



Design Committee Meeting

December 10, 2025

12:00 PM

Zoom (see below and page 2)

Design Committee Meeting

Zoom:

<https://zoom.us/j/97574384969>

Meeting ID: 975 7438 4969

AGENDA

Revised – 12-8-25

- Welcome
- Agenda
- Minutes (September, October, November)
- Public Comments
- Update: Tiny Art Project
 - Review concepts provided by local artists for Tiny Art project locations
- Façade Grant application)
 - Andre Boggerty (signage grant request, 300 Loockerman Street)
- WinterFest update
- New business
- Adjourn

Next Meeting January 21 via Zoom

See next page for full details on Zoom

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.



Design Committee Meeting
December 10, 2025
12:00 PM
Zoom (see below and page 2)

Diane Laird is inviting you to a scheduled Zoom meeting.

Topic: DDP Design Committee

Time: Aug 13, 2025 12:00 PM Eastern Time (US and Canada)

Every month on the Second Wed, until Jun 10, 2026, 11 occurrence(s)

<https://zoom.us/j/97574384969>

Meeting ID: 975 7438 4969

One tap mobile

+13052241968,,97574384969# US

+13092053325,,97574384969# US

Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US

Meeting ID: 975 7438 4969

Find your local number: <https://zoom.us/u/adI4hf8h18>

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.



Design Committee Meeting
September 24, 2025
12:00 PM
Zoom

Meeting Minutes

Attendees: Jennifer Gunther, Kerri Lacey, Roger Ridgeway, Mark Nowak, Malcolm Jacob, Diane Laird

Welcome

Agenda: Motion to approve duly made and unanimously accepted.

Minutes (April meeting and August summary): Motion to approve duly made and unanimously accepted.

Public Comments: None

Workplan Design Committee for FY2026:

- **Leadership** – Jennifer has agreed to Co-Chair a second co-chair is still needed.
- **Committee Funding** - \$3,000 has been approved for the budget for the committee. These funds will cover the storefront window contests, the tiny art project., etc.
- **32 W. Loockerman St.** – Funds are in hand. The permit is pending with the City of Dover. Once it is approved, the project can begin.
- **Tiny Art Project** – Several locations have been identified. The group discussed beginning with three “pilot” sites. The time frame for completion will be the beginning of May – coinciding with Dover Days.

Paint Dover! - Paint over is going to take place October 15-19th

- Outdoor painting Wednesday to Saturday and then judging at the BIGGS Museum early Saturday afternoon.
- “Wet Paint” Exhibit will be held inside the BIGGS Saturday afternoon and Sunday.
- New this year is a Quick Draw event on Sunday 11a-1pm with judging immediately following.
- More information about the event can be found on the DDP website at www.downtowndover.co

Open House – There will be an open house to discuss Master Plan updates on Thursday, November 13th at The Hive. The time is yet to be determined but will likely be 4:30-6:30pm.

New business - None

Next meeting date – October 22,2025, via Zoom

Adjourn

MLR

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.



Design Committee Meeting
October 29, 2025
12:00 PM
Via Zoom

Meeting Minutes

Attendees: Jennifer Gunter, Kristin Pleasanton, Kerri Lacey, Malcolm Jacob, Mark Nowak, Chevonne Boyd, Dawn Melson-Williams, Diane Laird

Welcome

Agenda: Motion to approve duly made and unanimously accepted.

Minutes (September meeting): Not yet transcribed.

Public Comments: None

Leadership: Jennifer has agreed to Co-Chair a second co-chair is still needed.

32 W. Loockerman St. Metalwork Project Update: Brian (Harry) Bachman will begin the project on Monday, November 3rd. He expects to have the project completed by the end of the week, if not sooner. Mark Nowark will coordinate with Harry for the City of Dover to provide barricades to cordon off the sidewalk while the project is being built.

Benches: DDP owns four benches which are currently in storage. The committee discussed bringing them out to a couple locations in downtown. Possible locations discussed are the fountain in front of PNC Bank and Loockerman St. Plaza (near the Santa House).

