COUNCIL COMMITTEE OF THE WHOLE
AGENDA

OCTOBER 15, 2019 - 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

PUBLIC COMMENTS ARE WELCOMED ON ANY ITEM AND WILL BE PERMITTED AT APPROPRIATE TIMES. WHEN POSSIBLE, PLEASE NOTIFY THE CITY CLERK (736-7008 OR E-MAIL AT CITYCLERK@DOVER.DE.US) SHOULD YOU WISH TO BE RECOGNIZED.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

ADOPTION OF AGENDA

1. **PRESENTATION BY THE U. S. CENSUS BUREAU**
   (COMMITTEE ACTION NOT REQUIRED)

2. **UPDATE - KENT ECONOMIC SUMMIT**
   (COMMITTEE ACTION NOT REQUIRED)

3. **ADJOURNMENT OF PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE MEETING**

UTILITY COMMITTEE

ADOPTION OF AGENDA

1. **EVALUATION OF BIDS - FISCAL YEAR 2020 INFLOW AND INFILTRATION REMOVAL PROJECT**
   (STAFF RECOMMENDATION: APPROVAL OF THE LOW BID SUBMITTED BY GATEWAY CONSTRUCTION IN THE AMOUNT OF $682,795 FOR THE RE-LINING OF 3,789 LINEAR FEET OF EIGHT-INCH (8") SANITARY SEWER MAIN, REMOVAL AND REPLACEMENT OF SEVENTY (70) SANITARY SEWER LATERALS AND CLEANOUTS, INSTALLATION OF EIGHT (8) NEW CLEANOUTS, REINSTATING FIFTY-EIGHT (58) SANITARY SEWER LATERALS AND SITE AND PAVEMENT RESTORATION. THE WORK WILL BE ACCOMPLISHED IN RODNEY VILLAGE DEVELOPMENT.)

2. **ADJOURNMENT OF UTILITY COMMITTEE MEETING**

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

ADOPTION OF AGENDA

1. **DOWNTOWN DOVER PARTNERSHIP (DDP) PARKING COMMITTEE - REQUEST FOR PROPOSALS (RFP) FOR PARKING SOLUTIONS**

   (STAFF RECOMMENDATION: APPROVAL FOR THE DOWNTOWN DOVER PARTNERSHIP (DDP) TO MOVE FORWARD WITH A REQUEST FOR PROPOSALS (RFP) FOR PARKING SOLUTIONS FOR THE DOWNTOWN AREA, TO INCLUDE CITY PROPERTY)

2. **ADJOURNMENT OF LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

ADJOURNMENT OF COUNCIL COMMITTEE OF THE WHOLE MEETING

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.

ACTION FORM

PROCEEDING: Committee of the Whole (Utility)
DEPARTMENT OF ORIGIN: Public Works **DATE SUBMITTED**: 09-27-19
PREPARED BY: Sharon J. Duca, P.E., Public Works Director
SUBJECT: Evaluation of Bids – FY20 Inflow & Infiltration Removal Project
REFERENCE: CIP – Inflow / Infiltration Removal
RELATED PROJECT: N/A
REVIEWED BY: Donna Mitchell, City Manager; Lori Peddicord, Controller
EXHIBITS: Aerial Map
EXPENDITURE REQUIRED: $682,795.00 **AMOUNT BUDGETED**: $750,000 **FUNDING SOURCE (Dept./Page in CIP & Budget)**: Public Works – Wastewater Management, Inflow / Infiltration Removal, Account Number 403-41-69-99-000-54031, Project Number WW2001
TIMETABLE: Notice to Proceed to be issued within 30 days of Council Approval. Substantial completion to be within sixty (60) calendar days.
STAFF RECOMMENDATION: Approve the low bid submitted by Gateway Construction in the amount of $682,795 for the re-lining of 3,789 linear feet of eight-inch (8") sanitary sewer main, removal and replacement of seventy (70) sanitary sewer laterals and cleanouts, installation of eight (8) new cleanouts, reinstating fifty-eight (58) sanitary sewer laterals and site and pavement restoration. The work will be accomplished in Rodney Village Development.

