMENT	729,900	729,900
REC'S (Renewable Energy Credits)	6,465,100	6,465,100
RGGI (Regional Greenhouse Gas Init.)	87,500	87,500
PJM CHARGES - ENERGY	12,675,700	12,675,700
PJM CHARGES - TRANSMISSION & FEES	17,001,700	17,001,700
CAPACITY CHARGES	22,291,100	22,291,100
SUB-TOTAL POWER SUPPLY	89,618,800	89,618,800
PLANT OPERATIONS	2,239,600	2,239,600
GENERATIONS FUELS	28,500	28,500
PJM SPOT MARKET ENERGY	(108,300)	(108,300)
PJM CREDITS	(188,000)	(188,000)
CAPACITY CREDITS	(9,336,100)	(9,336,100)
GENERATION SUBTOTAL	(7,364,300)	(7,364,300)
POWER SUPPLY & GENERATION SUBTOTAL	82,254,500	82,254,500
DIRECT EXPENDITURES		
TRANSMISSION/DISTRIBUTION	5,743,600	5,743,600
ELECTRICAL ENGINEERING	2,052,000	2,052,000
ADMINISTRATION	1,751,900	1,751,900
METER READING	569,400	569,400
SYSTEMS OPERATIONS	1,159,400	1,159,400
DIRECT EXPENDITURE SUBTOTALS	11,276,300	11,276,300
OTHER EXPENSES:		
UTILITY TAX	1,348,500	1,348,500
ALLOW FOR UNCOLLECTIBLES	100,000	100,000
CONTRACTUAL SERVICES - RFP'S	50,000	50,000
LEGAL EXPENSES	50,000	50,000
INTERFUND SERVICE FEES	5,123,800	5,123,800
INTEREST ON DEPOSITS	20,000	20,000
BANK & CREDIT CARD FEES	650,000	650,000
DEBT SERVICE	1,376,300	1,376,300
STORM EXPENSE	150,000	150,000
OTHER EXPENSES SUBTOTAL	8,868,600	8,868,600
TRANSFER TO:		
IMPROVEMENT & EXTENSION	10,538,300	10,538,300
GENERAL FUND	10,000,000	10,000,000
OTHER RESERVES	135,000	135,000
TRANSFER TO INVENTORY WRITE-OFFS	100,000	100,000
TRANSFER TO SUBTOTAL	20,773,300	20,773,300
TOTAL EXPENSES	123,172,700	123,172,700
BUDGET BALANCE - WORKING CAPITAL	35,537,300	35,537,300
TOTALS	\$ 158,710,000	\$ 158,710,000

643 The City Manager is hereby authorized, without further approval of the City Council, to make
 644 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 645 department with the exception of any transfers prohibited by City Procedure #F306.

646

CITY OF DOVER ORDINANCE # 2025-16

647

**ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

648

649 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 650 The amount hereinafter named aggregating Twenty-Five Million Four Hundred and Forty Thousand Six
 651 Hundred dollars (\$25,440,600) or so much thereof as may be necessary are hereby appropriated from
 652 current revenues and other funds for the use by several departments of the Municipal Government
 653 for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

654

REVENUES

655

**2025/26
 BUDGET** **2025/26
 REVISED**

656

657 **BEGINNING BALANCE**

\$ 9,610,900 **\$ 14,702,300**

658

REVENUES

659

GRANT/BOND/LOAN

10,538,300 10,538,300

660

GENERAL SERVICE BILLING

200,000 200,000

661

TOTAL REVENUES

10,738,300 **10,738,300**

662

TOTALS

\$ 20,349,200 **\$ 25,440,600**

663

EXPENSE SUMMARY

664

**2025/26
 BUDGET** **2025/26
 REVISED**

665

EXPENSES

666

ELECTRIC ADMINISTRATION

\$ 60,000 \$ 60,000

667

ELECTRIC GENERATION

460,000 807,800

668

TRANSMISSION AND DISTRIBUTION

2,400,000 3,649,000

669

ELECTRICAL ENGINEERING

5,964,000 9,458,600

670

METER READING

50,800 50,800

670

ERP SYSTEM

1,803,500 1,430,700

671

TOTAL EXPENSES

10,738,300 **15,456,900**

672

BUDGET BALANCE

9,610,900 **9,983,700**

673

TOTAL BUDGET BALANCE & EXPENSES

\$ 20,349,200 **\$ 25,440,600**

674

The City Manager is hereby authorized, without further approval of the City Council, to make