Tiny Art Project Updates: Jennifer contacted several local artists:

- Guy Miller: 3-D sculpture/printing
- Rosetta Roach: 2-D painter
- Josh Nobling: Mural artist

Diane recommends telling the artists what properties/locations are available for a project, then, once the artists propose a project, their plan be presented to the property owner for final approval. Jennifer recommends having written approval of the project from the property owners prior to installation.

The expected completion date for all the Tiny Art projects is end of March 2026.

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.



Design Committee Meeting
October 29, 2025
12:00 PM
Via Zoom

Paint Dover! outcomes: Diane reported that this year's event was October 15-19th. There were 16 artists participating who created 30 paintings. The paintings were exhibited at The BIGGS Museum Saturday & Sunday. Several paintings were then moved to shop windows in downtown. They will be on display through the first week of November.

Open House: There will be an open house to discuss Master Plan updates on Thursday, November 13th at The Hive, 28 W. Loockerman St., Thursday, November 13th at 3:30 p.m.

Holiday Window Contest: This year's theme will be "Winter Fun." Merchants will be encouraged to have windows decorated by November 26th for Small Business Saturday. Judging will be done by Dover Kent MPO sometime between Dec. 1-15th.

New Business – NONE

Next Meeting: Wednesday, November 12th, via Zoom

Adjourn

MLR

The Design Committee encourages and enables improvements to buildings and enhancements to the downtown Dover business district through grant/incentive programs, public art, aesthetic amenities, and education on appropriate design principles to promote value of historic and cultural resources.

zoom

Meeting assets for DDP Design Committee are ready!

Nov. 12-2025

Meeting summary

Quick recap

The meeting began with administrative matters including introductions, apologies, and technical issues, with Morgan assigned to take meeting minutes. The group reviewed the successful completion of a metal art project at 32 West Lockerman Street and discussed the formation of a Design Committee for 2026. The conversation ended with a detailed discussion about a new public art project, including artist applications, payment structures, and plans for future exhibitions, with the next meeting scheduled for January 21st.

Next steps

- Diane: Follow up with property owner at Schwartz Center regarding Rosetta's first choice location
- Diane: Confirm with Mike Harrington about using location number 2 for Josh's project
- Diane: Contact Robert Young's law office at 300 South State Street regarding Guy's downspout location
- Diane: Contact property owner about location number 6 for Rosetta's backup choice
- Diane: Request responses from property owners by November 20th, with extension to December 15th if needed
- Jennifer: Reach out to artists to inform them the committee is communicating with property owners and will get back to them by end of November
- Diane: Once property approvals are received, notify artists and request detailed design concepts and materials list
- Diane: Prepare contracts for artists with \$250 upfront payment and \$250 upon completion
- Diane: Get press release out about the 32 West Lockerman Street metal art project

- Diane: Check with Brian Bachman about fixing missing spindle on State Street tiny art project
- Diane: Explore partnership opportunities with Dover Days or July 4th events for Paint Dover exhibition sales
- Morgan: Complete and send out meeting minutes when ready

Summary

Meeting Reschedules and Tech Updates

The meeting began with introductions and apologies for late invitations, with Diane acknowledging that the last meeting was held in October and the current one was long overdue. She mentioned that Malcolm would be absent and that Carrie Lacey was missing due to prior commitments. Diane also noted that her computer's slow performance was due to outdated equipment, and she was working on resolving the issue with IT. Morgan was tasked with preparing the meeting minutes, which Diane would share once ready, and the group discussed the need for more bandwidth to improve the meeting experience.

Metal Art Installation and Planning

The meeting focused on the completion of a metal art project at 32 West Lockerman Street, which was successfully installed and received positive feedback from attendees. Jennifer announced her role as co-chair of the Design Committee for 2026, with plans to seek additional co-chairs due to time constraints. The group reviewed photos of the completed metal art project, which addressed loitering issues and was funded through various sources including Keep Delaware Beautiful and the Division of Arts. The conversation ended with a discussion about seeking three local artists for a tiny art project pilot.

Pilot Art Project Application Review

The meeting focused on reviewing applications for a pilot art project, with Jennifer explaining that she approached three local artists—Guy Miller, Josh Nobling, and Rosetta Roach—while Teresa Angela Taylor's application was received separately. Kristin noted that Teresa had previously received grants and worked with the Dover Art League. Jennifer clarified that the project is starting with three artists as a pilot initiative to gather feedback before a broader launch. The group discussed sharing applications and site preferences with the artists and planned to decide on a location and seek permission for an artist to proceed.