BACKGROUND AND ANALYSIS

Wastewater Management includes the Inflow / Infiltration Removal capital project to correct areas in the sanitary sewer collection system that are deteriorating and allowing groundwater to enter the sanitary sewer system through cracked pipes and/or through poorly sealed joints. Eliminating infiltration into the City's sanitary sewer mains will result in reduced pumping and treatment costs.

During FY 18/19, a Sanitary Sewer Inflow & Infiltration Study was conducted by Public Works staff to identify areas with high priority relining, repairs and replacements if needed. This study was completed by reviewing sanitary sewer assessment videos through a pipe condition grading software program. Public Works field staff collected the videos and provided them to the Engineering & Inspections Division of Public Works. The high priority list was placed on a relining schedule over the next five (5) years. The bid package was advertised by the City's Contract and Procurement Manager under Bid #20-0002PW and was opened on September 19, 2019. The following three (3) contractors submitted bids for the proposed project.

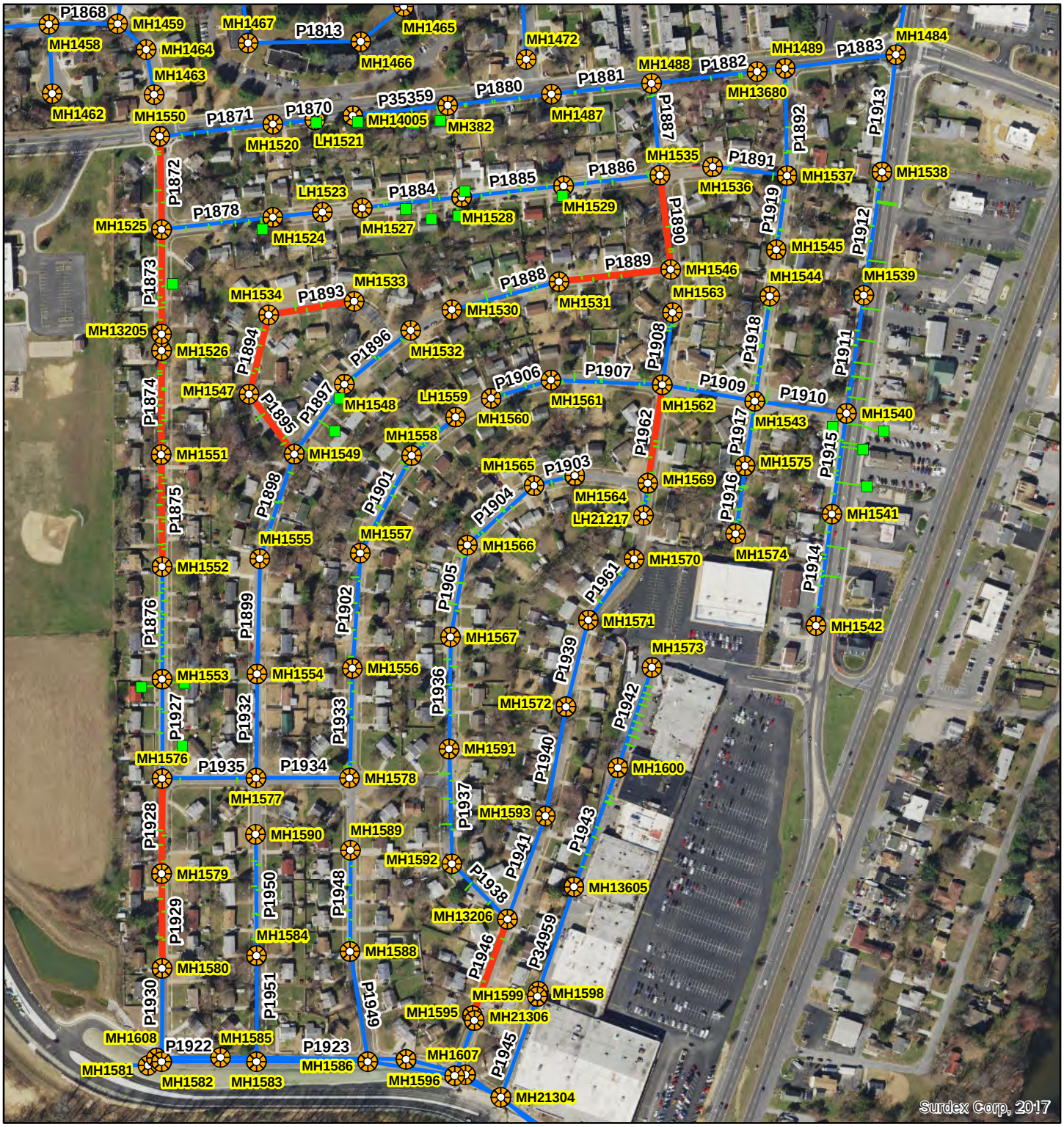
CONTRACTOR	LOCATION	BASE BID	EVALUATED PRICE
GATEWAY CONSTRUCTION, INC.	CLAYTON, DE	$682,795	$662,311*
REYBOLD CONSTRUCTION GROUP, LLC	BEAR, DE	$780,923	$780,923
STANDARD PIPE SERVICES	BEAR. DE	$861,630	$861,630

