PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

A G E N D A

January 11, 2010 - 12:00 Noon - City Hall Conference Room - City Hall - City of Dover

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at Tmcdowell@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. Presentation - Salvation Army

2. Update on 2009 Youth Employment Program *(Bill Neaton)*

3. Updates
   A. Puncheon Run Watershed Action Team Update
   B. Planning and Funding for New Library
   C. CDBG Program
   D. Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)
   E. Youth Advisory Committee

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

Downtown Dover Partnership
14 The Plaza
Dover, Delaware 19901
302-678-2940

To: City of Dover Parks & Recreation Committee
Fr: Bill Neaton, Executive Director
Re: Status of Youth Employment Program
Date: December 31, 2009

There are currently 32 applicants for 20 positions. All applicants are from low to moderate income families.

The training program will start the first week in January and run for one week for all 32 applicants. The training will be conducted by the Dover Housing Authority with assistance from Aid in Dover.

The selected trainees will start employment in mid-January and will be paid $7.25/hour and will be employed for 16 weeks. Approximately 10 different employers will participate including: State Division of Accounting; Early Childhood Center; Dover Housing Authority; The Wedding Boutique; and Maxine's New York Fashions.

The Downtown Dover Partnership is requesting that the CDBG grant be amended to change the recipient to the Dover Housing Authority and that the Dover Housing Authority administer the entire program.

Parks, Recreation, and Community
Enhancement Committee
January 11, 2010

Updates

Library Updates

Planning and Funding for New Library

- Holzman Moss will visit Dover January 25 to make a presentation to the City Council about the Design/Development Phase and the current budget for the project.
- During the HM visit, the architects will have meetings with potential major donors for the capital campaign.
- The Capital Campaign is entering a very busy phase. The major donor solicitation phase officially begins immediately after solicitation training on January 21, 2010.
- The campaign leadership is very strong and enthusiastic. Donna Stone will serve as the Campaign Chair with First Lady Carla Markell as Honorary Chair. Terri Nellans Brown will serve as the Chair of the Medical Committee with Dr. Ralph Zaragoza as Honorary Chair. KC Sheth will serve as the Chair of the Business Committee with Mayor Carey as the Honorary Chair. Julie Eaby and Denise Gast will co-Chair the Events Committee.
- We will be meeting with There DuPont of the Longwood Foundation in early February to talk about timing of the grant application for Longwood.
- Arrangements are being made to host a Breakfast for our State and local legislators also in February in preparation for the Bond Bill Hearings in March.

Status of FY-08-09 CDBG Projects

Monthly statistics for the month of December 2009.

Fiscal year 2008

Dover Interfaith Ministry to the Homeless
Site plans and architectural and structural proposals have been submitted to the city for renovations for the shelter at 684 Forrest Avenue. Dover Interfaith has applied for a building permit for minor demolition of the some of the interior which will not be included in CDBG funding.

Fiscal year 2009

Homeowner Rehabilitation Program
Three (3) homes have been completed (49 S. Kirkwood St., 420 Court St., 720 Carol St.) and the waiting list for housing renovations will open on January 21, 2010 to accept applications for the first 20 qualified applicants at City Hall. The remaining 2009 funding will be utilized to rehab homes of the first four to five families on the waiting list.

Homeownership Assistance Program
One family has purchased a home. One family will be closing in late January, and one family will be closing in mid March.

Elizabeth W. Murphey School
The State Historic Preservation Office (SHPO) has denied approval for the replacement windows at the Murphey School. They would not allow the existing windows to be replaced with vinyl windows. The Executive Director has submitted bids and a scope of work to replace the steam lines for buildings 12-48 which is currently under review by SHPO.

RC & D Emergency Home Repairs
Emergency home repairs have been completed on the following homes:
38 North Kirkwood, 117 Quail Hollow Drive, 722 Forest Street and 893 Schoolhouse Lane

Neighborhood Stabilization Program (NSP)
Six properties have been purchased and $822,255 has been expended in NSP funding year to date. Before renovations can begin on any of the properties, the Memorandums of Understandings must be amended for the NSP partners to follow the CDBG procurement process.

Dover Community Partnership properties: 343 Mimosa Avenue, 907 Woodcrest Drive, 218 Ann Avenue

Diamond State Community Land Trust properties: 337 North Governors Avenue, 302 Stonebrook Place

Connections Community Support Program: 1430 S. Hancock Avenue

Status of FY-08-09 Program Funds Spent - Fiscal Year 7/1/09-6/30/10

2009 Grant Projects	Project Details	Total Grant	Funds Expended	Unexpended Balance
Homeownership Assistance Program	One home purchased and two closings scheduled.	$30,000	$7,000	$23,000
*Housing Rehabilitation Program	Three homes completed; New round of rehabilitations scheduled for spring 2010	$95,875	$38,623	$57,252
217-219 Reed St. Rental Rehab	Project completed	$6,956	$6,956	$0
Elizabeth Murphey School	SHPO is reviewing scope of work	$50,483	$0	$50,483
RC & D	Emergency repairs for four homes completed	$35,000	$12,660	$22,340
Downtown Dover Partnership	underway	$42,000	$0	$42,000
Dover Interfaith Ministry FY-08	Site plans and proposals have been submitted	$60,000	$0	$60,000
Total		$320,314	$65,239	$255,075

* rehab projects -Includes $60,000 in FY09 funds and $35,875 in FY08 funds.