COUNCIL COMMITTEE OF THE WHOLE AGENDA

JULY 9, 2019 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS, 15 LOOCKERMAN PLAZA, DOVER, DELAWARE

PUBLIC COMMENTS ARE WELCOMED ON ANY ITEM AND WILL BE PERMITTED AT APPROPRIATE TIMES. WHEN POSSIBLE, PLEASE NOTIFY THE CITY CLERK (736-7008 OR E-MAIL AT CITYCLERK@DOVER.DE.US) SHOULD YOU WISH TO BE RECOGNIZED.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

ADOPTION OF AGENDA

1. **PRESENTATION - OPIOID COMMUNITY RESPONSE TEAM EFFORTS (KRISTAN MCINTOSH, SENIOR CONSULTANT - HEALTH MANAGEMENT ASSOCIATES)**

2. **PRESENTATION BY THE GREATER DOVER IMA SOCIAL ACTION COMMITTEE**

3. **PRESENTATION - SKATE PARK ADVOCATES**

4. **ADJOURNMENT OF PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING**

UTILITY COMMITTEE

ADOPTION OF AGENDA

1. **PRESENTATION - KENT COUNTY SEWER PROJECT** (COMMITTEE ACTION NOT REQUIRED)

2. **DEDICATION OF RIGHTS-OF-WAY AND PUBLIC INFRASTRUCTURE - ENERGY LANE AND STOVER BOULEVARD** (STAFF RECOMMENDATION: ACCEPTANCE OF DEDICATION OF RIGHTS-OF-WAY AND PUBLIC INFRASTRUCTURE OF ENERGY LANE AND STOVER BOULEVARD. DEDICATION IS TO INCLUDE ALL OF THE REFERENCED PUBLIC IMPROVEMENTS.)

3. **ADJOURNMENT OF UTILITY COMMITTEE MEETING**

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

ADOPTION OF AGENDA

1. **PROPOSED ORDINANCE #2019-16 AMENDING CHAPTER 102 - TAXATION OF THE DOVER CODE BY INSERTING A NEW ARTICLE VII - LODGING TAX** (SPONSORS: HARE AND POLCE)

2. **ADJOURNMENT OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

ADJOURNMENT OF COUNCIL COMMITTEE OF THE WHOLE MEETING

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.

Delaware Division of Public Health

Opioid Community Crisis Response Overview

Background

Delaware's Division of Public Health (DPH) is partnering with Health Management Associates (HMA) to devise collaborative community-based initiatives to address the opioid epidemic. One such initiative is the implementation of Community Response Teams (CRTs) throughout the state. CRTs are multi-stakeholder teams that will work with DPH to build community resiliency and critical incident response that mitigates the public health risks associated with opioid misuse and related critical events.

CRT implementation is part of DPH's holistic opioid overdose system of care (O-SOC) efforts. The O-SOC will apply the successes of existing statewide systems of care to curate a *no wrong door* public health approach to preventing and responding to opioid overdoses throughout Delaware. In addition to the CRTs, other O-SOC activities include:

- Establishing a legislatively mandated O-SOC Committee to support statewide efforts across the system of care
- Facilitating enhanced coordination and alignment of opioid response activities across state agencies
- Conducting a gap analysis of community-based services for persons at risk for opioid risk disorder

Components of Community Crisis Response

The Federal Emergency Management Administration (FEMA) and the Centers for Disease Control and Prevention (CDC) define five crisis response goals as part of the National Response Framework. Adapted to the opioid overdose crisis, they include:

1. **Prevention:** The capabilities necessary to avoid an opioid overdose crisis.
2. **Protection:** The capabilities necessary to protect communities from the negative public health impact associated with an opioid overdose crisis.
3. **Mitigation:** The capabilities necessary to reduce loss of life and property by lessening the impact of an overdose crisis.
4. **Response:** The capabilities necessary to save lives, protect property and the environment, and meet basic human needs after an overdose crisis has occurred.
5. **Recovery:** The capabilities necessary to assist communities affected by an opioid overdose crisis to recover effectively.