675

interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any

676

department with the exception of any transfers prohibited by City Procedure #F306.

677

CITY OF DOVER ORDINANCE # 2025-16

678

ELECTRIC UTILITY CONTINGENCY RESERVE

679

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

680 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

681 The amount hereinafter named aggregating One Million Forty-Seven Thousand Four Hundred dollars
 682 (\$1,047,400) or so much thereof as may be necessary are hereby appropriated from current revenues
 683 and other funds for the use by several departments of the Municipal Government for the fiscal year
 684 beginning July 1, 2025 and ending June 30, 2026:

685

CASH RECEIPTS

686

687

688

BEGINNING BALANCE

	2025/26 BUDGET	2025/26 REVISED
\$	1,012,400	\$ 1,012,400

689

RECEIPTS

690

INTEREST EARNINGS

35,000	35,000
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691

TOTAL RECEIPTS

35,000	35,000
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692

TOTALS

\$	1,047,400	\$ 1,047,400
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693

EXPENSE SUMMARY

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696

CURRENT YEAR BALANCE

\$	1,047,400	\$ 1,047,400
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697

TOTALS

\$	1,047,400	\$ 1,047,400
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698

The City Manager is hereby authorized, without further approval of the City Council, to make

699

interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any

700

department with the exception of any transfers prohibited by City Procedure #F306.

701

CITY OF DOVER ORDINANCE # 2025-16

702

**ELECTRIC UTILITY DEPRECIATION RESERVE
 SOURCES AND USE OF FUNDS FOR 2025-2026**

703

704 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

705 The amount hereinafter named aggregating Seventeen Million Seven Hundred Seventeen Thousand Seven
 706 dollars (\$17,717,700) or so much thereof as may be necessary are hereby appropriated from
 707 current revenues and other funds for the use by several departments of the Municipal Government
 708 for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

709

CASH RECEIPTS

710

2025/26

2025/26

711

BUDGET

REVISED

712 **BEGINNING BALANCE**

\$ 17,367,700 \$ 17,367,700

713 INTEREST EARNINGS

350,000 350,000

714 **TOTALS**

\$ 17,717,700 \$ 17,717,700

715

BUDGET SUMMARY

716

2025/26

2025/26

717

BUDGET

REVISED

718 TRANSFER TO ELECTRIC I & E

\$ - \$ -

719 **CURRENT YEAR BALANCE**

17,717,700 17,717,700

720 **TOTALS**

\$ 17,717,700 \$ 17,717,700

720 The City Manager is hereby authorized, without further approval of the City Council, to make
 721 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 722 department with the exception of any transfers prohibited by City Procedure #F306.

723

CITY OF DOVER ORDINANCE # 2025-16

724

**ELECTRIC UTILITY FUTURE CAPACITY RESERVE
 SOURCES AND USE OF FUNDS FOR 2025-2026**

725

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

727 The amount hereinafter named aggregating Thirteen Million Nine Hundred Ninety Thousand Three
 728 Hundred dollars (\$13,990,300) or so much thereof as may be necessary are hereby appropriated
 729 from current revenues and other funds for the use by several departments of the Municipal
 730 Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

731

CASH RECEIPTS

732

733

734 **BEGINNING BALANCE**

	2025/26 BUDGET	2025/26 REVISED
	\$ 13,490,300	\$ 13,490,300

735 INTEREST EARNINGS

500,000	500,000
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736 **TOTALS**

\$ 13,990,300	\$ 13,990,300
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737

BUDGET SUMMARY

738

739

740 TRANSFER TO ELECTRIC I & E

-	-
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741 **CURRENT YEAR BALANCE**

\$ 13,990,300	\$ 13,990,300
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742 **TOTALS**

\$ 13,990,300	\$ 13,990,300
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743 The City Manager is hereby authorized, without further approval of the City Council, to make
 744 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 745 department with the exception of any transfers prohibited by City Procedure #F306.