**- Gateway Construction, Inc. was awarded a 3% reduction, due to local vendor preference, Rule 2.*

City staff reviewed the Gateway Construction, Inc. bid package and found it free of math errors and/or discrepancies. In addition, staff has reviewed the contractor's qualification information which included a list of recently completed projects similar in material scope to the sanitary sewer replacement project and their financial statement and found all information to be adequate. The low bid represents fair market value; and their qualifications are in accordance with the requirements of this project.

Exhibit A

FY 20 Inflow & Infiltration Removal Project



Date Printed: September 27, 2019
File: m:\gis_data\projects\tech_mxds
\jason_lyon_maps\caf_maps
\fy20_inflow_infil_project
Department: Public Works GIS
City of Dover, Delaware

0 145 290 580 Feet

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Legend

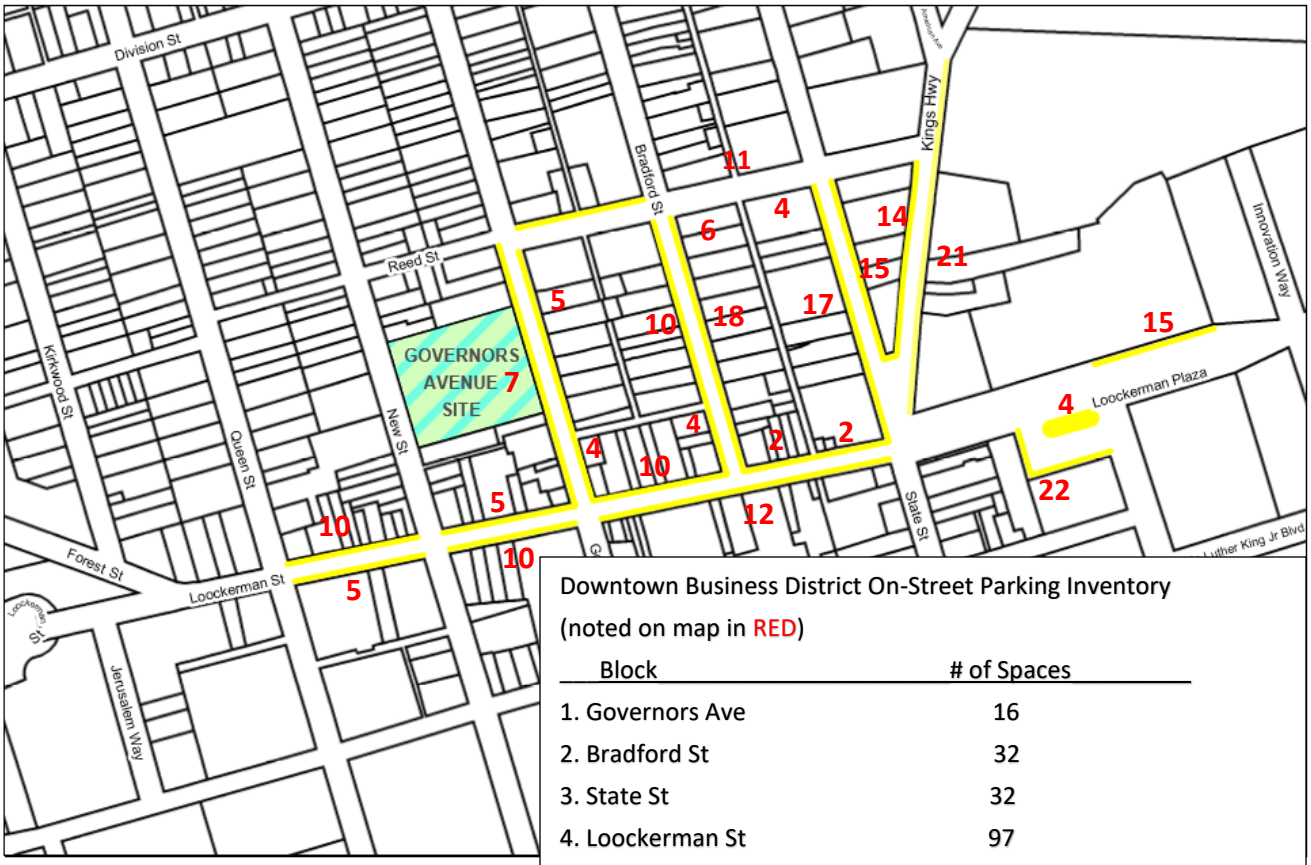
- Cleanouts
- Manholes
- PS Pump Station
- Sewer Line
- Lateral
- Sewer Main Relining

ACTION FORM

PROCEEDING: Council Committee of the Whole – Legislative, Finance & Administration Committee
DEPARTMENT OF ORIGIN: Downtown Dover Partnership (DDP) **DATE SUBMITTED**: 10-02-19
PREPARED BY: Tina Bradbury, Downtown Dover Partnership; Todd Stonesifer, DDP Parking Committee Chair
SUBJECT: DDP Parking Committee – RFP for Parking Solutions