Based on these goals, we envision that each of Delaware's three Counties will have a Lead CRT, as well as additional local stakeholders who participate in two neighborhood-based CRTs in each County focused specifically on identified "hot spots" (communities with high rates of overdose in residential areas based on DPH data). This ground-up, localized effort engages stakeholders from a variety of sectors, including:

- First Responders

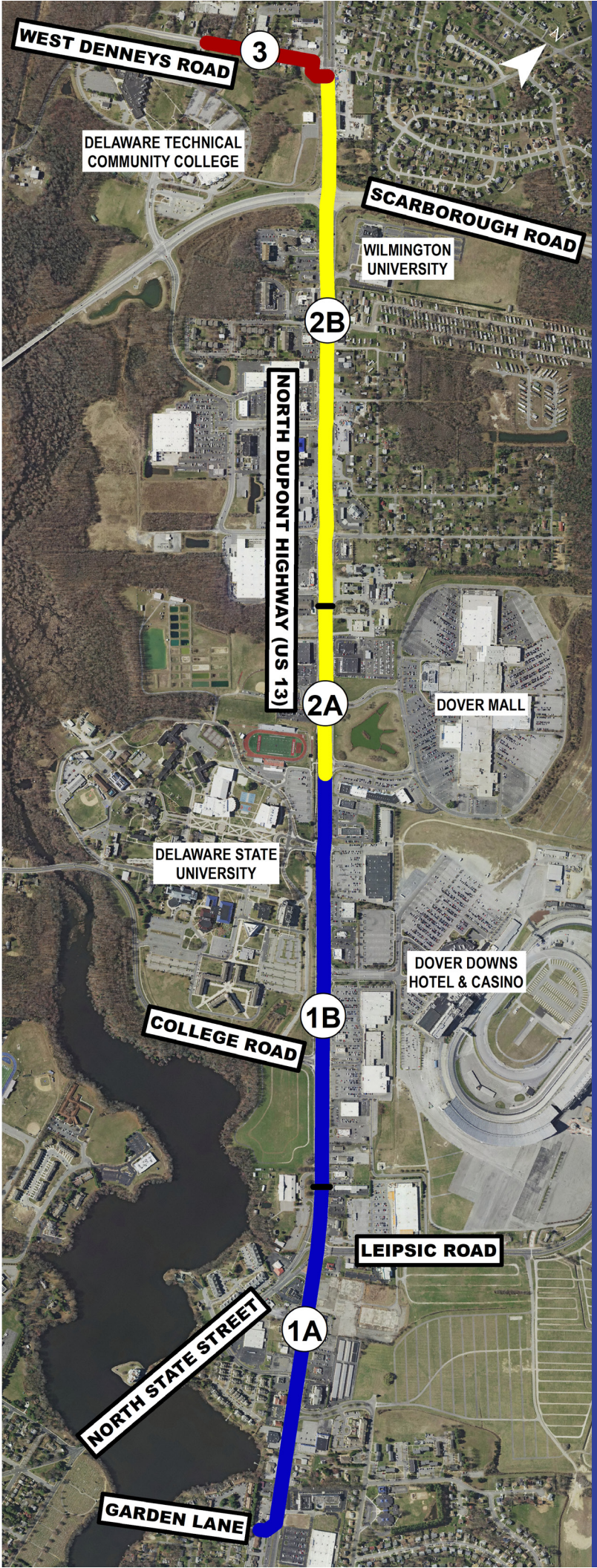
- Hospital Emergency Departments (EDs)
- Medical Providers
- SUD Providers
- Community Groups
- Social Service Providers
- Peer Support Specialists
- Harm Reduction Stakeholders
- Local Government

Once formed, the CRTs will be activated when a significant opioid-related event occurs that is anticipated to result in increased overdoses in an identified locale, such as a disruption in the supply (e.g., a pill mill shut down) or a contaminated batch (e.g., containing fentanyl) that is being sold on the street. HMA will support each CRT to establish a CRT Response Plan to respond to identified significant opioid-related events in their community. The CRT Response Plan will be informed by the ODMAP Overdose Response Framework[1], and it will include activities across the following three phases:



Each CRT will have two Co-Chairs, who will receive the alert about the event from DPH and initiate implementation of the CRT Response Plan in collaboration with the identified CRT stakeholders.