Public Art Project Progress Review

The committee discussed the progress of a public art project, reviewing applications from three artists and considering a fourth. They agreed to pursue property owner approvals for all four sites by November 20th, with artists to be notified of the process. The committee decided to pay artists \$250 upfront and \$250 upon completion of their projects. They also discussed a virtual exhibition of Paint Dover artwork and considered potential partnerships for future exhibitions. The next meeting was scheduled for January 21st, with the possibility of a December meeting if projects are ready for approval.

Diane Laird

From: Guy Miller <gmiller@desu.edu>
Sent: Monday, December 8, 2025 12:49 PM
To: Diane Laird
Subject: GUY MILLER DESIGN CONCEPT

Good afternoon,

Below are my responses regarding materials, process, and outdoor durability for my project.

Materials I plan to use:

My project will involve painting the existing drainage pipe a clean, restored copper color. Once the base surface is fully prepped and painted, I will apply a repeating silhouette pattern of the State of Delaware using permanent outdoor-rated vinyl. This vinyl pattern will be subtle and layered over the copper surface without adding noticeable depth—functioning more like a surface treatment rather than an attached material.

Paint/finish for outdoor longevity:

Since the drainage pipe is outdoors, I plan to strip the existing paint, clean the surface thoroughly, and sand it to achieve a smooth and consistent finish. For the new color, I will use Rust-Oleum Professional High-Performance Enamel or Rust-Oleum Stops Rust Protective Enamel, both designed for metal, resistant to corrosion, and capable of withstanding outdoor weathering. These paints adhere especially well when paired with a self-etching metal primer.

After the enamel cures, I will seal the surface with a clear UV-resistant topcoat to ensure longevity, gloss retention, and protection from fading.

Previous outdoor artwork:

This will be my first time producing artwork for an outdoor public surface. Because of that, I am prioritizing weather-resistant materials, strong surface preparation, and protective coatings to ensure durability and a professional finish.

Additional notes:

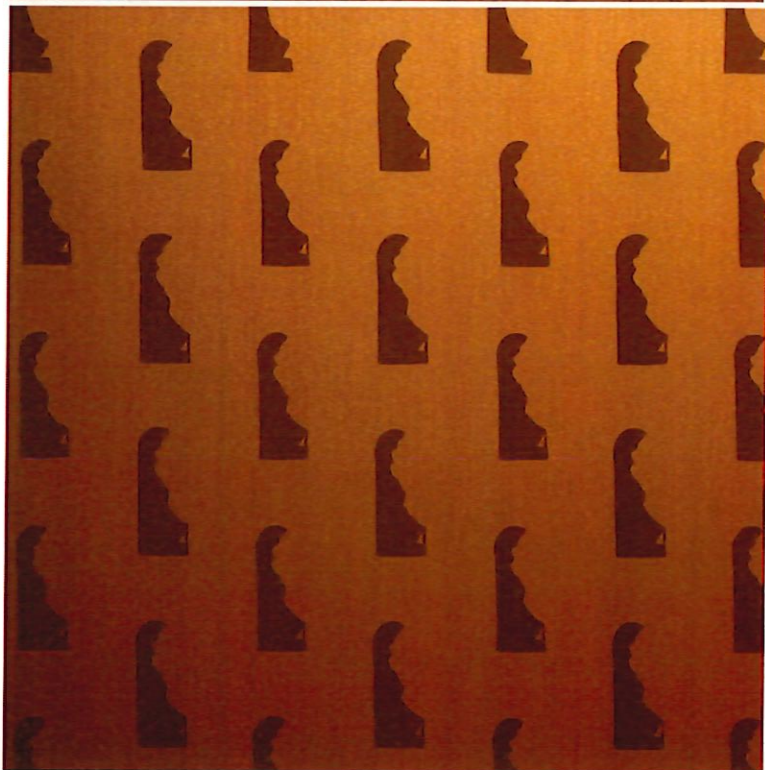
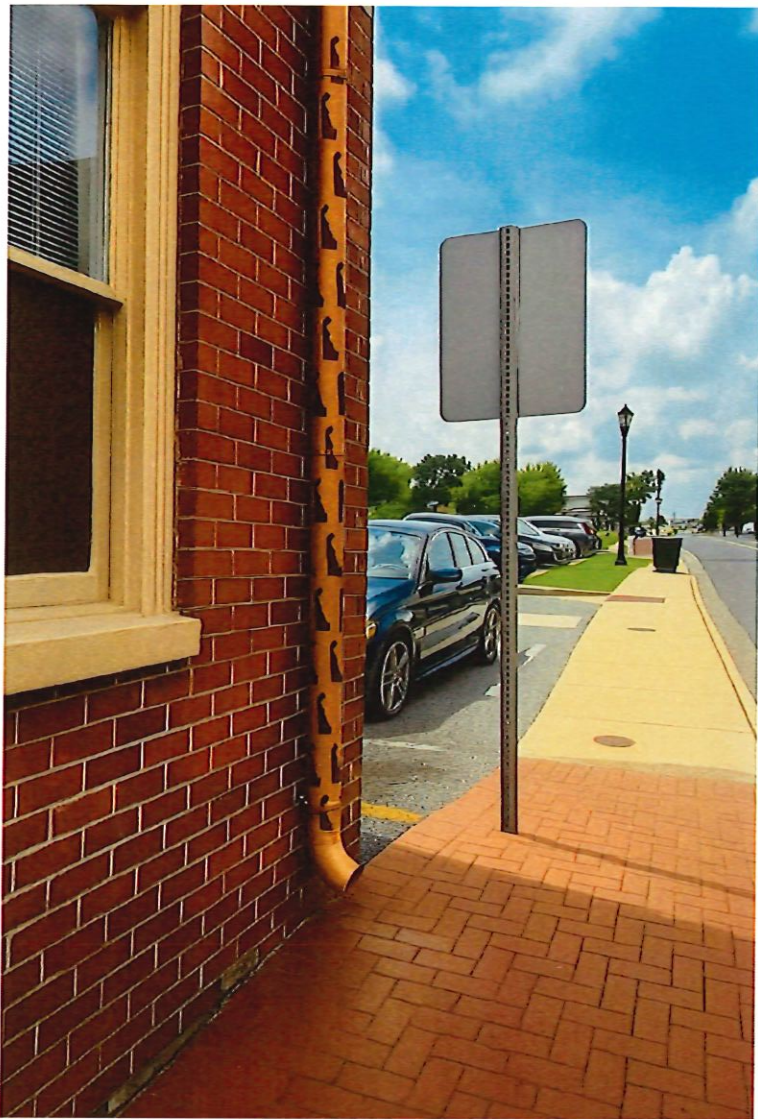
The vinyl I will use is a permanent, outdoor-rated decal vinyl formulated for metal surfaces.

The silhouette pattern will be subtle and scaled appropriately so it enhances, rather than overwhelms, the copper finish.

My process focuses on long-term stability while maintaining a clean and refined aesthetic.

Please see a rendering of the project below!

Thank you,
Guy Miller



TAYLOR

From: Theresa Angela Taylor <draytongraphic@gmail.com>
Sent: Saturday, November 22, 2025 3:05 PM
To: Diane Laird <diane@downtowndoverpartnership.com>
Cc: Dover Improvements (DDP) <doverimprovements@gmail.com>
Subject: Re: FW: Tiny Art Project next steps: Angela Taylor - 229 S. State St.

I received your email. Thank you

On Fri, Nov 21, 2025, 2:13 PM Diane Laird <diane@downtowndoverpartnership.com> wrote:

Dear Angela-

We are excited that you are interested in participating in the Downtown Dover Partnership's Tiny Art pilot project initiative. Your first site choice, **229 South State Street (missing brick area)**, has been approved by the property owner as a Tiny Art project site.

We now request that project artists prepare a design concept for their selected/approved site. We would like to have a design concept from you by **Monday, December 8, 2025**. Design concepts may be emailed to DDP on or before this date. Design concepts will then be reviewed and approved by both the Design Committee and property owners. We hope to have property owner approval quickly so that we may then begin arranging for project artists to receive an initial artist stipend.

Again, we are excited that you will be a part of the Tiny Art pilot project initiative. Please let us know if you have any questions or concerns.