746

CITY OF DOVER ORDINANCE # 2025-16

747

**ELECTRIC UTILITY INSURANCE STABILIZATION RESERVE
 SOURCES AND USE OF FUNDS FOR 2025-2026**

748

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

750 The amount hereinafter named aggregating Nine Hundred Eighteen Thousand Two Hundred dollars
 751 (\$918,200) or so much thereof as may be necessary are hereby appropriated from current revenues and
 752 other funds for the use by several departments of the Municipal Government for the fiscal year
 753 beginning July 1, 2025 and ending June 30, 2026:

754

CASH RECEIPTS

755

756

757 **BEGINNING BALANCE**

	2025/26 BUDGET	2025/26 REVISED
	\$ 888,200	\$ 888,200

758 INTEREST EARNINGS

30,000	30,000
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759 **TOTALS**

\$ 918,200	\$ 918,200
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760

BUDGET SUMMARY

761

762

763 **CURRENT YEAR BALANCE**

	2025/26 BUDGET	2025/26 REVISED
	\$ 918,200	\$ 918,200

764 **TOTALS**

\$ 918,200	\$ 918,200
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765 The City Manager is hereby authorized, without further approval of the City Council, to make
 766 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 767 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16

769

**ELECTRIC UTILITY RATE STABILIZATION RESERVE
 SOURCES AND USE OF FUNDS FOR 2025-2026**

770

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

772 The amount hereinafter named aggregating Ten Million One Hundred and Sixty-Four Thousand
 773 Six Hundred dollars(\$10,164,600) or so much thereof as may be necessary are hereby appropriated
 774 from current revenues and other funds for the use by several departments of the Municipal
 775 Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

776

CASH RECEIPTS

777

2025/26

2025/26

778

BUDGET

REVISED

779 **BEGINNING BALANCE**

\$ 9,804,600 \$ 9,804,600

780 INTEREST EARNINGS

360,000 360,000

781 **TOTALS**

\$ 10,164,600 \$ 10,164,600

782

BUDGET SUMMARY

783

2025/26

2025/26

784

BUDGET

REVISED

785 **CURRENT YEAR BALANCE**

10,164,600 10,164,600

786 **TOTALS**

\$ 10,164,600 \$ 10,164,600

787 The City Manager is hereby authorized, without further approval of the City Council, to make
 788 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 789 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
MUNICIPAL STREET AID FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

793 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 794 The amount hereinafter named aggregating Seven Hundred Fifty Thousand One Hundred dollars
 795 (\$750,100) or so much thereof as may be necessary are hereby appropriated from current revenues
 796 and other funds for the use by several departments of the Municipal Government for the fiscal year
 797 beginning July 1, 2025 and ending June 30, 2026:

		<u>CASH RECEIPTS</u>	
		2025/26	2025/26
		BUDGET	REVISED
801	BEGINNING BALANCE	\$ 100	\$ 100
802	STATE GRANT	750,000	750,000
803	TOTALS	\$ 750,100	\$ 750,100

		<u>BUDGET SUMMARY</u>	
		2025/26	2025/26
		BUDGET	REVISED
807	TRANSFER TO GENERAL FUND	\$ 750,000	\$ 750,000
808	CURRENT YEAR BALANCE	100	100
809	TOTALS	\$ 750,100	\$ 750,100

810 The City Manager is hereby authorized, without further approval of the City Council, to make
 811 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 812 department with the exception of any transfers prohibited by City Procedure #F306.