[1] http://www.hidta.org/wp-content/uploads/2018/04/ODMap-Overdose-Response-Framework-2018-3.29.18.pdf



Kent County Levy Court
US 13 Sewer
Rehabilitation Project

The US 13 sewer rehabilitation project involves installing a small carrier pipe into a larger host pipe a.k.a "sliplining" for 15,400 linear feet with no anticipated disruption of sewer services. The "sliplining" method will allow work to occur in the median with the existing pipe; therefore, the project will only involve *temporary and limited traffic disruptions*. This would include: temporary lane and turn lane closures. The map to the left represents the project area and the construction sequence will start south at Garden Lane and move north up to West Denney's Road on US 13 (North DuPont Highway) in Dover. The project is anticipated to be complete within five months and will begin the last week of June, weather permitting.

Three project presentation workshops were conducted in June to provide information to the Community in advance of the project. If you were unable to attend the workshops, the project presentations and information is readily available. A specific project page was created on the County's website for information and updates. Listed below is the direct website link and QR code to the project page:

http://www.co.kent.de.us/sewerproject/

A dedicated telephone line and email address has been established to assist with any questions or concerns you may have regarding the project.

Telephone - 302-318-1139
Email - project.outreach@kci.com

Project Partners

ACTION FORM

PROCEEDING: Committee of the Whole (Utility)
DEPARTMENT OF ORIGIN: Public Works **DATE SUBMITTED**: 06-27-19
PREPARED BY: Sharon J. Duca, P.E., Public Works Director
SUBJECT: Dedication of Rights-of-Way and Public Infrastructure – Energy Lane and Stover Boulevard
REFERENCE: N/A
RELATED PROJECT: N/A
REVIEWED BY: City Manager
EXHIBITS: Attachment A – List of Public Improvements to be accepted by the City of Dover Attachment B – Map
EXPENDITURE REQUIRED: $ N/A **AMOUNT BUDGETED**: $ N/A **FUNDING SOURCE (Dept./Page in CIP & Budget)**: $ N/A
TIMETABLE: All infrastructure improvements will become the responsibility of the City of Dover upon action by City Council.
STAFF RECOMMENDATION: Acceptance of dedication of rights-of-way and public infrastructure of Energy Lane and Stover Boulevard. Dedication is to include all of the referenced public improvements.

BACKGROUND AND ANALYSIS

The City of Dover Department of Public Works requests that all public infrastructure improvements related to Energy Lane and Stover Boulevard be dedicated to the City of Dover for permanent ownership and maintenance. Attachment A outlines all of the public improvements associated with the subdivision. The total construction value of the public improvements is $1,060,215. Attachment B shows the general location and configuration of the subject rights-of-way. After construction was completed, City staff inspected the public improvements and developed a list of repairs to be made to meet the City of Dover Standards and Specifications for Public Works Construction and Water / Wastewater Handbook. As of this date, all work required by the Public Works Director has been completed. A Release of Liabilities has been submitted as part of the dedication process. Required as-built drawings of the infrastructure as well as videos of the sanitary sewer mains have been provided to staff.

It should be noted that the pylon sign at the beginning of Stover Boulevard, along with the vegetation within the island will be owned and maintained by Chesapeake Utilities. An agreement has been provided to the City stating this fact.