Kindly confirm receipt of this email.

Best,

The Downtown Dover Partnership Design Committee

Diane Laird
Executive Director

T-1

Downtown Dover Partnership
101 W. Loockerman Street Suite 2B
Dover, DE 19904
302-678-2940

Transforming Downtown Dover!

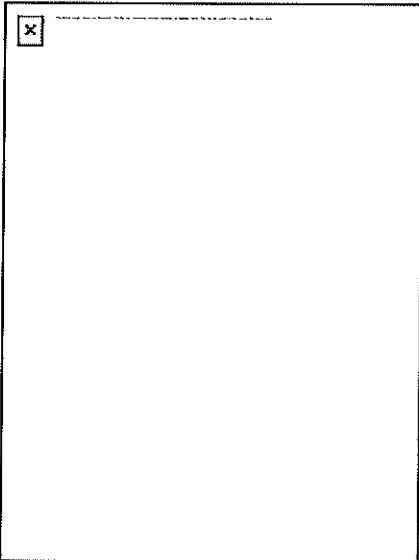
For opportunities and updates on the master plan, visit: <https://www.downtowndoverpartnership.com/>

Diane Laird
Executive Director
Downtown Dover Partnership
302-678-2940

From: Theresa Angela Taylor <draytongraphic@gmail.com>
Sent: Sunday, November 30, 2025 7:49 PM
To: Diane Laird <diane@downtowndoverpartnership.com>
Subject: Re: FW: Tiny Art Project next steps: Angela Taylor - 229 S. State St.

The idea I came up with is to place a mouse on the building trying to rush to work on a spring day. Attached is a small draft painting of a mouse rushing to work.

Of course it would be more clearer and colorful with a spring touch.



On Mon, Nov 24, 2025, 7:53 AM Diane Laird <diane@downtowndoverpartnership.com> wrote:

Wonderful, thank you for the confirmation! I look forward to hearing from you with concepts.

Diane Laird
Executive Director
Downtown Dover Partnership
302-678-2940

Diane Laird

From: Theresa Angela Taylor <draytongraphic@gmail.com>
Sent: Tuesday, December 2, 2025 12:52 PM
To: Diane Laird
Cc: Jennifer Gunther
Subject: Re: FW: Tiny Art Project next steps: Angela Taylor - 229 S. State St.
Attachments: image001.jpg

Yes, I help do the bird mural downtown. I thought I would first cement it and paint the mouse on a canvas like sheet and paste it on the spot.

The concept I was trying to do was to be able to show something animated a mouse walking with his brief case to work. I thought of something bright but the image will be blending with the bricks.

I will need acrylic mural paint small amount the mural cloth, glue, cement and glaze liquired to keep it safe.

I will take measurement and do the artwork at home on the mural cloth, like we did for the bird mural.

Thank you in advance.

On Tue, Dec 2, 2025, 12:12 PM Diane Laird <diane@downtowndoverpartnership.com> wrote:

Hi Angela,

Confirming receipt of your concept. A couple questions:

- With the corner locations, two surfaces (not one flat), how do you plan to treat both surfaces with artwork?
- Have you produced artwork for outdoors previously? What type of paint/finish will you use to ensure outdoors location and likely weathering?
- What do you mean when you indicate "a spring touch?"



T-4

Tiny Project Information

Name: Theresa Angela Taylor
Address: 1300 South Farmview Drive, F13, Dover, Delaware
Phone: Cell 301=693-0343
draytongraphic@gmail.com
Website: draytonsarts.net
Facebook:
See Attachment Artist Resume and sample of work
Site: 229 S State Street

Proposal: I would like to paint a small mouse dressed up in a suite. Something cute and interesting on the corner steps. The mouse will look like he is going to work running because he/she is late.