813

CITY OF DOVER ORDINANCE # 2025-16

814

ELECTRONIC RED LIGHT SAFETY PROGRAM

815

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

816 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

817 The amount hereinafter named aggregating Fifty Thousand One Hundred dollars (\$50,100) or
 818 so much thereof as may be necessary are hereby appropriated from current revenues and other
 819 funds for the use by several departments of the Municipal Government for the fiscal year
 820 beginning July 1, 2025 and ending June 30, 2026:

		<u>CASH RECEIPTS</u>	
		2025/26	2025/26
		BUDGET	REVISED
824	BEGINNING BALANCE	\$ 100	\$ 100
825	POLICE FINES	50,000	50,000
826	TOTALS	\$ 50,100	\$ 50,100

		<u>BUDGET SUMMARY</u>	
		2025/26	2025/26
		BUDGET	REVISED
830	TRANSFER TO GENERAL FUND	\$ 50,000	\$ 50,000
831	CURRENT YEAR BALANCE	100	100
832	TOTALS	\$ 50,100	\$ 50,100

833 The City Manager is hereby authorized, without further approval of the City Council, to make
 834 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 835 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
WORKERS COMPENSATION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Million One Thousand Seven Hundreddollars (\$8,001,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

OPERATING REVENUES

	2025/26 BUDGET	2025/26 REVISED
BEGINNING BALANCE	\$ 6,449,700	\$ 6,449,700
INTEREST INCOME	200,000	200,000
PREMIUM FROM CITY	1,352,000	1,352,000
TOTALS	\$ 8,001,700	\$ 8,001,700

OPERATING EXPENSES

	2025/26 BUDGET	2025/26 REVISED
PROGRAM EXPENSES/SUPPLIES - CLAIMS	\$ 300,000	\$ 300,000
INSURANCE	300,000	300,000
STATE OF DEL - SELF INSURANCE TAX	30,000	30,000
CONTRACTUAL SERVICES	30,000	30,000
TOTAL EXPENSES	660,000	660,000
CURRENT YEAR BALANCE	7,341,700	7,341,700
TOTALS	\$ 8,001,700	\$ 8,001,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16

865

**COMMUNITY TRANSPORTATION IMPROVEMENT FUND
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

866

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

868 The amount hereinafter named aggregating Five Hundred Twenty-One Thousand Nine Hundred dollars
 869 (\$521,900) or so much thereof as may be necessary are hereby appropriated from current revenues
 870 and other funds for the use by several departments of the Municipal Government for the fiscal year
 871 beginning July 1, 2025 and ending June 30, 2026:

872

OPERATING REVENUES

873

874

875 **PRIOR YEAR BALANCE**

876 GRANTS REVENUE

877 **TOTALS**

	2025/26 BUDGET	2025/26 REVISED
	\$ 521,900	\$ 521,900
	-	-
	\$ 521,900	\$ 521,900

878

OPERATING EXPENSES

879

880

881 PROGRAM EXP. GRANT RELATED

882 CURRENT YEAR BALANCE

883 **TOTALS**

	2025/26 BUDGET	2025/26 REVISED
	\$ -	\$ -
	521,900	521,900
	\$ 521,900	\$ 521,900

884 The City Manager is hereby authorized, without further approval of the City Council, to make
 885 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 886 department with the exception of any transfers prohibited by City Procedure #F306.

887

CITY OF DOVER ORDINANCE # 2025-16

888

LIBRARY GRANT FUND

889

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

890 BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

891 The amount hereinafter named aggregating Four Hundred One Thousand One Hundred Fifty
 892 dollars (\$401,150) or so much thereof as may be necessary are hereby appropriated from current
 893 revenues and other funds for the use by several departments of the Municipal Government for the
 894 fiscal year beginning July 1, 2025 and ending June 30, 2026:

		<u>OPERATING REVENUES</u>	
		<u>2025/26</u>	<u>2025/26</u>
		<u>BUDGET</u>	<u>REVISED</u>
898	PRIOR YEAR BALANCE	\$ -	\$ -
899	STATE GRANT	397,400	397,400
900	FEDERAL GRANT	3,750	3,750
901	TOTALS	\$ 401,150	\$ 401,150