DEDICATION OF RIGHTS-OF-WAY AND PUBLIC INFRASTRUCTURE
STOVER BOULEVARD AND ENERGY LANE

ATTACHMENT A

The following is a list of all public improvements which are to be accepted by the City of Dover:

Sewer Utility Infrastructure (Construction Value = $156,797):

8" SDR-35 PVC Sanitary Sewer Main	-	2,360 l.f.
6" PVC Sanitary Sewer Laterals	-	281 l.f. (6 laterals)
4' Diameter Sanitary Sewer Manholes	-	9 ea. (92 v.f.)

Water Utility Infrastructure (Construction Value = $174,050):

8" Ductile Iron (Class 52 Cement Lined) Water Main	-	3,007 l.f.
8" Ductile Iron (Class 52 Cement Lined) Water Services	-	280 l.f. (6 services)
6" Ductile Iron (Class 52 Cement Lined) Water Main	-	80 l.f.
8" Gate Valve	-	8 ea.
6" Hydrant Valve	-	4 ea.
Fire Hydrants	-	4 ea.

Storm Water Infrastructure (Construction Value = $355,400):

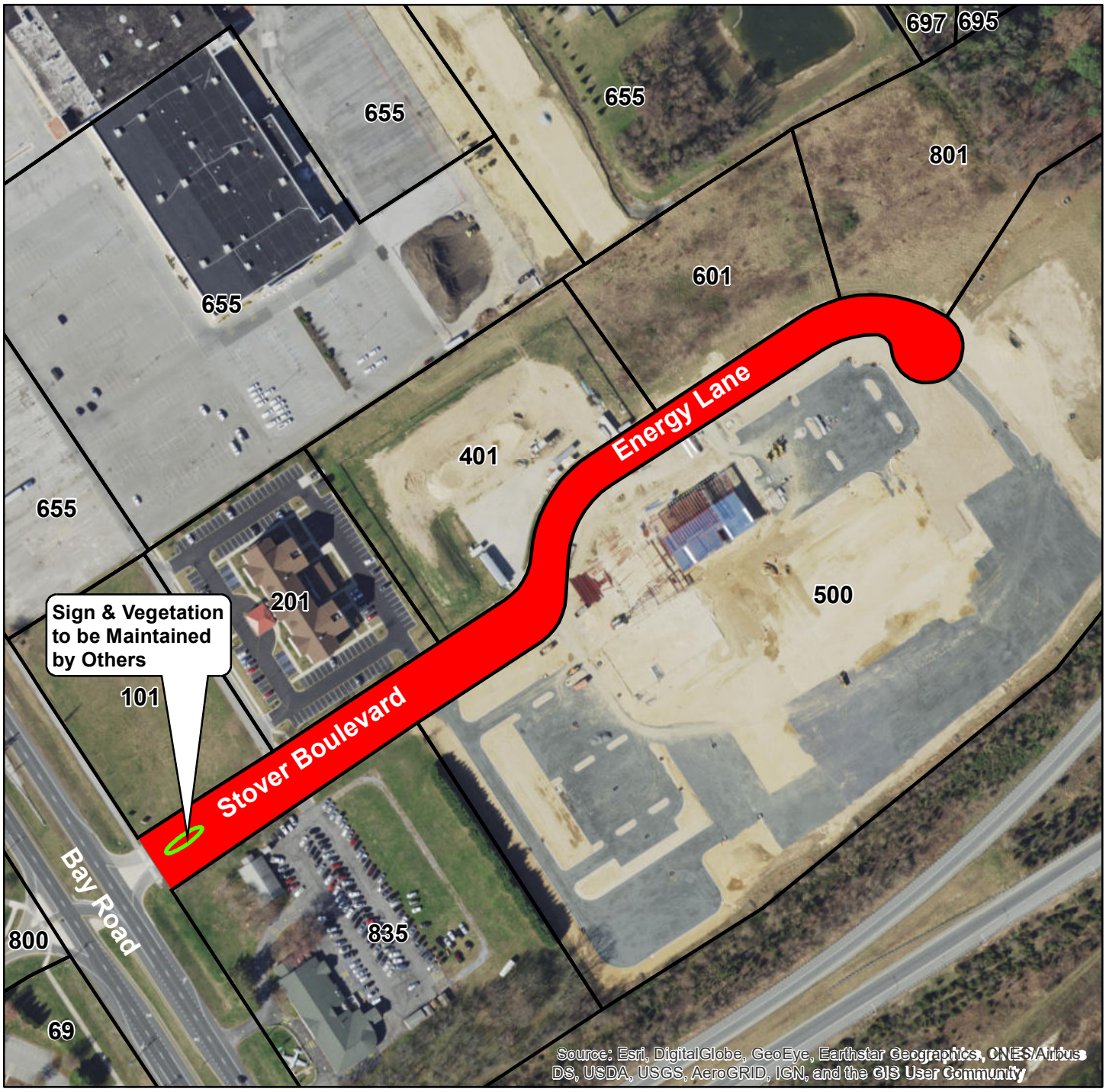
Catch Basins	-	23 ea.
6' Diameter Storm Sewer Manholes	-	6 ea. (41 v.f.)
5' Diameter Storm Sewer Manholes	-	2 ea. (13 v.f.)
48" Type III Reinforced Concrete Pipe	-	191 l.f.
42" Type III Reinforced Concrete Pipe	-	842 l.f.
36" Type III Reinforced Concrete Pipe	-	361 l.f.
30" Type III Reinforced Concrete Pipe	-	548 l.f.
24" Type III Reinforced Concrete Pipe	-	304 l.f.
18" Type III Reinforced Concrete Pipe	-	121 l.f.
15" Type III Reinforced Concrete Pipe	-	503 l.f.
29"x45" Elliptical Type III Reinforced Concrete Pipe	-	360 l.f.
18"x28" Elliptical Type III Reinforced Concrete Pipe	-	110 l.f.