T-5

Artist Statement

Theresa Taylor (T. Angela) was born in New York City but lives in Dover, Delaware. Inspired by her grandfather, a member of Cab Calloway band during the Harlem Renaissance and her father the neighborhood artist. Her artwork has been expanded throughout the northeast region of the United States. Despite her Dyslexia and ADD she was able to graduate from the Art Institute of Washington, DC. T. Angela's not only paints on canvas she is also a muralist and a teaching artist of children. Her artwork is inspired by social, political and cultural viewpoints that demonstrate the spirit and experience through the colors, rhyme and movement of Afrocentric culture. She believes the purpose of an Artists is to help change the visions of the world. Her themes are always derived from social conscious experiences, women's relationships with the world, principles and ideas from the Harlem Renaissance, the presents progression of today's world and the natural spirit of life. Each of her art pieces is developed to give thoughtful enriched history lessons and to be responsible for her own viewpoint. The way she paints is the way she thinks

She has won several awards which includes Individual Artist Award from Delaware Division of the Arts, Hall of Fame Award, Laurinburg, NC, New Member Award, Harlem Arts Alliance

T-6



Cigar Cuba



A Mess



Downtown Dover Partnership
101 W Loockerman, Ste 1A
Dover DE 19904

APPLICATION FOR DOWNTOWN DEVELOPMENT DISTRICT
INCENTIVES

Please Complete Electronically or Print

1. APPLICANT INFORMATION	2. SUBJECT PROPERTY DATA
Name: Andre Boggerty	Tax Parcel ID:
Address: 229 Pebble Valley Drive Dover, DE 19904	Location/Address: 300 Loockerman Street Dover, DE 19904
Phone: 302 943-5118	Owner Name: Andre Boggerty/Equity Owner
E-mail: amboggerty@gmail.com	
Tax Identification #:	Owner Address: 229 Pebble Valley Drive Dover, DE 19904

3. INCENTIVES AVAILABLE FROM THE DOWNTOWN DOVER PARTNERSHIP

Please check incentive(s) for which you are applying

☐ Reimbursement of architectural expenses up to \$5000 for new or expanded business

☒ Façade Grant program to help business owners improve their storefronts \$ 3640.00

4. PROJECT DESCRIPTION

Façade grant applicants must provide a Scope of Work: Describe project improvements/activities in detail. Include itemized cost estimate with samples of materials to be used, renderings, plans, sketches or drawings of the project area. Add attachments and additional pages as needed. Photographs of existing conditions are required, including overall façade view and details of façade area to be improved.

All information in the application is complete and true to the best of my/our knowledge. I/We certify that certain expenses are only reimbursable after Certificate of Occupancy or final inspection by Planning and Inspections. I/we understand that if I/we do not comply with the provisions of the development incentives program, the DDP may terminate the incentives.


Applicant Signature

Staff Notes/Comments:

Date _____

Date _____

Signature of DDP Executive Director

Signature of DDP President or Treasurer



MIMESIS
1070B S Little Creek Rd
Dover, DE 19901 USA
+13027245649
Andrea@doversigns.com
<https://mimesisgraphics.com/>

Invoice 6143

BILL TO
Andre Boggerty
Well Life Center

DATE
11/11/2025

PLEASE PAY
\$3,640.00

DUE DATE
11/11/2025

DESCRIPTION	QTY	RATE	AMOUNT
SIGN -(2) 42" Tall Routed ACM -Signs installed white Pvc 1/2 routed letters over layed, installed Location: Loockerman St Dover Permit : TBD	1	3,400.00	3,400.00
Permit Processing Handling Fee : \$100 4% Credit Card Processing Fee	1	140.00	140.00

All jobs require a 50% deposit prior to scheduling. The remaining balance is due on delivery. We appreciate your business!!

TOTAL DUE

\$3,640.00

Pay invoice

THANK YOU.

PLEASE NOTE: There will be a 2% Late Charge for every 30 days late



PROOF DATE
11/7/2025

COMPANY NAME
The Well Church

JOB DESCRIPTION

(2) 42" tall routed ACM signs installed
white pvc 1/2 routed letters overlayed
Installed: Lookerman ST

BEFORE YOU APPROVE - PLEASE READ:

By approving this proof via email or signature you acknowledge and agree to the terms and conditions provided. You also confirm your acceptance of the design as presented and the final results of the project.

Approved by: _____

Date: _____

Film/Lam cast

Film/Lam .

Substrate acm

Materials .

Film/Lam .

Film/Lam .

Substrate PVC

Materials .

QUOTE

\$3,400



ACM panels w digital print. 3d raised routed 1/2" white pvc letters.