		<u>OPERATING EXPENSES</u>	
		<u>2025/26</u>	<u>2025/26</u>
		<u>BUDGET</u>	<u>REVISED</u>
905	STATE GRANTS		
906	FURNITURE/FIXTURES	\$ 30,800	\$ 30,800
907	OFFICE SUPPLIES	30,000	30,000
908	PRINTING AND DUPLICATING	10,000	10,000
909	PROGRAM EXPENSES/SUPPLIES	37,000	37,000
910	BOOKS	145,000	145,000
911	COMPUTER SOFTWARE	6,000	6,000
912	COMPUTER HARDWARE	30,000	30,000
913	AUDIO VISUAL SUPPLIES	85,000	85,000
914	POSTAGE	100	100
915	ADVERTISING	10,000	10,000
916	TRAINING/CONF/FOOD/TRAV	5,000	5,000
917	OFF EQP/REPAIRS & MAINT	2,000	2,000
918	OTHER EQUIP - LEASE	6,000	6,000
919	STATE GRANT PROG EXP	500	500
920	SUBTOTAL EXPENSES STATE GRANTS	397,400	397,400
921	FEDERAL GRANTS		
922	PROGRAM EXPENSES/SUPPLIES	3,750	3,750
923	SUBTOTAL EXPENSES FEDERAL GRANTS	3,750	3,750
924	GRAND TOTAL EXPENSES	401,150	401,150
925	CURRENT YEAR BALANCE	-	-
926	TOTALS	\$ 401,150	\$ 401,150

927 The City Manager is hereby authorized, without further approval of the City Council, to make
 928 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 929 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

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**CDBG GRANT FUND
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
 The amount hereinafter named aggregating Six Hundred Forty-Seven Thousand Two Hundred Ninety-Seven dollars (\$647,297) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

OPERATING REVENUES

	<u>2025/26 BUDGET</u>	<u>2025/26 REVISED</u>
PRIOR YEAR BALANCE	-	307,363
CDBG GRANTS RECEIVED	339,933	339,933
TOTALS	\$ 339,933	\$ 647,296

OPERATING EXPENSES

	<u>2025/26 BUDGET</u>	<u>2025/26 REVISED</u>
EXPENDITURES		
PRIOR YEAR NSP PROGRAM	\$ -	\$ 6,000
PRIOR YEAR CLOSING COST/DOWN PAYMENT PROGRAM	-	115,210
PRIOR YEAR DOVER INTERFAITH MINISTRY	-	927
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	-	40,000
PRIOR YEAR MHDC HOMEOWNER REHAB.	-	2,540
PRIOR YEAR MHDC HOMEOWNER REHAB.	-	55,000
PRIOR YEAR MILFORD HOUSING H/O REHAB	-	8,839
PRIOR YEAR HOUSE OF HOPE	-	20,444
PRIOR YEAR ADMIN EXPENSE	-	36,471
SALARIES	-	18,000
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	87,846	77,691
CURRENT YEAR HABITAT FOR HUMANITY	25,000	25,000
CURRENT YEAR MHDC EMERGENCY REPAIRS	25,000	25,000
CURRENT YEAR HOUSE OF HOPE RENOVATIONS	15,000	15,000
CURRENT YEAR HOUSE OF HOPE OPERATIONS	25,000	25,000
CURRENT YEAR MILFORD HOUSING H/O REHAB	35,000	35,000
CURRENT YEAR PEOPLES COMMUNITY CENTER REHAB	40,000	40,000
CURRENT YEAR PEOPLES COMMUNITY CENTER OPERATIONS	22,700	22,700
CURRENT YEAR ADMIN EXPENSE	64,387	78,474
TOTAL EXPENDITURES	339,933	647,296
CURRENT YEAR BALANCE	-	-
TOTALS	\$ 339,933	\$ 647,296