REFERENCE:
RELATED PROJECT:
REVIEWED BY: Donna Mitchell, City Manager & Dave Hugg, City Planner
EXHIBITS: Map
EXPENDITURE REQUIRED: **AMOUNT BUDGETED**: **FUNDING SOURCE (Dept./Page in CIP & Budget)**:
TIMETABLE:
STAFF RECOMMENDATION: Council approval for the Downtown Dover Partnership to move forward with a Request for Proposals for parking solution for downtown area to include City property.

To address current and future parking challenges, the DDP Parking Committee is looking to issue a Request for Proposals (or Information) on various solutions that would take into consideration the downtown logistics and resources available for parking. This would include the same footprint as was in the City's Parking Garage RFP with on-street parking.

Over the years, there have been several studies, changes to lots, signage changes, and confusion over permits. The DDP Parking Committee is committed to finding a solution for the economic vitality of downtown Dover, clarity to tourist and visitors, and to improve the quality of life for the downtown residents, property owners, and business owners.



Map Creation Date 2/1/2019

0 190 380 760 Feet

Downtown Business District On-Street Parking Inventory

(noted on map in RED)

Block	# of Spaces
1. Governors Ave	16
2. Bradford St	32
3. State St	32
4. Loockerman St	97
5. W Reed St	21
6. Kings Hwy	35
Total	233