DESIGN COMMITTEE MEETING
Wednesday, March 13, 2019 – 12:00-1:00 pm
CEN DEL Foundation Building

AGENDA

I. Welcome/Call to order

II. Roll call

III. Approval of Minutes

IV. New Business
   a. Façade Grant applications
   b. TADD April mtg. & Design Committee - planning
   c. Mayor's outside banner project - update
   d. Committee Work Plans

V. Old Business
   a. Mitten & Winters mural
   b. Harrington mural

VI. Adjournment

DESIGN COMMITTEE MEETING
Wednesday, February 13, 2019 – 12:00-1:00 pm
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Minutes

I. Welcome/Call to order- Kristin Pleasanton, Committee Chair

II. Roll call- Kristin Pleasanton, Tricia Arndt, Elena Stewart, Dawn Melson-Williams, Will Grimes; DDP Staff: Diane, Maureen, Tina (via phone for first half of meeting)

III. Approval of Minutes from January 9, 2019 meeting- Tricia, seconded by Will, unanimously carried

IV. New Business
   a. Façade grants- no new applications
   b. Mtg. w/ D3-Kristin, Tricia, Diane met w/ D3 to discuss synergies, and avoid duplication of efforts/projects. It was agreed that the committee should continue to foster working relationship & coordination with D3 in future. Holiday lighting was discussed as both groups are looking at options for 2019 winter holiday lighting. Options should be presented to the DDP Board in March/April timeframe. As D3 is represented on the Board, a separate meeting should not be necessary.
   c. TADD April mtg. & Design Committee attending-Tina gave summary of TADD and asked for Design participation (10-15 minutes to present projects successes) at April 10 meeting to be held at Schwartz. TADD stands for Tourism, Arts, Downtown Development, and is a network of communities in DE and MD Eastern Shore.
   d. Mayor's outside banner project-group discussed options for commemorative banners for Dover Downs 50th anniversary. Diane will share with the Mayor's office.
   e. New project, Sam Chick- seeking to create outdoor lounge space behind building; no project proposal, just fyi
   f. Committee work plans-Maureen reviewed committee work plan and budgets

V. Old Business
   a. Extension for Janaid's-granted
   b. Mitten & Winters mural- focus will be on back wall design for time being
      i. Policies & procedures (budgets, payments)- budget is sufficient, payments ok to release
      ii. Deadline extension

c. Harrington mural-design to be presented to Historic Commission
d. Electrical boxes- artists lined up but not to be done until warmer weather

VI. Adjournment

Meeting Minutes prepared by Tricia Arndt