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

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**210 - ARPA FUNDING
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

977 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 978 The amount hereinafter named aggregating Three Hundred Forty-Eight Thousand Five Hundred dollars
 979 (\$348,500) or so much thereof as may be necessary are hereby appropriated from current revenues
 980 and other funds for the use by several departments of the Municipal Government for the fiscal year
 981 beginning July 1, 2025 and ending June 30, 2026:

		<u>OPERATING REVENUES</u>	
		<u>2025/26</u>	<u>2025/26</u>
		<u>BUDGET</u>	<u>REVISED</u>
985	PRIOR YEAR BALANCE	\$ 348,500	\$ 348,500
986	INTEREST INCOME	-	-
987	TOTALS	\$ 348,500	\$ 348,500
		<u>OPERATING EXPENSES</u>	
		<u>2025/26</u>	<u>2025/26</u>
		<u>BUDGET</u>	<u>REVISED</u>
991	EXPENDITURES		
992	PROGRAM EXPENSE/SUPPLIES	\$ -	\$ -
993	CONSTRUCTION	-	-
994	TOTAL EXPENDITURES	-	-
995	CURRENT YEAR BALANCE	348,500	348,500
996	TOTALS	\$ 348,500	\$ 348,500

997 The above budget represents the combination of all State & Federal Grants.
 998 The City Manager is hereby authorized, without further approval of the City Council, to make
 999 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 1000 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

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**207 - POLICE GRANTS FUND
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

1004 BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1005 The amount hereinafter named aggregating One Hundred Sixty-Five Thousand dollars
 1006 (\$165,000) or so much thereof as may be necessary are hereby appropriated from current revenues
 1007 and other funds for the use by several departments of the Municipal Government for the fiscal year
 1008 beginning July 1, 2025 and ending June 30, 2026:

		<u>OPERATING REVENUES</u>	
		<u>2025/26</u>	<u>2025/26</u>
		<u>BUDGET</u>	<u>REVISED</u>
1012	PRIOR YEAR BALANCE	\$ -	\$ -
1013	STATE AND FEDERAL GRANTS RECEIVED	165,000	165,000
1014	TOTALS	\$ 165,000	\$ 165,000
		<u>OPERATING EXPENSES</u>	
		<u>2025/26</u>	<u>2025/26</u>
		<u>BUDGET</u>	<u>REVISED</u>
1018	EXPENDITURES		
1019	MATERIALS AND SUPPLIES		
1020	PROGRAM EXPENSE	-	-
1020	POLICE EQUIPT & PROG SUPP	-	-
1021	TECHNOLOGY EQUIPMENT	-	-
1022	CONTRACTUAL SERVICES	-	-
1021	ADMINISTRATIVE EXPENDITURES		
1022	TRAINING	-	-
1023	TOTAL EXPENDITURES	-	-
1024	OTHER FINANCING USES		
1025	OPERATING TRANSFERS-OUT	165,000	165,000
1026	TOTAL FINANCING USES	165,000	165,000
1027	CURRENT YEAR BALANCE	-	-
1028	TOTALS	\$ 165,000	\$ 165,000

1029 The above budget represents the combination of all State & Federal Grants.
 1030 The City Manager is hereby authorized, without further approval of the City Council, to make
 1031 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 1032 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2025-16
LODGING TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

1036 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 1037 The amount hereinafter named aggregating One Million dollars (\$1,000,000) or so much thereof
 1038 as may be necessary are hereby appropriated from current revenues and other funds for the use
 1039 by several departments of the Municipal Government for the fiscal year beginning
 1040 July 1, 2025 and ending June 30, 2026:

		<u>CASH RECEIPTS</u>	
		2025/26	2025/26
		BUDGET	REVISED
1044	BEGINNING BALANCE	\$ -	\$ -
1045	LODGING TAXES	1,000,000	1,000,000
1046	TOTALS	\$ 1,000,000	\$ 1,000,000