Street Infrastructure (0.29 miles) (Construction Value = $645,615):

Stover Boulevard	Station 1+09.56	to Station 9+40	727 l.f.
Energy Lane	Station 0+00	to Station 8+28	828 l.f.

ATTACHMENT B

Energy Lane & Stover Boulevard
Right of Ways to be Dedicated to the City of Dover



0 150 300 600 Feet

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Date Printed: June 27, 2019
File: m:\gis_data\projects\tech_mxds
\street_dedication_map_energy_ln
Department: Public Works GIS
City of Dover, Delaware

Legend

Dover Parcels

Area to be Dedicated

CITY OF DOVER PROPOSED ORDINANCE #2019-16

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Chapter 102 - Taxation of the Dover Code be amended by inserting a new Article VII - Lodging Tax, as follows:

ARTICLE VII - Local Lodging Tax

Sec. 102-190. - Local lodging tax.

(a) A local lodging tax is hereby levied of 3% of the cost of the rent, in addition to the amount imposed by the State and the County, for any room or rooms in a hotel, motel or tourist home, as defined in 30 Del. C. §6101, within the boundaries of the City of Dover.

(b) The local lodging tax, pursuant to this ordinance, is the responsibility of the occupant of the room and shall be collected at the time the rental is paid. Operators of the hotel, motel or tourist home are responsible for the collection of the local lodging tax and the remittance of the taxes to the City of Dover within 20 days after the end of each calendar month, in accordance with procedures established by the City Manager and using forms designated by the City Finance Department. The tax imposed shall be shown on the billing to the occupant as a separate and distinct item.

(c) No local lodging tax pursuant to this ordinance shall be collected for reservations or contracts for lodging executed or completed before *(date of adoption).

ADOPTED: *

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Ssynopsis

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(SPONSORS: HARE AND POLCE)

Actions History (Most recent first)

07/09/2019 - Introduction - Council Committee of the Whole/Legislative, Finance, and Administration Committee

Draft