		<u>BUDGET SUMMARY</u>	
		2025/26	2025/26
		BUDGET	REVISED
1050	TRANSFER TO CAPITAL PROJECT FUND	\$ 500,000	\$ 500,000
1051	TRANSFER TO GOVT CAPITAL FUND	500,000	500,000
1052	CURRENT YEAR BALANCE	1,000,000	1,000,000
1053	TOTALS	\$ 1,000,000	\$ 1,000,000

1054 The City Manager is hereby authorized, without further approval of the City Council, to make
 1055 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 1056 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2025-16

**209 - POLICE GRANTS FUND
 CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026**

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1060 BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1061 The amount hereinafter named aggregating Two Hundred Nineteen Thousand and Nine Hundred Twenty-Four
 1062 dollars (\$219,900) or so much thereof as may be necessary are hereby appropriated from current revenues
 1063 and other funds for the use by several departments of the Municipal Government for the fiscal year
 1064 beginning July 1, 2025 and ending June 30, 2026:

		<u>OPERATING REVENUES</u>	
		2025/26	2025/26
		BUDGET	REVISED
1068	PRIOR YEAR BALANCE	\$ -	\$ -
1069	STATE AND FEDERAL GRANTS RECEIVED	219,900	219,900
1070	TOTALS	\$ 219,900	\$ 219,900
		<u>OPERATING EXPENSES</u>	
		2025/26	2025/26
		BUDGET	REVISED
1074	MATERIALS AND SUPPLIES		
1075	POLICE EQUIPT & PROG SUPP	219,900	219,900
1076	ADMINISTRATIVE EXPENDITURES		
1077	TOTAL EXPENDITURES	219,900	219,900
1078	OTHER FINANCING USES		
1079	OPERATING TRANSFERS-OUT	-	-
1080	TOTAL FINANCING USES	-	-
1081	CURRENT YEAR BALANCE	-	-
1082	TOTALS	\$ 219,900	\$ 219,900

1083 The above budget represents the combination of all State & Federal Grants.

1084 The City Manager is hereby authorized, without further approval of the City Council, to make
 1085 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 1086 department with the exception of any transfers prohibited by City Procedure #F306.

1087

CITY OF DOVER ORDINANCE # 2025-16

1088

SUBSTANCE ABUSE GRANTS FUND

1089

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

1090 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1091 The amount hereinafter named aggregating One Hundred Thirty-Two Thousand dollars (\$132,000) or

1092 so much thereof as may be necessary are hereby appropriated from current revenues and other funds

1093 for the use by several departments of the Municipal Government for the fiscal year beginning

1094 July 1, 2025 and ending June 30, 2026:

1095

OPERATING REVENUES

1096

2025/26

2025/26

1097

BUDGET

REVISED

1098 **PRIOR YEAR BALANCE**

\$ 42,000 \$ 42,000

1099 STATE GRANTS RECEIVED

45,000 45,000

1100 RECREATION REVENUE

45,000 45,000

1101 **TOTALS**

\$ 132,000 \$ 132,000

1102

OPERATING EXPENSES

1103

2025/26

2025/26

1104

BUDGET

REVISED

1105 **EXPENDITURES**

1106 TEMPORARY HELP/BENEFITS

\$ 58,200 \$ 58,200

1107 PROGRAM EXPENSES/SUPPLIES

45,000 45,000

1108 **TOTAL EXPENDITURES**

103,200 103,200

1109 **CURRENT YEAR BALANCE**

28,800 28,800

1110 **TOTALS**

\$ 132,000 \$ 132,000

1111 The above budget represents the combination of all State & Federal Grants.

1112 The City Manager is hereby authorized, without further approval of the City Council, to make

1113 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any

1114 department with the exception of any transfers prohibited by City Procedure #F306.

1115

CITY OF DOVER ORDINANCE # 2025-16

1116

REALTY TRANSFER TAX FUND

1117

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

1118 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1119 The amount hereinafter named aggregating Two Million Four Hundred Thousand dollars (\$2,400,000)

1120 or so much thereof as may be necessary are hereby appropriated from current revenues and other

1121 funds for the use by several departments of the Municipal Government for the fiscal year beginning

1122 July 1, 2025 and ending June 30, 2026:

1123

CASH RECEIPTS

1124

2025/26

2025/26

1125

BUDGET

REVISED

1126 **BEGINNING BALANCE**

\$	-	\$	-
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1127 REALTY TRANSFER TAXES

2,400,000	2,400,000
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1128 **TOTALS**

\$	2,400,000	\$	2,400,000
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1129

BUDGET SUMMARY

1130

2025/26

2025/26

1131

BUDGET

REVISED

1132 TRANSFER TO GENERAL FUND

\$	2,400,000	\$	2,400,000
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1133 **CURRENT YEAR BALANCE**

-	-
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1134 **TOTALS**

\$	2,400,000	\$	2,400,000
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1135 The City Manager is hereby authorized, without further approval of the City Council, to make

1136 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any

1137 department with the exception of any transfers prohibited by City Procedure #F306.

1138

CITY OF DOVER ORDINANCE # 2025-16

1139

ECONOMIC & COMMUNITY DEVELOPMENT

1140

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

1141 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1142 The amount hereinafter named aggregating Seven Hunddred and Thirty-Four Thousnd dollars (\$734,000) or

1143 so much thereof as may be necessary are hereby appropriated from current revenues and other funds for

1144 the use by several departments of the Municipal Government for the fiscal year beginning

1145 July 1, 2025 and ending June 30, 2026:

1146

CASH RECEIPTS

1147

2025/26

2025/26

1148

BUDGET

REVISED

1149 **BEGINNING BALANCE**

\$	734,000	\$	734,000
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1150 TRANSFER FROM GENERAL FUND

	-		-
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1151 **TOTALS**

\$	734,000	\$	734,000
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1152

BUDGET SUMMARY

1153

2025/26

2025/26

1154

BUDGET

REVISED

1155 PROGRAM EXPENSE

\$	-	\$	-
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1156 **CURRENT YEAR BALANCE**

	734,000		734,000
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1157 **TOTALS**

\$	734,000	\$	734,000
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1158 The City Manager is hereby authorized, without further approval of the City Council, to make

1159 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any

1160 department with the exception of any transfers prohibited by City Procedure #F306.

1161

CITY OF DOVER ORDINANCE # 2025-16

1162

AMULANCE SERVICE

1163

CASH RECEIPTS/REVENUES AND BUDGET FOR 2025-2026

1164 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1165 The amount hereinafter named aggregating Eight Hundred and Fifty Thousand dollars (\$850,000) or so
 1166 much thereof as may be necessary are hereby appropriated from current revenues and other funds for
 1167 the use by several departments of the Municipal Government for the fiscal year beginning
 1168 July 1, 2025 and ending June 30, 2026:

1169

CASH RECEIPTS

1170

1171

1172 **BEGINNING BALANCE**

1173 AMBULANCE FEE

1174 **TOTALS**

1175

BUDGET SUMMARY

1176

1177

1178 TRANSFER TO GENERAL FUND

1179 TRANSFER TO RESERVE

1180 **CURRENT YEAR BALANCE**

1181 **TOTALS**

1182 The City Manager is hereby authorized, without further approval of the City Council, to make
 1183 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 1184 department with the exception of any transfers prohibited by City Procedure #F306.

	2025/26 BUDGET	2025/26 REVISED
BEGINNING BALANCE	\$ -	\$ -
AMBULANCE FEE	850,000	850,000
TOTALS	\$ 1,000,000	\$ 850,000
	2025/26 BUDGET	2025/26 REVISED
TRANSFER TO GENERAL FUND	\$ 600,000	\$ 600,000
TRANSFER TO RESERVE	250,000	250,000
CURRENT YEAR BALANCE	-	-
TOTALS	\$ 850,000	\$ 850,000